

OFFICE OF THE DISTRICT COUNCIL TANDO
ALLAHYAR

BIDDING DOCUMENT

FOR

**SUPPLY/INSTALLATION OF CATERPILLAR
COMPACT DIESEL GENERATOR SET (MODEL
DE33EO,POWERED WITH CAT DIESEL ENGINE
DIRECTLY COUPLED WITH CAT BRANDED
ALTERNATOR OF 33KVA STANDBY OR 30
KAVA/24KW PRIME POWER AT 1500 RPM,0.8
POWER FACTOR.3PHASE,50 HERZ,400/230 VOLTS
WITH ELECTRONIC MODULAR CONTROL
PANAL MADE BY ALLIED ENGINEERING AND
SERVICES LTD FOR RURAL DRAINAGE SCHEME
TANDO SOOMRO.**

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Part I

OFFICE OF THE DISTRICT COUNCIL TANDO ALLAHYAR

INTRODUCTION

No. NIT No. 125 D.CL./TAT/ /2016_____ dated: 20.06.2016

Bid document Issued to: M/S_____

Bid document fee Rs: 3000/- vide Receipt No. _____ dated:_____

Bid Security 2% Rs: - No._____ Dated:_____

The District Council Tando Allahyar in view of the policy of Sindh Government has recommended the execution of scheme Rural Drainage Scheme village Tando Soomro Taluka Jhando Mari District Tando Allahyar which is approved by competent authority. The scheme intended for public welfare & sealed bids for the works shown in above mentioned NIT on bid documents are invited which can be obtained from the office of District Council Tando Allahyar as per schedule given below.

Name of Scheme/Job: SUPPLY/INSTALLATION CATERPILLER COMPACT DIESEL GENERATOR SET (MODL DE33) 30 KV MADE BY ALLIED ENGINEERING & SERVICE LTD FOR RURAL DRAINAGE SCHEME TANDO SOOMRO.

Time Schedule for Bids

S.No	Particulars	1st Attempt	2nd Attempt
1.	Last date for obtaining bid documents from office of District Council Tando Allahyar during office hours up to 12.00 noon.	11-07-2016	28-07-2016
2.	Last date for submitting bids at office of District Council Tando Allahyar at 2.00pm	12-07-2016	29-07-2016
3.	Date and time of Opening at Office of District Council Tando Allahyar 3.00 pm	12-07-2016	29-07-2016

**DEPUTY COMMISSIONER/ADMINISTRATOR
DISTRICT COUNCIL TANDO ALLAHYAR**

PART – II

DISTRICT COUNCIL TANDO ALLAHYAR

No.D.C./T.Allahyar/125 /2016

Dated: 20/06/2016

Notice inviting Tender / Sealed Bids

Sealed bids according to single stage one envelop procedure are invited from all intending contractors/ parties for works shown below. The blank Bid Document can be obtained from the Office of District Council Tando Allahyar on any working day up to 11-07-2016 at 12.00noon from date of publication on payment of Bid document/tender fee (non-refundable) of Rs: 3000/- in shape of Dr/ Pay Order in favor of District Council Tando Allahyar.

Each bid must accompany the 2% Bid security as mentioned below- in shape of deposit at call in favor of District Council Tando Allahyar. In complete over written and conditional tenders shall not be entertained.

Bid documents will be received back duly filed on 12-07-2016 up to 2.00 pm in this Office and will be opened on the same day 12-07-2016 at 3.00 pm in presence of tender opening Committee and available parties or their representatives. "In case of Holiday and unforeseen circumstances on opening date the bids shall be submitted and opened on next working day at same time at 2.00 pm and 3.00 pm respectively. Other terms and conditions shall remain same" In case of un-responded tender /Bid document, the same will be issued up to 28-07-2016 up to 4.00 p.m and received back duly filed on 29-07-2016 up to 2.00 and opened same day at 3.00 pm

S. No.	Name of Work	Estimated Cost in Million	Bid Security	Tender Fee	Completion Period
1.	SUPPLY/INSTALLATION CATERPILLER COMPACT DIESEL GENERATOR SET (MODL DE33) 30 KV MADE BY ALLIED ENGINEERING & SERVICE LTD FOR RURAL DRAINAGE SCHEME TANDO SOOMRO	Open Rate	2%	3000/-	3 months

The bidder shall submit the information/documents viz bidders profile, performance certificate in last 3/5 years for works of similar nature and size for each, construction equipments, Qualification and experience of technical personal and key site Management, Financial statement of last 3 years, Information regarding litigations and abandoned works if any, Pakistan Engineering Council (PEC) in appropriate category for value of works for the contracts costing above Rs:4,0(M),Registration with Income Tax(NTN Certificate)GST, Registration with Sindh Revenue Board with copy of NIC.

The Bidder who have already collected bid documents but did not respond on first date shall also purchase new bid document.

The procuring agency may reject all or any bid subject to the relevant provisions of SPPRA Rules 2010.

**DEPUTY COMMISSIONER/ADMINISTRATOR
DISTRICT COUNCIL TANDO ALLAHYAR**

Copy forwarded for information:-

- The Secretary Government of Sindh Local Government Department Karachi.
- The Director Information Advertisement Karachi
- The Director Sindh Public Procurement Regulatory Authority Karachi with a request to hoist the NIT on SPPRA website.
- The Director Local Government
- The Assistant Director Local Government Tando Allahyar
Notice Board.

**DEPUTY COMMISSIONER/ADMINISTRATOR
DISTRICT COUNCIL TANDO ALLAHYAR**

Part- III

Instruction to bidders

Preparation of Bids

- 1. Scope** 1.1 The District Council Tando Allahyar intends to invite sealed bids for work/Job mentioned in the invitation of bids Notice as well as in part I (Introduction) under Provincial ADP 986/2015-16 through Single Stage One Envelope Procedure as per SPP Rules 2010 (Amended 2013).
- 2. Language of Bid** 2.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and procuring agency, shall be written in English, Sindhi or Urdu language.
- 3. Documents comprising the Bid** 3.1 The bid prepared by the Bidder shall comprise the following components:

 - (a) Price schedule completed in accordance with ITB Clauses 4, 5 and 6.
 - (b) Bid security furnished in accordance with ITB Clause 8.
- 4. Bid Prices** 4.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.

4.2 The prices shall be quoted on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery location specified in the Schedule of Requirements. No separate payment shall be made for incidental services.

4.3 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet.

4.4 Prices shall be quoted in Pak rupees unless otherwise specified in the Bid Data Sheet.
- 5. Bid Form** 5.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents,
- 6. Bid Currencies** 6.1 Prices Shall be quoted in Pak Rupees.
- 7. Documents Establishment Bidder's Eligibility and Qualification** 7.1 The Bidders shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualification to perform the contract if its bid is accepted.

 - (a) That the bidder has been financial, technical and production capability necessary to perform the contract.
 - (b) That the Bidder meets the qualification criteria listed in the Bid Data Sheet.

- 8. Bid Security**
- 8.1 The Bid security is required to protect the procuring agency against the risk of Bidder's conduct, which would warrant the security's forfeiture. The bid security shall be denominated in the currency of the bid:
- a) At the Bidder's option, be in the form of either demand draft/ call deposit.
 - b) Be submitted in its original form; copies will not be accepted;
 - c) Remain valid for a period of at least 14 days beyond the original validity period of bids, or at least 14 days beyond any extended period of bid validity.
- 8.2 Bid security shall be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.
- 8.3 The successful Bidder's bid security shall be retained till completion of successful contract.
- 8.4 The bid security may be forfeited.
- a) If a Bidder with draws its bid during the period of bid validity or
 - b) In the case of a successful Bidder, if the Bidder fails:
 - i) To sign the contract in accordance with terms and conditions mentioned in Bid document.
- 9. Period of Validity of Bids**
- 9.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the procuring agency. A bid valid for a shorter period shall be rejected by the procuring agency as non responsive.
- 9.2 In exceptional circumstances, the procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and responses thereto shall be made in writing. The bid security shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.
- 10. Format and Singing of Bid**
- 10.1 The Bidder shall be prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly making each "ORIGINAL BID" and "COPY OF BID" as appropriate. In the event of any discrepancy between them, the original shall govern.
- 10.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un amended printed literature, shall be initiated by the person or person signing the bid.
- 10.3 Any interlineations, erasures or overwriting shall be valid only if they are initialed by the person or person signing the bid.

Submission of Bids

- 11. Sealing and Marking of Bids**
- 11.1 The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as “ORIGINAL BID” and “ONE COPY”. The envelopes shall then be sealed in an outer envelope. The inner and outer envelopes shall be addressed to the Procuring agency at the address given in the BDS, and carry statement “DO NOT OPEN BEFORE at 3.00pm”.
- 11.2 If the outer envelope is not sealed and marked as required, the Procuring agency assumes no responsibility for the bid’s misplacement or premature opening.
- 12. Deadline for submission of Bids**
- 12.1 Bids must be received by the Procuring agency at the address specified in BDS, not later than the time and date specified in the Bid Data Sheet.
- 12.2 The procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in such case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- 13. Late Bids**
- 13.1 Any bids received by the Procuring agency after the deadline for submission of bids prescribed by the procuring agency shall be rejected and returned unopened to the Bidder.
- 14. Modification and withdrawal of Bids**
- 14.1 The Bidder may modify or withdraw its bid after the Bid’s submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the procuring agency prior to the deadline prescribed for submission of bids.
- 14.2 No bid may be modified after the deadline for submission of bids.
- 14.3 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bids validity. Withdrawal of a bid during this interval may result in the Bidder’s forfeiture of its bid security.

Opening and Evaluation of Bids

- 15. Opening of Bids by the procuring agency**
- 15.1 The Procuring agency shall open all bids in the presence of bidder’s representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidder’s representatives who are present shall sign a register/ attendance sheet evidencing their attendance.
- 15.2 The bidder’s name, bid modification or withdrawals, bid prices, discount and the presence or absence of requisite bid security and such other details as the procuring agency, at its discretion, may consider appropriate, will be announced at opening.

- 16. Clarification of Bids**
- 16.1 During evaluation of the bids, the procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the prices of substances of the bid shall be sought or permitted.
- 17. Preliminary Examination**
- 17.1 The procuring agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order.
- 17.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of the errors, its bid will be rejected and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- 17.3 Prior to the detailed evaluation, the procuring agency will determine the substantial responsiveness of each bid to the bidding documents. A substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviation. The procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself.
- 17.4 If a bid is not substantially responsive, it will be rejected by the procuring agency and may not subsequently be made responsive by the Bidder by correction of nonconformity.
- 18. Evaluation and Comparison of Bids**
- 18.1 The procuring agency will evaluate and compare the bids which have been determined to be substantially responsive.
- 18.2 The procuring agency's evaluation of a bid will be on delivery to the consignee's end inclusive of all taxes, stamps, duties, levies, fees, installation and integration charges imposed at the delivery location and shall exclude any allowance for price adjustment during the period of execution of the contract.
- 19. Contacting the procuring agency**
- 19.1 No bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time of the announcement of the Bid Evaluation Report. If the Bidder wishes to bring additional information to the notice of the procuring agency, it should do so in writing.
- 19.2 Any effort by a Bidder to influence the procuring agency in its decision on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

Part IV

GENERAL TERMS & CONDITIONS OF CONTRACTS

- (i) Transportation of required items in proper condition up to village Tando Soomro District Tando Allahyar. Shall be responsibility of the suppliers and no separate payment shall be charged on this account.
- (ii) All the procurement process shall be governed by “Sindh Public Procurement Regulatory Authority Rules 2010” and instructions of Sindh Government issued in this regard from time to time.
- (iii) Only the Bids/Quotations of those bidders will be considered who are tax payers having proper “National Tax Number” and duly registered with Income Tax Department as per required Government policy. Such NTN and Registration certificates Sales Tax should be submitted with the tenders/bids.
- (iv) All bids/quotations shall be opened in presence of Members of “procurement Committee” (constituted in District Council Tando Allahyar) and Bidders or their authorized representatives.
- (v) All bids/quotations shall be evaluated and finalized by the “Procurement Committee”
- (vi) The “Procurement Committee” reserves the rights to postpone or reject all or any quotations/bids as per SPPRA Rules, 2010.
- (vii) “Earnest Money/call Deposit” (2% of total cost) should be deposited in shape of Demand Draft or pay order in the name of District Council Tando Allahyar.
- (viii) Incomplete bids/quotations shall not be entered.
- (ix) The costs of preparing bids or negotiating bids including any visit to the office of District Council Tando Allahyar are not reimbursable and cannot be included as costs in the bids.
- (x) A bid by any bidder who is found involved in any fraudulent activities or misleading facts shall not be considered for the bids and shall be liable to be rejected at any stage.
- (xi) All prices should be quoted in Pakistani rupees only with clear mention of Income Tax due on total costs.
- (xii) Failure to comply with the supply schedule (schedule for supply of items) shall render the bidder concerned to pay up the losses sustained by the office of District Council Tando Allahyar due to delay on the part of suppliers/bidders.
- (xiii) If competitive rates are not offered by the bidders, the Procuring Agency shall in its discretion, at liberty to reject all the bids.
- (xiv) No cost escalation will be allowed after approval of initial bids and the successful bidders shall be bound to supply the items concerned on the rates already quoted without any increase.
- (xv) Income Tax, and sales Tax shall be deducted on the bills at source as per existing rates and rules of the Government and any other taxes (including stamp duty) shall also be paid by the successful bidder.
- (xvi) The District Council Tando Allahyar withholds payments of suppliers if the products supplied by them are found substandard, faulty or if any consequential loss is sustained due to any fault in these items/products.
- (xvii) Minor modifications in the specifications of required product may be made by the Procuring Agency, in cases of exigency, but before the last date for submission of the proposals.
- (xviii) The bidders shall be responsible for satisfactory processing of the claims of warranty / guaranty of such products which are sold with warranty / guaranty by the bidders.
- (xix) The bidders shall be subject to local laws as are applicable for supply and transportation of the required items.
- (xx) Tenders shall be evaluated on the basis of economy of cost.

MANNER OF SUBMISSION OF BIDS

- 1.** The Bidder /firm shall furnish complete information about their company's name, status, contact numbers, location, method of supplying items, delivery schedule, time-limits for rates, etc.
- 2.** The Bidders are required to submit their "Financial Proposals" in one sealed envelope, which may be submitted at office of District Council Tando Allahyar
- 3.** The price should include supply of items concerned and their transportation up to at village Tando Soomro District Tando Allahyar.

PROCUREMENT COMMITTEE

A "Procurement Committee" has already been proposed by District Council Tando Allahyar for procurements.

ADDITIONAL INFORMATION

Any additional information may be sought from the office of District Council Tando Allahyar, through following contact numbers.

Phone **0223414067**

Fax numbers **0223414015**

The Successful bidder shall be bound to complete the work/Job for supply/Installation required as per schedule mentioned above.

CONTRACTOR

**DEPUTY COMMISSIONER/ADMINISTRATOR
DISTRICT COUNCIL TANDO ALLAHYAR**

BIDDING DATA SHEET

A	Name of procuring Agency	DISTRICT COUNCIL TANDO ALLAHYAR
B	Brief of Work	SUPPLY/INSTALLATION CATERPILLER COMPACT DIESEL GENERATOR SET (MODL DE33) 30 KV MADE BY ALLIED ENGINEERING & SERVICE LTD FOR RURAL DRAINAGE SCHEME TANDO SOOMRO.
D	Procuring Agency's Address	District Council Tando Allahyar
D	Estimated Cost	Open Rate-
E	Amount of Bid Security in %age of bid amount/ estimated cost equal to 10%	Rs:2%
F	Period of Bid validity (days) Not more than ninety days)	Three month
G	Deadline for submission of bids along with time	As Per NIT
H	Venue, time and date of Bid Opening	As Per NIT
I	Deposit receipt No. date Amount (in words and figures)	(i) Call deposit Rs: /- No. _____ dated: _____ (ii) Bid document fee Rs.3000/- vide No. _____ dated:

Issuing Authority for Bid Document

PART – VI
Scheduled to Bid

OFFICE OF THE DISTRICT COUNCIL TANDO ALLAHYAR

Name of Work: SUPPLY/INSTALLATION CATERPILLER COMPACT DIESEL GENERATOR SET (MODL DE33) 30 KV MADE BY ALLIED ENGINEERING & SERVICE LTD FOR RURAL DRAINAGE SCHEME TANDO SOOMRO

Issued to M/s _____

(B) Description and rates of Items based on Market (Offered Rates)

Item No.	Quantity	Description of Items to be executed at Site	Rate	Unit	Amount in Rupees
1.	2 SET	<p>Supply/installation Allied Cat compact Generator Set Model DE33E0, Powered with Cat Diesel Engine directly coupled with CAT Brand Alternator of 33 KVA/26.4 KW standby or 30 KVA/24 KW Prime Power at 1500 RMP, 0.8 Power Factor, 3 Phase, 50 Hertz, 400/230 Volts with Electronic Modular Control Panel.(price list attached). Technical Specification: 12v electric Starting System with Local lead Acid 12V Battery. Cooling System: Radiator fit for usage in Pakistan and cooling fan with guards. Coolant drains line with valve. Fan drive, battery charging alternator drive. Caterpillar Extended Life Coolant.</p> <p>Industrial Exhaust Silencer.Circuit Breaker-3 Pole (MCB/MCCB)-63A Linear vibration isolators between base and engine-generator including lifting provisions and termination points for coolant. No.CR of Cylinders/Alignment: 3/In Line. Induction: Natural Aspirated. Cooling Method. Water. Fuel Consumption (standby) : 5.7 Liters @ 75% Load. Installation Class: H. IP Protection : IP23 Foot Print Weight : Wet weight-1225 Kg. Dimensions (approx) : Length -7.0 ft. Width-5.0ft. : Height- 6.5 ft.</p>			
2.	100 RFT	Providing laying PVC insulated and PVC sheathed with 4 copper inductor 600/1000 volts size 240 mm ² (ESI No.111 p-13)			

Total Amount Rs. _____

Amount in Words: (_____)

CONTRACTOR

ENGINEER/PROCURING AGENCY

Part- VII

SAMPLE FORMS

FORM I

Letter of Acceptance

Date:

To,

The Deputy Commissioner/Administrator
District Council Tando Allahyar.

Dear Sir:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply and deliver the required item in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sum as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, that if, our Bid is accepted, we will complete the work/Job in accordance with delivery schedule specified in the Schedule of Requirements.

We agree to abide by this Bid for a period of 90 days from the date fixed for Bid opening under clause 9 of the Instruction to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

I understand that you are not bound to accept the lowest or any bid you may receive.

Date this _____ day of _____ 2016 _____.

(Signature of bidder)

(In the capacity of)

Part VII

FORM II

CONTRACT FORM

This agreement is made on the _____ day of _____ 2016 between the District Council Tando Allahyar herein after called the “Procuring Agency “of the one part and M/S _____ S/O _____ contractor resident of _____ here in after called “the supplier/contractor” of the other part.

Whereas the (Procuring Agency)/ District Council Tando Allahyar invited bids for SUPPLY/INSTALLATION CATERPILLER COMPACT DIESEL GENERATOR SET (MODL DE33) 30 KV MADE BY ALLIED ENGINEERING & SERVICE LTD FOR RURAL DRAINAGE SCHEME TANDO SOOMRO has accepted bid offered by the supplier/ contractor for the above mentioned Job in a sum of Rs:

(In words Rupees _____ (hereinafter called the “contract price”).

NOW THIS AGREEMENT AS FOLLOWS.

1. In this agreement words and expressions shall have the same meaning as are respectively assign to them in the condition of contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz
 - (a) The bid form and the price schedule submitted y the bidder.
 - (b) The schedule of requirement.
 - (c) Instructions to bidders/general terms and conditions of contract.
 - (d) The procuring agency’s notification of award.
3. In consideration of the payments to be made by the procuring agency to the supplier/contractor as hereinafter mentioned, the supplier/contractor hereby covenants with the procuring agency to provide/complete the job and to rectify defects therein conformity in all respects with the provision of the contract.
4. The procuring agency hereby covenants to pay the job completion in consideration of the provision of the work/job and remedying defects therein, the contract price of such other sum as may become payable under the provisions under the contract at the times and in the manner prescribed by the contract.

In witness where of the parties have agreed and signed and delivered these agreements in presence of following witnesses.

Mr. -----s/o -----

R/O -----

NIC NO: -----

Deputy Commissioner/Administrator
District Council Tando Allahyar

Witnesses

1. _____

2. _____

1. _____

2. _____

OFFICE OF THE DISTRICT COUNCIL

TANDO ALLAHYAR

NIT NO: D.C.T.ALLAHYAR/ /2016 Dated: /06/2016

Method and procedure of single stage one envelop procedure procurement:

Description of Work: SUPPLY/INSTALLATION CATERPILLER COMPACT DIESEL GENERATOR SET (MODL DE33) 30 KV MADE BY ALLIED ENGINEERING & SERVICE LTD FOR RURAL DRAINAGE SCHEME TANDO SOOMRO

Name of Bidder: _____

BIDDERS ELIGIBILITY / QUALIFICATION REPORT

Eligibility / Qualification Criteria:

S. #	Eligibility / Qualification criteria	Information Yes / No
1.	Registration with PEC (if applicable)	
2.	NTN – CNIC	
3.	Sales Tax Registration	
4.	Registration with Sindh revenue board (SRB)	
	Qualification criteria:	
5.	Minimum three years experience of relevant field.	
6.	Turnover of at least last three years	
7.	Required bid security is attached.	
8.	Bid is signed, named and stamped by the authorized person of the firm along with authorization letter	
9.	Affidavit regarding non-blacklist, litigations, abandoned works.	
10.	Qualified / Disqualified.	

District Engineer
District Council Tando allahyar
and Member Procurement
Committee

Assistant Director
Local Government Tando Allahyar
and Member procurement
Committee

CHIEF OFFICER
District Council Tando Allahyar
Chairman Procurement Committee

DISTRICT COUNCIL TANDO LLAHYAR

No:D.C.T.Allahyar/ /2016 Dated:

To,

The Secretary,
Government of Sindh,
Local Government Department,
Karachi.

Subject: **CONSTITUTION OF PROCUREMENT COMMITTEE AS REQUIRED UNDER SPP RULES 2010.**

The District Council Tando Allahyar intends to execute various works / job for which the Procurement Committee, with following formulation is proposed as required under section 7 of Sindh Public Procurement Rules 2010.

I

- | | |
|---|----------|
| 1. Chief Officer District Council Tando Allahyar. | Chairman |
| 2. District Engineer District Council Tando Allahyar | Member |
| 3. Assistant Director Local Government Tando Allahyar | Member |

II

Terms of Reference (SPP Rule 8 of 2010)

1. Preparing Bidding Documents.
2. Carrying out Technical as well as Financial evaluation of Bids.
3. Preparing evaluation report as provided in Rule 45.
4. Making recommendations for the award of contract to the Competent Authority.
5. Perform any other function ancillary and incidental to the above.

It is requested that Government approval / concurrence may be accorded for the year 2015-16 & 2016-17.

**Deputy Commissioner/Administrator
District Council Tando Allahyar**

Copy forwarded for information:-

- The Director Sindh Public Procurement Regulatory Authority Karachi.
- The Director Local Government Hyderabad Division.
- The Assistant Director Local Government Tando Allahyar
- Notice Board.

**Deputy Commissioner/Administrator
District Council Tando Allahyar**