**School need requisition form**

**Furniture & Fixture**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S #** | **Account Code** | **Description Specification** | **Quantity** | **Rate** | **Amount** | **Available Balance** |
| 1 |  | Steel Almirah’s | 2 |  |  |  |
| 2 |  | Revolving Chairs –Best Quality | 3 |  |  |  |
| 3 |  | Office Tables – Wooden | 3 |  |  |  |
| 4 |  | Class Tables – Wooden | 15 |  |  |  |
| 5 |  | Office Chair’s – Wooden | 40 |  |  |  |
| 6 |  | File Cupboard (Steel) | 2 |  |  |  |
| 7 |  | Duel Desk | 300 |  |  |  |
| 8 |  | Computer Table | 1 |  |  |  |
| 9 |  | Office Tables | 1 |  |  |  |
| 10 |  | Dice | 12 |  |  |  |
| 11 |  | Stools | 24 |  |  |  |
| 12 |  | Sofa Sets | 02 |  |  |  |