

**OFFICE OF THE HEAD MISTRESS GOVT. GIRLS HIGH SCHOOL LAHORI MUHALLA LARKANO.**

No.GGHS/L//SSB-2015-16/2016

326

Larkana Dated: 13-05-2013

**NOTICE INVITING TENDER**

HEAD MISTRESS, Govt. Girls High School LAHORI MUHALLA Larkano invites sealed bids from eligible bidders/suppliers and companies for the procurement of the following items under School Specific Budget 2015-16 as per single stage, One envelope procurement process for the financial year 2015-16 on emergent basis:

Tender ref.	Package Description	Quantity & Specifications	Estimated Cost	Bid Submission Date & time	Bid opening date & time
SSB	Furniture & Fixture items	Refer bidding documents	Rs.308,800/-	31-05-2016 at 10:00 AM	31-05-2016 10:30 AM
SSB	Stationery.	Refer bidding documents	Rs.231,200/-	31-05-2016 at 10:00 AM	31-05-2016 11:00 AM
SSB	Instructional Material and supplies.	Refer bidding documents	Rs.385,600/-	31-05-2016 at 10:00 AM	31-05-2016 11:30 PM

Bidding documents can be obtained on submission of a written application, upon payment of non-refundable fee of **Rs.1,000/- [One Thousand]** through bank draft/pay order drawn in favor of **HEAD MISTRESS, Govt. Girls High School LAHORI MUHALLA Larkano** from the address given below from **9:00 am to 12:30 pm** after the publication of Notice Inviting Tender till closing thereof.

Bid should be submitted at the Office of HEAD MISTRESS, Govt. Girls High School, LAHORI MUHALLA Larkano Taluka Larkano District Larkana, at the address mentioned below, on or before the last date and time of bid submission. Received bids shall be opened at the same address on the bid opening date and time as mentioned above.

Bid Security of 2% of the bid price must be accompanied by **Financial Proposal** in sealed envelope in form of Pay Order/Bank Draft from any Scheduled Bank in favor of HEAD MISTRESS, Govt. Girls High School, LAHORI MUHALLA Larkano.

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Bids will be rejected subject to following conditions:-

- (i) Conditional and telegraphic bids/tenders.
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- (iii) Bids received after the specified date, and time.
- (iv) Bids of black listed firms.

The cost of the procurement in each object code is within one million, hence this NIT is posted on SPPRA website: [www.pprasinhd.gov.pk](http://www.pprasinhd.gov.pk) for wide publicity on electronic media as provided under rule No.17(1) of SPPRA-2010. No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender Notice as well as bid document can also be downloaded from the SPPRA website. The Procuring Agency reserves the right to accept or reject any tender or to enhance the quantity subject to the relevant provisions of SPPRA Rules-2010 (Amended-2013).

All applicable Government Taxes shall apply.

Head Mistress, Govt. Girls High School LAHORI MUHALLA Larkano  
Taluka Larkano District Larkana.  
Mob: No. 03003413972  
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**(Roshan Ara Syed )**  
DDO/HEAD MISTRESS  
Govt. Girls High School LAHORI MUHALLA  
Larkano  
(SEMIS Code: 413020409)  
Cost Centre:LK-6742

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(Roshan Ara Syed )  
DDO/HEAD MISTRESS  
Govt. Girls High School LAHORI MUHALLA  
Larkano  
(SEMIS Code: 413020409)  
Cost Centre:LK-6742



SINDH EDUCATION &  
LITERACY DEPARTMENT



Government of Sindh  
Education and Literacy Department  
Karachi, dated 24<sup>th</sup> November, 2015

**NOTIFICATION**

No. SO(G-III) E&L/SSB/FW/01/12: In pursuance of Rule-7 of the Sindh Public Procurement Rules, 2010 (amended 2013), a Procurement Committee for goods comprising of following officers for School Specific Budget is hereby notified as under:

S.No.	Procurement Committee	Placement in committee
1	Principal/Senior Head Master/Headmistress of the concerned school	Chairman
2	Assistant Engineer Works and Services Department, concerned District	Member
3	Senior Teacher of the concerned school	Member/Secretary

**Terms of Reference:**

- (1) Preparing bidding documents
- (2) Carrying out technical as well as financial evaluation of the bids
- (3) Preparing evaluation report as provided in SPPRA Rule 45
- (4) Perform any other function ancillary and incidental to the above

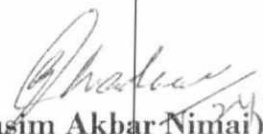
-SECRETARY TO GOVERNMENT OF SINDH-

No. SO(G-III) E&L/SSB/FW/01/12

Karachi, dated the 24<sup>th</sup> November, 2015

**A copy is forwarded for information and necessary action to:**

1. The Director Schools Education (Elementary, Secondary & Higher Secondary), Region concerned.
2. The District Education Officer- (Elementary, Secondary & Higher Secondary), concerned.
3. The Deputy District Education Officer, (Elementary, Secondary & Higher Secondary), Concerned.
4. Taluka Education officer (Elementary, Secondary & Higher Secondary), (Male & Female) concerned.
5. All Member of Committee.
7. Office Order File.
8. Office copy.
9. Official Website.

  
(Syed Qasim Akbar Nimai)  
Section Officer (G-III)



EDUCATION &  
LITERACY DEPARTMENT

GOVERNMENT OF SINDH  
EDUCATION & LITERACY DEPARTMENT  
Karachi, dated 4<sup>th</sup> February, 2016

### NOTIFICATION

No.SO(G-III)/SSB/CRC/RSU/2013-14: In supersession of this departments notification of even no. dated 24<sup>th</sup> November, 2015 and in pursuance of Rule-31 of the Sindh Public Procurement Rules, 2010 (Amended 2013) and in accordance with Guidelines for Procurement of goods & other under School Specific Budget & School Consolidation, a Complaint Redressal Committee comprising of following officers is constituted as under to resolve complaints of aggrieved bidders with following TORs:-

- |    |  |          |
|----|--|----------|
| 1. | Director Schools Education, concerned  | Chairman |
| 2. | A representative from Accountant General Sindh / District Accounts Office, Concerned           | Member   |
| 3. | An independent professional from the relevant field to be nominated by the Director concerned. | Member   |

#### ToRs

- To perform according to Rules-31 of SPPRA, 2010 (Amended 2013);
- Perform any other function ancillary and incidental to above.

-SECRETARY TO GOVT. OF SINDH-

No.SO(G-III)/SSB/CRC/RSU/2013-14:

Karachi, dated 4<sup>th</sup> February, 2016

#### **Copy is forwarded for information & necessary action to:-**

- The Accountant General Sindh, Karachi / District Accounts Office, concerned with request to nominate officer for above mentioned committee.
- The Chairman/ Members of the committee.
- The Chief Program Manager, Reform Support Unit, Education & Literacy Department, Govt. of Sindh
- Master File

SECTION OFFICER (G-III) 4/2

**GOVERNMENT GIRLS HIGH SCHOOL LAHORI MUHALLA LARKANO TALUKA LARKANO DISTRICT LARKANA  
ANNUAL PROCUREMENT PLAN-2015-16**

PURCHASE OF FURNITURE & Fixture, Instructional Material & Supplies, Sports, Stationery FOR Govt. Girls High School Lahori Mohalla Larkano Taluka Larkana District Larkana DURING THE FINANCIAL YEAR 2015-16 AS PROVIDED UNDER RULE-11 of SPPRA-2010

SR#	Description of Procurement	Quantity (Where application)	Estimated unit cost (Where application)	Estimated total cost (in million Rs.)	Estimated allocation (in million Rs.)	Funds allocation (in million Rs.)	Source of funds (ADP/Non ADP)	Proposed procurement method	Timing of Procurement 2014-15				Timing of Procurement 2015-16				
									Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
1	Furniture & Fixture	Shown in Bid Document	308,800	308,800	308,800	308,800	SS3-2015-16	Web NIT									4th
2	Instructional material & Supplies	shown in bid document	385,600	385,600	385,600	385,600	SS3-2015-16	Web NIT									4th
3	Library/Laboratory/Computer Material	shown in bid document	257,600	257,600	257,600	257,600	SS3-2015-16	Web NIT									4th
4	Sports	shown in bid document	116,000	116,000	116,000	116,000	SS3-2015-16	Web NIT									4th
5	Stationery	shown in bid document	231,200	231,200	231,200	231,200	SS3-2015-16	Web NIT									4th

  
**(Roshan Ara Syed)**  
 DDO/Head Mistress  
 Govt. Girls High School  
 Lahori Muhalla Larkano

1

2

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**OFFICE OF THE HEAD MISTRESS GOVERNMENT GIRLS HIGH  
SCHOOL LAHORI MUHALLA LARKANO DISTRICT LARKANO**



**BIDDING DOCUMENTS**

*Procurement of School Instructional Material and supplies items*

*Under School Specific Budget 2015-16*

*For Govt. Girls High School LAHORI MUHALLA Larkano*

*(SEMIS Code: 413020409) Cost Centre: LK-6742*

*Taluka Larkano District Larkana*

**For**

**EDUCATION & LITERACY DEPARTMENT,  
GOVERNMENT OF SINDH**

---

Office of HEAD MISTRESS, Govt. Girls High School LAHORI MUHALLA Larkano

Mob: 03133654386

Email: [araheednoor74@gmail.com](mailto:araheednoor74@gmail.com) | Website: <http://educationlrk.net84.net>

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**Section II. Bid Data Sheet**

## Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

*[Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses.]*

<b>Introduction</b>		
<b>ITB 1.1</b>	Director Schools Education Larkana Region Larkana	
<b>ITB 1.1</b>	Name of Contract/ Project.  Procurement of School [Instructional Material and supplies] Items for GGHS.LAHORI MUHALLA Larkano Taluka Larkana District Larkana Region, for Region Larkana.	
<b>ITB 4.1</b>	Principal GGHS.(E.M) Little Larkano	
<b>ITB 8.1</b>	Language of the bid. <b>English</b>	

<b>Bid Price and Currency</b>		
<b>ITB 11.2</b>	The price quoted shall be Fixed along with DDP.	
<b>ITB 11.5</b>	The price shall be fixed and will not be negotiated once finalized.	

<b>Preparation and Submission of Bids</b>	
ITB 13.3 (d)	Qualification requirements as per criteria mentioned.
ITB 14.3 (b)	N/A
ITB 15.1	Amount of bid security.  <b>2% of Total Bid Price.</b>
ITB 16.1	Bid validity period.  <b>90 (Ninety) Days</b>
ITB 17.1	Number of copies: <b>One Original</b> along with <b>one photocopy</b> .
ITB 18.2 (a)	Directorate of Schools Education (E/S&HS) Larkana Region Larkana
ITB 18.2 (b)	IFB title and number.
ITB 19.1	Deadline for bid submission is 31/05/2016 at 10:00 AM
ITB 22.1	Time, date, and place for bid opening is 31/05/2016 at 10.30 AM at the Office of Head Mistress, Govt. Girls High School Lahori Muhalla Larkano.

<b>Bid Evaluation</b>	
ITB 25.3	Criteria for bid evaluation. As per criteria attached.
ITB 25.4 (a)	One option only. N/A
ITB 25.4 (b)	Delivery schedule. To be finalized by School Procurement Committee in consultation with District Inspection & Technical Committee.
Option (i)	Relevant parameters in accordance with option selected: N/A

<p><b>Option (ii)</b></p> <p><b>Option (iii)</b></p>	<p><b>Or</b></p> <p>adjustment expressed in an amount in the currency of bid evaluation,</p> <p><b>or</b></p> <p>adjustment expressed as a percentage</p>	
ITB 25.4 (c) (ii)	Deviation in payment schedule. <b>N/A</b>	
ITB 25.4 (d)	<p>Cost of spare parts.</p> <p><b>N/A</b></p>	
ITB 25.4 (e)	<p>Spare parts and after sales service facilities in the Procuring agency's country.</p> <p><b>N/A</b></p>	
ITB 25.4 (f)	<p>Operating and maintenance costs.</p> <p>Factors for calculation of the life cycle cost:</p> <p>(i) number of years for life cycle <i>[it is recommended that the life cycle period should not exceed the usual period before a planned major overhaul of the goods]</i>; <b>N/A</b></p> <p>(ii) operating costs <i>[e.g., fuel and/or other input, unit cost, and annual and total operational requirements]</i>; <b>N/A</b></p> <p>(iii) maintenance costs <i>[e.g., spare parts—without duplication of above Clause 25.4(d) requirements—and/or other inputs]</i>; <b>N/A</b> and</p> <p>(iv) rate, as a percentage, to be used to discount all annual future costs calculated under (ii) and (iii) above to present value. <b>N/A</b></p> <p><b>or</b></p> <p>Reference to the methodology specified in the Technical Specifications or elsewhere in the bidding documents. <i>[The contractual liquidated damages specified in the SCC shall be higher than the evaluation advantage.]</i></p>	
ITB 25.4 (g)	<p>Performance and productivity of equipment.</p> <p>10% of the award contract price.</p>	
ITB 25.4 (h)	Details on the evaluation method or reference to the Technical Specifications.	
ITB 25.4 Alternative	Specify the evaluation factors. As mentioned evaluation criteria	
<b>Contract Award</b>		
ITB 29.1	<p>Percentage for quantity increase or decrease.</p> <p><b>15 %.</b></p>	

### **Section III. Special Conditions of Contract**

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## Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

*[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement.]*

### 1. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Procuring agency is:

GCC 1.1 (h)—The Procuring agency's country is:

GCC 1.1 (i)—The Supplier is:

#### *Sample Provision*

GCC 1.1 (j)—The Project Site is: *[if applicable]*

### 2. Country of Origin (GCC Clause 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

### 3. Performance Security (GCC Clause 7)

GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be: **not exceeding 5% of the Contract Price**

*[The following provision should be used in the case of Goods having warranty obligations.]*

GCC 7.4—After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2.

#### 4. Inspections and Tests (GCC Clause 8)

GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows: The inspection would be performed by District Technical and Inspection Committee.

#### 5. Packing (GCC Clause 9)

##### *Sample provision*

GCC 9.3—The following SCC shall supplement GCC Clause 9.2:

#### 6. Delivery and Documents (GCC Clause 10)

##### *Sample provision (DDP terms)*

GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:

- (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- (iii) copies of the packing list identifying contents of each school-wise package;
- (iv) insurance certificate;
- (v) Manufacturer's or Supplier's warranty certificate;
- (vi) inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- (vii) certificate of origin.

#### 7. Insurance (GCC Clause 11)

GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.

## 8. Incidental Services (GCC Clause 13)

GCC 13.1—Incidental services to be provided are:

N/A

*[Selected services covered under GCC Clause 13 and/or other should be specified with the desired features. The price quoted in the bid price or agreed with the selected Supplier shall be included in the Contract Price.]*

## 9. Warranty (GCC Clause 15)

### *Sample provision*

GCC 15.2—In partial modification of the provisions, the warranty period shall be \_\_\_\_\_ hours of operation or \_\_\_\_\_ months from date of acceptance of the Goods or \_\_\_\_\_ months from the date of shipment, whichever occurs earlier. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:

- (a) make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,

**or**

- (b) pay liquidated damages to the Procuring agency with respect to the failure to meet the contractual guarantees. The rate of these liquidated damages shall be (\_\_\_\_\_).

*[The rate should be higher than the adjustment rate used in the bid evaluation under ITB 25.4 (f) or (g).]*

GCC 15.4 & 15.5—The period for correction of defects in the warranty period is:

## 10. Payment (GCC Clause 16)

### *Sample provision*

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

#### **Payment for Goods supplied:**

Payment shall be made in Pak. Rupees in the following manner:

(i) **Advance Payment:** There is no provision for any advance payments to suppliers under School Specific Budget procurement.

(ii) **On Shipment:** There is no provision for payments on shipment under School Specific Budget procurement.

(iii) Hundred (100) percent of the Contract Price of Goods received shall be paid within the time period applicable as per the prescribed Government rules upon complete delivery of the supplies and submission of claim supported by the acceptance certificate issued by the Procuring agency declaring Goods have been delivered and that all contracted services have been performed.

(v) The supplies shall be delivered by the vendor on the quarterly basis. The payment in respect of the quarterly delivery shall be made in accordance with the quarterly release of the School Specific Budget funds to the Education Department.

**11. Prices (GCC Clause 17)***Sample provision*

GCC 17.1—Prices shall be adjusted in accordance with provisions in the Attachment to SCC.

*[To be inserted only if price is subject to adjustment.]*

N/A

**12. Liquidated Damages (GCC Clause 23)**

GCC 23.1—Applicable rate:

Maximum deduction:

*[Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price.]*

N/A

**13. Resolution of Disputes (GCC Clause 28)**

GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.

**14. Governing Language (GCC Clause 29)**

GCC 29.1—The Governing Language shall be:

**15. Applicable Law (GCC Clause 30)**

GCC 30.1—The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.

**16. Notices (GCC Clause 31)**

GCC 31.1—Procuring agency's address for notice purposes:

—Supplier's address for notice purposes:

**Section IV. Schedule of Requirements**

## Schedule of Requirements

### Delivery schedule and specifications:

The supplies shall be delivered by the vendor as per the instructions of District Education Officer –concerned (DEOs) and District Technical and Inspection Committee. The items should be delivered in “school-wise” packages accompanied by the proper delivery challan and Goods Received Note (SSB GRN) in prescribed format. Agreed delivery schedule is expressed as in terms of weeks / months below, which stipulates the date the delivery is required:

Sr. No.	Description	Quarter / Year	Agreed Delivery date /Schedule
1	Govt.Girls HighSchoolLAHORI MUHALLA , Larkano.	2015-16	Within 90 days from the date of Signing of Contract.

**Govt. Girls High School LAHORI MUHALLA Larkano.**

Sr. No.	Description	Estimated Quantity	Total No. of Boxes to be delivered School as per schedule	Destination
1	475-Mathematical board Size 4 x 3 ft made of Chipboard 3/4 " Edges sealed with PVC Lipping International Standard, Wall Hanging Hooks	10		The supplier will be required to deliver items, packed in the form of bundles for school, according to the list provided at the time of contract finalization.
2	475-Abacus (small) 1 to 100 PVC Balls different Colors, Wooden Frame (China/ Equivalent)	10		
3	475-Abacus (medium) 1 to 100 Balls different Colors made of Iron Frame in Rectangular Size 18 x 24" & Balls Rods made of Iron	10		
4	475-Abacus (large) 1 to 100 Balls different Colors made of Iron Frame in Rectangular Size 24 x 30" & Balls Rods made of Iron	10		
5	475-Map stand (small) Frame made of Iron Size	10		
6	475-Map stand (medium)	10		
7	475-Soft board (small) Size: 3 X 4 ft, made of Soft board and hardboard 18mm thick with U Shape Channel aluminum angle frame with hanging hook & Blazer Cloth	10		
8	475-Soft board (medium) Size: 4 X 6 ft, made of Soft board and hardboard 18mm thick with U Shape Channel aluminum angle frame with hanging hook & Blazer Cloth	10		
9	475-Number Blocks PVC Blocks 1 to 100 size 2 x 2" each block Local Made	8		
10	475-English alphabets chart Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks	6		
11	475-Urdu alphabet chart Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks	12		



12	475-Puzzles Standard size made of Plastic/ Rubber (local made)	18		
13	475-Globe Made of Plastic, size 3 x 3" with Stand	24		
14	475-Globe Made of Plastic, size 6 x 6" with Stand	12		
15	475-Compass Needle Size 1/2" made of Plastic	12		
16	475-Life cycle charts Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks	18		
17	475-Flash cards animals Best Quality Standard size(4*6)printed on card laminted packet in box	18		
18	475-Flash cards birds Best Quality Standard size	18		
19	475-Flash card sea animals Best Quality Standard size	18		
20	475-Flash cards insects Best Quality Standard size	18		
21	475-White Board Size: 4 X 6 ft, made of MDF 16mm thick with U Shape Channel aluminum angle frame with hanging hook	12		
22	475-Stand Board with clips sheet Board Size 18 x 24" with Iron Stand in Regtangular Pipe	12		
23	475-Pena flex screen with stand 60 x 60" with Tripod Stand imported (Local Quality)	12		
24	475-Brush for Drawing (Stable Fair) Set of 12 Brush 0 to 10 no.(Local Quality)	24		
25	475-Water Colour 12 Colors	24		
26	475-Drawing Board Made of Wood size 14 x 18" with Rubber Sheet	48		
27	475-Drawing Paper Ream 80gm, A2 (420*594)Local Quality	12		
28	475-Drawing frames with other material 2x2. ½	12		

29	475-Colour Mixing Plate Plastic Big Size (Local Quality)	12		
30	475-Drawing Sheet 20x30 (Local Quality)	12		
31	475-Tracing Paper Pocket	18		
32	475-Remover Duster Wood Piece with Carpet Size 2 x 6"	36		
33	475-Piece of Cloth (In Meters) Local Quality	36		
34	475-Oil Colour Set of 12 Colors Box in Medium Size(Local Brand)	36		
35	475-Oil Colour (Three Basic Quarters) Local Brand	36		
36	475-Powder Colour Bottle medium-Local Brand	36		
37	475-Colorful papers Chart Paper Size 20 x 30" A2	48		
38	475-Land Skip Charts (Pena Flex) 20 x 30"( Local Quality)	12		
39	475-Pair of Scissor Size 9" & 12" in Each Pair made of steel with Plastic Cover	12		
40	475-World Globe Full Size 16 x 16" in Plastic with Rolling Stand	12		
41	475-Province Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
42	475-Country Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
43	475-World Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
44	475-Wall Clock (Digital) 10 x 12" Operated in AA Batteries(Toshiba OR Equivalent)	18		
45	475-Marker Removable (White Board Marker/Board Marker) Standard Size	24		

46	475-Florescent Colour	24		
47	475-District Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	18		
48	475-Taluka Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	18		
49	475-Projector Screen Screen Size 60 x 60" Panaflex with Tripod Stand Imported	12		
50	475-ABC Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
51	475-Sindhi Alphabet Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
52	475-Colors Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
53	475-Animals Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
54	475-Birds Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
55	475-Body Parts Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
56	475-Fruit Chart Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
57	475-Vegetable Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
58	475-Table Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
59	475-Geometrical Chart made of Panaflex Size 20 x 30" with two Wooden Rod	24		

	and Hanging Hooks			
60	475-Shapes Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
61	475-Transport Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
62	475-National Heroes Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
63	475-Brief History Photo Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
64	475-Sindhi Spelling Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	28		
65	475-Phonic Spelling Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	48		
66	475-Numeracy Vocabulary Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
67	475-Short Vowel Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	48		
68	475-Long Vowel Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
69	475-Counting Rhymes Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
70	475-Cursive Writing Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
71	475-Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
72	475-English Skill Chart made of Panaflex Size 20 x 30" with two Wooden Rod	36		

	and Hanging Hooks			
73	475-Grammar and Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
74	475-Verb and Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
75	475-Life Skill Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
76	475-Mental Math Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
77	475-Metric Unit and Measurement made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
78	475-Multiplication Division Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
79	475-Fraction Decimal Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
80	475-Geometry Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
81	475-Multiplication Square Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
82	475-2D Shapes Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
83	475-3D Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
84	475-Fraction Decimals% Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	18		
85	475-Geometry Chart made of Panaflex Size 20 x 30" with two Wooden Rod	24		

	and Hanging Hooks			
86	475-Calories Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
87	475-Earth History Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
88	475-Every Day Science Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
89	475-Fruit Chart let Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
90	475-Height Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
91	475-Human Body Health Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
92	475-Skeletal @Muscular Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
93	475-Digestive System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
94	475-Nervous System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
95	475-Respiratory System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
96	475-Cardio Vascular System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
97	475-Insect Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
98	475-Vegetable Chart made of Panaflex Size 20 x 30" with two Wooden Rod	12		

	and Hanging Hooks			
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106	475-Periodic Table of the Element Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
107	475-10 Ways To Be A Good Student Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
108	475-Symbol of Math Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
109	475-Others			
110	White Chalks:Pack of 12 small boxes,each of 20 sticks	48		
111	Iron Slate:(Thick iron state,22 Guage)(10*8)			

**Section V. Technical Specifications**





## Technical Specifications

OFFICE OF THE HEAD MISTRESS, GOVT. GIRLS HIGH SCHOOL  
LAHORI MUHALLA LARKANO TALUKA AND DISTRICT LARKANA

### List for Purchase of School Instructional Material and supplies Items Under SSB for the Year 2015-16

S.No	DESCRIPTION	SPECIFICATION OFFERED	ACCOUNTING UNIT
<b><u>School Instructional Material and supplies items</u></b>			
1	475-Mathematical board Size 4 x 3 ft made of Chipboard 3/4 " Edges sealed with PVC Lipping International Standard, Wall Hanging Hooks		
2	475-Abacus (small) 1 to 100 PVC Balls different Colors, Wooden Frame (China/ Equivalent)		
3	475-Abacus (medium) 1 to 100 Balls different Colors made of Iron Frame in Rectangular Size 18 x 24" & Balls Rods made of Iron		
4	475-Abacus (large) 1 to 100 Balls different Colors made of Iron Frame in Rectangular Size 24 x 30" & Balls Rods made of Iron		

5	475-Map stand (small) Frame made of Iron Size		
6	475-Map stand (medium)		
7	475-Soft board (small) Size: 3 X 4 ft, made of Soft board and hardboard 18mm thick with U Shape Channel aluminum angle frame with hanging hook & Blazer Cloth		
8	475-Soft board (medium) Size: 4 X 6 ft, made of Soft board and hardboard 18mm thick with U Shape Channel aluminum angle frame with hanging hook & Blazer Cloth		
9	475-Number Blocks PVC Blocks 1 to 100 size 2 x 2" each block Local Made		
10	475-English alphabets chart Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks		
11	475-Urdu alphabet chart Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks		
12	475-Puzzles Standard size made of Plastic/ Rubber (local made)		
13	475-Globe Made of Plastic, size 3 x 3" with Stand		
14	475-Globe Made of Plastic, size 6 x 6" with Stand		
15	475-Compass Needle Size 1/2" made of Plastic		

16	475-Life cycle charts Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks		
17	475-Flash cards animals Best Quality Standard size(4*6)printed on card laminted packet in box		
18	475-Flash cards birds Best Quality Standard size		
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23	475-Pena flex screen with stand 60 x 60" with Tripod Stand imported (Local Quality)		
24	475-Brush for Drawing (Stable Fair) Set of 12 Brush 0 to 10 no.(Local Quality)		
25	475-Water Colour 12 Colors		
26	475-Drawing Board Made of Wood size 14 x 18" with Rubber Sheet		
27	475-Drawing Paper Ream 80gm, A2 (420*594)Local Quality		

28	475-Drawing frames with other material 2x2. 1/2		
29	475-Colour Mixing Plate Plastic Big Size (Local Quality)		
30	475-Drawing Sheet 20x30 (Local Quality)		
31	475-Tracing Paper Pocket		
32	475-Remover Duster Wood Piece with Carpet Size 2 x 6"		
33	475-Piece of Cloth (In Meters) Local Quality		
34	475-Oil Colour Set of 12 Colors Box in Medium Size(Local Brand)		
35	475-Oil Colour (Three Basic Quarters) Local Brand		
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37	475-Colorful papers Chart Paper Size 20 x 30" A2		
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	Hooks		
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77	475-Metric Unit and Measurement made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		
78	475-Multiplication Division Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		



	Hooks		
79	475-Fraction Decimal Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		
80	475-Geometry Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		
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87	475-Earth History Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		

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95	475-Respiratory System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		
96	475-Cardio Vascular System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging		

	Hooks		
97	475-Insect Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		
98	475-Vegetable Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		
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104	475-Building a Healthy Boy Balancing Feed and Exercise Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		
105	475-Part of Cell Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		

	Hooks		
106	475-Periodic Table of the Element Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		
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108	475-Symbol of Math Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks		
109	475-Others		
110	White Chalks:Pack of 12 small boxes,each of 20 sticks		
111	Iron Slate:(Thick iron state,22 Guage)(10*8)		

## Section VI. Sample Forms

### Sample Forms

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5. BANK GUARANTEE FOR ADVANCE PAYMENT.....	32
6. MANUFACTURER'S AUTHORIZATION FORM.....	33
7. List for Purchase of School Furniture items.....	34

## 1. Bid Form and Price Schedules

To,

*[Name and address of Procuring Agency] (for example, as below:)*

The HM, Govt. Girls High School,  
LAHORI MUHALLA Larkano Taluka Larkano.

Respected Sir/Madam

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver School Instructional Material and supplies Items specified in and in conformity with the said Bidding Documents for the sum of *Rs.1,000/-* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain an unconditional guarantee of a bank in a sum equivalent to **5% of the Contract Price** for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of 90 days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive. Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of bidder	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "none")		
_____		

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_





**Price Schedule in Pak. Rupees**

Name of Bidder \_\_\_\_\_, IFB Number \_\_\_\_\_, Page of \_\_\_\_\_

DISTRICT LARKANA.

1	2	3	4	5	6	7	8
Item	Description	Country of origin	Estimated Quantity	Unit price DDP named place	Unit Price in Words	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required
<b>SCHOOL INSTRUCTIONAL MATERIAL AND SUPPLIES ITEMS</b>							
1	475-Mathematical board Size 4 x 3 ft made of Chipboard 3/4 " Edges sealed with PVC Lipping International Standard, Wall Hanging Hooks						
2	475-Abacus (small) 1 to 100 PVC Balls different Colors, Wooden Frame (China/ Equivalent)						
3	475-Abacus (medium) 1 to 100 Balls different Colors made of Iron Frame in Rectangular Size 18 x 24" & Balls Rods made of Iron						
4	475-Abacus (large) 1 to 100 Balls different Colors made of Iron Frame in Rectangular Size 24 x 30" & Balls Rods made of Iron						

5	475-Map stand (small) Frame made of Iron Size								
6	475-Map stand (medium)								
7	475-Soft board (small) Size: 3 X 4 ft, made of Soft board and hardboard 18mm thick with U Shape Channel								
8	475-Soft board (medium) Size: 4 X 6 ft, made of Soft board and hardboard 18mm thick with U Shape Channel								
9	475-Number Blocks PVC Blocks 1 to 100 size 2 x 2" each block Local Made								
10	475-English alphabets chart Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks								
11	475-Urdu alphabet chart Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks								
12	475-Puzzles Standard size made of Plastic/ Rubber (local made)								
13	475-Globe Made of Plastic, size 3 x 3" with Stand								
14	475-Globe Made of Plastic, size 6 x 6" with Stand								

15	475-Compass Needle Size 1/2" made of Plastic								
16	475-Life cycle charts Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks								
17	475-Flash cards animals Best Quality Standard size(4*6)printed on card laminted packet in box								
18	475-Flash cards birds Best Quality Standard size								
19	475-Flash card sea animals Best Quality Standard size								
20	475-Flash cards insects Best Quality Standard size								
21	475-White Board Size: 4 X 6 ft, made of MDF 16mm thick with U Shape Channel aluminum angle								
22	475-Stand Board with clips sheet Board Size 18 x 24" with Iron Stand in Regtangular Pipe								
23	475-Pena flex screen with stand 60 x 60" with Tripod Stand imported (Local Quality)								
24	475-Brush for Drawing (Stable Fair) Set of 12 Brush 0 to 10 no.(Local Quality)								

25	475-Water Colour 12 Colors								
26	475-Drawing Board Made of Wood size 14 x 18" with Rubber Sheet								
27	475-Drawing Paper Ream 80gm, A2 (420*594) Local Quality								
28	475-Drawing frames with other material 2x2. 1/2								
29	475-Colour Mixing Plate Plastic Big Size (Local Quality)								
30	475-Drawing Sheet 20x30 (Local Quality)								
31	475-Tracing Paper Pocket								
32	475-Remover Duster Wood Piece with Carpet Size 2 x 6"								
33	475-Piece of Cloth (In Meters) Local Quality								
34	475-Oil Colour Set of 12 Colors Box in Medium Size (Local Brand)								

35	475-Oil Colour (Three Basic Quarters) Local Brand								
36	475-Powder Colour Bottle medium-Local Brand								
37	475-Colorful papers Chart Paper Size 20 x 30" A2								
38	475-Land Skip Charts (Pena Flex) 20 x 30" (Local Quality)								
39	475-Pair of Scissor Size 9" & 12" in Each Pair made of steel with Plastic Cover								
40	475-World Globe Full Size 16 x 16" in Plastic with Rolling Stand								
41	475-Province Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
42	475-Country Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
43	475-World Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
44	475-Wall Clock (Digital) 10 x 12" Operated in AA Batteries(Toshiba OR Equivalent)								

45	475-Marker Removable (White Board Marker/Board Marker) Standard Size								
46	475-Florescent Colour								
47	475-District Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
48	475-Taluka Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
49	475-Projector Screen Screen Size 60 x 60" Panaflex with Tripod Stand Imported								
50	475-ABC Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
51	475-Sindhi Alphabet Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
52	475-Colors Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
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65	475-Phonic Spelling Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
66	475-Numeracy Vocabulary Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
67	475-Short Vowel Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
68	475-Long Vowel Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
69	475-Counting Rhymes Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
70	475-Cursive Writing Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
71	475-Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
72	475-English Skill Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
73	475-Grammar and Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
74	475-Verb and Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								

75	475-Life Skill Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
76	475-Mental Math Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
77	475-Metric Unit and Measurement made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
78	475-Multiplication Division Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
79	475-Fraction Decimal Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
80	475-Geometry Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
81	475-Multiplication Square Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
82	475-2D Shapes Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
83	475-3D Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
84	475-Fraction Decimals% Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								

85	475-Geometry Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
86	475-Calories Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
87	475-Earth History Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
88	475-Every Day Science Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
89	475-Fruit Chart let Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
90	475-Height Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
91	475-Human Body Health Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
92	475-Skeletal @Muscular Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
93	475-Digestive System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
94	475-Nervous System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								

95	475-Respiratory System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
96	475-Cardio Vascular System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
97	475-Insect Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
98	475-Vegetable Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
99	475-Fruit Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
100	475-Space Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
101	475-The Planet Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
102	475-Earth Moon Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
103	475-Volume Factors Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
104	475-Building a Healthy Boy Balancing Feed and Exercise Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								

105	475-Part of Cell Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
106	475-Periodic Table of the Element Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
107	475-10 Ways To Be A Good Student Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
108	475-Symbol of Math Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks								
109	475-Others								
110	White Chalks: Pack of 12 small boxes, each of 20 sticks								
111	Iron Slate: (Thick iron state, 22 Gauge) (10" x 8)								

Signature of Bidder \_\_\_\_\_

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

## 2. Bid Security form

Whereas *[name of the Bidder]* (hereinafter called "the Bidder") has submitted its bid dated \_\_\_\_\_ for the supply of **School Instructional Material and supplies Items (under SSB 2015-16)** (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that we *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called "the Bank"), are bound unto DSE (hereinafter called "the Procuring agency") in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity:
  - (a) fails or refuses to execute the Contract Form, if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand, in respect thereof should reach the Bank not later than the above date.

\_\_\_\_\_  
*[signature of the bank]*

### 3. Form of Contract

This Contract (hereinafter called the "Contract") is made on this \_\_\_\_\_ day of \_\_\_\_\_ between [Name of procuring Agency] (hereinafter referred to as "the Procuring agency") of the First Part; and M/s [name of Supplier] of [city and country of Supplier] having its registered office at [address of the supplier] (hereinafter called "the Supplier") of the Second Part (hereinafter referred to individually as "Party" and collectively as the "Parties").

WHEREAS the Procuring agency invited bids for procurement of goods, in accordance with the requirements of the bidding document ref no. [bid document ref. number], in pursuance where of M/s [name of supplier] being the supplier of the said goods in Pakistan to supply the required items; and whereas the Procuring Agency has accepted the the bid by the Supplier for the supply of [Furniture Items] in the sum of Pak Rupees [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions and Specific Conditions of this Contract hereinafter referred to as "Contract".
2. The following documents shall be deemed to form and be read and construed as integral part of this Agreement, viz:-
  - (a) the Bid Form and the Price Schedule submitted by the Bidder; (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the General Conditions of Contract;
  - (e) the Special Conditions of Contract;
  - (f) the Procuring agency's Notification of Award; and
  - (g) the Contract
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of this Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract.
5. [The Supplier] hereby declares that it has not obtained or induced the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of the Sindh or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Government of the Sindh) through any corrupt business practice.

6. [The Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any Contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Government of the Sindh under any law, Contract or other instrument, be voidable at the option of Government of the Sindh.

IN WITNESS Whereof the parties hereto have caused this Agreement to be executed at [write the address of DSEP/ES&HS, office] ("the place") in accordance with their respective laws and shall enter into force on the day and year first above mentioned.

For and on behalf of Education & Literacy Department, Govt. of Sindh, Karachi

Name and Designation (TEO Male / Female)	Date and Signature
Mrs. _____ Head Mistress, GGHS.LAHORI MUHALLA <u>Larkano</u>	
Mrs. _____ Head Mistress, GGHS.LAHORI MUHALLA <u>Larkano</u>	

\_\_\_\_\_  
 Director School education (Primary/Elem,S&HS), Larkana Region Larkana  
 Education & Literacy Department, Govt. of Sindh.

For and on behalf of Supplier's Name

\_\_\_\_\_  
 Authorised Personnel  
 Name & Designation  
 Supplier's Name and Stamp



### 4. Performance Security Form

To: *[name of Procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated \_\_\_\_\_ 20\_\_\_\_ to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

Therefore we hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signature and seal of the Guarantors/bank

\_\_\_\_\_  
*[name of bank or financial institution]*

\_\_\_\_\_  
*[address]*

\_\_\_\_\_  
*[date]*

**Note: It should be valid for a period equal to the warranty period. The contract will be signed/ issued after submission of this Performance Security.**

## 5. Bank Guarantee for Advance Payment

To: *[name of Procuring agency]*

*[name of Contract]*

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 16 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called "the Supplier") shall deposit with the Procuring agency a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Procuring agency on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between the Procuring agency and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

\_\_\_\_\_  
*[name of bank or financial institution]*

\_\_\_\_\_  
*[address]*

\_\_\_\_\_  
*[date]*

## 6. Manufacturer's Authorization Form

N/A

[See Clause 13.3 (a) of the Instructions to Bidders.]

To: *[name of the Procuring agency]*

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

---

*[signature for and on behalf of Manufacturer]*

*Note:* This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.



OFFICE OF THE HEAD MISTRESS GOVT. GIRLS HIGH SCHOOL LAHORI MUHALLA LARKANO

**List for Purchase of School Instructional Material and supplies Items**

**Under SSB 2015-16**

**FINANCIAL PROPOSAL**

Sr.#	Description	Estimated Quantity	Unit price	Total Price
<b><u>SCHOOL Instructional Material and supplies ITEMS</u></b>				
1	475-Mathematical board Size 4 x 3 ft made of Chipboard 3/4 " Edges sealed with PVC Lipping International Standard, Wall Hanging Hooks	10		
2	475-Abacus (small) 1 to 100 PVC Balls different Colors, Wooden Frame (China/ Equivalent)	10		
3	475-Abacus (medium) 1 to 100 Balls different Colors made of Iron Frame in Rectangular Size 18 x 24" & Balls Rods made of Iron	10		
4	475-Abacus (large) 1 to 100 Balls different Colors made of Iron Frame in Rectangular Size 24 x 30" & Balls Rods made of Iron	10		
5	475-Map stand (small) Frame made of Iron Size	10		
6	475-Map stand (medium)	10		
7	475-Soft board (small) Size: 3 X 4 ft, made of Soft board and hardboard 18mm thick with U Shape Channel aluminum angle frame with hanging hook & Blazer Cloth	10		
8	475-Soft board (medium) Size: 4 X 6 ft, made of Soft board and hardboard 18mm thick with U Shape Channel aluminum angle frame with hanging hook & Blazer Cloth	8		
9	475-Number Blocks PVC Blocks 1 to 100 size 2 x 2" each block Local Made	9		
10	475-English alphabets chart Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks	10		

11	475-Urdu alphabet chart Made of Panaflex size 24 x 30" with 2 Wooden Rod with hanging Hooks	11			
12	475-Puzzles Standard size made of Plastic/ Rubber (local made)	12			
13	475-Globe Made of Plastic, size 3 x 3" with Stand	13			
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23	475-Pena flex screen with stand 60 x 60" with Tripod Stand imported (Local Quality)	23			
24	475-Brush for Drawing (Stable Fair) Set of 12 Brush 0 to 10 no.(Local Quality)	24			
25	475-Water Colour 12 Colors	25			

26	475-Drawing Board Made of Wood size 14 x 18" with Rubber Sheet	26		
27	475-Drawing Paper Ream 80gm, A2 (420*594)Local Quality	27		
28	475-Drawing frames with other material 2x2. ½	28		
29	475-Colour Mixing Plate Plastic Big Size (Local Quality)	29		
30	475-Drawing Sheet 20x30 (Local Quality)	30		
31	475-Tracing Paper Pocket	31		
32	475-Remover Duster Wood Piece with Carpet Size 2 x 6"	32		
33	475-Piece of Cloth (In Meters) Local Quality	33		
34	475-Oil Colour Set of 12 Colors Box in Medium Size(Local Brand)	34		
35	475-Oil Colour (Three Basic Quarters) Local Brand	35		
36	475-Powder Colour Bottle medium-Local Brand	36		
37	475-Colorful papers Chart Paper Size 20 x 30" A2	37		
38	475-Land Skip Charts (Pena Flex) 20 x 30"( Local Quality)	38		
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40	475-World Globe Full Size 16 x 16" in Plastic with Rolling Stand	40		

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45	475-Marker Removable (White Board Marker/Board Marker) Standard Size	45		
46	475-Florescent Colour	46		
47	475-District Map made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	47		
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65	475-Phonic Spelling Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	65		
66	475-Numeracy Vocabulary Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	66		
67	475-Short Vowel Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	67		
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69	475-Counting Rhymes Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	69		
70	475-Cursive Writing Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	70		



71	475-Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	71		
72	475-English Skill Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	72		
73	475-Grammar and Punctuation Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	73		
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77	475-Metric Unit and Measurement made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	77		
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81	475-Multiplication Square Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	81		
82	475-2D Shapes Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	82		
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84	475-Fraction Decimals% Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	84		
85	475-Geometry Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		

86	475-Calories Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	36		
87	475-Earth History Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
88	475-Every Day Science Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
89	475-Fruit Chart let Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
90	475-Height Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
91	475-Human Body Health Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
92	475-Skeletal @Muscular Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
93	475-Digestive System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
94	475-Nervous System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
95	475-Respiratory System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
96	475-Cardio Vascular System Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
97	475-Insect Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	24		
98	475-Vegetable Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
99	475-Fruit Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	18		
100	475-Space Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		

99	475-Fruit Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
100	475-Space Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
101	475-The Planet Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
102	475-Earth Moon Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
103	475-Volume Factors Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
104	475-Building a Healthy Boy Balancing Feed and Exercise Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
105	475-Part of Cell Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
106	475-Periodic Table of the Element Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
107	475-10 Ways To Be A Good Student Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
108	475-Symbol of Math Chart made of Panaflex Size 20 x 30" with two Wooden Rod and Hanging Hooks	12		
109	475-Others			

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