



“SAY NO TO CORRUPTION”

No. SO/KAD/4-39/2016 /215
GOVERNMENT OF SINDH
KATCHI ABADIES DEPARTMENT
J-193, PECHS, Block-II Nursery, Karachi
Phone/Fax: 021-34302723
Karachi dated the 26th May 2016

**NOTICE INVITATION TENDER
FOR
OFFICE SPACE REQUIRED IN KARACHI**

Katchi Abadies Department, Government of Sindh, invites sealed bid(s) under SPPRA Rules 2010 from interested owners / their representatives, having requisite premises, for acquiring accommodation on rental basis for the establishment of offices of the Katchi Abadies Department (Secretariat & Directorate).

2. The basic requirements for the premises are as follows:

FEATURES	REQUIREMENTS
Preferred Location	P.E.C.H.S, Muhammad Ali Housing Society, Sindhi Muslim Housing Society, Bahadurabad, Sharfabad, Shaheed-e-Millat Road, Karsaz Road and Kashmir Road.
Area / Space	The required premises / bungalow may be on a plot of minimum 600 to 1000 sq. yards in good condition.
Parking Space	5 to 6 Cars
Necessities & Conditions	i. The premises must be vacant and free from all encumbrances, claims and disputes. ii. The documentary evidence of ownership, copy of approved layout plan as well as the copies of duly paid utility bills / taxes including electricity, telephone, water & sewerage, Sui Gas etc should be made available. iii. The premises must be neat & clean and freshly whitewashed. iv. The rate / rent offered should be inclusive of all taxes levied by F.B.R & S.R.B.

3. The tender documents containing evaluation criteria and other relevant details may be collected, free of cost, from the office of Secretary Katchi Abadies Department, J-193, P.E.C.H.S, Block-II, Karachi, during office hours, up to **10th June, 2016**. The last date for submission of bids is **13th June, 2016 up to 03:00 p.m.** The bids shall be opened **on the same**

day at 04:00 p.m in the presence of bidders who wish to attend. The willing bidder can also download the bidding documents from the SPPRA website and submit the same.

4. In case of any unavoidable circumstances on the date or time of the tender opening or in case of Government declares the day a holiday the tender shall be submitted and opened on the next working day at the same time and venue.

5. In case of any reason if the tenders are not responded on the above date, the **next date** for submission of offers will be **28-06-2016 at 03:00 pm** and will be opened on the **same day at 04.00 pm**

6. Enclosing a refundable Pay Order **amounting 1%** of the total sum of one year's rent demanded for the premises offered, as Bid Security, in the name of "**Katchi Abadies Department**" with the tender documents is mandatory. No tender will be accepted without Bid Security and all such tenders will be rejected on the spot.

8. The Competent Authority reserves the right to reject any or all proposals at any time subject to provisions as given in SPPRA Rules, 2010.


26/5/2016
ARBAB ALI CHACHAR
SECTION OFFICER - II



GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
Tender Document for Acquiring of Office Accommodation on Rent Basis

No. SOA/SKA&SDD/4-39/2016

Copy No. _____

NOTICE INVITATION TENDER
FOR
OFFICE SPACE REQUIRED IN KARACHI

1

KATCHI ABADIS DEPARTMENT
GOVERNMENT OF SINDH
J-193, PECHS, BLOCK-2 NURSERY, KARACHI.
PHONE / FAX # 021-34302723



GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
Tender Document for Acquiring of Office Accommodation on Rent Basis

TENDER NO. SOA/SKA&SDD/4-39/2016, DATED 26th MAY 2016

TENDER DOCUMENT ISSUANCE PROFORMA

NAME OF TENDER:	ACQUIRING OF OFFICE ACCOMMODATION IN KARACHI.
OFFICIAL ADDRESS:	OFFICE OF THE SECRETARY TO GOVT. OF SINDH, KATCHI ABADIS DEPARTMENT, J-193, PECHS, BLOCK-02, NURSERY, KARACHI.
DATE OF TENDER ISSUE/CLOSURE:	26th MAY, 2016 TO 10th JUNE, 2016
TENDER SUBMISSION FIRST DATE AND TIME:	13th JUNE, 2016 AT 1500 HOURS
TENDER OPENING FIRST DATE AND TIME:	13th JUNE, 2016 AT 1600 HOURS
TENDER SUBMISSION SECOND DATE AND TIME:	28th JUNE 2016 AT 1500 HOURS
TENDER OPENING SECOND DATE AND TIME:	28th JUNE 2016 AT 1600 HOURS
BIDDING PROCESS:	SINGLE STAGE – ONE ENVELOP
BID VALIDITY:	90 WORKING DAYS FROM THE DATE OF SUBMISSION OF TENDER
DATE OF AVAILABILITY OF PREMISES:	MUST BE MADE AVAILABLE WITHIN ONE MONTH OF PUBLICATOIN OF THIS N.I.T.
BID SECURITY:	1% OF THE TOTAL SUM OF ONE YEAR RENT DEMANDED
COST OF BIDDING DOCUMENTS:	FREE OF COST (can be downloaded from website of SPPRA)



GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
Tender Document for Acquiring of Office Accommodation on Rent Basis

No. SOA/SKA&SDD/4-39/2016
Karachi dated the 26th May 2016

NOTICE INVITATION TENDER
FOR
OFFICE SPACE REQUIRED IN KARACHI

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**GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT**

Tender Document for Acquiring of Office Accommodation on Rent Basis

4. In case of any unavoidable circumstances on the date or time of the tender opening or in case of Government declares the day a holiday the tender shall be submitted and opened on the next working day at the same time and venue.
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8. The Competent Authority reserves the right to reject any or all proposals at any time subject to provisions as given in SPPRA Rules, 2010.


**ARBAB ALI CHACHAR
SECTION OFFICER - II**



GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
Tender Document for Acquiring of Office Accommodation on Rent Basis

2. INSTRUCTIONS TO BIDDERS (ITB)

2.1 CORRESPONDENCE ADDRESS

The contact number and the correspondence address for submitting the proposals are as follow:

Office of the Secretary
Katchi Abadis Department
J-193, PECHS, Block-2, Nursery, Karachi
PHONE / FAX: 021-34302723

2.2 ELIGIBLE BIDDERS

All the bidders duly incorporated and based in Pakistan governed by rules, laws and statutes of Government of Pakistan and Government of Sindh shall be eligible. [SPPRA Rule 29]

2.3 PREPARATION OF BIDS

2.3.1 BIDDING PROCESS

This is the Single Stage – One Envelope Procedure; the bid shall comprise a single package containing **ELIGIBILITY CRITERIA** (duly filled in all respect) and **FINANCIAL PROPOSAL**. [SPPRA Rule 46 (1-a & b)]

2.3.2 COST OF BIDDING

The bidder shall bear all costs associated with the preparation and submission of its bid and Katchi Abadis Department will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.3.3 LANGUAGE OF BID

The bid prepared by the bidders as well as all correspondence and documents exchanged by the bidder and Katchi Abadis Department must be written in English. [SPPRA Rule 6 (1)].

2.3.5 FINANCIAL PROPOSAL

The Financial Proposal shall be prepared using the standard form attached, duly signed by the bidder or authorized representative. Standard Forms for Financial Proposal are available in Section [4].

2.3.6 BID CURRENCIES

All prices quoted must be in Pak Rupees.



GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
Tender Document for Acquiring of Office Accommodation on Rent Basis

2.3.7 BID SECURITY

The Katchi Abadis Department shall require the bidders to furnish the Earnest Money of 1% of one year rent demanded of the premises, in shape of Pay Order or Irrevocable Bank guarantee acceptable to the Katchi Abadis Department, which shall remain valid for a period of twenty eight (28) days beyond the validity period for bids, in order to provide the Katchi Abadis Department reasonable time to act, if the security is to be called. [SPPRA Rule 37(1)]

Bid Security should be attached with the bidding document.

Any Bid not accompanied by an acceptable Bid Security shall be rejected by the Katchi Abadis Department as non – responsive.

Bid security shall be released to the unsuccessfully bidders once the contract will be signed with the successful bidder or the validity period has expired. [SPPRA Rule 37(2)]

The bid security shall be forfeited:

- If a bidder withdraws its bid during the period of its validity specified by the Bidder on the Bid Form; or
- In the case of a successful Bidder, if the Bidder fails to:
 - Sign the contract in accordance with ITB Section [2.6.4]; or
 - Does not abide by the terms of Contract Agreement.

2.3.8 BID VALIDITY

Bids shall remain valid for a period of ninety (90) days after the date of bid opening prescribed by Katchi Abadis Department; [SPPRA Rules 38 (1)]

2.4 SUBMISSION OF BIDS

2.4.1 SEALING AND MARKING OF BIDS

This is the Single Stage – One Envelope Procedure; the bid shall comprise a single package containing **ELIGIBILITY CRITERIA** (duly filled in all respect) and **FINANCIAL PROPOSAL**. [SPPRA Rule 46 (1-a & b)]

2.4.2 CLARIFICATION OF BIDDING DOCUMENTS

An interested bidder, who has obtained bidding document, may request for clarification of contents of the bidding document in writing, and Katchi Abadis Department shall respond to such queries in writing within three calendar days provided they are received at least five (5) calendar days prior to the date of opening of bid [SPPRA Rule 23 (1)].

It should be noted that any clarification to any query by a bidder shall also be communicated to all parties, who have obtained bidding documents.



GOVERNMENT OF SINDH KATCHI ABADIS DEPARTMENT

Tender Document for Acquiring of Office Accommodation on Rent Basis

2.4.3 WITHDRAWAL OF BIDS

The Bidder may withdraw their bids after it has been submitted by sending a written Withdrawal Notice, duly signed by the Bidder and / or by an authorized representative, and shall include a copy of the authorization. Provided that, written notice of Withdrawal, shall be received by Katchi Abadis Department prior to the opening of bids.

No bid shall be withdrawn in the interval between the opening of Bids and the expiration of the period of Bid validity specified in ITB section [2.4.8].

2.4.4 CANCELLATION OF BIDDING PROCESS

1. Katchi Abadis Department may cancel the bidding process at any time prior to the acceptance of a bid or proposal; [SPPRA Rule 25 (1)]
2. Katchi Abadis Department shall incur no liability towards the bidders, solely by virtue of its invoking sub-rule (2.5.7 - 1); [SPPRA Rule 25 (2)]
3. Intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation; [SPPRA Rule 25 (3)]
4. Katchi Abadis Department shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds, [SPPRA Rule 25 (4)]

2.5 OPENING AND EVALUATION OF BIDS

2.5.1 OPENING OF BIDS BY KATCHI ABADIS DEPARTMENT

The opening of bids shall be as per the procedure set down in Section 2.3.1 dealing with Bidding Process

2.5.2 CLARIFICATION OF BIDS

No Bidder shall be allowed to after or modify his bids after the expiry of deadline for the receipt of the bids unless, Katchi Abadis Department may, at its discretion, ask a Bidder for a clarification of bid for evaluation proposes. The request for clarification and the response shall be in writing and no change in the prices or substance of bid shall be sought, offered or permitted, [SPPRA Rule 43]

2.5.3 ELIGIBILITY CRITERIA

All bids shall be evaluated as per the criteria given in para 2.5.4.



GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
Tender Document for Acquiring of Office Accommodation on Rent Basis

2.5.4 ELIGIBILITY CRITERIA Katchi Abadis Department shall evaluate the offers using the following eligibility criteria.

S. No	Requisite	Max Marks	Marks Obtained as per Documentary Evidence	Marks Obtained After Due Visit by the Premises Committee	Marking Criteria	Documents/ Information to be enclosed
1	Location	40			Preferably located in the vicinity of PECHS, Muhammad Ali Housing Society, Sindhi Muslim Housing Society, Bahadurabad, Sharfabad, Shaheed-e-Millat Road, Karsaz Road and Kashmir Road ect.	Site Plan
		20			Away/stride the main location	
2	Approach to the Building	20			Easy approach	Evidence
		10			Crowded area	
3	Area	20			600 sq.yd to 1000 sq. yd.	Title document of the property
		10			Above 400 sq.yd.	
		0			Below 400 sq.yd.	
6	Parking Space (Dedicated to the)	20			With Parking	Number
		0			Without Parking	
	Total Marks	100			Qualified/ Disqualified	

Note

1. Acquiring of 70% marks (on the information given by the bidder) will make a bidder qualify for visit of the property by the Sub-Committee constituted by the Procurement Committee of the Katchi Abadis Department.
2. Post qualification process will be adopted on least cost method.
3. Subsequently the property will be visited by the Procurement Committee for physical verification of the information given by the bidder. Location which acquires minimum of 70% marks after due inspection as per the criteria given above will be considered as "Qualified Premises / Bid"
4. Attachment of relevant in each of the above requisite is mandatory. In case of non-provision of evidence to any of the demand, no marks will be awarded.

2.5.5 DISCUSSIONS PRIOR TO EVALUATION

If required, prior to evaluation of the bid, Katchi Abadis Department may, within 6-7 days of receipt of the bid, call upon any of the Bidders to discuss or to ask for clarification about anything contained in the bidding document.



**GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT**

Tender Document for Acquiring of Office Accommodation on Rent Basis

2.6 AWARD OF CONTRACT

2.6.1 AWARD CRITERIA

Subject to ITB section [2.6.2] Katchi Abadis Department will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined is on ground verified by the Procurement Committee of the Katchi Abadis Department.

2.6.2 KATCHI ABADIS DEPARTMENT' S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

Katchi Abadis Department annul the bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to the bidder(s).

2.6.3 NOTIFICATION OF AWARD

Prior to the expiration of the period of bid validity, Katchi Abadis Department will notify the successful Bidder in writing by letter or by facsimile, to be confirmed in writing by letter, that his/her bid has been accepted.

The notification of award will constitute the formation of the Contract.

Katchi Abadis Department will promptly notify each unsuccessful Bidder and will discharge his/her bid security, pursuant to ITB section [2.4.7].

2.6.4 SIGNING OF CONTRACT

Within 5 days from the date of notification of the award the successful bidder shall furnish to Katchi Abadis Department particulars as may be asked by the Katchi Abadis Department.

The Contract shall be signed by the parties at Katchi Abadis Department Office, Karachi, within 15 Days of award of contract Copy of the agreement enclosed as **Annexure "A"** required to be signed by the lessor at this stage.

2.6.5 GENERAL CONDITIONS OF CONTRACT

For detailed General Conditions of Contract refer to Section [5.1] of this TD.

**2.6.6 SPECIAL CONDITIONS OF CONTRACT
(SAME AS GENERAL CONDITIONS OF THE CONTRACT)**

3. SCOPE OF WORK

Hiring of office by Katchi Abadis Department as per the locations given in the advertisement.



**GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT**

Tender Document for Acquiring of Office Accommodation on Rent Basis

4. FINANCIAL PROPOSAL

PRICE SCHEDULE

Name of the Bidder _____

Monthly Rent (Lump Sum) _____

NOTE

1. Owner will be liable to pay all municipal, government non-government and other rates, taxes, stamp duty (as applicable under Stamp act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the Demised Premises.
2. For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
3. Earnest money of 1% of one year rent demanded of the premises, in shape of pay order or irrecoverable Bank Guarantee acceptable to the Katchi Abadis Department is to be attached with Financial Proposal.

Signature & Stamp of the Bidder _____

Date _____



**GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT**

Tender Document for Acquiring of Office Accommodation on Rent Basis

5. CONTRACT (As will be executed if the bid qualifies) – Annexure-A

5.1 CONDITIONS OF CONTRACT. As per clause 5

5.1.2 LAW GOVERNING CONTRACT

The contract, its meaning and interpretation, and the relation between the Parties shall be governed by the laws of the Islamic Republic of Pakistan.

5.1.3 NOTICE

- Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing, Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the bidding document.
- A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the bidding document.

5.1.4 AUTHORIZED REPRESENTATIVE

Any action required or permitted to be taken, and nay document required or permitted to be executed under this Contract by the Katchi Abadis Department or the Supplier may be taken or executed by the officials

5.1.5 TAXES AND DUTIES

The Lessor shall pay such direct or indirect taxes, duties, fees and other impositions levied under the Applicable Law as specified in the bidding document, the amount of which is deemed to have been included in the Contract Price.

5.1.6 EFFECTIVENESS OF CONTRACT

This Contract shall come into effect on the date the Contract is signed by both Parties. The date the Contract comes into effect is defined as the Effective Date.

5.1.7 EXPIRATION OF CONTRACT

Unless terminated earlier pursuant to Lease agreement, this Contract shall expire at the end o such time period after the Effective Date as specified in the lease agreement.

5.1.8 MODIFICATIONS OR VARIATIONS

Any modification or variation of the terms and conditions of this contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.



**GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT**

Tender Document for Acquiring of Office Accommodation on Rent Basis

5.1.9 FORCE MAJEURE

The failure on the part of the parties to perform their obligation under the contract will be considered a default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

5.1.9.1 NO BREACH OF CONTRACT

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of on default under this Contract insofar as such inability arises from as event of Force Majeure provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon possible about the occurrence of such an event.

5.1.9.2 EXTENSION OF TIME

Any period within which a Party shall, pursuant to this Contract, complete any acton or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

5.1.10 TERMINATION OF CONTRACT BY LESSOR/LESSEE. As per clause 5

5.1.11 GOOD FAITH

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measure to ensure the realization of the objective of this Contract.

5.1.12 SETTLEMENT OF DISPUTES

5.1.12.1 AMICABLE SETTLEMENT

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or tis interpretation.

5.1.12.2 ARBITRATION

If the Katchi Abadis Department and the Supplier fail to amicably settle any dispute arising out of or in connection with the Contract within ten (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.



GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
Tender Document for Acquiring of Office Accommodation on Rent Basis

ANNEXURE-A

TENANCY AGREEMENT

This Tenancy Agreement is made at _____ on this _____ of _____, 2016

BETWEEN

Mr. _____ S/o _____, Muslim, adult,
Holding CNIC No. _____, resident of _____
_____ (OR though his Special Power of Attorney
Mr. / Ms. _____ S/o _____, hereinafter referred to as
Owner, which expression shall, wherever the context so requires or permits, include his/her successors,
done, executors, administrators and assigns of the ONWER.

AND

Government of Sindh, Katchi Abadis Department, through its Section Officer, Mr.
_____ S/o _____
Muslim, adult, holding CNIC No. _____
resident of _____, Karachi,
hereinafter referred to as the TENANT, which expression shall, wherever the context so required
or permits, include their successors, executors, administrators, and assigns of the TENANT.

WHEREAS the OWNER is the undisputed owner-in-possession of
_____ BUNGALOW/HOUSE CONSTRUCTED ON
PROPERTY NO: _____, KARACHI, MEASURING
_____ SQUARE YARDS, comprising such bedrooms, drawing room, dining room, lounges,
attached bathrooms, garden, servant quarters as per SITE PLANT ATTACHED.

AND WHEREAS, the TENANT has agreed to take the aforesaid premises on rent with effect from
_____, 2016 AT THE MONTHLY RENT OF Rs. _____ and both the above parties have
agreed on the following terms and conditions:

Contd...P/2



GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
Tender Document for Acquiring of Office Accommodation on Rent Basis

-: (2) :-

1. THAT the period of tenancy shall be initially for 3 (Three) Years effective from _____, 2016 and renewable on such terms and conditions as may be mutually agreed upon,
2. THAT the rent at the rate of Rs. _____ (Rupees _____) per month shall be payable by the tenant up to 10th of every month.
3. THAT the rent will be increased @ 10% per annum subject to the mutual agreement.
4. THAT the rent in advance shall not be paid beyond three months amount.
5. THAT either party shall serve THREE MONTH prior written notice to the other in case the said premises is being vacated or is required to be vacated, ON OR BEFORE expire of tenancy period of THREE YEARS.
6. THAT the premises shall be used for office or residential or both purpose, but the tenant shall not include into such activity that may be offensive to the legal right of easement to which the adjoining neighbors are entitle to.
7. THAT the tenant shall not make any structural alteration, modification, addition or damage including to the floor, walls, interior or exterior of said premises without prior permission of the landlord.
8. THAT no offensive material shall be stored in the said premises that are prohibited by law.
9. THAT adequate fire-fighting arrangements shall be made by the Tenant so that the fire, accidental or otherwise, may be extinguished.
10. THAT all income / sales and property taxes, rates, assessments, levied by the Government (Fed. / Prov.) or their agencies, shall be payable by the owner, If such bills are received by the Tenant, these shall be transmitted to the owner immediately.
11. THAT on receipt of the bills of electricity, water gas ect, the same shall be paid by the Tenant promptly and a copy shall be transmitted to the owner.
12. THAT the Tenant shall in no case let out or sub-let the premises collectively or individually to any other person or persons of handover the premises to any outside.
13. THAT the premises would be handed over to the Tenant with serviceable electricity, fixtures, in immaculate condition.

Contd...P/3



GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
Tender Document for Acquiring of Office Accommodation on Rent Basis

-: (3) :-

14. THAT the Tenant Shall keep the premises in its present order, and will not cause any damages to the rented premises.
15. THAT the Tenant shall allow the owner or his representative/agent to inspect the said premises during any reasonable time of the day with prior appointment with the Tenant.
16. THAT the Tenant is authorized to put cabins, partitions etc. of wood or synthetic material without causing any damages to the floors or the four walls of the premises.
17. THAT on the expiry of tenancy period, the Tenant shall handover to the Owner vacant possession of the rented premise in its original condition in which it was let out, except normal wear and tear.

IN WITNESS WHEREOF the Owner and the Tenant have set their respective hands on this day of _____, Two Thousand and Sixteen.

WITNESSESS:

1. _____

OWNER _____

Mr. _____

S/O. _____

CNIC NO: _____

2. _____

TENANT _____

GOVERNMENT OF SINDH,
KATCHI ABAIDS DEPARTMENT.

Through its SECTION OFFICER-II,

MR.

S/O. _____

CNIC NO: _____



"SAY NO TO CORRUPTION"

**GOVERNMENT OF SINDH
KATCHI ABADIS DEPARTMENT
J-193, P.E.C.H.S, Block-II, Karachi
Phone / Fax: 021-34302723**

NOTIFICATION

No. SO/KAD/4-39/2016/ : The Katchi Abadies Department is pleased to constitute a **"Complaint Redressal Committee"** under Rule 31 of SPP Rules 2010 (Amended 2013), compromising as under;

- | | |
|---|----------|
| 1. Secretary to Government of Sindh
Katchi Abadies Department | Chairman |
| 2. Representative of Accountant General Sindh
(not below the rank of BS-18) | Member |
| 3. Representative of Works & Services Department
(not below the rank of BS-18) | Member |

Terms of Reference:

- To address / redress the complaint(s) / grievances of the aggrieved bidders in line with the relevant provisions of Rule 31 of SPP Rules 2010 (Amended 2013).

**Dr. Muhammad Nawaz Shaikh
Secretary to Government of Sindh
Karachi dated the 23rd May 2016**

No. SO/KAD/4-39/2016/ 207

Copy is forwarded for information & necessary action to:


- ✓ ➤ The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
- The Secretary Works & Services Department, Government of Sindh, Karachi.
- The Accountant General Sindh, Karachi.
- All members of the Committee.
- The PS to Minister Katchi Abadies Department, Government of Sindh, Karachi.
- The PS to Secretary Katchi Abadies Department, Government of Sindh, Karachi.


**Arbab Ali Chachar
Section Officer – II**

ANNUAL PROCUREMENT PLAN
(Services)
KATCHI ABADIES DEPARTMENT
GOVERNMENT OF SINDH
For Financial Year 2015-16

(Rs. In million)

Sr. #	Description of Procurement	Quantity (where applicable)	Estimated Unit Cost (where applicable)	Estimated total cost	Funds allocated	Source of funds (ADP/ Non ADP)	Proposed procurement method	Timing of procurements				Remarks
								1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Hiring of Premises for Katchi Abadies Department (Secretariat & Directorate)	01	-	-	6.30	Non ADP	Single stage One Envelop					i. Present office on private bungalow is being vacated as per court decision. ii. For fresh hiring of the office, NOC has been issued by SGA&CD due to non availability of official premises


SECTION OFFICER - II
FOR SECRETARY TO GOVT. OF SINDH
KATCHI ABADIES DEPARTMENT



**GOVERNMENT OF SINDH
KATCHI ABADIS & SPATIAL
DEVELOPMENT DEPARTMENT**

J-193 PECHS, Block-2, Nursery
11th May 15

Karachi, dated the _____ 20____

NOTIFICATION

No. SOA/SKA&SDD/4-39/2012 A Committee under Rule 7 of SPPRA Rules 2010, in respect of hiring of a private Premises / Bungalow for office of Katchi Abadis & Spatial Development Department at Karachi is hereby constituted comprising as under:-

- | | |
|---|----------|
| 1. Additional Secretary
Sindh Katchi Abadis & Spatial
Development Department, Karachi. | Chairman |
| 2. Director
Sindh Katchi Abadis & Spatial
Development, Karachi. | Member |
| 3. Superintending Engineer
Works & Services Department,
Karachi OR
Representative not below
the rank of BS-18 | Member |
| 4. Deputy Secretary (Budget)
SGA&C Department | Member |
| 5. Representative of Finance Department
Not below the rank of BS-18 | Member |

Functions and Responsibilities of Procurement Committee.

1. Preparing bidding documents.
2. Carrying out technical as well as financial evaluation of the bids;
3. Preparing evaluation report as provided in Rule 45.
4. Making recommendations for the awards of contract to the competent authority; and
5. Perform any other function ancillary and incidental to the above.

(Dr. Muhammad Nawaz Shaikh)
Secretary to Govt. of Sindh

No. SOA/SKA&SDD/4-39/2012/40

Karachi dated the 11th May 2015

Copy is forwarded for information and necessary action to:

1. Accountant General, Sindh, Karachi.
2. Secretary Finance Department, Govt. of Sindh, Karachi.
3. Secretary (G.A), SGA&C Department, Govt. of Sindh, Karachi.
4. Secretary, Works & Services Department, Govt. of Sindh, Karachi.
5. Secretary Information Technology Department, Govt. of Sindh, Karachi.
6. Managing Director, SPPRA, Govt. of Sindh, Karachi.
7. P.S to Minister Katchi Abadis & Spatial Development Department, Govt. of Sindh.
8. Officers concerned.

o/c

(Muhammad Hanif)
Coordinator
for Secretary to Govt. of Sindh

Phone: 021-34302723
Fax : 021-34302723



**GOVERNMENT OF SINDH
KATCHI ABADIS & SPATIAL
DEVELOPMENT DEPARTMENT**

J-193 PECHS, Block-2, Nursery
11th May 15

NOTIFICATION : Karachi, dated the _____ 20__

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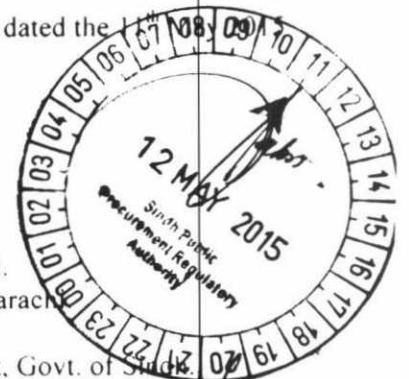
- | | |
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(Dr. Muhammad Nawaz Shaikh)
Secretary to Govt. of Sindh

Karachi dated the _____ 20__



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7. P.S to Minister Katchi Abadis & Spatial Development Department, Govt. of Sindh.
8. Officers concerned.

(Muhammad Hanif)
Coordinator
for Secretary to Govt. of Sindh



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