

GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT

Karachi, dated the 27th June, 2016

NOTIFICATION

No.SO-III/(LG)/14-11/2015: - With the approval of Competent Authority, a Procurement Committee consisting on following for sanitation and cleaning of Drain contract for the year 2016-17 of Town Committee, Thana Bula Khan, District Jamshoro, is hereby constituted under Section-7 of SPPRA Rule 2010:-

- | | |
|--|----------|
| 1. The Town Officer (BPS-17),
Town Committee, Thana Bula Khan. | Chairman |
| 2. The Assistant Engineer (BPS-17),
Town Committee, Thana Bula Khan | Member |
| 3. The Office Superintendent,
Office of ADLG, Jamshoro | Member |

The functions and responsibilities of procurement committee shall be as under:- (Section-8 of SPPRA Rule 2010):-

- Preparing bidding documents.
- Carrying out technical as well as financial evaluation of the bids.
- Preparing evaluation report as provided in Rule 45.
- Making recommendations for the award of contract to the competent authority, and
- Perform any other function ancillary and incidental to the above.

SECRETARY TO GOVT: OF SINDH

No.SO-III(LG)/14-11/2015,

Karachi, dated the 27th June, 2016.

A copy is forwarded for information and necessary action to: -

- The Director, Sindh Public Procurement Regulatory Authority, Karachi
- The Director, Local Government, Hyderabad.
- The Assistant Director, Local Government, District Jamshoro
- The Administrator, Town Committee, Thana Bula Khan, District Jamshoro. He is requested to ensure fulfillment of all codal formalities in accordance with rules / policy.
- The Town Officer, Town Committee, Thana Bula Khan, District Jamshoro w/r to his letter No.TC/TBK/GEN/62/2016, dated 24-05-2016. He is requested to ensure fulfillment of all codal formalities in accordance with rules / policy.
- The Assistant Engineer, Town Committee, Thana Bula Khan, District Jamshoro.
- The Office Superintendent, office of Assistant Director, Local Government, Jamshoro,
- P.S. to Secretary, Local Government Housing Town Planning, Department, Government of Sindh, Karachi.
- Office record file.


SECTION OFFICER-III

FOR SECRETARY TO GOVT: OF SINDH



OFFICE OF THE TOWN COMMITTEE THANA BULA KHAN
DISTRICT JAMSHORO

Ref No.TC/TBK/Gen / 117 / 2016

Date: 27/6/2016

Notification



Under SPPRA Rules 2010 (serial 31 (2) (a) (b)) the following complaint Redressal Committee is hereby nominated for inviting of bids regarding Sanitation and Drain Contract for the year 2016-17.

<u>S. #</u>	<u>Name & Status</u>	<u>Role in Redressed Committee</u>
1.	Assistant Commissioner /Administrator Town Committee Thana Bula Khan	Chairman
2.	Accounts Officer Town Committee Thana Bula Khan	Member
3.	Town Officer Town Committee Manjhand	Member

The above mentioned complaint redressal committee will perform its responsibilities as prescribed in rules No.31-2 (a) (b) of SPPRA Rules 2010.

Assistant Commissioner/Administrator
Town Committee Thana Bula Khan

Copy forwarded for information to:-

1. The Director (C.B) SPPRA, Karachi.
2. The Accounts Officer Town Committee Thana Bula Khan.
3. Town Officer Town Committee Manjhand.

Assistant Commissioner/Administrator
Town Committee Thana Bula Khan



OFFICE OF THE TOWN COMMITTEE THANA BULA KHAN

DISTT.JAMSHORO

Telephone # 0254-700599

Fax# 0254-700566

No.TC/TBK/Gen/ 121 / 2016

Date: 30/6/2016

Sealed Offers required For Sanitation & Cleaning of Drainage Contract for the Year 2016-2017

Sealed Offers are invited from contractors and other interested parties according to Sindh Public Procurement Rules (SPPRA) 2010 regarding sanitation and cleaning of drainage contract in Town Area of Thana Bula Khan , for the period of one year 2016-17,(from the date of work started upto 30th June 2017) on or before 21-7-2016 at 1:00 pm & those will be opened on same date at 2:00 pm.

Such Offers will be entertained on the available bidding document with the 5% earnest money /bid security of Offered Bid (On Monthly Basis) in shape of bank draft /pay order in the of favour this office.

The bidding document can be had from the office of TO (C.O Unit) during office hours on the payment of Rs.1500/= (Non Refundable) or from SPPRA Website, from the first publication of this notice till the 20-7-2016 up to 2:00 pm.

Details of Job/work with terms and conditions can be seen on SPPRA website or in the office of Town committee Thana Bula Khan any working day during office hours.

The Eligibility/Qualification criteria for Participation in the above Mentioned Contract

S. No	Detail's
1	Registration with SRB
2	NTN Number (National Tax Number)
3	Registration with General Sales Tax
4	3 years Experience
5	Bank Turnover
6	An affidavit required for Non- Blacklist in Any Other Department Or Agency

Note: - (i). Conditional Offers will not be entertained, authority reserve the right to accept any one or reject all Offers in the light of Sindh Public Procurement Rules (SPPRA) 2010 (Reason for Rejection/ acceptance of Offer will be Provide to the Contractors/bidders on the request).

(ii). **2nd Time Bidding** (In case of the Bidding is Not Attempted 1st Time)

- Blank Bidding documents can be had on 8-8-2016 up to 2:00 pm
- Received Back filed Bidding document on 9-8-2016 up to 1:00pm and those will opened on same date at 2:00 pm


Assistant Commissioner/Administrator
Town Committee Thana Bula Khan



OFFICE OF THE TOWN COMMITTEE THANA BULA KHAN
DISTRICT JAMSHORO



INSTRUCTIONS TO BIDDERS/ PROCURING AGENCIES REGARDING NIT OF SANITATION & DRAIN
CONTRACT FOR THE YEAR 2016-17, HOSTED VIDE LETTER BEARING

NO.TC/TBK/GEN/ 121 /2016, DATED: 20/6/2016

GENERAL RULES AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTORS:-

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and Contract Data.

The Instructions to Bidders will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, Submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of offered ratep . The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.
3. Fixed Price Contracts: The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.
5. Conditional Offer: Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in



the works specified in the said form of invitation to tender or in the time allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

All works shall be measured by standard instruments according to the rules.

7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
 - a. In case of schedule rates, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
 - b. In case of item rates, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
 - c. Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

Assistant Engineer
Town Committee Thana Bula Khan



OFFICE OF THE TOWN COMMITTEE THANA BULA KHAN
DISTRICT JAMSHORO



BILL OF QUANTITIES

Sanitation & Cleaning of Drains contract for the year 2016-17 (from the date of start to 30th June 2017).

(B) Description and rate of items based on market (Offered rates).

Name of Contractor/Firm:- _____.

Item No.	Quantities	Description of item to be executed at site.	Rate	Unit	Amount in Rupees offered by Contractor
1	2	3	4	5	6
1	1	Cleaning ,sweeping De-silting of drain /Nallas/ Sewerage line and lifting of collected Garbage from streets, roads and various places of Town Area Thana Bula Khan,	Offer rate /Open Rate	Per Job monthly basis	Rupees _____

In words Rupees _____

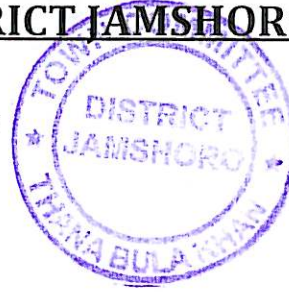
Mr./M/s. _____
Contactor.


Assistant Engineer
Town Committee Thana Bula Khan



OFFICE OF THE TOWN COMMITTEE THANA BULA KHAN
DISTRICT JAMSHORO

Ref No.TC/TBK/Gen / 119 /2016



Date: 28/6/2016.

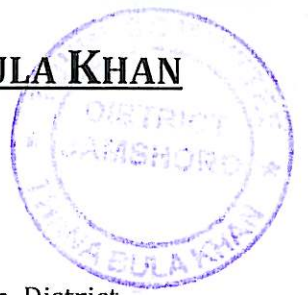
CERTIFICATE

This is to certify that, the rate expected regarding the bidding of Contract for Sanitation and Cleaning of Drains for the Financial year 2016-17 is within one Million, therefore hosting in news paper is not essential (as per rule No.17(1) SPPRA rules 2010).

Town Officer
TOWN OFFICER
Town Committee Thana Bula Khan
Thana Bula Khan



OFFICE OF THE TOWN COMMITTEE THANA BULA KHAN
DISTRICT JAMSHORO



BIDDING DATA

- a. **Name of Procuring Agency:-** Town Committee Thana Bula Khan, District Jamshoro
- b. **Brief Description of Works:-** Sanitation & Cleaning of Drains Contract for the year 2016-2017 (from the date of Start to 30th June 2017)
- c. **Procuring Agency's address:-** Office of Town Committee Thana Bula Khan, District Jamshoro
- d. **Estimated Cost:-** Open Rate (Offered Rate)
- e. **Amount of Bid Security:-** 5% of Offered Rate
- f. **Period of Bid Validity (days):-** 45 days.
- g. **Security Deposit:-** 5%
- h. **Percentage, if any, to be deducted from bills :-** 10% income Tax
One Fifth of total S.Tax (SRB)
- i. **Deadline for Submission of Bids along with time:-** 31-7-2016 @ 1: pm
- j. **Venue, Time, and Date of Bid Opening:-** Office of the Town Committee Thana Bula Khan District Jamshoro on 31-7-2016 @ 2: pm
- k. **Liquidity damages:-** 0.06 on offered Rate (per day of delay)
- l. **Deposit Receipt No: Date, Amount:-** Rs.1500/= (Tender Documents Fee)

Assistant Commissioner & Administrator
Town Committee Thana Bula Khan



OFFICE OF THE TOWN COMMITTEE THANA BULA KHAN
DISTRICT JAMSHORO

CLEANING ,SWEEPING DE-SILTING OF DRAIN /NALLAS/ SEWERAGE LINE AND LIFTING
OF COLLECTED GARBAGE FROM STREETS, ROADS AND VARIOUS PLACES OF TOWN
AREA THANA BULA KHAN.

TERMS AND CONDITION

On the following terms and conditions the contract regarding sanitation & cleaning of drain in Town Area Thana Bula Khan, for the year 2016-17 (from date of start till 30th June 2017) will be awarded to the lower offer rate Contractor.

1. The above contract will be executed in the area of Town Committee Thana Bula Khan for the period 2016-17 (from the date work started till 30th June 2017).
2. Contractor/ interested parties will have to offer their rates for the year on the monthly bases and 5% of such offer in shape of Bank draft, may be enclosed with sealed offer, without enclosing of 5% deposit money /Bid Security, such offers will not be considered / entertained.
3. The contractor, will provide his payment bill to this office on the 5th of every month, this office will remain responsible to pay such bill with in the week time (subject to the funds are available).
4. Contractor will obtained certificate regarding satisfactory work from A.E.N or any other officer who nominated by the authority of this office same may be attached with provided payment bill.
5. Contractor, will responsible for Cleaning ,sweeping De-silting of drain /Nallas/ Sewerage lines and lifting of collected Garbage from streets, roads and various places of Town Area Thana Bula Khan,Thana Ahmed Khan ,village Sari and Village Mole.
6. If this office not satisfy with the performance of contractor a reasonable (according to rule) fine can be imposed against contractor and same will be deducted from provided monthly bill.
7. The contractor will be responsible to arrange all kind of vehicle/equipment useable for cleanness and sanitation work like Belcha, Hand Trolley, Jharo, Kodar and any other thing which is necessary for above work, on his own risk & cost, and there is not extra payment will be paid to him.
8. In case of any dispute in between contractor or Local residents the decision of this office will be final which will be binding on both parties.
9. If any complain received from local residential against contractor, which will be heard by the Town Officer Town Committee Thana Bula Khan, and decision by him will be final and contractor will not take any action against same on any forum.



Handwritten signatures and initials in blue ink, including a large 'S' and a signature that appears to be 'S. S. S.'.

10. During the Moon Soon Season or any other emergency the contractor will take special / specific measures to remove accumulated dirty water from the street or any other place as point out by this office and there is no extra charges will be paid to him.
11. After acceptance / confirmation of contract, the contractor will execute agreement with this office at the cost 0.30% pessos of official bid as stamp duty.
12. Income Tax will be deduct from contractor bill as per Income Tax Rates.
13. The Tax on Services (SRB) will be deducted from contractor's bill under the provision of SRB Rules /Rate.
14. If this office required do not proceed this contract for further period the one month advance notice will be issued to contractor and contractor have no right to file any complain or appeal in the court of law or any other forum against same.
15. If the contractor leaves the contract, his call deposit will be forfeited and contract will again held on the expenses of contractor who leaved it.
16. If contractor required any vehicle, equipment and machinery etc from this office, he will paid /Deposit advance rent for the same.
17. If this office required staff /vehicle and equipment, for any Government program on Annual Urs of Hazrat Lal Shahbaz Qalandar (Sehwan Shair), and Hazrat Peer Baqir Shah Jeelani (Thana Bula Khan) or any other auspicious occasion of Muslims/Minorities or in emergency, the contractor will make arrangement in this regard and will never demand extra payment for the same.



Contractor

Assistant Commissioner / Administrator
Town Committee Thana Bula Khan.

A handwritten signature in blue ink is written over a purple rectangular stamp. The stamp contains the text "ADMINISTRATOR" at the top, "TOWN COMMITTEE" in the middle, and "THANA BULA KHAN" at the bottom.