



SAY NO TO CORRUPTION

**GOVERNMENT OF SINDH
SPORTS AND YOUTH AFFAIRS
DEPARTMENT**

REQUEST FOR PROPOSALS (RFP)

Sports and Youth Affairs Department, Government of Sindh is initiating new project to address poverty and unemployment in Sindh through Skill Development Training courses under ADP Scheme # 1686 "Youth Skill Development Program".

The Department invites proposals from reputable well known Training Institutes registered/affiliated/accredited by NAVTEC, SFEVIA, ITB, SBTE, HEC, PEC (Companies registered under Societies Registration Act 1860/Trusts registered under Societies Registration Act 1860 or Trusts Act 1882) or & guided EDLXEL, or any other accredited / authorized national / international certifying body, training service providers under single stage – two envelope procedure rule 46(2) of SPPRA 2010 (amended 2012) for following trades:

- Beautician
- Fashion Designing
- Entrepreneurship
- Islamic Banking
- Sales & Marketing
- Mobile Repairing
- Office Management Skills
- Accounting & Book Keeping

Eligibility Criteria

The training Service Provider must have following in their profiles:

- Valid NTN/TIN/SRB in the name of the training provider.
- Institutes that will submit audited financial statements for the last financial year of the organization issued by a Chartered Account licensed with ICAP will be preferred.
- Relevant training experience and past performance
- Capabilities of training in respect of infrastructure are must to be available in training premises workshops, laboratories, faculty, equipment/machine teaching aids and other resources.

All interested Training Provider who meets the above eligibility criteria can obtain the Request for Proposals (RFP) document from the address mentioned below against Rs.2500/- as tender fee in shape of any Order or Demand Draft.

There should be a "Technical Proposal" and a "Financial Proposal" separately. Both should be enclosed marked in bold and legible letters "Technical & Financial Proposals" by name of training institute in complete late received proposals will stand rejected. Proposals completed in all respect alongwith pay order of 2% of total amount in the name of SO(Admn) must reach on the address mentioned herein below on or before 03.00 p.m. on 19th April 2016.

The firms / institutes who have already submitted their RFP in response to our advertisement already published are not required to re-submit RFP.

Tenders would be opened as following:

- The Technical proposal will be opened on 21st April, 2016 at 12:00 hours
- The Financial proposal will be opened on 25th April, 2016 at 12 hours

Procuring Agency may reject any or all proposals as per relevant provisions of Sindh Public Procurement Rules, 2010.

Sports and Youth Affairs Department
Govt. of Sindh,
Barrack # 93, Opposite Sindh Assembly Building
Sindh Secretariat, New B.
Phone No: 021-951-03009, Fax No: 021-951-03111



Sports & Youth Affairs Department, Government of Sindh

REQUEST FOR PROPOSALS (RFP)

(FOR TRAINING THROUGH PRIVATE SECTOR FOR ADP SCHEME NO: 1686 "YOUTH SKILL DEVELOPMENT PROGRAM")

(ADP ACHEME NO: 1686)

Submitted by:

**Barrack # 93, Opposite Sindh Assembly
Building, Sindh Secretariat**

Tel: +92(21) 99203009

Fax: +92(21) 99203010

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Government of Sindh
YOUTH AFFAIRS DEPARTMENT

LETTER OF INVITATION (LOI)

Invitation/File No.....;

Karachi, Dated: _____

M/s. _____
(Name and Address of Training Provider)

Dear Mr./Ms:

The Department invites proposals to provide to impart trainings to unemployed youths of Sindh province under ADP scheme # 1686

More details on the services are provided in the Terms of Reference. It is not permissible to transfer this invitation to any other firm. A firm will be selected under single stage two envelop procedures described in this RFP, in accordance with the SPP Rules 2010.

The RFP includes the following documents:

- Section 1 - Letter of Invitation
- Section 2 - Instructions to Consultants (including Data Sheet)
- Section 3 - Technical Proposal - Standard Forms
- Section 4 - Financial Proposal - Standard Forms

Yours sincerely,

For further information or queries please feel free to contact undersigned.

Yours sincerely,

(Mushtaq Mirza)
Section Officer (Admin)

Youth Affairs Department, Government of Sindh
Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat

Telephone: +92(21) 9920-3009 Fax: +92(21) 9920-3010.

1. **Introduction of the Program:**

Youth Affairs Department is a new addition in the portfolio of Government of Sindh. Since its establishment, the Department has been working with high dedication to enable Pakistani youth to aspire for a healthy and productive life. Youth Skill Development Program is initiated to address twin problems of poverty and unemployment through Skills Development Trainings in Sindh.

2. **Major Objectives:**

1. Enhance employment of youth through skill training. Target is to train un-employment youth belonging to lower income group of province in employable skills.
2. Relevant Skills for Industrial and Employability
3. Assuring Quality for skills Development
4. Meet the emerging demand growing Industries & Development projects.
5. Development of Employable skilled workers primarily for wage-employment in industries.
6. Provision of basic skills for the rural poor primarily for sled-employment
7. Expand the pool of the literate skilled labour
8. Free education including technical and vocational streams.
9. Emphasis on diversification so as to transform the system from supply-oriented to demand-driven.
10. Promote excellence in hands-on skills
11. Introduction of skill development / technical know how courses to avoid unemployment of school dropouts.

3. DATA SHEET / SUMMARY OF TRAINING

Code	Features	Description
1	Name of Service / Item	ADP Scheme # 1686 (Youth Skill Development Program)
2	Name of the Procurement Agency	Youth Affairs Department, Government of Sindh
	Address	Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat
	Telephone	Tel: +92(21) 99203009
	Facsimile	Fax: +92(21) 99203010
	Website	
3	Time Schedule of the Training Services	December 2015 to June 2018
4	Method of Selection	<p>Single stage two envelop procedure as per SPPR Rule-46 (2)</p> <p>A. Evaluation of Technical Proposal:</p> <p>Total Marks of Technical Proposal 100 as per following breakup:</p> <ul style="list-style-type: none"> i. Relevant experience and Past Performance - 30 marks ii. Infrastructure and allied facilities – 30 marks iii. Human Resource Capacity – 30 marks iv. Financial Strength – 10 marks <ul style="list-style-type: none"> a. Value of Assets - 5 marks b. Annual Turnover – 5 marks <p>Minimum Score for Technical Qualification is 60 marks out of 100.</p> <p>Qualified Institute will be categorized according to technical marks obtained as under:</p> <ul style="list-style-type: none"> A-I Category: 90 and above marks A Category: 80-89 marks B Category: 70-79 marks C Category: 60-69 marks <p>(marking key for assessment of technical proposal at Annexure-II)</p> <p>B. Evaluation of Financial Proposal:</p> <p>Financial Proposal of technically qualified institutes only shall be opened and evaluated in accordance with the category of the institutes mentioned above and awarded to the lowest evaluated bidders / institute as per SPP Rules 2010.</p>
5	Financial Proposal to be submitted together with	Yes

	Technical Proposal		
Code	Features	Description	
6	The Proposals submission address	Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat	
7	Proposals must be submitted not later than the mentioned date& time	19 th April, 2016 at 03:00 p.m.	
8	Target Number of Persons to be enrolled for Training	1200(From April 2016 to June 2018)	
9	Duration of Training	<p>The recommended duration of training is as follows:</p> <ul style="list-style-type: none"> • 4 Months (Min 480 conduct hours or as specified in the curriculum) 	
10	Target Group and Eligibility of Admission	<ul style="list-style-type: none"> • Age 18-35.unemployed youth having domicile & CNIC of Sindh; and not availed any training earlier. • Must meet the entry requirements as specified in respective training curricula. 	
11	Training Provider	<p>Training Provider shall have:</p> <ul style="list-style-type: none"> • Valid NTN/FTN/SRB in the name of the training institute. • Audited financial statements for the last financial year of the Organization, preferably by a Chartered Account licensed with ICAP. • Relevant training experience and past performance. • Capabilities of training in respect of infrastructure are must to be available in training premises, workshops, laboratories, faculty, equipment/machines, teaching aids and other resources. 	

		<ul style="list-style-type: none"> • Separate bank account for funds to be provided by Department. • Not been blacklisted by any organization. • Testing / certification from relevant accrediting body. 	
12	Trainees per Class	Up to 30.	
13	Training Cost	<p>The financial proposal will be based on training Cost of all expenditures including:</p> <ul style="list-style-type: none"> • Administrative & Trainers' remuneration • Consumable Training Materials • Rent & Utilities • Certification of Trainees 	

4. **TECHNICAL PROPOSAL SUBMISSION FORM**

PART TA: Information about Training Provider:

Code	Required	Response	
TA.1	Legal Name of Training Provider		
TA.2	Name of Consortium Partner(s), if any		
TA.3	Name of Owner / CEO / Director		
	Designation		
	Phone (Line/Cell)		
	Email		
	Fax		
TA.4	Name of the Institute / Organization		
	Postal Address (with Tehsil / Taluka)		
	Phone		
	Fax		
	E-mail		
	Website		
TA.5	Name of Focal Person		
	Phone(Line/Cell)		
	E-mail		
	Fax		

PART TB: Eligibility of Training Provider(Relevant documents must be attached).

Code	Required Information	Response	
TB.1	Name of Registration Body / affiliation / accreditation such as NAVTTC, STEVTA, TTB, SBTE, HEC, PEC, Companies registered under the Companies Ordinance 1982/Societies registered under Societies Registration Act 1860/Trusts registered under Societies Registration Act 1860 or Trust Act 1882, CITY & GUILDS, EDEXCEL, or any other accredited/authorized national/international certifying body.		
TB.2	Valid Registration Certificate Number & Date of Registration (attach copy of registration /certification/affiliation).		
TB.3	National Tax Number or Free Tax Number in the name of organization (attach copy of certificate)		
TB.6	Audited Financial Statement of Last Year preferably by a Chartered Accountant Firm		
TB.7	Do you have experience of applied training?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
TB.8	Do you have relevant infrastructure and allied facilities of applied training?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

PART TC: Technical Evaluation Form

Provide following details about applied Training Experience, Infrastructure/allied facilities, Faculty and job facilitation details.

TC.1 Relevant Experience & Past Performance (for each applied training, attach documentary evidence)

Max Marks = 30 out of 100

Code	Required Information	Response
TC.I.1	Number of Years in the Relevant Training <i>(Max 5 Marks)</i>	
TC.I.2	Number of Branches/Campuses of Training Provider/ Institutes in Sindh imparting applied training. (Attach district wise list). <i>(Max 5 Marks)</i>	
TC.I.3	Number of Enrolled Trainees for current session <i>(Max 5 Marks)</i>	
TC.I.4	Number of Trainees so far graduated from the institute <i>(Max 5Marks)</i>	
TC.I.5	List of Organizations / Departments which utilize services of your Institute / Organization <i>(Max 5Marks)</i>	
TC.I.6	Is the Institute/ Organization pre-qualified by any Government department for offered trainings, if yes then list all such departments. Please use extra sheet if required. <i>(Max 5 Marks)</i>	

TC.2 Infrastructure & Allied Facilities (for each applied training, attach documentary Evidence).

Max Marks = 30 out of 100

Code	Required Information	Response
TC.II.1	Building: Location/Condition <i>(Max 2 Marks)</i>	
TC.II.2	Number of class rooms <i>(Max 4 Marks)</i>	
TC.II.3	Capacity of trainees per class room <i>(Max 4 Marks)</i>	
TC.II.4	Laboratory (if required)	<i>Max. Marks 10</i>
TC.II.5	Workshop (if required)	
TC.II.6	Computers	
TC.II.7	Multimedia Projector (if required) <i>(Max 2 Marks)</i>	
TC.II.8	Backup Generator (KVA) <i>(Max 2 Marks)</i>	
TC.II.9	Other facilities <i>(Max 6 Marks)</i> (Please check on all available)	<input type="checkbox"/> Drinking water <input type="checkbox"/> Washrooms/Sanitations <input type="checkbox"/> Common room(for girls) <input type="checkbox"/> Access to first Aid <input type="checkbox"/> Canteen <input type="checkbox"/> Any other(-----)

TC.III Human Resource Capacity: (Use extra sheet if required)

Max Marks = 30 out of 100

Sr. #	Name of Faculty/ HR	Designation	Qualification	Experience	Email	Cell #
	TC.III.1					
A	Management Staff					
1						
2						
	<i>Max. Marks:04</i>					
B	Trainers / Instructors					
	TC.III.2		TC.III.2.1	TC.III.2.2		
1						
2						
	<i>Max. Marks:</i>		<i>12</i>	<i>10</i>		
C	Support Staff					
	TC.III.3					
1						
2						
	<i>Max. Marks:04</i>					

- Note: Please attach CV supported with copies of testimonials duly attested.
- In case an Institute intends to change / replace a tutor after technical evaluation, it should inform and seek approval from Department; otherwise, it will be considered violation and manipulation of information provided to Department in RFP and may lead to black listing as per SPP Rules-2010.

TC.IV Financial Strength:

Max Marks = 10 out of 100

i. Value of Assets:

Code	Required Information	Response (mention in PKR)
TC.V.1	Value of Assets <i>(Max. Marks-5)</i>	

Note: Attach statement.

ii. Annual Turnover:

Code	Required Information	Response (mention in PKR)
TC.V.2	Annual Turnover <i>(Max. Marks-5)</i>	

Note: Attach statement.

5. **Proforma Covering Letter for Submission of the Financial Proposal
(to be used by training provider)**

Date: _____

To:

Section Officer (Admin),
Youth Affairs Department,
Government of Sindh
Barrack # 93, Opposite Sindh Assembly Building,
Sindh Secretariat,
Karachi.

Subject: Financial Proposal in Response to Advertisement No.
RFP ADP Scheme #1686

Dear Sir,

We offer to provide the services under **ADP scheme # 1686** in accordance with your Request for Proposal and our Technical Proposal. Our attached Financial Proposal is for the sum of Rs. _____ *in words* _____.

Our Financial Proposal shall be binding upon us up to the expiration of the validity period of the Proposal as indicated in the Data Sheet. No commissions or gratuities have been or are to be paid by us to agents relating to this Proposal and Contract execution. We understand that you are not bound to accept any or all Proposals you receive.

We remain,

Yours sincerely,

Dated this _____ day of _____ 2016 _____.

[signature]

[in the capacity of]

Duly authorized to sign proposal for and on behalf of _____

6. Financial Proposal

Name of Service Provider: _____

Address: _____

7.1 FA: Summary of Proposed Cost

S.NO	Description	Per Person Rate	No. of Trainee(s)	Total Amount
1	Beautician		200	
2	Fashion Designing		100	
3	Entrepreneurship		200	
4	Islamic banking		200	
5	Sales & Marketing		100	
6	Mobile Repairing		200	
7	Office Management Skills,		100	
8	Accounting & Book keeping		100	
	Grand Total		1200	

Lead Organization		Consortium Partner	
Signature		Signature	
Name		Name	
Designation		Designation	
Date		Date	

In case of consortium, this page must be signed by the head of the consortium partner also.

Description of Services/Work Specification

The “**Training Provider**” undertakes to perform the services as specified below:

i. Before start of training:

- a. Engage well qualified faculty,
- b. Prepare Training Plan (for each trade) along with training manuals / modules and evaluation & testing tools to trainers, and same should also be made available to the Department. Moreover, Training Plan shall be displayed and maintained at the institute.
- c. Ensure that the classrooms and labs are properly ventilated and equipped with requisite equipment and material. Additionally, facilities of drinking water, power backup (mandatory for all trainings mainly dependent on electricity) and Clean and sanitized lavatories should also be ensured.
- d. Verify documents including CNIC, Testimonials, Domicile, and Photograph of the trainee.
- e. Timely issuance of Offer letter; receiving the acceptance thereof and ID card of the Trainee. Training manuals and modules along with Training Plan shall be provided to all trainees.

iii. During the Training:

a. Record Maintenance:

- i. Muster Rolls for daily attendance of Trainees and Trainers, Hard copies and Soft data for Departments Record.
- ii. Weekly / fortnightly / monthly tests conducted

- iii. Visits paid by the Department's representative.
- iv. Maintain attendance of trainees on day to day basis (or any other time as agreed with the Department).

b. Code of Conduct/Code of Behavior:

Throughout the training, ensure regularity, punctuality, order, restricted movement and prohibition of unauthorized entry and exit. Professional visits, trips and excursions mentioned in the training plan cannot be carried out without prior approval of The Department.

c. Facilitation to the Trainees:

Motivate and facilitate trainees to achieve overall training specific outcomes. The facilitation should include, free of cost mentoring, guidance and counseling, ensuring their comfort and serenity, for attainment of focused training.

iii. Working Days / Training Hours:

- a. For short courses (up to 6 months) training hours shall be 30 (maximum to be distributed equally between six (6) or five (5) days in a week with prior information to the Department. These classes shall preferably be conducted during the working hours of the Government of Sindh.
- b. For courses of more than 6 months, the training hours shall be in accordance with the terms and conditions of registration and certification / degree awarding authority with prior information to the Department.

iv. Certification of Trainees:

- a. Award of requisite certificate in a certificate awarding ceremony/ graduation ceremony within a month of the completion of training.
- b. Maintain video record of certificate awarding ceremony/graduation ceremony.

v. Leave to Trainees:

- a. Any kind of leave other than serious illness must be discouraged. However, the trainees can be allowed two days leave per month on request and only Institute in-charge is authorized to allow such leave.
- b. Leave of more than two days can be availed in unavoidable circumstances. Such leave will be sanctioned by the Department.

Name of Trades and Discipline for Training Program

1. Beautician
2. Fashion Designing
3. Entrepreneurship
4. Islamic banking
5. Sales & Marketing
6. Mobile Repairing
7. Office Management Skills
8. Accounting & Book keeping

MARKING KEY FOR TECHNICAL PROPOSAL OF RFP FOR ADP # 1686

Code	Required Information	Total Marks	Marks Obtained
C.I	Relevant Experience & Past Performance (for each applied training, attach documentary evidence)	30	
C.I.1	Number of Years in the Relevant Training	05	
	<i>Marking Key: 2 years in relevant training field: 01 More then 2 years and less then 4 years: 02 More then 4 years and less then 6 years: 03 More then 6 years: 04</i>		
C.I.2	Number of Branches/Campuses of Training Provider/ Institutes in Sindh imparting applied training.	05	
	<i>Marking Key: 2 Branches / Campuses: 01 More then 2 and less then 4: 02 More then 4 and less 6: 03 More then 6: 04</i>		
C.I.3	Number of Enrolled Trainees for current session	05	
	<i>Marking Key: 100 trainees enrolled in current session: 01 300 and more then 100: 02 600 and more then 300: 03 More then 600: 04</i>		
C.I.4	Number of Trainees so far graduated from the institute	05	
	<i>2 Marking Key: 200 trainees graduated in: 01 500 and more then 200: 02 1000 and more then 500: 03 More then 1000: 04</i>		
C.I.5	List of Organizations / Departments which utilize services of your Institute / Organization	05	
	<i>Marking Key: 2 organization: 01 More then 2 and less then 4: 02 More then 4 and less 6: 03 More then 6: 04</i>		
C.I.6	Is the Institute/ Organization pre-qualified by any Government department for offered trainings, if yes then list all such departments.	05	
	<i>Marking Key: 2 Government Departments: 01 More then 2 and less then 4: 02 More then 4 and less 6: 03 More then 6: 04</i>		
C.II	Infrastructure & Allied Facilities (for each applied training, attach documentary evidence).	30	
C.II.1	Building: Location / Condition	02	
	<i>Marking Key: Easy execs and furnished location: 02 Only furnished location: 01</i>		

Code	Required Information	Total Marks	Marks Obtained
C.II.2	Number of class rooms equipped	04	
	<i>Marking Key:</i> 2 class rooms: 01 More then 2 and less then 6: 02 More then 6 and less 10: 03 More then 10: 04		
C.II.3	Capacity of trainees per class room	04	
	<i>Marking Key:</i> 2 class room (each for 30 trainees): 01 More then 2 and less then 4: 02 More then 4 and less 6: 03 More then 6: 04		
C.II.4	Laboratory (if required)	10	
C.II.5	Workshop (if required)		
C.II.6	Computers		
	<i>Marking Key:</i> Fully equipped: 10 Adequate equipped: 07 Inadequate equipped: 03		
C.II.7	Multimedia Projector (if required)	02	
	<i>Marking Key:</i> 2 KVA to 5KVA: 01 More then 5KVA: 02		
C.II.8	Backup Generator (KVA)	02	
	<i>Marking Key:</i> Facility as per applied trades and numbers of trainees: 02 Half facility as per applied trade numbers of trainees: 01		
C.II.9	Other facilities (Please check on all available) (Max 6 Marks) <input type="checkbox"/> Drinking water <input type="checkbox"/> Washrooms/Sanitations <input type="checkbox"/> Common room(for girls) <input type="checkbox"/> Access to first Aid <input type="checkbox"/> Canteen Any other(-----)	06	
	<i>Marking Key:</i> One score for each facilities		
C.III	Human Resource Capacity: (Use extra sheet if required)	30	
C.III.1	Management Staff	04	
	<i>Marking Key:</i> 2 to less then 5 staff members: 02 5 and more then staff members: 04		
C.III.2	Trainers / Instructor (Max. Marks – 12 + 10 = 22)	22	
C.III.2.1	Qualification	12	
	<i>Marking Key:</i> As per requirement of job: 12		

Code	Required Information	Total Marks	Marks Obtained
C.III.2.2	Experience	10	
	<i>Marking Key: 2 to 5 years in relevant training field: 05 More than 5 years: 10</i>		
C.III.3	Support Staff	04	
	<i>Marking Key: 2 to less than 5 staff members: 02 5 and more than staff members: 04</i>		
C.IV	Placement of Trainees	10	
C.IV.2	contact details of all placement staff	02	
	<i>Marking Key: 2 placement staff: 01 More than placement staff: 02</i>		
C.IV.3	Graduate placement as employee	08	
	<i>Marking Key: 100 graduates employee: 02 300 and more than 100: 04 500 and more than 300: 06 More than 500: 08</i>		
C.V	Financial Strength	10	
C.V.1	Value of assets	05	
	<i>Marking Key: 5 million to less than 10 million: 01 10 million to less than 15 million: 02 15 million to less than 20 million: 03 20 million and less than 25 million: 04 25 million and above: 05</i>		
C.V.2	Annual Turnover	05	
	<i>Marking Key: 5 million to less than 10 million: 01 10 million to less than 15 million: 02 15 million to less than 20 million: 03 20 million and less than 25 million: 04 25 million and above: 05</i>		
Grand Total		100	
Category			



GOVERNMENT OF SINDH
SPORTS AND YOUTH AFFAIRS
DEPARTMENT

Karachi dated 18th March, 2016

NOTIFICATION

With the approval of competent authority to constitute a committee to consider the Request for Proposal (RFP) and evaluate the bids received from bidders in respect of Aids serial No. 1686 titled "Youth Skill Development Programme" of Sports and Youth Affairs Department.

Following is the composition of committee:-

- | | | |
|----|--|----------|
| 1. | Mr. Zafar Ali Nazami, Deputy Secretary, Sports & Youth Affairs | Chairman |
| 2. | Representative from Industries Department | Member |
| 3. | Mr. Asif Khan, Superintendent / Assistant Director, Directorate of Youth | Member |

Terms of Reference:

1. To invite bids in the light of SPPRA Rules.
2. To consider, evaluate and assess the bids received in respect of Request for Proposal (RFP) of Aids Serial No. 1686.
3. The committee will finalize result of bids received and announce the bidder candidate for work order as a award under SPPRA Rules.
4. The Committee may reject the bids without assigning reason thereof.

MUHAMMAD RASHID
SECRETARY TO GOVT. OF SINDH

No. SO(Dev)/S&YAD/2015/ 723

Karachi dated 18th March, 2016

A copy is forwarded for information to:

1. The Deputy Secretary, Sports & Youth Affairs Department, Karachi.
2. The Director, Directorate of Youth Affairs, Sindh, Karachi
3. The Concerned Officer / Member.
4. P.S. to Secretary, Sports & Youth Affairs Department, Government of Sindh, Karachi.

% *Khalid Mehmood*
(KHALID MEHMOOD)
SECTION OFFICER (DEV)

NA
23/03/2016

NA
28/3/16



Karachi dated: 18th March, 2016

NOTIFICATION

With the approval of competent authority, to constitute a committee with the following composition, in terms of Rule-7 of Sindh Public Procurement Rules-2010, in the Sports & Youth Affairs Department for redressal of grievance and settlement of disputes, if any, arises between procuring agency and bidders in the office of Sports & Youth Affairs Department in respect of ADP-2015-16 Scheme No.1686 namely "Youth Skill Development Programme:-

1.	Secretary, Sports & Youth Affairs Department, Govt. of Sindh	Chairman
2.	Dr. Shakir Qayoom Khanzada, Deputy Secretary (Sports), S&YAD	Member
3.	Section Officer (Gen), Sports & Youth Affairs Department	Member

The function & responsibilities of the committee will be same as specified in Rules-31(4) and (5) of Sindh Public Procurement Rules, 2010.

**MUHAMMAD RASHID
SECRETARY TO GOVT. OF SINDH**

No.SO (Dev)/S&YAD/2015-16/ 724

Karachi Dated 18th March, 2016.

A copy is forwarded for information to:-

1. The Deputy Secretary, Sports & Youth Affairs Department, Karachi.
2. The Director, Directorate of Youth Affairs, Sindh, Karachi.
3. Concerned Officer / Member.
4. PS to Secretary, Sports & Youth Affairs, Department, Govt. of Sindh, Karachi.
5. PS to Secretary Industries, Govt. of Sindh, Karachi.

[Handwritten signature]
28/03/2016

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28/3/16

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**(Khalid Mehmood)
Section Officer (Dev)**

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28/3/16