**School need requisition form**

**stationary**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S #** | **Account Code** | **Description Specification** | **Quantity** | **Rate** | **Amount** | **Available Balance** |
| 01 |  | Paper Rims (A4) | 30 |  |  |  |
| 02 |  | Paper Rims (Legal) | 20 |  |  |  |
| 03 |  | Kachi Files | 300 |  |  |  |
| 04 |  | Table Cover | 12 |  |  |  |
| 05 |  | Scotch Tape | 12 |  |  |  |
| 06 |  | Ink Pad | 03 Dnz |  |  |  |
| 07 |  | Black Marker | 36 |  |  |  |
| 08 |  | Ball Pen | 14 Dnz |  |  |  |
| 09 |  | Pointer (Black) | 07 Packets |  |  |  |
| 10 |  | Tokri | 10 |  |  |  |
| 11 |  | Envelope | 500 |  |  |  |
| 12 |  | Staple Machine | 30 |  |  |  |
| 13 |  | Staple Pin | 30 Packets |  |  |  |
| 14 |  | Pakki Files | 200 |  |  |  |
| 15 |  | Pencils | 12 packets |  |  |  |
| 16 |  | Calculator | 07 |  |  |  |
| 17 |  | White Papers | 06 Rim |  |  |  |
| 18 |  | Plastic Files | 200 |  |  |  |
| 19 |  | Punch Machine | 12 |  |  |  |
| 20 |  | All Pin | 20 Packets |  |  |  |
| 21 |  | Table Glass | 03 |  |  |  |
| 22 |  | Miscellaneous | 20000 |  |  |  |
| 23 |  | USB | 08 |  |  |  |
| 24 |  | CPU | 14 |  |  |  |
| 25 |  | CD`s | 50 |  |  |  |
| 26 |  | Whito | 20 |  |  |  |
| 27 |  | Printer Cartridge Refilling | 08 |  |  |  |
| 28 |  | Scanner | 03 |  |  |  |
| 29 |  | LED 22 Inches | 12 |  |  |  |
| 30 |  | LED 27 Inches | 1 |  |  |  |
| 31 |  | Led 42 Inches | 1 |  |  |  |

**School need requisition form**

**Labatory & library**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S #** | **Account Code** | **Description Specification** | **Quantity** | **Rate** | **Amount** | **Available Balance** |
| 1 |  | Slides | 50 |  |  |  |
| 2 |  | Slides Box | 30 |  |  |  |
| 3 |  | Skelton of Frog / Bones | 02 |  |  |  |
| 4 |  | Chemicals | 05 Kg |  |  |  |
| 5 |  | Mirror | 12 |  |  |  |
| 6 |  | Tower | 24 |  |  |  |
| 7 |  | Soap Detol | 36 |  |  |  |
| 8 |  | Model of Amoeba & Frog | 04 |  |  |  |
| 9 |  | Concave Mirror | 50 |  |  |  |
| 10 |  | Convex Mirror | 50 |  |  |  |
| 11 |  | Concave Lens | 50 |  |  |  |
| 12 |  | Convex Lens | 50 |  |  |  |
| 13 |  | Titration apparatus | 10 |  |  |  |
| 14 |  | Bruit and Pipit | 10 |  |  |  |
| 15 |  | Oxford Dictionary | 03 |  |  |  |
| 16 |  | Model of Biology | 25 |  |  |  |
| 17 |  | Micro Scope | 12 |  |  |  |
| 18 |  | Sindhi Dictionary | 02 |  |  |  |
| 19 |  | Urdu Dictionary | 02 |  |  |  |
| 20 |  | Chemistry Model | 25 |  |  |  |
| 21 |  | Physics Model | 25 |  |  |  |
| 22 |  | Biology / Chemistry/ Physics Chart | 100 |  |  |  |