



NIT FOR THE PRE-QUALIFICATION OF CONTRACTORS.

The Executive Engineer, Provincial Buildings Division Hyderabad intends to prequalify experienced & reputed contractors/firms to carry out the construction of following works.

Sl. #	Scope	Estimate Cost	Project Period
1	Construction of Courts (08 Nos.) at District Hyderabad ADP No. 1200 of 2016-17.	Approx: Rs. 100.00 Million	Thirty Months
2	Construction of Court Building (04 Nos.) in District Dadu (ADP # 1195 of 2016-17) (02 Nos. Court at Johi, 01 No. Court at K.N Shah & 01 No. Court at Mehar)	Approx: Rs. 100.00 Million	Thirty Months

- (i) Eligibility : Contractor having valid registration with Tax Authority i.e Federal Board of Revenue, Sindh Revenue Board etc and Pakistan Engineering Council under Category C-4 or above with Specialized codes mentioned in the pre-qualification documents (No. joint venture firms shall be allowed).

Contractor must have experience for construction work from Judiciary Department / Court Building also Certified by A.J.P.

Interested Firms / Contractors having completed the Countable Court Buildings, can obtain the pre-qualification documents from the office of the Executive Engineer, Provincial Building Division Hyderabad on cash payment of non-refundable fee of Rs. 3000/- (Rupees Three Thousand only) as per Rules PPRRA 25(7) from the date of publishing in newspapers & SPPRA website and upto 22-09-2016 upto 12.00 Noon.

Documents duly filled and attached with relevant certificates must reach on the address given below on or before 22-09-2016 upto 1:30 PM and the names of the participant contractors will be announced at 2.00 pm on same day.

The Client may reject any or all applications subject to the relevant provisions of Sindh Public Procurement Rules 2010 (Ammended-2013).

Applicants will be informed, in due course, of the result of the evaluation of applications. The firms or contractors prequalified under this process will be invited to bid.

RULES & REGULATIONS:

1. Competent Authority / Pre-qualification committee reserves the rights to reject any application without assigning any reason.
2. Any concealment about the information/details mentioned above will result in dis-qualification of the firm.
3. In case of incomplete information, pre-qualification application will be rejected and will not be considered for pre-qualification.
4. No Court Proceeding against the Pre-qualification Committee will be allowed and the decision of the committee will be final.
5. Applicant, Firm/Contractors are required to give guarantee/undertaking that they have carefully studies the Pre-qualification notice & they will abide by the rules & regulations.

Any of the total bids can only be rejected on the basis of evaluation criteria. Though.

1. The procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.
2. The procuring agency shall upon requests communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds.

Other terms & conditions are mentioned in the pre-qualification documents.

EXECUTIVE ENGINEER
PROVINCIAL BUILDINGS DIVISION
HYDERABAD

NO. 913
DATE: 05-09-16

Copy forwarded with compliments for information to:

1. The Secretary, Government of Sindh Works & Services Department Karachi.
2. The Secretary, Government of Sindh Information Technology, secretariat no.06 Karachi, for incorporating on the web portal of Govt. of Sindh (www.sindh.gov.pk) along with CD.
3. The Director National Accountability Court Bureau (NAB) Regional Office Karachi.
4. The Chief Minister's Inspection, Enquiries & Implementation Team (Technical Wing) Govt. of Sindh Hyderabad.
5. The Project Director Access to Justice Programme Honourable High Court of Sindh Karachi.
6. The Director of information (Adv: Public Relation Department Block No. 96 Sindh Secretariat Karachi along with 07 copies) for publishing in Daily English, Urdu & Sindhi Newspapers.
7. The Chief Engineer, Buildings Department Government of Sindh Hyderabad.
8. The Superintending Engineer, Provincial Buildings Circle, Hyderabad.
9. The Director (CB) Sindh Public Procurement Regular Authority, Barrack No.08 Sindh Secretariat No. 4-A Court Road Karachi along with Bidding Documents for hoisting of Website.
10. The Executive Engineer, Provincial Buildings Division Mirpurkhas, Thatta for information and wide publicity.
11. The Assistant Engineer, provincial Building Sub-Division-1, II Hyderabad, Dadu & Electrical Hyderabad for information and wide publicity.
12. The Divisional Head Clerk/ Divisional Head Draftsman & Notice Board (Local) for information.


EXECUTIVE ENGINEER
PROVINCIAL BUILDINGS DIVISION
HYDERABAD

PREQUALIFICATION DOCUMENT OF CONTRACTORS



Judicial Department

“Access to justice Programme”

1. Construction of Courts (08 Nos.) at District Hyderabad ADP No. 1200 of 2016-17.
2. Construction of Court Building (04 Nos.) in District Dadu (ADP # 1195 of 2016-17) (02 Nos. Court at Johi, 01 No. Court at K.N Shah & 01 No. Court at Mehar)

PREQUALIFICATION OF CONTRACTORS

Documents issued to _____

D.R No. _____ Dated: _____

EXECUTIVE ENGINEER
PROVINCIAL BUILDINGS DIVISION
HYDERABAD



The Arabic word, *Bismillah*, 'In the name of God', created in the shape of an ostrich by Sudanese artist Hassan Musa. Courtesy of Grandir Editions.

1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings and constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract prior to being invited to submit a bid is a process called **prequalification**.

2.0 Sindh Public Procurement Rules 2010

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

3.0 The Prequalification Process

3.1 Advertisement and Notification

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

3.2 Preparing and Issuing of Prequalification Document

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

4.0 Section I. Instructions to Bidders (ITB);

5.0 Section II. Eligibility & Evaluation/Qualification Criteria;

6.0 Section III. Application Forms;

7.0 Section IV. Scope of Contract



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(i) Eligibility :

Contractor having valid registration with Tax Authority i.e Federal Board of Revenue, Sindh Revenue Board etc and Pakistan Engineering Council under Category C-4 or above with Specialized codes mentioned in the pre-qualification documents (No. joint venture firms shall be allowed).

Contractor must have experience for construction work from Judiciary Department / Court Building also Certified by A.J.P.

Interested Firms / Contractors having completed the Countable Court Buildings, can obtain the prequalification documents from the office of the Executive Engineer, Provincial Building Division Hyderabad on cash payment of non-refundable fee of Rs. 3000/- (Rupees Three Thousand only) as per Rules PMA 25(7) from the date of publishing in newspapers & SPPRA website and upto 22-09-2016 upto 12.00 Noon.

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RULES & REGULATIONS:

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5. Applicant, Firm/Contractors are required to give guarantee/undertaking that they have carefully studies the Pre-qualification notice & they will abide by the rules & regulations.

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2. The procuring agency shall upon requests communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds.

Other terms & conditions are mentioned in the pre-qualification documents.


EXECUTIVE ENGINEER
PROVINCIAL BUILDINGS DIVISION
HYDERABAD

PREQUALIFICATION DOCUMENT OF CONTRACTORS

4.3 Section 4. Instructions to Bidders / Applicants (ITB).

Clause 1 The Firm/Contractor shall enclose the (one original & 2 copies) of the documents in a sealed envelope which shall:

- (a) bear the name of and address of the applicant;
- (b) be delivered by hand or through courier / registered Mail to address mention in advertisement for Pre-qualification or in document; and
- (c) be clearly marked "Application for Pre-qualification of Contractor" **Construction of Courts (08 Nos.) at District Hyderabad ADP No. 1200 of 2016-17 and Construction of Court Building (04 Nos.) in District Dadu (ADP # 1195 of 2016-17) (02 Nos. Court at Jhri, 01 No. Court at K.N Shah & 01 No. Court at Mehar).**

Clause 2 If the envelope is not sealed and marked as required, the procuring Agency will assume no responsibility for the misplacement all pre-maturing opening of the document.

Clause 3 Document shall be prepared in the English language. In case of ICD, the information provided any other language shall be accompanied by English translation also.

Clause 4 Professional / Firm must respond to all questions and provide complete information as advised in this documents. Any lapses to provide essential information may result in disqualification of the individual professional/firm/consultant.

Clause 5 Clarification and Modification of documents (SPP Rule 23):

Professional / Firm / Consultant, who has obtained documents, may request for clarification of contents of the bidding documents in writing, and respond to such queries shall be made in writing within three Calendar days, provided they are received at least five Calendar day prior to the date of opening of bid.

Clause 6 Addendum: At any time prior to the dead line for submission of documents, the agency may amend the Pre-qualification documents by issuing addenda. Any addendum issued shall be part of the Pre-qualification documents and shall be communicated in writing to all who have obtained the Pre-qualification documents.

Clause 7 **Deadline for Submission of documents (SPP Rule 22 & 24):** Documents shall be received by the agency at the address Executive Engineer, Provincial Buildings Division Hyderabad G.O.R Colony Hyderabad Phone # 022-9200039 & Fax# 022-2401278, not later than **September 22nd, 2016** upto 12.00 Noon. The procuring agency may, at its discretion, extend to deadline for the submission of the documents by amending the Pre-qualification documents, and in which case all rights & obligations of the agency and the Professional / Firm / Consultants subject to the previous deadline shall thereafter be subject to the deadline as extended.

Clause 8 **Evaluation (Rule 27 (2):** Firm's/Contractor's general and particular experience, personal equipments capabilities, and financial position, as demonstrative Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the documents. The procuring agency reserves the rights to give minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-Contractors experience and resources shall not be taken in to account in determining the firm / contractor compliance with the qualifying criteria. However, joint

PREQUALIFICATION DOCUMENT OF CONTRACTORS

contract. Sub-contractor's experience and resources shall not be taken into account in determining the Firm/Contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.

Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any Firm/Contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any Firm/Contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the Firm/Contractor may be rejected.

Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted Firm/Contractor in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or Firm/Contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

PREQUALIFICATION DOCUMENT OF CONTRACTORS

5.0 Section II: Evaluation/Qualification Criteria.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firm/Contractor must possess

- (i) valid registration certificate of PEC minimum in category C-3 in discipline of constructor/contractor *having field of specialization "CE-09 & CE-10"*
- (ii) valid registration certificate from income tax authority (NTN); and
- (iii) is not black listed. (*Attach all certificates and affidavit of not black listing*).
- (iv) Sales Tax Registration number.
- (v) Registration in GST.

Required Documents: It must include following information/documents:

- (A) Professional/Firm has been in business of consultancy services and supervision at least for 5 years.
- (B) **Experience and past performance:**
 - (i) Have completed Two (2) similar assignments having cost of each at least 50% of the project in the last five (5) years.
 - (ii) Have executed at least Two (2) projects in similar geographical condition in last five (5) years.
- (C) **Key Personnel Qualification & Experience:**
 - (i) **Site Engineer:** Qualification: BE (Civil),
Number: One (1),
Experience: Two (2) similar assignments,
Seven (7) years experience.
 - (ii) **Surveyors:** Qualification: Diploma in Civil,
Number: Two (2),
Experience: One (1) similar assignment,
Three (3) years experience.
 - (iii) **Quantity surveyors:** Diploma/Certificate Course in Drafting,
Number: One (1),
Experience: Two (2) years.
(*Brief CVs of personnel be attached*).
- (D) **Equipments:**
 - (a) *Critical equipment and number required for the Project shall be specified by the Procuring Agency.*
 - (b) High value equipment should be an option to own, lease or hire.
 - (c) Total equipment available with the applicant is to be listed along with its current mobilization on on-going projects.
(*Details are to be provided in the attached form*).

PREQUALIFICATION DOCUMENT OF CONTRACTORS

(E) **Financial:**

- (i) Documentary evidence of financial position, bank statement or audited accounts of the last Three (3) years.
- (ii) Average Annual turnover of the last three years should not be less than Thrice the cost of work.

(F) **Any other information:**

NIL

- (G) Firm/Contractor who fails to qualify in any of the above sections shall be disqualified from the prequalification process.
-

PREQUALIFICATION DOCUMENT OF CONTRACTORS

6.0 Section III. Application Forms;

A-I Application Submission Form (The covering letter is to be submitted by the interested firm/contractor partner responsible for a joint venture, on appropriate company letterhead)

Date: _____

To _____
[Name and address of the Procuring Agency]

Dear Sir,

Subject: Pre-qualification of _____

I the undersigned, being duly authorized to represent and act on behalf of..... applies to be prequalified for the project cited above and enclose one (1) original (together with -----copies) of pre-qualification documents and declare the following:

- (a) I have examined and have no reservations to the Prequalification Document, including Addenda No(s)....., issued in accordance with ITB Clause 6.
- (b) I understand that Procuring Agency may cancel the prequalification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.
- (c) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
- (d) Agency reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements;

2. The Procuring Agency and its authorized representative(s) may contact the following person(s) for further information, if needed;

Person to be contacted:

Telephone:

3. The undersigned declares that the statements and the information provided are complete, true, and correct in every detail.

Signed:

Name:

A-II

1. **Company Profile**

Date: -----

Contract: -----

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal): <i>(In case of Joint Venture (JV), legal name of each partner:</i>	
2.	Nature of Business: <i>(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i>	
3.	Head Office Address:	
4.	Telephone Fax numbers: E-mail address:	
5.	Place of Incorporation/Registration: Year of incorporation/registration:	
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:	
7.	<u>NATIONALITY OF OWNERS.</u>	
	Name:	Country:

PREQUALIFICATION DOCUMENT OF CONTRACTORS

A-III

2. General Experience Record

(i) Details of Contracts of Similar Nature and Complexity completed over the last 05 years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

PREQUALIFICATION DOCUMENT OF CONTRACTORS

(ii) **Projects of similar nature and complexity in hand.**

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

PREQUALIFICATION DOCUMENT OF CONTRACTORS

(iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

A-IV

4 (A) Personnel Capabilities

Firm/Contractors should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name	
1			
2			
3			
4			
5			
6			

A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

A. Equipment Capabilities (owned by the contractor/firm)

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

PREQUALIFICATION DOCUMENT OF CONTRACTORS

B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

A-VII

6. Financial Resources.

A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

B. Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance Sheet/ Income Statement	Year 1:	Year 2:	Year 3:
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

PREQUALIFICATION DOCUMENT OF CONTRACTORS

- C. **Source of Financing:** Firm/contractor shall provide documentary evidence for funding the project for which prequalification is being undertaken.

IV. Scope of Contract: *(Description of works and Period of completion)*

[This section is mostly blank, indicating that the description of works and the period of completion have not been filled in.]

ANNUAL PROCUREMENT PLAN 2016-17
PROVINCIAL BUILDINGS DIVISION HYDERABAD

Sl. No.	Title of Procurement	Estimated Value in Lakh Rs.	Method	Tentative Actual Date of NIT	Tentative Actual Date of Closing Date of NIT	Tentative Actual Date of Award of Contract	Tentative Dead Line/Actual Date of Execution	Remarks
1	Construction of Courts (08 Nos.) at District Hyderabad ADP No 1200 of 2016-17.	100.00	Single Envelope Procedure	01.09.2016	22.09.2016	October 2016	October 2016	
2	Construction of Court Building (04 Nos.) in District Dadu (ADP # 1195 of 2016-17) (02 Nos. Court at Jhri No. Court at K.N. Sher. & 01 No. Court at Mehar)	100.00	Single Envelope Procedure	01.09.2016	22.09.2016	October 2016	October 2016	


EXECUTIVE ENGINEER
 PROVINCIAL BUILDINGS DIVISION
 HYDERABAD



GOVERNMENT OF SINDH
WORKS & SERVICES DEPARTMENT

Karachi, dated the 28th Dec, 2014.

NOTIFICATION

W&S/3-9/91/2014: In supersession of this Department's Notification of even number W&S/3-9/91/2013 and with the approval of competent authority, Procurement Committee in terms of Sindh Public Procurement Rules-2010, is hereby reconstituted for procurement of Goods / Works in the office of Executive Engineer, Provincial Buildings Division, Hyderabad, excluding financial involving foreign exchange with the following composition:-

- | | | |
|------|--|----------|
| i) | Superintending Engineer,
Provincial Buildings Circle,
Hyderabad. | Chairman |
| ii) | Executive Engineer,
Provincial Buildings Division,
Hyderabad. | Member |
| iii) | Executive Engineer,
Auzal Department,
Hyderabad. | Member |

The Functions & Responsibilities of the Committee, in term of Rule-7 & 8 of SPPRA-2010 shall be as under:

- a) Preparing of bidding documents.
- b) Carrying out Technical as well as Financial Evaluation of the bids.
- c) Preparing Evaluation report as provided in Rule-45;
- d) Making recommendation for the award of contract to the competent authority; and
- e) Perform any other function ancillary and incidental to the above.

QAZI SHAHID PERVEZ
SECRETARY TO GOVT. OF SINDH

W&S/3-9/91-2014

Karachi, dated the 28th Dec, 2014.

A copy is forwarded for information to:-

1. The Accountant General, Sindh, Karachi.
2. The Secretary to Govt. of Sindh, Auzal Department, Karachi.
3. The Managing Director, SPPRA, Karachi.
4. The Chief Engineer (Buildings), Hyderabad.
5. The Superintending Engineer, Provincial Buildings Circle, Hyderabad.
6. The Deputy Director, PM&E Cell, W&SD.
7. P.A to Add. Secretary (Tech.), W&SD.
8. P.A to Dy. Secretary (Tech.), W&SD.
9. The Chairman / Members of the Committee.
10. Notification file.

(Signature)
SECTION OFFICER (GENERAL)
FOR SECRETARY TO GOVT. OF SINDH



**GOVERNMENT OF SINDH
WORKS & SERVICES DEPARTMENT**

Karachi, dated the July, 2012.

NOTIFICATION

MR/EA/C&W/S-9/91(PT-V): With the approval of Competent Authority, a Committee with the following composition, in terms of Rule-31 of Sindh Public Procurement Rules-2010, is hereby constituted in the attached Departments of Works & Services Department for redressal of grievances and settlement of disputes, if any, arises between procuring agency and bidders:-

- | | | |
|------|---|----------|
| i) | Project Director,
Japanese Assisted Rural Road Construction Project-II, Sindh,
Hyderabad. | Chairman |
| ii) | Representative of District Accounts Office,
Hyderabad. | Member |
| iii) | Director (Monitoring),
Works & Services Department,
Hyderabad. | Member |

2. The Functions & Responsibilities of the Committee will be same as specified in Rules:31(4) and (5) of Sindh Public Procurement Rules-2010.

SECRETARY TO GOVT. OF SINDH

15 July 2012
Karachi, dated the July, 2012.

MR/EA/C&W/S-9/91(PT-V)

A copy is forwarded for information to:-

1. The Accountant General, Sindh, Karachi.
2. The Managing Director, SPPRA, Karachi.
3. The Project Director, Japanese Assisted Rural Road Construction Project-II, Sindh, Hyderabad.
4. The Chief Engineer (Buildings/Highways), Hyderabad / Sukkur.
5. The Deputy Secretary (Staff) to Chief Secretary, Sindh, Karachi.
6. The Director (Monitoring), Works & Services Department, Hyderabad.
7. P.S to Secretary, W&S Department, Govt. of Sindh, Karachi.
8. The District Accounts Officer, Hyderabad.
9. Notification file.

M. Zakir
(MUMARRHAD ZAKIR)
SECTION OFFICER (GENERAL)
FOR SECRETARY TO GOVT. OF SINDH