



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
PROCUREMENT CELL

Tele # 99261261- 68, Fax # 99261255, E-mail: ddf@neduet.edu.pk

"Say NO to Corruption"

No. PC/P-II/6207/ *2462*

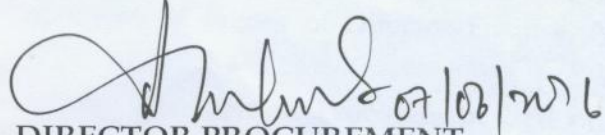
Dated: *7-6-*2016.

M/s. Sindh Public Procurement Regulatory Authority
Barrack 8 Secretariat 4A
Court Road
Karachi
Tel: 92-21-99205369
Fax: 92-21-99206291

SUBJECT: NOTICE FOR INVITATION TENDER.

Enclosed please find herewith the Tender Notice with the following documents for uploading on the SPPRA web-site as per policy of Government of Sindh.

- Bidding Documents along with Soft copy
- Specimen of Work Order.
- Procurement Plan (Revision-1)
- Notification of Procurement Committee
- Notification of Compliant Redressal Committee


DIRECTOR PROCUREMENT
NED UNIVERSITY OF ENGG. & TECH.

Copy to:

1. Director Finance .
2. Director IT.

N.E.D UNIVERSITY OF ENGINEERING & TECHNOLOGY
PROCUREMENT CELL
 Tele # 99261261-68, Fax # 99261255, E-mail: ddf@neduet.edu.pk

No. PC/P-II/6207/24152

Dated: 7-6-2016.

TENDER NOTICE


Sealed Tenders are invited from well-reputed firms, sole distributors, dealers registered with Sales Tax and Income Tax Departments for supply of store as detailed below.

Sr. No	Tender No.	Detail of Tender	Quantity Required	Tender Fee	Starting Date/Time of Issuance	Last Date/Time of Issuance	Last Date/Time of Submission	Date/Time of Opening
01	Projector/6292 /2015-16	Supply of Desktop Projector.	02 Nos.	Rs.300/-	10-06-2016 08:30 Hrs to 01:00 pm.	28-06-2016 8:30 to 1:00 Hrs.	29-06-2016 10.00Hrs.	29-06-2016 10.30 am
02	Inverter AC/ 6293/2015-16	Supply of Air Conditioner.	09 Nos.	Rs.300/-	10-06-2016 08:30 Hrs to 01:00 pm.	28-06-2016 8:30 to 1:00 Hrs.	29-06-2016 10.00Hrs.	29-06-2016 10.30 am
03.	PPC Machine/ 6294/2015-16	Supply of Digital Plain Paper Copier.	01 No.	Rs.300/-	10-06-2016 08:30 Hrs to 01:00 pm.	29-06-2016 8:30 to 1:00 Hrs.	30-06-2016 10.00Hrs.	30-06-2016 10.30 am
04.	DJI Phantom/6296 /2015-2016	Supply od DJI Phantom 4 with one Extra Battery	01 No.	Rs.300/-	10-06-2016 08:30 Hrs to 01:00 pm.	29-06-2016 8:30 to 1:00 Hrs.	30-06-2016 10.00Hrs.	30-06-2016 10.30 am

TERMS & CONDITION:

01. Procurement method is to be applied single stage one envelope. The tenderer shall also provide the turnover amount in Rs. for atleast three year and 02 years relevant experience.
02. Price valid for 60 days must be quoted on F.O.R. basis for Karachi inclusive of all taxes, duties and other charges along-with 2.5% earnest money in the shape of Pay Order in favour of Director Finance, NED University of Engineering & Technology.
03. Sealed tenders must be delivered / dropped in the Tender Box available at Procurement Cell of the University on or before prescribed date and time which will be opened publicly on same date in the presence of bidder or their representatives who wish to be present.

4. The Tender documents can be obtained from the office of Assistant Director Procurement-II from 10-06-2016 between 08:30 a.m. to 01:00 p.m. on working days through written request on letter head by making payment of the Tender Fee in the shape of Pay Order in favour of Director Finance, NED University of Engineering & Technology. In case of any disturbance the bid shall be submitted and opened as per given schedule on the next working day.
05. Any quotation not conforming to specifications and terms and conditions shall be rejected, however on request grounds for rejection of bid can be communicated.
06. The Procuring Agency may reject any or all bids or postpone date as relevant provision of SPP Rule 2010, divide Business amongst more than one bidder.
07. Tender document can be downloaded from SPPRA website www.pprasindh.gov.pk.


07/16/2016
DIRECTOR PROCUREMENT
NED UNIVERSITY OF ENGG. & TECH.



F/QSP 10/04/00

PURCHASE SECTION
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI.
BY REGISTERED A.D./COURIER SERVICE.

CONTRACT SCHEDULE

1. Contract No:
2. Name & Address of Contractor:
3. Contractor's Tender No. & Date:
4. Indenter's Name & Address:
5. Indenter's Indent No & Date:
6. Particulars of stores:

Dated: _____ 20__

As below.

Item No.	Description of Store	Acctg Unit	Price per A/U	Total Qty Reqd.	Total Value
01					
		
		

INSTRUCTIONS:

- Store must be delivered to Central Store in due period which will be issued by the Central Store to the Indenter.
- A copy of Delivery Challan must be delivered to Purchase Officer on same day after delivery of Store.
- Bill should be submitted Assistant Director Finance (Purchase) along with GST Invoice
- Inspection Certificate may be issued by Central Store within Prescribed period as mentioned in clause 15 of the Indent Form.

GRAND TOTAL (Value in Words)

7. Date of Delivery:
8. Place of Delivery: NED University Campus/Consignee.
9. Name & Address of Consignee:

10. Dispatch Instruction.

Stores should be delivered at firm's premises/free to the consignee at NED University of Engineering and Technology.

11. Inspecting Officer.

The consignee/ Indenting officer or his authorized representative.

At firms premises/ Consignee's end.

12. Place at which to be inspected.

i. 100% payment to be made on the proof of inspection and Consignee's receipt certificate during year 2015-2016.

ii. ___% Payment in advance along with contract/and balance after complete delivery and in proof of consignee's receipt during the year 2015 - 2016

iii. If the supply is not according to the specifications or unsatisfactory, the contract will be rejected and cancelled at the risk and cost of firm.

iv. If the firm fails to execute the contract/supply order as per condition action will be taken against them which may be their black listing and E.M.S.D. will be forfeited.

v. In Case of late delivery L.D. charges @ 2% per month will be imposed.

Part payment against part supply is/ not allowed.

NOTE

1. The firms may send the Inspection call with-in delivery period under intimation to the Assistant Director Finance Purchase in writing.

2. The Bill in duplicate along with Inspection certificates on form F/QSP 09/10/00 may be sent to the P.O for payment.

**Assistant Director Finance (Purchase)
For & on behalf of Vice Chancellor
NED University of Engg. Tech.**

The cost is debitable to Head of Account as mentioned in the Sanction order (office order). This issues with the sanction and approval of the Vice Chancellor/Director of Finance/ Indenting officer.

Copy to

1. Resident Auditor
2. Indenting Officer
3. Case File
4. Master File
5. Manager Central Store

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
ANNUAL PROCUREMENT PLAN FOR THE YEAR 2015-16 (Revision 1)

Sr. No	Description Procurement	Budget Allocated Rs. Million	Budgeted Head	Timing of Procurement				Remarks
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Purchase of Durable Goods	10.849	Transport Machinery & Equipment Furniture	-	-	V	-	Timing of procurement may vary subject to the requirement of departments.
2	Repair & Maintenance of Durable Goods	10.416	Maintenance of Transport Machinery & equipment Furniture & Fixture Admin./Acad. Building	V	V	V	V	"
3	Printing Stationery & Publications	14.874	Printing & Stationery Office Printing & Stationery Computer	V	V	V	V	"
4	Commodities & Services (POL)	13.420		V	V	V	V	"
5	Uniform And Liveries	0.700		V	V	V	V	"
6	Renewal of Software Licence all deptt.	3.500		V	V	V	V	"
7	Student Affairs	0.495	Purchase of Sports Material	V	-	-	-	"
8	Registrar Office	12.166	Entry Test Convocation Expense	-	V	-	-	"
9	Abul Kalam Library	7.920	News Paper Periodicals and Book Book Bank	V	V	V	V	"
10	Medical Department	0.440	Purchase of Medicine Chemicals	V	V	V	V	"
11	Internet Department	0.660	Linkage	V	V	V	V	"
12	ARC'S	9.720						"
		"	a. ARC Hardware	V	V	V	V	"
		"	b. ARC Plumbing	V	V	V	V	"
		"	c. ARC Painting	V	V	V	V	"
		"	d. ARC Horticulture items	V	V	V	V	"
		"	e. ARC Janitorial Items	V	V	V	V	"
		"	f. ARC Stationery	V	V	V	V	"
		"	g. ARC Paper	V	V	V	V	"
		"	h. ARC Electrical	V	V	V	V	"
13	Lab. Charges	2.385	For B.E	V	V	V	V	"
		0.789	For Masters	V	V	V	V	"
14	Publication / Advertisement	1.500		V	V	V	V	"
15	UDWP ACCOUNT							
(a)	Computers & Air Conditions	4.085	For Civil Engineering (Copmputer Lab)	-	V	V	V	"
(b)	Desktop Computers	0.900	For Earthquake Engineering	-	V	V	V	"
(c)	Computers	1.016	For Computer & Information System Eng	-	V	V	V	"
(d)	Laboratory Equipment	1.760	For Electrical Engineering	-	V	V	V	"
(e)	Laboratory Equipment	1.078	For Electronics Engineering	-	V	V	V	"
(a)	Health Insurance	30.000		-	V	-	-	"
(b)	Insurance of Vehicles	2.000		-	V	-	-	"



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

INVITATION TO TENDER

PRICE Rs. 300/- (NOT REFUNDABLE/ TRANSFERABLE)

From:
The Assistant Director Procurement –II
NED University of Engineering and
Technology, Karachi.

To:

M/s. _____

Name of Work: Supply of Desktop Projector

Invitation to Tender No. Projector/6292

Due on _____

Dear Sir/ Sirs,

1. You are hereby invited to submit your tender for the items as detailed in the schedule to this invitation. Your offer must be subject to the conditions laid down in the instructions (overleaf). Every tenderer quoting against this invitation to tender shall be deemed to have read and understood these conditions and details, specifications, etc. of items required.
2. The tenderer shall also sign the certificate given to the effect that the items shall be supplied exactly in accordance with requirements specified in the schedule. If there is any deviation, it should be clearly stated by tenderer; otherwise it would be presumed that the offer is strictly in accordance with the requirements of the Tendered Specifications/ Notice.
3. Items required for delivery as stated in the schedule. If, however, it is not possible to deliver by the specified date, tenderer shall give guaranteed date by which he can deliver the items.
4. Failure to submit the tender in the manner prescribed will render it liable to be ignored/discarded.
5. The Tenderer is at liberty to quote for full tendered items and shall supply at rates quoted in his quotation. Part items shall not be considered for award of work.

Yours faithfully,

Assistant Director Procurement-II
Phone: 99261261-68 Ext: 2471
Fax: 99261255

P.T.O.

SPECIAL INSTRUCTIONS

1. The items are required within three weeks. Tenderers may, however, give their **shortest guaranteed delivery period** by which the supply will be completed. In absence of such period, delivery period shall be treated as three weeks after tender acceptance.
2. The tenderers shall quote their firm & final prices, in local currency, on **NED University Campus basis** for the items strictly according to indicating also where items will be offered for inspection particulars given in the invitation to tender.
3. Tenderers are required to specify the **country of origin of items offered, make of year, name of manufacturer, model no. and furnish detailed technical descriptive catalogue/literature along with their offer.**
4. Tenderers are required to deposit the **Earnest Money @ 2.50 %** of total bid amount in the form of pay order in favour of Director Finance, NED University.
5. **Performance Bond:** Performance Bond in shape of Pay Order / Demand Draft / Bank Guarantee equal to 5% cost of the order shall be furnished within 07 days of acceptance of Purchase order and shall remain in force for 06 months after completion of work. The validity of the Bond will be extended if required.
6. The offer shall remain open for 60 days from the date of opening of tender and the **rates should be inclusive of all taxes. SST must be quoted separately.** If the offer is with-drawn or amended during the validity period of the offer and or if acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the **earnest money** is liable to be forfeited and further action taken against the defaulter as per SPPRA rules.
7. The purchaser reserves the right to accept any tender or reject any or all tenders under relevant clause of SPPRA Rules 2010.
8. Bidders must provide the Non-Black List Certificate (confirming that bidder has never been black listed from any Government / Semi Government Organization) and must have paid and valid Professional Tax Certificate.
9. **Payment Terms:**
 - i) The firm should submit stamp duty as per Government Rules of order value before execution of work.
 - ii) If the supply is not according to the specifications or unsatisfactory, the Contract will be rejected and cancelled at the risk and cost of Firm.
 - iii) If the firm fails to execute the contract/supply order as per condition, action will be taken against them which may be their black listing and E.M. / S.D. will be forfeited.
 - iv) In case of late delivery @ 0.1% per day will be charged on bid amount deducted from the bill, but not more than 10% of contract value.
10. **Eligibility Criteria: (Single Stage One Envelope Procedure / Method)**
 - (a) **Tender and Bidding documents of this method shall contain the following Eligibility Criteria:**
 - (i) Relevant Experience
 - (ii) Turn-over of at least Three (03) Years
 - (iii) Registration with Income Tax, Sales Tax, SRB and Pakistan Engineering Council (where applicable).
 - (b) Each bid shall comprise One Single Envelope containing the financial proposal and required information mentioned at clause (a) above.

11. **Evaluation Criteria:** In comparing bids, the Purchaser will consider such factors as compliance with specifications, relative quality.
12. The tenderers shall enclose with their tender a certificate as under; failing which their tender is liable to be considered non-responsive.

CERTIFICATE

We guarantee to supply the stores in accordance with requirements specified in this invitation to tender.

Signature of Tenderer

Name and full Address

Office Stamp

Phone No.

Fax No.

E-mail Address:

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI**PURCHASE INFORMATION FORM**

PRICE RS. 300/- (NOT REFUNDABLE/ TRANSFERABLE)

Firm's Registration No.

Schedule to Invitation of Tender No. **Projector/6292**

Date of Receipt of Invitation to Tender by Supplier.....

Time for Receipt of Tender in University..... **29-6-2016** 10:00 A.M.Time for Opening of Tender..... **29-6-2016** **10:30** A.M.

Offer shall remain open for 60 days from the date of opening.

The tenderer shall quote on free delivery to Consignee at NED University of Engineering and Technology, Karachi including all Taxes.

Item No.	Description of item/specification	Actt. Unit	Total Qty Reqd.	Price in Pal Rupee
1	Desktop Projector Specifications is attached	Number	02	

GENERALIZED SPECIFICATIONS

P. 210

DISPLAY SYSTEM	
Display System	3 LCD system
Size of effective display area	0.63" (16 mm) x 3 BrightEra LCD Panel, Aspect ratio: 4:3
Number of pixels	2,359,296 (1024x768 x 3) pixels
PROJECTION LENS	
Focus	Manual
Zoom - Powered/Manual	Manual
Zoom - Ratio	Approx. x 1.3
Throw Ratio	1.37:1 to 1.80:1
LIGHT SOURCE	
Type	Ultra-high pressure mercury lamp
Wattage	210 W type
RECOMMENDED LAMP REPLACEMENT TIME	
Lamp mode: High	3000 H
Lamp mode: Standard	5000 H
Lamp mode: Low	10000 H
FILTER CLEANING / REPLACEMENT CYCLE	
Filter cleaning / replacement cycle (Max.)	1000 H (Cleaning)
SCREEN SIZE	
Screen size	30" to 300" (0.76 m to 7.62 m)(measured diagonally)
LIGHT OUTPUT	
Lamp mode: High	3200 lm
Lamp mode: Standard	2300 lm
Lamp mode: Low	2000 lm
COLOR LIGHT OUTPUT	
Lamp mode: High	3200 lm
Lamp mode: Standard	2300 lm
Lamp mode: Low	2000 lm
CONTRAST RATIO	
Contrast ratio (full white / full black)	3000:1
SPEAKER	
Speaker	1 W x 1 (monaural)
DISPLAYABLE SCANNING FREQUENCY	
Horizontal	19 kHz to 92 kHz
Vertical	48 Hz to 92 Hz
DISPLAY RESOLUTION	
Computer signal input	Maximum display resolution: UXGA 1600 x 1200
Video signal input	NTSC, PAL, SECAM, 480/60i, 576/50i, 480/60p, 576/50p, 720/60p, 720/50p, 1080/60i, 1080/50i The following items are available for digital signal (HDMI input) only; 1080/60P, 1080/50p
COLOR SYSTEM	
Color system	NTSC3.58, PAL, SECAM, NTSC4.43, PAL-M, PAL-N

KEYSTONE CORRECTION	
Vertical	+/- 30 degrees
OSD LANGUAGE	
OSD language	24-languages (English, Dutch, French, Italian, German, Spanish, Portuguese, Turkish, Polish, Russian, Swedish, Norwegian, Japanese, Simplified Chinese, Traditional Chinese, Korean, Thai, Vietnamese, Arabic, Farsi, Finnish, Indonesian, Hungarian, Greek)
INPUT OUTPUT (COMPUTER/VIDEO/CONTROL)	
INPUT A	RGB / Y PB PR input connector: Mini D-sub 15 pin female Audio input connector: Stereo mini jack (shared with VIDEO IN)
INPUT B	HDMI input connector: HDMI 19-pin, HDCP support
VIDEO IN	Video input connector: Pin jack Audio input connector: Shared with INPUT A
LAN	RJ-45, 10BASE-T/100BASE-TX
USB	Type-A
USB	Type-B
ACOUSTIC NOISE	
Lamp mode: Low	< 35 dB
OPERATING TEMPERATURE / OPERATING HUMIDITY	
Operating temperature / Operating humidity	0°C to 35°C (32°F to 95°F) / 20% to 80% (no condensation)
POWER CONSUMPTION	
AC 100 V to 120 V	Lamp mode: High: 298 W
AC 220 V to 240 V	Lamp mode: High: 286 W
HEAT DISSIPATION	
AC 100 V to 120 V	1014 BTU/h
AC 220 V to 240 V	973 BTU/h
POWER REQUIREMENTS	
Power requirements	AC 100 V to 240 V, 3.0 A to 1.2 A, 50 Hz / 60 Hz
ACCESSORIES	
AC Power Cord	
VGA Cable	
Projector Remote with Batteries	
Lens Cap	
Carrying Case	
WIRELESS LAN (OPTIONAL)	
Wireless LAN	Wireless LAN Module

AC 100 V to 120 V
 AC 220 V to 240 V
 AC 100 V to 120 V
 AC 220 V to 240 V



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

INVITATION TO TENDER

PRICE Rs. 300/- (NOT REFUNDABLE/ TRANSFERABLE)

From:
The Assistant Director Procurement -II
NED University of Engineering and
Technology, Karachi.

To:

M/s. _____

Name of Work: **Supply & Installation of Air Conditions**

Invitation to Tender No. Inverter AC/6293

Due on _____

Dear Sir/ Sirs,

1. You are hereby invited to submit your tender for the items as detailed in the schedule to this invitation. Your offer must be subject to the conditions laid down in the instructions (overleaf). Every tenderer quoting against this invitation to tender shall be deemed to have read and understood these conditions and details, specifications, etc. of items required.
2. The tenderer shall also sign the certificate given to the effect that the items shall be supplied exactly in accordance with requirements specified in the schedule. If there is any deviation, it should be clearly stated by tenderer; otherwise it would be presumed that the offer is strictly in accordance with the requirements of the Tendered Specifications/ Notice.
3. Items required for delivery as stated in the schedule. If, however, it is not possible to deliver by the specified date, tenderer shall give guaranteed date by which he can deliver the items.
4. Failure to submit the tender in the manner prescribed will render it liable to be ignored/discarded.
5. The Tenderer is at liberty to quote for full tendered items and shall supply at rates quoted in his quotation. Part items shall not be considered for award of work.

Yours faithfully,

Assistant Director Procurement-II
Phone: 99261261-68 Ext: 2471
Fax: 99261255

P.T.O.

SPECIAL INSTRUCTIONS

1. The items are required within three weeks. Tenderers may, however, give their **shortest guaranteed delivery period** by which the supply will be completed. In absence of such period, delivery period shall be treated as three weeks after tender acceptance.
2. The tenderers shall quote their firm & final prices, in local currency, on **NED University Campus** basis for the items strictly according to indicating also where items will be offered for inspection particulars given in the invitation to tender.
3. Tenderers are required to specify the **country of origin of items offered, make of year, name of manufacturer, model no. and furnish detailed technical descriptive catalogue/literature along with their offer.**
4. Tenderers are required to deposit the **Earnest Money @ 2.50 %** of total bid amount in the form of pay order in favour of Director Finance, NED University.
5. **Performance Bond:** Performance Bond in shape of Pay Order / Demand Draft / Bank Guarantee equal to 5% cost of the order shall be furnished within 07 days of acceptance of Purchase order and shall remain in force for 06 months after completion of work. The validity of the Bond will be extended if required.
6. The offer shall remain open for 60 days from the date of opening of tender and the **rates should be inclusive of all taxes. SST must be quoted separately.** If the offer is with-drawn or amended during the validity period of the offer and or if acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the **earnest money** is liable to be forfeited and further action taken against the defaulter as per SPPRA rules.
7. The purchaser reserves the right to accept any tender or reject any or all tenders under relevant clause of SPPRA Rules 2010.
8. Bidders must provide the Non-Black List Certificate (confirming that bidder has never been black listed from any Government / Semi Government Organization) and must have paid and valid Professional Tax Certificate.
9. **Payment Terms:**
 - i) The firm should submit stamp duty as per Government Rules of order value before execution of work.
 - ii) If the supply is not according to the specifications or unsatisfactory, the Contract will be rejected and cancelled at the risk and cost of Firm.
 - iii) If the firm fails to execute the contract/supply order as per condition, action will be taken against them which may be their black listing and E.M. / S.D. will be forfeited.
 - iv) In case of late delivery @ 0.1% per day will be charged on bid amount deducted from the bill, but not more than 10% of contract value.
10. **Eligibility Criteria: (Single Stage One Envelope Procedure / Method)**
 - (a) **Tender and Bidding documents of this method shall contain the following Eligibility Criteria:**
 - (i) Relevant Experience
 - (ii) Turn-over of at least Three (03) Years
 - (iii) Registration with Income Tax, Sales Tax, SRB and Pakistan Engineering Council (where applicable).
 - (b) **Each bid shall comprise One Single Envelope containing the financial proposal and required information mentioned at clause (a) above.**

11. **Evaluation Criteria:** In comparing bids, the Purchaser will consider such factors as compliance with specifications, relative quality.
12. The tenderers shall enclose with their tender a certificate as under; failing which their tender is liable to be considered non-responsive.

CERTIFICATE

We guarantee to supply the stores in accordance with requirements specified in this invitation to tender.

Signature of Tenderer

Name and full Address

Office Stamp

Phone No.

Fax No.

E-mail Address:

P.T.O.

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI**PURCHASE INFORMATION FORM**

PRICE RS. 300/- (NOT REFUNDABLE/ TRANSFERABLE)

Firm's Registration No.

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Date of Receipt of Invitation to Tender by Supplier.....

Time for Receipt of Tender in University..... **29-6-2016** **10:00 AM**Time for Opening of Tender..... **29-6-2016** **10:30 AM**

Offer shall remain open for 60 days from the date of opening.

The tenderer shall quote on free delivery to Consignee at NED University of Engineering and Technology, Karachi including all Taxes.

Item No.	Description of item/specification	Actt. Unit	Total Qty Reqd.	Price in Pa Rupee
1	Air Conditioner, Split type A/C unit heaving loading capacity 18,000 Btus/Hr, (1.5 Ton). Single phase complete with heat exchanger, safety devices, compressor (Reciprocating / rotary) with high static pressure, wall/roof mounted. With all controls. Haier / kenwood (E-Sense) Gree Brand Or Equivalent. Complete with installation kit including copper tubing with insulation & taping internal wiring etc.	Nos.	09	



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

INVITATION TO TENDER

PRICE Rs. 300/- (NOT REFUNDABLE/ TRANSFERABLE)

From:
The Assistant Director Procurement –II
NED University of Engineering and
Technology, Karachi.

To:

M/s. _____

Name of Work: Supply of DJI Phantom

Invitation to Tender No. DJI Phantom/6296

Due on 30-06-2016

Dear Sir/ Sirs,

1. You are hereby invited to submit your tender for the items as detailed in the schedule to this invitation. Your offer must be subject to the conditions laid down in the instructions (overleaf). Every tenderer quoting against this invitation to tender shall be deemed to have read and understood these conditions and details, specifications, etc. of items required.
2. The tenderer shall also sign the certificate given to the effect that the items shall be supplied exactly in accordance with requirements specified in the schedule. If there is any deviation, it should be clearly stated by tenderer; otherwise it would be presumed that the offer is strictly in accordance with the requirements of the Tendered Specifications/ Notice.
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5. The Tenderer is at liberty to quote for full tendered items and shall supply at rates quoted in his quotation. Part items shall not be considered for award of work.

Yours faithfully,

Assistant Director Procurement-II
Phone: 99261261-68 Ext: 2471
Fax: 99261255

P.T.O.

SPECIAL INSTRUCTIONS

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3. Tenderers are required to specify the **country of origin of items offered, make of year, name of manufacturer, model no. and furnish detailed technical descriptive catalogue/literature along with their offer.**
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 ii) If the supply is not according to the specifications or unsatisfactory, the Contract will be rejected and cancelled at the risk and cost of Firm.
 iii) If the firm fails to execute the contract/supply order as per condition, action will be taken against them which may be their black listing and E.M. / S.D. will be forfeited.
 iv) In case of late delivery @ 0.1% per day will be charged on bid amount deducted from the bill, but not more than 10% of contract value.
10. **Eligibility Criteria: (Single Stage One Envelope Procedure / Method)**
 - (a) **Tender and Bidding documents of this method shall contain the following Eligibility Criteria:**
 - (i) Relevant Experience
 - (ii) Turn-over of at least Three (03) Years
 - (iii) Registration with Income Tax, Sales Tax, SRB and Pakistan Engineering Council (where applicable).
 - (b) Each bid shall comprise One Single Envelope containing the financial proposal and required information mentioned at clause (a) above.

11. **Evaluation Criteria:** In comparing bids, the Purchaser will consider such factors as compliance with specifications, relative quality.
12. The tenderers shall enclose with their tender a certificate as under; failing which their tender is liable to be considered non-responsive.

CERTIFICATE

We guarantee to supply the stores in accordance with requirements specified in this invitation to tender.

Signature of Tenderer

Name and full Address

Office Stamp

Phone No.

Fax No.

E-mail Address:

P.T.C


NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI
PURCHASE INFORMATION FORM

PRICE RS. 300/- (NOT REFUNDABLE/ TRANSFERABLE)

Firm's Registration No.

Schedule to Invitation of Tender No. DJI Phantom/6296

Date of Receipt of Invitation to Tender by Supplier _____

Time for Receipt of Tender in University 30-06-2016 10:00 AMTime for Opening of Tender 30-06-2016 10:30 AM

Offer shall remain open for 60 days from the date of opening.

The tenderer shall quote on free delivery to Consignee at NED University of Engineering and Technology, Karachi including all Taxes.

Item No.	Description of item/specification	Actt. Unit	Total Qty Reqd.	Price in Pa Rupee
1	DJI Phantom 4 with one Extra Battery Included in box, Aircraft body, Remote controller, Integrated Camera, Propeller pairs, Intelligent flight battery, Battery charges, Power cables, Gimbal clamp, USB OTG Cable, Micro USB Cable, Micro SD Card 16 GB, Carrying Case, Or equivalent	Number	01	

TERMS AND CONDITIONS



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

INVITATION TO TENDER

PRICE Rs. 300/- (NOT REFUNDABLE/ TRANSFERABLE)

From:
The Assistant Director Procurement –II
NED University of Engineering and
Technology, Karachi.

To:

M/s. _____

_____**Name of Work: Supply of Digital Photocopier Machine****Invitation to Tender No.** PPC Machine/6294**Due on** 30-06-2016

Dear Sir/ Sirs,

1. You are hereby invited to submit your tender for the items as detailed in the schedule to this invitation. Your offer must be subject to the conditions laid down in the instructions (overleaf). Every tenderer quoting against this invitation to tender shall be deemed to have read and understood these conditions and details, specifications, etc. of items required.
2. The tenderer shall also sign the certificate given to the effect that the items shall be supplied exactly in accordance with requirements specified in the schedule. If there is any deviation, it should be clearly stated by tenderer; otherwise it would be presumed that the offer is strictly in accordance with the requirements of the Tendered Specifications/ Notice.
3. Items required for delivery as stated in the schedule. If, however, it is not possible to deliver by the specified date, tenderer shall give guaranteed date by which he can deliver the items.
4. Failure to submit the tender in the manner prescribed will render it liable to be ignored/discarded.
5. The Tenderer is at liberty to quote for full tendered items and shall supply at rates quoted in his quotation. Part items shall not be considered for award of work.

Yours faithfully,

Assistant Director Procurement-II
Phone: 99261261-68 Ext: 2471
Fax: 99261255

P.T.O.

SPECIAL INSTRUCTIONS

1. The items are required within three weeks. Tenderers may, however, give their **shortest guaranteed delivery period** by which the supply will be completed. In absence of such period, delivery period shall be treated as three weeks after tender acceptance.
2. The tenderers shall quote their firm & final prices, in local currency, on **NED University Campus basis** for the items strictly according to indicating also where items will be offered for inspection particulars given in the invitation to tender.
3. Tenderers are required to specify the **country of origin of items offered, make of year, name of manufacturer, model no. and furnish detailed technical descriptive catalogue/literature along with their offer.**
4. Tenderers are required to deposit the **Earnest Money @ 2.50 %** of total bid amount in the form of pay order in favour of Director Finance, NED University.
5. **Performance Bond:** Performance Bond in shape of Pay Order / Demand Draft / Bank Guarantee equal to 5% cost of the order shall be furnished within 07 days of acceptance of Purchase order and shall remain in force for 06 months after completion of work. The validity of the Bond will be extended if required.
6. The offer shall remain open for 60 days from the date of opening of tender and the **rates should be inclusive of all taxes. SST must be quoted separately.** If the offer is with-drawn or amended during the validity period of the offer and or if acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the **earnest money** is liable to be forfeited and further action taken against the defaulter as per SPPRA rules.
7. The purchaser reserves the right to accept any tender or reject any or all tenders under relevant clause of SPPRA Rules 2010.
8. Bidders must provide the Non-Black List Certificate (confirming that bidder has never been black listed from any Government / Semi Government Organization) and must have paid and valid Professional Tax Certificate.
9. **Payment Terms:** i) The firm should submit stamp duty as per Government Rules of order value before execution of work.
ii) If the supply is not according to the specifications or unsatisfactory, the Contract will be rejected and cancelled at the risk and cost of Firm.
iii) If the firm fails to execute the contract/supply order as per condition, action will be taken against them which may be their black listing and E.M. / S.D. will be forfeited.
iv) In case of late delivery @ 0.1% per day will be charged on bid amount deducted from the bill, but not more than 10% of contract value.
10. **Eligibility Criteria: (Single Stage One Envelope Procedure / Method)**
 - (a) **Tender and Bidding documents of this method shall contain the following Eligibility Criteria:**
 - (i) Relevant Experience
 - (ii) Turn-over of at least Three (03) Years
 - (iii) Registration with Income Tax, Sales Tax, SRB and Pakistan Engineering Council (where applicable).
 - (b) **Each bid shall comprise One Single Envelope containing the financial proposal and required information mentioned at clause (a) above.**

11. **Evaluation Criteria:** In comparing bids, the Purchaser will consider such factors as compliance with specifications, relative quality.
12. The tenderers shall enclose with their tender a certificate as under; failing which their tender is liable to be considered non-responsive.

CERTIFICATE

We guarantee to supply the stores in accordance with requirements specified in this invitation to tender.

Signature of Tenderer

Name and full Address

Office Stamp

Phone No.

Fax No.

E-mail Address:



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI

PURCHASE INFORMATION FORM

PRICE RS. 300/- (NOT REFUNDABLE/ TRANSFERABLE)

Firm's Registration No.

Schedule to Invitation of Tender No. PPC Machine/6294

Date of Receipt of Invitation to Tender by Supplier.....

Time for Receipt of Tender in University..... 30-06 -2016 10:00 A.M

Time for Opening of Tender..... 30-06 -2016 10:30 A.M

Offer shall remain open for 60 days from the date of opening.

The tenderer shall quote on free delivery to Consignee at NED University of Engineering and Technology, Karachi including all Taxes.

Item No.	Description of item/specification	Actt. Unit	Total Qty Reqd.	Price in Pak. Rupee
1	<p>Digital Plain Paper Copier. Type: Desktop (4 in 1) Engine Speed: 20 to 25 CPM Paper Size: Max - A3, Min - A5 Zoom Range: 25%-200% Electronic Sorter: Built-in Paper Capacity: 250 sheet (2x250 sheet & 50 sheet by pass) Warm up Time: 7.5 seconds Memory: 64 MB minimum & extendible Scanner: Built-in Printer: Built -in Network Print Card: Built - in Fax Card: Built - in Resolution: 600 x600dpi Continuous Copy: 1 - 999 Interface: USB port & Ethernet connection Built - in A.C Supply (Main): 200 to 240 Volts / 50HZ.05%±. One year comprehensive warranty on site for all parts, including drum, cleaning blade, developer, toner. Or equivalent For Rate Only Drum Toner Developer Cleaning Blade</p>	No	01	
		No. Bottle No No		