



Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

**TENDER NOTICE**  
**Tender # PS/08/15-16**  
**Printing & Supply of IBA Degree Folder**

The Institute of Business Administration, Karachi (IBA) invites sealed tenders from Printers registered with Sales Tax and Income Tax departments for Printing & Supply of IBA Degree Folder. The Tender Documents is based on "Single Stage One Envelope" procedure.

Tender Forms which includes full details of items and other terms and conditions are available at the Office of **Manager Purchase & Stores, IBA Main Campus, University Road, Karachi** from March 21, 2016 to April 7, 2016 between 9:00 am to 3:00 pm. The cost of the Tender Forms i.e. Rs. 500/- (Rupees Five Hundred Only) shall be deposited in United Bank Ltd. Karachi University Campus Branch in Account A/c # 003-0002-5.

Tender Document should be dropped in Tender Box placed at Purchase Office between 9:00 am to 3:00 pm upto April 7, 2016 and will be opened on same date & venue at 3:30 pm in the presence of representatives who may care to attend. In case of any holiday the tender shall be opened / received on next working day at same place and time. Kindly submit 5% Bid Security of total cost in form of Pay Order or Demand Draft in favor of Institute of Business Administration, Karachi along with the Tender Documents.

Kindly mention "Tender Number" at top left corner of the envelope. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

Please contact Purchase Executive on 38104700 ext: 2150 for any information and query.

**REGISTRAR**

IBA, Main Campus, University Road, Karachi 75270  
111-422-422 Fax (92-21) 99261508  
Email [info@iba.edu.pk](mailto:info@iba.edu.pk) Website [www.iba.edu.pk](http://www.iba.edu.pk)



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

Date: May 20, 2015

**NOTIFICATION (Revised)**

The competent authority is pleased to constitute following committee for upcomming all Purchase Office tenders during the period 2015-16

- 1 Mr. Syed Jehanzeb (Project Account, IBA)
- 2 Dr. Nasir Tauheed (Professor, IBA)
- 3 Mr. Haris Qureshi External Member (HEJ, Karachi University)
- 4
- 5

FORs of committee are:

- Facilitating and recommending approval or rejection for Purchasing Authority.
- Ensure compliance with IBA Procurement Policy and Procedures (PP&P), SPPRA rules, etc.
- Recommend procurement method in case of emergency and direct contracting, etc
- Declaring award of contracts to the lowest evaluated responsive bidders.
- Approval / preparation of bidding documents
- Approval / preparation of evaluation report
- Responsible for technical and financial evaluation of the bids
- Provide views and suggestion on how procurement should be taken forward, and may set general rules in advance for certain types of procurements, and
- Acts as a source of advice on contract guidance and for specific cases raised by staff

Regards

Dr. Nasir Tauheed  
Chairman (Procurement Committee)  
IBA, Karachi

October 14, 2015

## NOTIFICATION

This is to inform all concerned departments that as per the requirement of the SPPRA, the Dean & Director IBA has constituted the following Complaint Redressal Committee

Mr. Abdul Wajed Khan, Controller of Examinations	Chairman
Mr. Khuram Khalid, Manager Internal Audit	Member
Mr. Fahad Jawed, Manager Finance	Member

The purpose of this committee is to review and give its deliberations on the complaints/objections raised by the contesting vendors / contractors on IBA tenders

Thank you



Adnan Hameed  
Head of HR

## **Muhammad Hanif / Executive I (Purchase) @ Main Campus**

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**Subject:** SPPRA - PC Minutes of Meeting

**From:** Syed Jehanzeb / Asst. Manager Finance (Projects) @ Main Campus

**Sent:** Saturday, March 19, 2016 12:19 PM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Muhammad Hanif / Executive I (Purchase) @ Main Campus

**Cc:** Procurement Committee; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Sayeed Ghani / Acting Dean and Director @ IBA


**Subject:** Item # 1: Approval for tender ad & documents of Printing & Supply of IBA Degree Folder

Item # 1: Approval for tender ad & documents of Printing & Supply of IBA Degree Folder

Discussion: Mr. Hanif briefed the committee on the tender to the members satisfaction

Decision: The committee approved the tender ad & document for the Printing & Supply of IBA Degree Folder

Attendance:

1. Syed Jehanzeb ✓ 
2. Syed Fahim uddin
3. Haris Quershi
4. Ahmed Ali Khan
5. Muhammad Hanif

Syed Jehanzeb  
Asst. Manager

*Tender Fee: Rs.500/-  
(Non-Refundable)*

## **TENDER FORM**

**Tender # PS/08/2015-16**

### **Printing & Supply of IBA Degree Folder**

**Date of Issue : March 21, 2016**

**Last Date of Submission : April 7, 2016 (3:00 pm)**

**Date of Opening of Tender : April 7, 2016 (3:30 pm)**

**Pay Order / Demand Draft # ....., Drawn on Bank.....**

**Amount of Rs..... Dated.....**

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## **1. Introduction**

Dear Tenderer:

Thank you the interest you have shown in response to the IBA's advertisement which has floated in IBA & SSPRA websites on March 21, 2016 to "Printing & Supply of IBA Degree Folder".

The Institute of Business Administration, Karachi (IBA) is the oldest business school outside North America. It was established in 1955 with initial technical support provided by the Wharton School of Finance, University of Pennsylvania. Later, the University of Southern California (USC) set up various facilities at the IBA & several prominent American professors were assigned to the IBA. The course contents, the curriculum, the pedagogical tools & the assessment & testing methods were developed under the guidance of reputed scholars from these two institutions. IBA has zealously guarded the high standards & academic traditions it had inherited from Wharton & USC while adapting and adjusting them with the passage of time.

We expect to avail services/works/items of high standards meet our prime & basic specifications through this transaction.

Please contact Purchase Executive on 38104700 ext: 2150 for any information and query

Thank you.

-sd-

**Registrar**

## 2. Instructions

- (a) The Institute of Business Administration, Karachi (IBA) expects that aspirant printers / vendors / supplier / firm should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp each and every page. Moreover, attach required supporting document according to the requirement.
- (b) It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item-column un-answered please, write 'Doesn't Apply/Doesn't Arise'. If you need more space please attach a paper & clearly mention item/column name or number etc that referred the column/item of the Tender Form.
- (c) You can collect the Tender Document from the office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi from March 21, 2016 to April 7, 2016 during working 9:00 am to 3:00 pm.
- (d) The last date of submit the Tender Document in sealed envelope in April 7, 2016 by 3:00 pm in the Office of the Manager Purchase & Stores, IBA, Main Campus, University Road, Karachi. The Tender will be opened on same day at 3:30 pm in the presence of representatives who may care to attend.
- (e) Bid Security of 5% of total charges will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration.
- (f) Successful bidder should provide 5% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work - Contract.
- (g) Please attached at least 5 plus years experience for this tender.
- (h) Please attached last 3 plus years' financial turnover in terms of bank statement or financial statement.
- (i) Copy of Sales Tax & Income Tax Certificate should be attached.
- (j) Cliental list is required.
- (k) Please mention "Tender Number" at top left corner of the envelopes. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 any may cancel the bidding Process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

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Stamp & Signature



3.

## TENDER FORM

### Printing & Supply of IBA Degree Folder

S. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
01	<p><b>Print &amp; Supply of IBA Degree Folder</b></p> <p><b>Size :</b> 12.50 inch x 12.50 inch</p> <p><b>Material :</b> Lasani Wood (thickness 4 to 5mm approx) Covered with Rubber Sheet (3mm) Artificial Leather (Dark Maroon Color) Card in 400gsm Inner One side Crepe Cloth (off-white color) with textile printing Inner in degree side Crepe Cloth (off-white color) without printing</p> <p><b>Spine :</b> ½ inch</p> <p><b>Front Side:</b> IBA Logo Embossing with double line water mark screen board along the edges.</p> <p><b>Back Side:</b> IBA Degree Logo Embossing</p> <p><b>Inner Corners:</b> 4 corners for degree holding with transparent sheet 80 micron thickness</p> <p><b>Color:</b> Dark Maroon</p> <p><b>Width:</b> 4-5 mm</p> <p>Sample &amp; Swatches should be attached in Tender Documents.</p> <p>(Sample is available at Purchase Office for Ready Reference)</p>	800 folders		
	<b>Total</b>			
	17% GST			
	<b>Total Amount</b>			

**Total Amount Rupees (in words)** \_\_\_\_\_

Stamp & Signature

#### **4. BIDDING DATA**

- (a). **Name of Procuring Agency:** Institute of Business Administration, Karachi
- (b). **Brief Description of Works:** Printing & Supply of IBA Degree Folder
- (c). **Procuring Agency's address:-** Main Campus, University Road, Karachi
- (d). **Amount of Bid Security:-** Bid Security of 5% of total amount cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi
- (e). **Period of Bid Validity (days):-** Ninety Days
- (f). **Performance Security Deposit:-** Successful bidder should provide 5% Performance Security of total value of Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.
- (g). **Deadline for Submission of Bids along with time :-** The last date of submit the Tender Document in sealed envelope in March ..... 2016 by 3:00 pm in the Office of the Manager Purchase & Stores, IBA, Main Campus, University Road, Karachi. The Tender will be opened on same day at 3:30 pm in the presence of representatives who may care to attend
- (h). **Venue, Time, and Date of Bid Opening:-** Tender will be opened on March .... 2016 on 3:30 pm at IBA Main Campus, University Road, Karachi.
- (i). **Time for Completion from written order of commence:-** 90 days
- (j). **Liquidity damages:-** 2% liquidity damages of the total amount will be imposed per month for which the contractor failed to complete work within the execution period.
- (k). **Deposit Receipt No: Date: Amount:(in words and figures) Pay Order / Demand Draft # ....., Amount :Rs.....Drawn on Bank..... Dated.....**

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 Stamp & Signature

## 5. TERMS & CONDITIONS

The following terms of the supply are agreed by the printers:

- (i) **Receiving / Acceptance of Purchase/Work Order:** The printers will sign the copy of the Purchase/Work Order as acknowledgement.
- (ii) **Delivery Challan:** Copies of Delivery Challan on which the Order number, date of delivery/work execution, quantity, quality, specs, manufacturer name clearly mentioned. Non-compliance with this condition renders the goods / works liable to non-acceptance. After seven days, IBA will not be responsible for any claim(s) responsibility.
- (iii) **Place of Delivery:** As specified in the Work Order unless otherwise informed accordingly.
- (iv) **Delayed Delivery:** 2% penalty of the total amount will be imposed per month for which the company/firm/agency failed to deliver within the delivery/execution period and maximum upto 10% .
- (v) **Inspection:** Physical inspection will be carried out by IBA authority. Ordered material is subject to final inspection at the time of delivery .
- (vi) **Quantity:** Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason and contractor will abide the instruction.
- (vii) **Condition of Goods / Works:** All items must meet in all respects with the specs & conditions of the Order and must be in good condition otherwise they will be liable to reject.
- (viii) **Delivery of Goods / Works:** All the items must be delivered to the store of the IBA who will sign the receipt with stamp on delivery note.
- (ix) **Rejection of Goods / Works:** We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.
- (x) **Termination:** That upon termination of this agreement the service provider shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time.
- (xi) **Submission of Bills/Invoices:** Invoice/bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- (xii) **Advance Payment:** Advance Payment subject to Bank Guarantee.
- (xiii) **Validity of Bid:** Validity is for ninety (90) days.
- (xiv) **Company Profile:** Company Profile be attached with this document.
- (xv) **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- (xvi) **Price / Rate:** Price / rate must be quoted on Tender Form only and submitted in sealed envelope.
- (xvii) **General Sales Tax:** General Sales Tax will be paid on applicable items only by the company/firm/agency .
- (xviii) **Bid Security:** 5% Bid Security should be deposited along with the tender form in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi.

Stamp & Signature

- (xix) **Arbitration:** In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties.
- (xx) **Performance Security:** Successful bidder should provide 5% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.
- (xxi) **Government tax(es), levi(es) and charges(s):** It will be charged at actual as per SRO.
- (xxii) **Rights:** IBA reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA. IBA, also reserve the right to issue Purchase Order / Work Order for any single items to different lowest responsive bidders or issue Purchase Order / Work Order for all the items to any lowest responsive bidder.
- (xxiii) **Tender Document:** Tender Document available at the Office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi.
- (xxiv) **Submission of Documents:** Last date for tender submission is April 7, 2016 upto 3:00 pm
- (xxv) **Opening of Tender:** Tender will be opened on April 7, 2016 on 3:30 pm at IBA Main Campus, University Road, Karachi.
- (xxvi) **Government tax(es), levi(es) and charges(s):** All Government taxes (including income tax and stamp duty), levies and charges will be charged as per applicable rates denomination of Purchase Order.
- (xxvii) **Stamp Duty:** Stamp duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.
- (xxviii) **Experience:** At least 5 plus years experience required for this tender.
- (xxix) **Turn Over:** Please attached last 3 plus years' financial turnover in terms of bank statement or financial statement.
- (xxx) **Blacklisted:** Printer is required to provide affidavit that the firm is not Black Listed from any of the government / semi government / private organization / firm / agencies / department etc.
- (xxxi) **Rights:** All rights reserved with the IBA, Karachi. No part of Graduate Directory can be published, print, copy or transferred to other format without written permission of the IBA authority. Films / Plates and other related printing item should deposit to Purchase Office.
- (xxxii) **Sample:** Successful bidder (the lowest responsive) must submit the sample as same as sample of IBA Degree folder within 4 days before award of Work / Purchase Order. Failing which Bid Security will be forfeited.
- (xxxiii) **Copy Rights:** (i) All rights reserved with the IBA, Karachi. No part of article can be published, print, copy or transferred to other format without written permission of the IBA authority.  
(ii) Films / Plates and other related printing item should deposit to Purchase Office.

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 Stamp & Signature

## 6. Integrity Pact

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the printer works:

M/s \_\_\_\_\_, the printers hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the printers represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- (c) The printers accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- (d) Notwithstanding any right and remedies exercised by the IBA in this regard, printer agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the printers as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

### Note:

This integrity pact is mandatory requirement other than auxiliary services / works.

\_\_\_\_\_  
Stamp & Signature

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

MEs \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Tel # \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ email \_\_\_\_\_

SIGNATURE & STAMP

Stamp & Signature



Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

Ref. # IBA-MC/PD/P&S/217/0047/2015-16

September 16, 2015

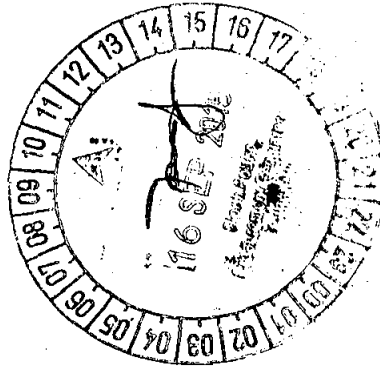
Manager (Enforcement-II)  
Govt. of Sindh  
Sindh Public Procurement Regulatory Authority  
Block-8, Sindh Secretariat No. 4-A  
Court Road  
Karachi.

**Subject : Submission of Procurement Plan 2015-16**

In the compliance of rules 11 and 12 of SPP rules 2010, please find the Procurement Plan 2015-16 to host on SPPRA website.

**M. Sohail Khan**

*Manager: Purchase & Stores*



Institute of Business Administration, Karachi  
 PROCUREMENT PLAN  
 FOR THE FINANCIAL YEAR 2015-16

S. No.	Title of Procurement	Estimated Cost (Rs. in million)	Method	Tentative / Actual date of NIT	Tentative / Actual closing date of NIT	Tentative / Actual date of award of Contract	Tentative Deadline / Actual date for Execution	Remarks
1	Convocation	2.80	Single Stage Two Envelopes	22-Oct-15	29-Oct-15	15-Nov-15	5-Dec-15	Dates may vary on the basis of requisition raised
2	Social Events	0.35	Single Stage One Envelop	1-Jul-16	Dec-15	Jan-16	Jun-16	Dates may vary on the basis of requisition raised
3	Orientation Program	0.44	Single Stage One Envelop	1-Jul-16	Dec-15	May-16	2nd week of Aug	Dates may vary on the basis of requisition raised
4	Open House	3.00	Single Stage One Envelop	Mar-16	Apr-16	Jun-16	Jun-16	Dates may vary on the basis of requisition raised
5	Alumni & RM	0.60	Single Stage One Envelop	Jan-16	May-16	Jun-16	Jun-16	Dates may vary on the basis of requisition raised
6	Public Affairs	0.35	Single Stage Two Envelops	Feb-16	Feb-16	Mar-16	Jun-16	Dates may vary on the basis of requisition raised
7	ICGT	1.20	Single Stage One Envelop	May-16	Jun-16	Apr-16	Jun-16	Dates may vary on the basis of requisition raised
8	PCS Seminars	0.96	Single Stage Two Envelops	Nov-15	31-Dec-15	Jan-16	Jan-16	Dates may vary on the basis of requisition raised
9	Designing & Printing of Program Announcements	2.98	Single Stage One Envelop	Aug-15	Aug-15	15-Jan-16	15-May-16	Dates may vary on the basis of requisition raised
10	Designing & Printing of Graduate Directory	0.80	Single Stage One Envelop	Mar-15	Mar-15	Feb-16	Mar-16	Dates may vary on the basis of requisition raised
11	Printing of Newsletters	0.50	Single Stage One Envelop	Sep-15	Sep-15	Mar-15	Sep-15	Dates may vary on the basis of requisition raised
12	Provide & Supply of Uniforms	0.70	Single Stage One Envelop	Sep-15	Sep-15	Jan-16	Jan-16	Dates may vary on the basis of requisition raised
13	Kitchen Supplies	0.15	Single Stage One Envelop	Oct-15	Oct-15	Mar-15	Mar-15	Dates may vary on the basis of requisition raised
14	Common Area Supplies	0.30	Single Stage One Envelop	Oct-15	Nov-15	Jan-16	Jan-16	Dates may vary on the basis of requisition raised
15	Consumables for Sanitary Fittings	0.50	Single Stage One Envelop	Oct-15	Nov-15	Dec-15	Dec-15	Dates may vary on the basis of requisition raised
16	Consumables for House Keeping	0.80	Single Stage One Envelop	Oct-15	Nov-15	Dec-15	Dec-15	Dates may vary on the basis of requisition raised
17	Consumables for Furnigation Services	0.80	Single Stage One Envelop	Oct-15	Nov-15	Dec-15	Dec-15	Dates may vary on the basis of requisition raised
18	Horticulture / Environment Protection	0.80	Single Stage One Envelop	Oct-15	Nov-15	Dec-15	Dec-15	Dates may vary on the basis of requisition raised
19	Sports & Equipment	2.00	Single Stage One Envelop	Sep-15	Oct-15	Nov-15	Nov-15	Dates may vary on the basis of requisition raised
20	Shells, Medals & Prizes	0.52	Single Stage One Envelop	Sep-15	Oct-15	Nov-15	Nov-15	Dates may vary on the basis of requisition raised
21	Installation of Floor Standing AC units	0.87	Single Stage One Envelop	Sep-15	Oct-15	Nov-15	Nov-15	Dates may vary on the basis of requisition raised
22	Photocopy Machine	1.50	Single Stage One Envelop	22-Oct-15	29-Oct-15	Oct-15	Dec-15	Dates may vary on the basis of requisition raised
23	Water dispensers for Aman Tower	1.00	Single Stage One Envelop	Nov-15	Nov-15	15-Nov-15	Dec-15	Dates may vary on the basis of requisition raised
24	Electric Motors for different AHUs	0.80	Single Stage One Envelop	1-Oct-15	Nov-15	Dec-15	5-Dec-15	Dates may vary on the basis of requisition raised
25	Replacement of Lighting Control System of Auditorium	0.50	Single Stage One Envelop	Sep-15	1-Nov-15	Dec-15	Dec-15	Dates may vary on the basis of requisition raised
26	LED TVs	0.50	Single Stage One Envelop	Nov-15	Sep-15	1-Nov-15	Dec-15	Dates may vary on the basis of requisition raised
27	Ceiling Fans for Girls Hostel	0.46	Single Stage One Envelop	Nov-15	Sep-15	1-Nov-15	Dec-15	Dates may vary on the basis of requisition raised
28	Additional AC unit for Boys Hostel	0.43	Single Stage One Envelop	Mar-16	Apr-16	Sep-15	1-Dec-15	Dates may vary on the basis of requisition raised
29	Occupancy sensor installation in different location	0.30	Single Stage One Envelop	Sep-15	Sep-15	Nov-15	Nov-15	Dates may vary on the basis of requisition raised
30	Mini Fridge 242	0.25	Single Stage One Envelop	Oct-15	Sep-15	May-16	Nov-15	Dates may vary on the basis of requisition raised
31	LED Screens	0.19	Single Stage One Envelop	Oct-15	Oct-15	Feb-16	Oct-15	Dates may vary on the basis of requisition raised
32	Garbage trolleys	0.18	Single Stage One Envelop	Mar-16	Apr-16	Nov-15	Feb-16	Dates may vary on the basis of requisition raised
33	Lawn Mowers	0.15	Single Stage One Envelop	Mar-16	Apr-16	Nov-15	Feb-16	Dates may vary on the basis of requisition raised
34	Water Cooler along with filters	0.15	Single Stage One Envelop	Sep-15	Apr-16	May-16	Dec-15	Dates may vary on the basis of requisition raised
35	Professional & Bracket Fans	0.15	Single Stage One Envelop	Sep-15	Sep-15	May-16	Dec-15	Dates may vary on the basis of requisition raised
36	Water Pumps	0.08	Single Stage One Envelop	Aug-15	Oct-15	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
37	Floor Grinding Machine	0.30	Single Stage One Envelop	Jan-16	Sep-15	Sep-15	Dec-15	Dates may vary on the basis of requisition raised
38	Digital Camera	0.08	Single Stage One Envelop	Sep-15	Mar-16	Sep-15	Dec-15	Dates may vary on the basis of requisition raised
39	Water Dispenser	0.08	Single Stage One Envelop	Aug-15	Aug-15	Apr-16	Sep-15	Dates may vary on the basis of requisition raised
40	Microwave Oven	0.05	Single Stage One Envelop	Mar-16	Sep-15	Mar-16	Apr-16	Dates may vary on the basis of requisition raised
41	Furniture	0.63	Single Stage One Envelop	Jan-16	Apr-16	May-16	Oct-15	Dates may vary on the basis of requisition raised
42	Carpeting	1.10	Single Stage One Envelop	Sep-15	Jan-16	Jan-16	Oct-15	Dates may vary on the basis of requisition raised
43	PCS Building Furniture	0.60	Single Stage One Envelop	Mar-16	Sep-15	Jan-16	Jan-16	Dates may vary on the basis of requisition raised
44	Relay Screens for Cricket Ground	0.40	Single Stage One Envelop	Mar-16	Mar-16	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
45	Furniture items for Girls Hostel	0.40	Single Stage One Envelop	Mar-16	Apr-16	May-16	May-16	Dates may vary on the basis of requisition raised
46	Cricket Wickets Cover	0.35	Single Stage One Envelop	Mar-16	Mar-16	May-16	May-16	Dates may vary on the basis of requisition raised
47								
48								
49								
50								
51								

Handwritten signature and initials.



52	Toyota Hiace	2.50	Direct Contracting	Sep-15	Dec-15	Dates may vary on the basis of requisition raised
53	Suzuki Mehran VXR	0.70	Direct Contracting	Aug-15	Aug-15	Dates may vary on the basis of requisition raised
54	Printing of IBA Advantage	0.05	Single Stage One Envelop	1-Sep-15	1-Oct-15	Dates may vary on the basis of requisition raised
55	Printing of Student Handbook	0.05	Single Stage One Envelop	1-Jul-15	1-Aug-15	Dates may vary on the basis of requisition raised
56	Printing of Plagiarism Policy Booklet	0.02	Single Stage One Envelop	1-Jul-15	1-Aug-15	Dates may vary on the basis of requisition raised
57	Printing of Annual Report	0.40	Single Stage Two Envelops	1-Jul-15	1-Aug-15	Dates may vary on the basis of requisition raised
58	4 Fibre Glass Sittling with covers (16 screens each)	0.60	Single Stage One Envelop	Dec-15	Jan-16	Dates may vary on the basis of requisition raised
59	Wickets and net behind student centre	0.30	Single Stage One Envelop	Sep-15	Oct-15	Dates may vary on the basis of requisition raised
60	Grass Cutting Machine	0.13	Single Stage One Envelop	Aug-15	Aug-15	Dates may vary on the basis of requisition raised
61	2 Relay Screens for Cricket	0.02	Single Stage One Envelop	Aug-15	Aug-15	Dates may vary on the basis of requisition raised
62	Wickets cover	0.40	Single Stage One Envelop	Sep-15	Sep-15	Dates may vary on the basis of requisition raised
63	Sound System for ground	0.15	Single Stage One Envelop	Sep-15	Sep-15	Dates may vary on the basis of requisition raised
64	2 Water cooler for ground football/cricket	0.09	Single Stage One Envelop	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
65	IBA academy Equipment	0.20	Quotation	Oct-15	Nov-15	Dates may vary on the basis of requisition raised
66	Mud for Wicket Middle	0.35	Single Stage One Envelop	Jan-16	Jan-16	Dates may vary on the basis of requisition raised
67	Mud etc for ground and maintenance	0.20	Single Stage One Envelop	Jan-16	Jan-16	Dates may vary on the basis of requisition raised
68	Repairing / Service of Gym Equipments	0.08	Quotation	Feb-16	Feb-16	Dates may vary on the basis of requisition raised
69	Machine for Floor Washing	0.15	Single Stage One Envelop	Nov-15	Nov-15	Dates may vary on the basis of requisition raised
70	Floor Grinding Dust Sucking Machine	0.05	Single Stage One Envelop	Sep-15	Sep-15	Dates may vary on the basis of requisition raised
71	Office Crockery	0.96	Single Stage One Envelop	Mar-16	Mar-16	Dates may vary on the basis of requisition raised
72	IP Cameras	0.63	Single Stage One Envelop	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
73	NIRFS	0.24	Single Stage One Envelop	Nov-15	Nov-15	Dates may vary on the basis of requisition raised
74	Herd Disk Surveillance 4 TB	0.12	Single Stage One Envelop	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
75	LED 32 Inch	0.09	Quotation	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
76	SD Card 32 GB			Oct-15	Oct-15	Dates may vary on the basis of requisition raised

Approved by  
**Capt. (Retd) Ahmed Zaheer PN**  
**REGISTRAR**  
 Institute of Business Administration  
 Karachi, Pakistan

**M. SOHAIL KHAN**  
 Manager Purchase & Stores  
 Institute of Business Administration  
 Karachi-Pakistan

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