**OFFICE OF THE HEAD MISTRESS**

**GOVT: GIRLS HUSDON CAMPUS HIGH SCHOOL**

**MIRPURKHAS**

No.GGHS/ / / 2015-16 Mirpurkhas Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To,

The District Education Officer

Elem: Secondary & High Secondary

Mirpurkhas

**Subject: PROCUREMENT COMMITTEE OF PURCHASE FURNITURE / OTHER S FOR THE FINANCIAL YEAR 2015-16**

Reference: Letter No. SO(G-III) SSB-2 / FW / 01 / 12 DATED 11TH MAY 2016

In compliance to your Letter No. cited above, a procurement committee has been formed. The committee will be responsible to purchase all kinds of goods articles for school requirement. All the purchasing must be implemented / utilized according to the SPPRA rules.

The Nomination of the Committee is as under.

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No.** | **Committee Members** | | **Designation** |
| 01. | Mst. Fozia Memon | Head Mistress | Chairman |
| 02. | Mst Salma Hadi | Senior Teacher of School. | Secretary/Member |
| 03. | Officer Nominated by Commissioner Mirpurkhas |  | Member |

This is for your kind information.

Note: Procurement plan and need requisition farms are attached here with.

HEAD MISTRESS

GOVT: GIRLS HUDSON CAMPUS

HIGH SCHOOL MIRPURKHAS

Copy to:

1. The Director School Education Elementary, Secondary & Higher Secondary Mirpurkhas.
2. Officer Record.