



GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 25th May, 2016

Ph: 021-99222113

TENDER NOTICE

Government of Sindh, Finance Department invites sealed Bids from only Principal Authorized Vendors/ Partners/Resellers whose Principal Manufacturer should have a comprehensive presence in Pakistan as well well-reputed firms who are registered with GST & Income Tax Department, regarding the procurement of Physical Assets under the Tender Inquiry No.FD (CTC-I) 04(07)/2015-2016. The detail is as under:-

Sr. #	Description	Quantity
1.	Computers with L.E.D	25-Systems
2.	Printers	25-Printers
3.	Standby U.P.S with 15-20 Mins Back-up Time	25-U.P.S
4.	USB Flash Drive 16-GB	80-Nos
5.	Fax Machines	10-Nos
6.	Wall Mounted Split Indoor Unit 1.5 Ton	10-Units
7.	Bracket Fans	30-Nos
8.	02-Lines Integrated Telephone Sets	04-Sets

The complete details in respect of above items with Specification including brand & model have already been given in the Standard Bidding Documents (SBD).

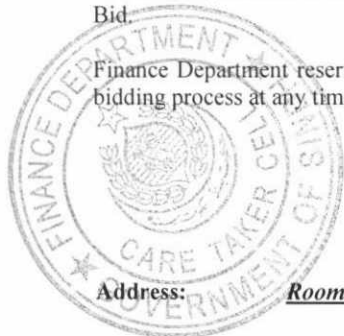
Finance Department would adopt **Single Stage – Two envelopes Procedure** for selection of firm. The bidder shall submit a single package containing two separate sealed envelopes. One envelope shall contain the Technical Proposal and the other envelope shall contain the Financial Proposal, both indicating the Tender Inquiry No. FD (CTC-I) 04 (07)/2015-2016. The Envelopes shall be clearly marked as **“TECHNICAL PROPOSAL”** and **“FINANCIAL PROPOSAL”**.

Technical Proposal includes the GST / NTN Certificates and other valid Documentary Evidence as prescribed in the Standard Bidding Documents which could be purchased by any interested authorized bidder/firm at the address given below, or also downloaded from the SPPRA as well as Government of Sindh, Finance Department Official websites i.e. <http://www.fdsindh.gov.pk/> and <http://www.pprasindh.gov.pk/> upto dated **13th June, 2016 i.e. Monday till 05:00 pm** and shall submit Bids along with a non-refundable fee of Rs. 2,000/- cash (amount and manner of payment of Tender fee) by mail or by hand at the address given below latest by **14th June, 2016 i.e. Tuesday at 11:00 am**. The Technical bids will be opened on the same day at **12:00 Noon** in the office of Additional Finance Secretary (L.F), while the Financial Proposal shall contain the Bid Security & cost offered by the Bidder along with the valid relevant documents as set down in the Standard Bidding Documents.

Interested eligible bidders may obtain further information on the bid and inspect the bidding documents at the office of Section Officer (B&A)/CTC-I Section, Government of Sindh, Finance Department, Karachi, during the office hours from 09:00 am to 07:00 pm excluding public holidays or as announced by Government.

All applicants firms shall be required to deposit a Bid's Earnest Money in shape of pay order equivalent to 5% of total value of the Contract, in favor of the Section Officer (B&A), Finance Department Government of Sindh, along with their sealed Financial Bid.

Finance Department reserves the right in accordance of Sindh Public Procurement Regulatory Authority Rule-25 to cancel the bidding process at any time prior to the acceptance of a bid or proposal.



(AAMIR ZIA SRAN)
SECTION OFFICER (B&A)

Address: Room No. 171, Care Taker Cell-I, Ground Floor Finance Department, Government of Sindh, Building No. 06, Sindh Secretariat A.K Lodhi Block, Kamal Attaturk Road, Karachi.



REVISED ANNUAL PROCUREMENT PLAN (GOODS & SERVICES) **FINANCIAL YEAR 2015-2016**

Sr. No	Description of Procurement	Quantity (where applicable)	Estimated Unit Cost (where applicable)	Estimated Total Cost	Funds Allocated	Source of Funds (ADP/Non-ADP)	Proposed Procurement Method	Timing of Procurements			
								1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
1.	Acquiring the Office Premises on Rental Basis for NFC Cell	5000 Sq.ft to 5500 Sq.ft	N/A	5.5 (M)	6.00 (M)	Non-ADP	Single Stage Two Envelopes Procedure	Sept	-	-	-
2.	Acquiring the Services for Maintenance of Physical Security Solution	N/A	N/A	5.00 (M)	6.00 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	Oct	-	-
3.	Procurement of HP Scanner for Resource wing	07-Units	N/A	1.00 (M)	1.00 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	Feb	-
4.	Uniform & Liveries	For 500-550 Employees	N/A	5.00 (M) to 5.5 (M)	4.5 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	March	-
5.	Photocopier's Papers & Printer's Papers	1400 Boxes	N/A	5.00 (M)	12.00 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	-	April
6.	Printer's Genuine Cartridges	260-265 Units	N/A	7.00 (M) to 7.5 (M)	12.00 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	-	April
7.	<u>Physical Assets</u>	N/A	N/A	Not Confirmed	5.8 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	-	May
8.	Hiring of Rental Vehicles for Budget Duty	As per Requirement of F.D Staff	N/A	5.00 (M)	6.6 (M)	Non-ADP	Single Stage Two Envelopes Procedure	-	-	-	April
9.	Procurement of Line Matrix Printers for District Accounts & Treasury Offices	25-Units	N/A	60.00 (M) to 70.00 (M)	80.00 (M)	NON-ADP	Single Stage Two Envelopes Procedure	-	-	-	April

Any other Procurement items required on need basis shall be part of procurement plan & Revised Plan shall be reported to Sindh Public Procurement Regulatory Authority with the approval of the Competent Authority

SECTION OFFICER (B&A)





GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 25th May, 2016

NOTIFICATION

No. F.D (CTC-I) 04(07) / 2015-2016:- Government of Sindh, Finance Department is hereby pleased to constitute a Complaint Redressal Committee (CRC) in respect of any grievance regarding the Tender for Procurement of Physical Assets for the Offices of this Department. The Composition of Committee is as under:-

- | | |
|---|-----------------|
| 1. Dr. Noor Alam.
Special Finance Secretary (Resource wing)
Finance Department, Government of Sindh. | Chairman |
| 2. Kamran Mughal
Deputy Accountant General,
Accountant General Sindh Office, Karachi. | Member |
| 3. Wajahat Nasir
Director (IPG),
Printec-Pakistan. | Expert |

TERM OF REFERENCES:

ToRs of the CRC are as per provision under Rule-31 of SPP Rules, 2010 (Amended- 2013) and to perform any other function ancillary and incidental to the above.

MOHAMMAD SOHAIL RAJPUT
SECRETARY TO GOVERNMENT OF SINDH

No. F.D (CTC-I) 04(07) / 2015-2016

Karachi dated 25th May, 2016

A copy is forwarded for information to:-

1. The Accountant General, Sindh, Karachi.
2. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
3. The R.O to Secretary Finance.
4. Office order File.



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(AAMIR ZIA ISRAN)
SECTION OFFICER (B&A)



GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 25th May, 2016

NOTIFICATION

No. F.D (CTC-I) 04(07) / 2015-2016:- Government of Sindh, Finance Department is hereby pleased to constitute a Departmental Procurement Committee in respect of Procurement of Physical Assets for the Offices of this Department. The composition of committee is as under:-

- | | |
|--|-----------------|
| 1. ADDITIONAL SECRETARY (LOCAL FUND),
Finance Department, Government of Sindh. | Chairman |
| 2. DEPUTY SECRETARY FINANCE (ADMN/SR),
Finance Department, Government of Sindh. | Member |
| 3. SECTION OFFICER (B&A),
Finance Department, Government of Sindh. | Member |
| 4. SECTION OFFICER (BUDGET),
Services, General, Administration &
Co-ordination Department, Government of Sindh. | Member |
| 5. REPRESENTATIVE OF INFORMATION, SCIENCE &
TECHNOLOGY DEPARTMENT, (BS-17 or Above)
Government of Sindh. | Member |

TERMS OF REFERENCE:-

- To carry out Technical as well as Financial evaluation of the Bids.
- To select the most suitable Firm or reject all applicants, as per their professional assessment.
- To make recommendations for the award of contract to the competent authority.
- To prepare evaluation report as provided in Rule-45 of SPPRA-2010 (Amended-2013).

MOHAMMAD SOHAIL RAJPUT
SECRETARY TO GOVERNMENT OF SINDH

No. F.D (CTC-I) 04(07) / 2015-2016

Karachi dated 25th May, 2016

A copy is forwarded for information to:-

- The Secretary to Government of Sindh, General & Administration Department, Karachi.
- The Secretary to Government of Sindh, Information, Science & Technology Department, Karachi.
- The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
- The Accountant General Sindh, Karachi.
- The R.O to Secretary Finance.
- Office order File.

(AAMIR ZIA ISRAN)
SECTION OFFICER (B&A)

