



INVITATION BIDS FOR PROCUREMENTS OF GOODS AND SERVICES.

Sealed Bids as per SPPRA Rules 2010 (Amended 2103) are hereby invited from the interested persons / suppliers / Contractors / Firms for procurement of Goods and Services.

1. Bidding documents for National Competitive Bidding of Pakistan along with required Materials for M&R to Tubewells, repair of Government vehicles, Hiring of Material and Machinery, and Engaging Skilled Labour and Electric Material for Office Block etc will be issued up to 28-04-2016 at 1.00 P.M and will be received back on 29-04-2016 at 12.00 Noon and will be opened on the same day at 3.00 P.M by the procurement committee in the presence of Contractors and their authorized representatives.
2. The Bidding documents will be supported with a Call Deposit / Bid Security of Rs: 100000/-
3. Rs:1000/- as Bidding documents Fee (Non-refundable) in favour of Executive Engineer Tubewell Division No.I Hala and No bid should be entertained without Call Deposit / Bid Security
4. The rates quoted shall remain valid and effective up to 30th June 2016 for Annual procurement of Materials for M&R to Tubewells, repair of Vehicles, hiring of Materials and Machinery and Engaging Skilled Labour and Electric Material for Office Block etc. will be supplied on short notice as specified by the undersigned.
5. The conditional bids will not be entertained.
6. The Contractor whose rates will be found lowest will be bound to supply the M&R Materials for Tubewells, as and when ordered during the financial year 2015-16.
7. The rate quoted must inclusive of all taxes of prevailing rates in-vogue.
8. The Bidders must be registered with relevant provincial and federal tax authorities.
9. The Bidders must be registered with FBR & SRB.

sd
**EXECUTIVE ENGINEER
TUBEWELLS DIVISION NO: I
HALA**

Copy forwarded with compliments to:-

- 1/- The Secretary to Irrigation Department Government of Sindh Karachi for favour of kind information.
- 2/- The Secretary Information Technology Department, 1st floor Sindh Secretariat No:6 Karachi along with soft copy/ C.D for favour of kind information.
- 3/- The Chief Engineer Irrigation Development in Sindh Hyderabad for favour of kind information.
- 4/- The Director (Advertisement) Information Department Block-95 & 96 Sindh Secretariat Sadder Karachi along with 7 copies for publication in 3 leading News Papers i.e. Sindhi, Urdu, and English.
- 5/- ✓ Copy forwarded with compliments to the Director Sindh Public procurement Regulatory Authority Government of Sindh Karachi along with DD No.C-0415663 dated:03-02-2016 amounting to Rs. 2000/- for information.
- 6/- The Project Director SCARP North Rohri Naushahro feroze for favour of kind information.
- 7/- Copy to Notice Board.

sd
**EXECUTIVE ENGINEER
TUBEWELLS DIVISION NO: I
HALA**

RECEIVED DIARY

489

DATED: 08-04-16

(ANNEXURE-A)
PROCUREMENT PLAN (DEVELOPMENT/CAPITAL)

Serial No./Quo: No.	Name of Scheme & Estimate Cost	Allocation Funds	Cost of ongoing work (Expenditure already incurred)	Funds earmarked for ongoing work	Cost of New work (Components)	Funds for New work (c-e)	Nature of Procurement	Method Procurement	Anticipated/ Actual Date of Advertisement	Anticipated /Actual Dated of Start	Anticipated/Actual Date of Completion
a	b	c	d	e	f	g	h	i	j	k	l
1	Supply of Material for M&R to Tubewells, repair of Government vehicles, Hiring of Material and Machinery, and Engaging Skilled Labour and Electrician for Office Lock etc.	9.800	-	-	9.800	9.800	National	As per SPPRA Rules	42,678.000	-	30/6/2016


EXECUTIVE ENGINEER
TUBEWELL DIVISION NO.1
HALA



OFFICE OF THE CHIEF ENGINEER IRRIGATION DEVELOPMENT REGION-I IN
SINDH HYDERABAD

No: CEI/DEV/WB/03

Hyderabad Dated: 01/01/2016.

R E A D:- Secretary to Government of Sindh Irrigation Department Karachi letter No.11/9-SO(PL)/2013-14, Dated: 08-10-2013, regarding Authorization to Notify the Procurement Committee.

Notification:-


**CONSTITUTION OF PROCUREMENT COMPLAINT REDRESSAL COMMITTEE IN
TUBEWLL DIVISION NO.I HALA UNDER SPPR RULE-07-2010.**

A Committee is constituted comprising of following officers in terms of rule 07 & 8 of Sindh Public Procurement Rules 2010 (amended 2013) for Procurement of Goods Works Service and ADP Schemes for the year 2015-16 in the office of Executive Engineer Tubewell Division No.I Hala.

- | | |
|--|----------|
| 1. Pritam Das
Project Director
SCARP North Rohri
Shaheed Benazirabad | Chairman |
| 2. Najmuddin Memon
Executive Engineer
Tubewell Division No.I Hala | Member |
| 3. Sekiladho Kaka
Divisional Accounts Officer
Tubewell Division No. I
Hala | Member |

Terms of Reference.

- Preparing Bidding documents
- Carrying out Technical as well Financial Evaluation of the Bids
- Preparing Evaluation Report as provided in Rule 45 of SPP
- Making recommendation for the award of contract to the competent authority.
- Perform any other function ancillary and incidental to the above.


(GHULAM MUSTAFA DAHRI)
CHIEF ENGINEER
IRRIGATION DEVELOPMENT IN SINDH
HYDERABAD

Copy forwarded to-

- The Secretary to Government of Sindh Irrigation Department Karachi with reference to his letter No. cited above Attention (Section Officer Planning).
- The Managing Director Sindh Public Procurement Regulatory Authority Karachi.
- The Project Director SCARP North Rohri Shaheed Benazirabad letter No.PD/SNR/SBA/DB/01, Dated: 1.01.2016.
- The Executive Engineer Tubewell Division No.I Hala.
- The Divisional Accounts Officer Tubewell Division No.I Hala.

(GHULAM MUSTAFA DAHRI)
CHIEF ENGINEER
IRRIGATION DEVELOPMENT IN SINDH
HYDERABAD



OFFICE OF THE CHIEF ENGINEER IRRIGATION DEVELOPMENT REGION-I IN
SINDH HYDERABAD

No: CEI/DEV/WB/04

Hyderabad Dated: 01/01/2016.

READ:- Secretary to Government of Sindh Irrigation Department Karachi letter No.11/9-SO(PL)/2013-14, Dated: 08-10-2013, regarding Authorization to Notify the Procurement Committee.

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A Committee is constituted comprising of following officers in terms of rule 07 & 8 of Sindh Public Procurement Rules 2010 (amended 2013) for Procurement of Goods Works Service and ADP Schemes for the year 2015-16 in the office of Executive Engineer Tubewell Division No.I Hala.

- | | |
|---|----------|
| 1. Najamuddin Memon
Executive Engineer
Tubewell Division No.I
Hala. | Chairman |
| 2. Yawar Hussain Memon
Executive Engineer
Tubewell Division No.II Hala | Member |
| 3. Muhammad Anwar Memon
Assistant Executive Engineer
Building Sub-Division
Hala | Member |


Terms of Reference.

- Preparing Bidding documents
- Carrying out Technical as well Financial Evaluation of the Bids
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- The Managing Director Sindh Public Procurement Regulatory Authority Karachi.
- The Project Director SCARP North Rohri Shaheed Benazirabad letter No.PD/SNR/SBA/DB/02, Dated: 1.01.2016.
- The Executive Engineer Tubewell Division No.I Hala.
- The Executive Engineer Tubewell Division No.II Hala.
- The Assistant Executive Engineer Building Sub-Division Hala.


(GHULAM MUSTAFA DAHRI)
CHIEF ENGINEER
IRRIGATION DEVELOPMENT IN SINDH
HYDERABAD



**IRRIGATION DEPARTMENT
GOVERNMENT OF SINDH**

**CHIEF ENGINEER IRRIGATION DEVELOPMENT
REGION HYDERABAD**

**PROJECT DIRECTOR SCARP NORTH ROHRI
SHAHEED BENAZIRABAD**

**Name of Work: - Supply of Material for M&R to Tubewells, repair of
Government vehicles, Hiring of Material and Machinery,
and Engaging Skilled Labour and Electric Material for
Office Block etc.**

March 2016

EXECUTIVE ENGINEER TUBEWELL DIVISION NO.I HALA

Sindh Public Procurement Regulatory Authority

Bidding Documents

For

National Competitive Bidding

Procurement of Goods

PART TWO (PROCUREMENT SPECIFIC PROVISIONS)

- Invitation for Bids (IFB)
- Bid Data Sheet (BDS)
- Special Conditions of Contract (SCC)
- Schedule of Requirements
- Technical Specifications
- Sample Form
- Eligibility

March 2016

EXECUTIVE ENGINEER TUBEWELL DIVISION NO.I HALA

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INVITATION FOR BIDS

Date:09 /03/2016

Bid Reference No:- Supply of Material for M&R to Tubewells, repair of Government vehicles, Hiring of Material and Machinery, and Engaging Skilled Labour and Electric Material for Office Block etc.

1. The Procuring Agency, **Executive Engineer Tubewell Division No. I Hala**, invites sealed bids from interested firms/persons/Contractors/Suppliers for Procurements of goods and Services.

2. A complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees **1000/- upto 28-04-2016**. Bidders may acquire the Bidding Documents from the Office of the Procuring Agency, **Executive Engineer Tubewell Division No. I Hala**.

3. All bids must be accompanied by a Bid Security in the amount of lum sum **Rs:-100000/-** of bid price in the form of **Call Deposit** and must be delivered to **Office of the Executive Engineer Tubewell Division No.I Hala** at or before 14 hours, on **29/04/2016**. Bids will be opened at **15** hours on the same day in the presence of bidders' representatives who choose to attend, at the same address.

4. You may obtain further information and acquire the Bidding Document from the **Office of the Executive Engineer Tubewell Division No.I Hala**
Tel. 022-3331040 Fax. 022-3331040

**INSTRUCTIONS
TO BIDDERS
&
BIDDING DATA**

Notes on the Instructions to Bidders

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are not normally included in this Section, but rather in the appropriate sections of the Conditions of Contract and/or Contract Data.

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A. GENERAL

IB.1 Scope of Bid & Source of Funds

1.1 Scope of Bid

The Procuring Agency as defined in the Bidding Data (**Executive Engineer Tubewell Division No.I Hala**) wishes to received Bids for the Works summarized in the Bidding Data ("**Supply of Material for M&R to Tubewells, repair of Government vehicles, Hiring of Material and Machinery, and Engaging Skilled Labour and Electric Material for Office Block etc.**").

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

1.2 Source of Funds

The Procuring Agency has arranged funds by **Government of Sindh** from which may be indicated accordingly in bidding data towards the cost of the "**Supply of Material for M&R to Tubewells, repair of Government vehicles, Hiring of Material and Machinery, and Engaging Skilled Labour and Electric Material for Office Block etc** " for the year 2015-2016.

IB.2 Eligible Bidders

2.1 Bidding is open to all firms and persons meeting the following requirements:

- a) Duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works.
- b) Duly pre-qualified with the Procuring Agency.

In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract.

IB.3 Cost of Bidding

3.1 The bidder shall bear all costs associated with the preparation and submission of its bid and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process (SPP Rules 24 & 25)

B. BIDDING DOCUMENTS

IB.4 Contents of Bidding Documents

4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.

1. Instructions to Bidders & Bidding Data
2. Form of Bid, Qualification Information & Schedules to Bid Schedules to Bid comprise the following:
 - (i) Schedule A: Schedule of Prices/ Bill of Quantities (BoQ).
 - (ii) Schedule B: Specific Works Data
 - (iii) Schedule C: Works to be Performed by Subcontractors
 - (iv) Schedule D: Proposed Programme of Works
 - (v) Schedule E: Method of Performing Works
 - (vi) Schedule F: Integrity Pact (works costing Rs 10 million and above)

3. Conditions of Contract & Contract Data

4.2 Standard Forms:

- (i) Form of Bid Security,
- (ii) Form of Performance Security;

5. Specifications: -

6. Drawings, Attached

4.2 The bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bid submission will be at the bidder's own risk. Pursuant to Clause IB.26, bids which are not substantially responsive to the requirements of the Bid Document will be rejected.

IB.5 Clarification of Bidding Documents

5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Procuring Agency at the Engineer's/ Procuring Agency's address indicated in the Bidding Data.

5.2 An interested bidder, who has obtained bidding documents, may request for clarification of contents of bidding documents in writing and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five

calendar days prior to the date of opening of bid (SPP Rule 23-1).

Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

[Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses.]

Introduction	
ITB 1.1	Executive Engineer, Tubewells Division No I Hala.
ITB 1.1	Loan or credit or Project allocation number. Loan or credit or Project allocation amount. <i>[when applicable]</i>
ITB 1.1	Procurement of Goods & Services
ITB 1.1	Supply of Material for M&R to Tubewells, repair of Government vehicles, Hiring of Material and Machinery, and Engaging Skilled Labour and Electric Material for Office Block etc.
ITB 4.1	Executive Engineer, Tubewells Division No-I Hala.
ITB 6.1	-----
ITB 8.1	Language of the bid. [English]

Bid Price and Currency

ITB 11.2	The price quoted shall be Delivered duty paid (D.D.P). <i>[Specify whether price of incidental services, must be quoted in addition to delivered duty paid (DDP) price.]</i> <i>[The related provisions shall be reflected accordingly in SCC and Price Schedules.]</i>
ITB 11.5	The price shall be fixed,

Preparation and Submission of Bids	
ITB 13.3 (d)	Not applicable.
ITB 14.3 (b)	Spare parts required for _____ [01]number of years of operation.
ITB 15.1	Amount of bid security. Lump sum Rs:-100000/-
ITB 16.1	Bid validity period. <i>[The period should be sufficient to permit completion of the evaluation, review of the recommended selection by the Procuring agency (if so required), the obtainment of approvals, and notification of award. Normally, the validity should be ninety (90) days, However the rates will remain effective/valid w. e. from 1.3.2016 to 30.6.2016 (the remaining period of the financial year 2015-16 or shorter for simple goods (e.g., materials). A realistic period should be specified in order to avoid the need for extension.]</i>
ITB 17.1	Number of copies. One
ITB 18.2 (a)	Address for bid submission. Tubewells Division No-I Bhanote Road Hala.
ITB 18.2 (b)	IFB title and number.
ITB 19.1	Deadline for bid submission. 29/04-2016
ITB 22.1	Time, date, and place for bid opening:- Date:-29-04-2016 @03PM Office of Executive Engineer Tubewells Division No-I Bhanote Road Hala

Bid Evaluation	
ITB 25.3	Will be Received and Opening
ITB 25.4 (a)	Not applicable
ITB 25.4 (b)	Not applicable

<p>Option (i)</p> <p>Option (ii)</p> <p>Option (iii)</p>	<p>adjustment expressed as a percentage,</p> <p>or</p> <p>adjustment expressed in an amount in the currency of bid evaluation,</p> <p>or</p> <p>adjustment expressed as a percentage</p> <p><i>[A rate of one-half (0.5) percent per week is a reasonable figure. The percentage of liquidated damages specified in SCC should be higher.]</i></p>	
<p>ITB 25.4 (c) (ii)</p>	<p>Not applicable</p>	
<p>ITB 25.4 (d)</p>	<p>As per list attached</p>	
<p>ITB 25.4 (e)</p>	<p>Not applicable</p>	
<p>ITB 25.4 (f)</p>	<p>Operating and maintenance costs. Not applicable</p> <p>or</p> <p>Not applicable</p>	
<p>ITB 25.4 (g)</p>	<p>Performance and productivity of equipment.</p> <p>Not applicable</p>	

ITB 25.4 (h)	Not applicable	
ITB 25.4 Alternative	Specify the evaluation factors. Lowest price basis	

Contract Award		
ITB 29.1	Not applicable	

Section III. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the Bid Data Sheet in Section II, the clauses in this Section are intended to assist the Procuring agency in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract.

The provisions of Section III complement the General Conditions of Contract included in Part one, Section II, specifying contractual requirements linked to the special circumstances of the Procuring agency, the Procuring agency's country, the sector, and the Goods purchased. In preparing Section III, the following aspects should be checked:

- (a) Information that complements provisions of Part one Section II must be incorporated.
- (b) Amendments and/or supplements to provisions of Part one Section II, as necessitated by the circumstances of the specific purchase, must also be incorporated.

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Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement.]

1. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Procuring agency is: **Executive Engineer, Tubewells Division No-I Hala**

GCC 1.1 (h)—The Procuring agency's country : **Pakistan**

GCC 1.1 (i)—The Supplier is: -----

Sample Provision

GCC 1.1 (j)—The Project Site is: *[if applicable]*

2. Country of Origin (GCC Clause 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. Performance Security (GCC Clause 7)

GCC 7.1— **Not applicable**

GCC 7.4—**Not applicable**

4. Inspections and Tests (GCC Clause 8)

GCC 8.6— *Not applicable*

5. Packing (GCC Clause 9) Not applicable***Sample provision***

GCC 9.3—The following SCC shall supplement GCC Clause 9.2:

6. Delivery and Documents (GCC Clause 10)***Sample provision (DDP terms)***

(The contractor/supplier shall supply the items after issuance/receipt of supply order by the P/A).

GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:

- (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- (iii) copies of the packing list identifying contents of each package;
- (iv) insurance certificate;
- (v) Manufacturer's or Supplier's warranty certificate;
- (vi) inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- (vii) certificate of origin.

7. Insurance (GCC Clause 11)

GCC 11.1— *Not applicable*

8. Incidental Services (GCC Clause 13)

GCC 13.1— **Not applicable**

9. Spare Parts (GCC Clause 14)

GCC 14.1— **Not applicable**

10. Warranty (GCC Clause 15) **Not applicable**

(a) , **Not applicable**

or **Not applicable**

GCC 15.4 & 15.5—The period for correction of defects in the warranty period is:

11. Payment (GCC Clause 16)***Sample provision***

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied:

Payment shall be made in Pak. Rupees in the following manner:

- | | |
|-----------------------------|-----------------------|
| (i) Advance Payment: | Not applicable |
| (ii) On Shipment | Not applicable |
| On Acceptance: | Not applicable |
| (iv) | Not applicable |
| (v) Not applicable H | |

12. Prices (GCC Clause 17)

Sample provision

GCC 17.1—Not applicable

13. Liquidated Damages (GCC Clause 23)

GCC 23.1—: Not applicable

Maximum deduction:

Not applicable

14. Resolution of Disputes (GCC Clause 28)

GCC 28.3—. Not applicable

15. Governing Language (GCC Clause 29)

GCC 29.1—Not applicable

16. Applicable Law (GCC Clause 30)

GCC 30.1-The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:

The Employment of Children (ECA) Act 1991

The Bonded Labour System (Abolition) Act of 1992

The Factories Act 1934

17. Notices (GCC Clause 31)

GCC 31.1—Procuring agency's address for notice purposes:

—Supplier's address for notice purposes:

Section IV. Schedule of Requirements

Notes for Preparing the Schedule of Requirements

The Schedule of Requirements shall be included in the bidding documents by the Procuring agency, and shall cover, at a minimum, a description of the goods and services to be supplied and the delivery schedule.

The objective of the Schedule of Requirements is to provide sufficient information to enable bidders to prepare their bids efficiently and accurately, in particular, the Price Schedule, for which a form is provided in Section VI. In addition, the Schedule of Requirements, together with the Price Schedule, should serve as a basis in the event of quantity variation at the time of award of contract pursuant to ITB Clause 29.

The date or period for delivery should be carefully specified, taking the date prescribed herein from which the Procuring agency's delivery obligations start (i.e., notice of award, contract signature, opening or confirmation of the letter of credit).

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery required.

Number	Description	Quantity	Delivery schedule (shipment)
in weeks/months from		<u> </u> ¹	

Goods and services will be availed and charged as and when required with in fiscal year.

Section V. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for bidders to respond realistically and competitively to the requirements of the Procuring agency without qualifying their bids. The specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the goods be new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided for otherwise in the contract.

Samples of specifications from previous similar procurements in the same country are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods, although not necessarily to be used in a particular procurement. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards of the Borrower's country or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest current edition or revision of the relevant shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "or at least equivalent."

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring agency with the bidding documents. Similarly, the Supplier may be requested to provide drawings or samples either with its bid or for prior review by the Procuring agency during contract execution.

Technical Specifications

[Text of Technical Specifications to be inserted in the bidding documents by the Procuring agency, as applicable.]

Section VI. Sample Forms

Notes on the Sample Forms

The Bidder shall complete and submit with its bid the **Bid Form** and **Price Schedules** pursuant to ITB Clause 9 and in accordance with the requirements included in the bidding documents.

When requested in the Bid Data Sheet, the Bidder should provide the **Bid Security**, either in the form included hereafter or in another form acceptable to the Procuring agency, pursuant to ITB Clause 15.3.

The **Contract Form**, when it is finalized at the time of contract award, should incorporate any corrections or modifications to the accepted bid resulting from price corrections pursuant to ITB Clause 16.3 and GCC Clause 17, acceptable deviations (e.g., payment schedule pursuant to ITB Clause 25.4 (c), spare parts pursuant to ITB Clause 25.4 (d), or quantity variations pursuant to ITB Clause 29. The Price Schedule and Schedule of Requirements deemed to form part of the contract should be modified accordingly.

The **Performance Security** and **Bank Guarantee for Advance Payment** forms should not be completed by the bidders at the time of their bid preparation. Only the successful Bidder will be required to provide performance security and bank guarantee for advance payment in accordance with one of the forms indicated herein or in another form acceptable to the Procuring agency and pursuant to GCC Clause 7.3 and SCC 11, respectively.

The **Manufacturer's Authorization** form should be completed by the Manufacturer, as appropriate, pursuant to ITB Clause 13.3 (a).

Sample Forms

1. <i>BID FORM AND PRICE SCHEDULES</i>	23
2. <i>BID SECURITY FORM</i>	26
3. <i>CONTRACT FORM</i>	27
4. <i>PERFORMANCE SECURITY FORM</i>	28
5. <i>BANK GUARANTEE FOR ADVANCE PAYMENT</i>	29
6. <i>MANUFACTURER'S AUTHORIZATION FORM</i>	30

1. Bid Form and Price Schedules

Date:28/04/2016

To:

*The Executive Engineer
Tubewells Division No-1
Bhanoth Road Hala.*

Gentlemen and/or Ladies:

Having examined the bidding documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver Supply/Materials for M&R to Tubewells, repair of Government vehicles, Hiring of Material and Machinery, and Engaging Skilled Labour and Electric Material for Office Block etc in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to _____ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of *[number]* days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "none")

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 19 _____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of

NAME OF WORK: Supply of material For M&R To Tubewell i.e Pump Parts, Motor Parts, Panel Parts Rewinding of Electric Motor Material, Repair of Transformers.

SCHEDULE OF PRICES

S.No.	Item /Description	QTY	Rate	Unit	Amount
	A) SUPPLYING MATERIAL FOR PUMP PARTS.				
1	Top Shaft 20mm dia 1025 to x1400mm (Stainless Steel)	25Nos		Each	
2	Top Shaft 25mm(1125 to1400mm) (Stainless Steel)	22Nos		Each	
3	Threaded Column shaft with protective sleeve (Carbon Steel) 20mm dia x3050 mm	75Nos		Each	
4	Threaded Column shaft with protective sleeve (Carbon Steel) 25mm dia x3050 mm	70 Nos		Each	
5	Threaded Column shaft with protective sleeve (S.Steel) 25mm dia x3050 mm	30 Nos		Each	
6	Threaded Column shaft with protective sleeve (S.Steel) 20mm dia x3050 mm	30 Nos		Each	
7	Threaded coupling 20mm dia (Carbon Steel).	75 Nos		Each	
8	Threaded coupling 20mm dia (Stainless Steel)	70 Nos		Each	
9	Threaded coupling 25mm dia (Carbon Steel).	30 Nos		Each	
10	Threaded coupling 25mm dia (Stainless Steel).	30 Nos		Each	
11	Stuffing box housing 20mm dia complete	25 Nos		Each	
12	Stuffing box housing 25mm dia complete	22 Nos		Each	
13	Rubber bearing bush for cloumn shaft 20/26.2mm dia	75 Nos		Each	
14	Rubber bearing bush for cloumn shaft 25/32.2mm dia	70 Nos		Each	
15	Shaft protective sleeve for 20mm dia of column shaft(S.S)	25 Nos		Each	

16	Shaft protective sleeve for 25mm dia of column shaft(S.S)	20 Nos		Each	
17	Column pipe socket 6" dia	75 Nos		Each	
18	Column pipe socket 7" dia	70 Nos		Each	
19	Column pipe socket 8" dia	50 Nos		Each	
20	Column pipe 6" dia 10' long 1/4 thick, both end threaded	20 Nos		Each	
21	Column pipe 7" dia 10' long 1/4 thick, both end threaded	20 Nos		Each	
22	Column pipe 8" dia 10' long 1/4 thick, both end threaded	20 Nos		Each	
23	Pump shaft 20/35mm dia x733mm long (S.S)	30 Nos		Each	
24	Pump shaft 25/35mm dia x733 to 900mm long (S.S)	30 Nos		Each	
25	Suction piece of B/A pump type B8D for 1.0 cusec discharge	15 Nos		Each	
26	Suction piece of B/A pump type B10D for 1.5 cusec discharge	15 Nos		Each	
27	Suction piece of B/A pump type B12D for 2.0 cusec discharge	15 Nos		Each	
28	Gland Packing 8mm dia	20 Kg		P/kg.	
29	Gravel from Cambelpur quarry (Attock)	900Cft		P/Cft	
30	Bronze Impeller with clamping sleeve for 1.0 cusec discharge	20 Nos		Each	
31	Bronze Impeller with clamping sleeve for 1.5 cusec discharge	20 Nos		Each	
32	Bronze Impeller with clamping sleeve for 2.0 cusec discharge	20 Nos		Each	
	B)SUPPLYING MATERIAL FOR PANNEL PARTS.				
1	Circuit Breaker ABS63B (60A) for 20HP to 25 HP electric Motor (L.G Korea)	25 Nos		Each	

2	Circuit Breaker ABE-53B (50A) for 5.4 HP to 15HP electric Motor (L.G Korea).	20 Nos		Each	
3	Circuit Breaker EA-63C (60 ATP) (Fuji Japan).	25 Nos		Each	
4	Circuit Breaker EA-53C (50 ATP) (Fuji Japan).	20 Nos		Each	
5	Magnetic Contactor GMC-65 (440 Volt) for 20 HP to 25 HP electric Motor (L.G Korea).	25 Nos		Each	
6	Magnetic Contactor GMC-50 (440 Volt) for 20 HP to 25 HP electric Motor (L.G Korea).	20 Nos		Each	
7	Magnetic Contactor SC-2NS for for 4.5 HP to 15 HP electric Motor (Fuji Japan).	25 Nos		Each	
8	Magnetic Contactor SC-3N for 20 HP to 25 HP electric Motor (Fuji Japan).	20 Nos		Each	
9	Thermal over load Relay GTK-40-H (18-26A) for 20 HP (L.G Korea).	30Nos		Each	
10	Thermal over load Relay GTK-40-H (24-36A) for 25 HP (L.G Korea).	25 Nos		Each	
11	Thermal over load Relay TK-51NH (16-22A) for 15 HP (Fuji Japan).	30 Nos		Each	
12	Thermal over load Relay TK-N3H (18-26A) for 20 HP (Fuji Japan).	30 Nos		Each	
13	Thermal over load Relay TK-N3H (24-36A) for 25 HP (Fuji Japan).	20 Nos		Each	
14	On-Off switch/ Push button (Twin set).	50 Nos		Each	
C)SUPPLYING MATERIAL FOR MOTOR PARTS.					
1	Motor Ball bearing 6309 (Lower) NTN Japan for 10,15,20HP (New Model) E/Motor	30 Nos		Each	
2	Motor Ball bearing 6313 (Upper) NTN Japan for 10,15,20HP (New Model) E/Motor.	30 Nos		Each	
3	Motor Ball bearing 6310 (Lower) NTN Japan for 10,15,20,25HP (Old Model) & 30HP (New Model) E/Motor	20 Nos		Each	

4	Motor Ball bearing 6317 (Upper) NTN Japan for 20,25HP (Old Model) & 30HP (New Model) E/Motor	20 Nos		Each
5	Electric Motor coupling for 15,20,25 HP Motor	30 Nos		Each
6	Rewinding of Electric Motor 10 Hp Motor with Modern Enameled Copper wire(Burnt/Old Copper Weir Note Recoverable)	15 Jobs		P.Job
7	Rewinding of Electric Motor 15 Hp Motor with Modern Enameled Copper wire(Burnt/Old Copper Weir Note Recoverable)	20 Jobs		P.Job
8	Rewinding of Electric Motor 20 Hp Motor with Modern Enameled Copper wire(Burnt/Old Copper Weir Note Recoverable)	15 Jobs		P.Job
9	PVC Copper wire 7/044 single core (Million)	3 Coil		P.Coil
10	PVC Copper wire 7/052 single core (Million)	3 Coil		P.Coil
11	PVC Copper wire 7/064 single core (Million)	3 Coil		P.Coil
12	Four core Copper wire 7/044 (Million)	300 Ft		P.Ft
13	Four core Copper wire 7/052 (Million)	300 Ft		P.Ft
14	Four core Copper wire 7/064 (Million)	300 Ft		P.Ft
SUPPLYING MATERIAL FOR TRANSFORMARS				
1	Rewinding & refitting of high tension (HT) Coil of 25KVA Transformer i/c un-recoverable burnt/ old wire.	25 Jobs		P.Job
2	Rewinding & refitting of low tension (LT) Coil of 25KVA Transformer i/c un-recoverable burnt/ old wire.	25 Jobs		P.Job
3	Rewinding & refitting of high tension (HT) Coil of 50KVA Transformer i/c un-recoverable burnt/ old wire.	10 Jobs		P.Job
4	Rewinding & refitting of low tension (LT) Coil of 50KVA Transformer i/c un-recoverable burnt/ old wire.	10 Jobs		P.Job

5	Supplying & Fixing Core of 25KVA Transformer	25 Nos		Each	
6	Supplying & Fixing Core of 50KVA Transformer	10 Nos		Each	
7	Transformer Oil	1000 lt		P.Litter	

CONTRACTOR

**EXECUTIVE ENGINEER
TUBEWELLS DIVISION NO:1
HALA**

NAME OF WORK: SUPPLY / REPAIR OF GOVERNMENT VEHICLES

SCHEDULE OF PRICES

S.No.	Item /Description	QTY	RATE	Unit	AMOUNT
.	SUPPLY / REPAIR OF GOVERNMENT VEHICLES				
1	Repair / Turning Crank Shaft	2 Jobs		P/Jobs	
2	Ring set	2 Nos		Each	
3.	Value exhaust & inlet set	2 Sets		P/Sets	
4.	Valve guid set	2 Sets		P/Sets	
5.	Main begin and bearing	2 Nos		Each	
6.	Timing belt	2 Nos		Each	
7.	Clutch plate	2 Nos		Each	
8.	Pressure plate	2 Nos		Each	
9.	Trust bearing	4 Nos		Each	
10.	Wheel bearing Front/ Rear	4 Nos		Each	
11.	Brake lining Front / Rear	2 Jobs		P/Jab	
12.	Wheel cylinder kit Front Rear	2 Nos		Each	
13.	Shock absorber Front	4 Nos		Each	
14.	Shock absorber Rear	4 Nos		Each	
15.	Main leaf Front / Rear	2 Nos		Each	

16.	2 nd , 3 rd & 4 th leaf Front / Rear	2 Nos		Each	
17.	Rubber bush for camani	8 Nos		Each	
18.	Universal cross	2 Nos		Each	
19.	Master cylinder kit	2 Nos		Each	
20.	Gasket kit	2 Nos		Each	
21.	Ignition coil	2 Nos		Each	
22.	Battery 12 volts	2 Nos		Each	
23.	Indicator complete Front Side	4 Nos		Each	
24.	Indicator complete Rear side	4 Nos		Each	
25.	Bulb 12 volts	4 Nos		Each	
26.	Indicator bulb	8 Nos		Each	
27.	Mirror Left / Right side	4 Nos		Each	
28.	Repair / overhauling of Generator	2 Job		Each Job	
29.	Repair of self starter	2 Job		P/Job	
30.	Engine foundation	2 Job		P/Job	
31.	Brake leather Front / Rear	8 Nos		Each	
32.	Wheel drum	8 Nos		Each	
33.	Steering bearing	2 Nos		Each	

34.	Tyres	10 Nos		Each	
35.	Tubes	10 Nos		Each	
36.	Seat cover (Superior Quality)	6 Nos		Each	
37.	Radiator Jali	2 Nos		Each	
38.	Repair / overhauling of radiator	2 Jobs		Each Job	
39.	Denting paining of vehicle in side	2 Jobs		Each Job	
40.	Denting painting of vehicle out side	2 Jobs		Each Job	

CONTRACTOR

**EXECUTIVE ENGINEER
TUBEWELLS DIVISION NO:1
HALA**

NAME OF WORK: SUPPLY / HIRING OF MATERIAL AND MACHINERY, AND ENGAGING SKILLED LABOUR ELECTRIC MATERIAL,

SCHEDULE OF PRICES

S.No.	Item /Description	QTY	RATE	UNIT	AMOUNT
A)SUPPLYING OTHER MATERIAL/ HIRE OF VEHICALS AND ENGAGING SKILLED LABOUR					
1	Sign board 2 pipe 2x2 & painting complete	10 Nos		Each	
2	Sign board 2 pipe 4x4 & painting complete	10 Nos		Each	
3	Small flags different color 2x1.1/2 feet	200 Nos		Each	
4	Small flags different color 3x2. feet	100 Nos		Each	
5	Bouns Bamboo for large flags	200 Nos		Each	
6	Bouns Bamboo for small flags	100 Nos		Each	
7	Wooden pags 3"x5" long 2" dia	200 Nos		Each	
8	Ranging rod wooden 10" dia	200 Nos		Each	
9	Supply of unskilled labour (8 hours)	200 Nos		Each	
10	Supply of Toyota pickup with driver & POL	90 Days		P/Day	
11	Supply tractor with trolley with POL and driver	90 Days		P/Day	
12	Supply of Taxi Car on hire basis with POL & driver	90 Days		P/Day	
13	Supply of Potohar Jeep on hire basis with POL & driver	90 Days		P/Day	
14	Supply of water tank with Tractor on hire basis with POL & driver	90 Days		P/Day	

15	Supply of Generator on hire basis with POL	90 Days		P/Day	
16	Supply Tractor with front blade / rear-blade hourly basis with POL & driver	450 Hours		P/Hours	
B)ELECTRIC MATERIAL FOR OFFICE BLOCK				Each	
1.	Tube light complete Philips	15 Nos		Each	
2.	Tube Rod Philips	20 Nos		Each	
3.	Chowk for Tube Light Philips	15 Nos		Each	
4.	Starter for Tube Light	35 Nos		Each	
5.	Regulator for Fan	15 Nos		Each	
6.	Bulb 100 watts Philips	25 Nos		Each	
7.	Mercury Bulb 120 watts	20 Nos		Each	
8.	P.V.C wire 7/036 Pak Cable	3 Coil		P/Coil	
9.	P.V.C wire 3/029 Pak Cable	3 Coil		P/Coil	
10.	P.V.C wire 7/029 Pak Cable	3 Coil		P/Coil	
11.	Button On/Off 5amp	20 Nos		Each	
12.	Half Point 5amp	30 Nos		Each	
13.	Bulb Holder Brass	30 Nos		Each	
14.	Power Plug 10 amp	25 Nos		Each	
15.	Power Plug 15 amp	10 Nos		Each	
16.	Acid (HCL)	20 Nos		Each	
17.	Phenyl	50 Nos		Each	

CONTRACTOR

**EXECUTIVE ENGINEER
TUBEWELLS DIVISION NO:1
HALA**

2. Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called "the Bidder") has submitted its bid dated *[date of submission of the bid]* for the supply of (hereinafter called "the description of the goods" Bid").

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called "the Bank"), are bound unto *[name of Procuring agency]* (hereinafter called "the Procuring agency") in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of _____ 19____.

THE CONDITIONS of this obligation are:

_____ and Services in Bank Financed Procurement

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

[signature of the bank]

3. Contract Form Not applicable

THIS AGREEMENT made the _____ day of _____ 19____ between [name of Procuring Agency] of [country of Procuring agency] (hereinafter called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Procuring agency)

Signed, sealed, delivered by _____ the _____ (for the Supplier)

4. Performance Security Form

Not applicable

To: *[name of Procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated _____ 19____ to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 19_____.

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

5. Bank Guarantee for Advance Payment

Not applicable

To: *[name of Procuring agency]*

[name of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 16 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called "the Supplier") shall deposit with the Procuring agency a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Procuring agency on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the Procuring agency and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

6. Manufacturer's Authorization Form

[See Clause 13.3 (a) of the Instructions to Bidders.]

Not applicable

To: *[name of the Procuring agency]*

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.