



No. MS(CHK)/2016-17/ 10759  
Civil Hospital  
Baba e Urdu Road Karachi  
Dated: 2/09, 2016

**TENDER NOTICE FOR JANITORIAL SERVICES  
AT CIVIL HOSPITAL KARACHI**

- 1) Civil Hospital, Karachi invites sealed bids from Janitorial Firms, who have vast experience of working at large Hospitals and other reputable firms for one year on **Single Stage Two Envelope Procedure** basis as per clause 46(2) of SPP Rules- 2010 (Amended 2013/14).
- 2) The Technical & Financial proposals should be submitted in separate envelopes.
- 3) Bids are to be submitted along with 2% value of the bid's quoted amount in shape of Pay Order in favour of Medical Superintendent Civil Hospital Karachi, in the office of the AMS (Procurement) 1<sup>st</sup> Floor, Admin Block Civil Hospital, Karachi on 19<sup>th</sup> **September, 2016 at 12:30 pm** by hand or by mail along with the required documents and the Technical Proposal will be opened on the same day at **1:00 pm** in the Committee Room, 2<sup>nd</sup> Floor, Admin Block, Civil Hospital, Karachi.
- 4) The Tender documents may be obtained with terms & conditions for selection of Janitorial Services Contractors from the date of publishing to 19<sup>th</sup> **September, 2016** upto 10.00 am on payment of **Rs. 1000/-** (Non Refundable) in shape of Pay Order in favour of the undersigned, from office of the AMS (Procurement) Civil Hospital, Karachi. It can also be downloaded from the website of SPPRA / Civil Hospital Karachi.
- 5) The undersigned reserves the right regarding rejection of bids subject to the relevant provision of SPPRA Rules 2010 (Amended 2013/14).

*M. K. Siddiq*

**MEDICAL SUPERINTENDENT  
CIVIL HOSPITAL KARACHI**

# DAWN

DAWN MONDAY SEPTEMBER 5, 2016



## Civil Hospital Baba e Urdu Road, Karachi

No. MS(CHK)/2016-17/10759

Dated: 02-09-2016

### TENDER NOTICE FOR JANITORIAL SERVICES AT CIVIL HOSPITAL KARACHI

- 1) Civil Hospital Karachi invites sealed bids from Janitorial Firms, who have vast experience of working at large Hospitals and other reputable firms for one year on **Single Stage Two Envelope Procedure** basis as per clause 46(2) of SPP Rules 2010 (Amended 2013/14).
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**MEDICAL SUPERINTENDENT  
CIVIL HOSPITAL KARACHI**

Say No to Corruption

INF-KRY No. 3444/16

محمد عظیمی کے خلاف تحریک

روزنامہ جہانگیر  
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کراچی  
پتہ

THE DAILY JANG KARACHI

روزنامہ جہانگیر

جنگ

بانی میر ظلیل الرحمن

12 روپے

چاند 80 پیسہ 2 روزہ الحجب 1437ھ 5 ستمبر 2016ء نمبر 247

MONDAY SEPTEMBER 5, 2016

سول اسپتال  
بابائے اردو روڈ.....کراچی

NO:MS(CHK)/2016-17/10759 مورخہ : 02-09-2016

**ٹینڈر نوٹس.....برائے.....جینیٹوریل سروسز**  
بیٹھام سول اسپتال، کراچی

(1) سول اسپتال کراچی کو بڑے اسپتالوں میں کام کا وسیع تجربہ رکھنے والی جینیٹوریل فرموں اور دیگر اچھی شہرت کی حامل فرموں سے SPP رولز-2010 (ترمیم شدہ-2013/14) کی کارڈ (2)46 کے مطابق "ایک مرحلہ دو لفافہ پروسیجر" کی بنیاد پر ایک سال کے لئے سربمہر پیشکشیں مطلوب ہیں۔

(2) ٹیکنیکل اور فنانشل پروپوزلز جداگانہ لفافوں میں جمع کرانا ہوگی۔

(3) پیشکش کی درج کردہ 2% مالیت بشکل پی آرڈر تکن میڈیکل سپرنٹنڈنٹ سول اسپتال کراچی کے ہمراہ پیشکش دفتر AMS (پروکیورمنٹ) کھلی منزل، ایڈمن بلاک، سول اسپتال، کراچی میں مورخہ 19 ستمبر 2016 کو دوپہر 12-30 بجے دستی طور پر یا بذریعہ ڈاک مطلوب دستاویزات کے ہمراہ جمع کرانا ہوگی اور ٹیکنیکل پروپوزلز اسی روز سہ پہر 00-01 بجے تک کھلی روم، دوسری منزل، ایڈمن بلاک، سول اسپتال، کراچی میں کھولی جائیگی۔

(4) جینیٹوریل سروسز کنٹریکٹرز کے انتخاب کے لئے شرائط و ضوابط کے ہمراہ ٹینڈر دستاویزات اشاعت کی تاریخ سے 19 ستمبر 2016 صبح 10-00 بجے تک -1000 روپے (تاقابل واپسی) کی بشکل پی آرڈر تکن زبردستی ادائیگی پر دفتر AMS (پروکیورمنٹ) سول اسپتال، کراچی سے حاصل کی جاسکتی ہیں۔ یہ SPPRA/سول اسپتال، کراچی کی ویب سائٹ سے ڈاؤن لوڈ بھی کی جاسکتی ہیں۔

(5) زبردستی ادائیگی پر دفتر AMS (پروکیورمنٹ) سول اسپتال، کراچی سے متعلقہ مندرجات سے بشرط پیشکشوں کے استرداد کے حوالے سے حق محفوظ ہے۔

ورسٹاپ: میڈیکل سپرنٹنڈنٹ  
سول اسپتال، کراچی

(INF/KRY-3444/16)

ہر دست گروہی کے خلاف متحہ ہیں

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هڪ ئي وقت ڪراچي، حيدرآباد ۽ سکر مان شايع ٿيندڙ پهرين سنڌي اخبار



# ڪاوش

روزانه

Monday 05 September, 2016

جلد (27) سومر 05 سيپٽمبر 2016 ۽ بمطابق 02 ذوالحج 1437ھ (شمارو 34) قيمت 15 روپيا

سول اسپتال، باباءِ اردو روڊ ڪراچي

No. MS(CHK)/2016-17/

Dated: August, 2016



## سول اسپتال ڪراچي ۽ م جينيتوريل سروسز لاءِ ٽينڊر نوٽيس

- (1) سول اسپتال ڪراچي، جينيتوريل فرمز جيڪي وڏين اسپتالن ۽ بين سٽاڪ وارين فرمن سان هڪ سال لاءِ ڪم ڪرڻ جو وسيع تجربو رکندڙ هجن تن کان ايس پي پي رولز 2010 (ترميمي 2013/14) جي ڪلاز (2) 46 موجب سنگل اسٽيج پن لفاڻن واري طريقيڪار تي مهربند واک گهرائجن ٿا.
- (2) ٽيڪنيڪل ۽ فنانشل پروپوزل ڌار لفاڻن ۾ جمع ڪرائڻ گهرجن.
- (3) واک، ميڊيڪل سپرنٽينڊنٽ سول اسپتال ڪراچي جي حق ۾ پي آرڊر جي صورت ۾ آڇيل واک ماليت جي 2 سيڪڙو سان گڏ اي ايم ايس (پروڪيورمينٽ) جي آفيس فرسٽ فلور ايڊمن بلاڪ سول اسپتال ڪراچي ۾ 19 سيپٽمبر، 2016 تي منجهند 12:30 وڳي تائين هٿوٿ يا ٽپال ذريعي گهريل دستاويزات سان گڏ جمع ڪرائڻ گهرجن ۽ ٽيڪنيڪل پروپوزل ساڳئي ڏينهن منجهند 1:00 وڳي ڪميٽي روم سيڪنڊ فلور، ايڊمن بلاڪ، سول اسپتال ڪراچي ۾ کوليا ويندا.
- (4) ٽينڊر دستاويزات شرطن ۽ ضابطن سان گڏ جينيتوريل سروسز ڪانٽريڪٽرز لاءِ اشاعت جي تاريخ کان 19 سيپٽمبر، 2016 صبح 10 وڳي تائين هيٺ صحيح ڪندڙ جي حق ۾ پي آرڊر جي صورت ۾ (ناقابل واپسي) 1000 روپين جي اڏاڻگي تي AMS (پروڪيورمينٽ) سول اسپتال ڪراچي ۽ جي آفيس مان حاصل ڪري سگهجن ٿا. اهي ايس پي پي آر اي/ سول اسپتال ڪراچي جي ويب سائٽ تان پڻ ڏاڻون لوڊ ڪري سگهجن ٿا.
- (5) هيٺ صحيح ڪندڙ ايس پي پي آر اي رولز 2010 (ترميمي 2013/14) جي لاڳاپيل تشريحات جي شرط سان واکن جي رد ڪرڻ بابت حق رکي ٿو.

ميڊيڪل سپرنٽينڊنٽ

سول اسپتال ڪراچي

INF/KRY.No.3444/2016

SAY NO TO CORRUPTION

اسان دهشتگردي جي خلاف متحد آهيون

8 3 9 8

سنڌ ۾ تعليم جي بهتري لاءِ علمي ۽ پنهنجو پئسارو لڳائي 8 3 9 8 تي ايس ايم ايس ڪريو





**GOVERNMENT OF SINDH**  
**HEALTH DEPARTMENT**  
(PROCUREMENT MONITORING & INSPECTION CELL)

**NOTIFICATION**

No. SO(PM&I)2-1/2016-17/PM-04/(CHK): As many as Eight (08) Procurement Committees under Rules-7 of Sindh Public Procurement Rules 2010 are hereby constituted comprising the following officers for purchase of various health items details of which are mentioned against each in Civil Hospital, Karachi during the financial year 2016-17.

**1- Instruments Coronary Angiography and Angioplasty, Endoscopy, Esophageal & Anorectic Motility, Ophthalmic, Orthopaedic & oral Maxillofacial Implants**

i	Medical Superintendent Civil Hospital – Karachi.	Chairman
ii	Head of Cardiology, Dow University of Health Sciences - Karachi.	Member
iii.	Head of Ophthalmology Unit–I, Dow University of Health Sciences, Kyc	Member
iv	Head of Orthopaedic Unit – I & II, Dow University of Health Sciences	Member
v	Head of Surgical Unit – VI, Dow University of Health Sciences – Kyc	Member
vi.	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Member
vii.	Accounts Officer, Civil Hospital – Karachi.	Member

**2- Local Purchase of Drugs / Medicines , Medical Gases, Diet Enteric (Food Suppliments), Other (Misc) General Stores Articals, Uniform / Protective Clothing.**

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Assistant Professor Surgical-IV, Dow University of Health Scien Karachi	Member
iii.	Assistant Professor, Medical-III, Dow University of Health Karachi.	Member
iv	Addl. Medical Superintendent (Stores), Civil Hospital – Karachi.	Member
v	Accountns Officer, Civil Hospital Karachi.	Member

**3- Consumable (Laboratory Kits / Chemicals).**

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Head of Medical Unit – V, Dow University of Health Scienc Karachi.	Member
iii.	Assistant Professor of Gynae & Obs. Dow University of Health Karachi	Member
iv	Senior Pathologist, Civil Hospital Karachi.	Member
v	Accountns Officer, Civil Hospital Karachi.	Member

**4- Stationary / Printing / Petty Articles / Hardware /Software / I.T Equipment.**

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Head of Medical Unit–V, Dow University of Health Sciences - Karachi.	Member
iii.	Assisstant Professor of Gynae & Obs. Dow University of Health Karachi	Member
iv	Incharge (I.T Department), Civil Hospital Karachi.	Member
v	Accountns Officer, Civil Hospital Karachi.	Member

**5- Janitorial Services.**

i	Addl. Medical Superintendent (General), Civil Hospital – Karachi.	Chairman
ii	Professor of Dermatology, Dow University of Health Sciences Kara	Member
iii.	Assistant Professor of Gynae & Obs. Dow University of Health Sciences – Karachi.	Member
iv	Addl. Medical Superintendent (HWMS), Civil Hospital Karachi.	Member
v	Accountns Officer, Civil Hospital Karachi.	Member

**6- Security Services.**

i	Addl. Medical Superintendent (General), Civil Hospital – Karachi.	Chairman
ii	Professor of Dermatology, Dow University of Health Karachi.	Member
iii.	Assistant Professor of Gynae & Obs. Dow University of Health	Member
iv	Addl. Medical Superintendent (Security), Civil Hospital Karachi.	Member
v	Accounts Officer, Civil Hospital Karachi.	Member

**7- Repair of Medical Equipment / Transport / Hospital Equipment.**

i	Addl. Medical Superintendent (General), Civil Hospital – Karachi.	Chairman
ii	Assistant Professor of Cardiology, Dow University of Health - Karachi.	Member
iii.	Assistant Professor of Surgery Unit-IV Dow University of Health Kar.	Member
iv	Addl. Medical Superintendent (Technical), Civil Hospital Karachi.	Member
v	Accounts Officer, Civil Hospital Karachi.	Member

**8- Maintenance & Repair works (Building).**

i	Addl. Medical Superintendent (General), Civil Hospital – Karachi.	Chairman
ii	Deputy Director – I (Dev), Health Department Government of Sindh.	Member
iii.	D.M.S / Incharge (M & R) Civil Hospital Karachi.	Member
iv	Representative of Accountant General Sindh.	Member
v	Representative of Commissioner Karachi.	Member

The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:

- a) Preparing bidding documents;
- b) Carrying out technical as well as financial evaluation of the bids;
  - a) Preparing evaluation report as provided in Rule-45;
  - b) Making recommendations for the award of contract to the competent authority;
- c) Perform any other function ancillary and incidental to the above.

**SECRETARY HEALTH**

No. SO(PM&I)2-1/2016-17/PM-04/(CHK):

Karachi, dated the 14<sup>th</sup> July 2016

A copy is forwarded for information & necessary action to:-

1. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
2. The M.S. Civil Hospital, Karachi w/r to his letter.
3. Chairman and all members of the Committee.
4. The P.S. to Minister Health Sindh.
5. The P.S. to Secretary Health.

  
SECTION OFFICER (PM&I)



No. SO (M&I) 2-1/2013 (CRC)  
**GOVERNMENT OF SINDH**  
**HEALTH DEPARTMENT**  
(PROCUREMENT MONITORING & INSPECTION CELL)  
Karachi, Dated: the 29<sup>th</sup> July, 2013

## NOTIFICATION

In pursuance of Rules-31 and 32 of Sindh Public Procurement Rules 2010, the Government of Sindh, Health Department is hereby constituted Complaint Redressal Committee (CRC) comprising of the following officers for scrutinizing the complaints of aggrieved bidders.

01	Special Secretary, Health Department, Sindh	Chairman
02	Director General, Health Services Sindh, Hyderabad.	Member
03	Additional Secretary (PM&I), Health Department, Sindh.	Member
04	Representative of Accountant General, Sindh.	Member
05	Mr. Ali Imam Qadri, Consultant (Procurement)	Member

### TORs

- To Scrutinize the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

**INAMULLAH**  
**SECRETARY HEALTH**

No. S.O.(PM&I) 2-1/2011(CRC)

Karachi, dated, the 29<sup>th</sup> July, 2013

C.C to:

1. The Accountant General Sindh, Karachi.
2. The Director General Health Services Sindh, Hyderabad.
3. The Chief Secretary Sindh, Karachi.
4. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
5. The Additional Secretary (Admn/Development/Public Health).
6. The Director Industries, Govt. of Sindh, Karachi.
7. The All members of the Committee.
8. The P.S. to Secretary Health Sindh.

(  
MUHAMMAD ANWAR KHOKHAR  
SECTION OFFICER (PM&I)

SECRETARY

845

3/19/13  
E.H.

No.

Date



**CIVIL HOSPITAL KARACHI**  
**PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2016-17**

No. MISC/HR/16-17/ 9841  
 Civil Hospital,  
 Bab-e-Ardu Road, Karachi  
 Dated: 03/08/2016

Sr. #	Description of procurement	Funds allocated	Source of fund	Proposed procurement method	Tentative / Timing of procurement				Remarks
					1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1	Purchase of Drugs / Medicines (Bulk Quantity)	109,600 (M)	Non-ADP	Single Stage Two envelope	✓	✓	✓	✓	Rule 46 (2)
2	Local Purchase of Drugs / Medicines (247 on Emergency Basis)	20,000 (M)	Non-ADP	Single Stage One envelope	✓	✓	✓	✓	Rule 46 (1)
3	Purchase of Medical Cases	48,825 (M)	Non-ADP	Single Stage One envelope	✓	✓	✓	✓	Rule 46 (1)
4	Janitorial Services	23,535 (M)	Non-ADP	Single Stage Two envelope	✓	✓	✓	✓	Rule 46 (2)
5	Security Services	16,500 (M)	Non-ADP	Single Stage Two envelope	✓	✓	✓	✓	Rule 46 (2)
6	Uniform & Protective Clothing	7,305 (M)	Non-ADP	Single Stage One envelope	✓	✓	✓	✓	Rule 46 (1)
7	i) Other Misc. (General Store (Sundries)) ii) Other Misc. (General Store (Appliances))	6,983 (M)	Non-ADP	Single Stage One envelope	✓	✓	✓	✓	Rule 46 (1)
8	Expenditure on Diet of Patients: Diet-Enteric (Feeding And Food Supplements)	15,000 (M)	Non-ADP	Single Stage One envelope	✓	✓	✓	✓	Rule 46 (1)
9	Consumable (Lab items etc)	158,681 (M)	Non-ADP	Single Stage Two envelope	✓	✓	✓	✓	Rule 46 (2)
10	Instruments	40,867 (M)	Non-ADP	Single Stage Two envelope	✓	✓	✓	✓	Rule 46 (2)
11	Repair of Medical Equipments	20,442 (M)	Non-ADP	Single Stage One envelope	✓	✓	✓	✓	As and when repair work is required. Priority will be given to the Authorized agent of the Medical Equipments.
12	Repair of Fixture & Furniture	0,908 (M)	Non-ADP	Single Stage One envelope	✓	✓	✓	✓	- Below One Lac through SDC - Below One Million through MHC or SPPRA Website
13	Repair of Transports	1,060 (M)	Non-ADP	Single Stage One envelope	✓	✓	✓	✓	- Above One Million through procurement Newspapers as per guideline of SPPRA

*M. A. Q.*

MEDICAL SUPERINTENDENT  
 CIVIL HOSPITAL KARACHI

## BIDDING DOCUMENTS (BDs)

# CLEANLINESS / JANITORIAL SERVICES FOR ONE YEAR CIVIL HOSPITAL - KARACHI

COST OF TENDER DOCUMENTS:	Rs. 1,000/= Rupees One Thousand Only (Non-Refundable)
TENDER PROCEDURE:	Single Stage - Two Envelope / SPP Rule 46(2)
TENDER SELLING DATE :	From the date of publishing to 19 <sup>th</sup> September, 2016 upto 10:00 am.
TENDER SUBMISSION DATE AND TIME:	On 19 <sup>th</sup> September, 2016 from 10.00 am. to 12:30 pm.
TENDER SUBMISSION PLACE :	Office of the A.M.S (Procurement) 1 <sup>st</sup> Floor Admin Block, Civil Hospital – Karachi
TENDER OPENING DATE AND TIME :	On 19 <sup>th</sup> September, 2016 at 01.00 pm.
TENDER OPENING PLACE :	Committee Room, 2 <sup>nd</sup> Floor Admin Block, Civil Hospital, Baba e Urdu Road – Karachi

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.



**CIVIL HOSPITAL, BABA E URDU ROAD – KARACHI**

Ph: 99215740 - 5 Fax: 99215733

# INSTRUCTIONS TO BIDDERS

## INTRODUCTION

1.1 The Procuring agency is intended to hire Janitorial services for its territory

## **2. Eligible Bidders**

2.1 This Invitation for Bids is open to all suppliers from eligible source as defined in the SPP Rules, 2010 (amended, 2013) and its Bidding Documents except as provided hereinafter.

2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.

2.3 Government-owned enterprises in the Province of Sindh may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Sindh.

2.4 Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the any government organization in accordance with sub clause 34.1 3.

## **3. Cost of Bidding**

3.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter referred to as "Civil Hospital Karachi," will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

## **4. Clarification of Bidding Documents**

4.1 A interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.

## **5. Amendment of Bidding Documents**

5.1 At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by a interested Bidder, may modify the bidding documents by amendment.

5.2 All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.

5.3 In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.



## **6. Language of Bid**

6.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.

## **7. Documents Comprising the Bid**

7.1 The bid prepared by the Bidder shall comprise the following components:

(a) a Bid Form and a Price Schedule

(b) documentary evidence established that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;

(c) documentary evidence established that the services to be supplied by the Bidder are eligible services and conform to the bidding documents; and

(d) bid security.

## **8. Bid Form**

8.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the services to be supplied, a brief description of the services and prices.

## **9. Bid Prices**

9.1 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an adjustable price quotation will be treated as nonresponsive and will be rejected. If, however, in accordance with the Bid Data Sheet, prices quoted by the Bidder shall be subject to adjustment during the performance of the contract, a bid submitted with a fixed price quotation will not be rejected, but the price adjustment would be treated as zero.

## **10. Bid Currencies**

10.1 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

## **11. Documents Establishing Bidder's**

11.1 The Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

11.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Procuring agency's satisfaction that the Bidder, at the time of submission of its bid, is from an eligible country.

## **12. Bid Security**

12.1 the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.

12.2 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct which would warrant the security's forfeiture.



12.3 The bid security shall be in Pak. Rupees and shall be in one of the following forms:

- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency and valid for thirty (30) days beyond the validity of the bid; or (b) irrevocable encashable on-demand Bank call-deposit.

12.4 Any bid not secured will be rejected by the Procuring agency as nonresponsive.

12.5 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency.

12.6 The successful Bidder's bid security will be discharged upon the Bidder signing the contract and furnishing the performance security.

12.7 The bid security may be forfeited:

- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- (b) in the case of a successful Bidder, if the Bidder fails:
  - (i) to sign the contract or
  - (ii) to furnish performance security.

### **13. Period of Validity of Bids**

13.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency. A bid valid for a shorter period shall be rejected by the Procuring agency as nonresponsive.

13.2 In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

### **14. Format and Signing of Bid**

14.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.

14.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

14.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

14.4 The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.



## **15. Sealing and Marking of Bids**

15.1 The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.

## **16. Deadline for Submission of Bids**

16.1 Bids must be received by the Procuring agency at the address no later than the time and date specified in the Bid Data Sheet.

16.2 The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents, in which case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

## **17. Late Bids**

17.1 Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency will be rejected and returned unopened to the Bidder.

## **18. Modification and Withdrawal of Bids**

18.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

18.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched by a signed confirmation copy, postmarked not later than the deadline for submission of bids.

19.3 No bid may be modified after the deadline for submission of bids.

19.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security.

## **20. Opening of Bids by the Procuring agency**

20.1 The Procuring agency will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register evidencing their attendance.

20.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder.

20.3 Bids (and modifications sent) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.

20.4 The Procuring agency will prepare minutes of the bid opening.



## **21. Clarification of Bids**

21.1 During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

## **22. Evaluation and Comparison of Bids**

22.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive.

22.2 The Procuring agency's evaluation of a bid will take into account, in addition to the bid price quoted one or more of the following factors as specified in the Bid Data Sheet

- (a) incidental costs
- (b) delivery schedule offered in the bid;
- (c) deviations in payment schedule
- (d) the cost of components and service;

## **23. Contacting the Procuring agency**

23.1 No Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.

23.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

## **24. Award Criteria**

24.1 Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is to Bidders determined to be qualified to perform the contract satisfactorily.

## **25. Procuring agency's Right to Vary Quantities at Time of Award**

25.1 The Procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

## **26. Procuring agency's Right to Accept any Bid and to Reject any or All Bids**

26.1 The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.

## **27. Notification of Award**

27.1 Prior to the expiration of the period of bid validity, the Procuring agency will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.



27.2 The notification of award will constitute the formation of the Contract.

27.3 Upon the successful Bidder's furnishing of the performance security, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security.

## **28. Signing of Contract**

28.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

28.2 Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.

## **29 Performance Security**

29.1 Within twenty (20) days of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.

## **30. Corrupt or Fraudulent Practices**

30.1 The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2009 and Rules made thereunder:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

- (i) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
- (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring agency, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive the Procuring agency of the benefits of free and open competition;

(b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

(c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Government-financed contract.



### BIDDING DATA

<b><u>ITB-1.1</u></b>	Procuring Agency	Medical Superintendent Civil Hospital Karachi	
<b><u>ITB-16.1</u></b>	Address	Baba – e – Urdu Road – Karachi	
<b><u>ITB-1.1</u></b>	Name of Item	Cleanliness / Janitorial Services for One Year	
<b><u>ITB-13</u></b>	Bid Validity	90 days (As per SPP Rules-2010).	
<b><u>ITB-12</u></b>	Amount of Bid Security	2% of Bid Quoted Price	
<b><u>ITB-16</u></b>	Date of Submission	As per Tender Enquiry	
<b><u>ITB-20</u></b>	Date of Opening	As per Tender Enquiry	
<b><u>ITB-29</u></b>	Performance Security	2% of the Contract Value	
<b><u>ITB-6</u></b>	Language of Bid	English	
<b><u>ITB-22</u></b>	Bidding Procedure	Single Stage – Two Envelope Procedure	
<b><u>ITB-22</u></b>	Eligibility Criteria / Technical Evaluation Criteria	As per Annexure – A	
<b><u>ITB-25</u></b>	Variation of quantity	Less or above not more than 15%	



**TERMS AND CONDITIONS FOR THE CONTRACT OF CLEANLINESS / JANITORIAL SERVICES AT CIVIL HOSPITAL, KARACHI**

1. Rate will only be considered on the tender form issued by hospital for the period of one year from the date of award of this contract or till the finalization of the next tender.
2. For maintaining proper hygienic conditions and general cleanliness of the Civil Hospital, Karachi sealed bids are invited from reputable and well equipped Janitorial Contractors for Janitorial Services to be rendered round the Clock at Civil Hospital, Karachi.  
**Scope of work:**
  - i) Sweeping & cleaning of bituminous & R.C.C Roads.
  - ii) Cleaning of Sewerage System including Septic Tank.
  - iii) Sweeping & Cleaning of all Units / Wards / C.O.D / OPD / Operation Theaters / Admin Block / Nursing Hostel.
  - iv) Cleaning of open arcos / area.
  - v) Removal & disposal of garbage Infected & Non-Infected waste as per E.P.A recommendation.
  - vi) The Janitor will provide along with usual service as follow.
    - a. Provide bed pan/urinal to the patients as and when required.
    - b. Maintain the Cleanliness of the equipment used there-in.
    - c. Clean the soiled bed of patient as and when required.
  - vii) Services will be timely framed as and when required.
3. **"FINANCIAL BID DOCUMENT"** shall be accompanied by a Bid Security equivalent to 2% of the annual bid amount, in the form of Bank Guarantee / Pay Order drawn from any scheduled bank of Pakistan in favor of Medical Superintendent Civil Hospital, Karachi.
4. Each bid shall comprise **Single Stage Two Envelop Procedure basis**, envelope containing the **Technical and Financial** proposal and required information as mentioned in the bid documents as well as in N.I.T of the said services and the same are to be submitted by hand or by mail in the office of the AMS (Procurement) 1<sup>st</sup> Floor Admin Block Civil Hospital Karachi on **19-09-2016 10:00 am. to 12:30 pm**. The same will be opened at **01:00 pm**. in presence of those bidders who wish to be present.
5. **Award Criteria & Employer's Right.**  
The Medical Superintendent Civil Hospital, Karachi will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the best evaluated Bid Price provided that such bidder has been determined to be qualified to perform the Contract satisfactorily.  
The Medical Superintendent Civil Hospital, Karachi reserves the right to accept or reject any bid as per SPPRA-2010 (Amended 2013/14).
6. **Notification of Award & Signing of Contract Agreement.**  
Prior to expiration of the period of bid validity prescribed by the Medical Superintendent Civil Hospital, Karachi the successful bidder will be notified in writing ("Letter of Acceptance") that his bid has been accepted.
7. **Amount of Bid Security.**  
2% of the Bid Annual Price in the shape of Pay Order or an irrevocable Bank Guarantee issued by the Scheduled Bank in favor of the Medical Superintendent Civil Hospital, Karachi.



8. **Number of Copies of the Bid to be submitted.**

One Copy (In Original) Technical Proposal with **Cleanliness Plan for Civil Hospital** with photo copy of the Pay Order / CDR without showing the amount and original Pay Order / CDR may be attached with the Financial Proposals

9. **Employer's Address for the Purpose of Bid Submission.**

Medical Superintendent Civil Hospital, Karachi Baba-e-Urdu Road Karachi Tel: 021 - 99215759 Fax.021-99215733

**HUMAN RESOURCES:**

160 Sanitary Workers of this hospital will assist to the Contractors for Janitorial Services @ Civil Hospital Karachi. In case of complaint reported by the Janitorial Contractor with Hospital Staff necessary action will be taken against them by the Hospital Administration, as per rules.

Contractor shall ensure to post the Staff, as per the strength offered in bid, as well as mentioned in **Cleanliness Plan** for Hospital.

Authorized Officer / Official will declares **sensitive** areas / works and the list of Janitors required for that area will be provided to the contractor. These Janitors will be non-transferable and will not be terminated without taking a written permission from the hospital authorities.

A Janitorial Services Monthly Bill will be submitted to the authorized officer along with the invoice on first of every succeeding month. Additional Medical Superintendent or Authorized Officer(s) of this hospital will verify the bills within three to five days and submit the bills to the Accounts Branch Civil Hospital Karachi on 6<sup>th</sup> of the same month for arranging the payment from office of the Accountant General Sindh.

A Hospital Infected Garbage bill will be submitted through the AMS (H.W.M.S) or Authorized Officer, Civil Hospital Karachi, (Hospital Infected Garbage will be disposed off under the supervision of the AMS (H.W.M.S) Civil Hospital Karachi.

In case of any dispute between Janitors / workers and the contractor the matter shall be, referred to the administration for arbitration whose decision shall be final. Contractor shall provide duty roster of the Supervisors accordingly to the Hospital Administration on monthly basis.

Janitors of the contractor will be bound to wear neat and clean uniform & badges approved by the hospital authority. In case of violation fine will be imposed by the Additional Medical Superintendent which will be at least Rs.50/- per employee per day.

Indiscipline servants / the servants involved in immoral activities will not be allowed to serve in the hospital.

Contractor will be bound to change the servants who will be unwanted by the Hospital Administration immediately.

Servants will work according to time table issued by the Authorized Officer of Civil Hospital Karachi or Additional Medical Superintendent (General) Civil Hospital, Karachi.

The Employees will work according to Government rules / policy.

- i. Child labor rules and basic human rights will not be violated by the Contractor. Age of worker shall not be less than 18 years.
- ii. Contractor shall be bound to provide manpower according to contract on holidays.
- iii. Contractor shall be bound to provide the sanctioned strength of Janitors at all time even on **holiday**.

**MATERIALS:**

- a. The Contractor shall supply Soft Brooms / Hard Brooms, Mop's (3 Lari) Steel Rods for Mops to their Janitorial workers and will be responsible to incur Rs.10,000/- monthly basis on un-foreseen expenditure on minor nature of articles for maintaining the required standard of cleanliness. Phenyl, Bleach, Oil Spray, Vim Powder etc. will be arranged by the Hospital Administration.



**AREA COVERED BY THE CONTRACTOR:**

- a. Contractor will be fully responsible to keep the whole covered area including walls and roofs neat & clean and also disinfecting operation theaters etc. of Civil Hospital, according to the entire satisfaction of the Hospital Administration.
- b. Similarly all the open areas like roofs, terraces, lawns, patios, ducts etc. shall also be kept neat and clean all the time by the Contractor.
- c. Contractor shall be responsible for round the clock cleanliness of the areas under contract.

**RECTIFICATION REPORT:**

- a. In case of any complaint or observation conveyed to the Contractor or their supervisor by hospital authorities / Additional Medical Superintendent, the Contractor will report the steps taken in order to rectify those observations in writing within stipulated time.

**GENERAL TERMS:**

1. Taxes will be deducted from the contractor's bill as imposed by the Government from time to time and contributions of the Government Institutions / Sindh Sales Tax (SST) will be paid by the contractor / suppliers themselves.
2. Contractor will not be allowed to participate in any Political / Immoral / Illegal activities in the premises of Civil Hospital, Karachi.
3. Contractors will not be allowed to sublet the contract and will responsible to pay the Government Institution contribution / Sindh Sales tax themselves.
4. In case of any dispute contractor will approach the Additional Medical Superintendent (Gen) Civil Hospital, Karachi. If he / she is not satisfied with the decision of the Additional Medical Superintendent (Admin / General) then he has the right to approach the Medical Superintendent Civil Hospital, Karachi. The decision of the Medical Superintendent Civil Hospital, Karachi will be final.
5. Medical Superintendent Civil Hospital, Karachi has the right to cancel the contract at any stage and without issuing any prior notice in case of violation of **Agreement** / TOR is proved as well as damages the prestige or property of Hospital.
6. Contractor will be responsible for any theft or pilferage committed by any of his / their employees. The employee will be liable to punishment under the rules.
7. In case of breach of the contract by the firm, security will be forfeited partly or fully as decided by the Medical Superintendent Civil Hospital, Karachi.
8. Any condition / clause of the contract can be included / amended if required in the interest of the hospital with the mutual understanding of the both parties.
9. Contractor should have experience of at least (03) years in a renowned organization / institution. Contractor shall have NTN with sound financial background else the bid will be rejected.
10. Removal & disposal of Hospital Garbage Infected / Non Infected wastage from Hospital to K.M.C / Z.M.C approved Dumping Yard(s).
11. Contractor shall have its own equipment and tools required for cleanliness etc. Equipment must be approved by the Authorized Officer / Official Civil Hospital Karachi, before commencement of contract.
12. The contractor should not violate himself or allow his janitors to violate  of Environmental Protection Agency (EPA).

13. In case of violation of the rules the contractor may be fined up to Rs.5,000/- at one time and disciplinary action will be initiated against him, as per rules.
14. Contractor shall be responsible for personal hygiene of the Janitors.
15. In case of dispute decision of the Medical Superintendent Civil Hospital, Karachi shall be final and Contractor will not challenge in the Court of Law.

**SIGNATURE OF THE CONTRACTOR:**

**STAMP**

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

CNIC NO : \_\_\_\_\_

(Copy duly attested must be attached)

Ph: No. \_\_\_\_\_ Cell No. \_\_\_\_\_

Fax No. \_\_\_\_\_

Email Address.



**CRITERIA FOR EVALUATION OF JANITORIAL BID**

S. #	Criteria for Evaluation of Janitorial Bid (T.E.R)	Yes	No
1	Company Profile:		
	a) List of Machinery / Equipments (which will be utilized by the Contractor in Hospital)		
	b) Client List / Relevant Experience / Previous year performance for atlease three years		
2	Janitorial Plan for Civil Hospital, Karachi		
3	Copy of the Registration Certificate with EOBI / SESSI (Mandatory)		
4	Copy of the Registration Sindh Revenue Board for SST (Mandatory)		
5	Copy of the Registration Certificate with Income Tax Department N.T. No (Mandatory)		
6	Turnover of at least three years (Bank Certificate / Bank Statement for the last three years should be attached along with an undertaking that the firm concerned financially sound for payment of salary to his staff for three months from their source.)		

**Note:**

- a. All the Photo Copies should be attested from Oath Commissioner / Notary Public or Gazetted Government Officer.
- b. Only those Contractors / Suppliers will be qualified, who will be provided all the above said required information with supporting documents else their bid will be rejected.

**Signature of Contractor(s)  
Stamp**



**CONTRACT FORM**

**THIS AGREEMENT** made the \_\_\_\_\_ day of \_\_\_\_\_ 2016 \_\_\_\_\_ between [name of Procuring Agency] of [country of Procuring agency] (here in after called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (here in after called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz. [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (here in after called "the Contract Price").

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
  - (a) The Bid Form and the Price Schedule submitted by the Bidder;
  - (b) The Schedule of Requirements;
  - (c) The Technical Specifications;
  - (d) The terms and conditions of Contract;
  - (e) The Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered \_\_\_\_\_ by \_\_\_\_\_ the (for the Procuring Agency)

Signed, sealed, delivered \_\_\_\_\_ by \_\_\_\_\_ the (for the Supplier)



**“A”**  
**TECHNICAL OFFER**  
**(On Firm Letter Head)**

(i)

S.No.	Particular	Required	Age	Experience
01	Head Supervisor	01		
02	Supervisors	04		
03	Janitorial Workers	115		
04	Helpers	06		
05	Mali	01		
06	Plumber	02		
07	Electrician	01		
<b>Total =</b>		<b>130</b>		

**Note:**

- i) Cleanliness articles to be provided by the Contractors as mentioned in the Terms & Conditions of the Bid Documents in details.
- ii) Helpers will work under supervision of the Hospital Administration.

(ii)

S. No.	Particular	Required	Model
07	Mini Truck 24/7 basis along with Driver for Disposal of the Hospital wastage from Hospital to KMC / Local Government approved dumping yard.	01	

**Note:**

Certificate will be provided by the Contractor to Hospital Admin on monthly basis that the Hospital Wastages have been disposed off in the approved Local Government Dumping yard as per EPA rules.

(iii)

S. No.	Particulars	Agreed	Not Agreed
01	Hospital Infected Garbage as per EPA rules through K.M.C on alternate days basis.(Polythene bags will be arranged Contractors		

List of Equipments (which will be utilized by the Contractors in this Hospital.

S. No.	Description (Equipments)	Quantity

**Note:**

The strength of the staff can be increased or decreased as per SPP Rules 2010(amended-2013).

Signature of  
Contractor / Supplier

Name : \_\_\_\_\_  
Designation : \_\_\_\_\_  
C.N.I.C No. : \_\_\_\_\_  
Address : \_\_\_\_\_  
Stamp : \_\_\_\_\_



**“B”  
FINANCIAL OFFER**

(i)

S. No.	Particular	Required	Per Month	Total Amount For 12 Month
01	Head Supervisor	01		
02	Supervisors	04		
03	Janitorial Workers	115		
04	Helpers	06		
05	Mali	01		
06	Plumber	02		
07	Electrician	01		
<b>Total =</b>		<b>130</b>		

**Note:**

- i) The Strength / Nomenclature of the said staff can be increased / decreased on fund basis.
- ii) Helpers will work under supervision of the Hospital Administration.

(ii)

S.No.	Particular	Required	Model	Per Month	Total Amount For 12 Month
01	Mini Truck 24/7 basis along with Driver for Disposal of day to day Hospital wastage from Hospital to KMC / Local Government approved dumping yard.	01			

**Note:**

Polythene Bags will be provided by the Contractors / Suppliers

(iii)

S.No.	Particulars	Total Per Month	Total Amount For 12 Month
01	Hospital Infected Garbage as per EPA rules through K.M.C on alternate days basis.(Polythene bags will be arranged Contractors		

**Grand Total (i) + (ii) + (iii) =Rs.**

**(In Words:**

A copy of Challan will be provided by the contractor that the Hospital infected garbage payment has been made to KMC.

Signature:- \_\_\_\_\_

Designation:- \_\_\_\_\_

Address:- \_\_\_\_\_

Stamp

Name:- \_\_\_\_\_

CNIC No:- \_\_\_\_\_



**INSTRUCTIONS:-**

- a) Each bid shall comprise Single Stage Two Envelope containing the Technical and Financial proposal and required information.
- b) The Janitorial Contractor will be provided Janitor workers, as offered even on holiday(s).
- c) Bid Security may be attached in shape of DD / Pay Order / Bank Guarantee issued by the scheduled Bank(s) in Pakistan.
- d) Bid should be dropped in the office of the Additional Medical Superintendent (Procurement) 1<sup>st</sup> Floor Admin Block Civil Hospital Karachi and the same will be opened at Board Room 2<sup>nd</sup> Floor Admin Block Civil Hospital Karachi.
- e) Bid / offer will be evaluated as per criteria for evaluation of Janitorial Bid.
- f) Tender price will be assessed / computed on best bid evaluated cum lowest basis as mentioned i, ii & iii at "B".
- g) Hospital Infected Garbage payment will be made as per quantity handed over to the Contractors / Suppliers by the Hospital administration.
- h) Civil Hospital Karachi shall disqualify a contractor, whether pre-qualified or not, if it find at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
- i) Document(s) for Evaluation of Janitorial Services must be paged / flagged by the bidders.
- j) Technical Proposal will be opened on **19<sup>th</sup> Sept, 2016** and the Financial Proposal will be opened only those firms who will be qualified.
- k) Bid should be including all contribution of the Government Institution and the same will be deposited by the contractor / supplier themselves.
- l) Government Taxes (Income Tax / Sindh Sales Tax) will be deducted from the bill of the contractors / suppliers as per rules.
- m) Remaining 4/5 S.S.T due against contractors will be deposited in SRB themselves.

**Signature of Contractor(s)  
Stamp**

