



# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH

2<sup>ND</sup> FLOOR, PCG PLAZA, 253 SARWAR SHAHEED ROAD, KARACHI

No: SKAA/Tender Notice/XEN/2016-17/151


Dated: 17-11-16

To,

The Director (CB),  
Sindh Procurement Regulatory Authority,  
Karachi.

**SUBJECT: N.I.T No: SKAA/Tender Notice/XEN/2016-17/152 Dated.17.11.2016**

Enclosed please find herewith N.I.T mentioned at Subject Soft  
Copies of SBDs of all works for hoisting on SPPRA website.

  
Executive Engineer, SKAA

D.....A  
As Above  
CD Attached

3139  
18-11-16



**SINDH KATCHI ABADIS AUTHORITY**  
**GOVERNMENT OF SINDH**  
**HEADQUARTERS**


2<sup>ND</sup> FLOOR, PCG PLAZA, 253 SARWAR SHAHEED ROAD, KARACHI

**NOTICE FOR RE-INVITING TENDER**

Tenders are re-invited on "Single Stage" one envelop basis as per Rule-46(I) of SPPRA Rule 2010 (amended 2013) for the following works from firms having relevant work experience and registered with PEC in relevant Category, Income Tax and Sales Tax Authority.

S. NO	NAME OF WORKS	ESTIMATED COST IN MILLION (Rs)	EARNEST MONEY / BID SECURITY (Rs)	TENDER FEES (Rs)	TIME PERIOD
01	Providing and Laying CC topping / CC drain in near Mehmoodabad, District Mirpurkhas	RS.4.119 Million	5% of Bid Security	3,000/-	03 Months
02	Providing and Laying CC topping / CC drain in Khalifa Mohallah, Khaskheli, Gharo, District Thatta.	RS.8.691 Million	5% of Bid Security	3,000/-	03 Months
03	Providing and Laying CC topping / CC drain in Gharibabad, MC Shaheed Benazirabad.	RS.11.87 Million	5% of Bid Security	3,000/-	03 Months
04	Providing and Laying CC topping / CC drain in Gharibabad Katchi Abadi, Pat Edan, District Noushehro Feroz.	RS.2.409 Million	5% of Bid Security	3,000/-	02 Months
05	Providing and Laying 3" dia water supply line at Bilal Colony Malir Karachi.	RS.0.329 Million	5% of Bid Security	3,000/-	02 Months
06	Providing and Laying CC topping / CC drain at Gharibabad Bandhi District Shaheed Benazirabad.	RS.12.857 Million	5% of Bid Security	3,000/-	03 Months
07	Providing and Laying CC topping / CC drain at Pathan Para, Mirpurkhas.	RS.2.604 Million	5% of Bid Security	3,000/-	03 Months

The Tender document along with terms & condition of NIT can be obtained from the office of "Account Officer" Headquarter Sindh Katchi Abadis Authority upon payment of tender fee in form of pay order in favor of "Sindh Katchi Abadis Authority" from the publication of NIT in newspaper till **05.12.2016** Complete Bids / Tender in all respect shall be submitted on **07.12.2016** at **2:00 P.M** and will be opened on same date at **3:00 P.M** on **07.12.2016**. It is further inform that if the Tender was not open due to any reason on the mention date the Tender is opened on **08.12.2016** at same time and same venue mention above.

  
Executive Engineer  
Sindh Katchi Abadis Authority  
Government of Sindh



# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

### HEADQUARTERS

2<sup>ND</sup> FLOOR, PCG PLAZA, 253 SARWAR SHAHEED ROAD, KARACHI

### SAY NO TO CORRUPTION

Following terms and condition are applicable upon Bidders/ Contractors/ Firms as provided under the SPPRA Rule 2010 (amended 2013).

#### ELIGIBILITY / EVALUATION CRITERIA:

1. The bidder/ contractor should have valid NTN, Sales Tax Registration and Sindh Revenue Board Registration, where applicable.
2. The bidder/ contractor should be registered with Pakistan Engineering Council with upto date renewal for the year 2016-17 and posses License as per Rule-46(i)-(a)-(iii) of SPPRA Rule 2010 (amended 2013) as the case may be.
3. The Bidder/ contractor shall attach three year related work experience certificate along with bank statement showing last three years turnover with tender documents / Bids. The Bidder/ Contractor must provide the bank statement which shows the minimum balance of 70% of work which is applied.
4. The Bidder / Contractor submit 5% earnest money pay order which is prepared from his own company bank account. Any other bank account prepared earnest money pay order is not acceptable.
5. The bidder/ contractor must quote the rates both in words and figure with accuracy. Any over writing or intangible writing will not be accepted and liable to rejection of tender/bid.
6. The sealed bids/ tender document complete in all respect must reach on or before the scheduled date time and manner at the address of Procuring Agency given in the "NIT".
7. In case of date of opening of tender / bid, declared holiday or non working day, the next official working day shall be deemed to be the date of submission and opening of tenders at the same time and venue.
8. Conditional or forged bids / tenders are not accepted and liable to rejection without any excuse.
9. Bidders/ Contractors shall be excluded from the process of bidding/ NIT if involved in "corrupt and fraudulent practices" in any form.
10. Black listed contractors/ Bidders from government or any Competent Authority are not allowed to participate in Bidding/ Tenders process. The Contractors/ Bidders/ Firms should give under taking that he/she or his/her firm have not been black listed on any account. If or any later stage it come in to the knowledge of Procuring Agency that successful bidder is black listed by Government or any Competent Authority his security deposit and money payable to him shall be forfeited and no claim what so ever shall be entertained.
11. The contractor / Bidder should submit the Professional Tax Certificate for Financial year 2016-17 along with the proof of Tax Deduction details from relevant department.
12. The procuring agency takes 02 days to verify all the relevant original documents. Which are submitted by the contractor / bidder for the participation in the NIT. If any document found Temper/fake/ expired or irrelevant. The procuring agency have right to reject the bidder / contractor application.

Executive Engineer, SKAA

SINDH KATCHI ABADIS AUTHORITY  
ANNUAL PROCURMENT PLAN FOR 2016-17

S. No	DESCRIPTION OF PROCUREMENT	QUANTITY (WHERE APPLICABLE)	ESTIMATED UNIT COST (WHERE APPLICABLE)	ESTIMATED TOTAL COST	FUNDS ALLOCATED	SOURCE OF FUNDS (ADP / NON ADP)	PROPOSED PROCUREMENT METHOD	TIMING OF PROCUREMENT			
								1 <sup>ST</sup> QTR	2 <sup>ND</sup> QTR	3 <sup>RD</sup> QTR	4 <sup>TH</sup> QTR
1	SLUMS INFRASTRUCTURE DEVELOPMENT PROGRAMME APPROVED	1. PROVIDING & CC LAYING TOPPING/CC DRAIN NEAR MEHMOODABAD. DIDTRICT MIRPURKHAS	4.119 M	4.119 M	44.00 M	ADP	SINGLE ENVELOP	14.28 M	0	0	0
2		2. PROVIDING & LAYING CC TOPPING/CC DRAIN AT KHALIFA MOHALLAH. KHASKHELI MOHALLAH AT GHAROO. DISTRICT THATTA	8.691 M	8.691 M							
3		3. PROVIDING & LAYING CC TOPPING/CC DRAIN AT GHRIBABAD. MC BENARIABAD	11.871 M	11.871 M							
4		4. PROVIDING & LAYING CC TOPPING/CC DRAIN AT GHARIBABAD KATCHI ABADI. PATEDAN DISTRICT NOWSHERO FERAZ.	2.409 M	2.409 M							
5		5. PROVIDING & LAYING 3" WATER SUPPLY LINE AT BILAL COLONY MALIR KARACHI	0.329 M	0.329 M							
6		PROVIDING & LAYING CC TOPPING/CC DRAIN AT GHARIBABAD BANDI.	12.857 M	12.857 M							
7		PROVIDING & LAYING CC TOPPING/CC DRAIN AT PATHAN PARA. MIRPURKHAS.	2.604 M	2.604 M							

  
 ASSISTANT ENGINEER  
 SINDH KATCHI ABADIS AUTHORITY  
 GOVERNMENT OF SINDH



"SAY NO TO CORRUPTION"

No. SO/SKA&SDD/20-1/2015  
GOVERNMENT OF SINDH  
KATCHI ABADIS & SPATIAL  
DEVELOPMENT DEPARTMENT

Karachi dated the 3<sup>rd</sup> February 2016

**NOTIFICATION**

No. SO/SKA&SDD/4-14/2015 :In partial modification of this department's notification of even No. dated 7<sup>th</sup> September 2015 and in accordance with Rule 07 of SPPRA Rules, 2010 (amended-2013), a Procurement Committee of Sindh Katchi Abadis Authority is hereby constituted for award of development works in various katchi abadis in Sindh under ADP scheme(s).

The committee shall comprise of the following:

1. Director General,  
Sindh Katchi Abadis Authority,  
Government of Sindh Chairman
2. Deputy Director General,  
Sindh Katchi Abadis Authority,  
Government of Sindh Member
3. Executive Engineer,  
Sindh Katchi Abadis Authority,  
Government of Sindh Member/ Secretary
4. A representative of  
Works & Services Department,  
Not below the rank of (B-17 / B-18)  
to be nominated by the Secretary  
Works & Services Member
5. A representative of  
Public Health Engineering Department,  
Not below the rank of (B-17 / B-18)  
to be nominated by the Secretary  
Public Health Engineering Member

T.O.Rs of the Committee:

The Procurement Committee as provided in Rule-08 read with Rule-42 of Sindh Public Procurement Rules 2010 (amended - 2013) shall be responsible for:

1. Preparing bidding documents;
2. Carrying out Technical as well as financial evaluation of bids in accordance with the evaluation criteria and other terms and conditions set forth in the bidding documents;
3. Preparing Evaluation Report as provided in Rule – 45;
4. Making recommendations for award of contract to the competent authority and
5. Perform any other function ancillary and incidental to the above.

SECRETARY TO GOVT. OF SINDH

No. SO/SKA&SDD/4-14/2015

karachi dated the 3<sup>rd</sup> February 2016

Copy for information to:

1. The Managing Director, SPPRA.
2. The Director General, SKAA.
3. The Officers concerned.
4. The PS to Minister KA&SDD, Government of Sindh.
5. The PS to Secretary KA&SDD, Government of Sindh.
6. Master file / concerned file.

  
MUHAMMAD PANJAL ZANGEJO  
SECRETION OFFICER (G)



"SAY NO TO CORRUPTION"

No. SO/SKA&SDD/4-14/2016  
GOVERNMENT OF SINDH  
KATCHI ABADIS & SPATIAL  
DEVELOPMENT DEPARTMENT  
Karachi dated the 3<sup>rd</sup> February 2016

### NOTIFICATION

No. SO/SKA&SDD/4-14/2016/01 : In accordance with Rule 31 of SPPRA Rules, 2010 (amended-2013), a complaint redressal committee of Sindh Katchi Abadis Authority is hereby constituted to address the complains of bidders that may occur during the Procurement Proceeding in respect of development works in various katchi abadis in Sindh under ADP scheme(s).

The committee shall comprise of the following:

- |   |                   |
|---|-------------------|
| 1. Secretary to Govt. of Sindh,<br>Katchi Abadis Department,<br>Government of Sindh   | Chairman          |
| 2. Additional Secretary,<br>Katchi Abadis Department,<br>Government of Sindh  | Member            |
| 3. Executive Engineer,<br>Sindh Katchi Abadis Authority,<br>Government of Sindh   | Member/ Secretary |
| 4. A representative of<br>Public Health Engineering Department,<br>Not below the rank of (B-17 / B-18)<br>to be nominated by the Secretary<br>Public Health Engineering | Member            |
| 5. Accounts Officer<br>Accountant General, Sindh  | Member            |

SECRETARY TO GOVT. OF SINDH  
Karachi dated the 3<sup>rd</sup> February 2016

No. SO/SKA&SDD/4-14/2016/01

Copy for information to:

1. The Managing Director, SPPRA.
2. The Director General, SKAA.
3. The Officers concerned.
4. The PS to Minister KA&SDD, Government of Sindh.
5. The PS to Secretary KA&SDD, Government of Sindh.
6. Master file / concerned file.

  
MUHAMMAD PANJAL ZANGEJO  
SECTION OFFICER (G)

**SINDH KATCHI ABADIS AUTHORITY**  
**GOVERNMENT OF SINDH**



(1)

**TENDER DOCUMENTS**

**NAME OF WORK**

**PROVIDING AND LAYING CC TOPPING / CC**  
**DRAIN NEAR MEHMOODABAD, DISTRICT**  
**MIRPURKHAS**





# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

NAME OF WORK: CONSTRUCTION OF CC TOPPING & SURFACE DRAINS IN NEAR  
MEHMOODABAD DISTRICT MIRPURKHAS

Estimated Cost: Rs: 4,119,500/-  
Earnest Money: Rs: 82,390/-

Time Limit: \_\_\_\_\_ Days  
Penalty : Rs: 500/- P.Day  
Tender Cost: Rs. 3000/-

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
01	Dismantling of Cement Concrete Plain 1:2:4	1219.14 Cft	3327.50	% Cft	40,567/-
02	Earth work excavation undressed lead upto a single throw of Kassi Phawarh or Shovel in Ordinary Soil etc complete	10890 Cft	1361.25	%oCft	14,824/-
03	Cement concrete brick or stone ballast 1 1/2" to 2" gauge.	10890 Cft	9416.28	% Cft	1,025,433/-
04	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (f) Ratio. 1:2 :4	8250 Cft	14429.25	% Cft	1,190,413/-
05	Erection and removal of centering for R.C.C or plain cement concrete works for Partal Wood (ii) Vertical	1300 Sft	3127.41	% Sft	40,656/-
06	Excavation in foundation of Building Bridges and other structures including dagbelling dressing,refilling around structure with excavated earth Watering and ramming lead upto 5 ft. (b) In ordinary soil.	6075 Cft	3176.25	%oCft	19,296/-
07	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (i) Ratio. 1: 4 :8	1012.50 Cft	11288.75	% Cft	114,299/-
08	Pacca brick work in foundation and plinth in: (e) Cement sand mortar 1:6	3037.50 Cft	11946.36	% Cft	362,871/-
09	Constructing of standard open drains cunette block of cement concrete (1:2:4) in situ to the design profile i/c cost of mould as per drawing i/c applying floating cost of cement 1/32" thick to the exposed face finished smooth curing etc complete as per detailed drawing. TYPE II (B) DRAIN. (C.C 1:2:4 0.74135 CFT PER RFT).	1350 Rft	174/-	P.Rft	234,900/-
10	Cement plasters 1:4 upto 12' height. (b) 1/2" thick.	3807 Sft	2283.93	% Sft	86,949/-
11	Reinforced cement concrete work including all labour and material except the cost of steel reinforcement and its labour for bending and binding which will be paid separately. This rate also includes all kinds of forms moulds: lifting shuttering curing rendering and finishing the exposed surface (including screening and washing of shingle.) (a) R.C work in roof slab, beams columns rafts, lintels and other structural members laid in situ or precast laid in position complete in all respects.	198 Cft	337/-	P.Cft	66,726/-



# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
12	Fabrication of mild steel reinforcement for cement concrete including cutting, bending, laying in position, making joints and fastenings including cost of binding wire (also includes removal of rust from bars.)	7.07 Cwt	5001.7	P.Cwt	35,362/-
13	Cartage of 100 CFT / 5 tons of all material likes one aggregate, spawl, coal, lime, surkhi etc. B.G. Rait fastenings points & crossing Bridges Girders, Pipes, Sheets Raits, M.S. Bars etc. or 1000 Nos brinks, 10' x 5' x 3' or 1000 manuds of fuel wood by trucks or any other means owned by the contractors Cement From Hyderabad Lead 102 Mile Hill Sand Bholari lead 113 Miles Bajri / Stone Ballast from Shahdisheed lead 131 Miles Brick of nearest Kilo Lead 6 Miles	3341 Bags 11976 Cft 22117 Cft 10454 Cft 41006 Nos		P.Bag % Cft % Cft % Cft %oNos	
<b>TOTAL</b>					

Checked and Verified

I/We hereby quote \_\_\_\_\_ % above/below S.R

Rates in Words: \_\_\_\_\_

**EXECUTIVE ENGINEER**  
SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH

We the undersigned do hereby under take to strictly abide all the terms & condition of the SCHEDULE "B" documents which are currently in force for the works of Sindh Katchi Abadis Authority

Signature of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Seal \_\_\_\_\_

SCHEDULE "B" Issued to M/s. \_\_\_\_\_

Against Pay Order of SCHEDULE "B" Cost No: \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

And P.O of 2% Earnest Money No. \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

**Signature**  
**Seal of Issuing Authority**

# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH



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## STANDARD BIDDING DOCUMENTS (VOLUME-I) (As per PEC & SPPRA Guidelines / Directives)

**In Compliance of PEC & SPPRA Rules 2010**

**SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH**

**INSTRUCTIONS TO BIDDERS & BIDDING DATA**

**Notes on the Instructions to Bidders**

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

## INSTRUCTIONS TO BIDDERS

(Note: (These Instructions to Bidders (IB) along with Bidding Data will not be part of Contract and will cease to have effect once the Contract is signed).

### A. GENERAL

#### IB.1 Scope of Bid & Source of Funds

##### 1.1 Scope of Bid

The Procuring Agency as defined in the Bidding Data (hereinafter called —the Procuring Agency) wishes to receive Bids for the Works summarized in the Bidding Data (hereinafter referred to as —the Works).

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

##### 1.2 Source of Funds

The Procuring Agency has arranged funds from its own sources or *Federal/ Provincial /Donor agency or any other source*, which may be indicated accordingly in bidding data towards the cost of the project/scheme.

#### IB.2 Eligible Bidders

2.1 Bidding is open to all firms and persons meeting the following requirements:

- a) duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works.

Provided that the works costing Rs. 2.5 million or less shall not require any registration with PEC .

- b) duly pre-qualified with the Procuring Agency. (*Where required*).

In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract.

- c) if prequalification has not undertaken , the procuring agency may ask information and documents not limited to following:-
  - (i) company profile;
  - (ii) works of similar nature and size for each performed in last 3/5 years;
  - (iii) construction equipments;
  - (iv) qualification and experience of technical personnel and key site managements

- (v) financial statement of last 3 years;
- (vi) information regarding litigations and abandoned works if any.

### **IB.3 Cost of Bidding**

3.1 The bidder shall bear all costs associated with the preparation and submission of its bid and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process (SPP Rules 24 & 25).

## **B. BIDDING DOCUMENTS**

### **IB.4 Contents of Bidding Documents**

4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.

1. Instructions to Bidders & Bidding Data
2. Form of Bid, Qualification Information & Schedules to Bid  
Schedules to Bid comprise the following:
  - (i) Schedule A: Schedule of Prices/ Bill of Quantities (BoQ).
  - (ii) Schedule B: Specific Works Data
  - (iii) Schedule C: Works to be Performed by Subcontractors
  - (iv) Schedule D: Proposed Programme of Works
  - (v) Schedule E: Method of Performing Works
  - (vi) Schedule F: Integrity Pact (works costing Rs 10 million and above)
3. Conditions of Contract & Contract Data
4. Standard Forms:
  - (i) Form of Bid Security,
  - (ii) Form of Performance Security;
  - (iii) Form of Contract Agreement;
  - (iv) Form of Bank Guarantee for Advance Payment.
5. Specifications
6. Drawings, if any

### **IB.5 Clarification of Bidding Documents**

- 5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Procuring Agency at the Engineer's/ Procuring Agency's address indicated in the Bidding Data.
- 5.2 An interested bidder, who has obtained bidding documents, may request for clarification

of contents of bidding documents in writing and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid (SPP Rule 23-1).

**IB.6 Amendment of Bidding Documents (SPP Rules 22(2) & 22).**

6.1 At any time prior to the deadline for submission of Bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the Bidding Documents by issuing addendum.

6.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.

6.3 To afford interested bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency may at its discretion extend the deadline for submission of Bids.

**C. PREPARATION OF BIDS**

**IB.7 Language of Bid**

7.1 All documents relating to the Bid shall be in the language specified in the Contract Data.

**IB.8 Documents Comprising the Bid**

8.1 The Bid submitted by the bidder shall comprise the following:

- (a) Offer /Covering Letter
- (b) Form of Bid duly filled, signed and sealed, in accordance with IB.14.3.
- (c) Schedules (A to F) to Bid duly filled and initialed, in accordance with the instructions contained therein & in accordance with IB.14.3.
- (d) Bid Security furnished in accordance with IB.13.
- (e) Power of Attorney in accordance with IB 14.5.
- (f) Documentary evidence in accordance with IB.2(c) & IB.11
- (g) Documentary evidence in accordance with IB.12.

**IB.9 Sufficiency of Bid**

9.1 Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the premium on the rates of CSR / rates and prices quoted/entered in the Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the works.

- 9.2 The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works.

#### **IB.10 Bid Prices, Currency of Bid and Payment**

- 10.1 The bidder shall fill up the Schedule of Prices (Schedule A to Bid) indicating the percentage above or below the Composite Schedule of Rates/unit rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices/Bill of Quantities shall be quoted entirely in Pak Rupees keeping in view the instructions contained in the Preamble to Schedule of Prices.
- 10.2 Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account.
- 10.3 The unit rates and prices in the Schedule of Prices or percentage above or below on the composite schedule of rates shall be quoted by the bidder in the currency as stipulated in Bidding Data
- 10.4 Items for which no rate or price is entered by the Bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities.

#### **IB.11 Documents Establishing Bidder's Eligibility and Qualifications**

- 11.1 Pursuant to Clause IB.8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- 11.2 Bidder must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria mentioned in the Bidding Documents.

#### **IB.12 Documents Establishing Works' Conformity to Bidding Documents**

- 12.1 The documentary evidence of the Works 'conformity to the Bidding Documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in Bidding Data.
- 12.2 The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Procuring Agency in the Technical Provisions are intended to be descriptive only and not restrictive.



### **IB.13 Bid Security**

13.1 Each bidder shall furnish, as part of his bid, at the option of the bidder, a Bid Security as percentage of bid price/estimated cost or in the amount stipulated in Bidding Data in Pak. Rupees in the form of *Deposit at Call/ Payee's Order or a Bank Guarantee* issued by a Scheduled Bank in Pakistan in favour of the Procuring Agency valid for a period up to twenty eight (28) days beyond the bid validity date (*Bid security should not be below 1% and not exceeding 5% of bid price/estimated cost SPP Rule 37*).

13.2 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring

Agency as non-responsive.

13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier.

13.4 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, and signed the Contract Agreement (SPP Rule 37).

13.5 The Bid Security may be forfeited:

- (a) if a bidder withdraws his bid during the period of bid validity; or
- (b) if a bidder does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) hereof; or
- (c) in the case of a successful bidder, if he fails within the specified time limit to:
  - i- furnish the required Performance Security or
  - ii- sign the Contract Agreement.

### **IB.14 Validity of Bids, Format, Signing and Submission of Bid**

14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening.

14.2 In exceptional circumstances, Procuring Agency may request the bidders to extend the period of validity for a additional period but not exceeding 1/3 of the original period. The request and the bidders' responses shall be made in writing or by cable. A Bidder may refuse the request without forfeiting the Bid Security. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security for the period of the extension, and in compliance with IB.13 in all respects (SPP Rule 38).

14.3 All Schedules to Bid are to be properly completed and signed.

14.4 No alteration is to be made in the Form of Bid except in filling up the blanks as directed.

If any alteration be made or if these instructions be not fully complied with, the bid may be rejected.

- 14.5 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in IB.8 and clearly mark them —ORIGINAL and —COPY1 as appropriate. In the event of discrepancy between them, the original shall prevail.
- 14.6 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photostats are also acceptable). This shall be indicated by submitting a written Power of Attorney authorising the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person or persons signing the bid.
- 14.7 The Bid shall be delivered in person or sent by registered mail at the address to Procuring Agency as given in Bidding Data.

#### **D. SUBMISSION OF BID**

##### **IB.15 Deadline for Submission, Modification & Withdrawal of Bids**

- 15.1 Bids must be received by the Procuring Agency at the address/provided in Bidding Data not later than the time and date stipulated therein.
- 15.2 The inner and outer envelopes shall
  - (a) be addressed to the Procuring Agency at the address provided in the Bidding Data;
  - (b) bear the name and identification number of the Contract as defined in the Bidding and Contract Data; and
  - (c) provide a warning not to open before the specified time and date for Bid opening as defined in the Bidding Data.
  - (d) in addition to the identification required in 15.2, the inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late.
  - (e) If the outer envelope is not sealed and marked as above, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the Bid.
- 15.3 Bids submitted through telegraph, telex, fax or e-mail shall not be considered.
- 15.4 Any bid received by the Procuring Agency after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.
- 15.5 Any bidder may modify or withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Procuring Agency prior to the deadline for submission of bids.
- 15.6 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security pursuant to IB.13.5 (a)

## INVITATION FOR BIDS

Date: \_\_\_\_\_

Bid Reference No.: SKAA/Tender Notice/XEN/  
2015-16/ \_\_\_\_\_ Dated. \_\_\_\_\_ 6

1. The Procuring Agency, Sindh Katchi Abadis Authority, invites sealed bids from interested firms or persons licensed by the Pakistan Engineering Council in the *appropriate* category (*not required for works costing Rs 2.5 million or less*) and/or duly pre-qualified (*if pre-qualification is done for specific scheme/project*) with the Procuring Agency for the Works, Rs. 44.000 Million, which will be completed in 90 Days.
2. A complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees Rs. 3000/-. Bidders may acquire the Bidding Documents from the Office of the Procuring Agency, at PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi.
3. All bids must be accompanied by a Bid Security in the amount of Rs. Nil (Rupees Nil) or 2.00% percentage of bid price in the form of (*pay order / demand draft / bank guarantee*) and must be delivered to PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi at or before 2:00 P.M. on \_\_\_\_\_. Bids will be opened at 3:00 P.M on the same day in the presence of bidders' representatives who choose to attend, at the same address

[Note: 1. Procuring Agency to enter the requisite information in blank spaces.

2. The bid shall be opened within one hour after the deadline for submission of bids.]

## BIDDING DATA

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents. The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.)

### Instructions to Bidders

#### Clause Reference

#### 1.1 Name of Procuring Agency

SINDH KATCHI ABADIS AUTHORITY

GOVERNMENT OF SINDH

#### Brief Description of Works

PROVIDING AND LAYING CC TOPPING / CC DRAIN NEAR MEHMOODABAD, DISTRICT MIRPURKHAS

#### 5.1 (a) Procuring Agency's address:

PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

#### (b) Engineer's address:

PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

10.3 Bid shall be quoted entirely in Pak. Rupees. The payment shall be made in Pak. Rupees.

11.2 The bidder has the financial, technical and constructional capability necessary to perform the Contract as follows: *(Insert required capabilities and documents)*

- i. Financial capacity: *(must have turnover of Rs 1.00 Million);*
- ii. Technical capacity: *(mention the appropriate category of registration with PEC and qualification and experience of the staff);*
- iii. Construction Capacity: *(mention the names and number of equipments required for the work).*

12.1 (a) A detailed description of the Works, essential technical and performance characteristics.

(b) Complete set of technical information, description data, literature and drawings as required in accordance with Schedule B to Bid, Specific Works Data. This will include but not be limited to a sufficient number of drawings, photographs, catalogues, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

13.1 **Amount of Bid Security**

Rs. 82,390/- (2.00 % of the Total Cost)

14.1 **Period of Bid Validity**

60 Days

14.4 **Number of Copies of the Bid to be submitted:**

One original plus \_\_\_\_\_ copies.

14.6 (a) **Procuring Agency's Address for the Purpose of Bid Submission**

Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

15.1 **Deadline for Submission of Bids**

Time: 2.00 P.M on \_\_\_\_\_.

16.1 **Venue, Time, and Date of Bid Opening**

Venue: Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

Time: 3:00 P.M Date: \_\_\_\_\_

16.4 **Responsiveness of Bids**

(i) Bid is valid till required period

- (ii) Bid prices are firm during currency of contract/Price adjustment;
- (iii) Completion period offered is within specified limits,
- (iv) Bidder is eligible to Bid and possesses the requisite experience, capability and qualification.
- (v) Bid does not deviate from basic technical requirements and
- (vi) Bids are generally in order, etc.

\*Procuring agency can adopt either of two options. (*Select either of them*)

- (a) **Fixed Price contract:** In these contracts no escalation will be provided during currency of the contract and normally period of completion of these works is upto 12 months.
- (b) **Price adjustment contract:** In these contracts escalation will be paid only on those items and in the manner as notified by Finance Department, Government of Sindh, after bid opening during currency of the contract

**SINDH KATCHI ABADIS AUTHORITY**  
**GOVERNMENT OF SINDH**



**TENDER DOCUMENTS**

**NAME OF WORK**

**PROVIDING AND LAYING CC TOPPING / CC**  
**DRAINAGE IN MEFA MOHALLAH**  
**KHARKEHLI, GHARO**



# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

NAME OF WORK: CONSTRUCTION OF CC DRAINS AND CC TOPPING IN KHALI MOHALLAH KHASKHELI, GHARO

Estimated Cost: Rs: 8,691,900/-  
Earnest Money: Rs: 173,838/-

Time Limit: \_\_\_\_\_ Days  
Penalty : Rs: 500/- P.Day  
Tender Cost: Rs. 3000/-

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (F)
01	Dismantling of Cement Concrete Plain 1:2:4	150 Cft	3327.50	% Cft	4,99
02	Earth work excavation undressed lead upto a single throw of Kassi Phawarh or Shovel in Ordinary Soil etc complete	21780 Cft	1361.25	%oCft	29,64
03	Cement concrete brick or stone ballast 1 1/2" to 2" gauge.	21780 Cft	9416.28	% Cft	2,050,86
04	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (f) Ratio. 1:2 :4	16500 Cft	14429.25	% Cft	2,380,82
05	Erection and removal of centering for R.C.C or plain cement concrete works for Partal Wood (ii) Vertical	2574 Sft	3127.41	% Sft	80,500
06	Excavation in foundation of Building Bridges and other structures including dagbelling dressing, refilling around structure with excavated earth Watering and ramming lead upto 5 ft. (b) In ordinary soil.	18000 Cft	3176.25	%oCft	57,173
07	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (i) Ratio. 1: 4 :8	3000 Cft	11288.75	% Cft	338,663
08	Pacca brick work in foundation and plinth in: (e) Cement sand mortar 1:6	9000 Cft	11946.36	% Cft	1,075,172
09	Constructing of standard open drains cunette block of cement concrete (1:2:4) in situ to the design profile i/c cost of mould as per drawing i/c applying floating cost of cement 1/32" thick to the exposed face finished smooth curing etc complete as per detailed drawing. TYPE II (B) DRAIN. (C.C 1:2:4 0.74135 CFT PER RFT).	4000 Rft	174/-	P.Rft	696,00
10	Cement plasters 1:4 upto 12' height. (b) 1/2" thick.	11280 Sft	2283.93	% Sft	257
11	Reinforced cement concrete work including all labour and material except the cost of steel reinforcement and its labour for bending and binding which will be paid separately. This rate also includes all kinds of forms moulds: lifting shuttering curing rendering and finishing the exposed surface (including screening and washing of shingle.) (a) R.C work in roof slab, beams columns rafts, lintels and other structural members laid in situ or precast laid in position complete in all respects.	198 Cft	337/-	P.Cft	66





# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
12	Fabrication of mild steel reinforcement for cement concrete including cutting, bending, laying in position, making joints and fastenings including cost of binding wire (also includes removal of rust from bars.)	7.07 Cwt	5001.7	P.Cwt	35,362/-
13	Cartage of 100 CFT / 5 tons of all material likes one aggregate, spawl, coal, lime, surkhi etc. B.G. Rait fastenings points & crossing Bridges Girders, Pipes, Sheets Rait, M.S. Bars etc. or 1000 Nos brinks, 10' x 5' x 3' or 1000 manuds of fuel wood by trucks or any other means owned by the contractors Cement From Thatta Lead 102 Mile Hill Sand Bholari lead 113 Miles Bajri / Stone Ballast from Khanote lead 131 Miles Brick of Damdama Lead 6 Miles	6114 Bags 23262 Cft 41088 Cft 151875 Nos		P.Bag % Cft % Cft %oNos	
<b>TOTAL</b>					

Checked and Verified

I/We hereby quote \_\_\_\_\_ % above/below S.R

Rates in Words: \_\_\_\_\_

**EXECUTIVE ENGINEER**  
SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH

We the undersigned do hereby under take to strictly abide all the terms & condition of the SCHEDULE "B" documents which are currently in force for the works of Sindh Katchi Abadis Authority

Signature of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Seal \_\_\_\_\_

SCHEDULE "B" Issued to M/s. \_\_\_\_\_

Against Pay Order of SCHEDULE "B" Cost No: \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

And P.O of 2% Earnest Money No. \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

**Signature**  
**Seal of Issuing Authority**

# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH



2

## STANDARD BIDDING DOCUMENTS (VOLUME-I) (As per PEC & SPPRA Guidelines / Directives)

**In Compliance of PEC & SPPRA Rules 2010**

**SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH**

**INSTRUCTIONS TO BIDDERS & BIDDING DATA**

**Notes on the Instructions to Bidders**

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

## INSTRUCTIONS TO BIDDERS

(Note: (These Instructions to Bidders (IB) along with Bidding Data will not be part of Contract and will cease to have effect once the Contract is signed).

### A. GENERAL

#### IB.1 Scope of Bid & Source of Funds

##### 1.1 Scope of Bid

The Procuring Agency as defined in the Bidding Data (hereinafter called —the Procuring Agency) wishes to receive Bids for the Works summarized in the Bidding Data (hereinafter referred to as —the Works).

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

##### 1.2 Source of Funds

The Procuring Agency has arranged funds from its own sources or *Federal/ Provincial /Donor agency or any other source*, which may be indicated accordingly in bidding data towards the cost of the project/scheme.

#### IB.2 Eligible Bidders

2.1 Bidding is open to all firms and persons meeting the following requirements:

- a) duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works.

Provided that the works costing Rs. 2.5 million or less shall not require any registration with PEC .

- b) duly pre-qualified with the Procuring Agency. (*Where required*).

In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract.

- c) if prequalification has not undertaken , the procuring agency may ask information and documents not limited to following:-
  - (i) company profile;
  - (ii) works of similar nature and size for each performed in last 3/5 years;
  - (iii) construction equipments;
  - (iv) qualification and experience of technical personnel and key site managements

- (v) financial statement of last 3 years;
- (vi) information regarding litigations and abandoned works if any.

### **IB.3 Cost of Bidding**

3.1 The bidder shall bear all costs associated with the preparation and submission of its bid and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process (SPP Rules 24 & 25).

## **B. BIDDING DOCUMENTS**

### **IB.4 Contents of Bidding Documents**

4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.

1. Instructions to Bidders & Bidding Data
2. Form of Bid, Qualification Information & Schedules to Bid  
Schedules to Bid comprise the following:
  - (i) Schedule A: Schedule of Prices/ Bill of Quantities (BoQ).
  - (ii) Schedule B: Specific Works Data
  - (iii) Schedule C: Works to be Performed by Subcontractors
  - (iv) Schedule D: Proposed Programme of Works
  - (v) Schedule E: Method of Performing Works
  - (vi) Schedule F: Integrity Pact (works costing Rs 10 million and above)
3. Conditions of Contract & Contract Data
4. Standard Forms:
  - (i) Form of Bid Security,
  - (ii) Form of Performance Security;
  - (iii) Form of Contract Agreement;
  - (iv) Form of Bank Guarantee for Advance Payment.
5. Specifications
6. Drawings, if any

### **IB.5 Clarification of Bidding Documents**

- 5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Procuring Agency at the Engineer's/ Procuring Agency's address indicated in the Bidding Data.
- 5.2 An interested bidder, who has obtained bidding documents, may request for clarification

of contents of bidding documents in writing and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid (SPP Rule 23-1).

**IB.6 Amendment of Bidding Documents (SPP Rules 22(2) & 22).**

6.1 At any time prior to the deadline for submission of Bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the Bidding Documents by issuing addendum.

6.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.

6.3 To afford interested bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency may at its discretion extend the deadline for submission of Bids.

**C. PREPARATION OF BIDS**

**IB.7 Language of Bid**

7.1 All documents relating to the Bid shall be in the language specified in the Contract Data.

**IB.8 Documents Comprising the Bid**

8.1 The Bid submitted by the bidder shall comprise the following:

- (a) Offer /Covering Letter
- (b) Form of Bid duly filled, signed and sealed, in accordance with IB.14.3.
- (c) Schedules (A to F) to Bid duly filled and initialed, in accordance with the instructions contained therein & in accordance with IB.14.3.
- (d) Bid Security furnished in accordance with IB.13.
- (e) Power of Attorney in accordance with IB 14.5.
- (f) Documentary evidence in accordance with IB.2(c) & IB.11
- (g) Documentary evidence in accordance with IB.12.

**IB.9 Sufficiency of Bid**

9.1 Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the premium on the rates of CSR / rates and prices quoted/entered in the Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the works.

- 9.2 The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works.

#### **IB.10 Bid Prices, Currency of Bid and Payment**

- 10.1 The bidder shall fill up the Schedule of Prices (Schedule A to Bid) indicating the percentage above or below the Composite Schedule of Rates/unit rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices/Bill of Quantities shall be quoted entirely in Pak Rupees keeping in view the instructions contained in the Preamble to Schedule of Prices.
- 10.2 Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account.
- 10.3 The unit rates and prices in the Schedule of Prices or percentage above or below on the composite schedule of rates shall be quoted by the bidder in the currency as stipulated in Bidding Data
- 10.4 Items for which no rate or price is entered by the Bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities.

#### **IB.11 Documents Establishing Bidder's Eligibility and Qualifications**

- 11.1 Pursuant to Clause IB.8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- 11.2 Bidder must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria mentioned in the Bidding Documents.

#### **IB.12 Documents Establishing Works' Conformity to Bidding Documents**

- 12.1 The documentary evidence of the Works 'conformity to the Bidding Documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in Bidding Data.
- 12.2 The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Procuring Agency in the Technical Provisions are intended to be descriptive only and not restrictive.

### **IB.13 Bid Security**

13.1 Each bidder shall furnish, as part of his bid, at the option of the bidder, a Bid Security as percentage of bid price/estimated cost or in the amount stipulated in Bidding Data in Pak. Rupees in the form of *Deposit at Call/ Payee's Order or a Bank Guarantee* issued by a Scheduled Bank in Pakistan in favour of the Procuring Agency valid for a period up to twenty eight (28) days beyond the bid validity date (*Bid security should not be below 1%.and not exceeding 5% of bid price/estimated cost SPP Rule 37*).

13.2 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring

Agency as non-responsive.

13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier.

13.4 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, and signed the Contract Agreement (SPP Rule 37).

13.5 The Bid Security may be forfeited:

- (a) if a bidder withdraws his bid during the period of bid validity; or
- (b) if a bidder does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) hereof; or
- (c) in the case of a successful bidder, if he fails within the specified time limit to:
  - i- furnish the required Performance Security or
  - ii- sign the Contract Agreement.

### **IB.14 Validity of Bids, Format, Signing and Submission of Bid**

14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening.

14.2 In exceptional circumstances, Procuring Agency may request the bidders to extend the period of validity for a additional period but not exceeding 1/3 of the original period. The request and the bidders' responses shall be made in writing or by cable. A Bidder may refuse the request without forfeiting the Bid Security. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security for the period of the extension, and in compliance with IB.13 in all respects (SPP Rule 38).

14.3 All Schedules to Bid are to be properly completed and signed.

14.4 No alteration is to be made in the Form of Bid except in filling up the blanks as directed.



If any alteration be made or if these instructions be not fully complied with, the bid may be rejected.

- 14.5 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in IB.8 and clearly mark them —ORIGINAL and —COPY as appropriate. In the event of discrepancy between them, the original shall prevail.
- 14.6 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photostats are also acceptable). This shall be indicated by submitting a written Power of Attorney authorising the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person or persons signing the bid.
- 14.7 The Bid shall be delivered in person or sent by registered mail at the address to Procuring Agency as given in Bidding Data.

#### **D. SUBMISSION OF BID**

##### **IB.15 Deadline for Submission, Modification & Withdrawal of Bids**

- 15.1 Bids must be received by the Procuring Agency at the address/provided in Bidding Data not later than the time and date stipulated therein.
- 15.2 The inner and outer envelopes shall
- (a) be addressed to the Procuring Agency at the address provided in the Bidding Data;
  - (b) bear the name and identification number of the Contract as defined in the Bidding and Contract Data; and
  - (c) provide a warning not to open before the specified time and date for Bid opening as defined in the Bidding Data.
  - (d) in addition to the identification required in 15.2, the inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late.
  - (e) If the outer envelope is not sealed and marked as above, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the Bid.
- 15.3 Bids submitted through telegraph, telex, fax or e-mail shall not be considered.
- 15.4 Any bid received by the Procuring Agency after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.
- 15.5 Any bidder may modify or withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Procuring Agency prior to the deadline for submission of bids.
- 15.6 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security pursuant to IB.13.5 (a)

## INVITATION FOR BIDS

Date: \_\_\_\_\_

Bid Reference No.: SKAA/Tender Notice/XEN/  
2015-16/ \_\_\_\_\_ Dated. \_\_\_\_\_ 6

1. The Procuring Agency, Sindh Katchi Abadis Authority, invites sealed bids from interested firms or persons licensed by the Pakistan Engineering Council in the *appropriate* category (*not required for works costing Rs 2.5 million or less*) and/or duly pre-qualified (*if pre-qualification is done for specific scheme/project*) with the Procuring Agency for the Works, Rs. 44.000 Million, which will be completed in 90 Days.
2. A complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees Rs. 3000/-. Bidders may acquire the Bidding Documents from the Office of the Procuring Agency, at PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi.
3. All bids must be accompanied by a Bid Security in the amount of Rs. Nil (Rupees Nil) or 2.00% percentage of bid price in the form of (*pay order / demand draft / bank guarantee*) and must be delivered to PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi at or before 2:00 P.M., on \_\_\_\_\_. Bids will be opened at 3:00 P.M. on the same day in the presence of bidders' representatives who choose to attend, at the same address

[Note: 1. Procuring Agency to enter the requisite information in blank spaces.

2. The bid shall be opened within one hour after the deadline for submission of bids.]

## BIDDING DATA

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents. The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.)

### Instructions to Bidders

#### Clause Reference

#### 1.1 Name of Procuring Agency

SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH

#### Brief Description of Works

PROVIDING AND LAYING CC TOPPING / CC DRAIN IN KHALIFA MOHALLAH  
KHASKHELI, GHARO

#### 5.1 (a) Procuring Agency's address:

PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

#### (b) Engineer's address:

PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

10.3 Bid shall be quoted entirely in Pak. Rupees. The payment shall be made in Pak. Rupees.

11.2 The bidder has the financial, technical and constructional capability necessary to perform the Contract as follows: *(Insert required capabilities and documents)*

- i. Financial capacity: *(must have turnover of Rs 1.00 Million);*
- ii. Technical capacity: *(mention the appropriate category of registration with PEC and qualification and experience of the staff);*
- iii. Construction Capacity: *(mention the names and number of equipments required for the work).*

12.1 (a) A detailed description of the Works, essential technical and performance characteristics.

(b) Complete set of technical information, description data, literature and drawings as required in accordance with Schedule B to Bid, Specific Works Data. This will include but not be limited to a sufficient number of drawings, photographs, catalogues, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

13.1 **Amount of Bid Security**

**Rs. 173,838/- (2.00 % of the Total Cost)**

14.1 **Period of Bid Validity**

**90 Days**

14.4 **Number of Copies of the Bid to be submitted:**

One original plus \_\_\_\_\_ copies.

14.6 (a) **Procuring Agency's Address for the Purpose of Bid Submission**

**Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**

15.1 **Deadline for Submission of Bids**

Time: **2:00 P.M** on \_\_\_\_\_.

16.1 **Venue, Time, and Date of Bid Opening**

Venue: **Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**

Time: **3:00 P.M** Date: \_\_\_\_\_

16.4 **Responsiveness of Bids**

(i) Bid is valid till required period

- (ii) Bid prices are firm during currency of contract/Price adjustment;
- (iii) Completion period offered is within specified limits,
- (iv) Bidder is eligible to Bid and possesses the requisite experience, capability and qualification.
- (v) Bid does not deviate from basic technical requirements and
- (vi) Bids are generally in order, etc.

\*Procuring agency can adopt either of two options. (*Select either of them*)

- (a) **Fixed Price contract:** In these contracts no escalation will be provided during currency of the contract and normally period of completion of these works is upto 12 months.
- (b) **Price adjustment contract:** In these contracts escalation will be paid only on those items and in the manner as notified by Finance Department, Government of Sindh, after bid opening during currency of the contract

**SINDH GOVT**

**BADIS AUTHORITY  
TOWNSHIP OF SINDH**



(3)

**TECHNICAL DOCUMENTS**

**WORK**

**PROVIDING**  
**DESIGN**

**6 CC TOPPING / CC**  
**RABAD, MC**  
**RABAD**



# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

NAME OF WORK: PROVIDING AND LAYING CC TOPPING / CC DRAIN IN GHARIBABAD, MC BENAIZIRABAD

Estimated Cost: Rs: 11,871,400/-  
Earnest Money: Rs: 237,428/-

Time Limit: \_\_\_\_\_ Days  
Penalty : Rs: 500/- P.Day  
Tender Cost: Rs. 3000/-

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
01	Dismantling of Cement Concrete Plain 1:2:4	2394.40 Cft	3327.50	% Cft	79,674/-
02	Earth work excavation undressed lead upto a single throw of Kassi Phawarh or Shovel in Ordinary Soil etc complete	30030 Cft	1361.25	%oCft	40,878/-
03	Cement concrete brick or stone ballast 1 1/2" to 2" gauge.	30030 Cft	9416.28	% Cft	2,827,709/-
04	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (f) Ratio. 1:2:4	19500 Cft	14429.25	% Cft	2,813,704/-
05	Erection and removal of centering for R.C.C or plain cement concrete works for Partal Wood (ii) Vertical	2999.17 Sft	3127.41	% Sft	94,886/-
06	Excavation in foundation of Building Bridges and other structures including dagbelling dressing,refilling around structure with excavated earth Watering and ramming lead upto 5 ft. (b) In ordinary soil.	18000 Cft	3176.25	%oCft	57,173/-
07	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (i) Ratio. 1:4:8	3000 Cft	11288.75	% Cft	338,663/-
08	Pacca brick work in foundation and plinth in: (e) Cement sand mortar 1:6	9000 Cft	11946.36	% Cft	1,075,172/-
09	Constructing of standard open drains cunette block of cement concrete (1:2:4) in situ to the design profile i/c cost of mould as per drawing i/c applying floating cost of cement 1/32" thick to the exposed face finished smooth curing etc complete as per detailed drawing. TYPE II (B) DRAIN. (C.C 1:2:4 0.74135 CFT PER RFT).	4000 Rft	174/-	P.Rft	696,000/-
10	Cement plasters 1:4 upto 12' height (b) 1/2" thick.	11280 Sft	2283.93	% Sft	257,627/-
11	Reinforced cement concrete work including all labour and material except the cost of steel reinforcement and its labour for bending and binding which will be paid separately. This rate also includes all kinds of forms moulds: lifting shuttering curing rendering and finishing the exposed surface (including screening and washing of shingle.) (a) R.C work in roof slab, beams columns rafts, lintels and other structural members laid in situ or precast laid in position complete in all respects.	198 Cft	337/-	P.Cft	66,726/-



# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

## SCHEDULE "B"

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
12	Fabrication of mild steel reinforcement for cement concrete including cutting, bending, laying in position, making joints and fastenings including cost of binding wire (also includes removal of rust from bars.)	7.07 Cwt	5001.7	P.Cwt	35,362/-
13	Cartage of 100 CFT / 5 tons of all material likes one aggregate, spawl, coal, lime, surkhi etc. B.G. Rait fastenings points & crossing Bridges Girders, Pipes, Sheets Raits, M.S. Bars etc. or 1000 Nos brinks, 10' x 5' x 3' or 1000 manuds of fuel wood by trucks or any other means owned by the contractors Cement From Hyderabad Lead 102 Mile Hill Sand Bholari lead 113 Miles Bajri / Stone Ballast from Khanote lead 131 Miles Stone Ballast from Shahmakli (lead 86 Miles) Brick of nearest Kilo Lead 6 Miles	7416 Bags 28543 Cft 22819 Cft 28829 Cft 121500 Nos		P.Bag % Cft % Cft % Cft Nos	
<b>TOTAL</b>					

Checked and Verified

I/We hereby quote \_\_\_\_\_ % above/below S.R

Rates in Words: \_\_\_\_\_

**EXECUTIVE ENGINEER**  
SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH

We the undersigned do hereby under take to strictly abide all the terms & condition of the SCHEDULE "B" documents which are currently in force for the works of Sindh Katchi Abadis Authority

Signature of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Seal \_\_\_\_\_

SCHEDULE "B" Issued to M/s. \_\_\_\_\_

Against Pay Order of SCHEDULE "B" Cost No: \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

And P.O of 2% Earnest Money No. \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

**Signature**  
**Seal of Issuing Authority**



# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH



3

## STANDARD BIDDING DOCUMENTS (VOLUME-I) (As per PEC & SPPRA Guidelines / Directives)

In Compliance of PEC & SPPRA Rules 2010

**SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH**

**INSTRUCTIONS TO BIDDERS & BIDDING DATA**

**Notes on the Instructions to Bidders**

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

## INSTRUCTIONS TO BIDDERS

(Note: (These Instructions to Bidders (IB) along with Bidding Data will not be part of Contract and will cease to have effect once the Contract is signed).

### A. GENERAL

#### IB.1 Scope of Bid & Source of Funds

##### 1.1 Scope of Bid

The Procuring Agency as defined in the Bidding Data (hereinafter called —the Procuring Agency) wishes to receive Bids for the Works summarized in the Bidding Data (hereinafter referred to as —the Works).

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

##### 1.2 Source of Funds

The Procuring Agency has arranged funds from its own sources or *Federal/ Provincial /Donor agency or any other source*, which may be indicated accordingly in bidding data towards the cost of the project/scheme.

#### IB.2 Eligible Bidders

2.1 Bidding is open to all firms and persons meeting the following requirements:

- a) duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works.

Provided that the works costing Rs. 2.5 million or less shall not require any registration with PEC .

- b) duly pre-qualified with the Procuring Agency. (*Where required*).

In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract.

- c) if prequalification has not undertaken , the procuring agency may ask information and documents not limited to following:-
  - (i) company profile;
  - (ii) works of similar nature and size for each performed in last 3/5 years;
  - (iii) construction equipments;
  - (iv) qualification and experience of technical personnel and key site managements

- (v) financial statement of last 3 years;
- (vi) information regarding litigations and abandoned works if any.

### **IB.3 Cost of Bidding**

3.1 The bidder shall bear all costs associated with the preparation and submission of its bid and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process (SPP Rules 24 & 25).

## **B. BIDDING DOCUMENTS**

### **IB.4 Contents of Bidding Documents**

4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.

1. Instructions to Bidders & Bidding Data
2. Form of Bid, Qualification Information & Schedules to Bid  
Schedules to Bid comprise the following:
  - (i) Schedule A: Schedule of Prices/ Bill of Quantities (BoQ).
  - (ii) Schedule B: Specific Works Data
  - (iii) Schedule C: Works to be Performed by Subcontractors
  - (iv) Schedule D: Proposed Programme of Works
  - (v) Schedule E: Method of Performing Works
  - (vi) Schedule F: Integrity Pact (works costing Rs 10 million and above)
3. Conditions of Contract & Contract Data
4. Standard Forms:
  - (i) Form of Bid Security,
  - (ii) Form of Performance Security;
  - (iii) Form of Contract Agreement;
  - (iv) Form of Bank Guarantee for Advance Payment.
5. Specifications
6. Drawings, if any

### **IB.5 Clarification of Bidding Documents**

- 5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Procuring Agency at the Engineer's/ Procuring Agency's address indicated in the Bidding Data.
- 5.2 An interested bidder, who has obtained bidding documents, may request for clarification

of contents of bidding documents in writing and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid (SPP Rule 23-1).

**IB.6 Amendment of Bidding Documents (SPP Rules 22(2) & 22).**

6.1 At any time prior to the deadline for submission of Bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the Bidding Documents by issuing addendum.

6.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.

6.3 To afford interested bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency may at its discretion extend the deadline for submission of Bids.

**C. PREPARATION OF BIDS**

**IB.7 Language of Bid**

7.1 All documents relating to the Bid shall be in the language specified in the Contract Data.

**IB.8 Documents Comprising the Bid**

8.1 The Bid submitted by the bidder shall comprise the following:

- (a) Offer /Covering Letter
- (b) Form of Bid duly filled, signed and sealed, in accordance with IB.14.3.
- (c) Schedules (A to F) to Bid duly filled and initialed, in accordance with the instructions contained therein & in accordance with IB.14.3.
- (d) Bid Security furnished in accordance with IB.13.
- (e) Power of Attorney in accordance with IB 14.5.
- (f) Documentary evidence in accordance with IB.2(c) & IB.11
- (g) Documentary evidence in accordance with IB.12.

**IB.9 Sufficiency of Bid**

9.1 Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the premium on the rates of CSR / rates and prices quoted/entered in the Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the works.

- 9.2 The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works.

#### **IB.10 Bid Prices, Currency of Bid and Payment**

- 10.1 The bidder shall fill up the Schedule of Prices (Schedule A to Bid) indicating the percentage above or below the Composite Schedule of Rates/unit rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices/Bill of Quantities shall be quoted entirely in Pak Rupees keeping in view the instructions contained in the Preamble to Schedule of Prices.
- 10.2 Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account.
- 10.3 The unit rates and prices in the Schedule of Prices or percentage above or below on the composite schedule of rates shall be quoted by the bidder in the currency as stipulated in Bidding Data
- 10.4 Items for which no rate or price is entered by the Bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities.

#### **IB.11 Documents Establishing Bidder's Eligibility and Qualifications**

- 11.1 Pursuant to Clause IB.8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- 11.2 Bidder must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria mentioned in the Bidding Documents.

#### **IB.12 Documents Establishing Works' Conformity to Bidding Documents**

- 12.1 The documentary evidence of the Works' conformity to the Bidding Documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in Bidding Data.
- 12.2 The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Procuring Agency in the Technical Provisions are intended to be descriptive only and not restrictive.

### **IB.13 Bid Security**

13.1 Each bidder shall furnish, as part of his bid, at the option of the bidder, a Bid Security as percentage of bid price/estimated cost or in the amount stipulated in Bidding Data in Pak. Rupees in the form of *Deposit at Call/ Payee's Order or a Bank Guarantee* issued by a Scheduled Bank in Pakistan in favour of the Procuring Agency valid for a period up to twenty eight (28) days beyond the bid validity date (*Bid security should not be below 1%.and not exceeding 5% of bid price/estimated cost SPP Rule 37*).

13.2 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring

Agency as non-responsive.

13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier.

13.4 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, and signed the Contract Agreement (SPP Rule 37).

13.5 The Bid Security may be forfeited:

- (a) if a bidder withdraws his bid during the period of bid validity; or
- (b) if a bidder does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) hereof; or
- (c) in the case of a successful bidder, if he fails within the specified time limit to:
  - i- furnish the required Performance Security or
  - ii- sign the Contract Agreement.

### **IB.14 Validity of Bids, Format, Signing and Submission of Bid**

14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening.

14.2 In exceptional circumstances, Procuring Agency may request the bidders to extend the period of validity for a additional period but not exceeding 1/3 of the original period. The request and the bidders' responses shall be made in writing or by cable. A Bidder may refuse the request without forfeiting the Bid Security. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security for the period of the extension, and in compliance with IB.13 in all respects (SPP Rule 38).

14.3 All Schedules to Bid are to be properly completed and signed.

14.4 No alteration is to be made in the Form of Bid except in filling up the blanks as directed.

If any alteration be made or if these instructions be not fully complied with, the bid may be rejected.

- 14.5 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in IB.8 and clearly mark them —ORIGINAL and —COPY as appropriate. In the event of discrepancy between them, the original shall prevail.
- 14.6 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photostats are also acceptable). This shall be indicated by submitting a written Power of Attorney authorising the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person or persons signing the bid.
- 14.7 The Bid shall be delivered in person or sent by registered mail at the address to Procuring Agency as given in Bidding Data.

#### **D. SUBMISSION OF BID**

##### **IB.15 Deadline for Submission, Modification & Withdrawal of Bids**

- 15.1 Bids must be received by the Procuring Agency at the address/provided in Bidding Data not later than the time and date stipulated therein.
- 15.2 The inner and outer envelopes shall
- (a) be addressed to the Procuring Agency at the address provided in the Bidding Data;
  - (b) bear the name and identification number of the Contract as defined in the Bidding and Contract Data; and
  - (c) provide a warning not to open before the specified time and date for Bid opening as defined in the Bidding Data.
  - (d) in addition to the identification required in 15.2, the inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late.
  - (e) If the outer envelope is not sealed and marked as above, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the Bid.
- 15.3 Bids submitted through telegraph, telex, fax or e-mail shall not be considered.
- 15.4 Any bid received by the Procuring Agency after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.
- 15.5 Any bidder may modify or withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Procuring Agency prior to the deadline for submission of bids.
- 15.6 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security pursuant to IB.13.5 (a)



## INVITATION FOR BIDS

Date: \_\_\_\_\_

Bid Reference No.: SKAA/Tender Notice/XEN/  
2015-16/ \_\_\_\_\_ Dated. \_\_\_\_\_ 6

1. The Procuring Agency, **Sindh Katchi Abadis Authority**, invites sealed bids from interested firms or persons licensed by the Pakistan Engineering Council in the *appropriate* category (*not required for works costing Rs 2.5 million or less*) and/or duly pre-qualified (*if pre-qualification is done for specific scheme/project*) with the Procuring Agency for the Works, **Rs. 44.000 Million**, which will be completed in **90 Days**.
2. A complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees **Rs. 3000/-**. Bidders may acquire the Bidding Documents from the Office of the Procuring Agency, at **PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**.
3. All bids must be accompanied by a Bid Security in the amount of Rs. **Nil** (Rupees **Nil**) or **2.00%** percentage of bid price in the form of (*pay order / demand draft / bank guarantee*) and must be delivered to **PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi** at or before **2:00 P.M.**, on \_\_\_\_\_. Bids will be opened at **3:00 P.M.** on the same day in the presence of bidders' representatives who choose to attend, at the same address

[Note: 1. Procuring Agency to enter the requisite information in blank spaces.

2. The bid shall be opened within one hour after the deadline for submission of bids.]

## **BIDDING DATA**

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents. The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.)

### **Instructions to Bidders** **Clause Reference**

**1.1 Name of Procuring Agency**  
**SINDH KATCHI ABADIS AUTHORITY**  
**GOVERNMENT OF SINDH**

**Brief Description of Works**  
**Providing and Laying CC Topping / CC Drain in Gharibabad, MC Benazirabad**

**5.1 (a) Procuring Agency's address:**  
**PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**

**(b) Engineer's address:**  
**PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**

10.3 Bid shall be quoted entirely in Pak. Rupees. The payment shall be made in Pak. Rupees.

11.2 The bidder has the financial, technical and constructional capability necessary to perform the Contract as follows: *(Insert required capabilities and documents)*

- i. Financial capacity: *(must have turnover of Rs 1.00 Million);*
- ii. Technical capacity: *(mention the appropriate category of registration with PEC and qualification and experience of the staff);*
- iii. Construction Capacity: *(mention the names and number of equipments required for the work).*

12.1 (a) A detailed description of the Works, essential technical and performance characteristics.

(b) Complete set of technical information, description data, literature and drawings as required in accordance with Schedule B to Bid, Specific Works Data. This will include but not be limited to a sufficient number of drawings, photographs, catalogues, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

13.1 **Amount of Bid Security**

**Rs. 237,428/- (2.00 % of the Total Cost)**

14.1 **Period of Bid Validity**

**60 Days**

14.4 **Number of Copies of the Bid to be submitted:**

One original plus \_\_\_\_\_ copies.

14.6 (a) **Procuring Agency's Address for the Purpose of Bid Submission**

**Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**

15.1 **Deadline for Submission of Bids**

Time: **2.00 P.M** on \_\_\_\_\_.

16.1 **Venue, Time, and Date of Bid Opening**

Venue: **Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**

Time: **3:00 P.M** Date: \_\_\_\_\_

16.4 **Responsiveness of Bids**

(i) Bid is valid till required period

- (ii) Bid prices are firm during currency of contract/Price adjustment;
- (iii) Completion period offered is within specified limits,
- (iv) Bidder is eligible to Bid and possesses the requisite experience, capability and qualification.
- (v) Bid does not deviate from basic technical requirements and
- (vi) Bids are generally in order, etc.

\*Procuring agency can adopt either of two options. (*Select either of them*)

- (a) **Fixed Price contract:** In these contracts no escalation will be provided during currency of the contract and normally period of completion of these works is upto 12 months.
- (b) **Price adjustment contract:** In these contracts escalation will be paid only on those items and in the manner as notified by Finance Department, Government of Sindh, after bid opening during currency of the contract

**SINDH KATCHI ABADIS AUTHORITY**  
**GOVERNMENT OF SINDH**



(4)

**TENDER DOCUMENTS**

**NAME OF WORK**

**PROVIDING AND LAYING CC TOPPING / CC**  
**DRAIN IN GHARIBABAD KATCHI ABADI,**  
**PATEDAN, DISTRICT NOUSHERO FEROZE**



# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

NAME OF WORK: CONSTRUCTION OF CC TOPPING & SURFACE DRAINS IN  
GHARIBABAD KATCHI ABADI PATEDAN DISTRICT NAUSHAHERO  
FEROZE

Estimated Cost: Rs: 2,409,900/-  
Earnest Money: Rs: 48,198/-

Time Limit: \_\_\_\_\_ Days  
Penalty : Rs: 500/- P.Day  
Tender Cost: Rs. 3000/-

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
01	Dismantling of Cement Concrete Plain 1:2:4	420 Cft	3327.50	% Cft	13,976/-
02	Earth work excavation undressed lead upto a single throw of Kassi Phawarh or Shovel in Ordinary Soil etc complete	3465 Cft	1361.25	%oCft	4,717/-
03	Cement concrete brick or stone ballast 1 1/2" to 2" gauge.	3465 Cft	9416.28	% Cft	326,274/-
04	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (f) Ratio. 1:2 :4	2625 Cft	14429.25	% Cft	378,768/-
05	Erection and removal of centering for R.C.C or plain cement concrete works for Partal Wood (ii) Vertical	437 Sft	3127.41	% Sft	63,682/-
06	Excavation in foundation of Building Bridges and other structures including dagbelling dressing,refilling around structure with excavated earth Watering and ramming lead upto 5 ft. (b) In ordinary soil.	6750 Cft	3176.25	%oCft	21,440/-
07	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (i) Ratio. 1: 4 :8	1125 Cft	11288.75	% Cft	126,998/-
08	Pacca brick work in foundation and plinth in: (e) Cement sand mortar 1:6	3375 Cft	11946.36	% Cft	403,190/-
09	Constructing of standard open drains cunette block of cement concrete (1:2:4) in situ to the design profile i/c cost of mould as per drawing i/c applying floating cost of cement 1/32" thick to the exposed face finished smooth curing etc complete as per detailed drawing. TYPE II (B) DRAIN. (C.C 1:2:4 0.74135 CFT PER RFT).	1500 Rft	174/-	P.Rft	261,000/-
10	Cement plasters 1:4 upto 12' height. (b) 1/2" thick.	4230 Sft	2283.93	% Sft	96,610/-
11	Reinforced cement concrete work including all labour and material except the cost of steel reinforcement and its labour for bending and binding which will be paid separately. This rate also includes all kinds of forms moulds: lifting shuttering curing rendering and finishing the exposed surface (including screening and washing of shingle.) (a) R.C work in roof slab, beams columns rafts, lintels and other structural members laid in situ or precast laid in position complete in all respects.	198 Cft	337/-	P.Cft	66,726/-



# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

## SCHEDULE "B"

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
12	Fabrication of mild steel reinforcement for cement concrete including cutting, bending, laying in position, making joints and fastenings including cost of binding wire (also includes removal of rust from bars.)	7.07 Cwt	5001.7	P.Cwt	35,362/-
13	Cartage of 100 CFT / 5 tons of all material likes one aggregate, spawl, coal, lime, surkhi etc. B.G. Rait fastenings points & crossing Bridges Girders, Pipes, Sheets Rait, M.S. Bars etc. or 1000 Nos brinks, 10' x 5' x 3' or 1000 manuds of fuel wood by trucks or any other means owned by the contractors				
	Cement From Hyderabad Lead 102 Mile	7416 Bags		P.Bag	
	Hill Sand Bholari lead 113 Miles	28543 Cft		% Cft	
	Bajri / Stone Ballast from Khanote lead 131 Miles	22819 Cft		% Cft	
	Stone Ballast from Shahmakli (lead 86 Miles)	28829 Cft		% Cft	
	Brick of nearest Kilo Lead 6 Miles	121500 Nos		Nos	
				<b>TOTAL</b>	

Checked and Verified

I/We hereby quote \_\_\_\_\_ % above/below S.R

Rates in Words: \_\_\_\_\_

**EXECUTIVE ENGINEER  
SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH**

We the undersigned do hereby under take to strictly abide all the terms & condition of the SCHEDULE "B" documents which are currently in force for the works of Sindh Katchi Abadis Authority

Signature of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Seal \_\_\_\_\_

SCHEDULE "B" Issued to M/s. \_\_\_\_\_

Against Pay Order of SCHEDULE "B" Cost No: \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

And P.O of 2% Earnest Money No. \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

**Signature  
Seal of Issuing Authority**

# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH



4

## STANDARD BIDDING DOCUMENTS (VOLUME-I) (As per PEC & SPPRA Guidelines / Directives)

**In Compliance of PEC & SPPRA Rules 2010**



# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.

7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.

8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.

9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.

10. Bid without bid security of required amount and prescribed form shall be rejected.

11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;

**(A) In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.

**(B) In case of item rates**, If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.

**(C) Where there is a discrepancy between the amounts in figures and in words**, the amount in words will govern.

# **BIDDING DATA**

- (a). Name of Procuring Agency Sindh Katchi Abadis Authority
- (b). Brief Description of Works PROVIDING AND LAYING CC TOPPING / CC DRAIN IN GHARIBABAD KATCHI ABADI, PATEDAN, DISTRICT NOUSHEROFEROZE
- (c). Procuring Agency's address: PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi
- (d). Estimated Cost Rs. 2.409 Million
- (e). Amount of Bid Security:- 2.00 % of the Bid Amount
- (f). Period of Bid Validity (days):- 60 Days
- (g). Security Deposit:- (including bid security):- 10.00 %
- (h). Percentage, if any, to be deducted from bills :- N/A
- (i). Deadline for Submission of Bids along with time:- \_\_\_\_\_ at 2:00 P.M
- (j). Venue, Time, and Date of Bid Opening:- Sindh Katchi Abadis Authority, Head Quarter, at 3:00 P/M on \_\_\_\_\_
- (k). Time for Completion from written order of commence: - 60 Days
- (L). Liquidity damages:- 0.5 % of Bid Cost Per day of Delay
- (m). Deposit Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_
- (n) Amount: Rs. 3000/-

EXECUTIVE ENGINEER

AUTHORITY ISSUING BIDDING  
DOCUMENTS

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorated basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

(A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-

- (i) contractor causes a breach of any clause of the Contract;
- (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
- (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
- (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;

(B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-

- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
- (ii) to finalize the work by measuring the work done by the contractor.

(C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-

(i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,

(ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

**Clause – 7: Payments.**

(A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

(B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**Clause – 9: Issuance of Variation and Repeat Orders.**

(A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.

(B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

(C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.

(D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.

(E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.

(F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

(A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.

(B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.

#### **(C) Uncorrected Defects:**

- (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove,

and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore

**Clause – 11:**

(A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.

(B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

(A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;

(B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.



**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15: Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause -17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

(A) **Mobilization advance** is not allowed.

(B) **Secured Advance against materials brought at site.**

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

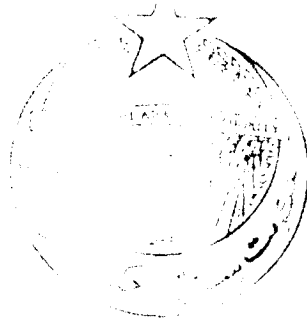
**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

**Accounts Officer**

Contractor

Executive Engineer / Procuring Agency

**SINDH WATER SUPPLY BOARD'S AUTHORITY**  
**GOVERNMENT OF SINDH**



(5)

**TECHNICAL DOCUMENTS**

**WORK**

**PROVIDING AND LAYING 3" Ø WATER**  
**SUPPLY LINE TO MAL COLONY, MALIR,**  
**LAHORE.**



# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

NAME OF WORK: PROVIDING AND LAYING 3" Ø WATER SUPPLY LINE AT BILAL COLONY, MALIR, KARACHI

Estimated Cost: Rs: 329,400/-

Earnest Money: Rs: 6,588/-

Time Limit: \_\_\_\_\_ Days

Penalty : Rs: 500/- P.Day

Tender Cost: Rs. 3000/-

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
01	Excavation for pipe line in trenches. and pits in all kind of soils of murum i/c trimming and dressing sides to true alignment and shape leveling of beds of trenches to correct level and grade, cutting joint holes and disposal of surplus earth within a one chain as directed by Engineer Incharge . Providing fence guards, lights, flags and temporary crossings for non-vehicular traffic where ever required lift upto 5 ft. (1.52m) and lead upto one chain (30.5m).	9000 Cft	4650/-	%oCft	41850/-
02	Providing, Laying & Fixing in trench i/c fitting, jointing & testing etc complete in all respect the high Density Polyethylene PE pipes (HDPE-100) for W/S confirming ISO 4427/DIN8074/8075 B S 3580 & PSI 3051. 3" Dia	1500 Rft	148/-	P.Rft	222000/-
03	Providing and Fixing C.I Sluice Valve heavy pattern (Test Pressure 21.0 Kg / Sq. Com or 300 Lb / Sq. Inch) (Imported) 3" Dia	1 Nos	4290/-	Each	4290/-
04	Providing and Fixing P.E Tee (Equal) 3" Dia	2 Nos	1341/-	Each	2682/-
05	Providing and Fixing P.E Bend 45 (PN 10) 3" Dia	3 Nos	894/-	Each	2682/-
06	Providing and Fixing P.E Bend 90 (PN-10) 3" Dia	3 Nos	1118/-	Each	3354/-
07	Providing and Fixing P.E Stub End Place	4 Nos	1616/-	Each	6464/-
08	Providing and Fixing Butt Fusion Joint	4 Nos	600/-	Each	2400/-
09	Refilling the excavated stuff in trenches 6" thick layer i/c watering ramming to full compaction etc. complete.	8100 Cft	2760/-	%oCft	22356/-
10	Providing Chamber 3'x2' (915x615 mm) inside dimension 4 1/2' (1372 mm) deep as per approved design for sluice valve 3" to 12" dia with 18" (457 mm) dia inside cast iron cover and frame (wt=1 cwt 3 qr) fixed in RCC 1:2:4 (102 mm) thick (with 5 Lbs steel per cft) 9" (299 mm) thick brick masonry wall set in 1:6 cement mortar 6" (1152 mm) thick cement concrete 1:3:6 infoundation 1" (25 mm) thick cement concrete 1:3:6 in foundation 1" (25 mm) thick cement concrete 1:2:4 flooring 1/2" (12.5 mm) thick cement plaster 1:3 to all inside wall surface and to top i/c providing and fixing M.S foot rest at every one foot beyond 2 1/2 ft depth curing, excavation, back filling and disposal of surplus earth etc. complete.	1 Nos	18820/-	Each	18,820/-



# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

## SCHEDULE "B"

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
11	Cartage of UPVC Pipe from ACIL Factory Karachi (Lead 10 miles)	1500 Rft		% Rft	
	Add: 10% Contractor Profit on Water Items (Rs. 21,872/-)				
<b>TOTAL</b>					

Checked and Verified

I/We hereby quote \_\_\_\_\_ % above/below S.R

Rates in Words: \_\_\_\_\_

**EXECUTIVE ENGINEER  
SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH**

We the undersigned do hereby under take to strictly abide all the terms & condition of the SCHEDULE "B" documents which are currently in force for the works of Sindh Katchi Abadis Authority

Signature of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Seal \_\_\_\_\_

SCHEDULE "B" Issued to M/s. \_\_\_\_\_

Against Pay Order of SCHEDULE "B" Cost No: \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

And P.O of 2% Earnest Money No. \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

**Signature  
Seal of Issuing Authority**

# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH



5

## STANDARD BIDDING DOCUMENTS (VOLUME-I) (As per PEC & SPPRA Guidelines / Directives)

**In Compliance of PEC & SPPRA Rules 2010**

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allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

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**(C) Where there is a discrepancy between the amounts in figures and in words,** the amount in words will govern.



# **BIDDING DATA**

- (a). Name of Procuring Agency Sindh Katchi Abadis Authority
- (b). Brief Description of Works PROVIDING AND LAYING 3" Ø WATER SUPPLY LINE AT BILAL COLONY, MALIR, KARACHI
- (c). Procuring Agency's address: PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi
- (d). Estimated Cost Rs. 0.329 Million
- (e). Amount of Bid Security:- 2.00 % of the Bid Amount
- (f). Period of Bid Validity (days):- 60 Days
- (g). Security Deposit:- (including bid security):- 10.00 %
- (h). Percentage, if any, to be deducted from bills :- N/A
- (i). Deadline for Submission of Bids along with time:- \_\_\_\_\_ at 2:00 P.M
- (j). Venue, Time, and Date of Bid Opening:- Sindh Katchi Abadis Authority, Head Quarter, at 3:00 P/M on \_\_\_\_\_
- (k). Time for Completion from written order of commence: - 60 Days
- (L). Liquidity damages:- 0.5 % of Bid Cost Per day of Delay
- (m). Deposit Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_
- (n) Amount: Rs. 3000/-

EXECUTIVE ENGINEER

AUTHORITY ISSUING BIDDING  
DOCUMENTS

## **Conditions of Contract**

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion of work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

**(A)** Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-

- (i) contractor causes a breach of any clause of the Contract;
- (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
- (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
- (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;

**(B)** The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-

- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
- (ii) to finalize the work by measuring the work done by the contractor.

(C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-

(i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,

(ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

**Clause – 7: Payments.**

**(A) Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

**(B) The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**Clause – 9: Issuance of Variation and Repeat Orders.**

**(A)** Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.

**(B)** Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

(C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.

(D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.

(E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.

(F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

(A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.

(B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.

#### **(C) Uncorrected Defects:**

- (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove,

and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore

**Clause – 11:**

**(A) Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.

**(B) Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

**(A)** No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;

**(B)** If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or becomes apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, or failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause -17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

(A) **Mobilization advance** is not allowed.

(B) **Secured Advance against materials brought at site.**

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

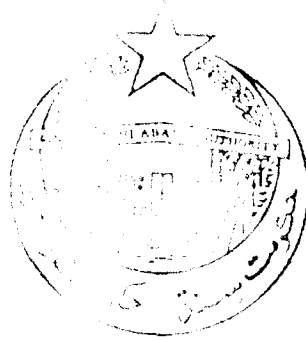
**Accounts Officer**

Contractor

Executive Engineer / Procuring Agency



**SINDH KATHIABADIS AUTHORITY**  
**GOVERNMENT OF SINDH**



6

**TENDER DOCUMENTS**

**OF WORK**

**PROVIDING AND LAYING CC TOPPING / CC**  
**DRAINAGE AT BABAD BANDHI**



# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

NAME OF WORK: CONSTRUCTION OF CC DRAINS AND CC TOPPING AT GHARIBABAD KATCHI ABADI BANDHI

Estimated Cost: Rs: 12,857,900/-  
Earnest Money: Rs: 257,158/-

Time Limit: \_\_\_\_\_ Days  
Penalty : Rs: 500/- P.Day  
Tender Cost: Rs. 3000/-

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
01	Dismantling of Cement Concrete Plain 1:2:4	2394.40 Cft	3327.50	% Cft	79,674/-
02	Earth work excavation undressed lead upto a single throw of Kassi Phawarh or Shovel in Ordinary Soil etc complete	26796 Cft	1361.25	%oCft	36,476/-
03	Cement concrete brick or stone ballast 1 1/2" to 2" gauge.	26796 Cft	9416.28	% Cft	2,523,186/-
04	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (f) Ratio. 1:2 :4	20300 Cft	14429.25	% Cft	2,929,138/-
05	Erection and removal of centering for R.C.C or plain cement concrete works for Partal Wood (ii) Vertical	3162 Sft	3127.41	% Sft	98,889/-
06	Excavation in foundation of Building Bridges and other structures including dagbelling dressing, refilling around structure with excavated earth Watering and ramming lead upto 5 ft. (b) In ordinary soil.	22500 Cft	3176.25	%oCft	71,466/-
07	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (i) Ratio. 1: 4 :8	3750 Cft	11288.75	% Cft	423,328/-
08	Pacca brick work in foundation and plinth in: (e) Cement sand mortar 1:6	11250 Cft	11946.36	% Cft	1,343,966/-
09	Constructing of standard open drains cunette block of cement concrete (1:2:4) in situ to the design profile i/c cost of mould as per drawing i/c applying floating cost of cement 1/32" thick to the exposed face finished smooth curing etc complete as per detailed drawing. TYPE II (B) DRAIN. (C.C 1:2:4 0.74135 CFT PER RFT).	5000 Rft	174/-	P.Rft	870,000/-
10	Cement plasters 1:4 upto 12' height. (b) 1/2" thick.	14100 Sft	2283.93	% Sft	322,034/-
11	Reinforced cement concrete work including all labour and material except the cost of steel reinforcement and its labour for bending and binding which will be paid separately. This rate also includes all kinds of forms moulds: lifting shuttering curing rendering and finishing the exposed surface (including screening and washing of shingle.) (a) R.C work in roof slab, beams columns rafts, lintels and other structural members laid in situ or precast laid in position complete in all respects.	198 Cft	337/-	P.Cft	66,726/-



# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
12	Fabrication of mild steel reinforcement for cement concrete including cutting, bending, laying in position, making joints and fastenings including cost of binding wire (also includes removal of rust from bars.)	7.07 Cwt	5001.7	P.Cwt	35,362/-
13	Cartage of 100 CFT / 5 tons of all material likes one aggregate, spawl, coal, lime, surkhi etc. B.G. Rait fastenings points & crossing Bridges Girders, Pipes, Sheets Rait, M.S. Bars etc. or 1000 Nos brinks, 10' x 5' x 3' or 1000 manuds of fuel wood by trucks or any other means owned by the contractors				
	Cement From Hyderabad Lead 102 Mile	7537 Bags		P.Bag	
	Hill Sand Bholari lead 113 Miles	28708 Cft		% Cft	
	Bajri / Stone Ballast from Khanote lead 131 Miles	24894 Cft		% Cft	
	Stone Ballast from Shahnabad	25724 Cft		% Cft	
	Brick of nearest Kilo Lead 6 Miles	151875 Nos		%oNos	
				<b>TOTAL</b>	

Checked and Verified

I/We hereby quote \_\_\_\_\_ % above/below S.R

Rates in Words: \_\_\_\_\_

**EXECUTIVE ENGINEER**  
SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH

We the undersigned do hereby under take to strictly abide all the terms & condition of the SCHEDULE "B" documents which are currently in force for the works of Sindh Katchi Abadis Authority

Signature of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Seal \_\_\_\_\_

SCHEDULE "B" Issued to M/s. \_\_\_\_\_

Against Pay Order of SCHEDULE "B" Cost No: \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

And P.O of 2% Earnest Money No. \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

**Signature**  
**Seal of Issuing Authority**

# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH



6

## STANDARD BIDDING DOCUMENTS (VOLUME-I) (As per PEC & SPPRA Guidelines / Directives)

**In Compliance of PEC & SPPRA Rules 2010**

**SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH**

**INSTRUCTIONS TO BIDDERS & BIDDING DATA**

**Notes on the Instructions to Bidders**

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

## INSTRUCTIONS TO BIDDERS

(Note: (These Instructions to Bidders (IB) along with Bidding Data will not be part of Contract and will cease to have effect once the Contract is signed).

### A. GENERAL

#### IB.1 Scope of Bid & Source of Funds

##### 1.1 Scope of Bid

The Procuring Agency as defined in the Bidding Data (hereinafter called —the Procuring Agency) wishes to receive Bids for the Works summarized in the Bidding Data (hereinafter referred to as —the Works).

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

##### 1.2 Source of Funds

The Procuring Agency has arranged funds from its own sources or *Federal/ Provincial /Donor agency or any other source*, which may be indicated accordingly in bidding data towards the cost of the project/scheme.

#### IB.2 Eligible Bidders

2.1 Bidding is open to all firms and persons meeting the following requirements:

- a) duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works.

Provided that the works costing Rs. 2.5 million or less shall not require any registration with PEC .

- b) duly pre-qualified with the Procuring Agency. (*Where required*).

In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract.

- c) if prequalification has not undertaken , the procuring agency may ask information and documents not limited to following:-
  - (i) company profile;
  - (ii) works of similar nature and size for each performed in last 3/5 years;
  - (iii) construction equipments;
  - (iv) . qualification and experience of technical personnel and key site managements

- (v) financial statement of last 3 years;
- (vi) information regarding litigations and abandoned works if any.

### **IB.3 Cost of Bidding**

3.1 The bidder shall bear all costs associated with the preparation and submission of its bid and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process (SPP Rules 24 & 25).

## **B. BIDDING DOCUMENTS**

### **IB.4 Contents of Bidding Documents**

4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.

1. Instructions to Bidders & Bidding Data
2. Form of Bid, Qualification Information & Schedules to Bid  
Schedules to Bid comprise the following:
  - (i) Schedule A: Schedule of Prices/ Bill of Quantities (BoQ).
  - (ii) Schedule B: Specific Works Data
  - (iii) Schedule C: Works to be Performed by Subcontractors
  - (iv) Schedule D: Proposed Programme of Works
  - (v) Schedule E: Method of Performing Works
  - (vi) Schedule F: Integrity Pact (works costing Rs 10 million and above)
3. Conditions of Contract & Contract Data
4. Standard Forms:
  - (i) Form of Bid Security,
  - (ii) Form of Performance Security;
  - (iii) Form of Contract Agreement;
  - (iv) Form of Bank Guarantee for Advance Payment.
5. Specifications
6. Drawings, if any

### **IB.5 Clarification of Bidding Documents**

- 5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Procuring Agency at the Engineer's/ Procuring Agency's address indicated in the Bidding Data.
- 5.2 An interested bidder, who has obtained bidding documents, may request for clarification

of contents of bidding documents in writing and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid (SPP Rule 23-1).

**IB.6 Amendment of Bidding Documents (SPP Rules 22(2) & 22).**

6.1 At any time prior to the deadline for submission of Bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the Bidding Documents by issuing addendum.

6.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.

6.3 To afford interested bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency may at its discretion extend the deadline for submission of Bids.

**C. PREPARATION OF BIDS**

**IB.7 Language of Bid**

7.1 All documents relating to the Bid shall be in the language specified in the Contract Data.

**IB.8 Documents Comprising the Bid**

8.1 The Bid submitted by the bidder shall comprise the following:

- (a) Offer /Covering Letter
- (b) Form of Bid duly filled, signed and sealed, in accordance with IB.14.3.
- (c) Schedules (A to F) to Bid duly filled and initialed, in accordance with the instructions contained therein & in accordance with IB.14.3.
- (d) Bid Security furnished in accordance with IB.13.
- (e) Power of Attorney in accordance with IB 14.5.
- (f) Documentary evidence in accordance with IB.2(c) & IB.11
- (g) Documentary evidence in accordance with IB.12.

**IB.9 Sufficiency of Bid**

9.1 Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the premium on the rates of CSR / rates and prices quoted/entered in the Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the works.



- 9.2 The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works.

#### **IB.10 Bid Prices, Currency of Bid and Payment**

- 10.1 The bidder shall fill up the Schedule of Prices (Schedule A to Bid) indicating the percentage above or below the Composite Schedule of Rates/unit rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices/Bill of Quantities shall be quoted entirely in Pak Rupees keeping in view the instructions contained in the Preamble to Schedule of Prices.
- 10.2 Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account.
- 10.3 The unit rates and prices in the Schedule of Prices or percentage above or below on the composite schedule of rates shall be quoted by the bidder in the currency as stipulated in Bidding Data
- 10.4 Items for which no rate or price is entered by the Bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities.

#### **IB.11 Documents Establishing Bidder's Eligibility and Qualifications**

- 11.1 Pursuant to Clause IB.8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- 11.2 Bidder must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria mentioned in the Bidding Documents.

#### **IB.12 Documents Establishing Works' Conformity to Bidding Documents**

- 12.1 The documentary evidence of the Works 'conformity to the Bidding Documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in Bidding Data.
- 12.2 The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Procuring Agency in the Technical Provisions are intended to be descriptive only and not restrictive.

### **IB.13 Bid Security**

- 13.1 Each bidder shall furnish, as part of his bid, at the option of the bidder, a Bid Security as percentage of bid price/estimated cost or in the amount stipulated in Bidding Data in Pak. Rupees in the form of *Deposit at Call/ Payee's Order or a Bank Guarantee* issued by a Scheduled Bank in Pakistan in favour of the Procuring Agency valid for a period up to twenty eight (28) days beyond the bid validity date (*Bid security should not be below 1%.and not exceeding 5% of bid price/estimated cost SPP Rule 37*).
- 13.2 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring

Agency as non-responsive.

- 13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier.
- 13.4 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, and signed the Contract Agreement (SPP Rule 37).
- 13.5 The Bid Security may be forfeited:
- (a) if a bidder withdraws his bid during the period of bid validity; or
  - (b) if a bidder does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) hereof; or
  - (c) in the case of a successful bidder, if he fails within the specified time limit to:
    - i- furnish the required Performance Security or
    - ii- sign the Contract Agreement.

### **IB.14 Validity of Bids, Format, Signing and Submission of Bid**

- 14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening.
- 14.2 In exceptional circumstances, Procuring Agency may request the bidders to extend the period of validity for a additional period but not exceeding 1/3 of the original period. The request and the bidders' responses shall be made in writing or by cable. A Bidder may refuse the request without forfeiting the Bid Security. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security for the period of the extension, and in compliance with IB.13 in all respects (SPP Rule 38).
- 14.3 All Schedules to Bid are to be properly completed and signed.
- 14.4 No alteration is to be made in the Form of Bid except in filling up the blanks as directed.

If any alteration be made or if these instructions be not fully complied with, the bid may be rejected.

14.5 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in IB.8 and clearly mark them —ORIGINAL and —COPY as appropriate. In the event of discrepancy between them, the original shall prevail.

14.6 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photostats are also acceptable). This shall be indicated by submitting a written Power of Attorney authorising the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person or persons signing the bid.

14.7 The Bid shall be delivered in person or sent by registered mail at the address to Procuring Agency as given in Bidding Data.

#### **D. SUBMISSION OF BID**

##### **IB.15 Deadline for Submission, Modification & Withdrawal of Bids**

15.1 Bids must be received by the Procuring Agency at the address/provided in Bidding Data not later than the time and date stipulated therein.

15.2 The inner and outer envelopes shall

- (a) be addressed to the Procuring Agency at the address provided in the Bidding Data;
- (b) bear the name and identification number of the Contract as defined in the Bidding and Contract Data; and
- (c) provide a warning not to open before the specified time and date for Bid opening as defined in the Bidding Data.
- (d) in addition to the identification required in 15.2, the inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late.
- (e) If the outer envelope is not sealed and marked as above, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the Bid.

15.3 Bids submitted through telegraph, telex, fax or e-mail shall not be considered.

15.4 Any bid received by the Procuring Agency after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.

15.5 Any bidder may modify or withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Procuring Agency prior to the deadline for submission of bids.

15.6 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security pursuant to IB.13.5 (a)

## INVITATION FOR BIDS

Date: \_\_\_\_\_

Bid Reference No.: SKAA/Tender Notice/XEN/  
2015-16/\_\_\_\_\_ Dated. \_\_\_\_\_ 6

1. The Procuring Agency, **Sindh Katchi Abadis Authority**, invites sealed bids from interested firms or persons licensed by the Pakistan Engineering Council in the *appropriate* category (*not required for works costing Rs 2.5 million or less*) and/or duly pre-qualified (*if pre-qualification is done for specific scheme/project*) with the Procuring Agency for the Works, **Rs. 44.000 Million**, which will be completed in **90 Days**.
2. A complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees **Rs. 3000/-**. Bidders may acquire the Bidding Documents from the Office of the Procuring Agency, at **PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**.
3. All bids must be accompanied by a Bid Security in the amount of Rs. **Nil** (Rupees **Nil**) or **2.00%** percentage of bid price in the form of (*pay order / demand draft / bank guarantee*) and must be delivered to **PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi** at or before **2:00 P.M.** on \_\_\_\_\_. Bids will be opened at **3:00 P.M** on the same day in the presence of bidders' representatives who choose to attend, at the same address

[Note: 1. Procuring Agency to enter the requisite information in blank spaces.

2. The bid shall be opened within one hour after the deadline for submission of bids.]

## **BIDDING DATA**

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents. The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.)

### **Instructions to Bidders**

#### **Clause Reference**

#### **1.1 Name of Procuring Agency**

**SINDH KATCHI ABADIS AUTHORITY**  
**GOVERNMENT OF SINDH**

#### **Brief Description of Works**

**CONSTRUCTION OF CC DRAINS AND CC TOPPING AT GHARIBABAD KATCHI ABADI BANDHANI**

#### **5.1 (a) Procuring Agency's address:**

**PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**

#### **(b) Engineer's address:**

**PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi**

10.3 Bid shall be quoted entirely in Pak. Rupees. The payment shall be made in Pak. Rupees.

11.2 The bidder has the financial, technical and constructional capability necessary to perform the Contract as follows: *(Insert required capabilities and documents)*

- i. Financial capacity: *(must have turnover of Rs 1.00 Million);*
- ii. Technical capacity: *(mention the appropriate category of registration with PEC and qualification and experience of the staff);*
- iii. Construction Capacity: *(mention the names and number of equipments required for the work).*

12.1 (a) A detailed description of the Works, essential technical and performance characteristics.

(b) Complete set of technical information, description data, literature and drawings as required in accordance with Schedule B to Bid, Specific Works Data. This will include but not be limited to a sufficient number of drawings, photographs, catalogues, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

13.1 **Amount of Bid Security**

Rs. 12,857,900/- (2.00 % of the Total Cost)

14.1 **Period of Bid Validity**

90 Days

14.4 **Number of Copies of the Bid to be submitted:**

One original plus \_\_\_\_\_ copies.

14.6 (a) **Procuring Agency's Address for the Purpose of Bid Submission**

Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

15.1 **Deadline for Submission of Bids**

Time: 2.00 P.M on \_\_\_\_\_.

16.1 **Venue, Time, and Date of Bid Opening**

Venue: Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

Time: 3:00 P.M Date: \_\_\_\_\_

16.4 **Responsiveness of Bids**

(i) Bid is valid till required period

- (ii) Bid prices are firm during currency of contract/Price adjustment;
- (iii) Completion period offered is within specified limits,
- (iv) Bidder is eligible to Bid and possesses the requisite experience, capability and qualification.
- (v) Bid does not deviate from basic technical requirements and
- (vi) Bids are generally in order, etc.

\*Procuring agency can adopt either of two options. *(Select either of them)*

- (a) **Fixed Price contract:** In these contracts no escalation will be provided during currency of the contract and normally period of completion of these works is upto 12 months.
- (b) **Price adjustment contract:** In these contracts escalation will be paid only on those items and in the manner as notified by Finance Department, Government of Sindh, after bid opening during currency of the contract

**SINDH KATCHI ABADIS AUTHORITY**  
**GOVERNMENT OF SINDH**



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**TENDER DOCUMENTS**

**NAME OF WORK**

**PROVIDING AND LAYING CC TOPPING / CC  
DRAIN AT FATHAN PARA, MIRPURKHAS**





# SINDH KATCHI ABADIS AUTHORITY

## GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

### SCHEDULE "B"

NAME OF WORK: **CONSTRUCTION OF CC DRAINS AND CC TOPPING AT PATHAN PARA, MIRPURKHAS**

Estimated Cost: Rs: 2,604,200/-  
Earnest Money: Rs: 52,084/-

Time Limit: \_\_\_\_\_ Days  
Penalty : Rs: 500/- P.Day  
Tender Cost: Rs. 3000/-

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
01	Dismantling of Cement Concrete Plain 1:2:4	366.80 Cft	3327.50	% Cft	12,205/-
02	Earth work excavation undressed lead upto a single throw of Kassi Phawarh or Shovel in Ordinary Soil etc complete	5082 Cft	1361.25	%oCft	6,918/-
03	Cement concrete brick or stone ballast 1 1/2" to 2" gauge.	5082 Cft	9416.28	% Cft	478,535/-
04	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (f) Ratio. 1:2 :4	3850 Cft	14429.25	% Cft	555,526/-
05	Erection and removal of centering for R.C.C or plain cement concrete works for Partal Wood (ii) Vertical	681 Sft	3127.41	% Sft	21,298/-
06	Excavation in foundation of Building Bridges and other structures including dagbelling dressing,refilling around structure with excavated earth Watering and ramming lead upto 5 ft. (b) In ordinary soil.	6750 Cft	3176.25	%oCft	21,440/-
07	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering. (i) Ratio. 1: 4 :8	1125 Cft	11288.75	% Cft	126,998/-
08	Pacca brick work in foundation and plinth in: (e) Cement sand mortar 1:6	3375 Cft	11946.36	% Cft	403,190/-
09	Constructing of standard open drains cunette block of cement concrete (1:2:4) in situ to the design profile i/c cost of mould as per drawing i/c applying floating cost of cement 1/32" thick to the exposed face finished smooth curing etc complete as per detailed drawing. TYPE II (B) DRAIN. (C.C 1:2:4 0.74135 CFT PER RFT).	1500 Rft	174/-	P.Rft	261,000/-
10	Cement plasters 1:4 upto 12' height. (b) 1/2" thick.	4230 Sft	2283.93	% Sft	96,610/-
11	Reinforced cement concrete work including all labour and material except the cost of steel reinforcement and its labour for bending and binding which will be paid separately. This rate also includes all kinds of forms moulds: lifting shuttering curing rendering and finishing the exposed surface (including screening and washing of shingle.) (a) R.C work in roof slab, beams columns rafts, lintels and other structural members laid in situ or precast laid in position complete in all respects.	198 Cft	337/-	P.Cft	66,726/-



# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH

J-193, PECHS, BLOCK-02, NURSERY, KARACHI PHONE: 02199238562

## SCHEDULE "B"

S.NO	DESCRIPTION OF WORK	QUANTITY	RATE	PER	AMOUNT (Rs)
12	Fabrication of mild steel reinforcement for cement concrete including cutting, bending, laying in position, making joints and fastenings including cost of binding wire (also includes removal of rust from bars.)	7.07 Cwt	5001.7	P.Cwt	35,362/-
13	Cartage of 100 CFT / 5 tons of all material likes one aggregate, spawl, coal, lime, surkhi etc. B.G. Rait fastenings points & crossing Bridges Girders, Pipes, Sheets Rait, M.S. Bars etc. or 1000 Nos brinks, 10' x 5' x 3' or 1000 manuds of fuel wood by trucks or any other means owned by the contractors Cement From Hyderabad Lead 102 Mile Hill Sand Bholari lead 113 Miles Bajri / Stone Ballast from Khanote lead 131 Miles Brick of nearest Kilo Lead 6 Miles	1621 Bags 6268 Cft 5619 Cft 4879 Cft 45563 Nos		P.Bag % Cft % Cft % Cft %oNos	
<b>TOTAL</b>					

Checked and Verified

I/We hereby quote \_\_\_\_\_ % above/below S.R

Rates in Words: \_\_\_\_\_

**EXECUTIVE ENGINEER  
SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH**

We the undersigned do hereby under take to strictly abide all the terms & condition of the SCHEDULE "B" documents which are currently in force for the works of Sindh Katchi Abadis Authority

Signature of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Seal \_\_\_\_\_

SCHEDULE "B" Issued to M/s. \_\_\_\_\_

Against Pay Order of SCHEDULE "B" Cost No: \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

And P.O of 2% Earnest Money No. \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

**Signature  
Seal of Issuing Authority**

# SINDH KATCHI ABADIS AUTHORITY GOVERNMENT OF SINDH



7

## STANDARD BIDDING DOCUMENTS (VOLUME-I) (As per PEC & SPPRA Guidelines / Directives)

**In Compliance of PEC & SPPRA Rules 2010**

**SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH**

**INSTRUCTIONS TO BIDDERS & BIDDING DATA**

**Notes on the Instructions to Bidders**

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

## INSTRUCTIONS TO BIDDERS

(Note: (These Instructions to Bidders (IB) along with Bidding Data will not be part of Contract and will cease to have effect once the Contract is signed).

### A. GENERAL

#### IB.1 Scope of Bid & Source of Funds

##### 1.1 Scope of Bid

The Procuring Agency as defined in the Bidding Data (hereinafter called —the Procuring Agency) wishes to receive Bids for the Works summarized in the Bidding Data (hereinafter referred to as —the Works).

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

##### 1.2 Source of Funds

The Procuring Agency has arranged funds from its own sources or *Federal/ Provincial /Donor agency or any other source*, which may be indicated accordingly in bidding data towards the cost of the project/scheme.

#### IB.2 Eligible Bidders

2.1 Bidding is open to all firms and persons meeting the following requirements:

- a) duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works.

Provided that the works costing Rs. 2.5 million or less shall not require any registration with PEC .

- b) duly pre-qualified with the Procuring Agency. (*Where required*).

In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract.

- c) if prequalification has not undertaken , the procuring agency may ask information and documents not limited to following:-
  - (i) company profile;
  - (ii) works of similar nature and size for each performed in last 3/5 years;
  - (iii) construction equipments;
  - (iv) qualification and experience of technical personnel and key site managements

- (v) financial statement of last 3 years;
- (vi) information regarding litigations and abandoned works if any.

### **IB.3 Cost of Bidding**

3.1 The bidder shall bear all costs associated with the preparation and submission of its bid and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process (SPP Rules 24 & 25).

## **B. BIDDING DOCUMENTS**

### **IB.4 Contents of Bidding Documents**

4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.

1. Instructions to Bidders & Bidding Data
2. Form of Bid, Qualification Information & Schedules to Bid  
Schedules to Bid comprise the following:
  - (i) Schedule A: Schedule of Prices/ Bill of Quantities (BoQ).
  - (ii) Schedule B: Specific Works Data
  - (iii) Schedule C: Works to be Performed by Subcontractors
  - (iv) Schedule D: Proposed Programme of Works
  - (v) Schedule E: Method of Performing Works
  - (vi) Schedule F: Integrity Pact (works costing Rs 10 million and above)
3. Conditions of Contract & Contract Data
4. Standard Forms:
  - (i) Form of Bid Security,
  - (ii) Form of Performance Security;
  - (iii) Form of Contract Agreement;
  - (iv) Form of Bank Guarantee for Advance Payment.
5. Specifications
6. Drawings, if any

### **IB.5 Clarification of Bidding Documents**

- 5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Procuring Agency at the Engineer's/ Procuring Agency's address indicated in the Bidding Data.
- 5.2 An interested bidder, who has obtained bidding documents, may request for clarification

of contents of bidding documents in writing and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid (SPP Rule 23-1).

**IB.6 Amendment of Bidding Documents (SPP Rules 22(2) & 22).**

6.1 At any time prior to the deadline for submission of Bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the Bidding Documents by issuing addendum.

6.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.

6.3 To afford interested bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency may at its discretion extend the deadline for submission of Bids.

**C. PREPARATION OF BIDS**

**IB.7 Language of Bid**

7.1 All documents relating to the Bid shall be in the language specified in the Contract Data.

**IB.8 Documents Comprising the Bid**

8.1 The Bid submitted by the bidder shall comprise the following:

- (a) Offer /Covering Letter
- (b) Form of Bid duly filled, signed and sealed, in accordance with IB.14.3.
- (c) Schedules (A to F) to Bid duly filled and initialed, in accordance with the instructions contained therein & in accordance with IB.14.3.
- (d) Bid Security furnished in accordance with IB.13.
- (e) Power of Attorney in accordance with IB 14.5.
- (f) Documentary evidence in accordance with IB.2(c) & IB.11
- (g) Documentary evidence in accordance with IB.12.

**IB.9 Sufficiency of Bid**

9.1 Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the premium on the rates of CSR / rates and prices quoted/entered in the Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the works.

- 9.2 The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works.

#### **IB.10 Bid Prices, Currency of Bid and Payment**

- 10.1 The bidder shall fill up the Schedule of Prices (Schedule A to Bid) indicating the percentage above or below the Composite Schedule of Rates/unit rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices/Bill of Quantities shall be quoted entirely in Pak Rupees keeping in view the instructions contained in the Preamble to Schedule of Prices.
- 10.2 Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account.
- 10.3 The unit rates and prices in the Schedule of Prices or percentage above or below on the composite schedule of rates shall be quoted by the bidder in the currency as stipulated in Bidding Data
- 10.4 Items for which no rate or price is entered by the Bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities.

#### **IB.11 Documents Establishing Bidder's Eligibility and Qualifications**

- 11.1 Pursuant to Clause IB.8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- 11.2 Bidder must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria mentioned in the Bidding Documents.

#### **IB.12 Documents Establishing Works' Conformity to Bidding Documents**

- 12.1 The documentary evidence of the Works' conformity to the Bidding Documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in Bidding Data.
- 12.2 The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Procuring Agency in the Technical Provisions are intended to be descriptive only and not restrictive.



### **IB.13 Bid Security**

13.1 Each bidder shall furnish, as part of his bid, at the option of the bidder, a Bid Security as percentage of bid price/estimated cost or in the amount stipulated in Bidding Data in Pak. Rupees in the form of *Deposit at Call/ Payee's Order or a Bank Guarantee* issued by a Scheduled Bank in Pakistan in favour of the Procuring Agency valid for a period up to twenty eight (28) days beyond the bid validity date (*Bid security should not be below 1%.and not exceeding 5% of bid price/estimated cost SPP Rule 37*).

13.2 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring

Agency as non-responsive.

13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier.

13.4 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, and signed the Contract Agreement (SPP Rule 37).

13.5 The Bid Security may be forfeited:

- (a) if a bidder withdraws his bid during the period of bid validity; or
- (b) if a bidder does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) hereof; or
- (c) in the case of a successful bidder, if he fails within the specified time limit to:
  - i- furnish the required Performance Security or
  - ii- sign the Contract Agreement.

### **IB.14 Validity of Bids, Format, Signing and Submission of Bid**

14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening.

14.2 In exceptional circumstances, Procuring Agency may request the bidders to extend the period of validity for a additional period but not exceeding 1/3 of the original period. The request and the bidders' responses shall be made in writing or by cable. A Bidder may refuse the request without forfeiting the Bid Security. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security for the period of the extension, and in compliance with IB.13 in all respects (SPP Rule 38).

14.3 All Schedules to Bid are to be properly completed and signed.

14.4 No alteration is to be made in the Form of Bid except in filling up the blanks as directed.

If any alteration be made or if these instructions be not fully complied with, the bid may be rejected.

- 14.5 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in IB.8 and clearly mark them —ORIGINAL and —COPY as appropriate. In the event of discrepancy between them, the original shall prevail.
- 14.6 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photostats are also acceptable). This shall be indicated by submitting a written Power of Attorney authorising the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person or persons signing the bid.
- 14.7 The Bid shall be delivered in person or sent by registered mail at the address to Procuring Agency as given in Bidding Data.

#### **D. SUBMISSION OF BID**

##### **IB.15 Deadline for Submission, Modification & Withdrawal of Bids**

- 15.1 Bids must be received by the Procuring Agency at the address/provided in Bidding Data not later than the time and date stipulated therein.
- 15.2 The inner and outer envelopes shall
- (a) be addressed to the Procuring Agency at the address provided in the Bidding Data;
  - (b) bear the name and identification number of the Contract as defined in the Bidding and Contract Data; and
  - (c) provide a warning not to open before the specified time and date for Bid opening as defined in the Bidding Data.
  - (d) in addition to the identification required in 15.2, the inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late.
  - (e) If the outer envelope is not sealed and marked as above, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the Bid.
- 15.3 Bids submitted through telegraph, telex, fax or e-mail shall not be considered.
- 15.4 Any bid received by the Procuring Agency after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.
- 15.5 Any bidder may modify or withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Procuring Agency prior to the deadline for submission of bids.
- 15.6 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security pursuant to IB.13.5 (a)

## INVITATION FOR BIDS

Date: \_\_\_\_\_

Bid Reference No.: SKAA/Tender Notice/XEN/  
2015-16/\_\_\_\_\_ Dated. \_\_\_\_\_ 6

1. The Procuring Agency, Sindh Katchi Abadis Authority, invites sealed bids from interested firms or persons licensed by the Pakistan Engineering Council in the appropriate category (*not required for works costing Rs 2.5 million or less*) and/or duly pre-qualified (*if pre-qualification is done for specific scheme/project*) with the Procuring Agency for the Works, Rs. 44.000 Million, which will be completed in 90 Days.
2. A complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees Rs. 3000/-. Bidders may acquire the Bidding Documents from the Office of the Procuring Agency, at PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi.
3. All bids must be accompanied by a Bid Security in the amount of Rs. Nil (Rupees Nil) or 2.00% percentage of bid price in the form of (*pay order / demand draft / bank guarantee*) and must be delivered to PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi at or before 2:00 P.M., on \_\_\_\_\_. Bids will be opened at 3:00 P.M. on the same day in the presence of bidders' representatives who choose to attend, at the same address

[Note: 1. Procuring Agency to enter the requisite information in blank spaces.

2. The bid shall be opened within one hour after the deadline for submission of bids.]

## BIDDING DATA

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents. The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.)

### Instructions to Bidders

#### Clause Reference

#### 1.1 Name of Procuring Agency

SINDH KATCHI ABADIS AUTHORITY  
GOVERNMENT OF SINDH

#### Brief Description of Works

CONSTRUCTION OF CC DRAINS AND CC TOPPING AT PATHAN PARA, MIRPURKHAS

#### 5.1 (a) Procuring Agency's address:

PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

#### (b) Engineer's address:

PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

10.3 Bid shall be quoted entirely in Pak. Rupees. The payment shall be made in Pak. Rupees.

11.2 The bidder has the financial, technical and constructional capability necessary to perform the Contract as follows: *(Insert required capabilities and documents)*

- i. Financial capacity: *(must have turnover of Rs 1.00 Million);*
- ii. Technical capacity: *(mention the appropriate category of registration with PEC and qualification and experience of the staff);*
- iii. Construction Capacity: *(mention the names and number of equipments required for the work).*

12.1 (a) A detailed description of the Works, essential technical and performance characteristics.

(b) Complete set of technical information, description data, literature and drawings as required in accordance with Schedule B to Bid, Specific Works Data. This will include but not be limited to a sufficient number of drawings, photographs, catalogues, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

13.1 **Amount of Bid Security**

Rs. 52,084/- (2.00 % of the Total Cost)

14.1 **Period of Bid Validity**

60 Days

14.4 **Number of Copies of the Bid to be submitted:**

One original plus \_\_\_\_\_ copies.

14.6 (a) **Procuring Agency's Address for the Purpose of Bid Submission**

Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

15.1 **Deadline for Submission of Bids**

Time: 2.00 P.M on \_\_\_\_\_.

16.1 **Venue, Time, and Date of Bid Opening**

Venue: Sindh Katchi Abadis Authority, PCG Plaza, 3<sup>rd</sup> Floor, near Press Club, Karachi

Time: 3:00 P.M Date: \_\_\_\_\_

16.4 **Responsiveness of Bids**

(i) Bid is valid till required period

- (ii) Bid prices are firm during currency of contract/Price adjustment;
- (iii) Completion period offered is within specified limits,
- (iv) Bidder is eligible to Bid and possesses the requisite experience, capability and qualification.
- (v) Bid does not deviate from basic technical requirements and
- (vi) Bids are generally in order, etc.

\*Procuring agency can adopt either of two options. (*Select either of them*)

- (a) **Fixed Price contract:** In these contracts no escalation will be provided during currency of the contract and normally period of completion of these works is upto 12 months.
- (b) **Price adjustment contract:** In these contracts escalation will be paid only on those items and in the manner as notified by Finance Department, Government of Sindh, after bid opening during currency of the contract