**STANDARD BIDDING DOCUMENTS**

**SUPPLY OF**

**UNIFORM AND PROTECTIVE CLOTHING**

**AT**

**S.M.B.B. TRAUMA CENTRE**

**CIVIL HOSPITAL – KARACHI**

|  |  |
| --- | --- |
| **COST OF TENDER DOCUMENTS:** | **Rs. 1,000/= Rupees One Thousand Only**  **(Non-Refundable)** |
| **TENDER SELLING DATE :** | **From the date of publishing to 25th March, 2016** |
| **TENDER SUBMISSION DATE AND TIME:** | **On 26th March, 2016 from 9.00 a.m. to 11:00 a.m.** |
| **TENDER SUBMISSION PLACE :** | **Office of the Addl. Medical Superintendent (Trauma Centre) 1st Floor Shaheed Mohtarma Benazir Bhutto Trauma Centre (SMBB), Civil Hospital – Karachi** |
| **TENDER OPENING DATE AND TIME :** | **On 26th March, 2016 at 12.00 Noon.** |
| **TENDER OPENING PLACE :** | **1st Floor Shaheed Mohtarma Benazir Bhutto Trauma Centre (SMBB), Civil Hospital – Karachi** |

**Note: No tender will be accepted after closing of the Tender Box, what so ever reason may be.**

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**SHAHEED MOHTARMA BENAZIR BHUTTO TRAUMA CENTRE**

**AT CIVIL HOSPITAL – KARACHI**

**Ph: 02199215759 Fax: 02199215733**

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**Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.**

**TERMS AND CONDITIONS**

**FOR THE SUPPLY OF UNIFORM AND PROTECTIVE CLOTHING AT SHAHEED MOHTARMA BENZIR BHUTTO TRAUMA CENTRE**

**CIVIL HOSPITAL KARACHI**

1. Sealed Tenders are invited for the supply of: - **Uniform and Protective Clothing** including all government taxes during the financial year 2015-2016 as mentioned in **Annexure - B** of this Tender Form for use in SMBB Trauma Centre at Civil Hospital, Karachi.
2. The date for submission of the Tender is fixed on **26-03-2016 up to 11.00 am.** The Tender should be dropped by hand / mail in stipulated date & time in the office of the Additional Medical Superintendent (Trauma Centre), SMBB Trauma Centre at Civil Hospital Karachi. This will be opened before the **PROCUREMENT COMMITTEE** in office of the Additional Medical Superintendent (Trauma Centre), 1st Floor, Trauma Centre in presence of the bidders or their authorized representatives who wish to be present on the same date at **12.00 Noon.**
3. The Tender form should be completed by typing in both words and in figures against each item according to our Tender Serial Numbers. **The Tender filled up with hand and showing over writing will not be Entertained / Disqualified.**
4. Pay order of Tender Fee amounting to Rs. 1000/- (Non-Refundable) must be attached with offer (In Original). For alternate offer a separate Pay order of Tender Fee amounting to Rs. 1000/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
5. Offers should be inclusive of all Government Taxes.
6. Copy of NTN / GST certificate should be attached with the tender documents else the bids will not be entertained.
7. The firm will be responsible for supply of **Uniform and Protective Clothing** at consignee (SMBB Trauma Centre at Civil Hospital Karachi (If it fails the Security Deposit will be forfeited).
8. The purchaser (SMBB Trauma Centre at CHK) reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2010 (Amended 2013/14)
9. The Contractors / Suppliers / Manufacturers / Authorized Distributors should attach 2% of total value of the quoted items with bid as **BID SECURITY** in shape of Pay Order / Bank Draft issued from the any scheduled Bank of Pakistan in favor of **Addl. Medical Superintendent (Trauma Centre)**, SMBB Trauma Centre at Civil Hospital Karachi.
10. **PERFORMANCE SECURITY:** The successful bidders will have to deposit the requisite Performance Security Bond in the shape of a Pay Order / Demand Draft or Bank Guarantee at 2 % of the Contract Value. The same will be released after successful completion of contract period.
11. Conditional Tenders against the Government rules / policy will not be entertained.
12. All Government Taxes will be deducted from the bills as per Government Rules.
13. The bid shall comprise in single envelope containing the financial proposal and required information mentioned in the Tender Form.
14. **Certificate of the Bank turn over** for the **last three years** should also be attached, else the bids will not be entertained.
15. The bid will be evaluated on sample / best quality basis provided by the bidders.
16. Quantity of said items can be increase / decrease as per SPP Rule -2010 (Amended 2013/14)

## CERTIFICATE

We guarantee to supply the store exactly in accordance with the requirement as specified by the Addl. Medical Superintendent, SMBB Trauma Centre at Civil Hospital, Karachi.

Signature of Bidder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Firm with full Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Telephone Ph. Office\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax.\_\_\_\_\_\_\_\_\_\_\_\_ Cell No.\_\_\_\_\_\_\_\_\_\_\_\_\_

**“ANNEXURE – A”**

**CRITERIA FOR EVALUATION OF THE BID (Uniform and Protective Clothing)**

|  |  |  |
| --- | --- | --- |
| **CRITERIA** | **YES** | **NO** |
| Copy of Registration National Tax Number (NTN) (Mandatory) & General Sale Tax (GST) |  |  |
| Copy of Undertaking regarding supply of required items within stipulated time |  |  |
| Financial Turn-over for the last three years with bank certificate regarding financial soundness of the firm |  |  |
| Relevant experience (Documentary Evidence should be attached) |  |  |

**NOTE:**

**The offer will not be entertained if the required documents have not been found attached.**

**“ANNEXURE – B”**

**Contract Form**

**THIS AGREEMENT** made on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_ 2016\_\_\_\_\_ between [name of Procuring Agency] of [country of Procuring agency] (here in after called “the Procuring agency”) of the one part and [name of Supplier] of [city and country of Supplier] (here in after called “the Supplier”) of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz. [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (here in after called “the Contract Price”).

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

(a) The Bid Form and the Price Schedule submitted by the Bidder;

(b) The Schedule of Requirements;

(c) The Technical Specifications;

(d) The General Conditions of Contract;

(e) The Special Conditions of Contract; and

(f) The Procuring agency’s Notification of Award.

1. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
2. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered \_\_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_ the (for the Procuring Agency)

Signed, sealed, delivered \_\_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_ the (for the Supplier)

**“ANNEXURE – B”**

**SMBB TRAUMA CENTRE AT CIVIL HOSPITAL – KARACHI**

**TENDER FOR THE SUPPLY OF UNIFORMS & PROTECTIVE CLOTHING**

**SCHEDULE OF REQUIREMENT & PRICE FOR SHAHEED MOHTARMA BENAZIR BHUTTO TRAUMA CENTRE AT CIVIL HOSPITAL – KARACHI**

**DURING THE FINANCIAL YEAR 2015-2016**

|  |  |  |  |  |  |  |  |
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| **S. #** | **Description of Items** | **Cons.** | **Content** | **GSM** | **Required Quantity** | **Rate** | **Total Amount** |
| 1 | Bed Sheet White with hospital logo and department identification Size 60 x 100 With various colors | 20x20/60x60 | 100% Cotton | 150 | 4,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 2 | Pillow Cases White with hospital logo and department identification Size 18 x 28 With various colors | 20x20/60x60 | 100% Cotton | 150 | 3,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 3 | Pillow Fiber / Foam (Master / Diamond or equivalent) With various colors | - | - | - | 500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 4 | Draw Sheet White with hospital logo and department identification Size 40 x 60 With various colors | 16x16/60x60 | 100% Cotton | 150 | 4,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 5 | Stretcher Sheet White with hospital logo department identification Size 45 x 90 With various colors | 20x20/60x60 | 100% Cotton | 150 | 6,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 6 | Printed Patient Gown – round neck – 6” overlap – 4 to 6 straps tying behind – unisex hospital logo department identification Size: Medium With various colors | 24x24/76x60 | Polyester Cotton | 145 | 2,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 7 | Printed Patient Gown – round neck – 6” overlap – 4 to 6 straps tying behind – unisex hospital logo department identification Size: Large With various colors | 24x24/76x60 | Polyester Cotton | 145 | 2,500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 8 | Printed Patient Gown – round neck – 6” overlap – 4 to 6 straps tying behind – unisex hospital logo department identification Size: Ex-Large With various colors | 24x24/76x60 | Polyester Cotton | 145 | 500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 9 | Printed Patient Pajama – unisex hospital logo department identification Size: Medium With various colors | 24x24/76x60 | Polyester Cotton | 145 | 2,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 10 | Printed Patient Pajama – unisex hospital logo department identification Size: Large With various colors | 24x24/76x60 | Polyester Cotton | 145 | 2,500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **S. #** | **Description of Items** | **Cons.** | **Content** | **GSM** | **Required Quantity** | **Rate** | **Total Amount** |
| 11 | Printed Patient Pajama – unisex hospital logo department identification Size: Ex-large With various colors | 24x24/76x60 | Polyester Cotton | 145 | 500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 12 | Orthopedic Patient Gown open sleeves with stainless steel button Free Size | 24x24/76x60 | Polyester Cotton | 145 | 600 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 13 | Orthopedic Pajama with sides open and stainless steel button Free Size | 24x24/76x60 | Polyester Cotton | 145 | 600 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 14 | Paeds Gown Printed | 24x24/76x60 | Polyester Cotton | 145 | 200 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 15 | Paeds Pajama Printed with elastic | 24x24/76x60 | Polyester Cotton | 145 | 200 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 16 | Parachute Gown for Critical Care With various colors | - | - | - | 1,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 17 | Scrub Shirt Unisex design in Green – royal blue – grey – light blue color (and other colors) Size: Medium | 26x26/100x50 | Polyester Cotton | 145 | 2,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 18 | Scrub Shirt Unisex design in Green – royal blue – grey – light blue color (and other colors) Size: Large | 26x26/100x50 | Polyester Cotton | 145 | 2,500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 19 | Scrub Shirt Unisex design in Green – royal blue – grey – light blue color (and other colors) Size: Ex-Large | 26x26/100x50 | Polyester Cotton | 145 | 500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 20 | Scrub Trouser Unisex design in Green – royal blue – grey – light blue color (and other colors)  Size: Medium | 26x26/100x50 | Polyester Cotton | 145 | 2,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 21 | Scrub Trouser Unisex design in Green – royal blue – grey – light blue color (and other colors)  Size: Large | 26x26/100x50 | Polyester Cotton | 145 | 2,500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 22 | Scrub Trouser Unisex design in Green – royal blue – grey – light blue color (and other colors)  Ex-Large | 26x26/100x50 | Polyester Cotton | 145 | 500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 23 | Gown Surgical with tunnel belt and 10 straps – full sleeves with cuff Gray and green color dispersed vat dye Size: Large | 16x16/60x60 | 100% Cotton | 150 | 2,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 24 | Gown Surgical with tunnel belt and 10 straps – full sleeves with cuff Gray and green color dispersed vat dye Size: Ex-Large | 20x20/60x60 | 100% Cotton | 150 | 500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 25 | Operation Theater Wrapper in Green Color Vat Dye Size: 40x60 | 16x16/60x60 | 100% Cotton | 150 | 4,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 26 | Operation Theater Wrapper in Green Color Vat Dye Size: 60x90 | 16x16/60x60 | 100% Cotton | 150 | 2,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |

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| **S. #** | **Description of Items** | **Cons.** | **Content** | **GSM** | **Required Quantity** | **Rate** | **Total Amount** |
| 27 | Lab Coat White in Twill Fabric sides open for pockets Free Size | 20x20/108x58 | Polyester Cotton | 200 | 100 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 28 | Towel White 12x12 |  | Cotton |  | 10,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 29 | Towel White 20x40 | - | Cotton | - | 1,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 30 | Abdo Sponges Radex 10 x 10 |  | 100% Cotton |  | 10,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 31 | Neurosurgery Sponges Radex 4 x 4 | - | 100% Cotton | - | 1,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 32 | Neurosurgery Sponges Radex 6 x 4 |  | 100% Cotton |  | 1,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 33 | Mastoid Sponge Radex 1x4 |  | 100% Cotton |  | 1,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 34 | Thermal Blanket | - | - | - | 700 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 35 | Uniform for Female and Male Staff (Nurse) with hospital monogram | - | Blended / PV | - | 300 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 36 | Uniform for Female and Male Staff (Receptionist & Others) with hospital monogram | - | Blended / PV | - | 100 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 37 | Uniform for Female and Male Staff (Ward Boy & Aya) with hospital monogram | - | Blended / PV | - | 800 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 38 | Mortuary Sheet 60x98 |  | 100% Cotton |  | 1,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 39 | Craniotomy Drape Green in color Vat Dye Size 60x90 | 16x16/60x60 | 100% Cotton |  | 500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 40 | Laminctomy Drape Green in color Vat Dye Size 60x90 | 16x16/60x60 | 100% Cotton |  | 500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 41 | Eye Towel Green in color Vat Dye Size 18x36 | 16x16/60x60 | 100% Cotton |  | 300 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 42 | Overgown for Multipurpose use Size: Large With various colors | 20x20/60x60 | 100% Cotton |  | 300 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 43 | **Orthopedic Drape Pack** Consisting of following: Orthopedic U Drape PE 150x180 1 Pc. Back Table Cover 150 x 200 1 Pc. Foot Cover 150 x180 1 Pc. Anaesthesia Drape 150 x 220 1 Pcs. Side Adhesive Drape 80 x 110 4 Pcs. X-Ray Bag 60 x 80 2 Pcs. OP Tape 10 x 30 2 Pcs. Surgical gown Large 2 Pcs. Medical Towel 40 x 40 2 Pcs. Wrap Paper 100 x 100 1 Pc. |  |  |  | 1,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 44 | **Orthopedic Drape Pack** |  |  |  | 1,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **S. #** | **Description of Items** | **Cons.** | **Content** | **GSM** | **Required Quantity** | **Rate** | **Total Amount** |
| 45 | **Laparotomy Sheet, Consist of following:** Lapatrotomy Drape 220 x 320 1 pc. Wrap Paper 100 x 100 1 Pc. |  |  |  | 2,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 46 | **Surgical Gown** (Reinforced Disposable Gown with towel and wrapping paper) (As per sample) |  |  |  | 2,000 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
| 47 | Slippers |  |  |  | 1,500 | Rs. \_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_ |
|  |  | **Total Amount Rs.** | | | | | **Rs. \_\_\_\_\_\_\_\_\_\_** |

**Note: The required items quality will be approved on sample basis, supplied by the Contractor(s) / Supplier(s) on day before the date of opening else the bid will not be considered.**

Signature of Contractor / Supplier\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Firm with full Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E mail Address. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Telephone # \_\_\_\_\_\_\_\_\_\_\_\_ Fax #\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_\_