

**GOVERNMENT GIRLS SECONDARY SCHOOL WALI MUHAMMAD HASSAN
LYARI KARACHI**

No. GGSS/W.M.H.A/2015-16/01

Dated: 21-05-2016

NOTICE INVITING TENDER

1. (Government Girls Secondary School Wali Muhammad Hassan Ali, Lyari (Campus) Karachi) invites sealed tenders on Offer Rate basis from interested contractors.(List of works to be mentioned below)

List of Works

S.No	Name of Work	Estimated Cost (In Rs. In Million)	Bid Security	Tender Fee Non Refundable	Time of Completion
1	Purchase of Furniture & Fixture	Offer Rate	2% of offered rate	Rs. 1000/-	days
2	Repair of Office Building.	Offer Rate		Rs. 500/-	
3	Others	Offer Rate		Rs. 500/-	

2. **Eligibility:** Valid Registration with Federal Board of Revenue (FBR) for Income Tax and Sales Tax for Procurement of Goods, Relevant Experience of at least 5 years, Turn-over of, at least Three Years (minimum amount of turnover up to 0.920 Million) and Affidavit that firm has never been black listed;
3. **Method of Procurement-Single Stage Two Envelope.**
4. **Bidding/Tender Documents:**

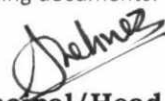
- Issuance:** Documents will be issued from date of publication up to 21-05-2016 till 12:00 noon, on payment of tender fee (Non-refundable-mentioned against each item in the list)
- Submission:** will be (22-05-2016 upto 3:30pm).
- Opening Technical Bids:** Will be opened on (16-6-2016 upto 3:30pm).
- Place of issuance, submission, inquires and opening will be:**

Address (Postal) : Government Girls Secondary School, Wali Muhammad Hassan Ali, Mir M.Baloch Rd, Opp: Technical College, Lyari, Karachi

Telephone Number: : 0332-3317627

5. **Term & Conditions.**

- Under following bid will be rejected:-
 - Conditional and telegraphic bids/tender;
 - Bids not accompanied by bid security of required amount and form;
 - Bids received after specified date and time.
 - Black listed firms.
- Bid validity period:- (90) days.
- Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010, (Amended 2013).
- All other terms and Conditions are mentioned in the bidding documents.


Principal/Head Mistress
GGSS Wali Muhammad Hassan Ali
Lyar



GOVERNMENT GIRLS SECONDARY SCHOOL WALI MUHAMMAD HASSAN ALI
LYARI KARACHI

To,

The Secretary to Government of Sindh,
Education & Literacy Department,
Government of Sindh,
Karachi

Sub: **CONSTITUTION OF PROCUREMENT COMMITTEE:**

It is submitted that Government of Sindh has approved the following schemes as well as the following members to start the procuring process.

1. Ms. Shahnaz, Incharge Headmistress (Chairman)
 2. Ms. Haleema Qazi, Senior Teacher (Member)
 3. Muzaffar Hussain Qazi BS-18 (Assistant Engineer, Provision Building Sub-Division No.IV, proper function procurement committee for goods & repair of the Office Building under school consolidation, District South(0300-2826882) (Member)
2. Tors of the Committee are as under;
- i. Preparing Bidding Documents
 - ii. Charring out technical as well as financial Evaluation of the bids.
 - iii. Preparing evaluation report provided in rule-45.
 - iv. Making recommendations for the award of contract to the competent authority.
 - v. Perform any other function ancillary and incidental of the above.

Ms. Sabira Abdul Khalique
Drawing & Disbursing Officer

SPPRA BIDDING DOCUMENT

STANDARD FORM OF BIDDING DOCUMENTS FOR PROCUREMENT OF WORKS

WORK # 01 (SINGLE STAGE ONE ENVELOPE METHOD)

Name of work:- ITEM / WORK # 02

Cost : Open Rate
Bid Security : 2% of Quoted Amount
Tender Cost : Rs. 1,000/=

Tender issue M/s. _____

PAY ORDER OF TENDER COST

P.O No. _____ Date _____

Bank _____

Rs. _____

PAY ORDER OF BID SECURITY

P.O No. _____ Date _____

Bank _____

Rs. _____

Signature & Stamp of Issuing Authority

GOVERNMENT GIRLS SECONDARY SCHOOL WALI MUHAMMAD
HASSAN ALI KARACHI

NAME OF WORK:- ITEM/WORK NO-01 PURCHASE OF FURNITURE & FIXTURE

Work No. (01) / (2015-2016)

S.No	Description of Item	Qty.	Rate	Unit	Amount
1	Providing & Fixing Dual Desks and best quality instruction as per site Engineer etc. complete	200 Nos	Open Rate	Each	
2	Providing & Fixing 04 Seater Sofa approved size and best quality instruction as per site Engineer etc. complete	01 Nos	Open Rate	Each	
3	Providing & fixing teacher chair approved size and best quality instruction as per site Engineer etc. complete	10 Nos	Open Rate	Each	
4	Providing & fixing class room teacher table approved size and best quality instruction as per site Engineer etc. complete	15 Nos	Open Rate	Each	
5	Providing & fixing iron cupboard (Size 4' x 6' approved size and best quality instruction as per site Engineer etc. complete.	05 Nos	Open Rate	Each	
6	Providing & fixing Steel Stools approved size and best quality instruction as per site Engineer etc. complete	05 Nos	Open Rate	Each	
7	Providing & fixing lounge table for staff room approved size and best quality instruction as per site Engineer etc. complete	01 Nos	Open Rate	Each	
8	Providing & fixing K.G. class round table (Mango table) Pine Apple, Tomato Table) approved size and best quality instruction as per site Engineer etc. complete	06 Nos	Open Rate	Each	
9	Providing & fixing chair for conference room approved size and best quality instruction as per site Engineer etc. complete	10 No	Open Rate	Each	
10	Providing & fixing stools for computer, Biology & Chemistry Lab approved size and best quality instruction as per site Engineer etc. complete	30 Nos	Open Rate	Each	
11	Providing & fixing revolving chair approved size and best quality instruction as per site Engineer etc. complete	10 Nos	Open Rate	Each	
Total Amount Rs.					

The total amount is Rs. _____ in figure (_____) for the complete job for all open rate (whichever is included in the BOQ).

Signature of the contractor _____

Address _____



PRINCIPAL HEAD TEACHER
 G.G.S.S. Wali Muhammad Hassan Ali

SPPRA BIDDING DOCUMENT

STANDARD FORM OF BIDDING DOCUMENTS FOR PROCUREMENT OF WORKS

WORK # 02

(SINGLE STAGE ONE ENVELOPE METHOD)

Name of work:- ITEM / WORK # 01

Cost : Open Rate
Bid Security : 2% of Quoted Amount
Tender Cost : Rs. 1,000/=

Tender issue M/s. _____

PAY ORDER OF TENDER COST

P.O No. _____ Date _____

Bank _____

Rs. _____

PAY ORDER OF BID SECURITY

P.O No. _____ Date _____

Bank _____

Rs. _____

Signature & Stamp of Issuing Authority

GOVERNMENT GIRLS SECONDARY SCHOOL WALI MUHAMMAD

HASSAN ALI KARACHI

NAME OF WORK:- ITEM/WORK NO-02 OTHERS

Work No. (02) / (2015-2016)

S.No	Description of Item	Qty.	Rate	Unit	Amount
1	Supplying of Building Material or equivalent best quality instruction as per site Engineer etc. complete Lap Top best quality instruction as per site Engineer etc. complete	01 Nos	Open Rate	Each	
2	Supplying of Building Material or equivalent best quality instruction as per site Engineer etc. complete Bio-Metric Machines best quality instruction as per site Engineer etc. complete	01 Nos	Open Rate	Each	
3	Supplying of HP A3 Size Laser Jet Printer or equivalent best quality instruction as per site Engineer etc. complete	01 Nos	Open Rate	Each	
4	B/F ceiling fans 56" sweet approved quality necessary electric connection as directed by the engineer in-charge, etc complete	20 Nos	Open Rate	Each	
5	Supplying Projector (Sony) or equivalent best quality instruction as per site Engineer etc. complete	01 Nos	Open Rate	Each	
6	Supplying HP AU size color Laser Printer or equivalent best quality instruction as per site Engineer etc. complete	00 Nos	Open Rate	Each	
7	B/F ceiling fans 56" sweet approved quality necessary electric connection as directed by the engineer in-charge, etc complete	50 Nos	Open Rate	Each	
8	P/F water cooler approved & best quality Hot & Cool i/c fixing all accessory as directed by the engineer in-charge, etc complete	02 Nos	Open Rate	Each	
9	Supplying of energy sever 85-watt as directed by the engineer in-charge, etc complete	50 Nos	Open Rate	Each	
10	Supplying of energy sever 45-watt as directed by the engineer in-charge, etc complete	50 Nos	Open Rate	Each	
Total Amount Rs.					

The total amount is Rs. _____ in figure (_____) for the complete job for all open rate (whichever is included in the BOQ).

Signature of the contractor _____

Address _____

PRINCIPAL HEAD TEACHER
G.G.S.S. Wali Muhammad Hassan Ali

SPPRA BIDDING DOCUMENT

STANDARD FORM OF BIDDING DOCUMENTS FOR PROCUREMENT OF WORKS

WORK # 03

(SINGLE STAGE ONE ENVELOPE METHOD)

Name of work:- ITEM / WORK # 03

Cost : Open Rate
Bid Security : 2% of Quoted Amount
Tender Cost : Rs. 1,000/=

Tender issue M/s. _____

PAY ORDER OF TENDER COST

P.O No. _____ Date _____

Bank _____

Rs. _____

PAY ORDER OF BID SECURITY

P.O No. _____ Date _____

Bank _____

Rs. _____

Signature & Stamp of Issuing Authority

GOVERNMENT GIRLS SECONDARY SCHOOL WALI MUHAMMAD

HASSAN ALI KARACHI

NAME OF WORK:- ITEM/WORK NO-03 REPAIR OF OFFICE BUILDING

Work No. (03) / (2015-2016)

S.No	Description of Work	Qty.	Rate	Unit	Amount
1	35' x 50' Bio-Logy Lab: with tiles approved quality necessary electric connection as directed by the engineer in-charge, etc complete	01	Open Rate	Each	
2	35' x 50' Chemistry Lab: with tiles approved quality necessary electric connection as directed by the engineer in-charge, etc complete	01	Open Rate	Each	
3	35' x 50' Physic Lab: with tiles approved quality necessary electric connection as directed by the engineer in-charge, etc complete	01	Open Rate	Each	
4	35' x 50' Computer Lab: with tiles approved quality necessary electric connection as directed by the engineer in-charge, etc complete	01	Open Rate	Each	
5	20' x 30' Montessori Class with tiles approved quality necessary electric connection as directed by the engineer in-charge, etc complete	02	Open Rate	Each	
6	Distempering in three(03) coats approved quality necessary electric connection as directed by the engineer in-charge, etc complete		Open Rate	Each	
7	Providing and lying Porcelain tiles glazed & polished 16"x16"x1/4" or 18"x18"x1/4" on floor or wall facing in required colour and pattern in white cement and pigment over a base of 1.2 gray cement mortar 3/4" thick including washing and filling of joint with slurry of white cement and pigment in desired shap with finishing cleaning and cost of wax polish etc; complete in/c: cutting titles to proper profile approved quality necessary electric connection as directed by the engineer in-charge, etc complete		Open Rate	Each	
Total Amount Rs.					

The total amount is Rs. _____ in figure (_____) for the complete job for all open rate (whichever is included in the BOQ).

Signature of the contractor _____

Address _____



PRINCIPAL HEAD TEACHER
G.G.S.S. Wali Muhammad Hassan Ali

**ANNUAL PROCUREMENT PLAN
(WORKS, GOODS & SERVICES)
GOVERNMENT GIRLS SECONDARY SCHOOL CAMPUS WALI MUHAMMAD HASSAN ALI KARACHI**

S.No	Description (where applicable)	Quantity (Where applicable)	Estimated Unit Cost (where applicable)	Estimated Total	Funds Allocated	Source of Funds (ADP / Non ADP)	Proposed Procurement Method	Timing of Procurement	Remarks
1	Purchase of Furniture			1.2 Million Cost	0.165 Million		Single Stage Two Envelope Procedure		
2	Others			0.305 Million Cost	0.165 Million		Single Stage Two Envelope Procedure		
3	Repair of Office Building			1.375 Million Cost	1.495 Million		Single Stage Two Envelope Procedure		

Approved and signed by the Head of Procuring Agency:

Bid Data Sheet

The following specific for the goods to be procured shall complement, supplement, or amend the provisions in the instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions here shall prevail over those in ITB.

{Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses}.

Introduction.

ITB 1.1 Head Teacher **G.G.S.S. Wali Muhammad Hassan Ali, Lyari** Karachi, Name of Contract / Project.

ITB 1.1 Name of Contract / Project.

Procurement of school {1.FURNITURE & FIXTURE, 2.OTHER ELECTRICAL, 3.REPAIR OF OFFICE BUILDING} items for school **G.G.S.S. Wali Muhammad Hassan Ali, Lyari** Region Karachi.

ITB 4.1 Head Teacher **G.G.S.S. Wali Muhammad Hassan Ali, Lyari** Karachi, Education & Literacy Department, Government of Sindh, Karachi.

ITB 8.1 Language of the bid
English.

Bid Price and Currency.

ITB 11.2 The price quoted shall be fixed along with DDP.

ITB 11.5 The price shall be fixed and will not be negotiated once finalized.

ITB 13.3	Qualification requirements as per criteria mentioned.
ITB 14.3	N/A
ITB 15.1	Amount of bid security 2% of Total Bid Price.
ITB 16.1	Bid validity period 90 [Ninety] Days.
ITB 17.1	Number of copies. One Original alongwith one photocopy.
ITB 18.2(a)	Office of the Head Teacher of concerned School.
ITB 18.2(b)	IFB title and number.
ITB 19.1	Deadline for bid submission is 30-05-2016.
ITB 22.1	Time, date, and place for bid opening as mentioned in NIT at the of Head Teacher of concerned School.

Bid Evaluation.

ITB 25.3	Criteria for bid evaluation. As per criteria attached.
ITB 25.4(a)	One option only. N/A.
ITB 25.4(b)	Delivery schedule. To be finalized by Regional Procurements Committee in consultation with District inspection & Technical Committee.
Option(i)	Relevant parameters in accordance with option selected: N/A



Government of Sindh
Education and Literacy Department
Karachi, dated 16-02-2016

NOTIFICATION

No. SO(G-III)/SSB-2/FW/01/12: In pursuance of Rule-7 of the Sindh Public Procurement Rules, 2010 (amended 2013), a Procurement Committee for Goods & Repair of office building under School Consolidation Policy comprising of following officers is hereby notified as under:

S.No.	Procurement Committee	Placement in committee
1	Principal / Senior Head Master / Headmistress of the concerned school.	Chairman
2	Senior Teacher of the concerned school	Member/Secretary
3	Assistant Engineer Works & Services Department, concerned District	Member

Terms of Reference:

- (1) Preparing bidding documents
- (3) Carrying out technical as well as financial evaluation of the bids
- (4) Preparing evaluation report as provided in SPPRA Rule 45
- (5) Perform any other function ancillary and incidental to the above

-SECRETARY TO GOVERNMENT OF SINDH-

No. SO(G-III)/SSB-2/FW/01/12

Karachi, dated the 16th February, 2016

A copy is forwarded for information and necessary action to:

1. Director School Education (Elementary, Secondary & Higher Secondary), Region.....
2. District Education Officer- (Elementary, Secondary & Higher Secondary),
3. Deputy District Education Officer (Elementary, Secondary & Higher Secondary),
4. Taluka Education officer (Elementary, Secondary & Higher Secondary)
5. All members of committee.
6. Assistant Engineer - Works & Services Department, concerned District
7. Office Order File.
8. Official Website.

SECTION OFFICER (G-III) 16/2