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No. MS(CHK)/2016-17/ 10946

Civil Hospital
Baba-e-Urdu Road, Karachi

Dated: 06th September, 2016

NOTICE INVITING TENDER

Sealed Bids are invited from the manufacturers / distributors / suppliers / authorized agents for **Supply of Instrument @ Civil Hospital Karachi** on single Stage one envelope procedure basis as per clause 46 (1) of SPPRA 2010 (Amended 2013/14).

1. Others terms & conditions have been mentioned in the Standard Bidding Documents (SBDs) available in office of the Addl. Medical Superintendent (Procurement), 1st Floor, Admin Block at Civil Hospital Karachi. It can also be downloaded from website of the SPPRA and Civil Hospital Karachi.
2. The Standard Bidding Documents (SBDs) can be downloaded from Authority's website or it can be obtained from Office of the Addl. Medical Superintendent (Procurement), 1st Floor, Admin Block of this Hospital, on production of Pay Order of Tender Fee i.e Rs. 500/- along with an application on company letter head.
3. The Bids are to be submitted along with 2.5% value of the bid's quoted amount in shape of Pay Order in favor of Medical Superintendent Civil Hospital Karachi, in the office of the AMS (Procurement) 1st Floor, Admin Block Civil Hospital Karachi, Karachi on **22nd September, 2016** till **11:00 am** and the same will be opened on the same day at **12:00 Noon** in the Committee Room, 2nd Floor, Admin Block, Civil Hospital, Karachi.
4. The undersigned reserves the right regarding rejection of bids subject to the relevant provision of SPPRA Rules 2010 (Amended 2013/14).

MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI



GOVERNMENT OF SINDH
HEALTH DEPARTMENT
(PROCUREMENT MONITORING & INSPECTION CELL)

NOTIFICATION

No. SO(PM&I)2-1/2016-17/PM-04/(CHK): As many as Eight (08) Procurement Committees under Rules-7 of Sindh Public Procurement Rules 2010 are hereby constituted comprising the following officers for purchase of various health items details of which are mentioned against each in Civil Hospital, Karachi during the financial year 2016-17.

1- Instruments Coronary Angiography and Angioplasty, Endoscopy, Esophageal & Anorectic Motility, Ophthalmic, Orthopaedic & oral Maxillofacial Implants

i	Medical Superintendent Civil Hospital – Karachi.	Chairman
ii	Head of Cardiology, Dow University of Health Sciences - Karachi.	Member
iii.	Head of Ophthalmology Unit-I, Dow University of Health Sciences,Kyc	Member
iv	Head of Orthopaedic Unit – I & II, Dow University of Health Sciences	Member
v	Head of Surgical Unit – VI, Dow University of Health Sciences – Kyc	Member
vi.	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Member
vii.	Accounts Officer, Civil Hospital – Karachi.	Member

2- Local Purchase of Drugs / Medicines , Medical Gases, Diet Enteric (Food Suppliments), Other (Misc) General Stores Articals, Uniform / Protective Clothing.

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Assistant Professor Surgical-IV, Dow University of Health Scien Karachi	Member
iii.	Assistant Professor, Medical-III, Dow University of Health Karachi.	Member
iv	Addl. Medical Superintendent (Stores), Civil Hospital – Karachi.	Member
v	Accoutns Officer, Civil Hospital Karachi.	Member

3- Consumable (Laboratory Kits / Chemicals).

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Head of Medical Unit – V, Dow University of Health Scienc Karachi.	Member
iii.	Assistant Professor of Gynae & Obs. Dow University of Health Karachi	Member
iv	Senior Pathologist, Civil Hospital Karachi.	Member
v	Accoutns Officer, Civil Hospital Karachi.	Member

4- Stationary / Printing / Petty Articles / Hardware /Software / I.T Equipment.

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Head of Medical Unit-V,Dow University of Health Sciences - Karachi.	Member
iii.	Assisstant Professor of Gynae & Obs.Dow University of Health Karachi	Member
iv	Incharge (I.T Department), Civil Hospital Karachi.	Member
v	Accoutns Officer, Civil Hospital Karachi.	Member

5- Janitorial Services.

i	Addl. Medical Superintendent (General), Civil Hospital – Karachi.	Chairman
ii	Professor of Dermatology, Dow University of Health Sciences Kara	Member
iii.	Assistant Professor of Gynae & Obs. Dow University of Health Sciences – Karachi.	Member
iv	Addl. Medical Superintendent (HWMS), Civil Hospital Karachi.	Member
v	Accoutns Officer, Civil Hospital Karachi.	Member

6- Security Services.

i	Addl. Medical Superintendent (General), Civil Hospital – Karachi.	Chairman
ii	Professor of Dermatology, Dow University of Health Karachi.	Member
iii.	Assistant Professor of Gynae & Obs. Dow University of Health	Member
iv	Addl. Medical Superintendent (Security), Civil Hospital Karachi.	Member
v	Accounts Officer, Civil Hospital Karachi.	Member

7- Repair of Medical Equipment / Transport / Hospital Equipment.

i	Addl. Medical Superintendent (General), Civil Hospital – Karachi.	Chairman
ii	Assistant Professor of Cardiology, Dow University of Health - Karachi.	Member
iii.	Assistant Professor of Surgery Unit-IV Dow University of Health Kar.	Member
iv	Addl. Medical Superintendent (Technical), Civil Hospital Karachi.	Member
v	Accounts Officer, Civil Hospital Karachi.	Member

8- Maintenance & Repair works (Building).

i	Addl. Medical Superintendent (General), Civil Hospital – Karachi.	Chairman
ii	Deputy Director – I (Dev), Health Department Government of Sindh.	Member
iii.	D.M.S / Incharge (M & R) Civil Hospital Karachi.	Member
iv	Representative of Accountant General Sindh.	Member
v	Representative of Commissioner Karachi.	Member

The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:

- a) Preparing bidding documents;
- b) Carrying out technical as well as financial evaluation of the bids;
 - a) Preparing evaluation report as provided in Rule-45;
 - b) Making recommendations for the award of contract to the competent authority;
 - c) Perform any other function ancillary and incidental to the above.


SECRETARY HEALTH

No. SO(PM&I)2-1/2016-17/PM-04/(CHK):

Karachi, dated the 14th July 2016

A copy is forwarded for information & necessary action to:-

1. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
2. The M.S. Civil Hospital, Karachi w/r to his letter.
3. Chairman and all members of the Committee.
4. The P.S. to Minister Health Sindh.
5. The P.S. to Secretary Health.


SECTION OFFICER (PM&I)



No. SO (M&I) 2-1/2013 (CRC)
GOVERNMENT OF SINDH
HEALTH DEPARTMENT
(PROCUREMENT MONITORING & INSPECTION CELL)
Karachi, Dated: the 29th July, 2013

NOTIFICATION

In pursuance of Rules-31 and 32 of Sindh Public Procurement Rules 2010, the Government of Sindh, Health Department is hereby constituted Complaint Redressal Committee (CRC) comprising of the following officers for scrutinizing the complaints of aggrieved bidders.

01	Special Secretary, Health Department, Sindh	Chairman
02	Director General, Health Services Sindh, Hyderabad.	Member
03	Additional Secretary (PM&I), Health Department, Sindh.	Member
04	Representative of Accountant General, Sindh.	Member
05	Mr. Ali Imam Qadri, Consultant (Procurement)	Member

TORs

- To Scrutinize the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

INAMULLAH
SECRETARY HEALTH

No. S.O.(PM&I) 2-1/2011(CRC)

Karachi, dated, the 29th July, 2013

C.C to:

1. The Accountant General Sindh, Karachi.
2. The Director General Health Services Sindh, Hyderabad.
3. The Chief Secretary Sindh, Karachi.
4. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
5. The Additional Secretary (Admn/Development/Public Health).
6. The Director Industries, Govt. of Sindh, Karachi.
7. The All members of the Committee.
8. The P.S. to Secretary Health Sindh.


(MUHAMMAD ANWAR KHOKHAR)
SECTION OFFICER (PM&I)

DIARY
845
3/19/13
E.K.



CIVIL HOSPITAL KARACHI
REVISED PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2016-17

Sr. #	Description of procurement	Funds allocated	Source of fund	Proposed procurement method	Tentative / Timing of procurement				Remarks
					1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Instruments	36,867 (M)	Non-ADP	Single Stage Two Envelope	✓	✓	✓	✓	Rule 46 (2)
		1,000 (M)	Non-ADP	Single Stage One Envelope	✓				Rule 46 (1)
		1,000 (M)	Non-ADP	Single Stage One Envelope		✓			Rule 46 (1)
		1,000 (M)	Non-ADP	Single Stage One Envelope			✓		Rule 46 (1)
		1,000 (M)	Non-ADP	Single Stage One Envelope			✓		Rule 46 (1)

MEDICAL SUPERINTENDENT
 CIVIL HOSPITAL KARACHI

M. K. Khan

BIDDING DOCUMENTS (BDs)

SUPPLY OF INSTRUMENTS DURING FINANCIAL YEAR 2016 – 17 CIVIL HOSPITAL – KARACHI

ROUGH COST ESTIMATE
Rs. 0.998 MILLION

COST OF TENDER DOCUMENTS:	Rs. 500/= Rupees Five Hundred Only (Non-Refundable)
TENDER PROCEDURE:	Single Stage - One Envelope / SPP Rule 46(1)
TENDER SELLING DATE :	From the date of hoisting to 21 st September, 2016.
TENDER SUBMISSION DATE AND TIME:	On 22 nd September, 2016 from 11.00 am.
TENDER SUBMISSION PLACE :	Office of the A.M.S (Procurement) 1 st Floor Admin Block, Civil Hospital – Karachi
TENDER OPENING DATE AND TIME :	On 22 nd September, 2016 at 12.00 noon.
TENDER OPENING PLACE :	Committee Room, 2 nd Floor Admin Block, Civil Hospital - Baba – e – Urdu Road – Karachi

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.



CIVIL HOSPITAL, BABA E URDU ROAD – KARACHI

Ph: 99215740 - 5 Fax: 99215733

BIDDING DATA

Procuring Agency	:	Medical Superintendent Civil Hospital Karachi
Address	:	Baba – e – Urdu Road – Karachi
Name of Item	:	Supply of Instruments @ CHK
Bid Validity	:	90 days (As per SPP Rules – 2010)
Amount of Bid Security	:	2.5% of Bid Quoted Price
Date of Submission	:	As per Tender Enquiry
Date of Opening	:	As per Tender Enquiry
Performance Security	:	2.5% of the Contract Value
Language of Bid	:	English
Bidding Procedure	:	Single Stage – One Envelope Procedure
Eligibility Criteria / Technical Evaluation Criteria	:	As per Annexure – A
Advance Payment	:	No Advance Payment
Inspection Authority	:	AMS (Stores) & RMO (Stores)
Place of Inspection	:	Medical Stores, Civil Hospital Karachi
Place of Delivery	:	Medical Stores, Civil Hospital Karachi



TERMS & CONDITIONS

1. Sealed Tenders are invited on **Single Stage – One Envelopes Procedure** basis as per Clause 46(1) of SPPRA Rules, 2010 (Amended 2013/14) for the supply of: - **Supply of Instruments @ CHK** including all government taxes during the financial year 2016-2017 as mentioned in **Annexure - B** of this Tender Form for use in Civil Hospital, Karachi
2. Bidders are required to comply with all the clauses mentioned in the Terms and Conditions of the Bid Documents and any deviation will forbid them from competing in the tender.
3. All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index.
4. The Original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
5. Pay order of Tender Fee amounting to Rs. 500/- (Non-Refundable) must be attached with offer (In Original). If bid has been dropped by mail, else the bids will be rejected. For alternate offer a separate Pay order of Tender Fee amounting to Rs. 500/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
6. The bidder shall drop by hand / mail in the office of the Medical Superintendent, Civil Hospital Karachi as date mentioned in Tender Enquiry / Advertisement.
7. The bid documents comprise the following (as per rule, 21 of SPP Rules 2010 (Amended 2013/14)).

a) Instruction to Bidder	Annex – I
b) Form of Bid	
c) Proposal / Specification	Annex – II
d) Form of Contract as per SPP Rule 89	Annex – III
e) General / Special Conditions of Contract	Annex – IV
f) Bid Evaluation Criteria	Annex – V
8. Each bid shall comprise **Single Stage - One Envelop Procedure basis**, envelope containing the proposal and required information as mentioned in the bid documents as well as in N.I.T of the said goods and the same are to be submitted by hand or by mail in the office of the AMS (Procurement) 1st Floor Admin Block Civil Hospital Karachi on **21-09-2016 upto 12:30 pm**. The same will be opened at **01:00 pm**. in presence of those bidders who wish to be present.
In case of announcement of Public Holiday or any unfavorable circumstance, the tenders / bids will be opened on next working day. Other terms & conditions, venue and time for drop and opening will remain same as advertised in this Notice.
9. Bid Security 2.5% of the offered value should be in shape of Pay Order in Medical Superintendent Civil Hospital Karachi issued by any schedule Bank of Pakistan.



10. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
11. Conditional tender and tender without bid security shall not be considered.
12. Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
13. Income Tax Certificate must be accompanied with tender.
14. Bid should be inclusive all Government taxes (If applicable) and the same will be paid themselves by the Contractor except withholding tax and 0.30% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
15. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended 2013/14). The payment will be made within four weeks after receipt of bill / invoice duly filled in all respects.
16. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules 2010 (Amended 2013/14).
17. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
18. The bids shall be quoted in Pak Rupees.
19. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
20. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
"Noted"

Signature of Contractor(s)

Stamp



FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the ____ day of ____ 2016 between _____ (hereinafter called the "Employer") of the one part and _____ (hereinafter called the "Contractor") of the other part.

WHEREAS the Employer is desirous that certain Works, viz _____ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Letter of Acceptance;
 - (b) The completed Form of Bid along with Schedules to Bid;
 - (c) Conditions of Contract & Contract Data as SPP Rule 89;
 - (d) The priced Schedule of Prices;
 - (e) The Specifications;
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)



ELIGIBILITY CRITERIA / TECHNICAL EVALUATION CRITERIA

CRITERIA	YES	NO
Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT		
Relevant Experience (Three Years)		
Registration with Income Tax / Sales Tax. (Mandatory)		
Copy of Bank Certificate regarding financially soundness 10.000 (M) turn over in each year for the last three years		

NOTE:

The offer will not be entertained if the required documents have not been found attached.

Signature of Contractor(s)

Stamp



CIVIL HOSPITAL KARACHI

SCHEDULE OF REQUIREMENT FOR SUPPLY OF INSTRUMENTS @ CHK DURING THE FINANCIAL YEAR 2016 – 17

INSTRUMENTS

(i)

S. #	Description	Qty	A/U	Unit Rate	Total Amount
1	Curved Scissor 8''	20	Nos.	Rs. _____	Rs. _____
2	Curved Scissor 10''	20	Nos.	Rs. _____	Rs. _____
3	Straight Scissor 8''	20	Nos.	Rs. _____	Rs. _____
4	Straight Scissor 10''	20	Nos.	Rs. _____	Rs. _____
5	BP Knife Holder # 3	5	Nos.	Rs. _____	Rs. _____
6	BP Knife Holder # 4	5	Nos.	Rs. _____	Rs. _____
7	BP Knife Holder # 5	5	Nos.	Rs. _____	Rs. _____
8	Diathermy Forceps 8''	10	Nos.	Rs. _____	Rs. _____
9	Diathermy Forceps 10''	10	Nos.	Rs. _____	Rs. _____
10	Artery Forceps 6''	60	Nos.	Rs. _____	Rs. _____
11	Alleys Tissue Forceps 6''	20	Nos.	Rs. _____	Rs. _____
12	Alleys Tissue Forceps 8''	20	Nos.	Rs. _____	Rs. _____
13	Needle Holder 6''	20	Nos.	Rs. _____	Rs. _____
14	Needle Holder 8''	20	Nos.	Rs. _____	Rs. _____
15	Needle Holder 10''	20	Nos.	Rs. _____	Rs. _____
16	Suction Nozzle 10	2	Sets.	Rs. _____	Rs. _____
17	Suction Nozzle 12	2	Sets.	Rs. _____	Rs. _____
18	Suction Nozzle 14	2	Sets.	Rs. _____	Rs. _____
19	Towel Clip	30	Nos.	Rs. _____	Rs. _____
20	Babcock Tissue Forceps 6''	12	Nos.	Rs. _____	Rs. _____
21	Tooth Forceps 6''	20	Nos.	Rs. _____	Rs. _____
22	Tooth Forceps 8''	20	Nos.	Rs. _____	Rs. _____
23	Non – Tooth Forceps 6''	20	Nos.	Rs. _____	Rs. _____
24	Non – Tooth Forceps 8''	20	Nos.	Rs. _____	Rs. _____
25	Sponge Holder	30	Nos.	Rs. _____	Rs. _____
26	Curette	20	Nos.	Rs. _____	Rs. _____
27	Self Retaining Retractor (Medium Size)	2	Sets.	Rs. _____	Rs. _____
28	Sum Suction	20	Nos.	Rs. _____	Rs. _____
29	Yankee Suction	20	Nos.	Rs. _____	Rs. _____
30	Silicon Suction Tube (2.5m)	10	Nos.	Rs. _____	Rs. _____



S. #	Description	Qty	A/U	Unit Rate	Total Amount
31	Giggly Saw Handle	4	Nos.	Rs. _____	Rs. _____
32	Giggly Saw	130	Nos.	Rs. _____	Rs. _____
33	Guide Wire	10	Nos.	Rs. _____	Rs. _____
34	Brain Needle	3	Nos.	Rs. _____	Rs. _____
35	Hudson Burr 10, 12, 14	2	Sets.	Rs. _____	Rs. _____
36	Brain Retractor	2	Sets.	Rs. _____	Rs. _____
37	Hudson Perforator	2	Sets.	Rs. _____	Rs. _____
38	Bone Nibbler Double Action	2	Nos.	Rs. _____	Rs. _____
39	Penny Bakker	2	Nos.	Rs. _____	Rs. _____
40	Up Cut 1mm	2	Nos.	Rs. _____	Rs. _____
41	Up Cut 2mm	2	Nos.	Rs. _____	Rs. _____
42	Up Cut 3mm	2	Nos.	Rs. _____	Rs. _____
43	Up Cut 4mm	2	Nos.	Rs. _____	Rs. _____
Total Amount Rs.					Rs. _____

(ii)

S. #	Description	Qty	A/U	Unit Rate	Total Amount
1	Alcohol Breath Analyzer: Device: Measurement Modes: Active & Passive Measuring Range: 0 to 50% BAC Accuracy: Range 0 to 1% ± 0, 05% Absolute Range 1 to 2% ± 05% Measured Value Range > 2% ± 10% Measured Value	03	Nos.	Rs. _____	Rs. _____
2	Battery Operated Printer	04	Nos.	Rs. _____	Rs. _____
Total Amount Rs.					Rs. _____

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Ph. Ofc: _____ Fax: _____ Res: _____ Mobil: _____

