



SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION
ST-17, BLOCK 6, GULSHAN-E-IQBAL, KARACHI

TENDER NOTICE
JANITORIAL / HORTICULTURE SERVICES

Sealed tenders are invited from experienced contractors who are registered with Tax Authorities having a maximum experience of bidders and has atleast 15 clients for janitorial / horticulture services. Janitorial and horticultural services are required for external and internal area of hospitals, other details are as follow.

1	Date & Time submission of tender	25-02-2016 at 02:00 PM
2	Date & Time of opening of tender	On the same date at 03:30 PM the tender will be opened at SESSI Head Office in the presences of bidders or their authority's representative who wish to be present.
3	Validity of offer	90 days

1. The intending participants can purchase the set of tender documents from undersigned against payment of tender fee of Rs. 1,000/- (Non refundable) from the date of publication of this tender upto 24.02.2016 during office hours, from Head Office, Sindh Employees' Social Security Institution, ST-17 Block-6 Gulshan-e-Iqbal, Karachi.
2. The bid shall be comprise a single package two envelops inside, each as per SPPRA Rules 2010 section 46(2) amended (2013), envelops shall contain separately the "Financial Proposal" and "Technical Proposal", Inside.
3. Tender shall be received back on closing date of the tender i.e. 25-02-2016 up to 02:00 P.M and shall be opened on the same day at 03:30 P.M in presence of bidders or their authorized representative who wish to attend and in presence of Procurement committee as per SPPRA Rules 2010 Section 41(3) amended (2013).
4. On schedule date of bid opening, only envelops of "Technical Proposal" will be opened and envelops marked "Financial Proposal" will be retained in the safe custody as per SPPRA Rules 2010 Section 46(2) amended (2013).
5. After technical evaluation, envelops of "Financial Proposal" of technically qualified bidders will be opened with prior intimation of successful bidder(s), the financial proposal of bids found technically non-conforming will be returned unopened to the respective bidders, as SPPRA Rules 2010 Section 46(2) amended (2013).
6. Eligibility condition as per SPPRA Rules 2010 Section 46(2) amended (2013), for tender participants are as under:-
 - a. *Registration with Income Tax Department (NTN) certificate.*
 - b. *Registration with Sales Tax Department (GST) certificate.*
7. The bidders should submit undertaking on Affidavit that the company is not involved in any litigation or abandoned any work / contract in any department.
8. The bidders should submit Bid Security -a 2% of the total quoted bid amount in shape of call deposit / pay order / demand draft prepared from any schedule bank in favour of call Sindh Employees' Social Security Institution which shall remain valid for a period of 28 days beyond the validity period of the bid. Bid security will be released to the unsuccessful bidders once the contract has been signed with the successful bidders or the validity period has expired.
9. The procuring agency reserve the right to enhance / reduce the quantity without assigning any reason as per SPPRA Rules 2010 Section 169(e)(i).
10. The procuring agency shall announce the results of bid evaluation in the form of a report, giving justification for acceptance of a bid or proposal, subject to the relevant provision of SPPRA Rules Section 45.
11. This tender can also be seen in the website of SPPRA i.e. WWW.pprasindh.gov.pk and procuring agency's website i.e. www.sessi.gov.pk.
12. For further details, information or clarification please contact the undersigned during office hours.

DIRECTOR (ADMINISTRATION)
FOR COMMISSIONER
DIRECTOR (ADMINISTRATION)
SESSI HEAD OFFICE

EOI DOCUMENTS FOR JENTORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE



Issued to M/s: _____
Date: _____
Issued by: _____

GOVERNMENT OF SINDH
Sindh Employees' Social Security Institution
(Social Security House, ST-17, Block#6 Aiwaz-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi)

TENDER FOR

**JENTORIAL/HORTICULTURE SERVICES AT
KVSS SITE, S.S LANDHI HOSPITALS
&
S.S KIDNEY CENTRE**

February, 2016

Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwaz-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

INVITATION OF BID

EOI DOCUMENTS FOR JANITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE



LETTER OF INVITATION

Date: February, 2016

1. The *Sindh Employees Social Security Institution (SESSI)* "Employer") has fund from its own resources towards the cost of "Construction of High Rise Apartments for its Employees on Owner ship Basis at FI-7 & FI-8 Gulistan-e- Johar Karachi" and it is intended that part of the proceeds will be applied to eligible payments under the Contract for the "CONTRACT OF CLEANLINESS/JANITORIAL SERVICES/HORTICULTURE SERVICES AT KVSS HOSPITAL/S.S.LANDHI HOSPITAL&KIDNEY CENTRE LANDHI SESSI as per TOR of the Bidding is open to all eligible Bidders.

2. The Employer invites sealed bids, under Single Stage-Two Envelope bidding procedure, from eligible firms or persons.

3. Eligible Bidders may obtain further information, inspect and acquire the Bidding Documents from the Office of the Employer, at **Commissioner Office Sindh Employees' Social Security Institution (SESSI) Social Security House, ST-17, Block#6 Aiwane-Mehnat Kash, Gulshan-e-Iqbal, Karachi**

4. A complete set of Bidding Documents may be purchased by an interested bidder on submission of a written application to the above office and upon payment of a non refundable fee of Rs 1000/- (Rs One Thousand only)

5. All bids (Technical) must be accompanied by a Bid Security in the amount of PKR Rs. 2% of the Bid Amount in the form of Pay Order or Demand Draft from a Schedule bank of Pakistan in the favor of Employer and must be delivered to Commissioner office **Sindh Employees Social Security Institution (SESSI) Social Security House, ST-17, Block#6 Aiwane-Mehnat Kash, Gulshan-e-Iqbal, Karachi**

at or before 2.00 P.M, on 25.02.2016 (Date). Bids will be opened at 03.30 P.M hours on the same day, in the presence of bidder's or their authorized representatives who choose to attend at the same address.

6. All bidders must fill in check list before submission of bid in their own interest as per Instructions to Bidders which is a mandatory requirement.

**INSTRUCTIONS
TO
BIDDERS**

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE

INSTRUCTIONS TO BIDDERS

A. GENERAL

IB.1 Scope of Bid

1.1 The Employer as defined in the Bidding Data Sheet hereinafter called "the Employer" wishes to receive bids for the construction and completion of works as described in these Bidding Documents, and summarized in the Bidding Data Sheet hereinafter referred to as the "Works".

1.2 The successful bidder will be expected to complete the Works within the time specified in Appendix-A to Bid.

IB.2 Source of Funds

2.1 The Employer has fund from its own resources indicated in the Bidding Data Sheet in PKR towards the cost of the project specified in the Bidding Data Sheet and it is intended that part of the proceeds of this will be applied to eligible payments under the Contract for which these Bidding Documents are issued.

IB.3 Eligible Bidders

3.1 This Invitation for Bids is open to all bidders meeting the following requirements:
a. Duly licensed by the Pakistan Engineering Council (PEC) in the category relevant to the value of the Works.

IB.4 One Bid per Bidder

4.1 Each bidder shall submit only one bid either by himself, or as a partner in a joint venture. A bidder who participates in more than one bid (other than alternatives pursuant to Clause IB-16) will be disqualified.

IB.5 Cost of Bidding

5.1 The bidders shall bear all costs associated with the preparation and submission of their respective bids and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process

IB.6 Site Visit

6.1 The bidders are advised to visit and examine the Site of Works and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. All cost in this respect shall be at the bidder's own expense.

6.2 The bidders and any of their personnel or agents will be granted permission by the Employer to enter upon his premises and lands for the purpose of such inspection, but only upon the express condition that the bidders, their personnel and agents, will release and indemnify the Employer, his personnel and agents from and against all liability in respect thereof and will be responsible for death or personal injury, loss of or damage to property and any other loss, damage, costs and expenses incurred as a result of such inspection.

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B. BIDDING DOCUMENTS

IB.7 Contents of Bidding Documents

7.1 The Bidding Documents, in addition to invitation for bids, are those stated below and should be read in conjunction with any Addenda issued in accordance with Clause IB.9.

1. Instructions to Bidders.
2. Bidding Data Sheet.
3. Terms of reference
4. Form of Bid & Appendices to Bid.
5. Form of Bid Security.
6. Form of Contract Agreement.
7. Site Plans

7.2 The bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk. Pursuant to Clause IB.26, bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected

IB.8 Clarification of Bidding Documents

8.1 Any prospective bidder requiring any clarification (s) in respect of the Bidding Documents may notify the Employer in writing at the Employer's address indicated in the invitation for Bids. The Employer will respond to any request for clarification which he receives earlier than 28 days prior to the deadline for submission of bids. Copies of the Employer's response will be forwarded to all purchasers of the Bidding Documents, including a description of the enquiry but without identifying its source.

IB.9 Amendment of Bidding Documents

9.1 At any time prior to the deadline for submission of bids, the Employer may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing addendum.

9.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to IB 7.1 hereof and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Employer.

9.3 To afford prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Employer may extend the deadline for submission of bids in accordance with Clause IB.20

C. PREPARATION OF BIDS

IB.10 Language of Bid

10.1 The bid and all correspondence and documents related to the bid exchanged by a bidder and the Employer shall be in the bid language stipulated in the Bidding Data Sheet and Particular Conditions of Contract. Supporting documents and printed literature furnished by the bidders may be in any other language provided the same are accompanied by an accurate translation of the relevant parts in the bid language, in which case, for purposes of evaluation of the bid, the translation in bid language shall prevail.

IB.11 Documents Comprising the Bid

11.1 The Bid shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in Bidding

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL, SS LANDIII HOSPITAL & SS KIDNEY CENTRE

Data Sheet under the heading of IB 11.1 A & B respectively. Both envelopes to be enclosed together in an outer single envelope called the Bid. Each bidder shall furnish all the documents as specified in Bidding Data Sheet 11.1 A & B.

11.3 The Bidder shall furnish, as part of the Technical Bid, a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated Bidding Forms, in sufficient detail to demonstrate the adequacy of the Bidders' proposal to meet the work requirements and the completion time referred to in Sub-Clause 1.2 hereof.

IB.12 Bid Prices

12.1 Unless stated otherwise in the Bidding Documents, the Contract shall be for the whole of the Works as described in IB 1.1 hereof, based on the unit rates and / or prices submitted by the bidder

12.2 The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Employer when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.

12.3 All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder. Additional / reduced duties, taxes and levies due to subsequent additions or changes in legislation shall be reimbursed / deducted as per Sub-Clause 70.2 of the General Conditions of Contract Part-I.

12.4 The rates and prices quoted by the bidders are subject to adjustment during the performance of the Contract in accordance with the provisions of Clause 70 of the Conditions of Contract. The bidders shall furnish the prescribed information for the price adjustment formulae in Appendix C to Bid and shall submit with the bids such other supporting information as required under the said clause.

IB.13 Currencies of Bid and Payment

13.1 The unit rates and the prices shall be quoted by the bidder entirely in Pak rupees.

IB.14 Bid Validity

14.1 Bids shall remain valid for the period stipulated in the Bidding Data Sheet after the Date of Bid Opening specified in Clause IB.23. (24)

14.2 In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting his Bid Security. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his Bid Security for the period of the extension, and in compliance with Clause IB.15 in all respects.

IB.15 Bid Security

15.1 Each bidder shall furnish, as part of his bid, a Bid Security in the amount stipulated in the Bidding Data Sheet in Pak Rupees or an equivalent amount in a freely convertible currency.

15.2 The Bid Security shall be, at the option of the bidder, in the form of Deposit at Call or a Bank Guarantee issued by a Scheduled Bank in Pakistan or from a foreign bank

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL, SS LANDIH HOSPITAL & SS KIDNEY CENTRE

duly counter guaranteed by a Scheduled Bank in Pakistan in favor of the Employer valid for a period 28 days beyond the Bid Validity date.

15.3 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive.

15.4 The bid securities of unsuccessful bidders will be returned as promptly as possible, but not later than 28 days after the expiration of the period of Bid Validity.

15.5 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security and signed the Contract Agreement.

15.6 The Bid Security may be forfeited:

(a) If the bidder withdraws his bid except as provided in IB 22.1;

(b) If the bidder does not accept the correction of his Bid Price pursuant to IB 27.2 hereof; or

(c) In the case of successful bidder, if he fails within the specified time limit to:

(i) Furnish the required Performance Security;

(ii) Sign the Contract Agreement,

IB.16 Alternate Proposals by Bidder

16.1 Should any bidder consider that he can offer any advantages to the Employer by a modification to the designs, specifications or other conditions, he may, in addition to his bid to be submitted in strict compliance with the Bidding Documents, submit any Alternate Proposal(s) containing (a) relevant design calculations; (b) technical specifications; (c) proposed construction methodology; and (d) any other relevant details / conditions, provided always that the total sum entered on the Letter of Price Bid shall be that which represents complete compliance with the Bidding Documents. The technical details and financial implication involved are to be submitted in two separate sealed envelopes as to be followed in main bid proposals.

16.2 Alternate Proposal(s), if any, of the lowest evaluated responsive bidder only may be considered by the Employer as the basis for the award of Contract to such bidder.

IB.17 Pre-Bid Meeting

17.1 The Employer may, on his own motion or at the request of any prospective bidder(s), hold a pre-bid meeting to clarify issues and to answer any questions on matters related to the Bidding Documents. The date, time and venue of pre-bid meeting, if convened, is as stipulated in the Bidding Data Sheet. All prospective bidders or their authorized representatives shall be invited to attend such a pre-bid meeting.

17.2 The bidders are requested to submit questions, if any, in writing so as to reach the Employer not later than seven (7) days before the proposed pre-bid meeting.

17.3 Minutes of the pre-bid meeting, including the text of the questions raised and the replies given, will be transmitted without delay to all purchasers of the Bidding Documents. Any modification of the Bidding Documents listed in IB 7.1 hereof, which may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an Addendum pursuant to Clause IB.9 and not through the minutes of the pre-bid meeting.

17.4 Absence at the pre-bid meeting will not be a cause for disqualification of a bidder.

IB.18 Format and Signing of Bid

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDIH HOSPITAL & SS KIDNEY CENTRE

18.1 Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents.

18.2 All appendices to Bid are to be properly completed and signed. (26)

18.3 No alteration is to be made in the Letters of Price and Technical Bids nor in the Appendices thereto except in filling up the blanks as directed. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.

18.4 The Bidder shall prepare one original of the Technical Bid and one original of the Price Bid comprising the Bid as described in Bidding Data Sheet against IB 11 and clearly mark it "ORIGINAL - TECHNICAL BID" and "ORIGINAL - PRICE BID". In addition, the Bidder shall submit two (2) copies of the Bid and clearly mark each of them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.

18.5 The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the Bidding Data Sheet and shall be attached to the bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid, except for unamended printed literature, shall be signed or initialed by the person signing the bid.

18.6 Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.

18.7 Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.

18.8 Bidders should retain a copy of the Bidding Documents as their file copy

D. SUBMISSION OF BIDS FOR SINGLE STAGE TWO ENVELOPE BIDDING PROCEDURE

IB.19 Sealing and Marking of Bids

19.1 Each bidder shall submit his bid as under:

(a) ORIGINAL and each copy of the Bid shall be separately sealed and put in separate envelopes and marked as such.

(b) The envelopes containing the ORIGINAL and copies will be put in one sealed envelope and addressed / identified as given in IB 19.2 hereof.

(c) The technical bid should comprise of documents listed in IB11.1 (A) & the price bid should comprise of documents listed in IB 11.1 (B) which shall be placed in separate envelopes in accordance with IB 11.1. (27)

The inner and outer envelopes shall:

(a) Be addressed to the Employer at the address provided in the Bidding Data Sheet;

(b) Bear the name and identification number of the contract as defined in the Bidding Data Sheet, and

(c) Provide a warning not to open before the time and date for bid opening, as specified in the Bidding Data Sheet.

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL, SS LANDHI HOSPITAL & SS KIDNEY CENTRE

19.3 In addition to the identification required in IB 19.2 hereof, the inner envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared "late" pursuant to Clause IB.21

19.4 If the outer envelope is not sealed and marked as above, the Employer will assume no responsibility for the misplacement or premature opening of the Bid.

IB.20 Deadline for Submission of Bids

20.1 (a) Bids must be received by the Employer at the address specified no later than the time and date stipulated in the Bidding Data Sheet.

(b) Bids with charges payable will not be accepted, nor will arrangements be undertaken to collect the bids from any delivery point other than that specified above. Bidders shall bear all expenses incurred in the preparation and delivery of bids. No claims will be entertained for refund of such expenses.

(c) Where delivery of a bid is by mail and the bidder wishes to receive an acknowledgment of receipt of such bid, he shall make a request for such acknowledgment in a separate letter attached to but not included in the sealed bid package.

(d) Upon request, acknowledgment of receipt of bids will be provided to those making delivery in person or by messenger.

20.2 The Employer may, at his discretion, extend the deadline for submission of Bids by issuing an amendment in accordance with Clause IB.9, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

IB.21 Late Bids

21. (a) Any bid received by the Employer after the deadline for submission of bids prescribed in Clause IB.20 will be returned unopened to such bidder. (28)

(b) Delays in the mail, delays of person in transit, or delivery of a bid to the wrong office shall not be accepted as an excuse for failure to deliver a bid at the proper place and time. It shall be the bidder's responsibility to determine the manner in which timely delivery of his bid will be accomplished either in person, by messenger or by mail.

IB.22 Modification, Substitution and Withdrawal of Bids

22.1 Any bidder may modify, substitute or withdraw his bid after bid submission provided that the modification, substitution or written notice of withdrawal is received by the Employer prior to the deadline for submission of bids.

22.2 The modification, substitution, or notice for withdrawal of any bid shall be prepared, sealed, marked and delivered in accordance with the provisions of Clause IB.19 with the outer and inner envelopes additionally marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL" as appropriate.

22.3 No bid may be modified by a bidder after the deadline for submission of bids except in accordance with IB 22.1 and 27.2.

22.4 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security in pursuance to Clause IB.15.

E BID OPENING AND EVALUATION FOR SINGLE STAGE TWO ENVELOPE BIDDING PROCEDURE

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL, SS LANDIH HOSPITAL & SS KIDNEY CENTRE

IB. 23 Bid Opening

23.1 The Employer will open the Technical Bids in public at the address, date and time specified in the Bidding Data Sheet in the presence of Bidders' designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Employer until the specified time of their opening.

23.2 First, envelopes marked "WITHDRAWAL" shall be opened and read out and the envelope with the corresponding bid shall not be opened, but returned to the Bidder. No bid withdrawal shall be permitted unless the corresponding Withdrawal Notice contains a valid authorization to request the withdrawal and is read out at bid opening.

23.3 Second, outer envelopes marked "SUBSTITUTION" shall be opened. The inner envelopes containing the Substitution Technical Bid and/or Substitution Price Bid shall be exchanged for the corresponding envelopes being substituted, which are to be returned to the Bidder unopened. Only the Substitution Technical Bid, if any, shall be opened, read out, and recorded. Substitution Price Bid will remain unopened in accordance with IB 23.1. No envelope shall be substituted unless the corresponding (29) Substitution Notice contains a valid authorization to request the substitution and is read out and recorded at bid opening.

23.4 Next, outer envelopes marked "MODIFICATION" shall be opened. No Technical Bid and/or Price Bid shall be modified unless the corresponding Modification Notice contains a valid authorization to request the modification and is read out and recorded at the opening of Technical Bids. Only the Technical Bids, both Original as well as Modification, are to be opened, read out, and recorded at the opening. Price Bids, both Original and Modification, will remain unopened in accordance with IB 23.1. The Bidders' representatives who are present shall be requested to sign the record. The omission of a Bidder's signature on the record shall not invalidate the contents and effect of the record. A copy of the record shall be distributed to all Bidders.

23.5 Other envelopes holding the Technical Bids shall be opened one at a time, and the following read out and recorded:

- (a) the name of the Bidder;
- (b) whether there is a modification or substitution;
- (c) the presence of a Bid Security, if required; and
- (d) Any other details as the Employer may consider appropriate.

No Bid shall be rejected at the opening of Technical Bids except for late bids, in accordance with IB 21.1. Only Technical Bids read out and recorded at bid opening, shall be considered for evaluation.

Preliminary Examination of Technical Bids

23.6 a) The Employer shall first examine qualification and experience Data as per appendix M and N submitted by the Bidder. The technical proposal examination of those bidders only shall be taken in hand who meet the minimum requirement as mentioned in appendix M and N. Only substantially responsive qualification shall be considered for further evaluation.

b) The Employer shall examine the Technical Bid to confirm that all the documents have been provided, and to determine the completeness of each document submitted.

23.7 The Employer shall confirm that all the documents and information have been provided for evaluation of Technical bid as required under these bidding documents.

23.8 At the end of the evaluation of the Technical Bids, the Employer will invite only those bidders who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids. (30)

The date, time, and location of the opening of Price Bids will be advised in writing by the Employer. Bidders shall be given reasonable notice for the opening of Price Bids.

23.9 The Employer will notify Bidders in writing who have been rejected on the grounds of their Technical Bids being substantially non-responsive to the requirements of the Bidding

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Document and return their Price Bids unopened before inviting others, who are determined as being qualified, to attend the opening of Price Bids.

23.10 The Employer shall conduct the opening of Price Bids of all Bidders who submitted substantially responsive Technical Bids, publically in the presence of Bidders' representatives who choose to attend at the address, date and time specified by the Employer. The Bidder's representatives who are present shall be requested to sign a register evidencing their attendance.

23.11 All envelopes containing Price Bids shall be opened one at a time and the following read out and recorded:

- (a) The name of the Bidder;
- (b) Whether there is a modification or substitution;
- (c) The Bid Prices, including any discounts and alternative offers; and
- (d) Any other details as the Employer may consider appropriate.

Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation. No Bid shall be rejected at the opening of Price Bids.

23.12 If this Bidding Document allows Bidders to quote separate prices for different contracts, and the award to a single Bidder of multiple contracts, the methodology to determine the lowest evaluated price of the contract combinations is that which is most economical to the Employer.

IB.24 Process to be Confidential

24.1 Information relating to the examination, clarification, evaluation and comparison of bid and recommendations for the award of a contract shall not be disclosed to bidders or any other person not officially concerned with such process before the announcement of bid evaluation report which shall be done at least ten (10) days prior to issue of Letter of Acceptance. The announcement to all Bidders will include table(s) comprising read out prices, discounted prices, price adjustments made, final evaluated prices and recommendations against all the bids evaluated. Any effort by a bidder to influence the Employer's processing of bids or award decisions may result in the rejection of such bidder's bid. Whereas any bidder feeling aggrieved may lodge a written complaint not later than fifteen (15) days after the announcement of the bid evaluation report. However mere fact of lodging a complaint shall not warrant suspension of the procurement process. (31)

IB.25 Clarification of Bids

25.1 To assist in the examination, evaluation and comparison of bids, the Employer may, at his discretion, ask any bidder for clarification of his bid, including breakdowns of unit rates. The request for clarification and the response shall be in writing but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the bids in accordance with Clause IB.28.

25.2 If a Bidder does not provide clarifications of its Bid by the date and time set in the Employer's request for clarification, its bid may be rejected.

IB.26 Examination of Bids and Determination of Responsiveness

26.1 Prior to the detailed evaluation of bids, the Employer will determine whether each bid is substantially responsive to the requirements of the Bidding Documents.

26.2 A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) is accompanied by the required Bid Security; (iv) Includes signed Integrity Pact where required as per clause IB.35 and (v) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL, SS LANDIH HOSPITAL & SS KIDNEY CENTRE

reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Employer's rights or the bidder's obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

26.3 If a bid is not substantially responsive, it may not subsequently be made responsive by correction or withdrawal of the non-conforming material deviation or reservation. The Employer may, however, seek confirmation/ clarification in writing which shall be responded in writing.

IB.27 Correction of Errors

27.1 Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected b

(b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern and the unit rate will be corrected. (32)

27.2 The amount stated in the Letter of Price Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and with the concurrence of the bidder, shall be considered as binding upon the bidder. If the bidder does not accept the corrected Bid Price, his Bid will be rejected, and the Bid Security shall be forfeited in accordance with IB.15.6 (b) hereof.

IB.28 Evaluation and Comparison of Bids

28.1 The Employer will evaluate and compare only the Bids determined to be substantially responsive in accordance with Clause IB.26.

28.2 In evaluating the Bids, the Employer will determine for each Bid the evaluated Bid Price by adjusting the Bid Price as follows:

- (a) Making any correction for errors pursuant to Clause IB.27;
- (b) Excluding Provisional Sums and the provision, if any, for contingencies in the Summary Bill of Quantities, but including competitively priced Day work; and
- (c) Making an appropriate adjustment for any other acceptable variation or deviation.

28.3 The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in Bid evaluation.

28.4 If the Bid of the successful bidder is seriously unbalanced in relation to the Employer's estimate of the cost of work to be performed under the Contract, the Employer may require the bidder to produce detailed price analyses for any or all items of the Bill of Quantities to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price analyses, the Employer may require that the amount of the Performance Security set forth in Clause IB.32 be increased at the expense of the successful bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful bidder under the Contract.

F. AWARD OF CONTRACT

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL, SS LANDIH HOSPITAL & SS KIDNEY CENTRE

IB.29 Award

29.1 Subject to Clauses IB.30 and IB.34, the Employer will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the lowest evaluated Bid Price, provided that such bidder has been determined to be eligible in accordance with the provisions of Clause IB.3 and qualify pursuant to IB 29.2. (33)

29.2 The Employer, at any stage of the bid evaluation, having credible reasons for or prima facie evidence of any defect in bidder's capacities, may require the bidders to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not. Provided that such qualification shall only be laid down after recording reasons in writing. They shall form part of the records of that bid evaluation report.

IB.30 Employer's Right to Accept any Bid and to Reject any or all Bids

30.1 Notwithstanding Clause IB.29, the Employer reserves the right to accept or reject any Bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation except that the grounds for rejection of all bids shall upon request be communicated to any bidder who submitted a bid, without justification of grounds. Rejection of all bids shall be notified to all bidders promptly.

IB.31 Notification of Award

31.1 Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder in writing ("Letter of Acceptance") that his Bid has been accepted. This letter shall name the sum which the Employer will pay the Contractor in consideration of the execution and completion of the Works by the Contractor as prescribed by the Contract (hereinafter and in the Conditions of Contract called the "Contract Price").

31.2 No Negotiation with the bidder having evaluated as lowest responsive or any other bidder shall be permitted.

31.3 The notification of award and its acceptance by the bidder will constitute the formation of the Contract, binding the Employer and the bidder till signing of the formal Contract Agreement.

31.4 Upon furnishing by the successful bidder of a Performance Security, the Employer will promptly notify the other bidders that their Bids have been unsuccessful and return their bid securities.

IB.32 Performance Security

*[Select the kind of Performance Security (bank guarantee and/or bond), and indicate the amount.]
A bank guarantee can be conditional or unconditional on demand (Standard Form at PS-1 & 2). An amount equal to 10 percent of the Contract Price is commonly specified for bank guarantees, which %age should match with that stipulated in Appendix-A to Bid.
A performance bond is an undertaking by an insurance company to complete the construction in the event of default by the Contractor, or to pay the amount of bond to the Employer.]*

IB.33 Signing of Contract Agreement

33.1 Within 14 days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Employer will send the successful bidder the Contract Agreement in the form provided in the Bidding Documents, incorporating all agreements between the parties.

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE

33.2 The formal Agreement between the Employer and the successful bidder shall be executed within 14 days of the receipt of the Contract Agreement by the successful bidder from the Employer.

IB. 34 General Performance of the Bidders

The Employer reserves the right to obtain information regarding performance of the bidders on their previously awarded contracts/works. The Employer may in case of consistent poor performance of any Bidder as reported by the employers of the previously awarded contracts, interalia, reject his bid and/or refer the case to the Pakistan Engineering Council (PEC). Upon such reference, PEC in accordance with its rules, procedures and relevant laws of the land take such action as may be deemed appropriate under the circumstances of the case including black listing of such Bidder and debarring him from participation in future bidding for similar works.

IB.35 Integrity Pact

The Bidder shall sign and stamp the Integrity Pact provided at Appendix-L to Bid in the Bidding Documents for all Federal Government procurement contracts exceeding Rupees ten million. Failure to provide such Integrity Pact shall make the bidder non-responsive.

IB.36 Instructions not Part of Contract

Bids shall be prepared and submitted in accordance with these Instructions which are provided to assist bidders in preparing their bids, and do not constitute part of the Bid or the Contract Documents (35)

BIDDING DATA SHEET

FOI DOCUMENTS FOR JANITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE

Bidding Data Sheet

(This section should be filled in by the Employer before issuance of the Bidding Documents.) The following specific data for the Works to be bid shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders. *[Instructions are provided, as needed, in italics.]*
Instructions to Bidders
Clause Reference

1.1 Name and address of the Employer:

Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwani-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

1.1 Name of the Project & Summary of the Works:

CONTRACT OF CLEANLINESS/JANITORIAL SERVICES/HORTICULTURE SERVICES AT KVSS HOSPITAL/S.S.LANDHI HOSPITAL&KIDNEY CENTRE LANDHISESSI.

2.1 Name of the Borrower/Source of Financing/Funding Agency:

[Insert name of Borrower and statement of relationship with the Employer, if different from the Borrower. This insertion should correspond to the information provided in the Invitation for Bids.]

2.2 Amount and type of financing: :

INSTITUTIONS OWN RESOURCES FOR FUNDING FROM R & M OF BUILDING SUBHEAD BUDGET F/Y 2015-2016

8.1 Time limit for clarification:

8 DAYS

10.1 Bid language:

ENGLISH

11.1 (A) The Bidder shall submit with its Technical Bid the following documents:

- (a) Letter of Technical Bid
- (b) **Bid Security** : 2% of the Bid Amount *in the form of PO /DD from any schedule bank of Pakistan in the favor of Commissioner Sindh Employees Social Security Institution (SESSI)*
- (c) Written confirmation authorizing the signatory of the Bid to commit the Bidder
- (d) Pending litigation information
- (e) List of Sub-contractors (as required)
- (f) Organization Chart for Supervisory Staff
- (g) Integrity Pact
- (h) Past Performance, Current Commitment,
- (i) Qualification and Experience

11.1(B) The Bidder shall submit with its Price Bid the following documents:

- (a) Letter of Price Bid
- (b) Estimated Progress Payments

FOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE

12 Award Criteria & Employer's Right:

The Director Admin, SESSI, Head, Office, Karachi, will award the contract to the bidder whose bid has been determined to be substantially responsive to the bidding Documents and who has offered the best evaluated bid price, provided that such bidder has been determined to be qualified to perform the contract satisfactorily.

The Director Admin, SESSI, Head Office, Karachi, reserves the right to accept or reject any bid as per SPPRA-2010.

13 Notification of Award & Signing of Contract Agreement.

Prior to expiration of the period of bid validity, prescribed by the Director Admin, SESSI, Head Office, Karachi, the successful bidder will be notified in the writing ("Letter of Acceptance") that his bid has been accepted.

14 Number of Copies of the Bid to be submitted:

One copy (in original) Technical Proposal with Cleanliness plan for KVSS Hospital /S.S Landhi Hospital & SESSI Head Office, with photocopy of the Call deposit without showing the amount and Original Call Deposit may be attached with the Financial Proposal.

15. Bidders to quote entirely in Pak. rupees

16 Period of Bid Validity:

Ninty days (90)

17 Employer's address for the purpose of Bid submission:

Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

18 (a) Deadline for submission of bids:

Time : 2.00 P.M

Date : 25.02.2016

20 Venue, time, and date of Bid opening:

Venue : Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

Time : 3.30 P.M

Date : 25.02.2016

EOI DOCUMENTS FOR JANITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE



GOVERNMENT OF SINDH
Sindh Employees' Social Security Institution
(Social Security House, ST-17, Block#6 Aiwana-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi)

TERMS OF REFERENCE (TOR)
FOR

CONTRACT OF CLEANLINESS / JANITORIAL SERVICES / HORTICULTURE
SERVICES AT KVSS HOSPITAL / S.S. LANDHI HOSPITAL & KIDNEY CENTRE LANDHI
SESSI.

February, 2016

Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwana-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

EOI DOCUMENTS FOR JANITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE

TERMS OF REFERENCE (TOR)

1.SUBJECT

PROVIDING CLEANLINESS /JANITORIAL SERVICES /HORTICULTURE SERVICES AT KVSS HOSPITAL/S.S.LANDHI HOSPITAL&KIDNEY CENTRE LANDHISESSI ON YEARLY BASIS FROM FIRMS & INDIVIDUALS HAVING GOOD EXPERIENCE & REPUTATIONS & HAVING VALID REGISTRATION WITH FBR AND SBR.

BACK GROUND

The Sindh Employees' Social Security Institution (SESSI), came into being on 1st July, 1970 when the Social Security Scheme was reorganized on provincial basis after the dissolution of One-Unit. Initially, the Scheme was designed for coverage of textile industry workers of Karachi and Hyderabad. On getting encouraging results later on the Scheme was extended to all other industries and commercial units of the Sindh Province. SESSI is an autonomous body, the general direction and superintendence of the affairs of the Institution vest in a tripartite Governing Body. In its functioning, the Institution is guided by such instructions on questions of policy as may be given to it from time to time by the Government.

SESSI is a service oriented organization. The function of the Institution is unique in nature for welfare of the Industrial Secured workers. One of its function is to provide the health facilities to secured workers and their dependents. Presently SESSI is running a number of Primary , Secondary and tertiary health units i.e., basic health units, dispensaries and hospitals well equipped with medical and paramedical staffs and diagnostic facilities located at various industrial sectors of the province.

SESSI expand its facilities from time to time as per requirement and financial constraints. For this purpose SESSI allocate its annual budget under head M & R (Repair & maintenance of buildings and Development for construction of new major projects..

Under this head M & R SESSI has planned to carry out renovation, repair and maintenance And establishment of new medical facilities with minor changes of existing civil structures. As these Hospitals and dispensaries were constructed during the late Sixty , Seventy and Eighty hence require Extensive repair and maintenance for smooth running of the health facilities. For this purpose SESSI is planning to render the services of best available professionals for optimum use of allocated budget and time and to provide best health facilities to its workers

OBJECTIVES

The objective of this Tender is to hire the services of eligible qualified firms /Professions fulfill the criteria mentioned below as per SPPRA Rules 2010 harmonized with PEC rules 2009 as per " Single Stage Two Envelope Method " for the list of sites mentioned below as per Scope of work mentioned below but not limited.

1. KVSS SITE HOSPITAL, KARACHI
2. SOCIAL SECURITY LANDHI HOSPITAL, KARACHI
3. SOCIAL SECURITY KIDNEY CENTRE LANDHI, KARACHI

2. The Scope of Services to be rendered by The Contractor:

SCOPE OF WORK.

A. Janitorial

- I. Sweeping and cleaning of bituminous Roads , Parking & R.C.C Roads, Paths.
- II. Cleaning of sewerage system net work including cleaning and keeping functional septic tank.

**EOI DOCUMENTS FOR JANITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE**

- III Sweeping and cleaning of all units/ wards/ C.O.D/ OPD/ Operation Theaters/ Admin Block, offices, / kitchens, staff Dormitories & Nursing Hostel.
- IV. Cleaning of open across/ area.
- V. Collection removal & disposal of garbage Medical & Non-medical waste as per E.P.A recommendation.
- VI. The contractor will provide along with usual service as follow.
 - a. Provide bed pan/ urinal to the patients as and when required as per direction.
 - b. Maintain and cleanliness of the equipment used there-in.
 - c. Clean the soiled bed of patient as and when required and directed .
- VII Services will be timely framed as and when required.
- VIII. Periodic cleaning of Medical & Para medical Staff residences .
- IX. Cleaning & Fumigation of Underground water tanks & Over Head Water Tanks. .

B. Horticulture

- 1. Maintenance of lawn
- 2. Maintenance and up keeping of Indoor pots as per direction.
- 3. Trimming of Sherbs , plants & trees.
- 4. Watering, laying manure & sweet earth when and as required and directed.

3. STAFF

- 1 The Contractor Shall ensure to post the staff, as per the strength offered in bid, as well as mention in Cleanliness Plan for all Hospitals.
- 2. Authorized Officer/ Official will declare Sensitive Areas/ works and the list of janitors requires for that area will be provided to the contractor. These janitors will be non-transferable and will not be terminated without taking a written permission from the hospital authorities.
- 3. A Janitorial Services Monthly Bill will be submitted to the Director Admin, SESSI, Head Officer along with the invoice satisfactory certificate will be obtained from Medical Superintendent K.V.S.S SITE Hospital, S.S. Landhi Hospital, SS Kidney Centre Landhi & ASO SESSI, Head Office on first of very succeeding month. Director Admin, SESSI, Head Office, will verify the bills within three to five days and submit the bill to the ASO SESSI, Head Office, Karachi, on 6th of the same month for arranging the payment from SESSI, Head Office, Karachi.
- 4 Janitors of the contractor will be bound to wear neat and clean uniform & badges approved by the hospital authority. In case of violation, fine will be imposed by the (DMS) Deputy Medical Superintendent or Authorized Officer, KVSS Hospital / S.S Landhi Hospital, SS Kidney Centre Landhi & SESSI, Head Office, Karachi, which will be at least Rs.50/- per employee per day.
- 5 Indiscipline Janitorial workers involved in immoral activities will not be allowed to work in the all hospitals.
- 6 Contractor will be bound , to replace the janitors who will be surplus undesired or surplus or unwanted by the hospital Administration immediately.
- 7 The contractor will work according to Government rules/ policy.

**EOI DOCUMENTS FOR JANITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE**

- i. Child Labour rules and basic human rights will not be violated by the Contractor; age of worker shall not be less than 18 years.
- ii. Contractors shall be bound to provide manpower according to contract on holidays.
- iii. Contractors shall be bound to provide the sanctioned strength of janitors at all the time even on holiday.
- iv. Administrator's of Hospitals & SESSI Head Office will assist the contractor for Janitorial Services @ KVSS Hospital/ S.S Landhi Hospital & SESSI, Kidney Centre Landhi, necessary action will be taken against them by the Hospital & Director Admin, SESSI, Head Office, as per rules.
- v. A Hospital infected Garbage bill will be submitted through the AMS(H.W.M.S) or Authorized Officer, KVSS Site Hospital /S.S Landhi Hospital & SESSI, Head Office (Hospital infected Garbage will be disposed off under the supervision of the Authorized Officer of the K.V.S.S Site Hospital/S.S Landhi Hospital & SESSI, Head Office
- vi. In case of any dispute between janitors/ workers and the contractor the matter shall be referred to the Administration for arbitration whose decision shall be final. Contractor shall provide duty roster of the Supervisors accordingly to the Administration on the monthly basis.

MATERIALS.

The contractor shall supply the following as per requirement :-

S.#	Item Name
1	Soft Broom
2	Hard Broom
3	Mop Stand
4	Dry Mop Stand
5	Mop Refill
6	Dry Mop Refill
7	Phenyle
8	Vim Aas
9	Bleach
10	Naphelin Balls
11	Duster Falalen
12	Sweap
13	Dust Collector
14	Wiper
15	Parking Brush
16	WC Pump
17	WC Brush

AREAS TO BE COVERED BY THE CONTRACTOR:

- a) Contractor will be fully responsible to keep the whole covered area including walls and roofs neat and clean and also disinfecting operating theaters etc of KVSSH, Landhi Hospital.
- b) Similarly all the open areas like roofs, terraces, lawns, patios, ducts etc, shall also be kept neat and clean all the time by the contractor.
- c) Contractor shall be responsible for round the clock cleanliness of the areas under contract.

RECTIFICATION REPORT:

EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE

- a) In case of any complaint or observation conveyed to the contractor or his supervisor by the hospital Authorities/ Additional medical Superintendent, the contractor will report the steps taken in order to rectify those observations in writing within stipulated time

GENERAL TERMS:

1. Taxes will be deducted from the contractor's bill as imposed by the Government from time to time and contribution of Government Institution/ Sales Tax (SST) (if applicable) will be paid by the contractor/ supplier themselves.
2. Contractor will not be allowed to participate in any political/ immoral/ illegal activities in the premises of KVSS Site Hospital/ S.S Landhi Hospital & SS Kidney Centre Landhi.
3. Contractor will not be allowed to sublet the contract and will be responsible to pay the Government Institution contribution/ sales tax (if applicable) themselves.
4. In case of any dispute contractor will approach the Deputy Medical Superintendent/ Authorized Officer of KVSS Site Hospital/S.S Landhi Hospital & SS Kidney Centre Landhi. If he is not satisfied with the decision of the Deputy Medical Superintendent then he has the right to approach the Medical Superintendent KVSS Site Hospital/ S.S Landhi Hospital/ SS Kidney Centre Landhi and authorized Officer & ASO SESSI, Head Office, Karachi, will be final decision.
5. Director Admin, SESSI, Head Office, Karachi has the right to cancel the contract at any stage without giving any prior notice in case of violation of Agreement/ TOR is proved as well as damages the prestige or property of this Hospitals & SESSI, Head Office.
6. Contractor will be responsible for any theft or pilferage committed by any of his/their workers. The worker will be liable to punishment under the rules.
7. In case of breach of the contract by the firm security will be forfeited partly or fully as decided by the Director Admin, SESSI, Head Office, Karachi and company will be black listed.
8. Any condition/ clause of the Contract can be included/ amended if required in the interest of the hospital with the mutual understanding of both parties.
9. Contractor should have experience of at least (03) years in a renewed organization/ institution. Contractor shall have active NTN with sound financial background else the bid will be rejected.
10. Removal and disposal of Hospital Garages Infected/ Non infected wastage from Hospitals to K.M.C/ Z.M.C approved Dumping yard(s)
11. Contractor shall have his own equipments and tools required for cleanliness etc. Equipment must be approved by the Authorized Officer/ Official KVSS Hospital / S.S Landhi Hospital/ SS Kidney Centre Landhi and SESSI, Head Office Karachi, before commencement of contract.
12. The contractor should not violate himself or allow his janitors to violate the rules of environment Protection Agency (EPA).
13. In case of violation of the rules the contractor may be fined up to Rs. 5000/- at one time and disciplinary action will be initiated against him, as per rules.
14. Contractor shall be responsible for personal hygiene of the janitors.
15. In case of dispute decision of the Medical Superintendent, KVSS Hospital/ S.S Landhi Hospital & SS Kidney Centre Landhi, shall be final and contractor will not challenge in the Court of law.

**EOI DOCUMENTS FOR JANITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE**

16. All the existence Janitorial Staff will work under supervision of Janitorial Contractor and payment will be paid by the SESSI Head Office as per existing payment as per SESSI Rules.

17. Cleanness twice a day at least

Garbage lifting or as and when required

Garbage area should be neat and clean and hygienic all the times.

1. The existing cleaning staff will be transferred to dispensaries if not required contractor/firm.

2. Minimum required manpower , material , tools & plants required

List of Minimum Manpower required at K.V.S.S Site Hospital, Karachi

S.No.	Particular	Required
01	Head Supervisor	01
02	Supervisors	05
03	Cleaning Staff/ Sweepers	53
04	Head Mali	01
05	Helper Mali	07

List of Manpower required at S.S Landhi Hospital, Karachi

S.No.	Particular	Required
01	Head Supervisor	01
02	Supervisors	05
03	Cleaning Staff/ Sweepers	55
04	Head Mali	01
05	Helper Mali	07

List of Manpower required at S.S Kidney Center Landhi, Karachi (Current Position).

S.No.	Particular	Required
01	Head Supervisor	00
02	Supervisors	02
03	Cleaning Staff/ Sweepers	12
04	Head Mali	00
05	Helper Mali	00

Special Requirement

S.No	Particular	Required
01	Garbage Compactor for Disposal of the Hospital Waste infectious/non-infectious and general waste from all 3 Hospitals to SESSI incinerator KMC/ Local Government approved Dumping yard.	01

"C"

List of Equipments (which will be utilized by the contractors at SESSI Hospitals)

S.No	Description (Equipments)	Quantity
01	Automatic Cleaning Machine (Walk Behind Sweeper)	03
02	Garbage Trolley	30
03	Hanging And Revolving Dustbin	60

**EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE**

04	Functional Dustbin and Polythin Bags	As per Requirement
05	Mobile Mop Trolley	30
06	Floor Scrubbers	06
07	Floor Polisher	06
08	Compactor for all 3 SESSI hospitals	01

S.No	Particular	Monthly Infected Garbage Bags	RATE (Rs)	Total Per Month	Total Amount for 12 Month
01	Hospital infected Garbage with Polythene Bags as per EPA Rules	As per required			
02	Automatic Cleaning Machine (Walk Behind Sweeper)	03			
03	Garbage Trolley	30			
04	Hanging And Revolving Dustbin	60			
05	Functional Dustbin and Polythin Bags	As per Requirement			
06	Mobile Mop Trolley	30			
07	Floor Scrubbers	06			
08	Floor Polisher	06			
09	Compactor for all 3 SESSI hospitals	01			

**EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE**

Note:

- a) Only those firms will be qualified who will get minimum 80 points.
- b) The entire photo copies should be attested from oath commissioner/ Notary Public or Gazette Government officer.
- c) Only those contractors/ suppliers will be qualified who will provide all the above said required information with supporting documents otherwise their bid will be rejected.

S.#	Criteria for Evaluation of Bid.	Points
1	Company Profile	10
2	Client List/ Relevant experience / Previous year performance.	15
3	Comprehensive cleaning plan for K.V.S.S Site / S.S Landhi Hospital & S. S Kidney center Separately.	15
4	List of machinery / Equipment's (which will be utilized by the contractor in Hospitals)	15
5	Copy of the Registration Certificate With SESSI	05
6	Copy of the Registration Certificate with Income Tax Department N.T Number	05
7	Turnover of at least three years (Bank Certificate/ Bank Statement the last three year should be attached)	10
8	Attested copies of Registration Documents of company owned Compactor, wheel Loader / Skid Steer Loader and Refuse Van / Dumper for hospital waste collection.	15
9	Attested copies of the office and workshop owned by the Contractor	10
Total		100

Signature of Contractor(s)
Stamp.

**EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE**

**“A”
TECHNICAL OFFER
(i)**

**K.V.S.S. Site Hospital, Karachi
Head count department wise**

Location Department Wise	Shift “A” Janitors	Shift “B” Janitors	Shift “c” Janitors
1 st Floor Library			
1 st Floor Peeds + Eye + Dialysis + Gaeny + Ward + Female Surgical			
Ground + 1 st Floor Admin			
Ground Floor C.I.C.U			
Ground Floor Emergency			
Ground Floor O.T + Surgical ICU + Ortho + Female ward			
Ground Floor Pathology + LAB			
Ground Floor Reception + OPD			
Open Area + Residential Colony + Doctor Maze			
Gardening areas (gardeners)			
Grand Total			

**S.S. Landhi Hospital, Karachi.
Head count department wise**

Location Department Wise	Shift “A” Janitors	Shift “B” Janitors	Shift “c” Janitors
Ground Floor Emergency Department			
Ground Floor Female Surgical			
Ground Floor ICU + Ward			
Ground Floor Operation Theatre			
Ground Floor Pathology + X-ray			
Ground Floor OPD			
1 st Floor Admin Dept			
1 st Floor Female Ward			
1 st Floor Gynie + Labor Room			
Residential + Road Side			
Gardening areas (gardeners)			
Grand Total			

**S.S Kidney Centre Landhi
Head count department wise**

Location Department Wise	Shift “A” Janitors	Shift “B” Janitors	Shift “c” Janitors
O.T + Recovery Area			
General Ward + Private Rooms			
Dialysis Unit + Emergency			
OPD + Ladies Waiting Area			
Pharmacy + Blood Bank + Lab + Library + Doc Rooms + X- Rays + Ultra Sound			
ICU			
CSSD Department + Laundry			
Canteen + Store room			
All Lobby Areas			
Residential + Parking + Outside Area			
Gardening areas (gardeners)			
Grand Total			

**EOI DOCUMENTS FOR JENITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHH HOSPITAL & SS KIDNEY CENTRE**

Note:

(i) Cleanliness articles to be provided by the Contractor as mentioned in the terms and conditions of the Bid Documents in detail.

(ii)

S.No	Particular	Required	Model
07	Compactor along with Driver for Disposal of the Hospital wastage from Hospital to KMC/ Local Government approved dumping yard.	01	

Note:

Certificate will be provided by the Contractor to Hospital Admin on monthly basis that the Hospital Wastages have been disposed off in the approved Local Government Dumping yard as per EPA rules.

Note:

The strength of the staff can be increased or decreased on funds basis.

Signature of Contractor/ Supplier
 Name : _____
 Designation : _____
 C.N.I.C No. : _____
 Address : _____
 Stamp : _____

**EOI DOCUMENTS FOR JANITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE**

**“B”
Financial Offer
(i)**

List of K.V.S.S. Site Hospital, Karachi.

S.No.	Particular	Required	Per Month	Total Amount for 12 Month
01	Head Supervisor Janitor	01		
02	Supervisors Janitor	05		
03	Janitorial Workers/ Sweepers	53		
04	Mali/ Head Mali	08		
	Total =		Grand Total =	

LIST OF S.S LANDHI HOSPITAL, KARACHI.

S.No.	Particular	Required	Per Month	Total Amount for 12 Month
01	Head Supervisor Janitor	01		
02	Supervisors Janitor	05		
03	Janitorial Workers/ Sweepers	55		
04	Mali/ Head Mali	08		
	Total =		Grand Total =	

**Kidney Hospital Centre Landhi.
Head count department wise**

S.No.	Particular	Required	Per Month	Total Amount for 12 Month
01	Head Supervisor Janitor	00		
02	Supervisors Janitor	02		
03	Janitorial Workers/ Sweepers	12		
04	Mali/ Head Mali	00		
	Total =		Grand Total =	

Note:

- (i) The strength/ Nomenclature of the said staff can be increased/ decreased on fund basis.
- (ii) Helpers will work under supervision of the Hospital Administration.

S.No.	Particular	Required	Per Month	Total Amount For 12 month
07	Compactor along with Driver for Disposal of the Hospital wastage from Hospital to KMC/ Local Government approved dumping yard.	01		

S.No.	Particular	Monthly Infected Garbage Bags As per required	Rate (Rs)	Total per Month	Total Amount For 12 Month
01	Hospital Infected Garbage with Polythene Bags as per EPA rules				

Certificate or copy of Challan will be provided by the contractor that the Hospital infected garbage has been burnt incinerator (autoclave)

Signature of _____

EOI DOCUMENTS FOR JANITORIAL SERVICES AT KVSS HOSPITAL,
SS LANDHI HOSPITAL & SS KIDNEY CENTRE

Name : _____
Designation : _____
C.N.I.C No. : _____
Address : _____

Stamp : _____

INSTRUCTIONS:

- (a) Each bid shall comprise Single Stage Two Envelope containing the Technical and Financial proposal and required information.
- (b) The Janitorial Contractor will provide Janitorial Workers, as offered even on holiday(s).
- (c) Bid Security may be attached in shape of Pay Order/ Bank Guarantee issued by the scheduled Bank(s) in Pakistan.
- (d) Bid should be dropped in the office of the Director Admin, SESSI Head Office; the same will be opened in the Office of Director Admin, SESSI, Head Office, Karachi.
- (e) Bid/ offer will be evaluated as per criteria for evaluation of Janitorial Bid.
- (f) Tender price will be assessed/ computed on best bid evaluation cum lowest basis as mentioned I, II, III at "B".
- (g) Hospital Infected Garbage payment will be made as per quantity handed over to the Contractors/ Suppliers by the Hospital Administration.
- (h) Director Admin, SESSI, Head Office, shall disqualify a contractor, whether prequalified or not, if it find at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
- (i) Document(s) for/ Evaluation of Janitorial services must be paged/ flagged by the bidders.
- (j) Technical Proposal will be opened on _____, 2015 and the Financial Proposal will be opened only of those firms who will be qualified.
- (k) Bid should be including all Government Taxes Contribution & S.S.T (if applicable).

Signature of Contractor
Stamp

**SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION
(HEAD OFFICE)**

OFFICE ORDER

In pursuance of the Government of Sindh, Labour & Human Resources Department's Order No.E&A(LAB)SPRA/2016 dated 29-1-2016, a Procurement Committee consisting on following members during the year 2015-16 is hereby constituted under Section SPPRA Rule, 2010 for Medical side, SESSI:-

PROCUREMENT COMMITTEE

- | | |
|---|-----------------------|
| 1. Vice Commissioner, SESSI | Chairman |
| 2. Director (Admn), SESSI | Member/Secretary |
| 3. Medical Adviser, SESSI | Member (Medical side) |
| 4. Mr. Ashraf Naqvi, Joint Director Labour | Member |
| 5. Mr. Noor-ul-Hadi, Deputy Director, NILAT | Member |

2. The function and responsibilities of Procurement Committee shall be as under: (Section-8 of SPPRA Rule 2010) and amended SPPRA Rule, 2013.

- i. Preparing Bidding Documents.
- ii. Carrying out technical as well as financial evolution of the bids
- iii. Prepare evolution reports as provided in Rule 45.
- iv. Making recommendations for the aware of contract to the competent authority.
- v. Perform any other function ancillary and incidental to the above.


(SHAFIQ FAISAL)

DEPUTY DIRECTOR (ADMINISTRATION)
FOR COMMISSIONER

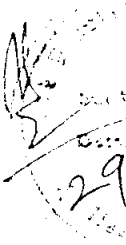
No.SS-Admn/2016-1206

Dated: 29th January, 2016

Copy to:

1. All Members of the Committee (copy of the above referred Order is enclosed).
2. The Director, Sindh Public Procurement Regularity Authority, Karachi.
3. P.S. to the Secretary to Govt. of Sindh, Labour & HR Department, Karachi
4. Section Officer (General), Labour & HR Department, Government of Sindh.
5. P.S. to the Commissioner, SESSI, Head Office
6. P.A. to the Vice Commissioner, SESSI, Head Office.
7. Office order file.

A.D. Amin*


29/1/2016



No.E&A(LAB)SPPRA/2016
GOVERNMENT OF SINDH
LABOUR & HUMAN RESOURCES
DEPARTMENT

Karachi dated the 29th January, 2016

ORDER

With the approval of Competent Authority, Procurement Committee consisting on following members during the year, 2015-16 is hereby constituted under Section SPPRA Rule, 2010 for Medical Side, SESSI :

PROCUREMENT COMMITTEE

- | | |
|---|-----------------------|
| 1. Vice Commissioner, SESSI | Chairman |
| 2. Director (Admin), SESSI | Member/Secretary |
| 3. Medical Advisor, SESSI | Member (Medical side) |
| 4. Mr. Ashraf Naqvi, Joint Director Labour | Member |
| 5. Mr. Noor-ul-Hadi, Deputy Director, NILAT | Member |

2. The function and responsibilities of Procurement Committee shall be as under: (Section-8 of SPPRA Rule 2010) and amended SPPRA Rule, 2013.

- i. Preparing Bidding Documents.
- ii. Carrying out technical as well as financial evolution of the bids
- iii. Prepare evolution reports as provided in Rule 45.
- iv. Making recommendations for the aware of contract to the competent authority.
- v. Perform any other function ancillary and incidental to the above.

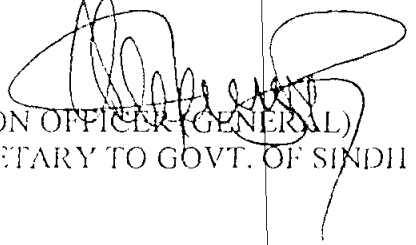
SECRETARY TO GOVT. OF SINDH

No.E&A(LAB)SPPRA/2016

Karachi, dated the 29th January, 2016.

A copy is forwarded for information and necessary action to:-

1. The Commissioner/Vice Commissioner, SESSI
2. The Director, Sindh Public Procurement Regularity Authority, Karachi.
3. P.S. to Secretary, Labour & HRD, GOS, Karachi.
4. P.A. to Additional Secretary, Labour & HRD, GOS, Karachi.
5. Members Concerned.
6. Office order file.


SECTION OFFICER (GENERAL)
FOR SECRETARY TO GOVT. OF SINDH

**SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION
(HEAD OFFICE)**

OFFICE ORDER

In pursuance of the Government of Sindh, Labour & Human Resources Department's Order No.E&A(LAB)SPRRA/2016 dated 29-1-2016, a Procurement Committee consisting on following members during the year 2015-16 is hereby constituted under Section SPPRA Rule, 2010 for Engineering side, SESSI:-

PROCUREMENT COMMITTEE

- | | |
|---|---------------------------|
| 1. Vice Commissioner, SESSI | Chairman |
| 2. Director (Admn), SESSI | Member/Secretary |
| 3. Director (Engineering), SESSI | Member (Engineering side) |
| 4. Mr. Ashraf Naqvi, Joint Director Labour | Member |
| 5. Mr. Noor-ul-Hadi, Deputy Director, NILAT | Member |

2. The function and responsibilities of Procurement Committee shall be as under: (Section-8 of SPPRA Rule 2010) and amended SPPRA Rule, 2013.

- i. Preparing Bidding Documents.
- ii. Carrying out technical as well as financial evolution of the bids
- iii. Prepare evolution reports as provided in Rule 45.
- iv. Making recommendations for the aware of contract to the competent authority.
- v. Perform any other function ancillary and incidental to the above.

(SHAFIQ FAISAL)

DEPUTY DIRECTOR (ADMINISTRATION)
FOR COMMISSIONER

No.SS-Admn/2016-1205

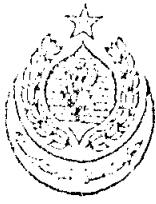
Dated: 29th January, 2016

Copy to:

1. All Members of the Committee (copy of the above referred Order is enclosed).
2. The Director, Sindh Public Procurement Regularity Authority, Karachi.
3. P.S. to the Secretary to Govt. of Sindh, Labour & HR Department, Karachi
4. Section Officer (General), Labour & HR Department, Government of Sindh.
5. P.S. to the Commissioner, SESSI, Head Office
6. P.A. to the Vice Commissioner, SESSI, Head Office.
7. Office order file.

A.D. Amin*

29/1/2016



No.E&A(LAB)SPPRA/2016
GOVERNMENT OF SINDH
LABOUR & HUMAN RESOURCES
DEPARTMENT

Karachi dated the 29th January, 2016

ORDER

With the approval of Competent Authority, Procurement Committee consisting on following members during the year, 2015-16 is hereby constituted under Section SPPRA Rule, 2010 Engineering side, SESSI :

PROCUREMENT COMMITTEE

- | | |
|---|---------------------------|
| 1. Vice Commissioner, SESSI | Chairman |
| 2. Director (Admin), SESSI | Member/Secretary |
| 3. Director (Engineering) | Member (Engineering side) |
| 4. Mr. Ashraf Naqvi, Joint Director Labour | Member |
| 5. Mr. Noor-ul-Hadi, Deputy Director, NILAT | Member |

2. The function and responsibilities of Procurement Committee shall be as under: (Section-8 of SPPRA Rule 2010) and amended SPPRA Rule, 2013..

- Preparing Bidding Documents.
- Carrying out technical as well as financial evolution of the bids
- Prepare evolution reports as provided in Rule 45.
- Making recommendations for the award of contract to the competent authority.
- Perform any other function ancillary and incidental to the above.

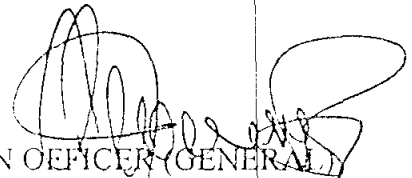
SECRETARY TO GOVT. OF SINDH

No.E&A(LAB)SPPRA/2016

Karachi, dated the 29th January, 2016.

A copy is forwarded for information and necessary action to:-

- The Commissioner/Vice Commissioner, SESSI
- The Director, Sindh Public Procurement Regularity Authority, Karachi.
- P.S. to Secretary, Labour & HRD, GOS, Karachi.
- P.A.to Additional Secretary, Labour & HRD, GOS, Karachi.
- Members Concerned.
- Office order file.


SECTION OFFICER (GENERAL)
FOR SECRETARY TO GOVT. OF SINDH

**SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION
(HEAD OFFICE)**

OFFICE ORDER

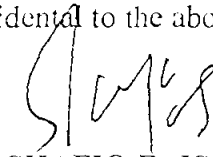
In pursuance of the Government of Sindh, Labour & Human Resources Department's Order No.E&A(LAB)SPRA/2016 dated 29-1-2016, a Procurement Committee consisting on following members during the year 2015-16 is hereby constituted under Section SPPRA Rule, 2010 for **Administration side, SESSI:-**

PROCUREMENT COMMITTEE

- | | |
|---|------------------------------|
| 1. Vice Commissioner, SESSI | Chairman |
| 2. Director (Admn), SESSI | Member/Secretary |
| 3. Mr. Muhammad Jamil Khan, Director, SESSI | Member (Administration side) |
| 4. Mr. Ashraf Naqvi, Joint Director Labour | Member |
| 5. Mr. Noor-ul-Hadi, Deputy Director, NILAT | Member |

2. The function and responsibilities of Procurement Committee shall be as under: (Section-8 of SPPRA Rule 2010) and amended SPPRA Rule, 2013.

- i. Preparing Bidding Documents.
- ii. Carrying out technical as well as financial evolution of the bids
- iii. Prepare evolution reports as provided in Rule 45.
- iv. Making recommendations for the aware of contract to the competent authority.
- v. Perform any other function ancillary and incidental to the above.


(SHAFIQ FAISAL)

DEPUTY DIRECTOR (ADMINISTRATION)
FOR COMMISSIONER

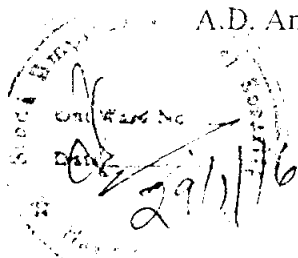
No.SS-Admn/2016-1207

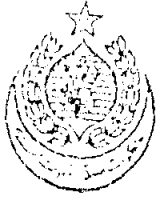
Dated: 29th January, 2016

Copy to:

1. All Members of the Committee (copy of the above referred Order is enclosed).
2. The Director, Sindh Public Procurement Regularity Authority, Karachi.
3. P.S. to the Secretary to Govt. of Sindh, Labour & HR Department, Karachi
4. Section Officer (General), Labour & HR Department, Government of Sindh.
5. P.S. to the Commissioner, SESSI, Head Office
6. P.A. to the Vice Commissioner, SESSI, Head Office.
7. Office order file.

A.D. Amin*





No.F&A(LAB)SPPRA/2016
GOVERNMENT OF SINDH
LABOUR & HUMAN RESOURCES
DEPARTMENT

Karachi dated the 29th January, 2016

ORDER

With the approval of Competent Authority, Procurement Committee consisting on following members during the year, 2015-16 is hereby constituted under Section SPPRA Rule, 2010 For Administration side, SESSI:

PROCUREMENT COMMITTEE

- | | |
|---|---------------------------------|
| 1. Vice Commissioner, SESSI | Chairman |
| 2. Director (Admin), SESSI | Member/Secretary |
| 3. Mr. Muhammad Jameel Khan,
Director, SESSI | Member
(Administration side) |
| 4. Mr. Ashraf Naqvi, Joint Director Labour | Member |
| 5. Mr. Noor-ul-Hadi, Deputy Director, NILAT | Member |

2. The function and responsibilities of Procurement Committee shall be as under: (Section-8 of SPPRA Rule 2010) and amended SPPRA Rule, 2013..

- Preparing Bidding Documents.
- Carrying out technical as well as financial evolution of the bids
- Prepare evolution reports as provided in Rule 45.
- Making recommendations for the aware of contract to the competent authority.
- Perform any other function ancillary and incidental to the above.

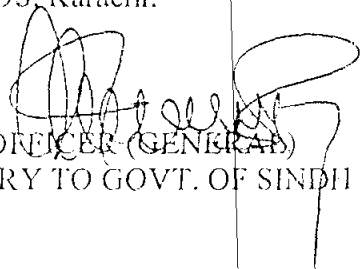
SECRETARY TO GOVT. OF SINDH

No.F&A(LAB)SPPRA/2016

Karachi, dated the 29th January, 2016.

A copy is forwarded for information and necessary action to:-

- The Commissioner/Vice Commissioner, SESSI
- The Director, Sindh Public Procurement Regularity Authority, Karachi.
- P.S. to Secretary, Labour & HRD, GOS, Karachi.
- P.A.to Additional Secretary, Labour & HRD, GOS, Karachi.
- Members Concerned.
- Office order file.



SECTION OFFICER (GENERAL)
FOR SECRETARY TO GOVT. OF SINDH

SINDH EMPLOYEES SOCIAL SECURITY INSTITUTION ANNUAL PROCUREMENT PLAN FOR THE FINICAL YEAR 2015-16

Sl. No.	Description of Procurement	Quantity (where Applicable)	Estimated Unit Cost (Where Applicable)	Estimated Total Cost	Funds Allocated	Source Of Funds (ADP/N on ADP)	Proposed procurement method	Timing Of Procurement				Remarks
								1 st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Supply of Printing & Stationary Items	NA	Open Market Rate	4,144,466.90	5,619,333.00	From Own Re-Sources	Single Stage Two Envelope			4,144,466.90		All procurement will be made as per SPPRA Rules-2010 (Amended 2013)
2	Supply of Liveries to Staff / Employees	NA	Open Market Rate	2,794,166.90	3,991,667.00	-do-	Single Stage Two Envelope			2,794,166.90		-do-
3	Construction of Residential Flats of SSSI Employees Gullistan e Jauhar (Initial Stage)	NA	Open Market Rate	30,000,000.00		-do-	Single Stage Two Envelope			30,000,000.00		-do-
4	Construction of Shops at Kotri City Dispensary (Initial Stage)	NA	Open Market Rate	20,000,000.00		-do-	Single Stage Two Envelope			20,000,000.00		-do-
5	Furniture & Fixtures	NA	Open Market Rate	16,310,000.00	23,300,000.00	-do-	Single Stage Two Envelope			16,310,000.00		-do-
6	Automation of SSSI	NA	Open Market Rate	24,000,000.00		-do-	Single Stage Two Envelope			24,000,000.00		-do-
7	Office Equipment	NA	Open Market Rate	9,166,500.00	13,095,000.00	-do-	Single Stage Two Envelope			9,166,500.00		-do-

	Fire Fighting Expenditures	NA	Open Market Rate	2,240,000.00	3,200,000.00	-do-	Single Stage Two Envelope		2,240,000.00	-do
10	Medicines Purchase	NA	Open Market Rate	250,500,000.00	300,500,000.00	-do-	Single Stage Two Envelope	250,500,000.00		-do
11	Small Medical Appliances	NA	Open Market Rate	2,117,500.00		-do-	Single Stage Two Envelope		2,117,500.00	-do
12	Supply of Linen	NA	Open Market Rate	1,071,000.00	1,530,000.00	-do-	Single Stage Two Envelope		1,071,000.00	-do
13	Repair & Maintenance of Building	NA	Open Market Rate	109,028,500.00		-do-	Single Stage Two Envelope		109,028,500.00	-do
14	Expense of Laboratory	NA	Open Market Rate	9,118,900.00	13,027,000.00	-do-	Single Stage Two Envelope		9,118,900.00	-do
15	Expense of Operation Theater	NA	Open Market Rate	11,585,000.00	16,550,000.00	-do-	Single Stage Two Envelope		11,585,000.00	-do
16	Expense of X-Ray	NA	Open Market Rate	8,943,900.00	12,777,000.00	-do-	Single Stage Two Envelope		8,943,900.00	-do
17	Expense on Nursing School	NA	Open Market Rate	10,500,000.00		-do-	Single Stage Two Envelope		10,500,000.00	-do
18	Diet Charges	NA	Open Market Rate	17,110,000.00		-do-	Single Stage Two Envelope		17,110,000.00	-do
19	Supply of Hospital Medical Equipments	NA	Open Market Rate	245,000,000.00	350,000,000.00	-do-	Single Stage Two Envelope		245,000,000.00	-do
20	Repair & Maintenance of Medical Equipments & other charges	NA	Open Market Rate	10,703,000.00	15,290,000.00	-do-	Single Stage Two Envelope		10,703,000.00	-do
	Provision for Private Security Guards	NA	Open Market Rate	42,000,000.00	42,000,000.00	-do-	Single Stage Two Envelope		42,000,000.00	-do

	Library Equipment	NA	Open Market Rate	13,860,000.00	19,800,000.00	-do-	Single Stage Two Envelope		13,860,000.00	-do
	X-Ray Equipment	NA	Open Market Rate	6,580,000.00	9,400,000.00	-do-	Single Stage Two Envelope		6,580,000.00	-do
23	Balancing Modernization and renewal of buildings	NA	Open Market Rate	124,360,000.00		-do-	Single Stage Two Envelope		124,360,000.00	-do
24	Janitorial/ Horticulture Services	NA	Open Market Rate	78,000,000.00		-do-	Single Stage Two Envelope		78,000,000.00	-do
25	Library	NA	Open Market Rate	800,000.00	800,000.00	-do-	Single Stage Two Envelope		800,000.00	-do


 DIRECTOR (ADMINISTRATION)
 SECRETARY PROCUREMENT COMMITTEE
 FOR COMMISSIONER



**SINDH EMPLOYEES' SOCIAL
SECURITY INSTITUTION
(HEAD OFFICE)**

Alwane Mehnat Kashi, ST-17, Block-6 Gulshan-e-Iqbal,
Karachi-75300 -- Ph: 99243813-4, 99243784, 99243347

CORRIGENDUM

INF-KRY NO. 409/16
INF-KRY NO. 739/16

This is circulated for general information to the bidders / suppliers that tender for Supply of Printing & Stationery items for Medical & Administration Department published on 19-02-2016 in Daily Dawn to be opened on 22-3-2016, published in Daily Kawish, Hyderabad, now date of opening is re-fixed as 08-04-2016.

DIRECTOR ADMINISTRATION /
SECRETARY, PROCUREMENT COMMITTEE
FOR COMMISSIONER

Say No to Corruption

ہم دہشتگردی کے خلاف متحد ہیں۔

INF-KRY No. 973/16

روزنامہ نوائے وقت کراچی (4) 20 مارچ 2016ء

سندھ ایمپلائز سوشل
سیکیورٹی انسٹی ٹیوشن
(ہیڈ آفس)



ایوان محنت کش۔ ایس۔ ٹی۔ 17 بلاک نمبر 6، گلشن اقبال کراچی۔ 75300
فون نمبر 4-99243813-99243784-99243347

توسیع تاریخ ٹینڈر

بولی دہندگان / سپلائرز کو مطلع کیا جاتا ہے کہ میڈیکل و ایڈمنسٹریشن ڈپارٹمنٹ کیلئے پرنٹنگ و اسٹیشنری سامان کی فراہمی کیلئے اخبار میں 19 فروری 2016ء کو شائع ہونے والے ٹینڈر نوٹس آئی این ایف کے آر وائی نمبر 409/2016 اور آئی این ایف کے آر وائی نمبر 739/2016 کے تحت طلب کئے گئے ٹینڈروں کے کھلنے کی تاریخ میں 22 مارچ 2016ء سے 18 اپریل 2016ء تک توسیع کر دی گئی ہے۔

دستخط ڈائریکٹر ایڈمنسٹریشن / سیکریٹری

پروکوریورمنٹ کمیٹی

برائے کمشنر

INF/KRY-4549/2011

ہم دہشتگردی کے خلاف متحد ہیں۔

Die Adm

www.dieadmission.com

 **SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION**
(HEAD OFFICE)
Aiwan-e-Mehnat Kash, ST-17, Block-6 Gulshan-e-Iqbal,
Karachi-75300 --- Ph: 99243813-4, 99243784, 99243347

CORRIGENDUM

INF-KRY NO. 410/16
INF-KRY NO. 624/16
INF-KRY NO. 740/16

This is circulated for general information to the bidders / suppliers that tender for Supply of Leveries to Staff/Employees for Medical & Administration Department/ Hospitals / Circles as per SESSI samples published on 19-02-2016 in Daily Dawn to be opened on 22-3-2016, published on 08-03-2016 in Daily Kawish, Hyderabad, now date of opening is re-fixed as 08-04-2016.

DIRECTOR ADMINISTRATION /
SECRETARY, PROCUREMENT COMMITTEE
FOR COMMISSIONER

Say No to Corruption

ہم دستگردی کے خلاف متحد ہیں۔

INF-KRY No. 974/16

روزنامہ ایکسپریس، کراچی۔ اتوار، 20 مارچ 2016ء

سندھ ایمپلائز سوشل سیکیورٹی انسٹی ٹیوشن
(ہیڈ آفس)
ایوان منہ کش، ST-17، بلاک 6، گلشن اقبال، کراچی۔ 75300
فون: 4-99243813، 99243784، 99243347

تصحیح

INF-KRY NO. 410/16, INF-KRY NO. 624/16, INF-KRY NO. 740/16
پیشکش روزنامہ گلشن اقبال کی عمومی معلومات کیلئے یہ اعلان ہے کہ میڈیکل اور ایڈمنسٹریشن ڈیپارٹمنٹ/ اسپتالوں/ سرگروہ کے عملے کے مازین کیلئے SESSI نمونوں کے مطابق لیوری کی فراہمی کیلئے روزنامہ کاوش حیدرآباد میں 08-03-2016 کو شائع شدہ روزنامہ ڈان میں 19-02-2016 کو شائع شدہ ٹینڈر جو 22-03-2016 کو کھولا جانا تھا کی کھلنے کی تاریخ 08-04-2016 دوبارہ مقرر کی گئی ہے۔

ڈائریکٹر ایڈمنسٹریشن /
سیکرٹری، پروکیورمنٹ کمیٹی
برائے کمشنر

ہم دستگردی کے خلاف متحد ہیں۔

INF-KRY:No.974/16

www.dieadmission.com

8 3 9 8

کویشن کو کھیں نہ



**SINDH EMPLOYEES' SOCIAL
SECURITY INSTITUTION
(HEAD OFFICE)**

Alwan Mehnat Kash, ST-17, Block-6, Gulshan-e-Iqbal,
Karachi-75300 — Ph: 99243813-4, 99243784, 99243347

CORRIGENDUM

INF-KRY NO: 631/16

This is circulated for general information to the bidders / suppliers that tender was published on 02-03-2016 in Daily Nawa-e-Waqt to be opened on 18-3-2016, now date of opening is re-fixed as 04-04-2016.

DIRECTOR ADMINISTRATION / SECRETARY,
PROCUREMENT COMMITTEE
FOR COMMISSIONER

Say No to Corruption

ہم ہمتی کے خلاف ہمت ہیں۔

INF-KRY No. 966/16

روزانہ کاوش حیدرآباد

چنچر 19 مارچ 2016 ع

سندھ ایمپلائیز سوشل سیکیورٹی
انسٹیٹیوشن (ہیڈ آفیس)
اعوان محنت کش، ST-17، بلاک-6، گلشن اقبال، کراچی-75300
فون: 99243813-4, 99243784, 99243347

تصحیح

INF/KRY.No:631/2016

واک ڈینڈن/سپلائرز لاء ہن ذریعہ پندرو نو کجی تہ روزانی نواہ وقت اخبار پر
02-03-2016 تی چیل ٹینڈر پر ٹینڈر کولن جی تاریخ 2016-03-18 رکیل ہئی
جکا ہائی بدلانی 2016-04-08 کئی وئی آہی.

ڈائریکٹر ایڈمنسٹریشن

سیکریٹری، پروکیورمینٹ کمیٹی کمشنر پاران

INF/KRY.No.966/2016

SAY NO TO CORRUPTION

مذہب جی لہادی پر نفرت جو پرچار کنڈون کری سچائی.



سندھ برنامہ جی بندو لاہ غلی + پینڈو پندار لاکر 8 3 9 8 جی ایس ایس کڑیہ





**SINDH EMPLOYEES' SOCIAL
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(HEAD OFFICE)**

Alwane Mehnat Kash, ST-17, Block-6 Gulshan-e-Iqbal,
Karachi-75300 — Ph: 99243813-4, 99243784, 99243347

CORRIGENDUM

INF-KRY NO. 411/16
INF-KRY NO. 622/16
INF-KRY NO. 741/16

This is circulated for general information to the bidders / suppliers that tender for Supply of Linen Items for Hospitals / Circles as per SESSI samples published on 19-02-2016 in Daily Dawn to be opened on 22-3-2016, published on 08-03-2016 in Daily Kawish, Hyderabad, now date of opening is re-fixed as 08-04-2016.

**DIRECTOR ADMINISTRATION /
SECRETARY, PROCUREMENT COMMITTEE
FOR COMMISSIONER**

Say No to Corruption

ہم دہشتگردی کے خلاف متحد ہیں۔

INF-KRY No. 975/16

روزنامہ نوائے وقت کراچی (7) مارچ 2016ء

**سندھ ایمپلائز سوشل
سیکورٹی انسٹی ٹیوشن
(ہیڈ آفس)**



ایوان محنت کش۔ ایس۔ ٹی۔ 17 بلاک نمبر 6، گلشن اقبال کراچی۔ 75300
فون نمبر 4-99243813-99243784-99243347

توسیع تاریخ ٹینڈر

بولی دہندگان / سپلائرز کو مطلع کیا جاتا ہے کہ ہسپتالوں / سرکلو کیلئے سبھی کے نمونوں کے مطابق اخبارات میں 19 فروری 2016ء اور 8 مارچ 2016ء میں شائع ہونے والے ٹینڈر نوٹس آئی این ایف کے آر۔ آئی نمبر 411/16 آئی این ایف کے آر۔ آئی نمبر 622/16 آئی این ایف کے آر۔ آئی نمبر 741/16 کے تحت لینن آئٹمز کی فراہمی کیلئے طلب کئے گئے ٹینڈروں کے کھلنے کی تاریخ میں 22 مارچ 2016ء سے 18 اپریل 2016ء تک توسیع کر دی گئی ہے۔

دستخط ڈائریکٹر ایڈمنسٹریشن / سیکریٹری

پروکیورمنٹ کمیٹی

برائے کمشنر

INF/KRY-975/2016

ہم دہشتگردی کے خلاف متحد ہیں۔



**SINDH EMPLOYEES' SOCIAL
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(HEAD OFFICE)**

Alwane Melinat Kash, ST-17, Block-6 Gulshan-e-Iqbal,
Karachi-75300 — Ph: 99243813-4, 99243784, 99243347

CORRIGENDUM

INF-KRY NO. 398/16

INF-KRY NO. 623/16

INF-KRY NO. 742/16

This is circulated for general information to the bidders / suppliers that tender for Supply of Hospital Medical Equipment published on 18-02-2016 in Daily Dawn to be opened on 22-3-2016, published on 08-03-2016 in Daily Kawish, Hyderabad, now date of opening is re-fixed as 08-04-2016.

**DIRECTOR ADMINISTRATION /
SECRETARY, PROCUREMENT COMMITTEE
FOR COMMISSIONER**

Say No to Corruption

ہم دہشتگردی کے خلاف متحد ہیں۔

INF-KRY No. 976/16

روزنامہ نوائے وقت کراچی (5) 20 مارچ 2016ء

**سندھ ایمپلائز سوشل
سیکیورٹی انسٹی ٹیوشن
(ہیڈ آفس)**



ایوان محنت کش۔ ایس ٹی۔ 17 بلاک نمبر 6، گلشن اقبال کراچی۔ 75300
فون نمبر 4-99243813-99243784-99243347

توسیع تاریخ ٹینڈر

بولی وینڈر گان اسپالائز کو مطلع کیا جاتا ہے کہ اخبارات میں 18 فروری 2016ء اور 8 مارچ 2016ء میں شائع ہونے والے نیڈر نوٹس آئی این ایف کے آر وائی نمبر 398/16 آئی این ایف کے آر وائی نمبر 623/16 اور آئی این ایف کے آر وائی نمبر 742/16 کے تحت ہسپتال کے طبی آلات کی فراہمی کیلئے طلب کئے گئے نیڈروں کے کھلنے کی تاریخ میں 8 مارچ 2016ء سے 18 اپریل 2016ء تک توسیع کر دی گئی ہے۔

دستخط ڈائریکٹر ایڈمنسٹریشن/سیکیورٹی
پروکیورمنٹ کمیٹی
برائے کمشنر

INF/KRY-976/2016

ہم دہشتگردی کے خلاف متحد ہیں۔



**SINDH EMPLOYEES' SOCIAL
SECURITY INSTITUTION
(HEAD OFFICE)**

Alwane Mehnat Kashi, ST-17, Block-6 Gulshan-e-Iqbal,
Karachi-75300 -- Ph: 99243813-4, 99243784, 99243347

CORRIGENDUM

INF-KRY NO. 409/16
INF-KRY NO. 739/16

This is circulated for general information to the bidders / suppliers that tender for Supply of Printing & Stationery items for Medical & Administration Department published on 19-02-2016 in Daily Dawn to be opened on 22-3-2016, published in Daily Kawish, Hyderabad, now date of opening is re-fixed as 08-04-2016.

DIRECTOR ADMINISTRATION /
SECRETARY, PROCUREMENT COMMITTEE
FOR COMMISSIONER

Say No to Corruption

ہم دہشتگردی کے خلاف متحد ہیں۔

INF-KRY No. 973/16

روزنامہ نوائے وقت کراچی (4) 20 مارچ 2016ء

سندھ ای میلانز سوشل
سیکوریٹی انسٹی ٹیوشن
(ہیڈ آفس)



ایوان محنت کش۔ ایس۔ ٹی۔ 17 بلاک نمبر 6، گلشن اقبال کراچی۔ 75300
فون نمبر 4-99243813-99243784-99243347

توسیع تاریخ ٹینڈر

بولی دہندگان / سپلائرز کو مطلع کیا جاتا ہے کہ میڈیکل و ایڈمنسٹریشن ڈپارٹمنٹ کیلئے پرنٹنگ و اسٹیشنری سامان کی فراہمی کیلئے اخبار میں 19 فروری 2016ء کو شائع ہونے والے ٹینڈر نوٹس آئی این ایف کے آر وائی نمبر 409/2016 اور آئی این ایف کے آر وائی نمبر 739/2016 کے تحت طلب کئے گئے ٹینڈروں کے کھلنے کی تاریخ میں 22 مارچ 2016ء سے 18 اپریل 2016ء تک توسیع کر دی گئی ہے۔

دستخط ڈائریکٹر ایڈمنسٹریشن / سیکریٹری

پروکوریورمنٹ کمیٹی

برائے کمشنر

INF/KRY-4549/2011

ہم دہشتگردی کے خلاف متحد ہیں۔

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CORRIGENDUM

INF-KRY NO. 410/16
INF-KRY NO. 624/16
INF-KRY NO. 740/16

This is circulated for general information to the bidders / suppliers that tender for Supply of Laveries to Staff/Employees for Medical & Administration Department/ Hospitals / Circles as per SESSI samples published on 19-02-2016 in Daily Dawn to be opened on 22-3-2016, published on 08-03-2016 in Daily Kawish, Hyderabad, now date of opening is re-fixed as 08-04-2016.

DIRECTOR ADMINISTRATION / SECRETARY, PROCUREMENT COMMITTEE FOR COMMISSIONER

Say No to Corruption

ہم دستگردی کے خلاف متحد ہیں۔

INF-KRY No. 974/16

روزنامہ ایکسپریس، کراچی۔ اتوار، 20 مارچ 2016ء

سندھ ایمپلائز سوشل سیکورٹی انسٹی ٹیوشن



(بیڈ آفس)

ایوان محنت کش، ST-17، بلاک 6، گلشن اقبال، کراچی۔ 75300

فون: 4-99243347، 99243784، 99243813

تصحیح

INF-KRY NO. 410/16, INF-KRY NO. 624/16, INF-KRY NO. 740/16

پیشکش روزنامہ گلشن اقبال کی عمومی معلومات کیلئے یہ اعلان ہے کہ میڈیکل اور ایڈمنسٹریشن ڈپارٹمنٹ/ اسپتالوں/ سرگروہ کے عملے کے مازین کیلئے SESSI نمونوں کے مطابق لیوریز کی فراہمی کیلئے روزنامہ کاوش حیدرآباد میں 08-03-2016 کو شائع شدہ روزنامہ ڈان میں 19-02-2016 کو شائع شدہ ٹینڈر جو 22-03-2016 کو کھولا جانا تھا کی کھلنے کی تاریخ 08-04-2016 دوبارہ مقرر کی گئی ہے۔

ڈائریکٹر ایڈمنسٹریشن

سیکرٹری، پروکیورمنٹ کمیٹی

برائے کوشش

ہم دستگردی کے خلاف متحد ہیں۔

INF-KRY:No.974/16



کویشن کو کھیں نہ

8398



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Karachi-75300 — Ph: 99243813-4, 99243784, 99243347

CORRIGENDUM

INF-KRY NO. 411/16
INF-KRY NO. 622/16
INF-KRY NO. 741/16

This is circulated for general information to the bidders / suppliers that tender for Supply of Linen Items for Hospitals / Circles as per SESSI samples published on 19-02-2016 in Daily Dawn to be opened on 22-3-2016, published on 08-03-2016 in Daily Kawish, Hyderabad, now date of opening is re-fixed as 08-04-2016.

**DIRECTOR ADMINISTRATION /
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FOR COMMISSIONER**

Say No to Corruption

ہم دہشتگردی کے خلاف متحد ہیں۔

INF-KRY No. 975/16

روزنامہ نوائے وقت کراچی (7) مارچ 2016ء

**سندھ ایمپلائز سوشل
سیکورٹی انسٹی ٹیوشن
(ہیڈ آفس)**



ایوان محنت کش۔ ایس ٹی-17 بلاک نمبر 6، گلشن اقبال کراچی-75300
فون نمبر 4-99243813-99243784-99243347

توسیع تاریخ ٹینڈر

بولی دہندگان / سپلائرز کو مطلع کیا جاتا ہے کہ ہسپتالوں / سرکلو کیلئے سٹی کے نمونوں کے مطابق اخبارات میں 19 فروری 2016ء اور 8 مارچ 2016ء میں شائع ہونے والے ٹینڈر نوٹس آئی این ایف کے آر۔ آئی نمبر 411/16 آئی این ایف کے آر۔ آئی نمبر 622/16 آئی این ایف کے آر۔ آئی نمبر 741/16 کے تحت لینن آئٹمز کی فراہمی کیلئے طلب کئے گئے ٹینڈروں کے کھلنے کی تاریخ میں 22 مارچ 2016ء سے 18 اپریل 2016ء تک توسیع کر دی گئی ہے۔

دستخط ڈائریکٹر ایڈمنسٹریشن / سیکریٹری

پروکیورمنٹ کمیٹی

برائے کمشنر

INF/KRY-975/2016

ہم دہشتگردی کے خلاف متحد ہیں۔



**SINDH EMPLOYEES' SOCIAL
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(HEAD OFFICE)**

Alwane Melinat Kash, ST-17, Block-6 Gulshan-e-Iqbal,
Karachi-75300 — Ph: 99243813-4, 99243784, 99243347

CORRIGENDUM

INF-KRY NO. 398/16

INF-KRY NO. 623/16

INF-KRY NO. 742/16

This is circulated for general information to the bidders / suppliers that tender for Supply of Hospital Medical Equipment published on 18-02-2016 in Daily Dawn to be opened on 22-3-2016, published on 08-03-2016 in Daily Kawish, Hyderabad, now date of opening is re-fixed as 08-04-2016.

**DIRECTOR ADMINISTRATION /
SECRETARY, PROCUREMENT COMMITTEE
FOR COMMISSIONER**

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ہم دہشتگردی کے خلاف متحد ہیں۔

INF-KRY No. 976/16

روزنامہ نوائے وقت کراچی (5) 20 مارچ 2016ء

**سندھ ایمپلائز سوشل
سیکیورٹی انسٹی ٹیوشن
(ہیڈ آفس)**



ایوان محنت کش۔ ایس ٹی۔ 17 بلاک نمبر 6، گلشن اقبال کراچی۔ 75300
فون نمبر 4-99243813-99243784-99243347

توسیع تاریخ ٹینڈر

بولی وینڈر گان اسپالائیزرز کو مطلع کیا جاتا ہے کہ اخبارات میں 18 فروری 2016ء اور 8 مارچ 2016ء میں شائع ہونے والے نیڈر نوٹس آئی این ایف کے آر وائی نمبر 398/16 آئی این ایف کے آر وائی نمبر 623/16 اور آئی این ایف کے آر وائی نمبر 742/16 کے تحت ہسپتال کے طبی آلات کی فراہمی کیلئے طلب کئے گئے نیڈروں کے کھلنے کی تاریخ میں 8 مارچ 2016ء سے 18 اپریل 2016ء تک توسیع کر دی گئی ہے۔

دستخط ڈائریکٹر ایڈمنسٹریشن/سیکیورٹی

پروکیورمنٹ کمیٹی

برائے کمشنر

INF/KRY-976/2016

ہم دہشتگردی کے خلاف متحد ہیں۔