



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY  
PROCUREMENT CELL**

Tele # 99261261- 68, Fax # 99261255, E-mail: [ddff@neduet.edu.pk](mailto:ddff@neduet.edu.pk)

"Say NO to Corruption"

No. PC/NED/DS/11/16


Dated: 30/11/2016.

**M/s. Sindh Public Procurement Regulatory Authority**  
Barrack 8 Secretariat 4A  
Court Road  
Karachi  
Tel: 92-21-99205369  
Fax: 92-21-99206291

**SUBJECT: NOTICE FOR INVITATION TENDER BELOW Rs. 1 MILLION.**

Enclosed please find herewith the Tender Notice with the following documents for uploading on the SPPRA web-site as per policy of Government of Sindh.

- 5382  
30-11-16
- Bidding Documents along with Soft copy
  - Specimen of Work Order.
  - Procurement Plan.
  - Notification of Procurement Committee
  - Notification of Compliant Redressal Committee
  - Cheque of Rs. 2,000/-

  
DIRECTOR PROCUREMENT  
30/Nov/2016

Copy to:  
Director IT.



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY  
PROCUREMENT CELL**

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**"Say NO to Corruption"**

No. PC/NED/DOS/WZA

Dated: 30/11/2016.

**Notice Inviting Tender**

Sealed bids are invited from interested suppliers firms for tenders mentioned below:-

S#	Number	Tender	Tender Schedule – Date and Time				Tender Fee Rs
			Issue / Sale		Submission	Opening	
			From	To			
1	DDSC Work Partition Electronics 6382-16	Semi Glazed Wooden Cubicles at first floor Electronic Engineering	05-12-2016	24-12-2016	26-12-2016 10:30 A.M	26-12-2016 11:00 A.M	5000

Bid Security: a 2.5% of the total bid cost PO: Bank Guarantee in favor of Director Finance

Tender Documents can be purchased from ADP-II office & shall be opened as per above schedule in same office.

**2. ELIGIBILITY CRITERIA**

- 03 years experience in the relevant field
- Turn-over of at least last three years
- Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax in case of procurement of goods
- Registration with the Sindh Revenue Board (SRB) in case of procurement of works and services
- An Affidavit on Stamp Paper that the firm has never been Blacklisted

**3. Method of Procurement:** (Single Stage One Envelope Procedure)

**4. Terms & Conditions:**

a) Under following conditions bid will be rejected:-

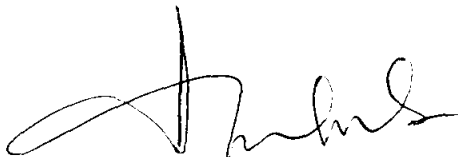
- Conditional and telegraphic bids tenders
- Bids not accompanied by Bid Security of required amount and form
- Bids received after specified date and time
- Bids of Blacklisted firms

b) **Bid Validity Period:** 90 days from the date of opening of Tender.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2013) and can divide business amongst more than one bidder.

d) Any quotation not conforming to specifications and terms and conditions shall be rejected, however on request grounds for rejection of bid can be communicated.

e) Tender document can be downloaded from SPPRA website [www.ppra.sindh.gov.pk](http://www.ppra.sindh.gov.pk) and this University website [www.neduet.edu.pk](http://www.neduet.edu.pk) further *detailed Terms & Conditions are mentioned in bidding documents*

  
**Director Procurement**  
30/11/2016

## CONTRACT SCHEDULE

As below.

Item No.	Description of Store	Acctg Unit	Price per A.U.	Total Qty Req'd.	Total Value
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CR AND TOTAL (Value in Words)



F/QSP 02/01/00


**Internal Memo**☐ URGENT☐ INFO ONLY☒ IMMEDIATE☐ ROUTINE

<b>To:</b>	<b>All Concerned</b>	<b>From:</b>	<b>Director Procurement</b>
<b>Sub:</b>	<b>Procurement Committee</b>	<b>Ref:</b>	DP/EL/6382/
		<b>Date:</b>	30-11-2016

With reference to this University Office Order No. DR(Estab)/(1193)/Vol-II/6331 dated: 16.06.2016, the Procurement Committee under Rule 7 of the Sindh Public Procurement Rules (as amended) comprising of the following Members has been constituted for semi glazed wooden partition works (vide Case File No. DDS (C) Work/Partition/Electronics /6382/2016 as follows:

1. Prof. Dr. Syed Muhammad Usman Ali Shah  
Chairman, Electronic Engg. Deptt.  
NEDUET, Karachi  
Convener
2. Mr. Muhammad Mabroor Khan  
Administrative Officer  
Center for Excellence in Marine Biology  
University of Karachi  
Member
3. Mr. Fawad Ul Hasan  
Assistant Director Procurement-II  
NEDUET, Karachi  
Member/Secretary

The TOR / functions / responsibilities of the aforesaid Procurement Committee will be in accordance with Rule-8 of SPP Rules.

  
Director Procurement  
30/11/2016

1. What is the purpose of this document?  
2. What are the main objectives of the project?  
3. What are the key findings of the study?

4. What are the conclusions of the study?  
5. What are the recommendations for future research?

John Doe  
12/12/2020

APP-11

~~CONFIDENTIAL~~

# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY KARACHI

## ANNUAL PROCUREMENT PLAN (WORKS, GOODS AND SERVICES) FINANCIAL YEAR: 2016-17

### PROJECT: COMMENCEMENT OF NEW ENGINEERING PROGRAMMES & INFRASTRUCTURE DEVELOPMENT

Sr. No.	Description of Procurement	Quantity (where applicable)	Estimated Unit cost (where applicable)	Estimated total cost	Funds allocated	Sources of funds (ADP/Non ADP)	Proposed Procurement method	Timing of Procurement				Remarks
								1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1	Equipment for Earthquake Engg. Laboratory	09 Nos.	--	43,100	43,100	PSDP (HEC)	National Competitive Bidding	✓				
	Equipment for Fire Laboratory	04 Nos.	--	69,600	69,600	PSDP (HEC)	National Competitive Bidding	✓				
	Remaining equipment for Fire & Earthquake Engg. Laboratory	39 Nos.		39,787	39,787	PSDP (HEC)	National Competitive Bidding		✓			
2	Construction of Buildings and related infrastructure	58,485 sqt	--	159,363	159,363	PSDP (HEC)	National Competitive Bidding		✓			
3	Procurement of Furniture (Computer Tables with Chairs)	140 set.	12,000	1,680	1,680	PSDP (HEC)	National Competitive Bidding	✓				

Prepared By: Engr. Raza ur Rehman  
Focal Person

Engr. Aslifaq Ahmed Khan  
Project Coordinator (Mega-4)

# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI.

Name of Development Scheme: Strengthening of NED University of Engineering & Technology, (M-II)

## PROCUREMENT PLAN 2016 - 2017

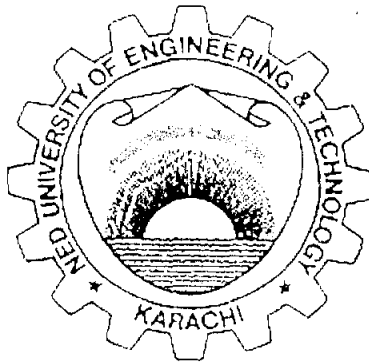
S. No.	Name / Title of Procurement including items to be executed	Estimated Cost including GST	Head of Account / Sub-Head of Account	Approved Allocated Funds	Source of Funds	Nature of Procurement	Method of Procurement	Anticipated Date of		Remarks	
								Advertise-ment	Start		Completion
1.	Procurement of Laboratory Equipment for Deptt. of Metallurgical Engg.	---	Laboratory Equipment / Metallurgical Engineering	62,460	PSDP-HEC	Press Tender	Single Stage One Envelope	July / August / 2016	August	Sept.	Preparation Stage
2.	Procurement of Laboratory Equipment for Deptt. of Materials Engg.	---	Laboratory Equipment / Materials Engineering	19,200	PSDP-HEC				August	Sept.	Preparation Stage
3.	Procurement of Laboratory Equipment for Deptt. of Polymer & Petrochemical Engg.	---	Laboratory Equipment / Polymer & Petrochemical Engineering	7,763	PSDP-HEC				August	Sept.	Preparation Stage
4.	Procurement of Laboratory Equipment for Deptt. of Chemical Engg.	---	Laboratory Equipment / Chemical Engineering	3,039	PSDP-HEC				August	Sept.	Preparation Stage
5.	Procurement of Laboratory Equipment for Deptt. of Petroleum Engg.	---	Laboratory Equipment / Petroleum Engineering	7,660	PSDP-HEC				August	Sept.	Preparation Stage
6.	Procurement of Laboratory Equipment for Deptt. of Mechanical Engg.	---	Laboratory Equipment / Mechanical Engineering	10,392	PSDP-HEC				August	Sept.	Preparation Stage

2.1.2016  
PD (M-12)

ISSUED ON: \_\_\_\_\_

ISSUED TO: \_\_\_\_\_

# **NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI**



## **TENDER DOCUMENT**

**Directorate of Services**

**TITLE OF THE JOB**

**SEMI GLAZED WOODEN PARTITION AT FIRST FLOOR  
ELECTRONIC ENGINEERING DEPARTMENT  
DDS(C)/WORK/PARTITION/ELECTRONICS/6382/2016**



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY****Directorate of Services**

To,

The Director Services  
NED University of Engineering & Technology  
Karachi.

Subject:- **SEMI GLAZED WOODEN PARTITION FOR AT FIRST FLOOR  
FOR ELECTRONIC ENGINEERING DEPARTMENT**

1. Having examined the instructions to the tenders, drawings, conditions of contract (General conditions and the conditions of particular application), and specification, bill of quantities and having visited and inspected the site of the above names works, I/We the undersigned offer to carry out, complete the above works/supplies in conformity with said instructions to tenders, conditions of work order/contract, specifications, Bill of Quantities, for the following sums or such other sum as may be ascertained in accordance with said conditions.

Rs- \_\_\_\_\_ /- (Rupees \_\_\_\_\_)

2. We under take if my/our tender is accepted to commence the works within one week of recognized of the works order.
3. We agree to abide by this tender for period of 90 days from the date of opening the same and it shall remain binding upon us and may be accepted at any time before expiration of the said period of 90 days.
4. I/WE understand that you are not bound to accept the lowest or any tender you may receive and you may reject any or all tenders without assigning any reason.

Signature of Contractor/Seal of Firm  
Authorised Representative of Firm

## INSTRUCTIONS TO TENDERERS

- a) Director Services, NED University of Engineering & Technology, calls tenders for the repair/constructions/replacement/supply in accordance with Bill of Quantities, attached here to be submitted by or before \_\_\_\_ AM on \_\_\_\_, 2016. Tenders cost will not be reimbursed for any cost of any kind whatsoever incurred in connection with preparations and submission of their tenders.
- b) The tender for the each work should be in the sealed envelope bearing name of the work/contractor/firm clearly marked and addressed to Controller of services, NED University of Engineering & Technology, Karachi.
- c) The tender may be delivered in person or sent by registered mail so as to reach on or before the date & time stated above. Any tender received after the stipulated time will not be considered regardless of the cause of delay.
- d) All bidders are invited to be present for the opening of the tender on \_\_\_\_, 2016 at \_\_\_\_ A.M. The name of each tenderer and his total contract price only will be read aloud and recorded.
- e) Any tender/tenders with earnest money will not be entertained. Earnest money of the awarding supplier may be returned after successful delivery of the furniture. If the supplier fails to supply the quoted/awarded items within stipulated time his/her work order will be cancelled as per rule and earnest money shall also be forfeited.
- f) Detailed particulars of the work/works can be seen in the Services Department on any working day during the office hours.
- g) Tenders shall be made in the forms supplied therefore, with all items and blanks properly filled in. All data and figures and the signature of persons signing the tender shall be in ink.
- h) All unit prices filled in the schedule of quantities shall be firm. The unit prices against each item of work and estimate amount and all other data called for shall be given.
- i) All prices quoted shall be deemed to include all costs of performing the works, including labour, materials, income tax, duties, octroi charges, royalties permit etc. and no claim whatsoever shall be accepted in case of escalation any or all prices entered in the rate of bid.

# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

Directorate of Services

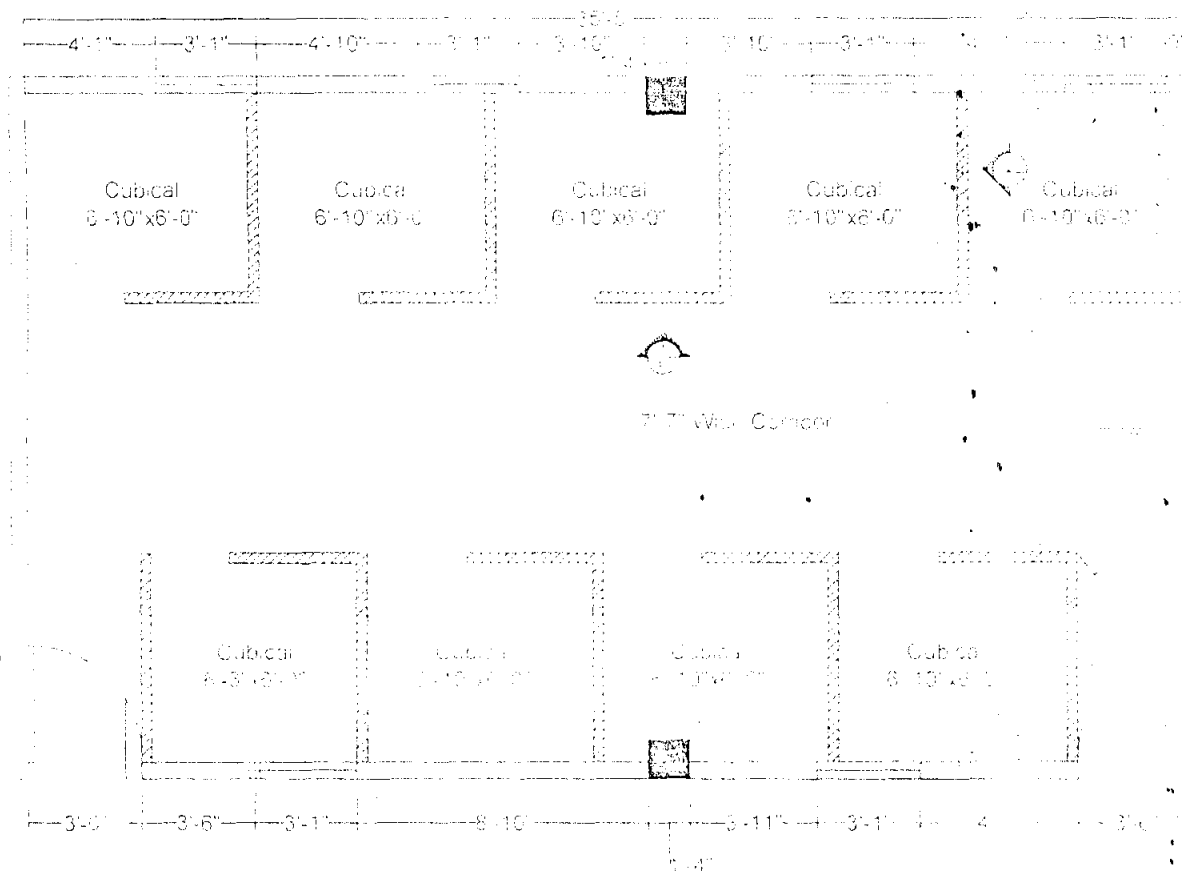
## Terms & Condition

1. Supply is required within 90 days from the date of letter of award.
2. Inspection: Nominated Inspection Committee will make inspection of Renovation Work.  
PROVOST/ 05/ DDS(C)/DDS(E)/ADS(C)/ADS( E)
3. In case of late delivery @ 0. 1% per day will be charged on bid amount deducted from the bill but not more than 10% of contract value.
4. Quantities shown in the quotation are approximate and no claim shall be entertained for quantities of executed being 30% more or less than those entered in the B.O.Q.
5. All prices will include all costs of performing the works including labour, material, income tax, GST, Octroi charges, Royalties & transportation etc. as mentioned in B.O.Q.
6. No subletting of all or any part of work will be allowed at any cost & reasons.
7. The supplier will see the sample before quoting the rates.
8. Store will be delivered at NED University, Main Campus.
9. Central Stores and Inspection Officer will issue inspection certificate after inspection through Inspection Committee.
10. If the supply is not found according to the specification and samples provided, it will be rejected at risk and cost of the manufacturer and in case the manufacturer fails to supply the order, the firm will be black listed.
11. Payments: -
  - 11.1 The actual sum to be paid shall be determined by quantifying/measurements or items actually supplied valuing it at the rates/prices quoted in the approved quotations.
  - 11.2 10% security deposit will be retained from each bill up to a period of six months from the date of supply of order.
  - 11.3 Part payment against part supply can be allowed. N/A

Director Services

# DIRECTORATE OF SERVICES

## NED UNIVERSITY OF ENGINEERING & TECHNOLOGY



PROPOSED WOODEN PARTITION PLAN

DRG. NO. 62

TITLE

PROPOSED PLAN OF WOODEN CUBICAL PARTITION  
AT ELECTRONIC ENGINEERING DEPARTMENT

DRAWN BY

CHECKED BY

APPROVED BY

SCALE