

**OFFICE OF THE PRINCIPAL GOVERNMENT (BOYS) HIGHER SECONDARY SCHOOL KASHMORE.**

No.GHSS/K-

Dated:

In pursuance of Rule-7 of the Sindh Public Procurement Rules 2010 (amended 2013) a Procurement Committee of Goods and Repair of Office Building under School Consolidation Policy comprising of 03 members committee in which a member from other than department is nominated from works & services Department.

**PROCUREMENT COMMITTEE FOR ONE TIME GRANT 2015-2016.**

Sr No.	Name	Designation	Status in Committee	Remarks
01	ATTA UL MOHSIN BULLO	PRINCIPAL	CHAIRMAN	
02	ZAIN UL ABDIN SHAR	SUBJECT SPECIALIST	MEMBER	
03	KHALILULLAH KHOSO	AXEN	MEMBER	

**TERMS OF REFERENCE.**

- Preparing bidding documents.
- Carrying out technical as well as financial evaluation of the bid.
- Preparing evaluation report as provide in SPPRA Rule-45.
- Perform any other function axillary to the above.



**(ATTA UL MOHSIN BULLO)  
PRINCIPAL**

**GOVT: (BOYS) HIGHER SECONDARY  
SCHOOL KASHMORE.**

Copy Submitted for information to:-

1. The District Education Officer(Elem: Sec: & Higher Sec) Kashmore @ Kandhkot.
2. The District Coordinator , LSU RSU Kashmore @ Kandhkot.

**PROCUREMENT PLAN (Non-Development) For GBHSS Kashmir**

Serial No	Fund Head & Sub head	Name of work and break up	Allocated Funds and break up for different locations/sites	Items to be procured	Method of Procurement	Anticipated /Actual Date of Advertisement	Anticipated /Actual Date of Start	Anticipated /Actual Date of Completion	Remarks
a	b	c	d	e	f	g	h	i	j
1.	A1300	Repair of office	3000,000 (Thirty lac rupees only)		NIT	No any	28-5-2016	30.06.2016	
2.	A09899	Others	Rs. 600000 (Six lac rupees)		NIT	No any	28-5-2016	30-6-2016	
3.	A 90701	Furniture	Rs. 700000 (Seven Lac rupees)		NIT	No any	28-5-2016	30-6-2016	

Approved and signed by the Head of Procuring Agency

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Approved and signed by the Head of Procuring Agency

**(GBHSS KASHMORE)**

**ONE TIME GRANT**

**Bidding Document**

**For**

**Suppliers**

**FURNITURE**

## **Background:**

**As per School Consolidation Policy Campus School (Campus + Merged) will receive One Time Grant from provincial government to carry out necessary:**

- ❖ **Spatial Changes**
- ❖ **Repair**
- ❖ **Renovate**
  - Purchase of Furniture & Fixture      **(A09701)**
  - Repair of Office Building           **(A13001)**
    - Improving Classroom Space
    - Improving Ventilation
    - Provision of Water Supply
    - Provision of Electrification
    - Provision of Boundary wall
    - Repair of Toilets
  - Others                                       **(A09899)**
    - Fans
    - Light / Electric Bulbs

District Education Officer (concerned) will invite school wise bid and consolidated bids will be advertised through newspapers as SPPRA rules. Procurement Committee at school level will evaluate the bids in line with SPPRA rules; however the bids will be evaluated by Procurement Committee concerned school and recommend suppliers for award of school specific contracts.

School wise contract shall be signed between the supplier and respective Head Master/ Principal for each category of items required. Supplier will deliver school wise packets of goods at the office of respective Head Master/ Principal.

### **1. Scope**

The Head Master (**GBHSS KASHMORE**) invites sealed bids/tenders as per single stage two envelope procurement processes for the packages mentioned in section 11 of this document.

## **2. Eligibility**

The firm must possess a valid registration with Income Tax and Sales Tax authorities including Sindh Revenue Board.

## **3. Method of Procurement**

Single Stage Two Envelope

## **4. Submission of Bids**

Bids shall be submitted at the office of the Head Master (**GBHSS KASHMORE**) no later than (**18-05-2016**)

## **5. Opening of Bids**

Bids will be opened at the office of the Head Master (**18-05-2016**) on (**02:00 PM**).

## **6. Terms and Conditions**

Under following conditions bid will be rejected:

- (i) Conditional and telegraphic bids/tenders
- (ii) Bids not accompanied by bid security of required amount and form
- (iii) Bids received after specified date and time
- (iv) Bids of black listed firms

## **7. Bid Validity**

Bids shall be valid for 90 days.

## **8. Required Documents**

Following details/documents are required for evaluation of bidders;

### **(A) Supplier Profile/brochure:**

- (i) Name, address, telephone, fax numbers and e-mail address of supplier
- (ii) Ownership and Organizational Structure
- (iii) Year of establishment

### **(B) Experience and past performance**

- (i) List of similar assignments performed, in the last 5 years
- (ii) List of assignments executed in similar geographical condition;

## 9. Reimbursement of Cost

Bid amount must include all the costs necessary for delivering the required items at the required destination as no cost will be reimbursed to any supplier.

## 10. Evaluation Criteria

Technical and Financial Proposals will be evaluated on the basis of criteria mentioned in section 12 of this document.

## 11. Packages

Items are required in following packages. Any supplier may select one or as many packages as he/she wishes to accommodate.

Package 1					
Items	Description	District	Details		
			Quantity	Rate	Amount
FURNITURE	As mentioned in Annexure	KASHMORE@KANDHKOAT	As mentioned in Annexure		

**Note:** Select package 1 to deliver furniture items to Head Master (GBHSS KASHMORE)

Goods will be delivered at the office of the Head Master (GBHSS KASHMORE) Ensuring appropriate quality of items supplied is the responsibility of suppliers. Contract can be cancelled with suppliers not providing required quality items. Bid evaluation report is not a binding contract for any party; a separate contract will be signed between the supplier and the Head Master (GBHSS KASHMORE)

Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010.

Quantities of required items can be increased/ decreased up to 15%.

Bids should be submitted in two separate envelopes clearly marked "Technical Proposal" and "Financial Proposal".

It will be single stage-two envelope procedure. Bidders are required to prepare and submit Bids in two separate parts, i.e.

- Technical Bid
- Financial Bid



Both Bids should be sealed and submitted in separate envelopes which should be clearly marked as "Technical Bid" or "Financial Bid". These Bids should be accompanied with earnest money/Bid money of 2% of the bid value sealed in a separate envelope in shape of Bank Pay order in favor of the Head Master (**GBHSS KANDHKOAT**). Bids not complying with the above instructions would be instantly rejected. In the first instant, technical envelopes marked with Technical Bids would be opened.

The contract would be awarded to the lowest bidder amongst the qualifying bids. Procuring agency reserves the right to cancel the bid/tender at any time prior to the award of contract without incurring any liability or obligation.

## 12. Evaluation Criteria

### EVALUATION OF BIDS

Name of Firm/Party:

Sr.#	Evaluation Description	Yes	No
1	NTN Registration		
2	GST Registration		
3	SRB Registration		
4	Bid Security		

Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010.

### Notice Inviting Bid/Tender

For Utilization of School Specific Budget, (Name of School) invites following sealed bids/tenders as per single stage two envelopes procurement process;

Bid/ Tender No.	Package Description	Quantity	Bid Submission (Technical and Financial Proposals) Opening Date & Time	Financial Bid Opening Date & Time	Bidding Document Value	Earnest Money/Bid Security
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A09899	Others	Mentioned in bidding documents	28/5/2016 Bid Submission 11:00am Technical Bid Opening 11:45am	28/5/16 at 2:30pm of those who qualified technical proposal	Rs. 600000 (Six lac rupees)	2% of bid cost
A 90701	Furniture	Mentioned in bidding documents	28/5/2016 Bid Submission 11:00am Technical Bid Opening 11:45am	28/5/16 at 2:30pm of those who qualified technical proposal	Rs. 700000 (Seven Lac rupees)	2% of bid cost

Bidding documents can be collected from the following office on any working day from 9:00 am to 4:00 pm on payment through pay order (drawn in favor of Head Master **GBHSS KASHMORE**, along with a written request for issuance of bid/tender document.

Bid should be submitted at the Office of the Head Master **GBHSS KASHMORE**, at the address mentioned below, by the date of submission. Submitted bids shall be opened at the same address on the bid opening date mentioned above.

Valid Registration is required with Income Tax and Sales Tax authorities including Sindh Revenue Board.

Bid will be rejected under following conditions;

- (i) Conditional and telegraphic bids/tenders;
- (ii) Bids not accompanied by bid security of required amount and form;
- (iii) Bids received after specified date and time.
- (iv) Bids of black listed firms.

Purchasing committee reserves the right to reject any or all bids/process or increase/decrease the quantities as per SPP Rules 2010  
For queries,  
contact: HM/Principal GBHSS KASHMORE kashmore.

Address: GBHSS KASHMORE, Village kashmore.

**(GBHSS KASHMORE)**

**ONE TIME GRANT**

**Bidding Document**

**For**

**Suppliers**

**BUILDING REPAIR**

## **Background:**

**As per School Consolidation Policy Campus School (Campus + Merged) will receive One Time Grant from provincial government to carry out necessary:**

- ❖ **Spatial Changes**

- ❖ **Repair**

- ❖ **Renovate**

- Purchase of Furniture & Fixture **(A09701)**
- Repair of Office Building **(A13001)**
  - Improving Classroom Space
  - Improving Ventilation
  - Provision of Water Supply
  - Provision of Electrification
  - Provision of Boundary wall
  - Repair of Toilets
- Others **(A09899)**
  - Fans
  - Light / Electric Bulbs

District Education Officer (concerned) will invite school wise bid and consolidated bids will be advertised through newspapers as SPPRA rules. Procurement Committee at school level will evaluate the bids in line with SPPRA rules; however the bids will be evaluated by Procurement Committee concerned school and recommend suppliers for award of school specific contracts.

School wise contract shall be signed between the supplier and respective Head Master/ Principal for each category of items required. Supplier will deliver school wise packets of goods at the office of respective Head Master/ Principal.

### **1. Scope**

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## **2. Eligibility**

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## **3. Method of Procurement**

Single Stage Two Envelope

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## 11. Packages

Items are required in following packages. Any supplier may select one or as many packages as he/she wishes to accommodate.

Package 1					
Items	Description	District	Details		
			Quantity	Rate	Amount
Building repair	As mentioned in Annexure	KASHMORE@KANDHKOAT	As mentioned in Annexure		
<b>Note:</b> Select package 1 to deliver building repair items to Head Master (GBHSS KASHMORE)					

Goods will be delivered at the office of the Head Master (GBHSS KASHMORE) Ensuring appropriate quality of items supplied is the responsibility of suppliers. Contract can be cancelled with suppliers not providing required quality items. Bid evaluation report is not a binding contract for any party; a separate contract will be signed between the supplier and the Head Master (GBHSS KASHMORE)

Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010.

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