



TENDER NOTICE

In accordance with Sindh Public Procurement Rules, 2010 (Amended 2013), the Police Department, Government of Sindh, invites tenders from Suppliers/Firms registered with Sales Tax and Income Tax Department for the procurement of following Feeding items for Horses of Sindh Police:-

S.No.	Name of Item	Quantity
1.	Gram Dana	22457 kg
2.	Barley Chap	44914 kg
3.	Wheat Brown	33698 kg
4.	Coconut Oil	187 kg
5.	Salt Lahori	1106 kg
6.	Kutter Jauar	202158 kg
7.	Green Fooder	66764 kg

INSTRUCTIONS:-

1. Single Stage - Two envelope Procedure will be adopted for the tender process. Bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately sealed financial proposal and technical proposal. Envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.
2. Interested Suppliers/Firms may obtain the tender document for the supply of above items from the office of the AIGP (Logistics), 2nd floor Central Police Office, I.I. Chundrigar Road, Karachi by submitting an application on their letter head alongwith tender fees Rs.500/- during office hours from on any working day after publication of this notice till **05-08-2016**.
3. Sealed tenders on prescribed proforma in duplicate along with 2% earnest money of the total bid in the form of Pay Order (Payee's A/c in-favour of AIGP Logistics Sindh) should be dropped in the tender box kept in office of AIGP (Logistics), 2nd floor Central Police Office, I.I. Chundrigar Road, Karachi on **08-08-2016 at 1400 hours**.
4. The tender shall be opened on **08-08-2016 at 1430 hours** in presence of Procurement Committee and in presence of representatives of bidders who choose to be present on the occasion in the Committee Room of Central Police Office, Sindh, Ground Floor, I.I.Chundrigar Road, Karachi.
5. Only Suppliers/Firms registered with Income Tax and Sales Tax department are eligible to participate in the tenders (Documentary proof required).
6. All items should be best quality wise and samples may also be provided.
7. Only bids offered on the prescribed tender form issued by the Police Department shall be accepted. However, additional sheets may be attached, if required.
8. Conditional tender /application will not be entertained.
9. Competent authority can cancel the bidding process at any time prior to the acceptance of a proposal as per provision of Rule-25(1) of SPPRA Rules,2010.

Sd/-
AIGP/Logistics,
For Inspector General of Police,
Sindh, Karachi.

**POLICE DEPARTMENT
GOVERNMENT OF SINDH**



Bid Document

2016-17

www.sindhpolice.gov.pk

M/s _____

2016-2017



Invitation to Bid

Instruction to bidder

- i. The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.
- ii. The Police department, Government of Sindh, request Tender Bids in sealed envelopes as per information required in this document. Proponents applying for bids should submit Financial Proposal and Technical Proposal in two separate envelopes.
- iii. The Technical Proposal should contain all the bid items without quoting the price and must list firm's clientele, details of past project, items specification etc. Financial bids of firms not obtaining minimum passing criteria on Technical basis will not be opened.
- iv. Interested /Eligible bidders may obtain further information on the bid and inspect the bidding documents at the office of AIGP/Logistics, 2nd Floor, CPO Building, I.I.Chundrigar Road, Karachi.
- v. All bids must be accompanied by a earnest money (2⁰%) of total bid amount, and must be delivered to the office of the AIGP/Logistics, on or before _____ hours on _____, 2016. The bids will be publicly opened in the Committee Room of CPO ground floor at _____ hours on the same day in presence of bidders who wish to remain present.
- vi. The Police department, Government of the Sindh will not be responsible for any costs or expense incurred by bidders in connection with the preparation or delivery bids.
- vii. Bidders shall submit bids, which comply with the bidding documents, for alternate bids bidder has to purchase separate bidding documents and alternate bid shall be treated as separate bid.
- viii. Competent authority can cancel the bidding process at any time prior to the acceptance of a proposal as per provision of Rule-25(1) of SPPRA Rules.2010.
- ix. All prices quoted must include any Taxes applicable, i.e. Income Tax, Sales Tax or any other tax imposed by government by law. If not specifically mentioned in the Quotation, then it will be presumed that the prices include all the taxes.



- x. Enquiries regarding this RFP shall be submitted in writing to:
AIGP/Logistics,
Central Police Office, Sindh
2nd Floor, CPO Building, I.I. Chundrigar Road, Karachi
Phone: (92-21) – 99212631, Fax (92-21) – 99213839.
- xi. Every page of the tender document should be signed and sealed by the bidder.
- xii. The details of this notice are also available on website of Police department (www.sindhpolice.gov.pk) and SPPRA, Government of Sindh (www.sppra.gov.pk).

AIGP/Logistics
For Inspector General of Police
Sindh Karachi.



BID FORM for _____

To:

Inspector General of Police,
Sindh Karachi.

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to supply, deliver and test in conformity with the said bidding documents (Technical and Financial proposals are attached as annexure-A and annexure-B respectively) are submitted herewith separately as per your requirement.

We undertake, if our Bid is accepted, to complete the supply in accordance with the delivery time mention in this tender documents.

If our Bid is accepted, we will provide the performance security in the sum equivalent to equal to 10% percent of the Contract Price i.e., Rs. for the due performance of the Contract as per bid Security Form.

Dated this _____ day of _____ 201____

WITNESS

BIDDER (Sign + Seal)

Signature: -----

Signature: -----

Name:-----

Name:-----

Title:-----

Title:-----

Address:-----

Address:-----

CNIC #:-----

CNIC #:-----



BID SECURITY FORM

WHEREAS _____ (hereinafter called "the Bidder" has submitted its bid dated _____ for the purchase of " _____", (hereinafter called "the Bid").

KNOW ALL MEN by these presents that We _____ (Name of Bank) of _____ (Name of Country) having our registered office at _____ (address of Bank) hereinafter called "the Bank") are bound into the Inspector General of Police, Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of _____, for which payment well and truly to be made to the said Purchaser, the Bank bonds itself, its successors and assigns, by these presents.

Scaled with the Common Seal of the Bank this _____ day of _____, 201_____

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested.

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to 28 days beyond the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)
By _____
(Title)
Authorized Representative



PERFORMANCE SECURITY FORM (Applicable in case of bank guarantee)

To: Inspector General of Police , Sindh,
Karachi-Pakistan.

WHEREAS (Name of the Contractor)

Hereinafter called "the Contractor" has undertaken, in pursuance of the bid for the purchase of hardware including "_____", dated _____ 201____, (hereinafter called "the Contract").

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total Sum of Rs. 10% of the total contract value (Amount of the guarantee), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums, within the limits of 10% of the total contract value (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until ___ day of _____ 201____, or the warranty period.

[NAME OF GUARANTOR]

Signature _____

Name _____

Titel _____

Address _____

Seal _____



1. General Terms & Conditions

i) Bid Bond

A bid bond, and bid security in the shape of a Pay Order / Bank Draft in favor of AIGP/Logistics equivalent to 2% of the total cost of bid should be submitted along with the tender.

ii) Validity of the proposal

All proposal and price shall remain valid for a period of 90 days from the date of the opening of Technical Proposals. However, the responding organization is encouraged to state a longer period of validity for the proposal.

iii) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

iv) Withholding Tax, Sales Tax and other Taxes

The responding organization is hereby informed that the Government shall deducted tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Police department. The responding organization will be responsible for all taxes on transaction and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it will provide the relevant documents with the proposal.

v) Stamp Duty

Stamp duty for contract documents shall be borne by responding organization/bidder at the time of signing of contract.

vi) Compliance to Specification

The Responding Organization (RO) to provide information as per (Annexure-C).

vii) Financial Capabilities

The RO(s) shall describe the financial position of its organization. Income Statement or Annual Report should be included in the detailed Technical proposal.

viii) Liquidated damages.

a) It is utmost importance that schedule to tender should be filled in very carefully an the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply within stipulate period Security deposit will be forfeited in favor of the Police Department, Government of Sindh, Karachi as stated at sub clause (d).

b) An affidavit that the firm declares details of litigation with any client during the last 5 years be provided.



- c) An affidavit that the firm has never been blacklisted by any Government Department.
- d) Liquidated damages of 2% per month of the contract price will be deducted for delayed supply/delivery of item/equipments then purchaser reserve the right to cancel the contract, forfeit the performance security and black list the firm.

ix) **Delivery Time**

- **Green Foder (Fresh)** Daily after issuance of purchase order.
- Other Feeding Itmes Monthly after issuance of purchase order
- **Mode of payment:** Monthly basis after supply of item(s).
- Release of performance guarantee after completion of supply mentioned in Purchase Order.

Execution / Delivery of all the items of the Bid will be at Karachi, Hyderabad & Jacobabad

- x) The earnest money is refundable after finalization of the bid, in case of return of financial bids un opened to non responsive bidders, on request after opening of financial bids or when award / placement of purchase order is finalized. The bidders will, however, have to apply for refund through a written request on their company/firm letter head addressed to AIGP/Logistics.
- xi) The successful bidder will have to deposit 10% security of the amount of contract, in the form of pay order, bank guarantee or any other financial instrument recognized by Government of Pakistan, to the satisfaction of AIGP/Logistics. The same will be returned on due completion of the contract and warranty period.
- xii) To conform, the approved specifications, the evaluation criteria of bids will be base on the technical expert opinion, observation of procurement committee and terms and condition set forth in the bidding documents, tender notice and Bid Form or as deemed appropriate by the Purchase Committee.
- xiii) Date of opening of the Financial Proposals will be announced separately. The proposal of only those bidders will be considered/ opened which are declared qualified after evaluation of technical bids and upon fulfilling all the condition by the Purchase Committee. Further enquiry can be made from AIGP/Logistics, CPO, on telephone No.99212631.
- xiv) Conditional tenders/bids will not be acceptable.



- xv) Authority Letter from Principal Company for product and vendor authentication shall be provided with the bid.
- xvi) Police department reserves the right to increase or decrease the scope of work/number of items without assigning any reason.

2. Delivery of RFP is as under:-

Technical & Financial proposals (2 copies each) should be submitted by 1400 hours at the address given below:

Office of AIGP/Logistics, CPO
2nd Floor, CPO Building, I.I. Chundrigar Road, Karachi
Tel # 99212631, Fax # 99213839

- (i) The technical proposals will be opened on the same day at _____ hours at the same address. The responding organization shall deliver 2 (two) copies of the technical & financial proposal each copy being physically separated, bound, sealed and labeled as "TEHNIICAL PROPOSAL" and "FINANCIAL PROPOSAL" (one Original and one copy), labeled as such on their respective envelopes. The bid security of 2% of the offer in shape of Bank guarantee or Pay Order shall be enclosed in the envelope marked "FINANCIAL PROPOSAL" without the financial proposal shall not be considered and bid shall be rejected.
- (ii) Proposals shall be dropped in the sealed tender box kept in the office of AIGP/Logistics upto _____ hours. Samples should however be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**
- (iii) **Submission of Proposal**

The complete proposals should be submitted by _____ hours on _____ 2016 at the address given in 2(ii) above.

The format of submission of proposal is attached as Annexure-A and Annexure-B.

CNIC copies of Owner/Authorized person along with witness should be enclosed.

(Please provide photocopies of relevant documents).

(iv) **Opening of Proposals**

The proposals submitted against this RFP will be opened on date mentioned above at 14:30 hours in front of the **Purchase Committee** of Sindh Police.



3. Evaluation and Comparison of Technical and Financial Bids

The evaluation will be performed assuming the Contract will be awarded to the bid confirming to Eligibility Criteria and most closely conforming to evaluation criteria and other conditions specified in the bidding documents and having lowest evaluated cost.

a. Eligibility Criteria

- Valid Registration with Income Tax.
- Valid Registration with Sales Tax
- Company History years in business
- Under taking on stamp paper that firm is not involved in any litigation, Department rift, abandoned or unnecessary delay in completion of any work in the Government Department.
- Affidavit/Undertaking on stamp paper that the firm has not been black listed previously by any executing agency.

(Note: All documents are mandatory and must be provided otherwise the bid will not be considered).

Evaluation Criteria and Comparison of Bid

The Proposals shall be evaluated on the basis of following parameters.

S.#	Evaluation Parameter	Marks	Brief Questionnaire						
1	Specifications	300	Compliance with required specifications And samples of quoted items.						
2	Financial Capabilities	200	<ul style="list-style-type: none"> • Bank statement of last 04 years <table border="1"> <tr> <td>Minimum three year</td> <td>Marks 75</td> </tr> <tr> <td>More than three year</td> <td>Marks 100</td> </tr> <tr> <td>Less than three year</td> <td>Each year obtain 25- Marks</td> </tr> </table>	Minimum three year	Marks 75	More than three year	Marks 100	Less than three year	Each year obtain 25- Marks
			Minimum three year	Marks 75					
			More than three year	Marks 100					
			Less than three year	Each year obtain 25- Marks					
			<ul style="list-style-type: none"> • Annual turnover of last 04 years <table border="1"> <tr> <td>Minimum three year</td> <td>Marks 75</td> </tr> <tr> <td>More than three year</td> <td>Marks 100</td> </tr> <tr> <td>Less than three year</td> <td>Each year obtain 25- Marks</td> </tr> </table>	Minimum three year	Marks 75	More than three year	Marks 100	Less than three year	Each year obtain 25- Marks
			Minimum three year	Marks 75					
More than three year	Marks 100								
Less than three year	Each year obtain 25- Marks								
<ul style="list-style-type: none"> • Bidder should provide Work Orders relating to work/supply mentioned in the Tender Notice. 									
	Total Marks	700							

N.B.

Minimum passing/qualifying marks is 80% i.e. 560 marks out of 700 marks. The bid not obtaining minimum qualifying score shall not be considered and rejected. Out of the bids qualifying the Evaluation Criteria, the bid with lowest evaluated cost shall be awarded contract provided it meets all other procedural requirements.



The Bidder should provide the following required information and placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form.

Information Required

A General

- 1 Name of Bidder
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

4. Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidder's bid.

5. Purchaser's Right to Accept the Bid or Reject the Bid

The Purchaser reserves the right to accept or reject the bid in according with SPP Rules-2010, and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchase's action.



Definitions

In this Contract, the following terms shall be interpreted as indicated:

- **“Purchaser”** means the Sindh Police Department, Government of the Sindh, Karachi – Pakistan
- **“Contractor”** means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.
- **“Contract”** means the agreement entered into between the Purchase and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- **“Commencement Date of the Contract”** means the date of signing of the Contract between the Purchaser and the Contractor.
- **“Contractor Price”** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- **“Contractor Value”** means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.
- **“Services”** means services, such as testing and other such obligations of the Contractor covered under the Contract.
- **“Works”** means all items to be provided and work to be done by the Contractor under the Contract.
- **“RO”** means Responding Organization/ Bidder Firm.
- **“RFP”** means Request for Proposal.



GOVERNMENT OF SINDH
POLICE DEPARTMENT

No. G-1/ 648 /2016/Karachi

Dated 13-07-2016.

ORDER

Subject: **COMMITTEES FOR PROCUREMENT OF FEEDING ITEMS FOR HORSES OF SINDH POLICE.**

The following Committees are constituted for the Procurement of Feeding Items for Horses of Sindh Police during the current financial year 2016-17:-

Procurement Committee

1. Dr. Muhammad Amin Yousufzai, PSP (Chairman)
DIGP/RRF, Sindh, Karachi
2. Mr. Qamar Raza Jiskani, PSP (Secretary)
AIGP/Logistics, CPO, Sindh
3. Mr. Fateh Muhammad (Member)
DSP/Mounted Police, Sindh
4. Rep. of Prison Department, Sindh (Member)
5. Rep. of Live Stock Department, Sindh (Member)

Redressal of Grievance & Settlement of Disputes Committee


1. Mr. Mushtaq Ahmed Mahar, PSP (Chairman)
Addl. IGP/Karachi
2. Mr. Iqbal Dara, PSP (Member)
AIGP/Training, Sindh, Karachi
3. Syed Ghyas Hussain Rashidi, PSP (Secretary)
AIGP/Operation, CPO, Sindh, Karachi
4. Rep. of Accountant General Sindh (Member)
5. Rep. of Food Department, Sindh (Member)

Sd/-

Inspector General of Police,
Sindh Karachi.

Copy to the:-

1. The Secretary, Food Department Government of Sindh for nominating the representative.
2. The Secretary, Live Stock & Fisheries Deptt., Govt: of Sindh for nominating the representative.
3. The Accountant General Sindh for nominating the representative.
4. The Additional IGP Karachi.
5. The DIGP/RRF Sindh, Karachi.
6. The Inspector General Prisons, Sindh for nominating the representative
7. The AIGP/Training Sindh, Karachi.
8. The AIGP/Operation, CPO, Sindh, Karachi.
9. DSP/Mounted Police Sindh.
10. PS to IGP Sindh.
11. PS to DIGP/HQ.



(QAMAR RAZA JISKANI) PSP
AIGP/Logistics,
For Inspector General of Police,
Sindh, Karachi.


ANN

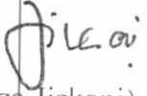
S. #	Description of Procurement	Quantity (Where applicable)
1	<u>Feeding items for Horses</u> 1. Gram Dana 2. Barley Chap 3. Wheat Brown 4. Coconut Oil 5. Salt Lahori 6. Kutter Jauar 7. Green Fooder	 22457 kg 44914 kg 33698 kg 187 kg 1106 kg 202158 kg 66764 kg


**PROCUREMENT OF FOLLOWING QUANTITIES OF FEEDING
ITEMS FOR 34 HORSES OF SINDH POLICE FOR THE YEAR 2016-17**


S#	Name of Items	Quantity
1.	Garami Dana	22457 Kg
2.	Barley Chap	44914 Kg
3.	Wheat Brown	33698 Kg
4.	Coconut Oil	187 Kg
5.	Salt Lahori	1106 Kg
6.	Kutter Jauar	202158
7.	Green Fooder	66764 Kg


(Fateh Muhammad)
DSP/Mounted Police
Sindh Karachi
(Member)


(Dr. Muhammad Amin Yousufzai)PSP
DIGP/RRF Sindh Karachi
(Chairman)



(Qamar Raza Jiskani),PSP
AIGP/Logistics CPO
Sindh Karachi
(Secretary)

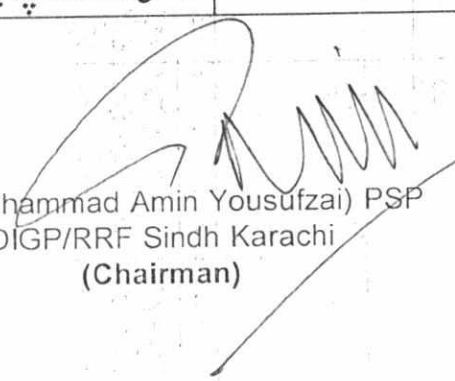

(Dr. Mohan Lal)
Senior Veterinary Officer
Live Stock Karachi
(Member)

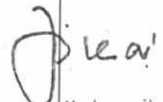

(Kamran Samad)
Asstt: Superintendent
Prison Karachi
(Member)


مطلوبہ راشن کی تفصیلات


نمبر شمار	نام اشیاء	تعداد	ریمارکس
۱	چند دانا	22457 کلوگرام	چند دانا اور چھلکا اعلیٰ کوالٹی اور صاف ستھرا ہونا چاہیے چند دانا موٹا ہونا چاہیے
۲	جو چھپا	44914 کلوگرام	جو چھپا گیلیا نہیں ہونا چاہیے جو چھپا بد بودار نہیں ہونا چاہیے اعلیٰ کوالٹی اور صاف ستھرا ہونا چاہیے
۳	بھوسہ گندم	33698 کلوگرام	بھوسہ گندم زیادہ باریک نہیں ہونا چاہیے بھوسہ گندم دانے دار اور موٹا ہونا چاہیے اعلیٰ کوالٹی اور صاف ستھرا ہونا چاہیے
۴	تیل کھوپرا	187 کلوگرام	تیل کھوپرا خالص کھوپرے کا ہونا چاہیے کسی قسم کا دوسرا تیل مکس نہیں ہونا چاہیے
۵	نمک لاہوری	1106 کلوگرام	صاف ستھرا اور اعلیٰ کوالٹی کا ثابت ہونا چاہیے
۶	لوسن ہرا	66764 کلوگرام	خالص لوسن ہونا چاہیے کسی قسم کی دوسری گھاس اور بر سین مکس نہیں ہونا چاہیے ہر روز تازہ اور صاف ستھرا ہونا چاہیے
۷	کتر جوار	202158 کلوگرام	کتر جوار میٹھی اور تارہ ہونا چاہیے خالص جوار ہونا چاہیے


(Fatah Muhammad)
DSP/Mounted Police
Sindh Karachi
(Member)


(Dr. Muhammad Amin Yousufzai) PSP
DIGP/RRF Sindh Karachi
(Chairman)


(Qamar Raza Jiskani) PSP
AIGP/Logistics CPO
Sindh Karachi
(Secretary)


(Dr. Mohan Lal)
Senior Veterinary Officer
Live Stock Karachi


(Kamran Samad)
Assistant Superintendent
Prison Karachi