



PHONE NO: 022-9200740.

FAX NO: 022-9201075.

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD.

(e-mail: edohhyd@yahoo.com)

NO. DHO/HYD/SRORE:- 10685/89

DATED: 06/09/2016

TENDER NOTICE

Sealed tender forms are being invited from all the interested firms / suppliers / manufactures / distributors for the purchases of Medicines (LP), Linen & Petty Articles for Hospitals of Hyderabad under the control of DHO Hyderabad for the year 2016-17.

The schedule is as under.

| | |
|----------------------------|--|
| Purchase of Medicines (LP) | due on 08/10/2016 Tender Fees 1000.00 (Non-Refundable) |
| Purchase of Linen | due on 08/10/2016 Tender Fees 1000.00 (Non-Refundable) |
| Purchase of Petty Articles | due on 08/10/2016 Tender Fees 1000.00 (Non-Refundable) |

The tender forms can be purchased from office of District Health Officer Hyderabad, Opposite Hotel Indus, Thandi Sarak Hyderabad till dated: 08/10/2016.

A bank draft of 2.5% as call deposit on the items quoted in the name of District Health Officer Hyderabad is to be submitted along with the tender form.

Sealed tender forms have to be submitted on dated: 08/10/2016, by 11:00 AM in the office of the District Health Officer Hyderabad, Opposite Hotel Indus, Thandi Sarak Hyderabad as per SPPRA Rule 2010, (Rule 46 (1)). The Tender will be opened on dated 08/10/2016 at 12:00 Noon in the office of the District Health Officer Hyderabad, Opposite Hotel Indus, Thandi Sarak Hyderabad.

**DISTRICT HEALTH OFFICER
HYDERABAD.**



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OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD.

(e-mail: edohhyd@yahoo.com)

NO. DHO/HYD/Procurement/- 10634/36

DATED: 06/09/2016

To,
The Director General Health Services, Sindh,
@ Hyderabad.

Subject: Notification of Procurement committee as per SPPRA rule 7.

I have the honour to submit herewith the names of the procurement / tender committee to invite the bids for procurement of linen / petty articles / uniform clothes / Medicines (LP) for the financial year 2016-17, for the health facilities of Hyderabad.

The following are the names of the procurement committee as per rule 7 of SPPRA.

| S. No | Name of the officer | Designation |
|-------|---|-------------|
| 1. | Dr. Iqtedar Hussain ADHO (B-19) | Chairman |
| 2. | Dr. Ahmed Hayder Additional Police Surgeon (B-19) | Member |
| 3. | Dr. Nazeer Hisbani SMO (B-18) | Member |
| 4. | Representative DC Hyderabad | Member |
| 5. | Representative District Accounts Officer | Member |

It is therefore requested that the committee may kindly be notified at the earliest.

o/c District Health Officer,
Hyderabad.

Copy forwarded for information to:

- The Secretary, Government of Sindh, Health Department.
- The Additional Secretary, PM&I Cell @ Karachi.

o/c District Health Officer,
Hyderabad.

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD

PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2016-17

| S.NO | HEAD OF ACCOUNT | ITEMS TO BE EXECUTED | ALLOCATED FUNDS (Rs) | METHOD OF PROCUREMENT | ANTICIPATED/ACTUAL DATE OF TENDER ADVERTISEMENT | ANTICIPATED/ACTUAL DATE OF START | ANTICIPATED/ACTUAL DATE OF COMPLETION | REMARKS |
|------|-----------------|----------------------|----------------------|-------------------------------|---|----------------------------------|---------------------------------------|---------|
| | | | | Through tender | | | | |
| 1 | HB 0277 | Others | 16,700,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |
| 2 | HB 0277 | Uniform | 438,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |
| 2 | HB 0277 | Medicines LP | 4,125,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |
| 3 | HB 0278 | Others | 750,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |
| 4 | HB 0278 | Medicines LP | 4,171,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |
| 5 | HB 0279 | Others | 400,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |
| 6 | HB 0279 | Medicines LP | 4,150,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |
| 7 | HB 0290 | Uniform | 74,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD

PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2016-17

| | | | | | | | | |
|---|---------|--------------|---------|-------------------------------|--|----------------------------|------------|--|
| 8 | HB-0290 | Others | 200,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |
| 9 | HB 0290 | Medicines LP | 839,000 | Single Stage, single envelope | NIT by 20/9/2016, Opening of tender on 8/10/2016 | After opening of tender | 30/06/2017 | |

**DISTRICT HEALTH OFFICER
HYDERABAD**

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD

TENDER DOCUMENT FOR THE PURCHASE OF DRUG/MEDICINES/X-RAY FILMS DISPOSIBLE ITEMS FOR THE YEAR 2016-17

| | | | | | | | | | | | | | | | | | | | | |
|-----|------|-----------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 210 | MISC | Tr. Benzenco 450ml | | | | | | | | | | | | | | | | | | |
| 211 | MISC | Tr. Iodine 450ml | | | | | | | | | | | | | | | | | | |
| 212 | MISC | ORS | | | | | | | | | | | | | | | | | | |
| 213 | MISC | Silk Therad No. 0, No. 1, No. 2/0 | | | | | | | | | | | | | | | | | | |
| 214 | | X-Ray Films Size 08 x 10 | | | | | | | | | | | | | | | | | | |
| 215 | | X-Ray Films Size 10 x 12 | | | | | | | | | | | | | | | | | | |
| 216 | | X-Ray Films Size 12 x 15 | | | | | | | | | | | | | | | | | | |
| 217 | | X-Ray Films Dental | | | | | | | | | | | | | | | | | | |
| 218 | | Developer | | | | | | | | | | | | | | | | | | |
| 219 | | Fixer | | | | | | | | | | | | | | | | | | |

NOTE :ALL TABLETS AND CAPSULES MUST BE IN BLISTER PACKS.

DELIVERY PERIOD _____

SIGNATURE & STAMP _____

VALIDITY _____

VALIDITY _____

DISTRICT HEALTH OFFICER
HYDERABAD

DELIVERY PERIOD: 30 DAYS

VALIDITY TILL 30TH JUNE 2017

General Conditions & Instructions:

- 1.1 The tenders shall be submitted with all documents and drawing literature & catalogue (in equipment) in sealed envelopes, with sealing wax. The envelope must contained tender enquiry No. On the top. The name of manufacturer and the supplier should be affixed on the face of envelope at the left side.
- 1.2 Tenders must be filled in with Blue or Black ink in the column provided/on separate letterhead duly signed.
- 1.3. The tenders must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it.
- 1.4. The rates of each item should be written in figures as well as in words. Arithmetical errors will be rectified on the basis; if there is discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall corrected. In case of discrepancy the price in words will be taken as authenticated and final.
- 1.5. Conditional Tenders will be ignored and will not be considered/entertained/accepted.
- 1.6. Tenders from both Registered and un-registered firms shall be accompanied by Earnest Money @ 2.5% of the value of stores quoted by them in form of Call Deposit/ Pay Order. Registered firm must enclose Photostat copy of valid Registration/Renewal Certificate from Directorate of Industries Sindh along with offer.
- 1.7. Original purchase receipt must be enclosed with their offer and for alternate offer separate purchase receipt shall be submitted, otherwise the original offer will be considered and alternate offer will be ignored.
- 1.8 The tendered rate should be inclusive of all taxes, Income & Sales Tax etc payable to Federal & Provincial Govt. or Local bodies and no claims on this account shall be entertained.
- 1.9 The bidder shall furnish General Sales Tax (GST) Registration Certificate of the firm failing which the offer will be ignored. In case the item is exempted from G.S.T., either documentary evident or certificate from competent authority shall be attached with the offer.
- 1.10 The bidder shall furnish copy of valid Professional Tax(Excise & Taxation) Certificate/Income Tax Certificate.
- 1.11 One "SAMPLE TENDER PERFORMANCE" is supplied with the list of items to be purchased. The items have to be quoted on the Performa: duly filled in stamped & signed by the authorized bidder. No other Performa for tender will be accepted. Only those items shall, be typed on the Performa for which the rates are to be quoted. In case of need of more Performa a photocopy can be used. Any alteration / correction must be initiated and each page is to be signed and stamped at the bottom.
2. **SPECIAL CONDITIONS:**
- 2.1 Store is required immediately,. The tenderers may, however, give their short guaranteed delivery period by which the supply will be completed on 30 days positively. No Extension will be guaranteed / accorded for the supply of initial quantity.
- 2.2 Tenderers are required to specify make, country of origin and furnish detailed technical, Description literature/catalogue along with their offer.
- 2.3 The Bidders shall quote their firm and final price both in figures & words on "Free Delivery basis to Consignee end.
- 2.4 Tenderers shall submit guarantee letter that the supplied Machinery / Equipment is the original / brand new product / latest model, non of the part is replaced, old or refurbished.

- 2.5 No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item which manufacturer is quoting it-self in any tender. Failing that offers of both the manufacturer as well as other bidder shall be ignored.
- 2.6 Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. exceptional cases the tendering authority may approve changes.
- 2.6 Tenderers must be enclosed list of users of the quoted item (s), availability of workshop & trained + qualified persons at Sindh for after sale service.
- 2.7 Tenderers shall purchase separate tender documents and furnish purchases receipts for each alternate offer in case they want to submit alternate offer for any item. the bids with alternate offers without separate purchases receipt (original) are suppose to be rejected. Also, choice to select/ignore any their alternate offers shall rest w the purchaser.
- 2.8 The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Government institution or Armed Forces the Province or out side in the same fiscal year.
3. **Purchaser's Right to Vary Quantities at time of award.**
The Purchaser reserves the right to increase/decrease or delete the quantities of goods etc. at the time of award of contract and also reserves the right to enhance quantity by 25% of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions of goods at a time during the contract period.
4. **Purchaser's Right to Accept any Bid and to Reject any or All Bids:**
The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without there incurring any liability to the affected Bidder or bidders, on the grounds for the Purchaser's action.
5. **Notification of Award/Advance Contract:**
5.1 Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing, delivery by hand or by registered letter, by cable to be confirm in writing by registered letter that is bid has been accepted.
5.2 The notification of award will constitute the formation of the contract.
6. **Award of Contract & Contract Agreement.**
7. Subject to the fulfillment of all codal formalities, the Purchaser will award the contract to the successful Bidder who's bid has been determined to be qualified to perform the contract satisfactory.
Performance Security:
The successful tenderers will have to deposit with the Purchaser Security Deposits as under in shape of Call Deposit/Pay Order:- Registered firms:2.5% of the value of Contract.Unregistered firms:12. of the value of Contract.
8. **Criteria for evaluation of bids.**
 - Quoted prices.
 - Specification compliance
 - After sale service facility (In case of equipment)
 - Operational cost (In case of equipment & Vehicle)
 - Delivery schedule
 - Past performance of manufacturer/sole distributor in terms of supply & after sale service.
 - Submission of Catalogue, Diagrams & Service Manual.
 - Authority letter from manufacturer

- Earnest money

9. **Fee for Award of Contract:**

Service charges @ 0.25% of the value of the Contract will realized/charged by the A. G. Sindh, while making payment to the contractors for award of each contract.

10. Undertaking:

- 10.1. That I/we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contract quantity with in the stipulated period shown in the contract.
- 10.2 I/We understand and confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Govt. institution in the province in the same fiscal year.
- 10.3 I/We undertake that, if any of the information submitted in accordance to this tender Enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.

CERTIFICATE

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender.

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD
TENDER DOCUMENT FOR THE PURCHASE OF MISCELLANEOUS & PETTY ARTICLES

2016-17

TENDER ENQUIRY NO. _____ DUE ON _____ 2016

Time of Receipt of Tender:.....
 Time of Opening of Tender:.....

TENDER Rs.2000/=

Offers shall remain open for 30th JUNE 2017 from the date of opening. The tenderers shall quote their prices inclusive of all duties /taxes/Octroi transportation etc, and all other expenses on free delivery to Consignee's end.

| S.NO | DESCRIPTION OF ITEM | QTY | RATE | RATE IN WORDS |
|------|-----------------------------|------|------|---------------|
| 1 | PHENYL (CONCENTRATED) 450ML | 200 | | |
| 2 | SPRAY OIL 450 ML | 200 | | |
| 3 | FLIT PUMP | 200 | | |
| 4 | HARD BROOM | 100 | | |
| 5 | BATH SOAP LARGE | 250 | | |
| 6 | PLASTIC DUST BIN LARGE | 150 | | |
| 7 | PLASTIC DUST BIN MEDIUM | 200 | | |
| 8 | PLASTIC DUST BIN SMALL | 1000 | | |
| 9 | TOILET SOAP | 1000 | | |
| 10 | SOFT BROOM | 200 | | |
| 11 | SUTTER FOR CHINDI | 500 | | |
| 12 | TISSUE PAPER | 1000 | | |
| 13 | TORCH CELL LARGE | 1000 | | |
| 14 | TORCH CELL MEDIUM | 1000 | | |
| 15 | CHINA LOCK LARGE | 200 | | |
| 16 | CHINA LOCK MEDIUM | 200 | | |
| 17 | PLASTIC BALTI LARGE | 200 | | |
| 18 | PLASTIC BALTI MEDIUM | 100 | | |
| 19 | VIM POWDER | 1000 | | |
| 20 | BALTY STEEL LARGE | 50 | | |
| | ELECTRIC ITEMS | | | |
| 21 | ENERGY SAVER 24W WHITE | 500 | | |

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD
TENDER DOCUMENT FOR THE PURCHASE OF MISCELLANEOUS & PETTY ARTICLES

2016-17

| | | | | |
|----|---------------------------|-----|--|--|
| 22 | TUBE LIGHT PUTTY | 500 | | |
| 23 | TUBE LIGHT ROD 40W | 500 | | |
| 24 | ELECTRIC BULB 60W | 50 | | |
| 25 | ELECTRIC BULB 100W | 50 | | |
| 26 | ELECTRIC CHOCK | 100 | | |
| 27 | TUBE LIGHT COMPLETE INSTA | 200 | | |
| 28 | UPS System | 10 | | |
| 29 | Dry Batteries 1500 KVA. | 20 | | |
| 30 | Cordless bells | 10 | | |
| 31 | Split AC 1 Ton | 05 | | |
| 32 | Split AC 1.5 Ton | 05 | | |
| 33 | Dispensers | 10 | | |

DELIVERY PERIOD: 30 DAYS

VALIDITY TILL 30TH JUNE 2017

General Conditions & Instructions:

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- 1.4 The rates of each item should be written in figures as well as in words. Arithmetical errors will be rectified on the basis; if there is discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall corrected. In case of discrepancy the price in words will be taken as authenticated and final.
- 1.5 Conditional Tenders will be ignored and will not be considered/entertained/accepted.
- 1.6 Tenders from both Registered and un-registered firms shall be accompanied by Earnest Money @ 2.5% of the value of stores quoted by them in form of Call Deposit/ Pay Order. Registered firm must enclose Photostat copy of valid Registration/Renewal Certificate from Directorate of Industries Sindh along with offer.
- 1.7 Original purchase receipt must be enclosed with their offer and for alternate offer separate purchase receipt shall be submitted, otherwise the original offer will be considered and alternate offer will be ignored.
- 1.8 The tendered rate should be inclusive of all taxes, Income & Sales Tax etc payable to Federal & Provincial Govt. or Local bodies and no claims on this account shall be entertained.

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD
TENDER DOCUMENT FOR THE PURCHASE OF MISCELLANEOUS & PETTY ARTICLES

2016-17

- 1.9 The bidder shall furnish General Sales Tax (GST) Registration Certificate of the firm failing which the offer will be ignored. In case the item is exempted from G.S.T., either documentary evident or certificate from competent authority shall be attached with the offer.
- 1.10 The bidder shall furnish copy of valid Professional Tax(Exise & Taxation) Certificate/Income Tax Certificate.
- 1.11 One "SAMPLE TENDER PERFORMA" is supplied with the list of items to be purchased. The items have to be quoted on the Performa; duly filled in stamped & signed by the authorized bidder. No other Performa for tender will be accepted. Only those items shall, be typed on the Performa for which the rates are to be quoted. In case of need of more Performa a photocopy can be used. Any alteration / correction must be initiated and each page is to be signed and stamped at the bottom.
- 2. SPECIAL CONDITIONS:**
- 2.1 Store is required immediately. The tenderers may, however, give their short guaranteed delivery period by which the supply will be completed on 30 days positively. No Extension will be guaranteed / accorded for the supply of initial quantity.
- 2.2 Tenderers are required to specify make, country of origin and furnish detailed technical, Description literature/catalogue along with their offer.
- 2.3 The Bidders shall quote their firm and final price both in figures & words on "Free Delivery basis to Consignee end.
- 2.4 Tenderers shall submit guarantee letter that the supplied Machinery / Equipment is the original / brand new product / latest model, non of the part is replaced, old or refurbished.
- 2.5 No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item which manufacturer is quoting it-self in any tender. Failing that offers of both the manufacturer as well as other bidder shall be ignored.
- 2.6 Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 2.6 Tenderers must be enclosed list of users of the quoted item (s), availability of workshop & trained + qualified persons at Sindh for after sale service.
- 2.7 Tenderers shall purchase separate tender documents and furnish purchase receipts for each alternate offer in case they want to submit alternate offer for any item. All the bids with alternate offers without separate purchases receipt (original) are suppose to be rejected. Also, choice to select/ignore any their alternate offers shall rest with the purchaser.
- 2.8 The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Government institution or Armed Forces in the Province or out side in the same fiscal year.
3. **Purchaser's Right to Vary Quantities at time of award.**
The Purchaser reserves the right to increase/decrease or delete the quantities of goods etc. at the time of award of contract and also reserves the right to enhance the quantity by 25% of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions of goods at any time during the contract period.
4. **Purchaser's Right to Accept any Bid and to Reject any or All Bids:**
The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders, on the grounds for the Purchaser's action.
5. **Notification of Award/Advance Contract:**
Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing, delivery by hand or by registered letter, by cable to be confirmed in writing by registered letter that its bid has been accepted.
- 5.1

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD
TENDER DOCUMENT FOR THE PURCHASE OF MISCELLANEOUS & PETTY ARTICLES

2016-17

- 5.2 The notification of award will constitute the formation of the contract.
6. **Award of Contract & Contract Agreement.**
Subject to the fulfillment of all codal formalities, the Purchaser will award the contract to the successful Bidder who's bid has been determined to be qualified to perform the contract satisfactory.
7. **Performance Security:**
The successful tenderers will have to deposit with the Purchaser Security Deposits as under in shape of Call Deposit/Pay Order:- Registered firms: 2.5% of the value of Contract. Unregistered firms: 12.5% of the value of Contract.
8. **Criteria for evaluation of bids.**
 - Quoted prices.
 - Specification compliance
 - After sale service facility (In case of equipment)
 - Operational cost (In case of equipment & Vehicle)
 - Delivery schedule
 - Past performance of manufacturer/scale distributor in terms of supply & after sale service.
 - Submission of Catalogue, Diagrams & Service Manual.
 - Authority letter from manufacturer
 - Earnest money
9. **Fee for Award of Contract:**
Service charges @ 0.25% of the value of the Contract will realized/charged by the A. G. Sindh, while making payment to the contractors for award of each contract.
10. **Undertaking:**
 - 10.1 That I/we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity with in the stipulated period shown in the contract.
 - 10.2 I/We understand and confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Govt. institution in the province in the same fiscal year.
 - 10.3 I/We undertake that, if any of the information submitted in accordance to this tender Enquiry found Incorrect, our contract may be cancelled at any stage on our cost and risk.

CERTIFICATE

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender.


DISTRICT HEALTH OFFICER
HYDERABAD

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD
TENDER DOCUMENT FOR THE PURCHASE OF BEDDING & LINEN ITEMS
2016-17

TENDER ENQUIRY NO. _____ DUE ON _____ 2016

Time of Receipt of Tender.....
 Time of Opening of Tender.....

TENDER Rs.2000/=

Offers shall remain open for 30TH JUNE 2017 from the date of opening. The tenderers shall quote their prices inclusive of all duties /taxes/Octroi transportation etc, and all other expenses on free delivery to Consignee's end.

| S.NO | DESCRIPTION OF ITEM | QTY | RATE | RATE IN WORDS |
|------|---|-----|------|---------------|
| | BEDDING LINEN ITEMS | | | |
| 1 | Mattress for Hospital Beds (Superior Quality Foam) size 6 feet x 3feet x 4" | 40 | | |
| 2 | Draw Sheet 72" x 60" | 100 | | |
| 3 | Blankets Red | 80 | | |
| 4 | Bed Sheet 90" x 40" | 100 | | |
| 5 | Pillow with Cover | 80 | | |
| 6 | Hand /Operation Towels | 50 | | |
| 7 | Operation Gown | 50 | | |
| 8 | O.T Dress | 50 | | |
| 9 | Operation Sheets | 50 | | |
| 10 | OPERATION TOWEL | 100 | | |
| 11 | OPERATION SHEET | 100 | | |
| 12 | KT SUPERIOR (Khaki, Sky Blue, Camel and Navy Blue colour) | 500 | | |
| 13 | TOWEL FULL COTTON 27' X 54' | 300 | | |
| 14 | TOWEL FULL COTTON 20' X 40" | 200 | | |

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD
TENDER DOCUMENT FOR THE PURCHASE OF BEDDING & LINEN ITEMS
2016-17

DELIVERY PERIOD: 30 DAYS

VALIDITY TILL 30TH JUNE 2017

General Conditions & Instructions:

- 1.1 The tenders shall be submitted with all documents and drawing literature & catalogue (in equipment) in sealed envelopes, with sealing wax. The envelope must contained tender enquiry No. On the top. The name of manufacturer and the supplier should be affixed on the face of envelope at the left side.
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- 1.5 Conditional Tenders will be ignored and will not be considered/entertained/accepted.
- 1.6 Tenders from both Registered and un-registered firms shall be accompanied by Earnest Money @ 2.5% of the value of stores quoted by them in form of Call Deposit/ Pay Order. Registered firm must enclose Photostat copy of valid Registration/Renewal Certificate from Directorate of Industries Sindh along with offer.
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 - 2.5 No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item which manufacturer is quoting it-self in any tender. Failing that offers of both the manufacturer as well as other bidder shall be ignored.

OFFICE OF THE DISTRICT HEALTH OFFICER HYDERABAD

TENDER DOCUMENT FOR THE PURCHASE OF BEDDING & LINEN ITEMS

2016-17

- 2.6 Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 2.6 Tenderers must be enclosed list of users of the quoted item (s), availability of workshop & trained + qualified persons at Sindh for after sale service. All
- 2.7 Tenderers shall purchase separate tender documents and furnish purchase receipts for each alternate offer in case they want to submit alternate offer for any item. All the bids with alternate offers without separate purchases receipt (original) are suppose to be rejected. Also, choice to select/ignore any their alternate offers shall rest with the purchaser.
- 2.8 The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Government institution or Armed Forces in the Province or out side in the same fiscal year.
3. **Purchaser's Right to Vary Quantities at time of award.**
The Purchaser reserves the right to increase/decrease or delete the quantities of goods etc. at the time of award of contract and also reserves the right to enhance the quantity by 25% of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions of goods at any time during the contract period.
4. **Purchaser's Right to Accept any Bid and to Reject any or All Bids:**
The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders, on the grounds for the Purchaser's action.
5. **Notification of Award/Advance Contract:**
Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing, delivery by hand or by registered letter, by cable to be confirmed in writing by registered letter that is bid has been accepted.
- 5.1 The notification of award will constitute the formation of the contract.
- 5.2 **Award of Contract & Contract Agreement.**
Subject to the fulfillment of all codal formalities, the Purchaser will award the contract to the successful Bidder who's bid has been determined to be qualified to perform the contract satisfactory.
7. **Performance Security:**
The successful tenderers will have to deposit with the Purchaser Security Deposits as under in shape of Call Deposit/Pay Order:- Registered firms:2.5% of the value of Contract. Unregistered firms:12.5% of the value of Contract.
8. **Criteria for evaluation of bids.**
 - Quoted prices.
 - Specification compliance
 - After sale service facility (In case of equipment)
 - Operational cost (In case of equipment & Vehicle)
 - Delivery schedule
 - Past performance of manufacturer/sole distributor in terms of supply & after sale service.
 - Submission of Catalogue, Diagrams & Service Manual.
 - Authority letter from manufacturer

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- Earnest money
- 9. **Fee for Award of Contract:**
Service charges @ 0.25% of the value of the Contract will realized/charged by the A. G. Sindh, while making payment to the contractors for award of each contract.
- 10. Undertaking:
That I/we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity with in the stipulated period shown in the contract.
- 10.1 I/We understand and confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Govt. institution in the province in the same fiscal year.
- 10.2 I/We undertake that, if any of the information submitted in accordance to this tender Enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- 10.3

CERTIFICATE

I/we guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender.


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