

## Notice Inviting Bid/Tender

For Utilization of School Specific Budget, (Name of School) invites following sealed bids/tenders as per single stage two envelopes procurement process;

Bid/Tender No.	Package Description	Quantity	Bid Submission (Technical and Financial Proposals) Opening Date & Time	Financial Bid Opening Date & Time	Bidding Document Value	Earnest Money/Bid Security
SSB-476	Library & Laboratory	Mentioned in bidding documents	30-5-2016 Bid Submission 11:00am Technical Bid Opening 11:45am	30-5-2016 at 2:30pm of those who qualified technical proposal	117600 (one lac seventy six thousand)	2% of bid cost

Bidding documents can be collected from the following office on any working day from 9:00 am to 4:00 pm on payment through pay order (drawn in favor of Taluka Education Officer, Female Primary Kashmore, along with a written request for issuance of bid/tender document.

Bid should be submitted at the Office of the Taluka Education Officer, Female Primary Kashmore, at the address mentioned below, by the date of submission. Submitted bids shall be opened at the same address on the bid opening date mentioned above.

Valid Registration is required with Income Tax and Sales Tax authorities including Sindh Revenue Board.

Bid will be rejected under following conditions;

- (i) Conditional and telegraphic bids/tenders;
- (ii) Bids not accompanied by bid security of required amount and form;
- (iii) Bids received after specified date and time.
- (iv) Bids of black listed firms.

Purchasing committee reserves the right to reject any or all bids/process or increase/decrease the quantities as per SPP Rules 2010

For queries,  
contact: Ms. Shabana Rajput

Address: Taluka Education Officer, Female Primary Kashmore.

**OFFICE OF THE TALUKA EDUCATION OFFICER, FEMALE PRIMARY KASHMORE**

NO: TEO(F) 291 /2016, Dated 16 /05/2016


To,

The District Education Officer,  
(Primary) Kashmore @ Kandhkot

Subject: NOMINATION OF PROCUREMENT COMMITTEE FOR SSB 2015-16.

In pursuance of Rule-7 the Sindh Public Procurement Rule-2010 (Amend 2013) and with the approval of competent authority, the procurement Committee of GGPS Kashmore is hereby notified as under:

SNo.	Name	Designation	Placement in Committee
01	Mrs. Shabana Rajput	TEO, (F) Primary Kashmore	Chairman
02	Mrs. Zaib U-Nisa Malik	HM, Kashmore	Member
03	Mr. Khalilullah Khoso	ADO Works	Member

  
TALUKA EDUCATION OFFICER  
FEMALE PRIMARY KASHMORE

**Copy submitted for information to:**

01. The Director, Schools Education Primary Larkana
02. The SPPRA.
03. The LSU Kashmore.
04. office record.

PROCUREMENT PLAN (Non-Development) GGPS kashmore

Serial No	Fund Head & Sub head	Name of work and break up	Allocated Funds and break up for different locations /sites	Items to be procured	Method of Procurement	Anticipated /Actual Date of Advertisement	Anticipated /Actual Date of Start	Anticipated /Actual Date of Completion	Remarks
a	b	c	D	e	f	g	h	i	j
1.	475	In class material	19200		NIT	No any	2-5-2016	1-6-2016	
2.	476	Library laboratory	117600		Qoutation	No any	2-5-2016	1-6-2016	
3.	477	sports	53600		Qoutation	No any	2-5-2016	1-6-2016	
4.	480	Stationer y	12000		Petty cash	No any	2-5-2016	1-6-2016	
5.	A9030	Furniture	58000		Qoutation	No any	2-5-2016	1-6-2016	

Approved and signed by the Head of Procuring Agency

**(GGPS. KASHMORE)**  
**School Specific Budget**

**Bidding Document**

**For**

**Suppliers**

**Procurement of Library & Laboratory**

## **Background:**

School Specific Budget (SSB) program is developed by Education & Literacy Department Government of Sindh, for preparation of school budgets; both salary and non-salary components, following transparent, objective, and needs-based criteria. SSB program is aimed to implement a system for the utilization of the non-salary budget of schools in all districts of Sindh Province and to provide a fund utilization framework for the same. The objective of this exercise is to ensure effective implementation and bring efficiency in the process of budget spending.

School Specific Budget is given to all primary, middle, elementary, high and higher secondary schools in 23 districts, including five districts of Karachi City. Government of Sindh (GoS) has agreed that only schools with valid SEMIS codes will receive non-salary school specific budgets constructed following the stipulated guidelines. Use of school specific non salary budgets by primary, middle, and elementary schools is limited to following stipulated categories of expenditures

1. Stationery
2. Others-Sport
3. Instructional Materials and Supplies
4. Library Materials/Laboratory Material
5. Travelling Allowance
6. Co-curricular Activities/Student Activities

District Education Officer (concerned) will invite school wise bid and consolidated bids will be advertised through newspapers as SPPRA rules. Procurement Committee at school level will evaluate the bids in line with SPPRA rules; however the bids will be evaluated by Procurement Committee concerned school and recommend suppliers for award of school specific contracts.

School wise contract shall be signed between the supplier and respective Taluka Education Officer for each category of items required. Supplier will deliver school wise packets of goods at the office of respective Head Master/ Principal.

### **1. Scope**

The Taluka Education Officer, female primary Kashmore for (GGPS KASHMORE) invites sealed bids/tenders as per single stage two envelope procurement processes for the packages mentioned in section 11 of this document.

## **2. Eligibility**

The firm must possess a valid registration with Income Tax and Sales Tax authorities including Sindh Revenue Board.

## **3. Method of Procurement**

Single Stage Two Envelope

## **4. Submission of Bids**

Bids shall be submitted at the office of the Taluka Education Officer, Female Primary Kashmore no later than (30-5-2016)

## **5. Opening of Bids**

Bids will be opened at the office of the Taluka Education Officer (30-5-2016) on (02:00 PM).

## **6. Terms and Conditions**

Under following conditions bid will be rejected:

- (i) Conditional and telegraphic bids/tenders
- (ii) Bids not accompanied by bid security of required amount and form
- (iii) Bids received after specified date and time
- (iv) Bids of black listed firms

## **7. Bid Validity**

Bids shall be valid for 90 days.

## **8. Required Documents**

Following details/documents are required for evaluation of bidders;

(A) Supplier Profile/brochure:

- (i) Name, address, telephone, fax numbers and e-mail address of supplier
- (ii) Ownership and Organizational Structure
- (iii) Year of establishment

(B) Experience and past performance

- (i) List of similar assignments performed, in the last 5 years
- (ii) List of assignments executed in similar geographical condition;

### 9. Reimbursement of Cost

Bid amount must include all the costs necessary for delivering the required items at the required destination as no cost will be reimbursed to any supplier.

### 10. Evaluation Criteria

Technical and Financial Proposals will be evaluated on the basis of criteria mentioned in section 12 of this document.

### 11. Packages

Items are required in following packages. Any supplier may select one or as many packages as he/she wishes to accommodate.

Package 1					
Items	Description	District	Details		
			Quantity	Rate	Amount
Library & Laboratory	As mentioned in Annexure	KASHMORE@KANDHKOAT	As mentioned in Annexure		
<b>Note:</b> Select package 1 to deliver material to Head Mistress (GGPS. KASHMORE)					

Goods will be delivered at the office of the Head Mistress (GGPS. KASHMORE)  
 Ensuring appropriate quality of items supplied is the responsibility of suppliers. Contract can be cancelled with suppliers not providing required quality items.  
 Bid evaluation report is not a binding contract for any party; a separate contract will be signed between the supplier and the Taluka Education Officer, Female Kashmore

Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010.

Quantities of required items can be increased/ decreased up to 15%.

Bids should be submitted in two separate envelopes clearly marked "Technical Proposal" and "Financial Proposal".

It will be single stage-two envelope procedure. Bidders are required to prepare and submit Bids in two separate parts, i.e.

- Technical Bid
- Financial Bid

Both Bids should be sealed and submitted in separate envelopes which should be clearly marked as "Technical Bid" or "Financial Bid". These Bids should be accompanied with earnest money/Bid money of 2% of the bid value sealed in a separate envelope in shape of Bank Pay order in favor of the Taluka Education Officer, Female Primary Kashmore Bids not complying with the above instructions would be instantly rejected. In the first instant, technical envelopes marked with Technical Bids would be opened.

The contract would be awarded to the lowest bidder amongst the qualifying bids. Procuring agency reserves the right to cancel the bid/tender at any time prior to the award of contract without incurring any liability or obligation.

#### 12. Evaluation Criteria

#### EVALUTION OF BIDS

Name of Firm/Party:

Sr.#	Evaluation Description	Yes	No
1	NTN Registration		
2	GST Registration		
3	SRB Registration		
4	Bid Security		

Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010.



Item Description/Name	Quantity	Rate	
476-Dictionary (English to Sindhi) Elementary Learner (new edition, 6* 8')Hard bound			
476-Dictionary (English to Urdu) Elementary Learner (new edition, 6* 8')Hard bound			
476-Dictionary (English to English) (new edition, 6* 8')Hard bound			
476-Vernier Caliper 150 mm Stain Less Steel China in Plastic Box			
476-Children Encyclopedia Standard size and quality			
476-History books (7' * 9')Card bound Sindhi			
476-History books (7' * 9')Card bound Urdu			
476-History books (7' * 9')Card bound English			
476-Kids Magazines			
476-News Paper			
476-Story book			
476-Reference book			
476-Physical balance 2 Pan with Weight Box China			
476-Heart Model Plastic Molded China			
476-Brain Model Plastic Molded China			
476-Microscopic Lens			
476-Bar Magnet Size 4"			
476-U Shape Magnet			
476-Spring Balance 500 Gram Local			
476-Meter Scale Full Meter Scale made of MDF			
476-Test tubes 18mm Dia, 6" Length			
476-Prism 2" Glass			
476-Pulley			
476-Tripod Stand (iron)			
476-Eye Model Plastic Molded China			
476-Thermometer centigrade 110C			
476-Thermometer Fahrenheit			
476-Model of Teeth Plastic Molded China			

476-Test tube stand Each Stand Have 12 Test Tube Capacity made of Plastic			
476-Concave lens 2" 15CM			
476-Convex lens 2" 15 CM			
476-Torch Medium Size chargeable			
476-Model of Stomach Plastic Molded China			
476-Model of Lungs Plastic Molded China			
476-Model of Ears Plastic Molded China			
476-Aeesay Sindhi Seekhein (With CD)			
476-A Comprehensive English Sindhi Dictionary			
476-Directory of Language and Scripts of South Asia			
476-Dictionary of Hematology			
476-A Dictionary - Sindhi (Devnagri) and English			
476-Faraizul Islam Sindh			
476-Wild Life of Sindh (Jungli Jeewat)			
476-Laree aen Kachhee Mahavra			
476-Namira Sciensdana (Renowned Scientist) Vol:1			
476-Rahat ul Muamneen			
476-Namira Sciensdana (Renowned Scientist) Vol:2			
476-Namira Sciensdana (Renowned Scientist) Vol:3			
476-Sangeet Sansaar			
476-Sindh Jay Qadeem Asaran Ji Dictionary			
476-Sindhi Boli Aen Lipia jo Ithas			
476-Sindhi Boli me Grammar Navesia Ji Irtqa			
476-Sindhi Lok Geet (Boli-a-ji Osar)			
476-Sindhi Moli-Babat Maqala Aen Mazmoon (Vol: 3)			
476-Sindhi Boli-a-jo Grammar			
476-Sindhi Language & Literature (A Brief Account)			
476-Sindhi Language & Literature at a glance			
476-Sindhi Language			
476-Sindhi Proverbs: A linguistic and Socio-Cultural Study			
476-Sindhi Sotiyat			
476-Tijarat Aen Bankari Jee Lughat			
476-Wakt Aen Imtehan			
476-Zabiha Aen Shikar			
476-Zarai Science (Fasula Bhajjyoon Aem Meva)			
476-Qanoon Ji Lughat			
476-Urdu Sindhi Dictionary			
476-Lughat-e-Lateefi			
476-Jamai Sindhi Lughat Vol:1			
476-Jamai Sindhi Lughat Vol:2			
476-Others			