



Office of the Director, Stores & Procurement Department  
Karachi Metropolitan Corporation  
Phone No.021-99215058 – 021-99215189

No.DIR/S&P/NIT/KMC/2016/2016

Dated :24/05/2016

**TENDER NOTICE**

Sealed tenders on prescribed forms are invited from the Contractors / Supplier(s) (Registered with Income Tax / Sales Tax Directorate) for the supply of following items as per the provision SPPRA Rule-2010 (Amended 2013) (Single Stage – One Envelope procedure).

S. No.	Description	Estimated Cost	Cost in Shape of Pay Order (to be Drawn from any Schedule Bank)	Opening Date
01	Supply of Papers with material for Printing of Budget Books 2016-17 for Printing Press, KMC.	Offer rate	Rs.2,000/-	10/06/2016

Tender should be dropped in the Tender Box kept in the office of the Director, Stores & Procurement Department, KMC situated at Nishtar Road, Karachi, on the above mentioned date before 11:30 A.M., which shall be opened by the Tender Opening Committee at 12:00 P.M., in the office of the undersigned the same day in presence of the tenders / contractors or their authorized representative, who wish to be present. The rate quoted must be inclusive of all prevalent Taxes.

Tender Form alongwith Terms & Conditions and detailed specification can be had from Stores & Procurement Department, Nishtar Road, Karachi, on all working days on submission of application / payment of price mentioned against each, which is non-refundable or can be downloaded from the Authority's Website and can be submitted alongwith tender fee in shape of Pay order by mail or by hand on or before the prescribed date of opening.

**The last date of issuing for Tender Documents is 09/06/2016.**

The tender should be accompanied by Earnest Money / Bid Security (Call Deposit) equal to 2% of the Bid Amount in Shape of Pay Order in favor of KMC. Cash / Cheaque will not be considered. Conditional Bid will not be considered. No tender shall be issued on the date of opening of tender.

The CNIC of the tendered, latest copy of GST / Income Tax Certificate, Experience Certificate of relevant field along with the turnover statement of at least last three years must be enclosed with Tender Documents, duly filled in. The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of goods originally specified in the schedule of requirement without any change in the unit price or other terms and conditions. In case of unscheduled holidays the submission of the bidding documents also be on the next working day and shall be opened within one hour of the deadline for submission. The other terms & condition of the tender shall remain unchanged.

The bid validity period shall be for 90 days from the date of Tender opening.

The Procuring Agency may cancel the bidding process at any time prior to the acceptance of a bid or proposal.

**DIRECTOR  
STORES & PROCUREMENT  
K.M.C.**

- **Director (CB), SPPRA,** to please placed the NIT on SPPRA Web-site and also please intimate the ID Number.



# KARACHI METROPOLITAN CORPORATION

## CHIEF OFFICER'S SECRETARIAT

Civic Centre, University Road, Gulshan - e - Iqbal, Karachi.

NO: KMC/CO/PS/154/2013

Dated: -01 - 04-2013

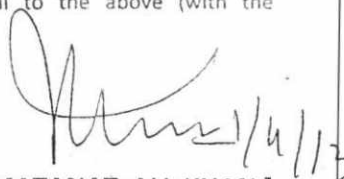
SUBJECT: CONSTITUTION OF PROCUREMENT COMMITTEE FOR  
STORE & PROCUREMENT DEPARTMENT, KMC

In pursuance of Rule 7 of SPP Rules 2010, the Procurement Committee for Store & Procurement Department, KMC, is hereby constituted comprising of the following:-

1	Director, S & P, KMC	Convener
2	Director (Design), KW&SB or his representative	Member
3	Assistant Accounts Officer, S&P, KMC	Member / Secretary

Terms of Reference of the Committee is to act as per SPP Rules 2010 regarding Invitation of Tender & its opening including following functions and Responsibilities :-

- Vetting of Prepared Bidding Documents.
- Carrying out technical as well as financial evaluation of the bids.
- Preparing Evaluation Report as provided in Rule 45 of SPRA.
- Making recommendation for the award of contract to the Competent Authority.
- Perform any other function ancillary and incidental to the above (with the permission of Competent Authority).

  
[ MATANAT ALI KHAN ]  
Metropolitan Commissioner  
Karachi Metropolitan Corporation

### Distribution

3. The Managing Director, KW&SB.
4. The Financial Advisor, KMC.
3. The Director (CB) SPPRA, Govt. Of Sindh , Karachi.
4. All Committee Members.



# KARACHI METROPOLITAN CORPORATION

## METROPOLITAN COMMISSIONER SECRETARIAT

NO: KMC/MC/PS/ /2016

Dated: 13-5-2016

Subject:- CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE (CRC).

In compliance of Rule-31 of SPP Rules-2010 (Amended-2013), the Competent Authority is pleased to constitute a complaint Redressal Committee (CRC) for store & Procurement Department, comprising of the following.

- |  |          |
|--|----------|
| 1) Director, S&P, F&A, KMC.  | Chairman |
| 2) Assistant Account Officer, S&P, F&A, KMC.   | Member   |
| 3) Independent professional from the relevant filed concerning the Procurement Progress in question to be nominated by the head of procuring agency (as per approval by the Competent Authority time to time & case to case basis. | Member   |

### TERM OF REFERENCE (TOR)

As defined in the relevant Rules of SPP Rules-2010(amended-2013)

This issue with the approval of the Competent Authority.

**METROPOLITAN COMMISSIONER**  
KARACHI METROPOLITAN CORPORATION  
KARACHI

### All Concerned.

- 1) Financial Advisor, KMC.
- 2) Director, Store & Procurement, KMC.
- 3) Director (A&F) SPPRA.
- 4) P.S to the Administrator, KMC.
- 5) Office File.

**KARACHI METROPOLITAN CORPORATION**  
**STORE & PROCUREMENT DEPARTMENT**

Issue to M/S. \_\_\_\_\_

Pay Order No. \_\_\_\_\_

Date. \_\_\_\_\_

**TENDER FOR THE SUPPLY OF PAPERS WITH MATERIAL FOR PRINTING  
OF BUDGET BOOKS (2016-17) FOR PRINTING PRESS, KMC**

S.NO	DESCRIPTION	QTY	UNIT	RATE IN FIGURE	RATE IN WORD
01	White Art Card Size 23"x36" (310 Gram)	43	Pkts		
02	Offset Paper Size 18"x23" (90 Grams)	300	Ream		
03	Positive Plate	259	Nos.		
04	Plate Gum	12	Nos.		
05	Acid	12	Nos.		
06	Thinner (per Tin 5 Ltr)	4	Tin		
07	Benzol	12	Bottle		
08	Blanket Size 36x36 (03 Plai)	1	Nos.		
09	Blanket Size 36x36 (04 Plai)	2	Nos.		
10	Ink Blank	30	Lbs		
11	Ink Set	12	Lbs		
12	Character	12	Bottle		
13	Dumping Tube 3x3/4	10	Nos.		
14	Dumping Tube 4"	10	Nos.		

Total Amount Rs. \_\_\_\_\_

Total Amount in Words \_\_\_\_\_

**STORES & PROCUREMENT DEPARTMENT, KMC**  
**PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2015-2016**

S.No	Title of Procurement	Estimated Cost	Method	Tentative / Actual Date of Procurement	Tentative / Actual Date of completion of procurement	Remarks
1	Supply of Misc. Toners & Ribbon Tally Genicom (6312) for Computer Operation (F&A) KMC.	20,00,000/-	Single stage - on Envelope	01-08-2015	30-06-2016	Rule - 46 (1)
2	Supply of Misc. Computer Paper for Computer Operation (F&A) KMC	20,00,000/-	Single stage - one Envelope	01-08-2015	30-06-2016	Rule - 46 (1)
3	Supply of HVAC Control Equipment and Repair / Maintenance of existing units for Computer operation (F&A) KMC	20,00,000/-	Single stage - one Envelope	01-08-2015	30-06-2016	Rule - 46 (1)
4	Supply of Printed Stationary Items for Printing Press, KMC	1,50,00,000/-	Single stage - one Envelope	01-08-2015	30-06-2016	Rule - 46 (1)
5	Supply of Non-Technical Items for Different Departments, KMC	15,00,000/-	Single stage - one Envelope	01-08-2015	30-06-2016	Rule - 46 (1)
06	Supply of Un-Printed Stationary items for Different Department, KMC	60,00,000/-	Single stage - one Envelope	01-08-2015	30-06-2016	Rule - 46 (1)
07	Purchase of Budget Bags for distribution of budget Books for the Year 2016-17 for Printing Press, KMC.	30,00,000/-	Single stage - one Envelope	01-08-2015	30-06-2016	Rule - 46 (1)

DIRECTOR  
 STORES & PROCUREMENT, KMC

