**OFFICE OF THE HEAD MISTRESS**

**GOVT: GIRLS HIGH SCHOOL APWA**

**MIRPURKHAS**

No.GGHS/ / / 2015-16 Mirpurkhas Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To,

The District Education Officer

Elem: Secondary & High Secondary

Mirpurkhas

**Subject: PROCUREMENT COMMITTEE FOR THE YEAR 2015-16**

Reference: Letter No. SO(G-III) SSB-2 /FW/01/12 Dated 16-02-2016

In compliance to your Letter No. cited above, a procurement committee has been formed. The committee will be responsible to purchase all kinds of goods / articles for school requirement. All the purchasing must be implemented / utilized according to the SPPRA rules.

The Nomination of the Committee is as under.

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No.** | **Committee Members** | | **Designation** |
| 01. | Mst. Rubina Narejo | Head Mistress | Chairman |
| 02. | Bernadttee Tarsic | Senior Teacher of School. | Secretary/Member |
| 03. | Waseem Ahmed K.K | Assistant engineer Works and services Department | Member |

This is for your kind information.

Note: Procurement plan and need requisition farms are attached here with.

Head Mistress

Govt: Girls High School Apwa

Mirpurkhas

Copy to:

1. The Director School Education Elementary, Secondary & Higher Secondary Mirpurkhas.
2. Officer Record.