



NO.SO(B)CT&AD/ACCOUNTS/EOI/2016-17/ 1161

**GOVERNMENT OF SINDH**  
**CULTURE, TOURISM AND**  
**ANTIQUITIES DEPARTMENT**

Karachi the dated 25th November, 2016

To,

**The Director (Advertisement),**  
Information & Archives Department,  
Government of Sindh,  
Karachi.

Subject: **Expression of Interest For Pre-Qualification of Registered Firms**

I am directed to enclose herewith Seven (7) copies of Expression of Interest of Culture, Tourism & Antiquities Department.

You are requested to publish the same in Three (3) leading Newspapers i.e. (Dawn, Jang & Kawish).

*for 25/11/16*  
**(FOUZIA MURSALEEN)**  
**Section Officer (Budget)**  
Culture, Tourism & Antiquities Department  
Government of Sindh

*A copy is forwarded for information and necessary action to:-*

1. ✓ The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi for hoist on SPPRA website.
2. The P.S to Secretary Culture, Tourism & Antiquities Department, Government of Sindh.

3289  
25-11-16



**GOVERNMENT OF SINDH  
CULTURE, TOURISM AND  
ANTIQUITIES DEPARTMENT**

Karachi the dated 25<sup>th</sup> November, 2016

**Expression Of Interest For**  
**Pre-Qualification Of Registered Firms**

Application for pre-Qualification for the Legal firms for the period of Six months, for the preparation of Documentaries CD's related to the History, Art and Culture of Sindh for rendering Services for following areas:-

**i) Documentaries on**

- a) Indigenous tribes of Sindh
- b) Documentaries on History of Sindh
- c) Production Sindh Culture and Historical films

**ii) Art and Culture of Sindh**

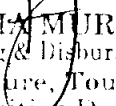
- a) Documentaries on Handicraft of Sindh, Rituals and Norms of Sindh
- b) Documentaries on Monuments / Historical sites of Sindh

Eligible firms having registration with Sindh Revenue Board, F.B.R & Income Tax may obtain the Pre-Qualification documents from the office of Section Officer (Budget), Culture, Tourism & Antiquities Department, Tughlaq House 3<sup>rd</sup> Floor, Karachi.

Applications for Pre-Qualification accompanied by complete pre-qualification documents, company profile, supporting documents and pay order / bank draft of Rs. 1,000/- (non-refundable) in favor of Secretary Culture, Tourism Department must be delivered in sealed envelopes or through registered mail to office of Section Officer (Budget), Culture, Tourism & Antiquities Department, Tughlaq House 3<sup>rd</sup> Floor, Karachi not later than 16<sup>th</sup> December, 2016 3:15 p.m.

The received applications shall be opened on the same day at 3:45 p.m. in the office of Section Officer (Budget), Culture, Tourism & Antiquities Department, Tughlaq House 3<sup>rd</sup> Floor, Karachi.

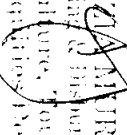
The pre-qualification will be carried out in accordance with the SPPRA Rules 2010 (Amended 2013).

  
FOUZIA MURSALEEN  
Drawing & Disbursing Officer  
Culture, Tourism &  
Antiquities Department  
Government of Sindh

**CULTURE, TOURISM & ANTIQUITIES DEPARTMENT,**  
**TUGHLAQ HOUSE 3<sup>RD</sup> FLOOR, SINDH SECRETARIAT, KARACHI.**  
**PH: 99211693**

**ANNUAL PROCUREMENT PLAN  
(WORKS, GOODS & SERVICES)  
Financial Year 2016-17**

| S. No. | Description of Procurement   | Quantity (where applicable) | Estimated total Cost (where applicable) | Estimated total Cost                | Funds allocated | Source of funds (ADP/Non ADP) | Proposed procurement method | Timing of procurements |         |         |         | Remarks |  |
|--------|--|-----------------------------|---|-------------------------------------|-----------------|-------------------------------|-----------------------------|------------------------|---------|---------|---------|---------|--|
|        |  |                             |   |                                     |                 |                               |                             | 1st Qtr                | 2nd Qtr | 3rd Qtr | 4th Qtr |         |  |
| 1      | Documentaries on<br>a) Indigenous tribes of Sindh<br>b) Documentaries on History of Sindh<br>c) Production Sindh Culture and Historical Films                | -                           | 15.00 (M)<br>25.00 (M)<br>20.00 (M)     | 15.00 (M)<br>25.00 (M)<br>20.00 (M) | 60.00           | Non ADP                       | Cultural Activity           |                        |         |         | ✓       | ✓       |  |
| 2      | Art and Culture of Sindh<br>a) Documentaries on Handicraft of Sindh, Rituals and Norms of Sindh<br>b) Documentaries on Monuments / Historical Sites of Sindh | -                           | 10.00 (M)<br>10.00 (M)                  | 10.00 (M)<br>10.00 (M)              | 20.00           | Non ADP                       | Cultural Activity           |                        |         |         | ✓       | ✓       |  |

  
**FOUZIA MURSALREEN**  
 Director & Dispersing Officer  
 Culture, Tourism &  
 Antiquities Department  
 Government of Sindh



**GOVERNMENT OF SINDH  
CULTURE, TOURISM AND  
ANTIQUITIES DEPARTMENT**

Karachi the dated 24<sup>th</sup> November, 2016

**NOTIFICATION**

NO.SO(B)/ACCOUNTS/Tender-Notif/2016-17/ A Committee is hereby constituted regarding the Procurement / Promotion of Cultural Activities in Sindh consisting on the following members for current Financial Year 2016-17.

- |  |                    |
|--|--------------------|
| 1. <b>Mr. Akhtar Inayat Bhurgri,</b><br>Director General Culture Sindh<br>Culture, Tourism & Antiquities Department. | Chairman           |
| 2. <b>Mrs. Fouzia Mursaleen,</b><br>Section Officer (Budget)<br>Culture, Tourism & Antiquities Department.           | Member             |
| 3. <b>Mr. Muhammad Riaz,</b><br>Private Secretary,<br>Planning & Development Department.                             | Member             |
| 4. <b>Mr. Shoukat Ali Shaikh,</b><br>Assistant Director,<br>Information & Archives Department.                       | Member             |
| 5. <b>Mr. Hidayatullah Rajar,</b><br>Assistant Director (Admin),<br>Culture, Tourism & Antiquities Department.       | Member / Secretary |

**TERMS OF REFERENCE:**

- Preparing bidding documents.
- Preparing evaluation report as provided in SPP Rules 45.
- Making recommendations for the award of contract to the competent authority
- Perform any other function ancillary and incidental to the above.

**Secretary to Government of Sindh**  
Culture, Tourism & Antiquities Department

**A copy is forwarded for information and necessary action to:-**

- The Managing Director, SPPRA, Government of Sindh, Karachi.
- The Chairman / Members of the Committee.
- The PS to Minister for Culture & Tourism Department, Government of Sindh, Karachi.
- The P.S to Secretary Culture, Tourism & Antiquities Department, Government of Sindh, Karachi.
- P.A to Director General Culture, Government of Sindh, Karachi.
- General Order File.

**FOUZIA MURSALLEN**  
Drawing & Issuing Officer  
Culture, Tourism &  
Antiquities Department  
Government of Sindh

**Section Officer (General)**  
Culture, Tourism & Antiquities Department  
Government of Sindh



**CULTURE, TOURISM &  
ANTIQUITIES DEPARTMENT  
GOVERNMENT OF SINDH**

**Karachi dated: 29<sup>th</sup> August, 2016**

**NOTIFICATION**

**No. SO(B)/CT&AD/Notif/** With the approval of competent authority Culture, Tourism & Antiquities Department, Government of Sindh, Rule-31(1)(2)(a)(b)&(c) of Sindh Public Procurement Rules 2010, a Redressal Committee to address the grievances and settlements of disputes, a committee is hereby constituted. The members of the Committee are as follows:-

|   |                  |
|---|------------------|
| Akhter Inayat Bhurgri<br>Special Secretary<br>Culture, Tourism & Antiquities Department, Sindh.               | Chairman         |
| Naz Parveen<br>Section Officer (Culture)<br>Culture, Tourism & Antiquities Department                         | Member           |
| Representative of AG Office DAO<br>Office of the Accountant General Sindh,<br>Karachi.                        | Member           |
| Altaf Hussain Memon<br>Section Officer,<br>Information & Archives Department,<br>Government of Sindh          | Member           |
| Habibullah Memon<br>Assistant Director (Cultural Activities)<br>Culture & Tourism Department, Govt. of Sindh. | Member/Secretary |

**Terms of Reference:**

- To act as per procedure of SPPRA Rules
- Address the complaints of bidders.
- Prohibit or annual the process of procurement.
- Perform any other function ancillary and incidental related to complaints.

**SHAZIA RIZVI**  
Secretary to Govt. of Sindh

**SO(C)/CT/AD/1-162/2016/RC:**

**Karachi dated 29<sup>th</sup> August, 2016**

A copy is forwarded for information to:

- The Accountant General Sindh, Karachi.
- The Managing Director SPPRA, Government of Sindh, Karachi
- PS to Secretary, Culture, Tourism & Antiquities Department.
- PS to Secretary, Information & Achieves Department, Government of Sindh, Karachi
- PA to Director General Culture Sindh.
- Officer concerned.
- Notification File.

**FOUZIA MURSALEEN**  
Budgeting & Bidding Officer  
Culture, Tourism &  
Antiquities Department  
Government of Sindh

**(FOUZIA MURSALEEN)**  
SECTION OFFICER (BUDGET)  
Section Officer (Budget)  
Culture, Tourism &  
Antiquities Department  
Government of Sindh

# PREQUALIFICATION DOCUMENTS



**GOVERNMENT OF SINDH**

***CULTURE, TOURISM & ANTIQUITIES DEPARTMENT***

*Name of Project / Scheme*

- i) **Documentaries on**
- a) Indigenous tribes of Sindh
  - b) Documentaries on History of Sindh
  - c) Production Sindh Culture and Historical films
- ii) **Art and Culture of Sindh**
- a) Documentaries on Handicraft of Sindh, Rituals and Norms of Sindh
  - b) Documentaries on Monuments / Historical sites of Sindh

*Name of Procuring Agency*

***CULTURE, TOURISM &  
ANTIQUITIES DEPARTMENT***

Document issued to

**M/S** \_\_\_\_\_  
\_\_\_\_\_

## **1.0 Introduction**

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

## **2.0 Sindh Public Procurement Rules 2010**

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

## **3.0 The Pre qualification Process**

### **3.1 Advertisement and Notification**

The Invitation for Pre qualification (IFP) / Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

### **3.2 Preparing and Issuing of Pre qualification Document**

The Procuring Agency is responsible for preparing and issuing the Pre qualification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

#### **4.0 Section I. Instructions to Bidders (ITB);**

#### **5.0 Section II. Eligibility & Evaluation / Qualification Criteria;**

#### **6.0 Section III. Application Forms;**

#### **7.0 Section IV. Scope of Contract**

#### **4.0 Section I. Instructions to Bidders / Applicants (ITB).**

**Clause 1** The firm / contractor shall enclose the (one original and 02copies) of the documents in a sealed envelope which shall:-

- (a) Bear the name and address of the Applicant;
- (b) Be delivered by hand or through courier / registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked “Application for Pre-qualification for
  - i) Documentaries on**
    - a) Indigenous tribes of Sindh
    - b) Documentaries on History of Sindh
    - c) Production Sindh Culture and Historical Films
  - ii) Art and Culture of Sindh**
    - a) Documentaries on Handicraft of Sindh, Rituals and Norms of Sindh
    - c) Documentaries on Monuments / Historical sites of Sindh

**Clause 2** If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.

**Clauses 3** Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.

**Clause 4** Firm / Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in disqualification of the firm / contractor.

#### **Clause 5 Clarification and Modification of Documents (SPP Rule23).**

Firm / Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

**Clause 6 Addendum:** At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addendum. Any addendum issued shall be part of the Pre qualification Document and shall be communicated in writing to all who have obtained the prequalification document.



**Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24):** Documents shall be received by the agency at the address **office of the Section Officer (Budget), Culture, Tourism & Antiquities Department, Tughlaq House 3<sup>rd</sup> Floor, Sindh Secretariat, Karachi. Ph: 99211693**, not later than the *(mention the date & time)*. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Pre qualification Document, and in which case all rights and obligations of the Agency and the firms / contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

**Clause 8 Evaluation (Rule 27 (2)):** Firm's / Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm / contract or compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.

**Clause 9 Clarification of Pre qualification Information (Rule 43):** To assist in the evaluation of information, the agency may, at its discretion, ask any firm / contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm / contractor do not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm /contractor may be rejected.

**Clause 10 Verification of Pre qualification Information (Rule 28 (1d)):** Verification of the information provided by the pre-qualified / shortlisted firms / contractors in the submissions for pre qualification may be made. In case the information is found to be wrong or incorrect in any material way or firm / contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

## 5.0 Section II: Evaluation / Qualification Criteria.

*In this section two evaluation criteria are being given for the benefit of the procuring agency. One is based on marks / score and the other is based on pass / fail criteria. Procuring agency may adopt any one of these selection methods while pre qualifying the contractors / firms.*

### 1. Criteria based on Marks / Score.

**Mandatory Provisions / Eligibility:** Firms / Contractors must possess (i) valid registration certificate of PEC in the category or above and in discipline for year; (ii) valid registration certificate from income tax authority (NTN); and (iii) is not black listed. *(Attach all certificates and affidavit of not blacklisting).*

Aggregate Qualifying Score is 60%, but it is mandatory to obtain atleast 30% in each of the following sections.

#### (A) Company Profile.

- |     |   |                 |
|-----|---|-----------------|
| i.  | <u>Period since Firm / Contractor is in construction business</u> | <b>10 Marks</b> |
|     | Up to 5years  | 02 Marks        |
|     | Up to 10years   | 05 Marks        |
|     | Above10years  | 10 Marks        |
|     | <i>(Attach PEC license for each year)</i>                         |                 |
| ii. | Officefacilities  | <b>05 Marks</b> |
|     | In Sindh province   | 03 Marks        |
|     | In any other province / Islamabad                                 | 01 Marks        |
|     | Outside Country   | 01 Marks        |

#### (B) General Experience Record

- |     |  |                 |
|-----|--|-----------------|
| i.  | Projects of similar nature and complexity completed over last 05 years.<br>(4 Marks for each project)          | <b>20Marks</b>  |
|     | <i>(Attach satisfactory completion certificates)</i>   |                 |
| ii. | Projects of similar nature and complexity in hand.<br>(5 Marks for each project having cost Million or above). | <b>15 Marks</b> |
|     | <i>(Attach copies of work orders)</i>  |                 |

**(C) Personnel Capabilities required for this project****20 Marks**

*Requirement of persons will vary from Project to Project.*

*Following factors may be used as a guideline:*

| <b>Sr. No.</b> | <b>Description/Position with qualification &amp; experience</b>   | <b>Number Required</b> | <b>Marks assigned</b> | <b>Remarks</b>   |
|----------------|---|------------------------|-----------------------|--|
| 1.             | <i>BSc(Civil Engg.) /BE(Civil)Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.</i> | <i>2 Nos.</i>          | <i>10</i>             | <i>03 Marks for experience of 5 to 10 years. 05 Marks for above 10 years.<br/>(Attach Tax payment challans showing atleast 1 year continuous employment with firm.<br/>1 additional Mark for MSc (Civil Engg.)/M.E.(Civil)</i> |
| 2.             | <i>Diploma in Civil Engineering, with experience of 2 years or above.</i>   | <i>04</i>              | <i>10</i>             | <i>02 Marks for 02 years experience, 03 Marks for above 02 years.</i>  |

**(D) Equipment Capability****20 Marks**

- (a) *Critical equipment and number required for the Project shall be specified by the Procuring Agency.*
- (b) *High value equipment should be an option to own, lease or hire.*
- (c) *Total equipment available with the applicant is to be listed along with its current mobilization on on-going projects.  
(Details are to be provided in the attached form)*

**(E) Financial Soundness / Status****10 Marks**

For Financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other document which verifies their Financial Status. Where necessary, the Procuring Agency will make enquiries with the firm's / contractor's bankers.

Working Capital in hand for this project / work (Attach proof of Bank Statement / Credit Facilities)

- i. *Less than 15% of Estimated Cost of this Work* *02 Marks*
- ii. *16 - 25% of Estimated Cost of this Work* *04 Marks*
- iii. *26 - 40% of Estimated Cost of this Work* *08 Marks*
- iv. *More than 40% of Estimated Cost of this Work* *10 Marks*

2. **Evaluation / Qualification Criteria: Based on Yes / No or Pass / Fail system.**

**Mandatory Provisions / Eligibility:** Firms / Contractors must possess

- (i) Valid registration certificate of PEC in the category or above and indiscipline for year;
- (ii) Valid registration certificate from income tax authority (NTN); and
- (iii) is not black listed. *(Attach all certificates and affidavit of not blacklisting)*

**Required Documents:** It must include following information / documents:-

(A) Firm / Contractor have been in business of construction at least for 5 years.

(B) **Experience and past performance.**

- (i) Have completed Two (2) similar assignments having cost of each at least 50% of the project in the last five (5) years.
- (ii) Have executed at least one (1) project in similar geographical condition in last five (5) years.

*(Attach performance certificates of completed projects).*

(C) **Key Personnel Qualification & Experience.**

*(Requirement will vary from assignment to assignment).*

(i) **Site Engineers.** Qualification: BE (Civil), Number: Two (2).

Experience: Two (2) similar assignments,  
Seven (7) years experience.

(ii) **Surveyors:** Qualification: Diploma in Civil, Number: Four (4).

Experience: One (1) similar assignment,  
Three (3) years experience.

(iii) **Quantity Surveyor:**

Diploma / Certificate Course in Drafting, One (1)  
Experience: Two (2) years

*(Brief CVs of personnel be attached).*

(D) **Equipments:**

- (a) Critical equipment and number required for the Project shall be specified by the Procuring Agency. For guidance procuring agency may refer to annexure-I.
- (b) High value equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with its current mobilization on on-going projects.

*(Details are to be provided in the attached form)*





**(E) Financial:**

- (i) Documentary evidence of financial position, bank statement or audited accounts of the last Three (3) years.
- (ii) Average Annual turnover of the last three years should not be less than Thrice the cost of work.

**(F) Any other information:**

*Any other document / information desired by procuring agency which shall not discriminate among contractors / firms.*

Contractors / firms who fail to qualify in any of the above sections shall be disqualified from the pre qualification process.

**7.0 Section III. Application Forms;**

**A-1 Application Submission Form** *(The covering letter is to be submitted by the interested firm / contract or partner responsible for a joint venture, on appropriate company letter head)*

Date: \_\_\_\_\_

To .....

*[Name and address of the Procuring Agency]*

Dear Sir,

**Subject: Pre-qualification of-----**

I .....the undersigned, being duly authorized to represent and act on behalf of..... applies to be pre qualified for the project cited above and enclose one (1) original *(together with -----copies)*of pre-qualification documents and declare the following:

- (a) I have examined and have no reservations to the Pre qualification Document, including Addenda No(s)....., issued in accordance with ITB Clause6.
- (b) I understand that Procuring Agency may cancel the pre qualification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this pre qualification, without incurring any liability to the Applicants.
- (c) Bids by pre qualified applicants will be subject to verification of all information submitted for pre qualification at the time of bidding;

(d ) Agency reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from pre qualified bidders who meet the revised requirements;

2. The Procuring Agency and its authorized representative(s) may contact the following person(s) for further information, if needed:

Person to be contacted:

Telephone:

3. The undersigned declares that the statements and the information provided are complete, true, and correct in every detail.

Signed:

Name:



**A- II**

**1. Company Profile**

Date: -----

Contract: -----

All individual firms and each partner of a joint venture applying for pre qualification are requested to complete the information in this form.

|    |  |          |
|----|--|----------|
| 1. | Name of firm (legal):<br><i>(In case of Joint Venture (JV), legal name of each partner:</i>  |          |
| 2. | Nature of Business:<br><i>(Whether the firm is a Corporation, Partnership, Trust etc.)<br/>(In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i> |          |
| 3. | Head Office Address:   |          |
| 4. | Telephone<br>Fax numbers:<br>E-mail address:   |          |
| 5. | Place of Incorporation / Registration:<br>Year of incorporation / registration:  |          |
| 6. | Applicant's authorized representative:<br>Telephone<br>Fax numbers:<br>E-mail address:   |          |
| 7. | <u>NATIONALITY OF OWNERS.</u>  |          |
|    | Name:  | Country: |

A-III

2. General Experience Record

(i) Details of Contracts of Similar Nature and Complexity completed over the last 05 years

| Sr. No.  | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|
| Name of Contract:  |   |   |   |   |   |
| Country:   |   |   |   |   |   |
| Name of Procuring Agency With Address, Tele, Fax.                                |   |   |   |   |   |
| Nature of works And special features relevant to the contract for which applied: |   |   |   |   |   |
| Contract Role (Mention: Sole, Sub Contactor or Partnerina Joint Venture).        |   |   |   |   |   |
| Value of the total contract in Pak / Rs:   |   |   |   |   |   |
| Date of Award:   |   |   |   |   |   |
| Date of Completion   |   |   |   |   |   |

**(ii) Projects of similar nature and complexity in hand.**

Firms / Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

| <b>Name of Contract</b> | <b>Value of Contract</b> | <b>Name of Procuring Agency</b> | <b>Value of Outstanding work (Equivalent Pak Rs. Millions)</b> | <b>Estimated Completion Date</b> |
|-------------------------|--------------------------|---------------------------------|--|----------------------------------|
| 1.                      |                          |                                 |  |                                  |
| 2.                      |                          |                                 |  |                                  |
| 3.                      |                          |                                 |  |                                  |

(iii) Projects executed in similar geographical conditions in last five (5) years.

| Sr. No.  | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|
| Name of Contract:  |   |   |   |   |   |
| Country & location   |   |   |   |   |   |
| Name of Procuring Agency<br>With Address, Tele, Fax.                             |   |   |   |   |   |
| Nature of works and special features relevant to the contract for which applied: |   |   |   |   |   |
| Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).      |   |   |   |   |   |
| Value of the total contract in Pak / Rs  |   |   |   |   |   |
| Date of Award:   |   |   |   |   |   |
| Date of Completion   |   |   |   |   |   |

**A-IV**

**4 (A) Personnel Capabilities**

Firm / Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

| <b>Sr. No.</b> | <b>Title of Position</b> | <b>Name</b> |
|----------------|--------------------------|-------------|
| 1              |                          |             |
| 2              |                          |             |
| 3              |                          |             |
| 4              |                          |             |
| 5              |                          |             |



5. Firm / Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned / leased / rented listed in Section 3 (Evaluation and Qualification Criteria).

**A. Equipment Capabilities (owned by the contractor / firm)**

| Sr. No. | Name of Equipment | Name of manufacturer | Model and power rating | Capacity | Year of manufacture | Current location |
|---------|-------------------|----------------------|------------------------|----------|---------------------|------------------|
| 1       |                   |                      |                        |          |                     |                  |
| 2       |                   |                      |                        |          |                     |                  |
| 3       |                   |                      |                        |          |                     |                  |
| 4       |                   |                      |                        |          |                     |                  |
| 5       |                   |                      |                        |          |                     |                  |
| 6       |                   |                      |                        |          |                     |                  |
| 7       |                   |                      |                        |          |                     |                  |
| 8       |                   |                      |                        |          |                     |                  |
| 9       |                   |                      |                        |          |                     |                  |
| 10      |                   |                      |                        |          |                     |                  |

**B. Equipment Capabilities (leased / rented by the contractor / firm)**

| Sr. No. | Name of Equipment | Mention whether leased or rented | Name of owner | Address of owner | Contact name and title with Telephone Fax & E-Mail of the owner | Agreements Details of rental / lease / manufacture agreements specific to the project |
|---------|-------------------|----------------------------------|---------------|------------------|---|---|
| 1       |                   |                                  |               |                  |   |   |
| 2       |                   |                                  |               |                  |   |   |
| 3       |                   |                                  |               |                  |   |   |
| 4       |                   |                                  |               |                  |   |   |
| 5       |                   |                                  |               |                  |   |   |
| 6       |                   |                                  |               |                  |   |   |
| 7       |                   |                                  |               |                  |   |   |
| 8       |                   |                                  |               |                  |   |   |
| 9       |                   |                                  |               |                  |   |   |
| 10      |                   |                                  |               |                  |   |   |



A-VII

6. Financial Resources.

A. Banker's Information:

| Sr. No. | Name & Address of Bank | Contact name and title | Telephone, Fax & E-Mail Address |
|---------|------------------------|------------------------|---------------------------------|
|         |                        |                        |                                 |
|         |                        |                        |                                 |
|         |                        |                        |                                 |

B. Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

| Information from Balance Sheet /<br>Income Statement | Year 1: | Year 2: | Year 3: |
|--|---------|---------|---------|
| 1.Total Assets (TA)                                  |         |         |         |
| 2.Total Liabilities (TL)                             |         |         |         |
| 3. Current Assets (CA)                               |         |         |         |
| 4. Current Liabilities (CL)                          |         |         |         |
| 5. Total Revenues (TR)                               |         |         |         |
| 6. Profits Before Taxes (PBT)                        |         |         |         |
| 7. Profits After Taxes (PAT)                         |         |         |         |

C. Source of Financing: Contractor / Firm shall provide documentary evidence for funding the project for which pre qualification is being under taken.

**Section IV. Scope of Contract:** *(Description of works and Period of completion)*

**Annexure-I**

*(Procuring agency may opt types of equipments and their number as per requirement of project. It may also add any equipment as per requirement.)*

- (i) Asphalt Dumpers.
- (ii) Asphalt paving Machinery & Rollers (PTRs, asphalt Paver Tandem Roller etc.)
- (iii) Earth Moving Machinery (Grader, Bulldozer, Excavator, Roller etc.)
- (iv) Concrete Batching Plant (30 cuM/hrCap.)
- (v) Shuttering (form work) ---sqft
- (vi) Concrete Pumps
- (vii) Vibrator
- (viii) Crane Mobile (30 Ton Cap.)
- (ix) Crane Tower (30 MBoom)
- (x) Dumper Trucks
- (xi) Loader / Backhoe
- (xii) Steel cutting & Bending Machine
- (xiii) Concrete Transit Mixer (6 cu M/hr)
- (xiv) Cabin Hoist (1500 KgCap.)
- (xv) Air Compressor (15HPCap.)
- (xvi) Scaffolding Pipe

*Note: The following formula is applicable to evaluation criteria based on marks / score only.*

- a. *If the available quantity of each equipment is less than specified limit, give weightage as under:*

$$T = M \times (A / \text{Required Quantity})$$

- b. *If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.*

*A = Available quantity of each equipment of each item.*

*T = Marks obtained*

*M = Marks assigned*

CULTURE, TOURISM & ANTIQUITIES DEPARTMENT,  
GOVERNMENT OF SINDH



**FINANCIAL PROPOSAL**  
*Single Stage Two Envelope Procedure*

- i) **Documentaries on**
- a) Indigenous tribes of Sindh
  - b) Documentaries on History of Sindh
  - c) Production Sindh Culture and Historical films
- ii) **Art and Culture of Sindh**
- a) Documentaries on Handicraft of Sindh, Rituals and Norms of Sindh
  - b) Documentaries on Monuments / Historical sites of Sindh

**Tender - 01**  
**No.SO(B)Accounts/Tender/2016-17**

**M/S** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The deadline for Financial Proposal submission is 16<sup>th</sup> November, 2016 at 3:15 p.m.**  
**The Financial Proposal will be opened on 16<sup>th</sup> November, 2016 at 3:45 p.m.**

## BID FORM

Tender No:

To: **SECTION OFFICER (BUDGET),**  
CULTURE, TOURISM & ANTIQUITIES DEPARTMENT,  
GOVERNMENT OF SINDH.

Dear Sir,

1. Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide you services/goods specified in the said Bidding Documents.
1. We undertake, if our bid is accepted, we shall provide the services/goods in accordance with the schedule specified in the said Bidding Documents.

### PRICE SCHEDULE

| Sr. #   | Description of Items  | Rate | Qty | Amount |
|---|---|------|-----|--------|
| 1   | <b><u>i) Documentaries on</u></b>                                   |      |     |        |
|   | a) Indigenous tribes of Sindh                                       |      |     |        |
|   | b) Documentaries on History of Sindh                                |      |     |        |
|   | c) Production Sindh Culture and Historical films                    |      |     |        |
|   | <b><u>ii) Art and Culture of Sindh</u></b>                          |      |     |        |
|   | a) Documentaries on Handicraft of Sindh, Rituals and Norms of Sindh |      |     |        |
| b) Documentaries on Monuments / Historical sites of Sindh |   |      |     |        |

## PROFILE FOR COMPANIES/FIRMS

**NOTE:**

- i) Please fill in the correct information carefully, submission of wrong/vague information may lead to disqualification of the firm.

### GENERAL INFORMATION

|   |   |  |
|---|---|--|
| 1 | Name of the Company   |  |
|   | a. Year of Establishment  |  |
|   | b. Form of the Company Annex copy of registration.<br>- Individual<br>- Private Limited<br>- Public Limited<br>- Partnership<br>- Corporation<br>- Others (specify)                               |  |
|   | c. Address of the Firm<br>- Registered office<br>- Telephone No.<br>- Fax & email address etc.  |  |
|   | d. Blacklisting/complaint against the firm (by any Govt. or other org. If any)  |  |
| 2 | Income Tax<br>- Attach copy of certificate<br>- Attach details of tax paid during past 3 years<br>- Attach copy of last annual income tax return.   |  |
| 3 | Sales Tax Registration No. (if any Applicable), Attach copy of certificate, and details of sales tax paid during past 3 years.  |  |
| 4 | Total Employees (including Technical Staff)<br>- Management<br>- Production<br>- Quality Control<br>- Research & Development Sales and Marketing Administration<br>- Others<br>- Total Head Count |  |

**(FOUZIA MURSALEEN)**  
**Section Officer (Budget)**  
Culture, Tourism & Antiquities Department  
Government of Sindh

Seal & Signature Company/Firm:-