

Phone. 021-99243927

Fax No. 992943927

Sindh Employee's Social Security Institution ***(Head Office)***

Aiwan-e-Mehnat KASH
ST-17, Block-6
Gulshan-e-Iqbal, Karachi-75300

OFFICE ORDER

In Pursuance of rules 31(2)(a) of **Sindh Public Procurement Rules 2010 (Amendment 2013)** and with the approval of **Competent Authority** following Redresser Committee is hereby constitute to entertain the complaints field by the contractors against **Tender works of SESSI for the year 2015-2016.**

- | | |
|---|---------------------------------------|
| 1) Commissioner
SESSI, Head Office | Chairman Procurement Committee |
| 2) Mr. Aziz Ahmed Barlas
Deputy Secretary (Admin & Labour) | Member Procurement Committee |
| 3) Engineer Hassan Nasir
M/S SPHINX CONSTRUCTION COMPY | Member Procurement Committee |

No. SS/Engg/2015-2016/ 301

Dated: 24-2-2016

O/C


(SHAFIQ FASAIL)
Dy- DIRECTOR Administration
for Director Administration/
secretary /member Committee

- 1) Director A and F SPPRA.
- 2) All Members Concerned
- 3) P.S. to Commissioner ,SESSI, Head Office.
- 4) P.A. to Vice Commissioner, SESSI, Head Office.
- 5) Office Copy.
- 6) Master file.

9403
18/03/2016

Dir. Engrg.

DAWN THURSDAY MARCH 17, 2016

SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION

ST-17, Block-6, Gulshan-e-Iqbal, Karachi. Tel: 99243927

The Sindh Employees' Social Security Institution invites Expression of Interest (EOI) from reputed / established engineering consulting firms / property evaluators having experience for the said work and registered with Sales Tax & Income Tax authorities, Pakistan Engineering Council (PEC) and should be listed on the panel of values maintained by the Pakistan Banks Association as per SPPRA Rules for the followings:

Evaluation of properties possessed by SESSI all over Sindh Province	The complete detail and specifications are as per TOR Documents
Terms of Reference Collection (Start Date)	Publication / Hoisting of Notice
Terms of Reference Collection (End Date)	05-04-2016
Bid Submission Date & Time	06-04-2016 upto 2:00 P.M
Bid Opening Date & Time	06-04-2016 at 2:30 P.M

1. **Scope of Work:** The work includes but not limited to:
 - a) Detailed valuation of the built-up property and vacant plots as per prevailing rates for the properties mentioned in schedule annexed with TOR.
 - b) Submission of evaluation report in triplicate in binding form.
2. The intending participants can purchase the set of tender documents upon payment of Rs. 1,000 (non-refundable) fee from the date of publication of this tender upto 28-12-2015 during office hours, from **Head Office, Sindh Employees' Social Security Institution ST-17, Block-6, Gulshan-e-Iqbal, Karachi.**
3. The bid shall be on Quality and Cost basis comprises a single stage two separate envelopes inside, each as per SPPRA Rules 2010 shall contain separately the "FINANCIAL PROPOSAL" and the "TECHNICAL PROPOSAL".
4. The bidder should submit undertaking on stamp paper that the company is not blacklisted or involved in any litigation or abandoned any work/contract in any department.
5. The *Procuring Agency* reserves the right to enhance/reduce the quantity without assigning any reason as per SPPRA Rules 2010 Section 16(e)(i).
6. The procuring agency shall announce the results of bid evaluation in the form of a report, giving justification for acceptance of a bid or proposal, subject to the relevant provision of SPPRA Rules 2010, Section 45.
7. This tender can also be seen on the website of SPPRA i.e. www.ppra.sindh.gov.pk and *Procuring Agency's website* i.e. www.sessi.gov.pk
8. For further details, information or clarification please contact the undersigned during office hours.

Say No to Corruption

DIRECTOR ADMINISTRATION
FOR COMMISSIONER

INF-KRY No. 890/16

سندھ ایمپلائز سوشل سیکورٹی انسٹی ٹیوشن

ST-17، بلاک 6، سمن اڈال، کراچی فون 99243927

اظہار دلچسپی (EOI)

سندھ ایمپلائز سوشل سیکورٹی انسٹی ٹیوشن کو مندرجہ ذیل کیلئے SPPRA روٹ کے مطابق مذکورہ کام کیلئے تجربے کی حامل اور سیکورٹس اور ایگرنس اتھارٹیز، پاکستان انجینئرنگ کونسل (PEC) سے رجسٹرڈ اور پاکستان ٹیکس ایسوسی ایشن کی جانب سے مین ٹین کے لئے ویلیوز کے قائل پر فہرست میں درج شدہ ہوں، معروضی اسٹیٹمنٹ کیلئے ممبر فرما پر اپنی اپوائنٹرز سے اظہار دلچسپی (EOI) مطلوب ہیں۔

SESSI کی جانب سے پورے صوبہ سندھ میں موجود پراپرٹیز کی جانچ پڑتال	محل تفصیلات اور تصریحات TOR
نومر آف ریفریس کا حصول (تاریخ آغاز)	نومر کی اشاعت/بوسٹنگ
نومر آف ریفریس کا حصول (آخری تاریخ)	05-04-2016
پینکشنس جمع کرنے کی تاریخ اور وقت	06-04-2016 دن 2:00 بجے تک
پینکشنس جمع کرنے کی تاریخ اور وقت	06-04-2016 وقت دن 02:30 بجے

اسکوپ آف ورک: کام میں شامل ہوگا لیکن ان تک محدود نہیں ہوگا:

- (a) TOR کے ساتھ شکستہ شیڈول میں درج کردہ پراپرٹیز کیلئے تجزیہ و مزج کے مطابق تحریر شدہ پراپرٹی اور مالی پلانٹس کی تفصیلی جانچ پڑتال۔
- (b) ہائیکورٹ فارم میں فریڈیکٹ میں اپوائنٹمنٹ رپورٹ کا جمع کرنا۔
- دلچسپی کے حامل شرکاء ٹینڈر دستاویزات کا سیٹ - Rs. 1000/- (تالیف روایتی) ٹینڈر فیس کی ادائیگی پر ٹینڈر ہذا کی اشاعت کی تاریخ سے 28-12-2015 تک دوران دفتری اوقات ہیڈ آفس، سندھ ایمپلائز سوشل سیکورٹی انسٹی ٹیوشن، ST-17، بلاک 6، گلشن اقبال کراچی سے خرید سکتے ہیں۔
- پینکشنس ایک سنگل پینکشن جس کے اندر علیحدہ علیحدہ ہونے والے پینکشنس کو شامل کرنا یا انڈیکسنگ کا سہا پہلو ہونگی، ہر ایک SPPRA روٹ 2010 کے مطابق علیحدہ علیحدہ "مائنٹیننس پروویژن" اور "پینکشن پروویژن" پر مشتمل ہوگا۔
- لوئی دہندہ کو حلف نامہ پر یقین دہانی جمع کرانی ہوگی کہ کوئی کسی ادارے میں بلیک لسٹ نہیں رہی یا تاحسی تاز سے میں ملوث رہی یا کوئی کام / کنٹریکٹ ادا نہیں چھوڑا۔
- پروویڈرنگ ایجنسی کو SPPRA روٹ 2010 وقت (e)(i) کے مطابق بلا اظہار وجود مقدار میں اضافہ کی گنجائش حاصل ہے۔
- پروویڈرنگ ایجنسی SPPRA روٹ 45 کی متعلقہ متن سے شرط ایک پینکشن یا پروویژن کی جواریت کیلئے جواز دیتے ہوئے ایک رپورٹ کی شکل میں پینکشنس کی جانچ پڑتال کے نتائج کا اعلان کرے گی۔
- ٹینڈر ہذا SPPRA ویب سائٹ یعنی www.pprasinhd.gov.pk اور پروویڈرنگ ایجنسی ویب سائٹ یعنی www.sessi.gov.pk پر بھی ملاحظہ کیا جاسکتا ہے۔
- مزید تفصیلات، معلومات یا وضاحت کیلئے برائے مہربانی دوران دفتری اوقات زیر مندرجہ سے رابطہ کریں۔

ڈائریکٹر ایڈمنسٹریشن

برائے مکاتبات

INF-KRY.No.890/16

ایک انسان کا قتل ذمہ انسانیت کا قتل ہے



سندھ میں تعلیم کی بہتری کے لئے، ملی + اپنا پیغام گھوڑ کر 8 3 9 8 پرائس بائیں ہمیں کریں۔



سنڌ ايمپلائيز سوشل سيڪيورٽي انسٽيٽيوشن

ايس تي-17، بلاڪ-6، گلشن اقبال، ڪراچي، فون: 99243927

(EOI) دلچسپي جو اظهار

سنڌ ايمپلائيز سوشل سيڪيورٽي انسٽيٽيوشن چيل ڪر لاءِ تجرو رکندڙ مشهور/جوهيل انجنيئرنگ ڪنسلٽنگ فرمز/پرائيٽي ويليويزرز ۽ سپلائر ٽيڪس ۽ اليڪٽرڪل ٽيڪس اٿارٽين پاڪستان انجنيئرنگ ڪائونسل (PEC) سان گڏ رجسٽرڊ ٿيلن کان ((EOI) دلچسپي جي اظهار جي دعوت ڏني وڃي ٿي ۽ هيٺين ڪمن لاءِ ايس تي-17، آراي رولز جي مطابق پاڪستان پبلڪ ايسوسيئيشن پاران حاصل ٿيل بينل جي ويليويز تي فهرست ۾ شامل ٿيل هڪ گهرجن

مڪمل تفصيل ۽ اسپيڪيفڪيشنز TOR ڪيل ملڪيتن جي ايجنڊايشن	سموري سنڌ ۾ SSSI طرفان حاصل
نوٽيس جي اشاعت/سماح	ريفرنس ڪليڪشن جا شرط (شروع ٿيڻ جي تاريخ)
05-04-2015	ريفرنس ڪليڪشن جا شرط (ختم ٿيڻ جي تاريخ)
06-04-2016 منجهند 2:00 وڳي تائين	واڪ جمع ڪرائڻ جي تاريخ ۽ وقت
06-04-2016 منجهند 2:30 وڳي تائين	واڪ ڪلڻ جي تاريخ ۽ وقت

- ڪر جي نوعيت: ڪم مشتمل آهن پراڻن جي حدبدي ناهي (ا) TOR مان گڏ ٿيل ايجنڊايشن ۾ ذڪر ڪيل ملڪيتن لاءِ تعمير ٿيل ملڪيت ۽ هائوڪي اڳين مطابق خالي پلانن جي مالڪي جا تفصيل (ب) بائيبلر فارمر ۽ ٽريڪٽ ۾ واڌاري بابت رپورٽ جمع ڪرائڻ
- خواهشمند حصيدار ٽينڊر دستاويزن جو سيٽ 1,000 روپيا (ناقابل واپسي) ڏيڻ جي ادائگي تي هن ٽينڊر جي اشاعت واري تاريخ کان 2015-12-28 تائين آفيس جي وقت دوران سنڌ ايمپلائيز سوشل سيڪيورٽي انسٽيٽيوشن ايس تي-17، بلاڪ-6، گلشن اقبال، ڪراچي جي هيڊ آفيس مان حاصل ڪري سگهندا
- واڪ ڪرائڻ ۽ لاڳت جي بنياد تي سنگل اسٽيج پن اڳ لائق اندر تي مشتمل هوندا
- واڪ ڏيندڙ کي حلف نامو جمع ڪرائڻو پوندو ته ڪم بلڪل لسٽيڊ نه هوندي يا ڪنهن مقدمي يا ڪنهن کاتي ۾ لاڳو ٿيل ڪنهن ڪم/ليڪي ۾ مداخلت نه هوندي
- پروڪيورنگ ايجنسي ايس تي-17، آراي رولز 2010 سيڪشن (i) 16(e) جي مطابق ڪو به سبب بدلائڻ کانسواءِ مقدار ۽ گهٽ/وڌائي جو حق محفوظ رکي ٿي
- پروڪيورنگ ايجنسي ايس تي-17، آراي رولز 2010 سيڪشن 45 جي لاڳو ٿيل قانون موجب ڪنهن به هڪ واڪ يا آڇ جي قبوليت لاءِ ڏنل تصديق نامو رپورٽ جي صورت ۾ بد ايوبالوئيشن جي نتيجن جو اعلان ڪندي
- ٽينڊر ايس تي-17، آراي جي ويب سائيٽ يعني www.pprasindh.gov.pk ۽ پروڪيورنگ ايجنسي جي ويب سائيٽ يعني www.sessi.gov.pk ۾ ڏسي سگهيو
- وڌيڪ تفصيل لاءِ، معلومات يا ڪليريٽيڪيشن لاءِ مهرباني ڪري هيٺ صحيح ڪندڙ سان آفيس جي وقت دوران رابطو ڪندا

ڊائريڪٽر ايجنسي
فار ڪمشنر

INF/KRY/NO:890/2016

ڪريشن کان انڪار ڪيو

روزانه ڪاوش حيدرآباد

خميس 17 مارچ، 2016 ع

سنڌ ايمپلائيز سوشل سيڪيورٽي
انسٽيٽيوشن (هيڊ آفيس)

ايس-ني-17، بلاڪ-6، راشد منھاس روڊ گلشن اقبال، ڪراچي-75300
فون: 99243927

مضمون: ٽينڊر جي تاريخ ۾ توسيع

مسي جي مختلف آفيسن بشمول، اسپتال، ميڊيڪل سينٽرز ۽ ڊسپينسرين وغيره جي * عت. تجديد ۽ سار سنڀال بابت شايع ٿيل ٽينڊر گهرائڻ واري نوٽيس جو حوالو جيڪو روزاني اخبارن دنيا، سوڀ ۾ تاريخ 26 جنوري 2016، روزاني جنگ، روزاني ڏان تاريخ 27 جنوري، 2016، ٻيهر ٽينڊر نوٽيس شايع ٿيل روزاني پاڪ سنڌ ۽ روزاني انتخاب تاريخ 25 فيبروري، 2016، روزاني جنگ، روزاني ڏان تاريخ 26 فيبروري 2016 جيڪي ترتيبوار 10 مارچ ۽ 16 مارچ 2016 تي ڪوٺا هئا. مجاز اٿارٽي جي حڪم تي هاڻ تاريخ 31-03-2016 تي ڪوليا ويندا. سمورا واڪ ٽينڊر نوٽس، ٽينڊر ۾ شايع ٿيل بنا معاملو ساڳيا رهندا.

جيڪي ٽينڊر 16 فيبروري تي ڪوٺا هئا انهن ٽينڊرن جا دستاويز حاصل ڪرڻ جي آخري تاريخ: 04-04-2016 ٽينڊر دستاويز پيش ڪرڻ جي تاريخ ۽ وقت: 05-04-2016 منجھند 2:00 وڳي سول ۽ اليڪٽرڪ ٽينڊر (ٽيڪنيڪل) ڪلر جي آخري تاريخ: 05-04-2016 منجھند 2:30 وڳي

ڊائريڪٽر ايڊمنسٽريشن

ميمبر / سيڪريٽري براءِ ڪمشنر

INF/KRY.No.894/2016

SAY NO TO CORRUPTION

مذهب جي لبادي ۾ نفرت جو پرچار ڪندڙن کي سڃاڻو.

ٽيڪسٽ

سنڌ ۾ تعليم جي بهتري لاءِ، علمي ۽ پنهنجو ڌنڌو لکي 8 3 9 8 تي ايس ايس ڪمشنر



Sindh Employees' Social Security Institution
(Head Office)

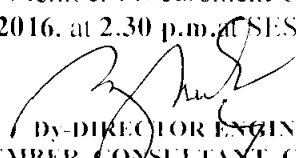
Aiwan-e-Mehnat Kash
SI-17, Block-6
Gulshan-e-Iqbal, Karachi-75300

OFFICE ORDER

In pursuance of rules 67 of **Sindh Public Procurement Rules 2010 (Amendment 2013)** and with the approval of **Competent Authority** following Consultant Selection Committee is hereby constituted to entertain Evaluation of **SESSI Properties / Financial Proposal of all over the Sindh SESSI properties .**

- 1) Vice Commissioner, SESSI Head Office. Chairman Procurement Committee
- 2) Assistant Chief of Physical Panning & Housing(PP & H) Section .
Nominee of the Planning & Development Department . Member Procurement Committee
- 3) Mr. Muhammad Riaz Gill
Deputy Secretary (BPS-18)
Nominee of the Finance Department Member Procurement Committee
- 4) Director Finance
SESSI Head Office. Member Procurement Committee
- 5) Director Administration .
SESSI Head Office Secretary /Member Procurement Committee.
- 6) Shahriyar Khan Afridi
Dy. Director General
Sindh Katchi Abadies Authority Member Procurement Committee
- 7) Deputy Director Engineering
SESSI-Head office Member Procurement Committee

The meeting will be held on **06-04-2016 and 18-02-2016**, at **2.30 p.m.** at SESSI Head Office.


Dy-DIRECTOR ENGINEERING
MEMBER CONSULTANT COMMITTEE
FOR COMMISSIONER

Dated: 10-3-2016

No. SS/Engg/2016/ 306
Copy to :-

- 1) Director A & F SPPRA
- 2) All Members Concerned
- 3) P.S. to Commissioner, SESSI Head Office
- 4) P.A. to Vice Commissioner, SESSI Head Office
- 5) Office copy.
- 6) Master file.

Sindh Employees' Social Security Institution
(Head Office)

Aiwan-e-Mehnat Kash
SF-17, Block-6
Gulshan-e-Iqbal, Karachi-75300

OFFICE ORDER

In pursuance of rules 67 of **Sindh Public Procurement Rules 2010 (Amendment 2013)** and with the approval of **Competent Authority** following Consultant Selection Committee is hereby constituted to entertain the evaluation **Financial Proposal of Projects of SESSI.**

- 1) Vice Commissioner, SESSI Head Office. Chairman Procurement Committee
- 2) Assistant Chief of Physical Planning & Housing(PP & H) Section .
Nominee of the Planning & Development Department . Member Procurement Committee
- 3) Mr. Muhammad Riaz Gill
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- 4) Director Finance
SESSI Head Office. Member Procurement Committee
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- 6) Shahriyar Khan Afridi
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- 7) Deputy Director Engineering
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The meeting will be held on **06-04-2016 and 18-02-2016**, at 2.30 p.m. at SESSI Head Office.


Dy-DIRECTOR ENGINEERING
MEMBER CONSULTANT COMMITTEE
FOR COMMISSIONER

No. SS/Engg/2016/ 285
Copy to -

Dated: 18-3-2016

- 1) Director A & F SPRA
- 2) All Members Concerned
- 3) P.S. to Commissioner, SESSI Head Office.
- 4) P.A. to Vice Commissioner, SESSI Head Office
- 5) Office copy.
- 6) Master file.

SAY NO TO CORRUPTION

Ref: 9243892
9243813-14



Sindh Employees' Social Security Institution

Aiwan-e-Mehnat Kash
ST-17, Block-6
Gulshan-e-Iqbal, Karachi-75300

Ref. No. SS/TRL/ 1/10

Date 14.3.2016

The Director Information (Adv.)
Information Department
Government of Sindh
Karachi.

Subject: RELEASE OF ADVERTISEMENT

Please find enclosed the text of Advertisement of this Institution with request to publish the same preferably in following three newspapers urgently / as soon as possible.

<u>S.No.</u>	<u>Newspaper</u>
1.	Daily Dawn, Karachi
2.	Daily Nawa-i-Waqt, Karachi
3.	Daily Kawish, Hyderabad

It may be mentioned here that this advertisement is of essential nature and adequate funds are available for this advertisement from non-development budget.

Please send the bill to this office for payment.

o/c

14/3/16
R&I Incharge
Advertisement Section
Information Department
Govt. of Sindh, Karachi

Nishat Zaidi
14/3/16
(NISHAT ZAIDI)
Director
For Commissioner

c.c. to:

1. The Section Officer, (Coord.) for website of Government of Sindh.
2. Director Engineering, SESSI, Head Office,
3. Audit Officer, SESSI, Head Office
4. Accounts Officer, SESSI, Head office
5. Office copy.

TERMS OF REFERENCE

The Sindh Employees' Social Security Institution (SESSI) is invited to submit a proposal for the valuation of properties of SSSI, KARACHI. The bidder should be a reputed/established engineering consulting firm/property evaluator having experience for the said work and registered with Sales Tax & Income Tax authorities, Pakistan Engineering Council (PEC) and should be listed on the panel of value maintained by the Pakistan Banks Association as per SPPRA Rules for the followings:

Evaluation of properties possessed by SESSI, all over Sindh Province	The complete detail and specifications are as per TOR Documents.
Terms Of Reference Collection (Start Date):	Publication/Hoisting of notice.
Terms Of Reference Collection (End Date):	05-04-2015
Bid Submission Date & Time:	06-04-2016 up till 2:00 P.M
Bid opening Date & Time	06-04-2016 at 2:30 P.M

- 1 Scope of Work : The work includes but not limited to :
 - a) Detail valuation of the built-up property and vacant plots as per prevailing rates for the properties mentioned in schedule annexed with TOR
 - b) Submission of evaluation report in triplicate in binder form
2. The intending participants can purchase the set of tender documents upon payment of fee of Rs.1, 000 (Non-Refundable) from the date of publication of this tender up to 28-12-2015 during office hours, from **Head Office, Sindh Employees' Social Security Institution, ST-17, Block-6, Gulshan-e-Iqbal, Karachi.**
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4. The Bidder should submit undertaking on Affidavit that the company is not blacklisted or involved in any litigation or abandoned any *work/contract* in any department.
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6. The procuring agency shall announce the results of bid evaluation in the form of a report, giving justification for acceptance of a bid or proposal, subject to the relevant provision of SPPRA RULES 2010, Section 45.
7. This tender can also be seen in the website of SPPRA i.e. www.pprasindh.gov.pk and *procuring agency's website* i.e. www.sessi.gov.pk
8. For further details, information or clarification please contact the undersigned during office hours.

DIRECTOR ADMINISTRATION
FOR COMMISSIONER

SAY NO TO CORRUPTION

Tel: 9243892
9243813-14



Sindh Employees' Social Security Institution

Aiwan-e-Mehnat Kash
ST-17, Block-6
Gulshan-e-Iqbal, Karachi-75300

SECRET

Date 14.3.2016

The Director Information (Adv.)
Information Department
Government of Sindh
Karachi.

Subject: RELEASE OF ADVERTISEMENT

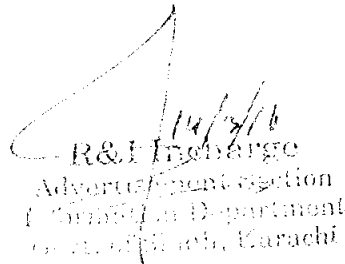
Please find enclosed the text of Advertisement of this Institution with request to publish the same preferably in following three newspapers urgently as soon as possible:-

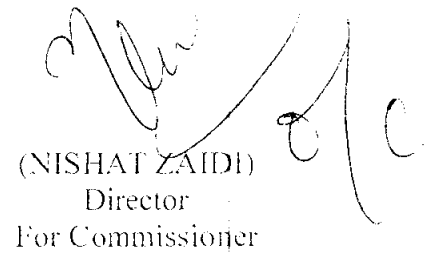
<u>S.No.</u>	<u>Newspaper</u>
1.	Daily Dawn, Karachi
2.	Daily Nawa-i-Waqt, Karachi
3.	Daily Kawish, Hyderabad

It may be mentioned here that this advertisement is of essential nature and adequate funds are available for this advertisement from non-development budget.

Please send the bill to this office for payment.

o/c


R&I Incharge
Advertisement Section
Information Department
Government of Sindh, Karachi


(NISHAT ZAIDI)
Director
For Commissioner

c.c. to:

1. The Section Officer, (Coord.) for website of Government of Sindh.
2. Director Engineering, SESSI, Head Office,
3. Audit Officer, SESSI, Head Office
4. Account Officer, SESSI, Head office
5. ✓ Office copy.



SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION

ST-17, Block-6, Gulshan-e-Iqbal, Karachi. ☎ _99243927

EXPRESSION OF INTREST

The Sindh Employees' Social Security Institution (SESSI) has plan to construct residential apartment for its employees on owner-ship basis at Gulistan-e-Johar Karachi.

SESSI intends to hire the services of eligible Engineering Consultants for (Civil, Electrical & Mechanical works) registered in PEC and having expertise and vast experience in "Planning ,Designing ,Construction & Supervision of High Rise Buildings as per SPPRA Rules- 2010,detailed as under :

Cost of Tender Documents in form of PO /DD form any schedule bank of Pakistan	Rs 5000/- (Non Refundable)
Bid Security in the form of PO/DD:	Rs 200,000/-
Tender Document Collection (Start Date):	Publication/Hoisting of notice.
Tender Document Collection (End Date):	05-04-2016
Tender Document Submission Date & Time:	06-04-2016 at 2:00 pm
Tender (Technical) Opening Date & Time	06-04-2016 at 2:30 pm

1. **Scope of Services:** The Scope of services include but not limited to :

- A) Preparation of Concept plan and preliminary design
- B) Preparation of detailed tender drawings and preparation of tender bidding documentations and Cost estimation for Civil, Electrical, Plumbing , Infrastructure and allied Mechanical works like lifts, pumps & motors etc.
- C) Conduct complete bidding process like evaluation of technical and financial bids submitted as per SPPRA Rules-2010
- D) Preparation of Technical and Financial evaluation results as per SPPRA Rules
- E) Submission of evaluation report along with clear recommendation for award of work to successful Bidder/s.

2. The intending participants can purchase the set of EOI documents from below mentioned address upon payment of above mention from the date of publication of this tender upto 02-12-2015 during office hours.

3. The " Least Cost Selection Method " will be adopted and the bid shall comprise a single stage two envelops as per SPPRA Rules-2010. Each envelop shall be marked clearly as the "FINANCIAL PROPOSAL" and the "TECHNICAL PROPOSAL".

- 4) Tender shall be returned back on closing date of the tender as mentioned above in shape of Bids (s) or their authorized representative(s) who wish to attend and in presence of Procurement Committee as per SPPRA Rules-2010 Section 41(3).
- 5) On schedule date of bid opening, only envelopes of "TECHNICAL PROPOSAL" will be opened and envelopes marked "FINANCIAL PROPOSAL" will be retained in the safe custody as per SPPRA Rules- 2010 .
- 6) After Technical Evaluation, envelopes of "FINANCIAL PROPOSAL" of **technically qualified** bidders will be opened with prior intimation to successful bidder(s). The **FINANCIAL PROPOSAL** of bids found technically non-conforming will be returned unopened to the respective bidder(s), as per SPPRA Rules-2010 Section 46(2).
- 7) Eligibility Conditions as per SPPRA Rules-2010 Section 46(2), for tender participants are as under for which documentary evidences will required to be submitted along with Proposals:-
 - a. Valid Registration with Income Tax & Sales Tax Department.
 - b. Valid Registration with PEC & PCATP
 - c. Having experience of similar nature of works.
- 8) The Bidder(s) should submit undertaking on Affidavit that the company is not blacklisted or involved in any litigation or abandoned any *work/contract* in any department.
- 9) The Bidder should submit Bid Security Rs.200,000/- (*Two Hundred Thousand Only*)bid amount in shape of Pay Order / Demand Draft from any schedule bank of Pakistan in favor of *Sindh Employees' Social Security Institution*. Bid security will be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.
- 10) The *Procuring Agency* reserves the right to enhance / reduce the quantity without assigning any reason as per SPPRA Rules-2010 Section 16(e)(i).
- 11) The *Procuring Agency* shall announce the results of bid evaluation in the form of a report, giving justification for acceptance of a bid or proposal, subject to the relevant provision of SPPRA Rules-2010 Section 45.
- 12) This tender can also be seen in the website of SPPRA i.e. www.pprasindh.gov.pk and *Procuring Agency's website* i.e. www.sessi.gov.pk.
- 13) For further details, information or clarification please contact the undersigned during office hours.

DIRECTOR ADMIRATION
FOR COMMISSIONER

Dir Engrg

DAWN THURSDAY MARCH 17, 2016



SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION

ST-17, Block 6, Gulshan-e-Iqbal, Karachi. Tele: 99243927

EXPRESSION OF INTEREST

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- c. Having experience of similar nature of works.

8) The Bidder(s) should submit undertaking on stamp paper that the company is not blacklisted or involved in any litigation or abandoned any work/contract in any department.

9) The Bidder should submit Bid Security Rs. 200,000/- (Two Hundred Thousand Only) bid amount in shape of Pay Order / Demand Draft from any scheduled bank of Pakistan in favor of Sindh Employees' Social Security Institution. Bid Security will be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.

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**DIRECTOR ADMINISTRATION
FOR COMMISSIONER
Say No to Corruption**

INF-KRY No. 901/16



سندھ ایسٹاٹسٹس سیکورٹی انسٹی ٹیوشن

انسٹی ٹیوشن، بلاک 6، گلشن، قادیان، کراچی۔ فون: 99243927

اظہار و تحسین

سندھ ایسٹاٹسٹس سیکورٹی انسٹی ٹیوشن (سی سی) نے گلشن، قادیان، کراچی میں ملکیت کی بنیاد پر اپنے ملازمین کیلئے ہائی پرفارمنس کی تقریباً نصف صدی سے جاری ہے۔

سی سی (سول، الیکٹریکل اور میکانیکل) کام کیلئے انسٹی ٹیوشن نے آئی آر اے سے قومی 2010 کے تحت ایسے اہل انجینئرنگ کلسٹرس کی خدمت حاصل کرنے کا ارادہ رکھی ہے جو پاکستان انجینئرنگ کونسل میں رجسٹرڈ ہوں اور بلڈ ویلڈ ماسٹری کی پلاننگ، ڈیزائننگ، تعمیر اور مگرانی میں مہارت اور وسیع تجربہ رکھتے ہوں

تفصیل درج ذیل ہے۔

پاکستان کے کسی بھی شہر/ولجیک سے بے آواز ایجنڈا	5000/- روپے (۵۰۰۰ روپے)
ڈرافٹ کی اصل میں شیڈولڈ ڈرافٹ کی فاکٹ	
بے آواز ایجنڈا ڈرافٹ کی اصل میں بولی کی سیکورٹی	200,000/- روپے
ٹینڈر دستاویزات پیش کرنا (آڈیٹ کی تاریخ)	اشاعت: انٹرنس آؤٹس آؤٹس کرنے پر
ٹینڈر دستاویزات پیش کرنا (اختتام کی تاریخ)	5-4-2016
ٹینڈر دستاویزات پیش کرنا (مکمل تاریخ اور وقت)	2016-4-6 اور 2 بجے
ٹینڈر (مکمل تاریخ اور وقت)	2016-4-6 اور 2 بجے

خدمات کا اذکار۔ خدمات کے دائرہ کار میں شامل ہیں لیکن ان تک محدود نہیں ہے۔

(الف) مرکزی پلان اور ابتدائی ڈیزائن کی تصدیق۔ ہنگامی کی تیاری

(ب) تفصیلی ٹینڈر ڈرافٹ کی تیاری اور ٹینڈر کی بولی کی ڈاکوٹیشن اور سول، الیکٹریکل، میکانیک

انفراسٹرکچر اور صنعتی سیکٹرز کا مہینگی، پیماس اور سوزو ڈیزائن کی تیاری

(ج) بولی لگانے کے عمل کو مکمل طور پر منظر پر لائیں انسٹی ٹیوشن نے آئی آر اے سے قومی 2010 کے مطابق تیاری

کراچی کی سیکورٹی اور ایسٹاٹسٹس کی تفصیل کرنا

(د) انسٹی ٹیوشن نے آئی آر اے سے قومی 2010 کے مطابق سیکورٹی اور ایسٹاٹسٹس کے سٹاف کی تیاری

(و) کامیاب بولی دیکھنے اور بولی لگانے کے کام کی واضح سٹاف کے ساتھ تفصیلی رپورٹ پیش کرنا

(2) صدر لینے کے خواہش مند ای او ڈی دستاویزات مندرجہ ذیل ایڈریس سے اس ٹینڈر کی اشاعت

سے 2015-12-2 تک پتہ: ڈاک ہاؤس، کارگلہ، دران مندرجہ بالا ایڈریس کے بعد خرید سکتے ہیں

(3) انسٹی ٹیوشن نے آئی آر اے سے قومی 2010 کے مطابق "کم سے کم ایک کافریت کا اختیار کیا جائے گا اور

بولی منسلک اسٹیج ڈرافٹ کی تاریخ کار پر مشتمل ہوگی برائے پلاننگ اور ڈیزائن پر مبنی اور "سیکیورٹی اور ایسٹاٹسٹس" کی

تفصیلی رپورٹ پر مبنی ہے

(4) ٹینڈر فتح ہونے کی تاریخ تک ٹینڈر واپس وصول کیا جائے گا اور ڈرافٹ کے مطابق بولی دیکھنے

کی سوجنی میں ایسٹاٹسٹس کے معیار کے مطابق میں خود ہاں شریک ہوگا چاہیں ان کی سوجنی میں اور

پریکٹس میں ایسٹاٹسٹس کی سوجنی میں انسٹی ٹیوشن نے آئی آر اے سے قومی 2010 کی دفعہ (3) کے مطابق

کو ملے جائیں گے

(5) بولی لینے کی مقررہ تاریخ پر صرف "سیکیورٹی اور ایسٹاٹسٹس" کے لئے کو ملے جائیں گے اور ایسٹاٹسٹس کی

تفصیلی رپورٹ پر مبنی ہے

(6) ایسٹاٹسٹس کے بعد "سیکیورٹی اور ایسٹاٹسٹس" کے مطابق سول، الیکٹریکل، میکانیک اور سول کے کاموں کا کامیاب

بولی دیکھنے کی پیشگی اطلاع کے ساتھ کھول دیجئے بولی کی ایسٹاٹسٹس کی تفصیلی رپورٹ پر مبنی

مطابق پڑ جائے گا ایسٹاٹسٹس نے آئی آر اے سے قومی 2010 کی دفعہ (2) کے مطابق مختلف بولی

دیکھنے کو ایسٹاٹسٹس کو دیا جائے گا۔

(7) انسٹی ٹیوشن نے آئی آر اے سے قومی 2010 کی دفعہ (2) کے مطابق ٹینڈر میں صدر لینے والوں

کیلئے ایسٹاٹسٹس کی شرائط سب ڈیل ہوں گی جس کیلئے ایسٹاٹسٹس کے ساتھ دستاویزی ثبوت پیش کرنا

ضروری ہے۔

(الف) انجینئرنگ اور سٹریٹجک انجینئرنگ اور سٹریٹجک انجینئرنگ

(ب) پاکستان انجینئرنگ کونسل اور ایسٹاٹسٹس کے دستاویزی ثبوت

(ج) ایسٹاٹسٹس کے کاموں کا تجربہ ہوگا ہے

(8) بولی دیکھنے کو ایسٹاٹسٹس پر یہ شرط ہے کہ ایسٹاٹسٹس کو کسی ایکسٹرنل ایسٹاٹسٹس کی کامیابی میں

تعمیراتی ڈرافٹ چارہ بولی یا کسی بھی ایسٹاٹسٹس کے کام ایسٹاٹسٹس کے لئے نہ ہو سکتا ہے

(9) بولی دیکھنے کو پاکستان کے کسی بھی شہر/ولجیک سے بے آواز ایجنڈا ڈرافٹ کی اصل میں بولی کی

سیکیورٹی کی رقم سٹاپ 200,000 روپے سندھ ایسٹاٹسٹس سیکورٹی انسٹی ٹیوشن کے قیام میں پیش کرنا

ہوگی تاکہ بولی دیکھنے کو بولی کی رقم کامیاب بولی دیکھنے سے معاہدے پر دستخط ہو جائے یا معافی

دست گزار جانے کے بعد چارج کی جائے گی

(10) پریکٹس ایسٹاٹسٹس نے آئی آر اے سے قومی 2010 کی دفعہ (1) کے مطابق ایسٹاٹسٹس کوئی

مہرہ تائے مفاد پر جانے لگائے گا

(11) پریکٹس ایسٹاٹسٹس کی تفصیلی رپورٹ کے ساتھ ایک اعلان ایک رپورٹ کی اصل میں کرے گی جس میں

اسے بولی یا تجربہ کو قبول کرنے کی وضاحت کرنا ہوگی بڑا انسٹی ٹیوشن نے آئی آر اے سے قومی 2010 کی دفعہ (1) کی

مطابق رعایت سے شرط ہوگی۔

(12) ٹینڈر ڈرافٹ کی ایسٹاٹسٹس کی ویب سائٹ www.pprasindh.gov.pk اور پریکٹس

تک ایسٹاٹسٹس کی ویب سائٹ www.sssl.gov.pk پر بھی دیکھا جاسکتا ہے

(13) سزیر تصدیقات و معلومات و اشاعت کیلئے برائے مہربانی زیر مضمون سے فٹری اوقات کار کے

دوران رابطہ کیا جاسکتا ہے

ڈائریکٹر ایسٹاٹسٹس

برائے مہربانی

برائے مہربانی

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INF-KRY-981145

برائے مہربانی

EOI DOCUMENTS FOR CONSULTANCY OF HIGH RISE 2015
APRT. AT GULISTAN-E-JOHAR KARACHI

RESPONDENT CONSULTANT FEE PROPOSAL FORM
(To be submitted on Respondent Letterhead)

FORM – 6

Name of The Firm:

We the undersigned, offer to provide the consulting services for in accordance with your expression of Interest (EOI) dated ----- and our proposal (technical & financial). Our attached financial Proposal is for Lump Sum fees for the Consultancy Service for the Planning, designing/Renovation and Supervision of Construction of Various Hospital & other Buildings with its Infrastructure Development Works at Sindh.

1. **Design Phase :** _____% (_____ in words _____) of the total cost of the works on completion.
2. **Construction Phase:** _____% (_____ in wards _____) of the total cost of the works on completion.

Date this2015

Signature

Name

In the Capacity of And duly authorized to sign proposals for
and Behalf of

Witnessed by:

Signature:

Name:

Title:

Date:

Affix Corporate Seal if Incorporated:



Issued to M/s: _____
Date: _____
Issued by: _____

GOVERNMENT OF SINDH
Sindh Employees' Social Security Institution
(Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi)

EXPRESSION OF INTREST (EOI)
FOR

PLANNING, DESIGNING & SITE DETAILED CONSTRUCTION
SUPERVISION FOR HIGH RISE APARTMENTS FOR SESSI
EMPLOYEES ON OWNERSHIP BASIS AT FL -7 & FL-8 BLOCK NO 15
GULISTAN-E-JOHAR KARACHI SINDH .

NOVEMBER 2015

Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

INVITATION OF BID

EOI DOCUMENTS FOR CONSULTANCY OF HIGH RISE | 2015
APRT. AT GULISTAN-E-JOHAR KARACHI



LETTER OF INVITATION

Date: NOV 2015

Bid Reference No.: _____

1. The *Sindh Employees Social Security Institution (SESSI)* "Employer" has fund from its own resources towards the cost of "Construction of High Rise Apartments for its Employees on Owner ship Basis at FI-7 & FI-8 Gulistan-e- Johar Karachi" and it is intended that part of the proceeds will be applied to eligible payments under the Contract for the "**Hiring of Engineering Consultancy Services for Planning Design & Detailed Construction Supervision of the work**" as per TOR of the .Bidding is open to all eligible Bidders.
2. The Employer invites sealed bids, under Single Stage-Two Envelope bidding procedure, from eligible firms or persons licensed by the Pakistan Engineering Council ,& Pakistan Council for Architects & Town Planner in the appropriate category for the Works.
3. Eligible Bidders may obtain further information, inspect and acquire the Bidding Documents from the Office of the Employer, at **Commissioner Office Sindh Employees' Social Security Institution (SESSI) Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi**
4. A complete set of Bidding Documents may be purchased by an interested bidder on submission of a written application to the above office and upon payment of a non-refundable fee of Rs 5000/- (Rs Five Thousand only)
5. All bids (Technical) must be accompanied by a Bid Security in the amount of PKR Rs. 200000/- (Two Lac only) in the form of Pay Order or Demand Draft from a Schedule bank of Pakistan in the favor of Employer and must be delivered to Commissioner office Sindh Employees' Social Security Institution (SESSI) Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi at or before _____ hours, on _____ (Date). Bids will be opened at _____ hours on the same day, in the presence of bidder"s representatives who choose to attend at the same address. (Indicate Address and Exact Location if it differs).
6. All bidders must fill in check list before submission of bid in their own interest as per Instructions to Bidders which is a mandatory requirement.

**INSTRUCTIONS
TO
BIDDERS**

INSTRUCTIONS TO BIDDERS

A. GENERAL

IB.1 Scope of Bid

1.1 The Employer as defined in the Bidding Data Sheet hereinafter called "the Employer" wishes to receive bids for the construction and completion of works as described in these Bidding Documents, and summarized in the Bidding Data Sheet hereinafter referred to as the "Works".

1.2 The successful bidder will be expected to complete the Works within the time specified in Appendix-A to Bid.

IB.2 Source of Funds

2.1 The Employer has fund from its own resources indicated in the Bidding Data Sheet in PKR towards the cost of the project specified in the Bidding Data Sheet and it is intended that part of the proceeds of this will be applied to eligible payments under the Contract for which these Bidding Documents are issued.

IB.3 Eligible Bidders

3.1 This Invitation for Bids is open to all bidders meeting the following requirements:

a. Duly licensed by the Pakistan Engineering Council (PEC) in the category relevant to the value of the Works.

IB.4 One Bid per Bidder

4.1 Each bidder shall submit only one bid either by himself, or as a partner in a joint venture. A bidder who participates in more than one bid (other than alternatives pursuant to Clause IB.16) will be disqualified.

IB.5 Cost of Bidding

5.1 The bidders shall bear all costs associated with the preparation and submission of their respective bids and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process

IB.6 Site Visit

6.1 The bidders are advised to visit and examine the Site of Works and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. All cost in this respect shall be at the bidder's own expense.

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6.2 The bidders and any of their personnel or agents will be granted permission by the Employer to enter upon his premises and lands for the purpose of such inspection, but only upon the express condition that the bidders, their personnel and agents, will release and indemnify the Employer, his personnel and agents from and against all liability in respect thereof and will be responsible for death or personal injury, loss of or damage to property and any other loss, damage, costs and expenses incurred as a result of such inspection.

B. BIDDING DOCUMENTS

IB.7 Contents of Bidding Documents

7.1 The Bidding Documents, in addition to invitation for bids, are those stated below and should be read in conjunction with any Addenda issued in accordance with Clause IB.9.

1. Instructions to Bidders.
2. Bidding Data Sheet.
3. Terms of reference
4. Form of Bid & Appendices to Bid.
5. Form of Bid Security.
6. Form of Contract Agreement.
7. Site Plans

7.2 The bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk. Pursuant to Clause IB.26, bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected

IB.8 Clarification of Bidding Documents

8.1 Any prospective bidder requiring any clarification (s) in respect of the Bidding Documents may notify the Employer in writing at the Employer's address indicated in the Invitation for Bids. The Employer will respond to any request for clarification which he receives earlier than 28 days prior to the deadline for submission of bids. Copies of the Employer's response will be forwarded to all purchasers of the Bidding Documents, including a description of the enquiry but without identifying its source.

IB.9 Amendment of Bidding Documents

9.1 At any time prior to the deadline for submission of bids, the Employer may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing addendum.

9.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to IB 7.1 hereof and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Employer.

9.3 To afford prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Employer may extend the deadline for submission of bids in accordance with Clause IB.20

C. PREPARATION OF BIDS

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IB.10 Language of Bid

10.1 The bid and all correspondence and documents related to the bid exchanged by a bidder and the Employer shall be in the bid language stipulated in the Bidding Data Sheet and Particular Conditions of Contract. Supporting documents and printed literature furnished by the bidders may be in any other language provided the same are accompanied by an accurate translation of the relevant parts in the bid language, in which case, for purposes of evaluation of the bid, the translation in bid language shall prevail.

IB.11 Documents Comprising the Bid

11.1 The Bid shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in Bidding Data Sheet under the heading of IB 11.1 A & B respectively. Both envelopes to be enclosed together in an outer single envelope called the Bid. Each bidder shall furnish all the documents as specified in Bidding Data Sheet 11.1 A & B.

11.3 The Bidder shall furnish, as part of the Technical Bid, a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated Bidding Forms, in sufficient detail to demonstrate the adequacy of the Bidders' proposal to meet the work requirements and the completion time referred to in Sub-Clause 1.2 hereof.

IB.12 Bid Prices

12.1 Unless stated otherwise in the Bidding Documents, the Contract shall be for the whole of the Works as described in IB 1.1 hereof, based on the unit rates and / or prices submitted by the bidder.

12.2 The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Employer when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.

12.3 All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder. Additional / reduced duties, taxes and levies due to subsequent additions or changes in legislation shall be reimbursed / deducted as per Sub-Clause 70.2 of the General Conditions of Contract Part-I.

12.4 The rates and prices quoted by the bidders are subject to adjustment during the performance of the Contract in accordance with the provisions of Clause 70 of the Conditions of Contract. The bidders shall furnish the prescribed information for the price adjustment formulae in Appendix C to Bid and shall submit with the bids such other supporting information as required under the said clause.

IB.13 Currencies of Bid and Payment

13.1 The unit rates and the prices shall be quoted by the bidder entirely in Pak rupees.

IB.14 Bid Validity

14.1 Bids shall remain valid for the period stipulated in the Bidding Data Sheet after the Date of Bid Opening specified in Clause IB.23. (24)

14.2 In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting his Bid Security. A bidder agreeing to the request will not be

required or permitted to modify his bid, but will be required to extend the validity of his Bid Security for the period of the extension, and in compliance with Clause IB.15 in all respects.

IB.15 Bid Security

15.1 Each bidder shall furnish, as part of his bid, a Bid Security in the amount stipulated in the Bidding Data Sheet in Pak Rupees or an equivalent amount in a freely convertible currency.

15.2 The Bid Security shall be, at the option of the bidder, in the form of Deposit at Call or a Bank Guarantee issued by a Scheduled Bank in Pakistan or from a foreign bank duly counter guaranteed by a Scheduled Bank in Pakistan in favor of the Employer valid for a period 28 days beyond the Bid Validity date.

15.3 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive.

15.4 The bid securities of unsuccessful bidders will be returned as promptly as possible, but not later than 28 days after the expiration of the period of Bid Validity.

15.5 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security and signed the Contract Agreement.

15.6 The Bid Security may be forfeited:

(a) If the bidder withdraws his bid except as provided in IB 22.1;

(b) If the bidder does not accept the correction of his Bid Price pursuant to IB 27.2 hereof; or

(c) In the case of successful bidder, if he fails within the specified time limit to:

(i) Furnish the required Performance Security;

(ii) Sign the Contract Agreement,

IB.16 Alternate Proposals by Bidder

16.1 Should any bidder consider that he can offer any advantages to the Employer by a modification to the designs, specifications or other conditions, he may, in addition to his bid to be submitted in strict compliance with the Bidding Documents, submit any Alternate Proposal(s) containing (a) relevant design calculations; (b) technical specifications; (c) proposed construction methodology; and (d) any other relevant details / conditions, provided always that the total sum entered on the Letter of Price Bid shall be that which represents complete compliance with the Bidding Documents. The technical details and financial implication involved are to be submitted in two separate sealed envelopes as to be followed in main bid proposals.

16.2 Alternate Proposal(s), if any, of the lowest evaluated responsive bidder only may be considered by the Employer as the basis for the award of Contract to such bidder.

IB.17 Pre-Bid Meeting

17.1 The Employer may, on his own motion or at the request of any prospective bidder(s), hold a pre-bid meeting to clarify issues and to answer any questions on matters related to the Bidding Documents. The date, time and venue of pre-bid meeting, if convened, is as stipulated in the Bidding Data Sheet. All prospective bidders or their authorized representatives shall be invited to attend such a pre-bid meeting.

17.2 The bidders are requested to submit questions, if any, in writing so as to reach the Employer not later than seven (7) days before the proposed pre-bid meeting.

- 17.3 Minutes of the pre-bid meeting, including the text of the questions raised and the replies given, will be transmitted without delay to all purchasers of the Bidding Documents. Any modification of the Bidding Documents listed in IB 7.1 hereof, which may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an Addendum pursuant to Clause IB.9 and not through the minutes of the pre-bid meeting.
- 17.4 Absence at the pre-bid meeting will not be a cause for disqualification of a bidder.

IB.18 Format and Signing of Bid

18.1 Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents.

18.2 All appendices to Bid are to be properly completed and signed. (26)

18.3 No alteration is to be made in the Letters of Price and Technical Bids nor in the Appendices thereto except in filling up the blanks as directed. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.

18.4 The Bidder shall prepare one original of the Technical Bid and one original of the Price Bid comprising the Bid as described in Bidding Data Sheet against IB 11 and clearly mark it "ORIGINAL - TECHNICAL BID" and "ORIGINAL - PRICE BID". In addition, the Bidder shall submit two (2) copies of the Bid and clearly mark each of them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.

18.5 The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the Bidding Data Sheet and shall be attached to the bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid, except for unamended printed literature, shall be signed or initialed by the person signing the bid.

18.6 Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.

18.7 Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.

18.8 Bidders should retain a copy of the Bidding Documents as their file copy

D. SUBMISSION OF BIDS FOR SINGLE STAGE TWO ENVELOPE BIDDING PROCEDURE

IB.19 Sealing and Marking of Bids

19.1 Each bidder shall submit his bid as under:

(a) ORIGINAL and each copy of the Bid shall be separately sealed and put in separate envelopes and marked as such.

(b) The envelopes containing the ORIGINAL and copies will be put in one sealed envelope and addressed / identified as given in IB 19.2 hereof.

(c) The technical bid should comprise of documents listed in IB11.1 (A) & the price bid should comprise of documents listed in IB 11.1 (B) which shall be placed in separate envelopes in accordance with IB 11.1. (27)

The inner and outer envelopes shall:

(a) Be addressed to the Employer at the address provided in the Bidding Data Sheet;

(b) Bear the name and identification number of the contract as defined in the Bidding Data Sheet; and

(c) Provide a warning not to open before the time and date for bid opening, as specified in the Bidding Data Sheet.

19.3 In addition to the identification required in IB 19.2 hereof, the inner envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared "late" pursuant to Clause IB.21

19.4 If the outer envelope is not sealed and marked as above, the Employer will assume no responsibility for the misplacement or premature opening of the Bid.

IB.20 Deadline for Submission of Bids

20.1 (a) Bids must be received by the Employer at the address specified no later than the time and date stipulated in the Bidding Data Sheet.

(b) Bids with charges payable will not be accepted, nor will arrangements be undertaken to collect the bids from any delivery point other than that specified above. Bidders shall bear all expenses incurred in the preparation and delivery of bids. No claims will be entertained for refund of such expenses.

(c) Where delivery of a bid is by mail and the bidder wishes to receive an acknowledgment of receipt of such bid, he shall make a request for such acknowledgment in a separate letter attached to but not included in the sealed bid package.

(d) Upon request, acknowledgment of receipt of bids will be provided to those making delivery in person or by messenger.

20.2 The Employer may, at his discretion, extend the deadline for submission of Bids by issuing an amendment in accordance with Clause IB.9, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

IB.21 Late Bids

21. (a) Any bid received by the Employer after the deadline for submission of bids prescribed in Clause IB.20 will be returned unopened to such bidder. (28)

(b) Delays in the mail, delays of person in transit, or delivery of a bid to the wrong office shall not be accepted as an excuse for failure to deliver a bid at the proper place and time. It shall be the bidder's responsibility to determine the manner in which timely delivery of his bid will be accomplished either in person, by messenger or by mail.

IB.22 Modification, Substitution and Withdrawal of Bids

22.1 Any bidder may modify, substitute or withdraw his bid after bid submission provided that the modification, substitution or written notice of withdrawal is received by the Employer prior to the deadline for submission of bids.

22.2 The modification, substitution, or notice for withdrawal of any bid shall be prepared, sealed, marked and delivered in accordance with the provisions of Clause IB.19 with the outer and inner envelopes additionally marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL" as appropriate.

22.3 No bid may be modified by a bidder after the deadline for submission of bids except in accordance with IB 22.1 and 27.2.

22.4 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security in pursuance to Clause IB.15.

E BID OPENING AND EVALUATION FOR SINGLE STAGE TWO ENVELOPE BIDDING PROCEDUR

IB. 23 Bid Opening

23.1 The Employer will open the Technical Bids in public at the address, date and time specified in the Bidding Data Sheet in the presence of Bidders' designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Employer until the specified time of their opening.

23.2 First, envelopes marked "WITHDRAWAL" shall be opened and read out and the envelope with the corresponding bid shall not be opened, but returned to the Bidder. No bid withdrawal shall be permitted unless the corresponding Withdrawal Notice contains a valid authorization to request the withdrawal and is read out at bid opening.

23.3 Second, outer envelopes marked "SUBSTITUTION" shall be opened. The inner envelopes containing the Substitution Technical Bid and/or Substitution Price Bid shall be exchanged for the corresponding envelopes being substituted, which are to be returned to the Bidder unopened. Only the Substitution Technical Bid, if any, shall be opened, read out, and recorded. Substitution Price Bid will remain unopened in accordance with IB 23.1. No envelope shall be substituted unless the corresponding (29) Substitution Notice contains a valid authorization to request the substitution and is read out and recorded at bid opening.

23.4 Next, outer envelopes marked "MODIFICATION" shall be opened. No Technical Bid and/or Price Bid shall be modified unless the corresponding Modification Notice contains a valid authorization to request the modification and is read out and recorded at the opening of Technical Bids. Only the Technical Bids, both Original as well as Modification, are to be opened, read out, and recorded at the opening. Price Bids, both Original and Modification, will remain unopened in accordance with IB 23.1. The Bidders' representatives who are present shall be requested to sign the record. The omission of a Bidder's signature on the record shall not invalidate the contents and effect of the record. A copy of the record shall be distributed to all Bidders.

23.5 Other envelopes holding the Technical Bids shall be opened one at a time, and the following read out and recorded:

- (a) the name of the Bidder;
- (b) whether there is a modification or substitution;
- (c) the presence of a Bid Security, if required; and
- (d) Any other details as the Employer may consider appropriate.

No Bid shall be rejected at the opening of Technical Bids except for late bids, in accordance with IB 21.1. Only Technical Bids read out and recorded at bid opening, shall be considered for evaluation.

Preliminary Examination of Technical Bids

23.6 a) The Employer shall first examine qualification and experience Data as per appendix M and N submitted by the Bidder. The technical proposal examination of those bidders only shall be taken in hand who meet the minimum requirement as mentioned in appendix M and N. Only substantially responsive qualification shall be considered for further evaluation.

b) The Employer shall examine the Technical Bid to confirm that all the documents have been provided, and to determine the completeness of each document submitted.

23.7 The Employer shall confirm that all the documents and information have been provided for evaluation of Technical bid as required under these bidding documents.

23.8 At the end of the evaluation of the Technical Bids, the Employer will invite only those bidders who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids. (30)

The date, time, and location of the opening of Price Bids will be advised in writing by the Employer. Bidders shall be given reasonable notice for the opening of Price Bids.

23.9 The Employer will notify Bidders in writing who have been rejected on the grounds of their Technical Bids being substantially non-responsive to the requirements of the Bidding Document and return their Price Bids unopened before inviting others, who are determined as being qualified, to attend the opening of Price Bids.

23.10 The Employer shall conduct the opening of Price Bids of all Bidders who submitted substantially responsive Technical Bids, publically in the presence of Bidders' representatives who choose to attend at the address, date and time specified by the

Employer. The Bidder's representatives who are present shall be requested to sign a register evidencing their attendance.

23.11 All envelopes containing Price Bids shall be opened one at a time and the following read out and recorded:

- (a) The name of the Bidder;
- (b) Whether there is a modification or substitution;
- (c) The Bid Prices, including any discounts and alternative offers; and
- (d) Any other details as the Employer may consider appropriate.

Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation. No Bid shall be rejected at the opening of Price Bids.

23.12 If this Bidding Document allows Bidders to quote separate prices for different contracts, and the award to a single Bidder of multiple contracts, the methodology to determine the lowest evaluated price of the contract combinations is that which is most economical to the Employer.

IB.24 Process to be Confidential

24.1 Information relating to the examination, clarification, evaluation and comparison of bid and recommendations for the award of a contract shall not be disclosed to bidders or any other person not officially concerned with such process before the announcement of bid evaluation report which shall be done at least ten 10 days prior to issue of Letter of Acceptance. The announcement to all Bidders will include table(s) comprising read out prices, discounted prices, price adjustments made, final evaluated prices and recommendations against all the bids evaluated. Any effort by a bidder to influence the Employer's processing of bids or award decisions may result in the rejection of such bidder's bid. Whereas any bidder feeling aggrieved may lodge a written complaint not later than fifteen (15) days after the announcement of the bid evaluation report. However mere fact of lodging a complaint shall not warrant suspension of the procurement process. (31)

IB.25 Clarification of Bids

25.1 To assist in the examination, evaluation and comparison of bids, the Employer may, at his discretion, ask any bidder for clarification of his bid, including breakdowns of unit rates. The request for clarification and the response shall be in writing but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the bids in accordance with Clause IB.28.

25.2 If a Bidder does not provide clarifications of its Bid by the date and time set in the Employer's request for clarification, its bid may be rejected.

IB.26 Examination of Bids and Determination of Responsiveness

26.1 Prior to the detailed evaluation of bids, the Employer will determine whether each bid is substantially responsive to the requirements of the Bidding Documents.

26.2 A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) is accompanied by the required Bid Security; (iv) Includes signed Integrity Pact where required as per clause IB.35 and (v) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Employer's rights or the bidder's obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

26.3 If a bid is not substantially responsive, it may not subsequently be made responsive by correction or withdrawal of the non-conforming material deviation or reservation. The Employer may, however, seek confirmation/ clarification in writing which shall be responded in writing.

IB.27 Correction of Errors

27.1 Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected b

(b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern and the unit rate will be corrected. (32)

27.2 The amount stated in the Letter of Price Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and with the concurrence of the bidder, shall be considered as binding upon the bidder. If the bidder does not accept the corrected Bid Price, his Bid will be rejected, and the Bid Security shall be forfeited in accordance with IB.15.6 (b) hereof.

IB.28 Evaluation and Comparison of Bids

28.1 The Employer will evaluate and compare only the Bids determined to be substantially responsive in accordance with Clause IB.26.

28.2 In evaluating the Bids, the Employer will determine for each Bid the evaluated Bid Price by adjusting the Bid Price as follows:

- (a) Making any correction for errors pursuant to Clause IB.27;
- (b) Excluding Provisional Sums and the provision, if any, for contingencies in the Summary Bill of Quantities, but including competitively priced Day work; and
- (c) Making an appropriate adjustment for any other acceptable variation or deviation.

28.3 The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in Bid evaluation.

28.4 If the Bid of the successful bidder is seriously unbalanced in relation to the Employer's estimate of the cost of work to be performed under the Contract, the Employer may require the bidder to produce detailed price analyses for any or all items of the Bill of Quantities to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price analyses, the Employer may require that the amount of the Performance Security set forth in Clause IB.32 be increased at the expense of the successful bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful bidder under the Contract.

F. AWARD OF CONTRACT

IB.29 Award

29.1 Subject to Clauses IB.30 and IB.34, the Employer will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the lowest evaluated Bid Price, provided that such bidder has been determined to be eligible in accordance with the provisions of Clause IB.3 and qualify pursuant to IB 29.2. (33)

29.2 The Employer, at any stage of the bid evaluation, having credible reasons for or prima facie evidence of any defect in bidder's capacities, may require the bidders to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not:
Provided that such qualification shall only be laid down after recording reasons in writing. They shall form part of the records of that bid evaluation report.

IB.30 Employer's Right to Accept any Bid and to Reject any or all Bids

30.1 Notwithstanding Clause IB.29, the Employer reserves the right to accept or reject any Bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation except that the grounds for rejection of all bids shall upon request be communicated to any bidder who submitted a bid, without justification of grounds. Rejection of all bids shall be notified to all bidders promptly.

IB.31 Notification of Award

31.1 Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder in writing ("Letter of Acceptance") that his Bid has been accepted. This letter shall name the sum which the Employer will pay the Contractor in consideration of the execution and completion of the Works by the Contractor as prescribed by the Contract (hereinafter and in the Conditions of Contract called the "Contract Price").

31.2 No Negotiation with the bidder having evaluated as lowest responsive or any other bidder shall be permitted.

31.3 The notification of award and its acceptance by the bidder will constitute the formation of the Contract, binding the Employer and the bidder till signing of the formal Contract Agreement.

31.4 Upon furnishing by the successful bidder of a Performance Security, the Employer will promptly notify the other bidders that their Bids have been unsuccessful and return their bid securities.

IB.32 Performance Security

*[Select the kind of Performance Security (bank guarantee and/or bond), and indicate the amount.]
A bank guarantee can be conditional or unconditional on demand (Standard Form at PS-1 & 2). An amount equal to 10 percent of the Contract Price is commonly specified for bank guarantees, which %age should match with that stipulated in Appendix-A to Bid.
A performance bond is an undertaking by an insurance company to complete the construction in the event of default by the Contractor, or to pay the amount of bond to the Employer.]*

IB.33 Signing of Contract Agreement

33.1 Within 14 days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Employer will send the successful bidder the Contract Agreement in the form provided in the Bidding Documents, incorporating all agreements between the parties.

33.2 The formal Agreement between the Employer and the successful bidder shall be executed within 14 days of the receipt of the Contract Agreement by the successful bidder from the Employer.

IB. 34 General Performance of the Bidders

The Employer reserves the right to obtain information regarding performance of the bidders on their previously awarded contracts/works. The Employer may in case of consistent poor performance of any Bidder as reported by the employers of the

previously awarded contracts, interalia, reject his bid and/or refer the case to the Pakistan Engineering Council (PEC). Upon such reference, PEC in accordance with its rules, procedures and relevant laws of the land take such action as may be deemed appropriate under the circumstances of the case including black listing of such Bidder and debarring him from participation in future bidding for similar works.

IB.35 Integrity Pact

The Bidder shall sign and stamp the Integrity Pact provided at Appendix-L to Bid in the Bidding Documents for all Federal Government procurement contracts exceeding Rupees ten million. Failure to provide such Integrity Pact shall make the bidder non-responsive.

IB.36 Instructions not Part of Contract

Bids shall be prepared and submitted in accordance with these Instructions which are provided to assist bidders in preparing their bids, and do not constitute part of the Bid or the Contract Documents (35)

BIDDING DATA SHEET

Bidding Data Sheet

(This section should be filled in by the Employer before issuance of the Bidding Documents.) The following specific data for the Works to be bid shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.

[Instructions are provided, as needed, in italics.]

Instructions to Bidders

Clause Reference

1.1 Name and address of the Employer:

Sindh Employees' Social Security Institution (SESSI)

Social Security House, ST-17, Block#6 Aiwana-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

1.1 Name of the Project & Summary of the Works:

RENOVATION, REPAIR 7 MAINTENANCE OG SINDH EMPLOYEES SOCIAL SECURITY INSTITUTIONS HOSPITALS , DISPENSERIES AND OTHER ALLIED HEALTH FACILITIES AT DIFFERENT LOCATION OF SINDH PROVINCE (AS PER LIST ATTACHED ANNEXURE-1)

2.1 Name of the Borrower/Source of Financing/Funding Agency:

[Insert name of Borrower and statement of relationship with the Employer, if different from the Borrower. This insertion should correspond to the information provided in the Invitation for Bids.]

2.2 Amount and type of financing: :

INSTITUTIONS OWN RESOURCES FOR FUNDING FROM R & M OF BUILDING SUBHEAD BUDGET F/Y 2015-2016

8.1 Time limit for clarification:

28 DAYS

10.1 Bid language:

ENGLISH

11.1 (A) The Bidder shall submit with its Technical Bid the following documents:

- (a) Letter of Technical Bid
- (b) Bid Security for **Rs 200000/- in the form of PO /DD from any schedule bank of Pakistan in the favor of Commissioner Sindh Employees Social Security Institution (SESSI)**
- (c) Written confirmation authorizing the signatory of the Bid to commit the Bidder
- (d) Pending litigation information
- (e) List of Sub-contractors (as required)
- (f) Organization Chart for Supervisory Staff
- (g) Integrity Pact
- (h) Past Performance, Current Commitment,
- (i) Qualification and Experience

11.1(B) The Bidder shall submit with its Price Bid the following documents:

- (a) Letter of Price Bid
- (b) Estimated Progress Payments

14.1 Bidders to quote entirely in Pak. rupees

14.2 Period of Bid Validity:

Ninty days (90)

15.1 Amount of Bid Security:

PKR RS 120000/- in the form of Demand Draft / Pay order issued by a Schedule Bank of Pakistan in favour of " Commissioner Sindh Employees Social Security Institution (SESSI)

17.1 Venue, time, and date of the pre-Bid meeting:

Not Applicable

18.4 Number of copies of the Bid to be completed and returned:

one original and two copies

19.2(a) Employer's address for the purpose of Bid submission:

Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

19.2(b) Name and Number of the Contract:

Not applicable

20.1(a) Deadline for submission of bids:

Time : 2:00 pm

Date : 17-12-2015

23.1 Venue, time, and date of Bid opening:

Venue : Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

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- (a) Letter of Technical Bid
(b) Bid Security for **Rs 200000/- in the form of PO /DD from any schedule bank of Pakistan in the favor of Commissioner Sindh Employees Social Security Institution (SESSI)**
(c) Written confirmation authorizing the signatory of the Bid to commit the Bidder
(d) Pending litigation information
(e) List of Sub-contractors (as required)
(f) Organization Chart for Supervisory Staff
(g) Integrity Pact
(h) Past Performance, Current Commitment,
(I) Qualification and Experience

11.1(B) The Bidder shall submit with its Price Bid the following documents:

- (a) Letter of Price Bid
(b) Estimated Progress Payments

14.1 Bidders to quote entirely in Pak. rupees

14.2 Period of Bid Validity:

Ninty days (90)

15.1 Amount of Bid Security:

PKR RS 120000/- in the form of Demand Draft / Pay order issued by a Schedule Bank of Pakistan in favour of " Commissioner Sindh Employees Social Security Institution (SESSI)

17.1 Venue, time, and date of the pre-Bid meeting:

Not Applicable

18.4 Number of copies of the Bid to be completed and returned:

one original and two copies

19.2(a) Employer's address for the purpose of Bid submission:

Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

19.2(b) Name and Number of the Contract:

Not applicable

20.1(a) Deadline for submission of bids:

Time : 2:00 pm

Date : 17-12-2015

23.1 Venue, time, and date of Bid opening:

Venue : Sindh Employees' Social Security Institution (SESSI)
Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

Time : 2:30 pm

Date : 17-12-2015

32.1 Standard form and amount of Performance Security acceptable to the Employer:

Not Applicable



GOVERNMENT OF SINDH
Sindh Employees' Social Security Institution
(Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi)

TERMS OF REFERENCE (TOR)
FOR

PLANNING, DESIGNING & SITE DETAILED CONSTRUCTION
SUPERVISION FOR RENOVATION, REPAIR & MAINTENANCE OF

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HOSPITALS, DESPENSERIES AND ALLIED FACILITIES AT VARIOUS
LOCATIONS OF SINDH PROVINCE.

NOVEMBER 2015

Sindh Employees' Social Security Institution (SESSI)

Social Security House, ST-17, Block#6 Aiwan-e-Mehnat Kash, Gulshan-e-Iqbal, Karachi

TERMS OF REFERENCE (TOR)

1.SUBJECT

Planning, designing & detailed construction supervision consultancy services for hospitals ,dispensaries & allied health facilities (Civil & Electrical works) at various location of Sindh province, is required from qualified and having valid registration with Pakistan Engineering Council PEC and Pakistan Council of Architect & Town Planning, as well as valid registration with FBR and SBR.

BACK GROUND

The Sindh Employees' Social Security Institution (SESSI), came into being on 1st July, 1970 when the Social Security Scheme was reorganized on provincial basis after the dissolution of One-Unit. Initially, the Scheme was designed for coverage of textile industry workers of Karachi and Hyderabad. On getting encouraging results later on the Scheme was extended to all other industries and commercial units of the Sindh Province. SESSI is an autonomous body, the general direction and superintendence of the affairs of the Institution vest in a tripartite Governing Body. In its functioning, the Institution is guided by such instructions on questions of policy as may be given to it from time to time by the Government.

SESSI is a service oriented organization. The function of the Institution is unique in nature for welfare of the Industrial Secured workers. One of its function is to provide the health facilities to secured workers and their dependents. Presently SESSI is running a number of Primary , Secondary and tertiary health units i.e, basic health units, dispensaries and hospitals well equipped with medical and paramedical staffs and diagnostic facilities located at various industrial sectors of the province.

SESSI expand its facilities from time to time as per requirement and financial constraints. For this purpose, SESSI allocate its annual budget under head M & R (Repair & maintenance of buildings and Development for construction of new major projects..

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Under this head M & R SESSI has planned to carry out renovation, repair and maintenance And establishment of new medical facilities with minor changes of existing civil structures. As these Hospitals and dispensaries were constructed during the late Sixty , Seventy and Eighty hence require Extensive repair and maintenance for smooth running of the health facilities. For this purpose SESSI is planning to render the services of best available professionals for optimum use of allocated budget and time and to provide best health facilities to its workers.

OBJECTIVES

The objective of this Request for Proposal (RFP) is to hire the services of eligible qualified Professions fulfill the criteria mentioned below as per SPPRA Rules 2010 harmonized with PEC rules 2009 as per " Single Stage Two Envelope Method " for the list of sites mentioned in annexure " A " as per Scope of work mentioned below but not limited.

2. The Scope of Services to be rendered by The Consultants:

2.1 DESIGN PHASE

2.1.1 Survey and Data Collection:

- i) Obtaining the Owner's requirements in detail for the facilities required and other pertinent data, analysis and project brief.
- ii) Topographic survey of proposed site.
- iii) Geo-Technical Investigation.

Note :- Cost incurred on account of Topographical Survey & Geo-Technical Investigation will be reimbursed to the consultants as per actual.

2.1.2 Schematic Design:

- i) Preparing, describing and illustrating preliminary Architectural/ Engineering design of the Project with details of plans, floor plans, showing elevations, finishes, allocation of spaces, scheme of structural framework and proposals for utilities etc.
- ii) Preparing and submitting the final schematic design for approval of SESSI incorporating the amendments, if any, proposed by the Client.
- iii) Preparation of submittal plans for approval to the concerned agency / agencies and technical assistance for approval.

4.1.3 Detailed Design:

- i) Preparing detailed Architectural and Engineering Design and drawings of the Project incorporating structural, electrical, Mechanical (Lifts & Pumps), Landscaping, Roads & Paths and other internal/external utilities including electricity, water supply, sewerage, storm water drainage, sui gas, , complete in all respects for the functioning of the buildings.
- ii) Preparing detailed Engineering Designs and drawings for required infrastructure of roads, walkways, parking, storm water drainage, water supply, sanitary sewerage, sui-gas, electrification and landscaping for complete functioning of the Project.
- iii) Preparing detailed project documents viz-a-viz, bid document/bid advertisement etc. as per the Bye laws & bidding documents

harmonized with Pakistan Engineering Council and SPPRA Rules and any other document/presentation which would be required by the client.

4.1.4 Approval of concerned Agencies:

Get approval of plans from the local authority and other concerned agencies responsible for extending utilities. However, Govt. fees/official fee of the concerned agencies will be borne by the client as per actual.

4.1.5 Tender Documents:

- i) Preparing specifications, and such particulars as may be necessary for the preparation of bills of quantities.
- ii) Preparing B.O.Q and detailed cost estimates based on current Pak PWD Schedule of Rates 2012, for schedule items, and for non-schedule items, based on market rate supported with rate analysis.
- iv) Preparing Tender documents in respect of the Project. Following PEC Standard Bidding Documents and SPPRA Rules 2010.
- v) Rendering all necessary assistance to the Client in pre-qualification of contractors, the invitation and scrutiny of the bids.
- vi) Advising and assisting the Client in evaluation of bids of contractors and awarding of work accordingly.

4.2 CONSTRUCTION PHASE:

4.2.1 The Consultant will assume the role of "The Engineer" as per standard Pakistan Engineering Council (PEC) documents. The Consultant shall provide but not to be limited to the following services:-

- i) Detailed site supervision of the work as per approved construction drawings and technical specifications.
- ii) Monitoring of progress/performance of the contractors.
- iii) Scrutiny/verification of the contractors, bill, variation order etc., for payment (interim / final).
- iv) Preparation of punch lists and issuance of substantial completion certificate, finalization of project accounts.
- v) Services during defect liability period.
- vi) Installation, testing, commissioning, verification of Lifts, Generators, Pumps and other equipment as per approved Technical specification and drawings i.e., installation supervision, certification as per specs, preparation of inventory list etc., Letter of credit opening supervision, Installation and commissioning of all these equipments etc.

4.2.2 The Consultant shall serve as an integral part of the Employer. The scope of works stated in this TOR, concentrates on deliverables, however, the Consultant should provide a complete proactive consultancy services, attending monthly meetings and workshops as and when required and give comments and advice to other team members when required.

4.2.3 It is the responsibility of the Consultant to obtain all pertinent information and other data as shall be necessary and liaise with the

Employer, End Users, Facility Operator, other Consultants (if any) and third parties to carry out his obligations under this request for proposal.

- 4.2.4 The Consultant shall, in performing the services, use its best endeavors to identify those technical and economic solutions that are most suited to the requirements of the Project and the Project construction in stipulated time and budget.

4.3 STAFF

The team leader shall be Project Manager with minimum qualification B.E.(Civil) with at least 20 years experience in high rise building works and should be well versed with Byelaws , building codes and etc.

The Consultant shall appoint Graduate Project Engineer (Civil) & Graduate Project Engineer (Electrical) minimum 10 years along with necessary supervisor staff at each station for supervision of the work at site.

The consultant shall submit the detailed CV along with experience certificate of the proposed staff.

The consultant shall maintain a central office at Karachi, throughout the execution of the project.

4.4 AGREEMENT

Contract Agreement with Consultant shall be concluded on Pakistan Engineering Council document, "Standard Form of Contract for Engineering Consulting Services. General Conditions of Contracts, in the aforesaid documents shall be modified to meet specific requirements of this project but not to be limited to as outlined in this TERMS OF REFERENCE, the "Special Condition of Contract" and shall form part of Contract.

4.5 PAYMENT FOR CONSTRUCTION SUPERVISION

The mode of payment during construction supervision shall be carried out as per following equation :

$$\frac{\text{Amount of IPC of Construction Contract}}{100} \times \text{Consultant Bid Price (\%age)}$$

100

Bid price % age of Work done at site.

However the consultant has to submit the cost breakup (Men Month) during construction period .

The remuneration shall be paid in PKR.

4.6 DEFECTLIBILITY PERIOD (12 Months)

Preparation of Punch list and inspection of punch list item corrective actions.

Review and recommendation / certification of contractor's Final Bill.

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Dispute resolution at all levels.

5. Method for Selection of Consultants :

Least Cost Selection Method

Financial Bid of only technically qualified firms shall be opened. The firm with the lowest quoted cost or bid shall be selected.

6. TIME SCHEDULE:

Following time period for completion of services has been envisaged:-

- | | | | |
|-----|--------------------------------|----|-------------------------------|
| i) | Design Phase | -- | 03 Weeks 03 Months |
| ii) | Construction Supervision Phase | -- | 04 months 40 Months |

7. Evaluation Criteria For evaluation of Consultants :

7.1 ELIGIBILITY CRITERIA (MANDATORY REQUIREMENT)

The bidder should fulfill the following and shall produce evidence at the time of issuance of EIO documents

- A) Valid Registration with PEC as Engg. Consultant in respective category
- B) Valid registration with PCATP as Architects in respective category.
- C) Valid registration with FBR
- D) Valid registration with SBR
- E) Firm should submit documentary evidence of financial position, latest bank statement.

Bidder shall submit an affidavit that the firm is not black listed from any Govt. organization.

7.2. SELECTION CRITERIA

To qualify ,bidder must score an aggregate of 70 marks out of 100

Parameters for selection Criteria is based on the following :

- 1. Profile of the firm Max. marks 10
- 2. Experience and past performance of the firm Max. marks 45
(Documentary proof for each work is to be attached)
- 3. Key Personnel qualification & Experience Max. marks 35
(Educational plus experience certificates and CV 's of Key personnel plus Proof of their engagement with the firm is required)

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4. Methodology Proposed

Max marks 10

S.NO	CRITERIA	Max. Marks
A	Profile of the firm	10 Marks
A-1	Owner ship and organizational structure of the firm 1. Minimum 10 – 15 years of establishment (6 Marks) 2. 15 – 20 years (Additional 2 Marks) 3. Above 20 years (Additional 2 Marks) Proof of establishment is required. Complete office address with Telephone / Fax No and registration certificate along with valid NTN Certificate and valid Professional affiliation certificate is required.	
B	Experience and past performance of the firm (Documentary Proof for each work is to be attached)	45 Marks
B-1	List of Planning & Designing of high rise office / Residential Building Projects during the last 15 years amounting each project minimum 200 Million (05 Marks for each project)	15 Marks
B-2	List of Project Construction supervision of high rise office / Residential Building Projects during the last 10 years amounting each project minimum 200 Million (05 Marks for each project)	15 Marks
B-3	List of Planning, Designing, Construction supervision for Ground plus ten (G+10 storey) Projects during the last 10 years amounting each project minimum 500 Million (05 Marks for each project)	15 Marks
C	Key Personnel Qualification Experience	35 Marks
C-1	For Design Phase	15 Marks
	1. Sr. Architect B. Arch at least 10 years experience 2. Contract manager / Engineer B.E (Civil) 10 years 3. Quantity Surveyor BE (Civil) 5 years /DAE 10 years 4. Auto CAD Draft man / woman DAE 5 years	04 Marks 04 Marks 04 Marks 03 Marks
C-2	Experience for Site Staff for Supervision	20 Marks
	1. Project Manager B.E Civil 20 years Experience with at least 10 years experience of high rise residential	03 Marks

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	<p>building.</p> <p>2. Project Engineer B. E Civil 10 years Experience/ DAE Civil 15 years experience .</p> <p>3. Site Supervisors DAE (Civil) minimum 05 Nos 10 years Experience</p> <p>4. Site Supervisors DAE (Elect) minimum 02 Nos DAE (Civil) 10 years Experience</p> <p>5. Site Supervisors Junior (Civil)/ Surveyor minimum 05 Nos DAE (Civil) 05 years experience</p> <p>6. Quantity Surveyor minimum 02 Nos BE (Civil) 02 years Experience / DAE (Civil) 08 years experience</p> <p>7. Material Inspector minimum 02 Nos BE (Civil) 02 years Experience / DAE (Civil) 08 years experience having good knowledge regarding ASTM, specifications .</p>	<p>03 Marks</p> <p>05 Marks</p> <p>02 Marks</p> <p>03 Marks</p> <p>02 Marks</p> <p>02 Marks</p>
D	Methodology	10 Marks
	Methodology to under take the planning , designing & Site supervision work along with QA/QC program for the proposed project and to implement / execute the work as per specification / budget allocated. and allocated time frame. This also include a presentation of the proposed plan for the said project.	

Appendices to Bid

APPENDIX -B
SUBMISSION FORMS

INFORMATION FORM

FORM-1

General Information

1	Name of Firm
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2	Head Office Address	
	Branch Office Address	
3	Telephone	Contact
4	Fax	Email
5	Place of incorporation/registration	Year of incorporation/registration
6	Description of Consulting Firm	Sole Proprietorship/ Partnership /Private Limited
7	Experience	Nos. of Years
8	Associates	Names & Address of Associates
9	Organizational hierarchy	Attach Organizational Chart.
10	Financial Stability	Attach Financial /Bank Statement for the latest two years.
11	PEC Registration #	Validity
12	PCATP Registration #	Validity
13	NTN #	Validity

* Attached valid PEC/PCATP certificate(s)

Your's truly

Name of Authorized representative with firm stamp

Position :

Date :

EXPERIENCE OF CONSULTANT

FORM -2

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Relevant Services Carried Out in the last TEN (10) years which best illustrate qualification.

General Experience Record

NAME OF THE FIRM /CONSULTANT

All firms are requested to complete the information in the form. The information supplied should be the annual turnover of the Applicant, in terms of the amounts billed to clients for each year for work in progress or completed over the past three years.

Year	Annual Turnover (Consultancy Only)
*1 2012-2013	
*2 2013-2014	
*3 2014-2015	
Total	
Average	

Details of Projects of Similar Nature and Complexity completed in last 10 years

- Use separate sheet for each project

1	Name of Project	
2	Name of Employer/Address	
3	Location of Project	
4	Nature of works	
5	Project Cost	
6	Scope of project	
7	Number of Beds/ Total covered area	
8	Date of award	
9	Stipulated date of Completion of assignment	
10	Actual date of completion Duration/In case of delayed completion, state reasons for delay	
11	Contract role	
13	Contact No. of the person to whom may be contacted by SESSI	

Ongoing Project/ Commitments/Work in Progress of Similar Nature and Complexity

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Applicants should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion.

1	Name of Project	
2	Name of Employer/Address	
3	Location of Project	
4	Nature of works	
5	Project Cost	
6	Scope of project	
7	Number of Beds/Total covered area	
8	Date of award/anticipated date of award	
9	Stipulated date of completion	
10	Actual date of completion duration/In case of delayed completion, state reasons for delay	
11	Contract role	
12	Additional Information	

Certification :

I , the undersigned, certify that, to the best of my knowledge and belief, these bio data correctly describes myself, my qualifications and my experience.

Signature

Position

Dated _____ day/month /year

CURRICULAM VITAE OF PROPOSED KEY STAFF

FORM -3

Personnel Capacities (Professional and Para Professional)

NAME OF THE FIRM :

Only personnel whom the applicant firm intends to employ on the project for planning, designing and detailed construction supervision of various Hospital & other Buildings with its Infrastructure Development works at Sindh.

1	Title of Position	
	Name of Nominee Address Date of Birth Nationality Qualification Employment Record Nos. of year employee with the firm Area of expertise.	
	PEC #/PCATP #	
2	Title of Position	
	Name of Nominee Address Date of Birth Nationality Qualification Employment Record Nos. of year employee with the firm Area of expertise.	
	PEC #/PCATP #	
3	Title of Position	
	Name of Nominee Address Date of Birth Nationality Qualification Employment Record Nos. of year employee with the firm Area of expertise	
	PEC #/PCATP #	

* Use Additional Sheet where required

Certification :

I, the undersigned, certify that, to the best of my knowledge and belief, these bio data correctly describes myself, my qualifications and my experience.

Signature

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Position

Dated day/month /year

LIST OF EQUIPMENT PROPOSED TO DEPLOY FOR THE PROJECT
FORM -4

List of equipment which will be available for use of Projects

No.	Description	Unit	Quantity	Remarks/Make/Available for the project etc
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Certification :

I , the undersigned, certify that, to the best of my knowledge and belief, these bio data correctly describes myself, my qualifications and my experience.

Signature

Position

Dated day/month /year

LITIGATION HISTORY

FORM -5

Year	Award FOR or AGAINST Applicant	Name of Client, cause of litigation, and matter in dispute	Disputed Amount

Certification :

I , the undersigned, certify that, to the best of my knowledge and belief, these bio data correctly describes myself, my qualifications and my experience.

Signature

Position

Dated

day/month /year

LITIGATION HISTORY

FORM -5

Year	Award FOR or AGAINST Applicant	Name of Client, cause of litigation, and matter in dispute	Disputed Amount

Date this2015

Signature

Name

In the Capacity of And duly authorized to sign proposals for
and Behalf of

Witnessed by:

Signature:

Name:

Title:

Date: