

## NOTICE INVITING BID/TENDER

The Head Master/ Chairman Procurement Committee Government Boys Higher / Secondary School Anjuman-e-Mohammadi G.B.S.S. Orangi, District West Karachi invites sealed bids / tenders for utilization of ONE TIME GRANT Budget 2015-16, as per single stage two envelope procurement process as under;

BID/TENDER NO.	PACKAGE DESCRIPTION	ESTIMATED COST IN MILLION	EARNEST MONEY/BID SECURITY	TIME FOR COMPLETION	QUANTITY	BID SUBMISSION AND TECHNICAL BID OPENING DATE & TIME	FINANCIAL BID OPENING DATE & TIME	BIDDING DOCUMENT VALUE
01/A09701	Purchase of F&F	0.2 million	2% of bid cost	02 Months	Mentioned in bidding documents	07-06-2016 Bid Submission 10:00am Bid Opening 11:00 a.m	07-06-2016 Bid Opening 12:00 noon	Rs. 1000/-
02/A09899	Others	0.302 million	2% of bid cost	02 Months	Mentioned in bidding documents	07-06-2016 Bid Submission 10:00am Bid Opening 11:00 a.m	07-06-2016 Bid Opening 12:00 noon	Rs. 1000/-

Bidding documents can be obtained on submission of a written application, upon payment of non-refundable fee of Rs. 1000/= [Rupees One Thousand Only] through bank draft / pay order drawn in favor of Head Teacher Government Boys Higher / Secondary School Anjuman-e-Muhammadi, District West Karachi, from the address given below from 9:00 am to 5:30 pm after the publication of Notice Inviting Tender till closing thereof.

The Bids must be accompanied by valid N.T.N Certificate, Sales Tax Registration and earnest money @ 2% (in-original) of total value of bid price (estimated amount) in form of Pay Order/Bank Draft from any Schedule Bank in favor of Head Teacher Government Boys Higher / Secondary School Anjuman-e-Muhammadi, District West Karachi, Bids will be rejected if following conditions are not met.

- (i) Conditional and telegraphic bids/tenders.
- (ii) Bids not accompanied with bid security of required amount and form.
- (iii) Bids received after the specified date and time.
- (iv) Bids of black listed firms.


Bid should be submitted at the Office of the Head Teacher Government Boys Higher / Secondary School Anjuman-e-Muhammadi, District West Karachi, at the address mentioned below, on or before the last date and time of bid submission. Received bids shall be opened in the office of the undersigned in presence of committee members, contractors or their authorized representatives at the same address on the bid opening date and time as mentioned above.

In case of holiday and unforeseen circumstances on the opening date the bids shall be submitted and opened on the next working day.

All applicable Government Taxes shall apply.

**Note:** The undersigned reserves the right to accept or reject any tender or to enhance the quantity subject to the relevant provisions of SPPRA Rules 2010 amended 2013, amended. No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender Notice and tender documents can also be downloaded from the websites on SPPRA ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)) and amount of tender fee be attached with bid at the time of submission of bid in form of call deposit/Payee's order/ Demand Draft All applicable Government Taxes shall apply.

Address:  
Head Teacher, Government Boys Higher /  
Secondary School  
Anjuman-e-Muhammadi  
District West Karachi  
Phone:

  
**Head Teacher / Chairman Procurement  
Committee**  
Government Boys Secondary School

District West Karachi

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EDUCATION AND LITERACY  
DEPARTMENT SINDH  
REFORM SUPPORT UNIT

School GBSS ANGUMAN MUHAMMADI  
Semis code 400040147  
Principal/Head Teacher JAMIL UDDIN  
Address ORANGI-11  
Taluka ORANGI TOWN  
District DISTRICT WEST  
Drawing and CHAMAN LAL  
Dated Needed 2015-16  
KC 6408

Object Code : 5 A09701 - REPAIR OF OFFICE BUILDING /A 13301)

S.No	Accounts Code	Description and Specification	Quantity	Rate	Amount	Available Budget
		REPAIR OF OFFICE BUILDING /A 13301)				
		<b>SCHOOL BUILDING WORK TO BE REPAIRED</b>				332,000.00
1	A 13301	New Wooden Doors Complete	05	15000.00	75000.00	257000.00
2	A 13301	Over Head re-constructed	01	45000.00	45000.00	212000.00
3	A 13301	Black Board Repaired	04	3000.00	12000.00	200000.00
4	A 13301	Iron Grilling on Windows/Doors	04	15000.00	60000.00	140000.00
5	A 13301	Electric Connection with wiring	01	100000.00	00	140000.00
6	A 13301	Gas Connection	01	100000.00	00	140000.00
7	A 13301	Water Connection and Fittings	01	90000.00	90000.00	50000.00
8	A 13301	Under Ground Construction	01	50000.00	50000.00	00
		GRAND TOTAL			332000.00	0.00

Jamil  
**HEAD MASTER**  
Anjuman-e-Muhammadi  
Govt. Boys Secondary School  
Orangi No. 11 Karachi

CS  
**D.D.O Chaman Lal**  
Anjuman-e-Muhammadi  
Govt. Boys Secondary School  
Orangi # 11, Karachi

**Government Boys Higher / Secondary School**

District West Karachi

(SEMIS Code: 408040147 ) (Cost Center: KC 6408 )

**PROCUREMENT OF  
GOODS & Repairing of  
Office Building**

**PROCUREMENT PLAN**

S. NO.	FUND HEAD & SUB HEAD	NAME OF WORK AND BREAK UP	ALLOCATED FUNDS AND BREAK UP FOR DIFFERENT LOCATIONS / SITES	ITEMS TO BE EXECUTED	METHOD OF PROCUREMENT	ANTICIPATED / ACTUAL DATE OF ADVERTISEMEN T	ANTICIPATED / ACTUAL DATE OF START	ANTICIPATED / ACTUAL DATE OF COMPLETION	REMARKS
a	b	c	d	e	f	g	h	i	j
1	A09701	Purchase of F&F (OTG)	3000-00	Furniture & Fixture items as per Need Requisition Forms	Single Stage Two Envelops method	1st week of May, 2016	2nd week of May, 2016	2nd week of June, 2016	Subject to the availability of funds
2	A09899	Others (OTG)	50,000.00	Contingent Items as per Need Requisition Forms	Single Stage Two Envelops method	1st week of May, 2016	2nd week of May, 2016	2nd week of June, 2016	Subject to the availability of funds
3	A13301	Repair of Office Building (OTG)	332000.00	Repair & maintenance schemes as developed by Education Works & Services	Single Stage Two Envelops method	1st week of May, 2016	2nd week of May, 2016	2nd week of June, 2016	Subject to the availability of funds

Signature of Member P.C (3rd party)

Signature of Secretary /Member P.C

Signature of Chairman / Headmaster P.C




GOVERNMENT BOYS / GIRLS HIGHER / SECONDARY  
(CAMPUS SCHOOL)

KARACHI

NO. 101 - /111 /2016, Karachi

Dated: May 2016

To

The District Education Officer  
Elementary, Secondary & Higher Secondary,  
District West Karachi.

**SUBJECT: INFORMATION REGARDING MEMBERS OF PROCUREMENT  
COMMITTEE**

In pursuance of Education & Literacy Department Government of Sindh notification No.SO(G-III)/SSB-2/FW/FUR/01/12, Karachi, dated 16-02-2016, following members & Chairman of Procurement committee for Procurement of Goods and repair of Office building hereby declared.

<u>S. No</u>	<u>Procurement Committee</u>	<u>Place in Committee</u>
1.	<i>Tamil uddin</i>	Chairman
2.	<i>Murawar Saeed Shaikh</i>	Member/ Secretary
3.	<i>Sammad Ali Shah</i> Service Department, Karachi	Member

It is for your kind information and necessary approval.

PRINCIPAL / HEAD TEACHER  
Government Boys Secondary School

\_\_ West Karachi

A copy is forwarded to D&D.O with the request to start process of utilization of ONE  
TIME GRANT BUDGET 2015-16

PRINCIPAL / HEAD TEACHER  
Government Boys Secondary School

\_\_ West Karachi

**OFFICE OF THE PRINCIPAL / HEAD TEACHER**  
**GOVERNMENT BOYS HIGHER / SECONDARY SCHOOL**

**DISTRICT WEST KARACHI**

No.GBH/SS/SSB-2015-16/ 101 - 112 /2016

Dated: 19-05-2016

To

The Director (Admin),  
Sindh Public Procurement Regulatory Authority  
Barrack-8, Secretariat 4-A,  
Court Road, Karachi.

Subject: **NIT & BID DOCUMENTS UNDER ONE TIME GRANT/ SSB-2015-16 FOR HOISTING ON SPPRA WEB-SITE.**

Kindly find enclosed herewith one NIT & two separate Bid Documents, Annual Procurement Plan-2015-16 and Notification of Procurement Committee for hoisting on SPPRA Web-site under School Specific Budget-2015-16 as the budget grant in each object code as mentioned below is under 1.00 Million.

1. Other (ONE TIME GRANT Budget)
2. Furniture & Fixture (ONE TIME GRANT Budget)

You are, therefore, requested to kindly hoist the same on SPPRA Web-site ([www.spprasindh.gov.pk](http://www.spprasindh.gov.pk)) for vide publicity through electronic media as early as possible and later on send us a bill of hoisting charges for necessary payment/clearance of dues.

  
**PRINCIPAL / HEAD TEACHER**  
Government Boys Secondary School

West Karachi

A copy is forwarded for information to :

1. The Accountant General, Sindh, Karachi.
2. The Director, Elementary, Secondary & Higher Secondary, Karachi Region, Karachi.
3. The District Education Officer, Elementary, Secondary & Higher Secondary, District West Karachi.
4. All Members of the Procurement Committee.
5. Copy for Tender file SSB-2015-16.
6. Record File.

  
**PRINCIPAL / HEAD TEACHER**  
Government Boys Secondary School

West Karachi





# **SPPRA BIDDING DOCUMENT**

**STANDARD BIDDING DOCUMENT**

**PROCUREMENT OF WORKS**

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## **Instructions to Bidders/ Procuring Agencies.**

### **General Rules and Directions for the Guidance of Contractors.**

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time



## BIDDING DATA

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

- (a). Name of Procuring Agency \_\_\_\_\_
- (b). Brief Description of Works \_\_\_\_\_
- (c). Procuring Agency's address:- \_\_\_\_\_
- (d). Estimated Cost:- \_\_\_\_\_
- (e). Amount of Bid Security:- \_\_\_\_\_ (Fill in lump sum amount  
or in % age of bid amount /estimated cost, but not exceeding 5%)
- (f). Period of Bid Validity (days):- \_\_\_\_\_ (Not more than sixty days).
- (g). Security Deposit:- (including bid security):- \_\_\_\_\_  
(in % age of bid amount /estimated cost equal to 10%)
- (h). Percentage, if any, to be deducted from bills :- \_\_\_\_\_
- (i). Deadline for Submission of Bids along with time :- \_\_\_\_\_
- (j). Venue, Time, and Date of Bid Opening:- \_\_\_\_\_
- (k). Time for Completion from written order of commence: - \_\_\_\_\_
- (L). Liquidity damages:- \_\_\_\_\_ (0.05 of Estimated Cost or Bid cost  
per day of delay, but total not exceeding 10%).
- (m). Deposit Receipt No: Date: Amount: (in words and figures)

(Executive Engineer/Authority issuing bidding document)

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### **Clause – 3: Termination of the Contract.**

(A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-

- (i) contractor causes a breach of any clause of the Contract;
- (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
- (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
- (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;

(B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-

- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
- (ii) to finalize the work by measuring the work done by the contractor.

(C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-

- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
- (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

**Clause – 7: Payments.**

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**Clause – 9: Issuance of Variation and Repeat Orders.**

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

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- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the



work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

#### **Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.



- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause –17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause –18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
  - (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause –19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause –20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

**Divisional Accountant**

**Contractor**

**Executive Engineer/Procuring Agency**

**(B) Description and rate of Items based on Market (Offered rates)**

Item No	Quantities	Description of item to be executed at site	Rate	Unit	Amount in Rupees

**Total (B) in words & figures:**

Contractor

Executive Engineer/Procuring Agency

Summary of Bill of Quantities.

Cost of Bid Amount

1. (A) Cost based on Composite Schedule of Rates.

2. (B) Cost based on Non/Offered Schedule of Rates.

TOTAL COST OF BID (C) = Total (A) + Total (B)

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