

**International Center for Chemical and Biological Sciences,  
University of Karachi, Karachi-75270**

**CORRIGENDUM**

**Ref: Tender Notice No. ICCBS-HEJ-PRF-06829-CCTV-230816 (2<sup>nd</sup> Time)  
for  
Supply & Installation of CCTV Security System & Laying of Fiber Optic  
Cable  
(published in dailies of 03-08-2016)**

It is for the information of all concerned that the issuance and submission date of cited Tender has been revised. Now, tender will be issued till **05-09-2016** and can be submitted till **06-09-2016** at **2:30 p.m.** The tender would be opened on **06-09-2016** at **3:00 p.m.** However, other terms and conditions will remain same.

INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES  
UNIVERSITY OF KARACHI  
KARACHI-75270

**RE-TENDER NOTICE NO. ICCBS/HEJ/PRF-06829/CCTV-230816 (2<sup>nd</sup> Time)**

Scaled tenders are invited from the GST, SRB and Income Tax registered authorized dealers for "*Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable*" for the Center.

The tender documents can be collected from Purchase Office of the Center, on any working day between 9.00 a.m. to 12.30 p.m., from **03-08-2016** or from the date of publication of the advertisement in the newspapers or notification of this advertisement on the websites, on payment of Rs. 300/- (non-refundable), in shape of a pay order (Demand Draft by the out of Karachi suppliers), in favor of the Director, H.E.J., or downloaded from the websites [www.iccs.edu](http://www.iccs.edu), [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk). The last date of issuing the tender documents is **22-08-2016**. The tenders can be submitted with 2% of the bid value as earnest money in shape of a pay order in favor of the Director, H.E.J., latest by 2.30 p.m. on **23-08-2016**. The tender will be opened in Meeting Room of the Center at 3.00 p.m. on the same day in presence of the bidders or their representatives. Alternate bid/option should accompany separate earnest money pay orders and bidding documents pay order. The Procuring Agency may reject all or any bid subject to the relevant provision of SPP Rule No. 25.

  
**DIRECTOR**

For any information and detail:  
Contact:  
**Purchase & Store Dept.**  
Tel # 34819011; 111-222-292 (108/109)

**INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES  
UNIVERSITY OF KARACHI  
KARACHI – 75270**

**Required Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable in Different Buildings of ICCBS Campus**

**For detail, survey and inspection :**  
Contact Person : Mr. A. Khaliq Hafeez  
CCTV Section : UAN : 111 222 292 (162/166)

S. No	Description	Quantity
01	CCTV Camera HD 2 Mega pixel 2 mega pixel Sony CMOS image Sensor 1984(H)x1105(V) upto 2000(H)x1121(V) pixels Output mode AHD, NTSC/PAL (selectable) Min. illumination 0 Lux(IR-on) Transmit Distance upto 300m	100
02	DVR (Digital Video Recorder) AHD Standalone 16 Channel Embedded Linux, Multi Language, Front Button, Mouse, Network Key Controller, Live Monitoring, Recording, Playback, Backup, USB 2.0 Memory stick, NTSC/PAL (Configuration Switch), 16 BNC Input, HDMI, VGA, BNC Output, Recording H.264, AHD 1080P, 960H Display HDMI Full HD, VGA Full HD, TV SDTV 720x480 Storage 4 HDD, 2 eSATA Playback Search Multi time, Calendar, Smart Search, Multi- time and Day Search, Event Search	06
03	HD I.P CCTV Camera 1080P HD CVI Bullet Camera 2MP Progressive Scan CMOS Sensor For use with HDCVI compatible DVRs 30 IR LEDs 85ft Night Vision 3.6mm fixed lens 75° angle of view Built-in IR cut filter (ICR)	30

	<p>WDR (Wide Dynamic Range) to reduce glare          Digital Noise Reduction          SMART IR to minimize IR glare          IP66 weatherproof rating for protection against rain, snow, dirt          Small size suitable for indoor use as well          Wall, ceiling, pole mountable          BNC video output          12V DC</p>
<p>04</p>	<p><b>NETWORK VIDEO RECORDER 16 Channel</b></p> <p>Operating System: Embedded Linux</p> <p>System Resources: Pentaplex function: live, recording, playback, backup &amp; remote access</p> <p>Control Mode: Front panel, USB mouse, IR remote control, Network</p> <p>IP Camera Inputs: Dual RJ45 ports for up to 16 camera streams; Max 160Mbps bit rate incoming</p> <p>IP Cameras Supported: Avalonix, Arecont Vision, AXIS, Canon, Dynacolor, Panasonic, Samsung, Sanyo, Sony, ONVIF</p> <p>Video Output: 1 HDMI (video and audio) 1 VGA, 1 BNC</p> <p>Display Split: 1 / 4 / 8 / 9 / 16</p> <p>Display Resolution: 1920×1080, 1280×1024, 1280×720, 1024×768</p> <p>Tour Display: Supported</p> <p>Privacy Masking: 4 self-defined four-sided zones for privacy masking for each camera</p> <p>OSD: Camera title, time, video loss, camera lock, motion detection, recording</p> <p>Video / Audio Compression: H.264 / MJPEG (IP) / G.711</p> <p>Recording Resolutions: 1080P (1920×1080), 720P</p>

	(1280×720), D1/4CIF (704×480)	
	Recording Speed	480fps at D1, 720P, 1080P
	Recording Bit Rate	160Mbps for IP Cameras
	Recording Quality	CBR, VBR (1-6 level, level 6 is the best)
	Recording Mode	Manual, Schedule (Regular, Continuous), MD (Motion detection, Camera blank, Video loss), Alarm Stop
	Recording Priority	Manual > Alarm > MD > Regular
	Recording Interval	1-120 min (default: 60 min)
	Trigger Events	Recording, PTZ movement, Tour, Alarm, Email, FTP, Buzzer & Screen tips
	Motion Detection	Zones: 396 (22×18), Sensitivity: 1~6 (level 6 is highest)
05	Gigabit POE Network Switch 08 Port	04
06	Hard Disk (e-sata) 04 TB	20
07	ODF 12 Core	02
08	ODF 04 Core	06
09	LCD/LED (wall mount) 55"	05
10	Video Media Converter 04 Port Single Mode Fiber	08
11	Optical Fiber Cable 04 Core Single Mode (Imported)	10000 RFT (approx)
12	Optical Fiber Cable 12 Core Single Mode (Imported)	3000 RFT (approx)

13	CAT7 Data Cable	3000RFT (approx)
14	Digging Excavation Cutting Back Filling	8000 RFT (approx)
15	Channel Duct 1.5"	500 RFT (approx)
16	Poly Pipe 2" (For Fiber Optical Cable)	12000 RFT (approx)
17	Installation Testing Commissioning (Complete Job)	

Estimated Cost: Above 1.0 Million

# Instruction to Bidders

## Preparation of Bids

1. **Scope of Work** The *International Center for Chemical and Biological Sciences* plans to develop / acquire a comprehensive integrated solution for all the functional needs and requirements *Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable* as described in later pages.
2. **Method and procedure of Procurement** National Competitive Bidding Single Stage Single Envelope Procedure as per SPP Rules 2010 (updated 2013)
2. **Language of Bid** The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency, shall be written in the English language
3. **Documents Comprising the Bid** The bid prepared by the Bidder shall comprise the following components:
  - (a) Price Schedule completed in accordance with ITB Clauses 4, 5 and 6.
  - (b) Bid security furnished in accordance with ITB Clause 9.
4. **Bid Prices**
  - 4.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the *Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable* it proposes to supply under the contract.
  - 4.2 the prices shall be quoted on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery location specified in the Schedule of Requirements. No separate payment shall be made for the incidental services.
  - 4.3 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet.
  - 4.4 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.
5. **Bid Form** The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the *Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable* to be supplied, description of the Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable, and prices.
6. **Bid Currencies** Prices Shall be quoted in Pak Rupees.
7. **Documents Establishing Bidder's** The Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

**Eligibility and Qualification**

- (a) that the Bidder has the financial and technical capability necessary to perform the contract;
- (b) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.

**8. Documents**  
*Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable*

The documentary evidence of conformity of the ***Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable*** to the bidding documents may be in the form of literature, drawings, and data, and shall consist a detailed description of the essential technical and performance characteristics of the systems.

**Eligibility and Conformity to Bidding Documents**

**9. Bid Security**

9.1 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct, which would warrant the security's forfeiture

The bid security shall be denominated in the currency of the bid:

- (a) at the Bidder's option, be in the form of either demand draft/call deposit or an unconditional bank guarantee from a reputable Bank ;
- (b) be submitted in its original form; copies will not be accepted;
- (c) remain valid for a period of at least 14 days beyond the original validity period of bids, or at least 14 days beyond any extended period of bid validity

9.2 bid security shall be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.

9.3 The successful Bidder's bid security shall be discharged upon the Bidder signing the contract, and furnishing the performance security.

9.4 The bid security may be forfeited:

- (a) if a Bidder withdraws its bid during the period of bid validity or
- (b) in the case of a successful Bidder, if the Bidder fails:
  - (i) to sign the contract in accordance or
  - (ii) to furnish performance security

**10. Period of Validity of**

10.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid submission prescribed by the Procuring agency. A bid valid



**Bids**

for a shorter period shall be rejected by the Procuring agency as non responsive.

10.2 In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security shall also be suitably extended as per Rule-38 of SPP Rules, 2010 (updated 2013). A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.

**11. Format and Signing of Bid**

11.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.

11.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

11.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

**Submission of Bids**

**12. Sealing and Marking of Bids**

12.1 The Bidder shall seal the original and each copy of the bid in separate envelope; duly marking the envelopes as "ORIGINAL BID" and ONE COPY. The envelope shall then be sealed in an outer envelope. The inner and outer envelopes shall be addressed to the Procuring agency at the address given in the BDS, and carry statement "DO NOT OPEN BEFORE [23.08.2016]."

12.2 If the outer envelope is not sealed and marked as required, the Procuring agency shall assume no responsibility for the bid's misplacement or premature opening.

**13. Deadline for Submission of Bids**

13.1 Bids must be received by the Procuring agency at the address specified in BDS, no later than the time and date specified in the Bid Data Sheet.

13.2 The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents, in such case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

**14. Late Bids**

Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency shall be rejected and returned unopened to the Bidder.

**15. Modification and**

15.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the

**Withdrawal of Bids**

bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

15.2 No bid may be modified after the deadline for submission of bids.

15.3 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security.

**Opening and Evaluation of Bids**

**16. Opening of Bids by the Procuring agency**

16.1 The Procuring agency shall open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register/attendance sheet evidencing their attendance.

16.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency may consider appropriate, will be announced at the opening.

**17. Clarification of Bids**

During evaluation of the bids, the Procuring agency may ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

**18. Preliminary Examination**

18.1 The Procuring agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

18.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

18.3 Prior to the detailed evaluation, the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. A substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself.

18.4 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

- 19. Evaluation and Comparison of Bids**
- 19.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive.
- 19.2 The Procuring agency's evaluation of a bid will be on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery location.

- 20. Contacting the Procuring agency**
- 20.1 No Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time of announcement of Bid Evaluation Report. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
- 20.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

**Award of Contract**

- 21. Post-qualification**
- 21.1 In the absence of prequalification, the Procuring agency may determine to its satisfaction whether that selected Bidder having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.
- 21.2 The determination will take into account the Bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to IIB Clause 7 as well as such other information as the Procuring agency deems necessary and appropriate.
- 21.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

- 22. Award Criteria**
- The Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

- 23. Procuring agency's Right to Accept any Bid and to Reject any or All Bids**
- 23.1 Subject to relevant provisions of SPP Rules 2010 (updated 2013), the Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award.
- 23.2 Pursuant to Rule 45 of SPP Rules 2010 (updated 2013), Procuring agency shall hoist the evaluation report on Authority's web site, and intimate to all the bidders seven days prior to notify the award of contract.

- 24. Notification of Award**
- 24.1 Prior to the expiration of the period of bid validity, the Procuring agency shall notify the successful Bidder in writing, that its bid has been accepted.

24.2 Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 26, the Procuring agency will promptly notify each unsuccessful Bidder and will release their bid security.

## 25. Signing of Contract

25.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

25.2 Within the period specified in BDS, of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.

## 26. Performance Security

26.1 Within the period specified in BDS, of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.

26.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 25 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

## 27. Corrupt or Fraudulent Practices

27.1 The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2009 and Rules made there under:

(a) **"Corrupt and Fraudulent Practices"** means either one or any combination of the practices given below:

a. **"Coercive Practice"** means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party:

b. **"Collusive Practice"** means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain:

c. **"Corrupt Practice"** means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain:

d. **"Fraudulent Practice"** means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to

mislead, a party to obtain a financial or other benefit or to avoid an obligation;

- (b) **“Obstructive Practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.

## Bid Data Sheet

The following specific data for the *Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable* to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

<b>Introduction</b>	
ITB 1	<b>Name and address of Procuring Agency:</b> <i>International Center for Chemical and Biological Sciences,</i> University of Karachi, Karachi.
ITB 1	<b>Name of Contract.</b> <i>"Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable"</i>
<b>Bid Price and Currency</b>	
ITB 4	Prices quoted by the Bidder shall be <i>"fixed" and in "Pak Rupees"</i>
<b>Preparation and Submission of Bids</b>	
ITSB 19	<p><i>Qualification requirements:</i></p> <ol style="list-style-type: none"> <li>1. Complete Company profile</li> <li>2. Valid Registration with tax authorities is required</li> <li>3. Relevant experience at least Six (06) months</li> <li>4. Rs. 100,000.00 turn-over of at least last three (03) years</li> <li>5. Cabling survey must be done before submission of the bids.</li> <li>6. Country of origin and make and model of each and every model have mentioned.</li> <li>7. The bidder should quote equipment of single manufacture based equipment (Japanese, USA, UK, Germany, and Korea).</li> <li>8. Goodwill base product will give preference.</li> <li>9. At least five years experience of executing project of similar size.</li> <li>10. Only GST, SRB &amp; NTN registered companies will be entertained.</li> <li>11. Rate quoted should be valid for 90 days.</li> <li>12. Quoted price in Pak Rs. Should be inclusive of all prevailing duties and taxes.</li> <li>13. Earnest Money amounting 2% of total bids value in shape of pay order have to be submitted along with quotation.</li> <li>14. Successful bidder will submit 5% security deposit.</li> </ol>
ITB 7	<b>Amount of bid security.</b> 2 % of Bid

ITB 8	<b>Bid validity period : 90 days</b>
ITB 9	<b>Performance Guarantee : 5% of Bid</b>
ITB 10	<b>Number of copies. <i>One Original and One Copy</i></b>
ITB 19.1	<b>Deadline for bid submission. <i>23-08-2016 at 2.30 hours</i></b>
ITB 20	<b>Bid Evaluation: Lowest Evaluated Bid</b>
	<p><b>Under following conditions, Bid will be rejected:</b></p> <ol style="list-style-type: none"> <li>1. Conditional and Telegraphic tenders/bids;</li> <li>2. Bids not accompanied by bid security (Earnest Money);</li> <li>3. Bids received after specified date and time;</li> <li>4. Bidder submitting any false information;</li> <li>5. Black Listed Firms by Sindh Government or any Entity of it</li> </ol>

## Summary Sheet

**RE-TENDER NOTICE NO. ICCBS/HEJ/PRF-06829/CCTV-230816 (2<sup>nd</sup> Time)**

The tender will liable to be rejected, if this form will not accompany the tender bid / quote

Serial No.	Item Name	Make & Country of Origin	Model No. / CAT No.	Bid Value	Foreign Currency (If applicable)	Conversion Rate (If applicable)	Price in PKR
1	CCTV Camera						
2	DVR						
3	HD LP CCTV Camera						
4	Network Video Recorder 16 Ch.						
5	Gigabit POE Network Switch 08 Port						
6	HDD (e-sata) - 04 TB						
7	ODF 12 Core						
8	ODF 04 Core						
9	LCD/LED (wall mount)						
10	Video Media Converter 04 Port						
11	Opt. Fiber Cable 04 Core						



12	Opt. Fiber Cable (12 Core)					
13	CAT 7 Data Cable					
14	Digging Excavation Cutting Back Filling					
15	Channel Duct 1.5"					
16	Poly Pipe 2"					
17	Installation , Testing, and Commiss iong Job					
18						
19						
20						

Total Bid Value in PKR

Earnest Money @ % in PKR

Pay Order/Demand Draft No:

Date:

## SCHEDULE OF REQUIREMENTS

S. No.	Description of service / goods	Quantity	Required Delivery Schedule in Days from the Date of Contract Award	Location
1	<i>Supply and Installation of CCTV Security Camera System and Laying of Fiber Optical Cable</i>	As per tender document	05 weeks (for FOR order)	I.C.C.B.S., Karachi
2				
3				

**Sample Forms**

Date: \_\_\_\_\_

To:

**International Center for Chemical and Biological Sciences,  
University of Karachi, Karachi.**

Dear Sir:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to develop and deliver the required system in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to develop the system in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to **Five (05) Percent** of the Contract Price/Pay order for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Bid for a period of **90 days** from the date fixed for Bid opening under Clause 16 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

#### 4. Performance Security Form

To: *[name of Procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated \_\_\_\_\_ 2016 to deploy *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 2016.

Signature and Seal of the Guarantors

\_\_\_\_\_  
*[name of bank or financial institution]*

\_\_\_\_\_  
*[address]*

\_\_\_\_\_  
*[date]*

**INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES**  
**UNIVERSITY OF KARACHI**  
**KARACHI-75270**  
**ANNUAL PROCUREMENT PLAN**

(WORKS, GOODS & SERVICES)

Financial Year 2016-17

S.No.	Description of procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated total cost	Funds allocated	Source of funds (ADP/Non ADP)	Proposed procurement method	Timing of procurements				
								1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1.	Purchase of Equipments and Chemicals (ICCBS-HEJ-CTP(SGP)-190716 (2 <sup>nd</sup> time)	Multiple items	Rs. 10.6 million	Rs. 10.6 million	Rs. 10.6 million	HEJ (Sindh Govt)	Single-stage single envelope (news paper/website e)	/				
2.	Purchase/import of Gel Documentation System	1 No.	Above Rs 1 million	Above Rs 1 million	Above Rs 1 million	HEJ	Single-stage single envelope (news paper/website e)	/				
3.	Manufacture, supply and installation of F/F for ILTPNTI-Service building	1 No.	Above Rs 1 million	Above Rs 1 million	Above Rs 1 million	HEJ	Single-stage single envelope (news paper/website e)	/				



4.	Supply of Floor Washing Machine ICCBS/HEJ/PRF-9106/FMW-090816 (2 <sup>nd</sup> time)	1 No.	Below Rs 1 million	Below Rs 1 million	Below Rs 1 million	HEJ	Single-stage single envelope (website)	/			
5.	Supply of Passenger Bus ICCBS/HEJ/BUS-090816 (3 <sup>rd</sup> time)	1 No.	Above Rs 1 million	Above Rs 1 million	Above Rs 1 million	HEJ	Single-stage single envelope (news paper/website)	/			
6.	Purchase / Import of Machinery / Equipment HEJ-ICCBS-STRP-090816 (2 <sup>nd</sup> time)	2 No.	Below Rs 1 million	Below Rs 1 million	Below Rs 1 million	HEJ	Single-stage single envelope (website)	/			
7.	Supply / Installation of Solar System	1 No.	Above Rs 1 million	Above Rs 1 million	Above Rs 1 million	HEJ	Single-stage single envelope (news paper/website)	/			
8.	Purchase of Server and other Computer accessories	9 Nos.	Above Rs 1 million	Above Rs 1 million	Above Rs 1 million	HEJ	Single-stage single envelope (news paper/website)	/			



9.	Purchase of ID Card Printer Machine	1 No.	Rs. 285,000/-	Rs. 285,000/-	Rs. 285,000/-	HEJ	Single-stage single envelope (website)	/					
10.	Purchase/Import of Digital Signage Display	1 No.	Rs. 350,000/-	Rs. 350,000/-	Rs. 350,000/-	TWC	Single-stage single envelope (website)	/					
11.	Landscaping and walkway work	1 No.	Above Rs 1 million	Above Rs 1 million	Above Rs 1 million	HEJ	Single-stage single envelope (news paper/website e)	/					
12.	Supply and Installation of CCTV Security Camera System and Laying of Fiber Optic Cable	17 Nos.	5 million	5 million	5 million	HEJ	Single-stage single envelope (news paper/website e)	/					



H.E.J. RESEARCH INSTITUTE OF CHEMISTRY  
THIRD WORLD CENTER FOR CHEMICAL SCIENCES  
DR. PANJWANI CENTER FOR MOLECULAR MEDICINE AND DRUG RESEARCH  
(INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES)  
UNIVERSITY OF KARACHI

Dated 3<sup>rd</sup> Dec 2017

NOTICE

This is for the information of all concerned that the composition of the Purchase Committee is being changed due to unavailability of two of its Internal Members.

- Dr. Rizwana S. Waraich will be signing Purchase Documents in place of Dr. Sana Siddiqui as an Internal Member of "ICCBS Procurement Committee" during the absence of the latter.
- Dr. Farzana Shaheen will replace Dr. Abdul Jabbar as an Internal Member of "ICCBS Procurement Committee", since the latter has left the Institute.



PROF. DR. M. IQBAL CHOUDHARY  
*Director*

COPY TO:-

1. Prof. Dr. M. Shauq Ali
2. Dr. Farzana Shaheen
3. Dr. Rizwana S. Waraich
4. Dr. Shakeel Ahmed (IAC)
5. Mr. Haris Qureshi
6. Mr. Umair Waqar
7. Ms. Sadia Jabeen Asim
8. Mr. Javaid Riaz
9. Mr. Anis Ur Rab
10. Mr. Rizwan Ishaq
11. All concerned



INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES  
UNIVERSITY OF KARACHI

NOTIFICATION FOR COMPLAINT REDRESSAL COMMITTEE

In compliance of the Rule#31 of prevailing Sindh Public Procurement Rules 2013 (amended 2015), the International Center for Chemical and Biological Sciences University of Karachi constitutes the Institutional "Complaint Redressal Committee" to address the complaints of bidders that may occur during the procurement proceedings. The composition of the said Committee is given as under:

- Sr. Prof. Dr. Khalid M. Khan (Convener)
- Representative of recruitment (General Staff) (Member)
- An independent professional (Member)
- Invited (by invitation, non-signatory)
- SPPRA Audit Advisor (by invitation, non-signatory)

  
PROF. DR. M. IQBAL CHOUDHARY  
Director

International Center for Chemical and Biological Sciences  
THIRD WORLD CENTER FOR CHEMICAL SCIENCES  
H.H. J. Research Institute of Chemistry and Dr. Panjwani Center for Molecular  
Medicine and Drug Research  
University of Karachi

NOTICE

SUBJECT : REQUEST FOR RE-CONSTITUTION OF PROVINCIAL  
COMMITTEE IN ICCBS INSTITUTIONS

In compliance of Rule # 2 of the Sindh Public Procurement Rules, 1975, the following  
procedural rules are required to be followed for all procurements of services  
that fall under the provincial domain of Govt. of Sindh. The ICCBS Provincial  
Committee is proposed to be reconstituted due to the non availability of some of  
the members. The composition of the reconstituted Committee is as follows:

- (1) Prof. Dr. M. Shaq Ali (Convener)
- (2) Dr. Abdul Jaleel, Assistant Professor (Member)
- (3) Dr. Sonia Siddiqui, Assistant Professor (Member)
- (4) Dr. Saadia Perveen, Department of Chemistry, University of Karachi
- (5) Mr. Syed Johanzab, Assistant Manager Finance Project (Bire)

Permission may kindly be granted for the above mentioned proposal submitted  
to you.

*Submitted for approval please*

  
PROF. DR. M. IQBAL CHOUDHARY  
DIRECTOR

INCHARGE  
H. H. J. Research Institute of Chemistry  
University of Karachi

  
Prof. Dr. M. Iqbal Choudhary  
Director

H.E.J. RESEARCH INSTITUTE OF CHEMISTRY  
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DR. PANJWANI CENTER FOR MOELCULAR MEDICINE AND DRUG RESEARCH  
( INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES )  
UNIVERSITY OF KARACHI

NOTICE

This is for the information of all concerned that the composition of the ICCBS 'Procurement Committee' is being changed due to unavailability of one of the Internal Members.

Dr. Hafizur Rehman will replace Dr. Sonia Siddiqui as a member of the Procurement Committee.



PROF. DR. M. IQBAL CHOUDHARY, H.I.S.I.T.I.  
Director

COPY TO:-

1. Prof. Dr. M. Shaiq Ali
2. Prof. Dr. Farzana Shaheen
3. Dr. Hafizur Rehman
4. Dr. Shabeel Ahmed (IAC)
5. Mr. Joyaid Riaz
6. Accounts Section
7. Mr. Haris Qureshi
8. Mr. Emair Wasqui
9. Ms. Sadia Jabeen Asim
10. Mr. Anis Ur Rab Siddiqui
11. Mr. Rizwan Ishaq
12. ICCBS Library In-charge