**SALIENT FEATURES / TERMS & CONDITION OF THE TENDER**

|  |  |  |
| --- | --- | --- |
| **1.** | **Name of Work & Address** | **Supply, Installation, Testing, Commissioning and Maintenance (during maintenance period) of** *Medical Machinery, Equipment/Instrument and Furniture/Fixture of ADP Schemes viz;*  Supply Furniture / Fixture under Revenue component of ADP Schemes ADP No.371 , 372, 373 **Neuro Complex / Cardiac Surgery / General Surgery / Oncology** |
| 2 | Time & Date of issue of Tenders | From the date of publishing to one day before opening of Technical Proposal, during office hours. |
| **3** | **Place of Issuance of Tender** | Office of the Medical Superintendent, Chandka Medical College Hospital, Admn. Block (City Block), Larkana  Tel. # 074/9410718 Fax # 074/9410 |
| **4** | **Date of pre-bid meeting** | **In case requested by bidders or informed by Procuring Agency.** |
| **5** | **Method of opening of Tender** | **It will be Single Stage Two Envelope system as per SPPRA-Rules 2010.** |
| **6** | **Date & Time of Submission of Tenders** | **As published in newspapers** |
| **7** | **Date & Time of Opening of Tenders / Technical Proposals** | **As published in newspapers** |
| **8** | **Date of Opening of Financial Proposals** | **As informed by the Chairman of Procurement Committee to all participants** |
| **9** | **Venue of submission & opening of Tenders** | Committee Room Office of the Medical Superintendent, Chandka Medical College Hospital, Admn. Block (City Block), Larkana  Tel. # 074/9410718 Fax # 074/9410 |
| **10.** | **Validity of Tenders** | **As per SPPRA-Rules 2010.** |
| **11.** | **Amount of Earnest Money/Bid Security** | **2.5% of the Contract value in shape of pay-order / Call Deposit from schedule Bank to be submitted along with Financial Proposal.** |
| **12.** | **Supply of Equipment** | **Within three months after the opening of LC. However, this period is extendable as per mutual agreement/demand of the situation.** |
| **13.** | **Installation Period** | **It will start after three months of receiving of equipment at site.** |
| **14** | **Maintenance Period** | **It will start after the satisfactory installation**  **of the equipment and issuance of Installation Certificate from the concerned official. This period will remain functional till two years with replacement of parts.** |
| **15** | **Warranty Period with replacement of Parts and services** | **The warranty period of parts with Free of cost replacement will be for two years. Two years free service from the date of Installation.** |
| **16** | 1. **Contract Agreement** 2. **Stamp Paper requirement for Agreement.** | **The Contract shall enter & execute a formal Agreement as per the “Form” annexed with such modification as may be necessary, by the Procuring Agency**  **- Rs. 0.30% of the Contract Value or as prescribed by Government Laws.** |
| **17** | **Opening of L.C (Letter of Credit)** | In case items are imported and supply order is placed on CIF basis, L.C. (Letter of Credit) will be opened |
| **18** | **Release of Earnest Money/Bid Security of 2.5%** | **To un-successful bidders, after work is awarded. Earnest Money will be released to successful bidder after purchase order is released but after 5% Security Deposit is deposited as per item – 19.** |
| **19** | **Security Deposit** | **10% Security Deposit in the shape of two pay orders(5% each) will be submitted by Contractor with** **Procuring Agency which will be released as per item20. Bank Guarantee of equal amount will also be acceptable.** |
| **20** | **Release of Security Deposit of 10%** | **After completion of maintenance or Defect Liability** **period of two years as under:-**  • **After satisfactory completion**  **Of** **maintenance period of Six Months – 5%**  •**After satisfactory completion**  **Of maintenance period of two years – 5%** |
| **21** | **VARIATION IN CONTRACT PRICE.** | **NO ANY VARIANCE IN PRICE SHALL BE ALLOWED ON ANY GROUND INCLUDING CURRENCY FLUCTUATION/VARIATION OR WHATSOEVER** |
| **22** | **Discrepancy** | **If there is any discrepancy between salient features of Tender / Bidding Document and respective content mentioned elsewhere, Salient Feature / Terms & Condition of tender will govern.** |
| **23** | **Taxes.** | **All taxes will be deducted as per prevalent laws of country.** |
| **24** | **Approved makes** | **As mentioned in items and U.K USA Europe, Japan and equivalent** |
| **25** | **SPECIAL NOTE REGARDING EQUIPMENTS** | **TECHNICAL** **OFFERS/ COMMERCIAL**  **OFFERS FAILING** **TO DEMONSTRATE BELOW DETAILS WOULD BE REJECTED:**   1. **QUOTED** **SYSTEM** **MUST** **BE** **OF** **ADVANCED &LATEST VERSION.** 2. **. QUOTATION MUST COVER COMPLETE EQUIPMENT.** 3. **QUOTATION MUST COVER COMPLETE RANGE OF DISPOSABLES / KITS** 4. **QUOTATION MUST PROVIDE ALL** 5. **TECHNICAL DETAILS UP TO THE SATISFACTION OF THE END USER.** 6. **ITEMS SHOULD BE QUALITY APPROVED FROM THE CONCERNED INTERNATIONAL BODY OF THE RESPECTIVE INDUSTRY** |
| **26** | 1. **Inspection of Imported equipment manufacturing site by the client.** 2. **Training** | **After the award of Purchase Order, Supplier shall take two person to the manufacturing site and bear all expenses of visit in case the cost of Supply Order is 50 million or above.**  **Supplier will provide on-site successful training to all the personnel working on/operating the said Equipment/machine as long as the need prevail.** |
| **27** | **Maintenance.** | **Maintenance cost for all Equipments for Two years from date of successful Installation shall be undertaken by the Contractor (Maintenance includes all Parts & Labour, etc. with sufficient staff, during maintenance period).** |
| **28** | **Default in Preventive Maintenance, Breakdown and Emergency Calls** | **In case of default by the Contractor with respect to maintenance, break down and emergency calls, the same will be carried out within 24 hours by Department and the cost so incurred will be paid from the Retention Money.**  **Moreover an additional 10% of the amount spent would be charged from the concerned contractor being defaulter.** |
| **29** | **COST TO BE QUOTED IN BOQ.** | **The Contractors shall quote Both DDP and C&F price of the Equipments including custom clearance etc. and delivering of Equipment at site with Installation & It should also include cost during maintenance Commissioning cost period including the parts and maintenance staff.** |
| **30** | **Tax Exemption.** | **In case of purchase on C & F basis, the required certificate will be issued by this office that the import has been made for this hospital, so as to avail the facility of exemption of duties/taxes, as per Government Rules/Policy according to the SPPRA –2010.** |

**GENERAL CONDITIONS**

**Note: No tender will be accepted after closing of the Tender box, whatsoever reason may be.**

1. As the building is under construction and finishing is underway, the Contractors responsible for “Supply, Installation, Testing, Commissioning and Maintenance (during maintenance period) of Anaesthesia Equipments” will also repair all the damages done to the building while Installing Anaesthesia Equipments at no extra-cost. So the Contactors should take into account all such expenditures while quoting the bid.
2. In **Technical Bid**, the bidder must provide original data sheet, technical brochure, all other relevant documents, alongwith copy of Pay Order / Bank Draft without showing the amount figure otherwise, the bid will be ignored/rejected. The technical evaluation will be done on the basis of criteria given in tender document.
3. A Column is given against the specification of each item, the vendor has to fill up with YES / NO or put value as desired in the column. These specifications must be highlighted in the brochure, else the offer will be rejected.
4. In **Financial Bid**, the vendor should mention financial offer alongwith Pay Order / Bank Draft 2.5% value of quoted items in favor of Medical Superintendent, CMCH Larkana.
5. **In case of purchase on C&F Basis, the bidder will invest money to open Letter of Credit within thirty days after receiving the supply order and will bear all the charges in this regard. The required certificate will be issued by this hospital that the import has been made for this hospital, so as to avail the facility of exemption of duties / taxes, as per Government Rules / Policy according to the SPPRA-2010.**
6. **In case of supply order placed on DDP Basis the bidder should be supplied the quoted item within time as specified in Tender Document i.e. three months. This period is extendable as per mutual agreement/demand of situation.**
7. The disclosure of firm’s price at the time of opening of **Technical bid** will result in the rejection of the bid.
8. No tender will be entertained without earnest money. The earnest money will be forfeited to Government Treasury, in case of non-submission of security money within seven (7) days of receipt of the offer letter.
9. **Only Manufacturer and / or Sole Agent (if importer) can quote items.**
10. First scrutiny of **Technical Bids** will be performed by the Procurement Committee. Financial Bids of only those firms will be opened who are qualified technically.
11. Certificate from the Sole Agent / Manufacturer has fully equipped Workshop Trained Personnel / Engineers and Equipment should be provided with technical bid and it can be physically verified by the administration of **CMCH Larkana.**
12. The warranty period will commence from the date of installation of the Equipment at **Chandka Medical College Hospital Larkana.** .
13. Firm must provide complete details of their financial standing, listing of similar items supplied in Pakistan, bio-data of engineers with training certificates / test, details of local stock of spare parts for similar furniture and details of office with number of personals.
14. The vendor has to quote only one rate for each item as per tender specifications. Hand written tenders or any over writing, cutting, should be signed.
15. **Vendors should quote the items they intend to supply.**
16. The bidder shall submit with the bid, an **UNDERTAKING** on Non-Judicial stamp paper of Rs. 50/- duly attested by Oath Commissioner, stating that the medical equipment will be supplied brand new, free from defects as per the approved sample and will bind himself for availability of spares for a period of 10 years from the date of supply. In case of winding up of his business, the supplier shall be bound to make an

alternate arrangement of spares and maintenance of medical equipment. In case of default, depreciated cost of medical equipment will be recoverable from vendor.

1. If it has been found that the information submitted by the bidder regarding his qualification and professional, technical, financial, legal or managerial competence as supplier / contractor is / was false and materially inaccurate or incomplete at any stage, then the bidder will be disqualified.
2. Suppliers / Contractors will be responsible for supply at consignee end, free of cost and also responsible for free installation work, if required.
3. Equipments will be handed over to the Medical Superintendent / Store Officer of Chandka Medical College Hospital Larkana.
4. Price escalation will not be allowed.
5. If vendor doesn’t supply medical equipment in accordance with the supply order or fails to supply according to terms and conditions or in case of any other default, the Performance Security and Security Deposit would be forfeited and further action as per SPPRA rule would be taken against such vendor.
6. If the supplier fails to give supply and install within the stipulated period, Liquidated charges will be imposed.
7. The decision once taken will be final and will not be challenged in any Court of Law.
8. A copy of Income Tax and GST Registration Certificate should be attached alongwith

**Technical Bid.**

1. Conditional Tender(s) against the Government rules and non-compliance of instructions mentioned in Tender Form & Hand written tender(s) will not be entertained.
2. The vendor should submit a Data Sheet according to the Tender Specifications Format mentioned in the tender and highlight the tender specifications in their Technical Data Sheet. Additional Features can be mentioned separately.
3. In case the information supplied by bidder in Questionnaire / Proforma is incomplete or incorrect, the Tender will be liable for rejection.
4. The **Medical Superintendent – CMCH Larkana** Procurement Committee reserves the right to reject or accept any / all tender(s) as per SPPR-2010.
5. The offer will remain valid as per SPPRA -2010.
6. **Criteria for Evaluation of Bid.** 
   1. Specifications compliance.
   2. After sale service facility.
   3. Authority letter from Manufacturer.
   4. Guaranty of Availability of parts of the supply articles for 10 years.
   5. Compliance of Terms & Conditions and Additional Terms & Condition of the Bid Form.

I / We agreed above mentioned terms & conditions:

Name of Contractor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(CNIC NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Copy must be attached).)

Full Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Rubber Stamp \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9

**ELIGIBILITY CRITERIA**

**MANDATORY REQUIREMENTS:**

• Should be registered with Income Tax / Sales Tax Departments.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1) | Name of Firms / Establishment Since | : | One mark each year | | |  | 10 |
| 2) | Shall have experience of providing | : | 25 marks each work | | |  | 50 |
|  | such equipments in Hospitals |  |  |  |  |  |  |
|  | (Above 10 millions) |  |  |  |  |  |  |
| 3) | Tools & Plants | : | Should have sufficient tools | | | | 15 |
|  |  |  | and plants | |  |  |  |
| 4) | Staff | : | Should have at least 10 | | | | 10 |
|  |  |  | persons | on | the | role |  |
|  |  |  | including Technical Staff | | | |  |
| 5) | Affidavit | : | Should | submit | an affidavit | | 05 |
|  |  |  | that firm has never been | | | |  |
|  |  |  | black listed | |  |  |  |
| 6) | Registration | : | Should | be registered | | with | 05 |
|  |  |  | different departments | | |  |  |
|  |  |  | (one mark each department) | | | |  |
| 7) | Annual turnover of at least three years | : | Bank statement needed | | |  | 05 |

|  |  |
| --- | --- |
| **TOTAL MARKS** | **100** |
| QUALIFYING MARKS | 70 |

10

**FORM OF AGREEMENT**

1. THIS AGREEMENT made this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ day of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Between “**Medical Superintendent, CMC Hospital Larkana**” being hereinafter called the “OWNER” which expression shall, wherever the context so permits, mean and include its successors in interest, executors, administrators, liquidators, nominees and assignees of the ONE PART, and Messrs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereinafter called the “CONTRACTOR”, which expression shall, wherever the context so permits, mean and include its heirs, successors in interest, executors, administrators, liquidators, nominees and assignees of the OTHER PART.

WHEREAS:

1. The Owner had invited tenders from various contractors for **Supply, Installation,**

**Testing, Commissioning and Maintenance (during maintenance period) of** Supply **Furniture & Fixture / Medical Equipment & Others** under Revenue component of ADP Schemes ADP No.371 , 372, 373 **at CMC Hospital Larkana** in accordance with the requirements, drawings,plans and instructions prepared by the owner, and contained in the tender documents issued by the Owners.

1. In response to the invitation of the Owner, the Contractors have tendered their quotations and rates and have offered to carryout the supply, completion and maintenance of the aforesaid project and facilities in accordance with the requirements, conditions of contract, documents, standard quality, plans, drawings and instructions of the Owner.
2. The Owner is willing and agreeable to accept the aforesaid quotation, rates and offer of the Contractor on the various terms and conditions specified herein and in the documents listed is Clause-1, below.

NOW THEREFORE, THIS AGREEMENT WITHNESSETH and in consideration of the mutual covenant and condition set forth herein, the parties hereto, do hereby agree, undertake and declare as under:-

1. The Following documents, hereinafter called “Contract Documents” shall be deemed to form, read and construed as an integral part of this Agreement:-

a. Tender documents including Addendum.

b. Contractor’s bid letter No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_. c. Relevant Correspondence.

d. Letter of Award No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Tender** | | **Description of Items** | **Rate on** | **Quantity** | **Total value** |  |
| **S. No.** | | **C&F Basis** | **Ordered** | **in figures** |  |
|  |  |
|  |  |  |  |  |  |  |
|  | 1. |  |  |  |  |  |
| 2. | Notwithstanding anything contained to the contrary or in conflict with the provisions | | | | |  |
|  | of this agreement in any of the documents mentioned in Clause – 1, above, the | | | | |  |
|  | provisions of this agreement shall prevail and the documents mentioned above shall | | | | |  |

be deemed to have been amended to the extent of inconsistency found therein, by the provisions of this Agreement, In case of inconsistency between any of the documents

referred to herein, the later documents shall prevail and the tender documents shall be construed to have been amended to that extent.

1. In consideration of the Contractors supply, completing and maintaining the work, as described heretofore, in conformity in all respects with provisions of this contract to the entire satisfaction of the owner, and the Contractor acting, abiding and performing his duties and obligations strictly in accordance with the terms and conditions herein and documents of the contract mentioned hereinabove, the Owner shall pay to the Contractor amount as per contract documents listed above.
2. This contract shall not be transferable or assignable in whole or part of any of the parties hereto, provided that the Owner may assign his rights and obligations in whole or in part to any other Company which shall be entirely owned Company belonging to the same Group of the Companies as the Owner, In such an event such other Company shall be entitled to act as Owner under this contract.

IN WITNESS WHEREOF the parties hereto, acting through their respective representative, have caused this agreement to be signed, sealed and delivered in their respective names on the day and the year first mentioned hereinabove.

|  |  |  |
| --- | --- | --- |
| **SIGNED, SEALED AND DELIVERED** |  | **SIGNED, SEALED AND DELIVERED** |
| **In the name and for and on** |  | **In the name and for and on** |
| **Behalf of the M. S, CMCHL** |  | **Behalf of the CONTRACTOR** |
| **NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  | **NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **DESIGNATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  | **DESIGNATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **WITNESS:** |  | **WITNESS:** |
| **1. NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  | **1. NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  | **ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **2. NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  | **2. NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  | **ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**FORM OF BID**

The Medical Superintendent,

Chandka Medical College Hospital,

Larkana

Sub: ***Supply,*** Supply Furniture / Fixture under Revenue component of ADP Schemes ADP No.371 , 372, 373**Neuro Complex / Cardiac Surgery / General Surgery / Oncology** ***at CMC Hospital Larkana For the Year 2015-2016.***

**Dear Sir,**

1. Having examined the Tender Documents and the site conditions for the above mentioned Project, we, the undersigned offer to Supply, Installation, Testing, Commissioning and maintenance (during maintenance period) of the whole of the said works in conformity with the said tender Documents (and Addendum if any) for the sum of under mentioned amount on basis:-

|  |  |  |
| --- | --- | --- |
| **Price** | **CIF basis** | **FOR basis** |
| Bid Price (In Figures) |  |  |
| Bid Price (In Words) |  |  |

1. The above total sum is based on the quantities shown in the Bill of Quantities and other works as mentioned in Salient Features.
2. We undertake, if our tender is accepted, to sign an agreement within 15 calendar days following receipt of letter of award in the form laid out in annexure to this Tender with such alterations and additions thereto as may be required to adopt, such Agreement to circumstances of this Tender.
3. We undertake, if our Tender is accepted, to mobilize on site within 7 calendar days of receipt of the letter of award and commence the works on the first works comprised in the contract within the time of completion specified in the Salient Features.
4. We agree to abide by the Tender for a period of 90 calendar days from the date of opening of tender and shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed, this Tender together with your written acceptance thereof and other relevant correspondence subsequent to the Tender shall constitute a binding Contract between us.
6. We understand that you are not bound to accept the lowest or any tender you may receive, and that your will not reimburse any expenses incurred by us in preparing and submitting the Tender or otherwise in connection with the Tender.
7. As a guarantee for the performance of the undertakings and obligations of this Tender, we submit herewith Earnest Money/Bid Security equivalent to 2.5% of the quoted cost in an amount Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Rupees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) in form of Pay Order issued by the Bank vide No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_

made in your favor and made payable to you without any reference to us and valid for 90 calendar days from the date of submission of Tender.

1. The Tender Documents referred to above constitute a part of this Tender and comprise of the documents listed hereunder:
   1. Instructions to bidders.
   2. Salient Features / Terms & Condition of the Tender. Questionnaire / Proforma
   3. Evaluation Criteria
   4. Form of Agreement.
   5. Scope of work / Bill of Quantities / Specification (Technical).
   6. The Addendum (if any).
   7. The Drawings (if any).

Dated this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the capacity of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ duly authorized to sign bids for and on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of Bidder in Block Capitals) (Seal)

Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Witness:

(Signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Occupation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_