

GOVERNMENT BOYS SECONDARY SCHOOL M.H. GAZDAR

No. GBSS/MHGazdar/(2015-16)/01

Dated: 19-05-2016

NOTICE INVITING TENDER

1. (Government Boys Secondary School M.H. Gazdar, Karachi) invites sealed tenders on Offer Rate basis from interested contractors.(List of works to be mentioned below)

List of Works

S.No	Name of Work	Estimated Cost (In Rs. In Million)	Bid Security	Tender Fee Non Refundable	Time of Completion
1	Purchase of Furniture & Fixture	Offer Rate	2% of offered rate	Rs. 1000/-	15 (Fifteen days)
2	Repair of Office Building	Offer Rate		Rs. 1000/-	
3	Others	Offer Rate		Rs. 1000/-	

2. **Eligibility:** Valid Registration with Federal Board of Revenue (FBR) for Income Tax and Sales Tax for Procurement of Goods, Relevant Experience of at least 5 years, Turn-over of at least Three Years (minimum amount of turnover up to 1.26 Million) and Affidavit that firm has never been black listed;
3. **Method of Procurement-Single Stage Two Envelope.**
4. **Bidding/Tender Documents:**

- Issuance:** Documents will be issued from date of publication up to 04-06-2016 till 12:00 noon, on payment of tender fee (Non-refundable-mentioned against each item in the list)
- Submission:** will be (6-6-2016 upto 3:00pm).
- Opening Technical Bids:** Will be opened on (06-06-2016 upto 3:00pm).
- Place** of issuance, submission, inquires and opening will be:


Address (Postal) : GBSS M.H. Gazdar Gazdarabad, Rancho line, Karachi

Telephone Number: : 0324-2071605

5. **Term & Conditions.**

- Under following bid will be rejected:-
 - Conditional and telegraphic bids/tender;
 - Bids not accompanied by bid security of required amount and form;
 - Bids received after specified date and time.
 - Black listed firms.
- Bid validity period:- (90) days.
- Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010, (Amended 2013).
- All other terms and Conditions are mentioned in the bidding documents.

SYDRA INWARD DIARY
NO: 3089
DATED: 24-05-16


Head Mistress / Head Master
GBSS M.H. Gazdar

MS. ZAFARREEN
HEAD MISTRESS
GBSS M.H. GAZDAR
GOVT. BOYS SEC. SCHOOL
GAZDAR



GOVERNMENT BOYS SECONDARY SCHOOL, M.H GAZDAR, KARACHI

To,
The Secretary to Government of Sindh,
Education & Literacy Department,
Government of Sindh,
Karachi

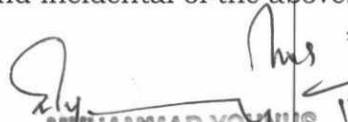
Sub: **CONSTITUTION OF PROCUREMENT COMMITTEE:**

It is submitted that Government of Sindh has approved the following schemes as well as the following members to start the procuring process.

1. Ms. Zafreen Afroz, BS-16 (Chairman)
2. Ms. Muhammad Amir, Senior Teacher (Member)
3. Ashique Hussain Sanjrani BS-18 (Civil Executive Engineer D.M.C, South) (Member)

2. Tors of the Committee are as under;

- i. Preparing Bidding Documents
- ii. Charring out technical as well as financial Evaluation of the bids.
- iii. Preparing evaluation report provided in rule-45.
- iv. Making recommendations for the award of contract to the competent authority.
- v. Perform any other function ancillary and incidental of the above.


19/5/16
MUHAMMAD YOUNUS
(MUHAMMAD YOUNUS)
Drawing & Disbursing Officer



NO.DDO/HM/GBSS/MH Gazdar/School/2016

GOVERNMENT OF SINDH
GOVERNMENT BOYS SECONDARY SCHOOL
M.H. Gazdar
KARACHI

Dated the. / /2016

To,

The Director Information (Advertisement)
Information Department,
Government of Sindh,
Karachi

SUB: **INVITATION FOR BIDS (IFB)**

I am directed to enclose herewith seven copies of the invitation for Bid (IFB), No. GBSS No. 01/KB/2015-16/01, dated 19-05-2016 under the Head of Reform Support Unit, Education Literacy Department, Karachi with DDO Code KC6438, GGHS, 2015-16.

It is requested to please publish the same advertisement in the leading newspaper i.e. English, Urdu & Sindhi.

MRS. ZAFARREEN
INC/HEAD MISTRESS
M.H. GAZDAR
GOVT. BOYS SEC. SCHOOL
KARACHI

Head Mistress / Head Master
GBSS NO M.H. GAZDAR

CC to:

1. The Director, Sindh Public Procurement Regulatory Authority (SPPRA), Karachi
2. The District Education Officer, Secondary & Higher Secondary Schools, Education & Literacy Department , Karachi
3. PS to Secretary to Government of Sindh, Education & Literacy Department , Karachi
4. Officer Order File.

MRS. ZAFARREEN
INC/HEAD MISTRESS
M.H. GAZDAR
GOVT. BOYS SEC. SCHOOL
KARACHI

Head Mistress / Head Master
GBSS NO M.H. GAZDAR



SINDH EDUCATION &
LITERACY DEPARTMENT



Government of Sindh
Education and Literacy Department
Karachi, dated 11-05-2016

NOTIFICATION

No. SO(G-III)/SSB-2/FW/01/12: In continuation of this department's Notification No. SO(G-III)/SSB-2/FW/01/12 dated 16-02-2016 and in pursuance of Rule-7 of the Sindh Public Procurement Rules, 2010 (amended 2013), a Procurement Committee for Procurement of Goods under School Consolidation Policy comprising of following officers is hereby notified as under:

S.No.	Procurement Committee	Placement in committee
1	Principal / Senior Head Master / Headmistress of the concerned school.	Chairman
2	Officer to be Nominated by Commissioner of the concerned Region	Member
3	Senior Teacher of the concerned school	Member / Secretary

Terms of Reference:

- (1) Preparing bidding documents
- (3) Carrying out technical as well as financial evaluation of the bids
- (4) Preparing evaluation report as provided in SPPRA Rule 45
- (5) Perform any other function ancillary and incidental to the above

-SECRETARY TO GOVERNMENT OF SINDH-

No. SO(G-III)/SSB-2/FW/01/12

Karachi, dated the 11th May, 2016

A copy is forwarded for information and necessary action to.

1. The Commissioner All Regions.
2. Director School Education (Elementary, Secondary & Higher Secondary), Region.....
3. District Education Officer- (Elementary, Secondary & Higher Secondary).
4. Deputy District Education Officer (Elementary, Secondary & Higher Secondary).
5. Taluka Education officer (Elementary, Secondary & Higher Secondary)
6. All members of committee.
7. Assistant Engineer - Works & Services Department, concerned District
8. Office Order File.
9. Official Website.


SECTION OFFICER (G-III)



SINDH EDUCATION &
LITERACY DEPARTMENT



Government of Sindh
Education and Literacy Department
Karachi, dated 11-05-2016

NOTIFICATION

No. SO(G-III)/SSB-2/FW/01/12: In continuation of this department's Notification No. SO(G-III)/SSB-2/FW/01/12 dated 16-02-2016 and in pursuance of Rule-7 of the Sindh Public Procurement Rules, 2010 (amended 2013), a Procurement Committee for Repair of School building works under School Consolidation Policy comprising of following officers is hereby notified as under:

S.No.	Procurement Committee	Placement in committee
1	Principal / Senior Head Master / Headmistress of the concerned school.	Chairman
2	Senior Teacher of the concerned school	Member/Secretary
3	Assistant Engineer (Building) Works & Services Department, concerned District	Member
4	Assistant Engineer Education Works, concerned District	Co-opt / Non-voting Member

Terms of Reference:

- (1) Preparing bidding documents
- (3) Carrying out technical as well as financial evaluation of the bids
- (4) Preparing evaluation report as provided in SPPRA Rule 45
- (5) Perform any other function ancillary and incidental to the above

-SECRETARY TO GOVERNMENT OF SINDH-

No. SO(G-III)/SSB-2/FW/01/12

Karachi, dated the 11th May, 2016

A copy is forwarded for information and necessary action to:

1. Director School Education (Elementary, Secondary & Higher Secondary), Region.....
2. District Education Officer- (Elementary, Secondary & Higher Secondary),
3. Deputy District Education Officer (Elementary, Secondary & Higher Secondary),
4. Taluka Education officer (Elementary, Secondary & Higher Secondary)
5. All members of committee.
6. Assistant Engineer - Works & Services Department, concerned District
7. Office Order File.
8. Official Website.


SECTION OFFICER (G-III)

**ANNUAL PROCUREMENT PLAN
(WORKS, GOODS & SERVICES)**

M.H.GAZDAR GOVERNMENT BOYS HIGHER SECONDARY SCHOOL CAMPUS

S.No	Description (where applicable)	Quantity (Where applicable)	Estimated Unit Cost (where applicable)	Estimated Total	Funds Allocated	Source of Funds (ADP / Non ADP)	Proposed Procurement Method	Timing of Procurement			Remarks
1	Purchase of Furniture			0.15 Million Cost			Single Stage Two Envelope Procedure	UPP	30	-6-2016	ONE TIME SPENT FUND
2	Repair of Office Building			0.99 Million Cost			Single Stage Two Envelope Procedure	UPP	30	-6-2016	Allocated by BSU 2015-16
3	Others			0.1775 Million Cost			Single Stage Two Envelope Procedure	UPP	30	-6-2016	"

[Signature]

MRS ZAFAR EN
 Approved and signed by the Head of Procuring Agency:
 M.H. GAZDAR
 GOVT. BOYS SEC. SCHOOL
 KARACHI

SPPRA BIDDING DOCUMENT

STANDARD FORM OF BIDDING DOCUMENTS FOR PROCUREMENT OF WORKS

WORK # 01

(SINGLE STAGE ONE ENVELOPE METHOD)

Name of work:- ITEM / WORK # 01 FURNITURE & FIXTURE

Cost : Open Rate
Bid Security : 2% of Quoted Amount
Tender Cost : Rs. 1,000

Tender issue M/s. _____

PAY ORDER OF TENDER COST

P.O No. _____ Date _____

Bank _____


Rs. _____

PAY ORDER OF BID SECURITY

P.O No. _____ Date _____

Bank _____

Rs. _____


MRS. ZAFAREEN
INC/HEAD MISTRESS
M.H. GAZDAR
SPPRA
KARACHI

Signature & Stamp of Issuing Authority

M.H.GAZDAR GOVERNMENT BOYS SECONDARY CAMPUS
SCHOOL KARACHI

NAME OF WORK:- ITEM/WORK NO-01 PURCHASE OF FURNITURE & FIXTURE


Work No. (01) / (2015-2016)

S.No	Description of Item	Qty.	Rate	Unit	Amount
1	Providing / Supplying ECD Class Plastic Round Table(Mango,Pine apple ,Tommato Shape) in different colors approved size & best quality under the instruction of Engineer/concerned incharge etc etc complete.	10Nos	Open Rate	Each	
2	Providing & Supplying ECD Class Plastic colors small chairs approved size & best quality under the instruction of Engineer/concerned incharge etc etc complete.	40 Nos	Open Rate	Each	
3	Providing /Supplying Duel Desk size 48" x 48" with iron angle frame best quality approved by Engineer/concerned incharge etc etc complete in all respect.	15 Nos	Open Rate	Each	
4	Providing & Supplying revolving chairs approved size best quality under the instruction Engineer/incharge concerned with enter	02 Nos	Open Rate	Each	
5	Providing & fixing chair for teacher staff room approved size and best quality instruction as per site Engineer etc. complete	03 Nos	Open Rate	Each	
Total Amount Rs.					

The total amount is Rs. _____ in figure (_____) for the complete job for all open rate (whichever is included in the BOQ).

Signature of the contractor _____

Address _____


PRINCIPAL HEAD MISTRESS
M.H.GAZDAR GBHS, KARACHI
KARACHI

SPPRA BIDDING DOCUMENT

STANDARD FORM OF BIDDING DOUCMENT FOR PROCUREMENT OF WORKS

WORK # 02.

(SINGLE STAGE ONE ENVELOPE METHOD)

Name of work: - ITEM / WORK NO. 02 OTHERS - *Electrical*

Cost : Open Rate
Bid Security : 2% of Quoted Amount
Tender Cost : Rs. 1,000

Tender issue M/s. _____

PAY ORDER OF TENDER COST

PAY ORDER OF BID SECURITY

P.O. No. _____ Date _____

P.O. No. _____ Date _____

Bank _____

Bank _____

Rs. _____

Rs. _____

Signature & Stamp of Issuing Authority


MRS. ZAHAREEN
INC/HEAD MISTRESS
M. H. GAZDAR
GOVT. BOYS SEC. SCHOOL
KARACHI.

M.H.GAZDAR GOVT BOYS SECONDARY SCHOOL CAMPUS
SCHOOL KARACHI.

NAME OF WORK :- ITEM/WORK No-02 OTHERs ELECTRICAL.

WORK NO.(02) / (2015-2016)

S.No	Description of Work	Qty.	Rate	Unit	Amount
1	Providing/Fixing ceiling fans 56" best approved quality as directed by the engineer in-charge, etc complete	10 Nos	Open Rate	Each	
2	Providing/Supplying 24" Pedistal Fan 4 wings best quality with entire satisfaction Engineer/incharge concerned etc complete.	07 Nos	Open Rate	Each	
3	Supplying of energy sever 25-watt as directed by the engineer in-charge, etc complete	15 Nos	Open Rate	Each	
4	Providing / Fixing Dispensor with necessary accessory best quality as per directed by the Engineer/Incharge concerned etc complete all respect.	03 Nos	Open Rate	Each	
5	Providing & Fixing 1.5 H.P. motor with water Piston pump approved best quality as directed by the Engineer /Incharge concerned etc complete.	01 Nos	Open Rate	Each	
6	Providing & Fixing Water Cooler with & necessary accessory best quality as directed by the Engineer/incharge concerned etc etc complete all respect.	02 Nos	Open Rate	Each	
Total Amount Rs.					

The total amount is Rs. _____ in figure (_____
_____) for the complete job for all open rate (whichever is
included in the BOQ).

Signature of the contractor _____

Address _____

PRINCIPAL HEAD MISTRESS
M.H.GAZDAR,GBSS, KARACHI

MRS. ZAFAR
INC/HEAD MISTRESS
M.H. GAZDAR
GOVT. BOYS SEC. SCHOOL
KARACHI.

SPPRA BIDDING DOCUMENT

STANDARD FORM OF BIDDING DOCUMENTS FOR PROCUREMENT OF WORKS

WORK # 0

(SINGLE STAGE ONE ENVELOPE METHOD)

Name of work:- ITEM / WORK # 02 - *REPAIR OF OFFICE BUILDING.*

Cost : Open Rate
Bid Security : 2% of Quoted Amount
Tender Cost : Rs. 1,000

Tender issue M/s. _____

PAY ORDER OF TENDER COST

P.O No. _____ Date _____

Bank _____

Rs. _____

PAY ORDER OF BID SECURITY

P.O No. _____ Date _____

Bank _____

Rs. _____

Signature & Stamp of Issuing Authority


MRS. ZAFAREEN
INC/HEAD MISTRESS
M.H. GAZDAR
GOVT. BOYS SEC. SCHOOL
KARACHI.

M.H.GAZDAR GOVT BOYS SECONDARY SCHOOL CAMPUS
SCHOOL KARACHI.

NAME OF WORK :- ITEM/WORK No-03 REPAIR OF OFFICE BUILDING .

WORK NO.(03) / (2015-2016)

S.No	Description of Work	Qty.	Rate	Unit	Amount
1	Maintenance & Repairs of Primary/Secondary section by providing dismantled Plaster walls,roof,repairs of broken doors windows ,cc flooring required thickness as per approved by site Engineer with entire satisfaction etc complete in all respect this include all labour metrial etc etc.	1500 Sq.Feet	Open Rate	Per Sq.Feet	
Total Amount Rs.					

The total amount is Rs. _____ in figure (_____) for the complete job for all open rate (whichever is included in the BOQ).

Signature of the contractor _____

Address _____

PRINCIPAL HEAD MISTRESS
M.H GAZDAR GBHS KARACHI


MRS. ZAFAR
INC/HEAD MISTRESS
M.H. GAZDAR
GOVT. BOYS SEC. SCHOOL
KARACHI.

PART ONE - SECTION I.
INSTRUCTIONS FOR BIDDERS

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Instructions for Bidders

A. Introduction

- | | |
|---------------------|--|
| 1. Source of Funds | <p>1.1 The Procuring agency has received provincial government funds towards the utilization for betterment and fulfills the needs of School One time Grant 2015-16 under Reform Support Unit (RSU) Education and Literacy Department, Government of Sindh it is intended that the proceeds of these funds will be applied to eligible payments under the contract for which these bidding documents are issued.</p> <p>1.2 Payment by the department will be made only at the request of the Procuring agency and upon approval by the Government of Sindh., and in case of a project will be subject in all respect to the terms and conditions of the agreement. The Project Agreement prohibits a withdrawal from the allocated fund account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Sindh Government is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Procuring agency shall derive any rights from the Project Agreement or have any claim to the allocated fund proceeds.</p> |
| 2. Eligible Bidders | <p>2.1 This Invitation for Bids is open to all suppliers from eligible source as defined in the SPPRA Rules 2010 and its Bidding Documents except as provided hereinafter.</p> <p>2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.</p> <p>2.3 Government-owned enterprises in the Province of Sindh may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Sindh.</p> <p>2.4 Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the any government organization in accordance with sub clause 34.1</p> |

6. Clarification of Bidding Documents

6.1 An interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.

7. Amendment of Bidding Documents

7.1 At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by an interested Bidder, may modify the bidding documents by amendment.

7.2 All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.

7.3 In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.

C. Preparation of Bids

8. Language of Bid

8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.

9. Documents Comprising the Bid

9.1 The bid prepared by the Bidder shall comprise the following components:

- (a) A Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11, and 12;
- (b) Documentary evidence established in accordance with ITB Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted

13.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Procuring agency's satisfaction that the Bidder, at the time of submission of its bid, is from an eligible country as defined under ITB Clause 2.

13.3 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Procuring agency's satisfaction:

- (a) That, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods in the Procuring agency's country;
- (b) That the Bidder has the financial, technical, and production capability necessary to perform the contract;
- (c) That, in the case of a Bidder not doing business within the Procuring agency's country, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
- (d) That the Bidder meets the qualification criteria listed in the Bid Data Sheet.

**14. Documents
Establishing
Goods'
Eligibility and
Conformity to
Bidding
Documents**

14.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.

14.2 The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the time of shipment.

14.3 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:

- (a) A detailed description of the essential technical and

15.5 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.

15.6 The successful Bidder's bid security will be discharged upon the Bidders signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.

15.7 The bid security may be forfeited:

- (a) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- (b) In the case of a successful Bidder, if the Bidder fails:
 - (i) To sign the contract in accordance with ITB Clause 32;
 - Or**
 - (ii) To furnish performance security in accordance with ITB Clause 33.

**16. Period of
Validity of
Bids**

16.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency, pursuant to ITB Clause 19. A bid valid for a shorter period shall be rejected by the Procuring agency as nonresponsive.

16.2 In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

**17. Format and
Signing of Bid**

17.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.

17.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a

Obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

- 20. Late Bids** 20.1 Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency pursuant to ITB Clause 19 will be rejected and returned unopened to the Bidder.
- 21. Modification and Withdrawal of Bids** 21.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.
- 21.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18, by a signed confirmation copy, postmarked not later than the deadline for submission of bids.
- 21.3 No bid may be modified after the deadline for submission of bids.
- 21.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to the ITB Clause 15.7.

E. Opening and Evaluation of Bids

- 22. Opening of Bids by the Procuring agency** 22.1 The Procuring agency will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register evidencing their attendance.
- 22.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20.

24.5 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

25. Evaluation and Comparison of Bids

25.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive, pursuant to ITB Clause 24.

25.2 The Procuring agency's evaluation of a bid will be on delivered duty paid (DDP) price inclusive of prevailing duties and will exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.

25.3 The Procuring agency's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with ITB Clause 11.2, one or more of the following factors as specified in the Bid Data Sheet, and quantified in ITB Clause 25.4:

- (a) Incidental costs
- (b) Delivery schedule offered in the bid;
- (c) Deviations in payment schedule from that specified in the Special Conditions of Contract;
- (d) The cost of components, mandatory spare parts, and service;
- (e) The availability Procuring agency of spare parts and after-Sales services for the equipment offered in the bid;
- (f) The projected operating and maintenance costs during the life of the equipment;
- (g) The performance and productivity of the equipment offered; and/or
- (h) Other specific criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.

25.4 For factors retained in the Bid Data Sheet pursuant to ITB 25.3, one or more of the following quantification methods will be applied, as detailed in the Bid Data Sheet:

- (a) Incidental costs provided by the bidder will be added by Procuring agency to the delivered duty paid (DDP) price at the final destination

The Procuring agency, if a bid deviates from the schedule and if such deviation is considered acceptable to the Procuring agency, the bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared with those stipulated in this invitation, at the rate per annum specified in the Bid Data Sheet.

(e) *Performance and productivity of the equipment.*

- (i) Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100, an adjustment for an amount specified in the Bid Data Sheet will be added to the bid price, representing the capitalized cost of additional operating costs over the life of the plant, using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

Or

- (ii) Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specifications to be considered responsive. Evaluation shall be based on the cost per unit of the actual productivity of goods offered in the bid, and adjustment will be added to the bid price using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

- (f) *Specific additional criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.* The relevant evaluation method shall be detailed in the Bid Data Sheet and/or in the Technical Specifications.

Alternative

25.4 Merit Point System:

The following merit point system for weighing evaluation factors can be applied if none of the evaluation methods listed in 25.4 above has been retained in the Bid Data Sheet. The number of points allocated to each factor shall be specified in the Bid Data Sheet.

26. Contacting the Procuring agency

26.1 Subject to ITB Clause 23, no Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.

26.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

29. **Procuring agency's Right to Vary Quantities at Time of Award**
- 29.1 The Procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
30. **Procuring agency's Right to Accept any Bid and to Reject any or All Bids**
- 30.1 The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.
31. **Notification of Award**
- 31.1 Prior to the expiration of the period of bid validity, the Procuring agency will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.
- 31.2 The notification of award will constitute the formation of the Contract.
- 31.3 Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 33, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 15.
32. **Signing of Contract**
- 32.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- 32.2 Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.
33. **Performance Security**
- 33.1 Within twenty (20) days of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in an other form acceptable to the Procuring agency.
- 33.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

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GENERAL CONDITIONS OF CONTRACT

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Not superseded by provisions of other parts of the Contract.

3. Country of Origin

- 3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC.
- 3.2 For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.

4. Technical Specification

- 4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

5. Use of Contract Documents and Information; Inspection and Audit by the Government

- 5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.
- 5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract if so required by the Procuring agency.

The Goods' final destination, If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.

- 8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.
- 8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.
- 8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

9. Packing

- 9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take in to consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring agency.

10. Delivery and Documents

- 10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.
- 10.2 Documents to be submitted by the Supplier are specified in SCC.

14. Warranty

- 15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.
- 15.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

SECTION II
BID DATA SHEET

Bid Data Sheet

The following specific for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions here shall prevail over those in ITB.

[Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses]

Introduction

ITB 1.1 Headmaster M.H.GAZDAR Govt.Boys Secondary Campus School Karachi.
ITB 1.1 Name Of Contract / Project.

Procurement of school [1.FURNITURE & FIXTURE,2.OTHER ELECTRICAL, 3. REPAIR OF OFFICE BUILDING]Items for school M.H.GAZDAR GBSS,Karachi

ITB 4.1 Headmaster M.H.GAZDAR GBSS,, Karachi Education & Literacy
Department, Government of Sindh.

ITB 8.1 Language of the bid
English

Bid Price and Currency

ITB 11.2 The price quoted shall be fixed along with DDP.

ITB 11.5 The price shall be fixed and will not be negotiated once finalized

ITB 13.3 (d)	Qualification requirements as per criteria mentioned
ITB 14.3 (b)	N /A
ITB 15.1	Amount of bid security 2 % of Total Bid Price.
ITB 16.1	Bid validity period 90 [Ninety] Days
ITB 17.1	Number of copies. One Original along with one photocopy
ITB 18.2 (a)	Office of the Headmistress M.H.GAZDAR GBSS,Karachi.
ITB 18.2 (b)	IFB title and number.
ITB 19.1	Deadline for bid submission is 30-05-2016
ITB 22.1	Time ,date , and place for bid opening as mentioned in NIT at the office of Headmistress M.H.GAZDAR GBSS,Karachi.

Bid Evaluation

ITB 25.3	Criteria for bid evaluation. As per criteria attached.
ITB 25.4 (a)	One option only. N/A
ITB 25.4 (b)	Delivery schedule.To be finalized by Regional Procurement Committee in Consultation with District inspection & Technical Committee.
Option (i)	Relevant parameters in accordance with option selected : N/A

SECTION IV
SCHEDULE OF REQUIREMENTS

Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring agency's change order.

- | | |
|---|--|
| 18. Contract Amendments | 19.1 Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties. |
| 19. Assignment | 20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent. |
| 20. Subcontracts | 21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

21.2 Subcontracts must comply with the provisions of GCC Clause 3. |
| 21. Delays in the Supplier's Performance | 22.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

22.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

22.3 Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of liquidated damages. |
| 22. Liquidated | 23.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or |

PART TWO
(PROCUREMENT SPECIFIC PROVISIONS)

Technical Evaluation Criteria

The Technical Bids Shall be Evaluated on the basis of following parameters:				
Sr#	EvaluationParameters		Total Marks	Brief
	Company / Firm / Individual Information			
	Required Field	Marks		
1	* No of Years in Business	10	45	02 marks for each year in business (Max 10)
	* Annual Turnover in Millions	15		0.75 marks per million turnover (Max 15)
	* NTN Registration Certificate	10		10 marks if firm has NTN Certificate
	* Sales Tax Registration Certificate	10		10 marks if firm is registered with sales tax department
2	Technical Proposal * Specifications & Brochures	10	10	10 marks if the bidder provides complete details and specifications of items to be supplied for which he want to quote.
3	Financial Capabilities		25	
	Income Tax Annual Returns of 5 Years	10		02 marks on production of each year Tax paid Returns (Max 10)
	Audited Financial Statements of 5 years	5		01marks on production of Financial Statement Report (Max 5)
	Monthly Sales Tax Summaries of last 10 Months	10		1 marks on production of each month record (Max 10)
5	Relevant Field Experience	20	20	04 marks for each similar complexity assignment (documented proof) Max 5 assignment
Note: Firm must get 70% marks in Technical Evaluation for qualifying as per above mentioned criteria				

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4. Inspections and Tests (GCC Clause 8)

GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows:
The inspection would be performed by Inspection Committee.

5. Packing (GCC Clause 9)

Sample provision

GCC 9.3—The following SCC shall supplement GCC Clause 9.2:

6. Delivery and Documents (GCC Clause 10)

Sample provision (DDP terms)

GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:

- (i) Copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) Original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable seaway bill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- (iii) Copies of the packing list identifying contents of each school-wise package ;(iv)insurance certificate;
- (v) Manufacturer's or Supplier's warranty certificate;
- (vi) Inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- (vii) Certificate of origin.

7. Insurance (GCC Clause 11)

GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is seller's responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.

10. Payment (GCC Clause 16)

Sample provision

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied:

Payment shall be made in Pak. Rupees in the following manner:

- (i) **Advance Payment:** There is no provision for any advance payments to suppliers under School Specific Budget procurement.
- (ii) **On Shipment:** There is no provision for payments on shipment under School Specific Budget procurement.
- (iii) Hundred (100) percent of the Contract Price of Goods received shall be paid within the time period applicable as per the prescribed Government rules upon complete delivery of the supplies and submission of claim supported by the acceptance certificate issued by the Procuring agency declaring Goods have been delivered and that all contracted services have been performed.
- (v) The supplies shall be delivered by the vendor on the quarterly basis. The payment in respect of the quarterly delivery shall be made in accordance with the quarterly release of the School Specific Budget funds to the Education Department.

**ANNUAL PROCUREMENT PLAN
(WORKS, GOODS & SERVICES)
M.H.GAZDAR GOVERNMENT BOYS HIGHER SECONDARY SCHOOL CAMPUS**

S.No	Description (where applicable)	Quantity (Where applicable)	Estimated Unit Cost (where applicable)	Estimated Total	Funds Allocated	Source of Funds (ADP / Non ADP)	Proposed Procurement Method	Timing of Procurement			Remarks
								upto			
1	Purchase of Furniture			0.15 Million Cost			Single Stage Two Envelope Procedure	upto	30-06-2016		ONE TIME GRANT FUND
2	Repair of Office Building			0.94 Million Cost			Single Stage Two Envelope Procedure	upto	30-06-2016		ALLOCATED 2015-16
3	Others			0.1775 Million Cost			Single Stage Two Envelope Procedure	upto	30-06-2016		

Approved and signed by the Head of Procuring Agency:


M.H. GAZDAR
 INCHEMISTRESS
 GOVT. BOYS SEC. SCHOOL
 KARACHI.