



POLICE DEPARTMENT,  
GOVERNMENT OF SINDH

[www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)

## TENDER NOTICE

In accordance with Sindh Public Procurement Rules, 2010, the Police Department, Government of Sindh, invites tenders from Body Fabricators registered with FBR and Income Tax Department and having valid BODY BUILDING LICENSE from RTA /PTA for the Procurement of following Transport for Sindh Police:-

	Name of Vehicles	Quantity	Tender Document Fee (non-refundable)
1	Complete Body Fabrication (canopy) for Pickup with bar light	242	Rs:3000/-
2	Provision of Bar Light with PA system and seats for Toyota Pickup	100	Rs:3000/-

### INSTRUCTION:

1. **SINGLE STAGE - TWO ENVELOPES** procedure will be adopted for the tender process. Bids shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately sealed financial proposal and technical proposal. Envelopes shall be marked as "**FINANCIAL PROPOSAL**" and "**TECHNICAL PROPOSAL**" in bold and legible letters to avoid confusion.
2. Only manufacturer/authorized dealers registered with Income Tax and Sales Tax Departments are eligible to participate in the tender (documentary proof required).
3. Tender documents can be obtained on submission of a written request on company's letterhead along with copy of NTN, GST, Provisional Sales Tax & CNIC of authorized representative of the firm and after paying tender fees in form of Cash (nonrefundable) **from 13<sup>th</sup> AUGUST 2016** during working days between **0930 to 1600 hrs.**, from following address:

Office of Assistant Inspector General of Police,  
Motor Transport Sindh,  
Police Headquarters South, Garden Karachi  
Tel: 021-99216175

4. Sealed tenders on prescribed proforma in duplicate along with 2% earnest money of the total bid in form of Pay Order / Demand Draft in favor of **INSPECTOR GENERAL OF POLICE, SINDH KARACHI** valid for 90 days from the opening date of the BIDs should be dropped in tender box placed at Office of Assistant Inspector General of Police, Motor Transport Sindh, Police Headquarters South, Garden Karachi.
5. The Tender documents will be received from date of publishing of tender in newspapers up to **30<sup>th</sup> AUGUST 2016** 1400 hrs.
6. The tender will be opened on **SAME DAY** at **14:30 hrs.**, by the Procurement Committee in the presence of bidders or their authorized representatives (having valid authority letter from their respective company) at CPO Conference Room, Ground Floor, Karachi.
7. Only bids offered on the prescribed tender form issued by the Police Department shall be accepted. However, additional sheet can be attached, if required.
8. Conditional tender / application will not be entertained.
9. Competent authority can cancel the bidding process at any time prior to the acceptance of proposal as per provision of Rule-25(1) of SPPRA Rules, 2010.
10. Competent authority reserves the rights to increase/decrease quantity of aforementioned item(s) and to accept or reject any or all applications or tenders as per rule and no claim whatsoever, will be entertained in this regard. Authority's decision in this respect shall be final.

**Sd/-**

Assistant Inspector General of Police  
Motor Transport, Sindh  
Secretary , Purchase Committee



POLICE DEPARTMENT  
GOVERNMENT OF SINDH

[www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)

No. **5101** /MT/VEH/2016/Karachi Dated: 10 / 08 /2016

To,

Sindh Public Procurement Regulatory Authority  
Barrack 8 Secretariat 4A, Court Road  
Karachi  
Tel: 92-21-99205356

Subject: - **DOCUMENTS/INFORMATION REQUIRED FOR FORM "A" OF SPPRA**

Reference to above, please find following documents/information as desired  
by the Authority:

Sr.#	Required by SPPRA	Documents/Reply
1	Notice Inviting Tender	Attached (marked "A")
2	Notification of procurement committee	Attached (marked "B")
3	Notification of Complaint Redressal committee	Attached (marked "C")
4	Bidding documents	Attached (marked "D")
5	Annual Procurement Plan	Attached (marked "E")
6	Method of Receiving courier	By Hand

(S. MIDHAT KAZMI) SP  
AIGP, MT Sindh  
Secretary, Purchase Committee

Copy to:

- Chairman / Members Purchase Committee
- The Director IT Central Police Office, I.I Chundrigar Road, Karachi along with cop of enclosed tender on CD for placing on website of Police Department [www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)
- PS to IGP Sindh
- Master file

504  
11-08-16



**OFFICE OF THE  
ASSISTANT INSPECTOR GENERAL OF POLICE  
MOTOR TRANSPORT, SINDH  
KARACHI**

No. 4436-39 /M.T./VEH/2016/Karachi,  
Dated:24/06/2016

**ORDER**

Subject: - **CONSTITUTION OF PURCHASE COMMITTEE FOR PURCHASE  
OF TRANSPORT & TRACKERS DURING FINANCIAL YEAR 2016-17**

The competent authority is pleased to approve the Purchase Committee comprising following members for procurement of transport & trackers during financial year 2016-17.

1	Mr. Abdul Kareem DIGP, T&T Sindh	Chairman
2	Mr. Naeem Ahmed Shaikh AIGP, Establishment Sindh	Member
3	S. Midhat Kazmi AIGP, Motor Transport Sindh	Secretary
4	Representative of Home Dept. Govt. of Sindh	Member
5	Representative of Transport Dept. Govt. of Sindh	Member

**SD/-  
(A.D KHOWAJA) PPM & BAR PSP  
INSPECTOR GENERAL OF POLICE  
SINDH, KARACHI**

No. /M.T./VEH/2016/Karachi, Dated: -2016

Copy for information:

- i. All above concerned
- ii. PS to IGP Sindh
- iii. Master file

  
**(S.MIDHAT KAZMI) SP  
AIGP/MT Sindh  
For Inspector General of Police  
Sindh, Karachi**



OFFICE OF THE  
ASSISTANT INSPECTOR GENERAL OF POLICE  
MOTOR TRANSPORT, SINDH  
KARACHI

No.4444-47 /M.T./VEH/2016/Karachi,  
Dated: 24/06/2016

**ORDER**

Subject: - CONSTITUTION OF GRIEVANCES REDRESSAL COMMITTEE  
FOR PURCHASE OF TRANSPORT & TRACKERS DURING  
FINANCIAL YEAR 2016-17

The competent authority is pleased to approve the Grievances Redressal  
Committee comprising following members for procurement of transport & trackers during  
financial year 2016-17.

1	Mr. Sanaullah Abbasi Addl. IGP, CTD Sindh	Chairman
2	Mr. Zulfiqar Ali Larik DIGP, West Zone, Karachi	Member
3	Mr. Abdul Salam AIGP, Welfare Sindh	Member
4	Representative of AG Sindh Govt. of Sindh	Member
5	Representative of Automobile Dept. Govt. of Sindh	Member

SD/-  
(A.D KHOWAJA) PPM & BAR PSP  
INSPECTOR GENERAL OF POLICE  
SINDH, KARACHI

No. /M.T./VEH/2016/Karachi, Dated: -2016

Copy for information:


- i. All above concerned
- ii. PS to IGP Sindh
- iii. Master file

  
(S.MIDHAT KAZMI) SP  
AIGP/MT Sindh  
For Inspector General of Police  
Sindh, Karachi



**ANNUAL PROCUREMENT PLAN**  
(WORKS, GOODS & SERVICES)  
**Financial Year 2016-17**

Sr.#	Description of Procurement	Quantity (Nos.)	Estimated Cost (PKR in million)	Estimated Total (PKR in million)	Funds Allocated (PKR in million)	Source of Funds ADP/Non ADP	Proposed Procurement Method	Timing of procurements			
								1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
1	Complete Body Fabrication (canopy) for Pickup with Bar Light	242	0.220	53	2,000	Non ADP	Tender	✓	✓		
2	Provision of Bar Light with PA System and Seats for for Toyota Pickups	100	45,000	5	2,000	Non ADP	Tender	✓	✓		
3											
4											
5											

  
**(Abdul Kareem) PSP**  
 Deputy Inspector General of Pol  
 Technical & Transport, Sindh  
 Chairman Purchase Committee



**POLICE DEPARTMENT  
GOVERNMENT OF SINDH**

**Bid Document  
PROCUREMENT OF**

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**FOR SINDH POLICE**

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M/s.....

2016-2017



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- x. Enquires regarding this RFP shall be submitted in writing to:  
**Assistant Inspector General of Police**  
**Motor Transport Sindh**  
**Police Headquarters South, Garden Karachi**  
Phone: (9221) – 99216175, Fax (9221) – 99216176
- xi. Every page of the tender document should be signed and sealed by the bidder.
- xii. The details of this notice are also available on website of Police department ([www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)) and Government of Sindh ([www.sindh.gov.pk](http://www.sindh.gov.pk)).

**SD/-**  
S. MIDHAT KAZMI  
Assistant Inspector General of Police  
Motor Transport Sindh  
Karachi



**BID SECURITY FORM**

WHEREAS \_\_\_\_\_ (hereinafter called “the Bidder” has submitted its bid dated \_\_\_\_\_ for the purchase of “ \_\_\_\_\_ ”, (hereinafter called “the Bid”).

KNOW ALL MEN by these presents that We \_\_\_\_\_ (Name of Bank) of \_\_\_\_\_ (Name of Country) having our registered office at \_\_\_\_\_ (address of Bank) hereinafter called “the Bank”) are bound into the Inspector General of Police, Sindh, Karachi, Pakistan (hereinafter called “the Purchaser”) in the sum of \_\_\_\_\_, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
  - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
  - (b) Fails or refuses to execute the Contract Form, when requested.

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to 28 days beyond the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)  
By \_\_\_\_\_  
(Title)  
**Authorized Representative**



## 1. GENERAL TERMS & CONDITIONS

### (i) Bid Bond

A bid bond, and bid security in the shape of a Pay Order / Bank Draft in favor of **INSPECTOR GENERAL OF POLICE, SINDH** equivalent to 2% of the total cost of bid should be submitted along with the tender.

### (ii) Validity of the proposal

All proposal and price shall remain valid for **90 DAYS** after submission of proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

### (iii) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

### (iv) Withholding tax, sales tax and other taxes

The responding organization/bidder is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Police department. The responding organization will be responsible for all taxes on transaction and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it will provide the relevant documents with the proposal.

### (v) Stamp Duty

Stamp duty @ **0.3% of contract value** documents shall be borne by responding organization/bidder at the time of signing of contract.

### (vi) OEM relationships & Warranties

- Hardware equipment should have warranty, including parts and labor and license (if any).
- Management Software(s) (if provided) should have warranties for one year against defects/bugs as well as updates.
- The responding organization (RO) to be authorized Partner / reseller, of the original manufacturer.



(xi) **Delivery Time**

- \_\_\_\_\_ months/weeks after issuance of purchase order.
- **Mode of payment:** 100% after supply of item(s)/equipment(s) and successful testing on site.
- Release of performance guarantee after completion of warranty period.

Execution / Delivery / installation of all the items of the Bid will be at, **Motor Transport Sindh Workshop, Police Headquarters South, Garden Karachi.**

- (xii) The earnest money is refundable after finalization of the bid, in case of return of financial bids unopened to non-responsive bidders, on request after opening of financial bids or when award / placement of purchase order is finalized. The bidders will, however, have to apply for refund through a written request on their company/firm letterhead addressed to AIGP/MT Sindh.
- (xiii) The successful bidder will have to deposit **5% bank warrantee/security** of the amount of contract, in the form of pay order, bank guarantee or any other financial instrument recognized by Government of Pakistan, to the satisfaction of IGP Sindh. The same will be returned on due completion of the contract and warranty period.
- (xiv) To conform, the approved specifications, the evaluation criteria of bids will be based on the technical expert opinion, observation of evaluation committee and terms & condition set-forth in the bidding documents, tender notice and bid form or as deemed appropriate by the Purchase Committee.
- (xv) Conditional tenders/bids will not be acceptable.
- (xvi) Authority letter from Principal Company for product and vendor authentication shall be provided with the bid.
- (xvii) Police department reserves the rights to increase or decrease the scope of work/number of items without assigning any reason.

2. **MODE OF DELIVERY OF PROPOSAL & PLACE OF SUBMISSION**

- i. Sealed tenders (**TECHNICAL & FINANCIAL PROPOSAL** 2 copies each) on prescribed proforma in duplicate along with 2% earnest money of the total bid in form of Pay Order / Demand Draft in favor of **INSPECTOR GENERAL OF POLICE, SINDH KARACHI.**
- ii. The proposals should be dropped in sealed tender box kept at **OFFICE OF ASSISTANT INSPECTOR GENERAL OF POLICE, MOTOR TRANSPORT SINDH, POLICE HEADQUARTERS SOUTH, GARDEN KARACHI** from date of publishing of tender till 30<sup>th</sup> August 2016 up to 1400 hrs.



### 3. EVALUATION AND COMPARISON OF TECHNICAL & FINANCIAL BIDS

The evaluation will be performed assuming the Contract will be awarded to the bid most closely conforming to evaluation criteria and other conditions specified in the bidding documents and having lowest evaluated cost.

#### Evaluation Criteria and Comparison of Bid

The Technical and Financial Bids shall be evaluated on the basis of following parameters.

S.#	Evaluation Parameter	Marks	Brief Questionnaire
1	<b>Technical Proposal</b>	<b>700</b>	
1A	Hard Specifications	300	Compliance with required specifications mentioned at annexure D. Attach Brochures of quoted models
1B	Support Capabilities	100	Undertaking to provide maximum period of comprehensive warranty and after sales & support for maintenance of hardware as well as software if provided. Provided list of Support team and list of Service Centers.
1C	Financial Capabilities	200	<ul style="list-style-type: none"><li>• Annual Turn Over / Auditable Accounts of the firm.</li><li>• Company History years in business?</li><li>• Affidavit/Undertaking that the firm is never been black listed and if firm is defaulter in any manner may submit the reason.</li></ul>
1D	Relevant Experience	100	Minimum three work orders for the supply of quoted hardware/equipment (Note: Govt. organizations will be preferred)

N.B.

Minimum passing/qualifying marks is 60% i.e. 420 marks out of 700 marks. The bid not obtaining minimum qualifying score shall not be considered for financial evaluation and their financial proposals shall be returned unopened. Out of the bids qualifying the technical criteria, the bid with lowest evaluated cost shall be awarded contract provided it meets all other procedural requirements.

The Bidder should provide the following required information and placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form.



## Definitions

**In this Contract, the following terms shall be interpreted as indicated:**

- **“Purchaser”** means the Sindh Police Department, Government of the Sindh, Karachi – Pakistan
- **“Contractor”** means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.
- **“Contract”** means the agreement entered into between the Purchase and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- **“Commencement Date of the Contract”** means the date of signing of the Contract between the Purchaser and the Contractor.
- **“Contractor Price”** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- **“Contractor Value”** means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.
- **“Services”** means services, such as testing and other such obligations of the Contractor covered under the Contract.
- **“Works”** means all items to be provided and work to be done by the Contractor under the Contract.
- **“RO”** means Responding Organization/ Bidder Firm.
- **“RFP”** means Request for Proposal.



4. That the **SUPPLIER** participated in the response of open tenders, floated by **Purchase Committee on behalf IGP Sindh**, by submitting technical and financial bids, after necessary evaluation of the products/vehicles/articles described above; the Departmental Committee opened the financial bids in front of all bidders on **\*\*\*\*\*2016.**
5. That the rates offered by the **SUPPLIER** for the products/vehicles/articles as shown and given above, were found to be lowest offered in comparative terms with the rates of other bidders participating in the process. Therefore, on the recommendation of Departmental Committee, the IGP Sindh has accorded approval to place purchase/procurement order with the **SUPPLIER** on terms and conditions specified below:-

**NOW THEREFORE PARTIES HEREBY AGREED AS FOLLOWS**

- i) That, **SUPPLIER** shall supply products/vehicles/articles described and specified alongwith quantity the above within **90 days** from the date of signing of this agreement.
- ii) That, all deliveries/installation shall be made to **AIGP/MOTOR TRANSPORT SINDH, KARACHI** at address **POLICE HEADQUARTERS SOUTH, GARDEN KARACHI** between **0900 to 1700 hrs** on working days only by the **SUPPLIER**.
- iii) That, every products/vehicles/articles shall be made and finished in all respects to entire satisfaction of Departmental Inspection Committee of the **PURCHASER** which shall be at liberty to reject any product/vehicle/article or part thereof if it is not in accordance with approved sample and specification mentioned in the tender documents submitted by **SUPPLIER** at the time of bidding and evaluated and approved for this purchase order and such rejection shall be final. No appeal or review will be permissible against the decision of Departmental Inspection Committee.



- ix) That, in case **SUPPLIER** defaults in the due performance of this agreement/contract in part or full, **DIGP, Technical & Transport Sindh** (Chairman, Purchase Committee 2016-17) shall be at liberty to impose and recover **LATE DELIVERY CHARGES** not exceeding **0.025% per day** thereof.. The penalty shall be applicable only to the extent of product/vehicles/articles supplied late.
  - x) The **DIGP, Technical & Transport Sindh** (Chairman, Purchase Committee 2016-17) shall have right to assess, demand and recover any damages suffered by the **PURCHASER** due to late supply of the product/vehicles/articles from the **SUPPLIER**.
  - xi) The **DIGP, Technical & Transport Sindh** (Chairman, Purchase Committee 2016-17) shall be at liberty to deduct and retain the amount so assessed from the bill that may be or may become due and payable at or after the time of such failure to the **SUPPLIER**, whether by virtue of agreement or otherwise.
  - xii) The **PURCHASER** shall not be responsible for non-performance of this agreement due to change in law, rules and policy of the Government as notified in official gazette from time to time.
  - xiii) That all conditions laid down in the rules framed for procurement by the Government shall apply to transactions made under this contract and both parties shall be bound by it.
6. This contract agreement shall be construed and the legal relations created herein will be determined in accordance with the laws of Islamic Republic of Pakistan.
1. Any notice required under this contract shall be in writing and shall be effective when received by the addressee at its given address.





## Technical Proposal Form

Bidder's Profile		
Name		
Official Address		
Telephone(s) No.		
Official Fax No.		
GST Registration No.		
Income Tax Reg. No.		
Sr. No.	Quoted Hardware/Equipment/Furniture Specifications	Supply During (in Months)
1		

**Note:** Please read carefully the whole document and provide all necessary details with proof of evidence.

\_\_\_\_\_  
BIDDER (Sign + Seal)



**SPECIFICATION**  
**BODY FABRICATION (PICKUPS)**

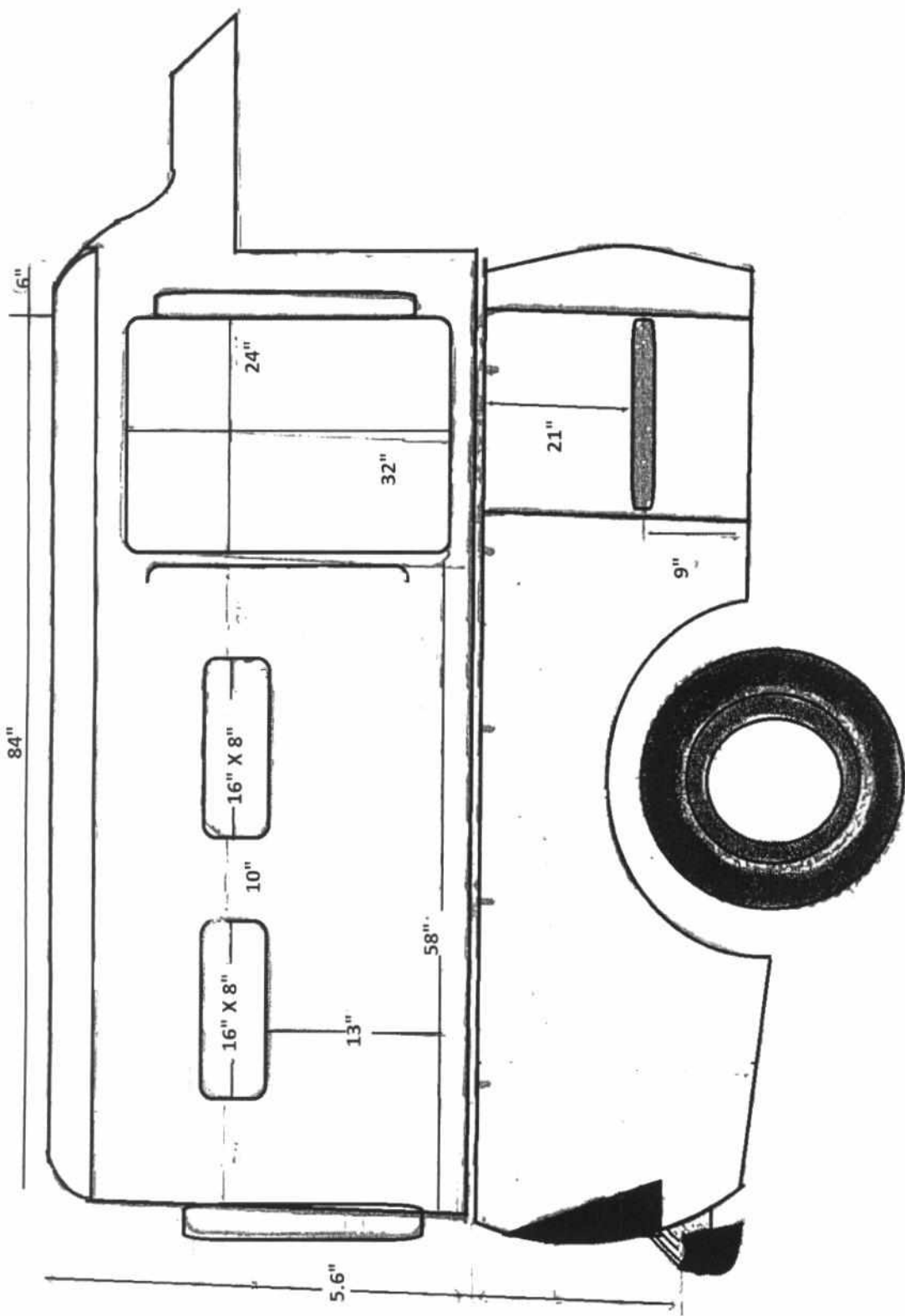
1.	Super structure will be 1' square MS 16 BG Channel	
2.	Canopy will be 4mm BG fiber sheet up to drive cabin	
3.	Reinforcement of body for protection by inside insulation of kikar wood and strong MS Sheet	
4.	Inner height will be 5 Feet 6 inches	
5.	Side panel will be provided with window 16 inches x 8 inches and door opening on both sides with stairs	
6.	Provision of 2" x 24 x 2 hatch with siding cover at top roof with 3/4" weather strip	
7.	Front seat frame 1"x1"x3mm angle iron	
8.	Seat fixed with 2 inches thick foam with ragzine	
9.	14"x28" steel frame with checker pate for gunman under the hatch	
10.	Rear seat 12x48 inches fixed with 2 inches thick foam with ragzine provided with box with sliding door under the seats	
11.	Front safety guard with 2" steel pipe	
12.	Rear safety guard 3" square channel MS 16 BG	
13.	Fire extinguisher and water cooler one each to be provided	
14.	Bar light with PA system multi tone siren to fix (red & blue)	
15.	One roof light for passenger compartment	
16.	Complete color and branding as per sample on the body	
17.	Police logos on both door of driver cabin and bonnet (as per picture attached)	
18.	"POLICE" Stickers on both sides & front of Canopy (as per picture attached)	
19.	Dimensions (as per drawing attached)	



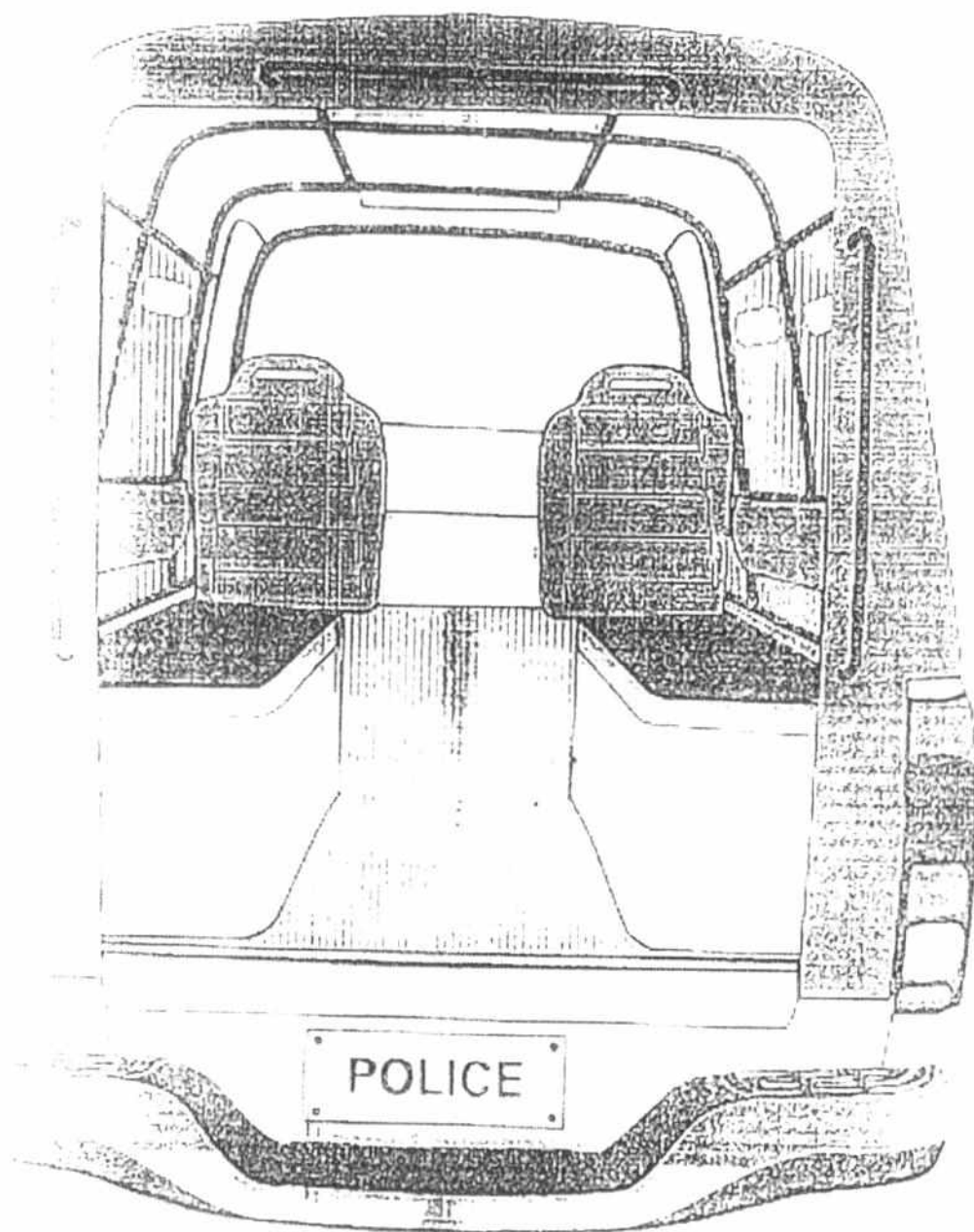
## SPECIFICATION

### Bar Light with PA system and seats for Toyota Pickup

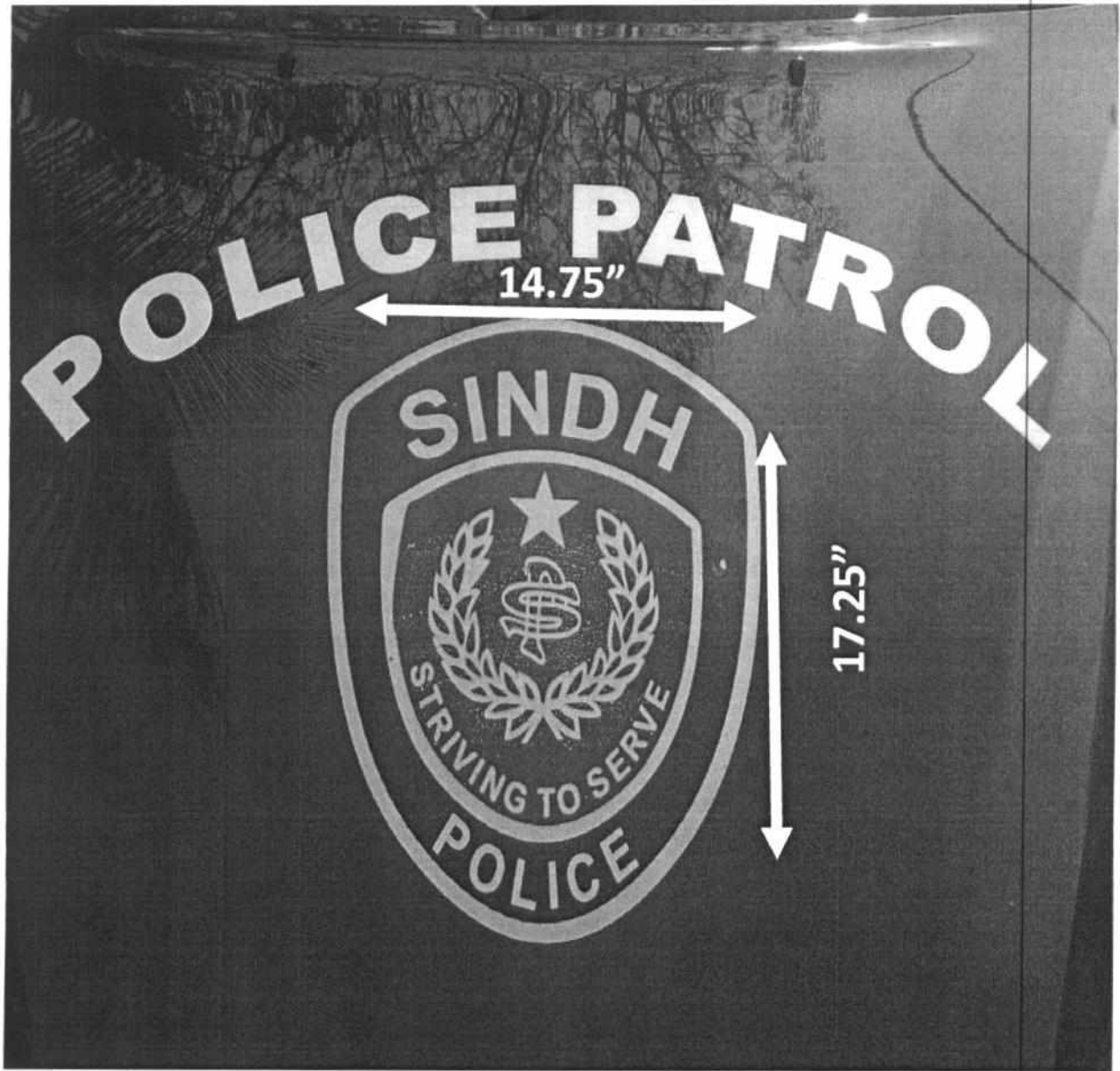
1.	Bar light with PA system multi tone siren to fix (red & blue)	
2.	Front seat frame 1"x1"x3mm angle iron	
3.	Seat fixed with 2 inches thick foam with ragzine	
4.	14"x28" steel frame with checker pate for gunman under the hatch	
5.	Rear seat 12x48 inches fixed with 2 inches thick foam with ragzine provided with box with sliding door under the seats	
6.	Front safety guard with 2" steel pipe	
7.	Rear safety guard 3" square channel MS 16 BG	
8.	Fire extinguisher and water cooler one each to be provided	



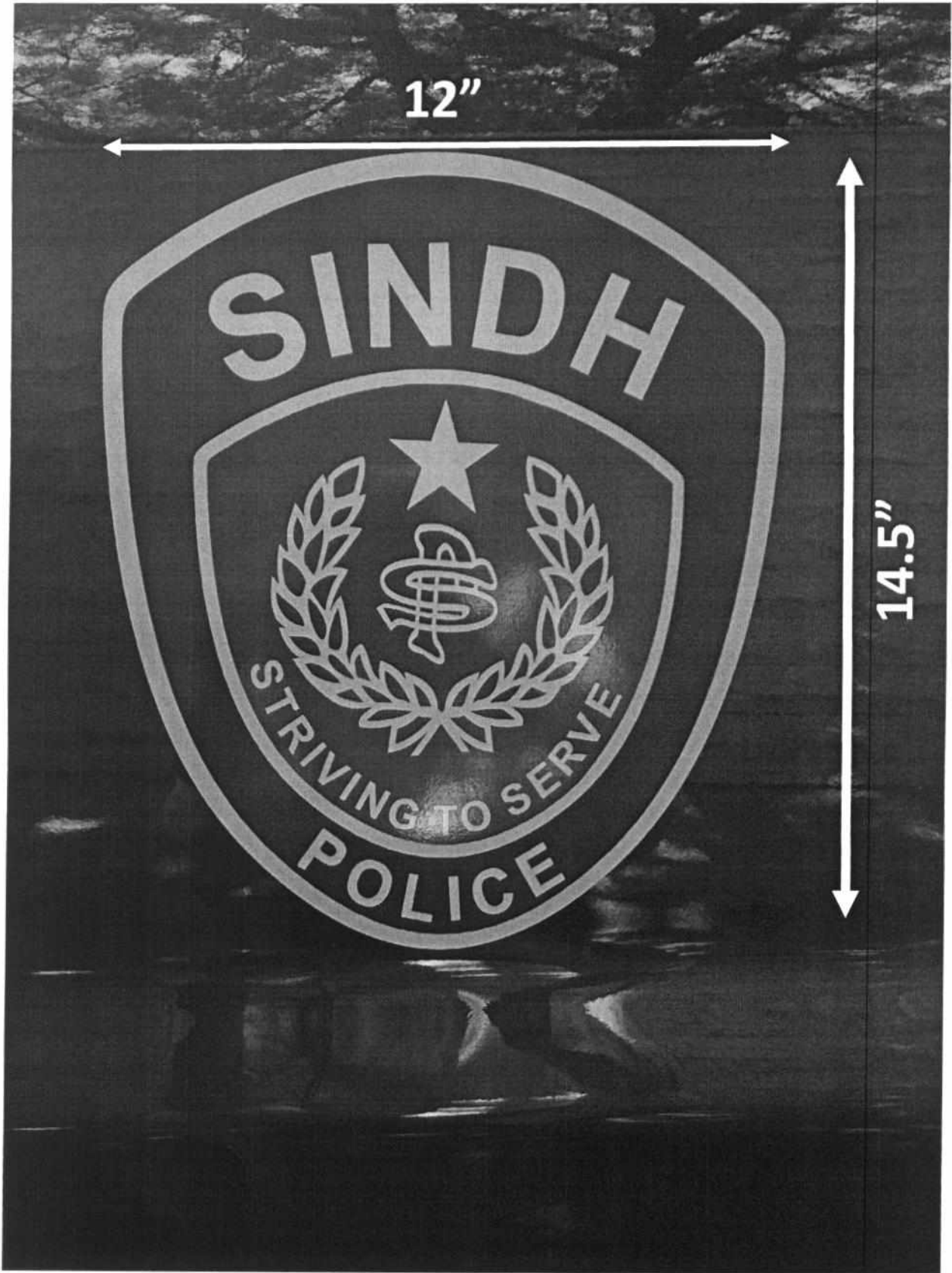
# SUPER STRUCTURE (FIBER)



Bonnet Logo



Door Logo



**POLICE**

