



No. 8/24/2015-16-Adms.

SECRETARIAT
PROVINCIAL OMBUDSMAN (MOHTASIB)
SINDH

Shahrah-e-Kamal Ataturk, Opp Sindh Secretariat, Karachi.

Karachi, dated the 11/03/16

(1) The Secretary,
Information Department,
Government of Sindh Karachi.

✓(2) The Managing Director,
Sindh Public Procurement Regulatory Authority,
Government of Sindh Karachi.

Subject: **PUBLISHING IN NEWSPAPER AND UPLOADING IN THE WEB SITE OF TENDER NOTICE.**

Enclosed please find a copy of advertisement and CDR of the Tender Notice for Publishing in leading News Papers English, Urdu & Sindhi and Uploading in the Web Site of SPPRA as per clause-17 (1), because the total involved cost is of below 1 Million Rupees.

It is requested, that the above Tender Notice may please be published in above mentioned News Papers and Uploaded in the Web Site of SPPRA on 14-03-2016 positively.

Encl: as above.

Sd/-

(FIROZ AKHTER KHAN)
DIRECTOR GENERAL (FINANCE)

C.C. to:

1. Mr. Zeeshan Ovaisi, Networking Incharge is advised to published the above Tender Notice in the website of this Secretariat.
2. P.S. to Hon`ble Ombudsman
3. P.S. to Secretary

F. Akhter Khan

(FIROZ AKHTER KHAN)
DIRECTOR GENERAL (FINANCE)



No. 8724/15/16-Admin

SECRETARIAT
PROVINCIAL OMBUDSMAN (MOHTASIB)
SINDH

Shahrah-e-Kamal Ataturk, Opp Sindh Secretariat, Karachi.

Tel. No.99211025 & 99211028

Karachi, dated the 11/3/16

NOTICE INVITING TENDER

Secretariat Provincial Ombudsman (Mohtasib) Sindh invites sealed bids from interested firms or persons registered with the General Sales Tax, Income Tax and Excise & Taxation Department for supply of the following items during the financial year 2015-2016:-

Uniforms & Protective Clothing for Drivers, D/R's, Class-IV Staff and Sweepers. Details given in the Tender Documents.

The Tender Documents can be purchased from Accounts Branch of this Secretariat on submission of written application on the letter heads on non-refundable cash payment of Rs.100/- each on any working day up to 05-04-2016 till 1.00 p.m. for Uniforms & Protective Clothing.

As per SPPRA Rules (single stage one envelop procedure), the Tenders will be opened on the same date at 3.00 p.m. in the presence of such bidders who may intended to attend the opening and Procurement Committee in the Conference Room of this Secretariat.

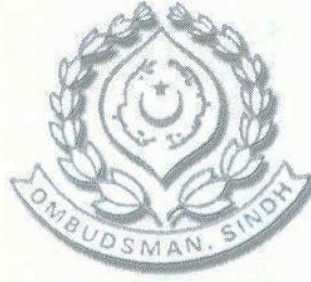
The offer must be accompanied by a Bid Security @ five percent of quoted rates in shape of Pay order / Demand draft in favour of each Tender.

The Bidders should follow the detailed terms & conditions indicated in the Bid Documents.

Sealed tenders should be addressed to Director General (Finance), Secretariat Provincial Ombudsman (Mohtasib) Sindh, Shahrah-e-Kamal Attaturk, Opp. Sindh Secretariat by clearly marking on the top of the Envelope "Tender for Uniforms & Protective Clothing.

The Procuring Agency may reject any Bid subject to relevant provision of SPPRA Rules-2010 and may cancel the Bidding process at any time prior to the acceptance of bid or proposal as per Rules-25 of SPPRA Rules-2010.

Accounts Officer
For Director General (Finance)



Rs. 100/-

TENDER NO. 8/24/2015-16/ADMN.

Tender Document

for

Uniform & Protective clothing.



SECRETARIAT PROVINCIAL OMBUDSMAN(MOHTASIB),SINDH
Tender Document for Headquarter at Karachi for Uniform & Protective Clothing)
PABX Nos. 99211025, 99211028 & 99211031

SCHEDULE TO INVITATION TO TENDER NO.8/24/2015-16-Admn

1. Date & Time of Receipt of Tender: 05-04-2016 till 2.00 p.m
2. Date & Time of Opening Tender: 05-04-2016 at 3.00 p.m

As per above mentioned schedule tenders shall be opened before the bidders or their representatives at the Conference Room, Secretariat Provincial Ombudsman (Mohtasib) Sindh, Shahra-e-Kamal Attaturk, opp. Sindh Secretariat, Karachi.

Offer shall remain valid for 90 days from the date of opening of tender. Tender should quote their price clearly on the basis of free delivery to consignee at Karachi, inclusive of all taxes.

SECRETARIAT PROVINCIAL OMBUDSMAN(MOHTASIB),SINDH
Tender Document for Headquarter at Karachi for Uniform & Protective Clothing)

PABX Nos. 99211025, 99211028 & 99211031
Data Sheet with Specification of items

Item #	Description of stores	Quantity Required	Price per Unit both In figures & words free delivery to consignee's end (inclusive all taxes)
01	<p><u>SHALWAR QAMEEZ FOR DRIVERS (WHITE COLOUR)</u></p> <p>Shalwar Qameez of 35X65 Blended Prestige Cloth (White Colour) of Grace Textile Mills or equivalent. Note:- (Brand name of cloth should be mentioned on the side of sample of cloth also). (As per sample available).</p>	62 Suits	Rs. _____
02	<p><u>SHALWAR QAMEEZ FOR CLASS-IV STAFF (GREY CLOUR)</u></p> <p>Shalwar Qameez of 35X65 Blended Prestige Cloth (Grey Colour) of Grace Textile Mills or equivalent. Note:- (Brand name of cloth should be mentioned on the side of sample of cloth also). (As per sample available).</p>	55 Suits	Rs. _____
03.	<p><u>SHALWAR QAMEEZ FOR SWEEPERS (DARK BLUE).</u></p> <p>Shalwar Qameez of 35X65 Blended Prestige Cloth (Dark Blue Colour) of Grace Textile Mills or equivalent. Note:- (Brand name of cloth should be mentioned on the side of sample of cloth also). (As per sample available).</p>	04 Suits	Rs. _____
04.	<p><u>SHALWAR QAMEEZ WITH DUPATTA FOR SWEEPERS (DARK BLUE).</u></p> <p>Shalwar Qameez with Dupata of 35X65 Blended Prestige Cloth (Dark Blue Colour) of Grace Textile Mills or equivalent. Note:- (Brand name of cloth should be mentioned on the side of sample of cloth also),</p>	02 Suits	RS. _____

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05.	<u>WOOLEN/POLYACRYLIC JERSY/SWEETER</u> As per sample available.	92 Nos.	Rs. _____
06.	<u>PESHAWARI CHAPPAL INCLUDING TWO LADIES SANDLES</u> Batta Peshawari Chappal (Black Colour) Article No.861-4593 or equivalent.	61Pairs	Rs. _____

Bidders are requested to collect measurement of staff for uniform & other required items of this Secretariat on any working day and time.

TERMS & CONDITIONS

Reputed interested firms/bidders having relevant experience in dealing with Uniform & Protective Clothing are requested to submit the following information/documents-

1.

- i. Tender documents will be received up to 02:00 P.M. on 05-04-2016 and will be opened on the same date at 03:00 P.M in presence of bidders or their representatives at Conference Room, Secretariat Provincial Ombudsman (Mohtasib) Sindh, Karachi.
- ii. Sealed tenders should be addressed to Director General (Finance), Secretariat Provincial Ombudsman (Mohtasib) Sindh, Shahrah-e-Kamal Attaturk, Opp. Sindh Secretariat by clearly marking on the top of the Envelop "TENDER".
- iii. The bidder should provide registration certificates of Income Tax & Sales Tax Department.
- iv. National Competitive Bidding method will be applied as per SPPRA Rules-2010 **by following Single Stage One Envelope Procedure.**
- v. Free delivery shall be made within 15 days from the date of award of contract/supply order to consignee premises.

2. BID SECURITY

(a) Bid Security (refundable) at five percent of the bid amounts in shape of pay order/demand draft in favour of Secretary, Secretariat Provincial Ombudsman, Sindh Karachi shall be deposited with the offer otherwise offer will be rejected.

(b) (i) Bid security shall remain valid for a period of 28 days beyond the validity period for bids.

(ii) Bids security shall be released to the unsuccessful bidders once the contract signed with the successful bidder or the validity period has expired.

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3.PERFORMANCE SECURITY

(a) Successful bidder will have to deposit Performance Security @ 10% of the contract amount in shape of Pay order/Demand Draft/Bank Guarantee in favor of Secretary, Secretariat Provincial Ombudsman, Sindh, Karachi (Performa enclosed).

(b) Validity of performance security shall extend at least ninety days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by the procuring agency as per rule-39 of SPPRA-2010.

4. Payment will be released / made on completion of supply/work (in all respect) subject to inspection.
5. The vendor shall enclosed copy of GST invoice along with bill for the amount due on goods supplied.
6. All bidders shall sign in attendance sheet.
7. In case of any holiday or uncertainly in the city Tenders/Bids will be opened on next working day.

SPECIAL CONDITIONS:

1. Tender should be properly sealed.
2. Bidders are required to quote the amount separately for each items both in figures and words on Tender/Bid Documents only alongwith covering letter head duly sealed and signed.
3. Secretariat Provincial Ombudsman (Mohtasib) Sindh, Karachi reserves the right to increase or decrease the quantity without assigning any reason.
4. (i) Secretariat Provincial Ombudsman (Mohtasib) Sindh, Karachi, may cancel the bidding process at any time prior to the acceptance of a bid or proposal.
(ii) Intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation.

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- (iii) The procuring agency shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such ground.
5. Supply will be accepted subject to inspection according to specification given in the schedule.
 6. After acceptance of offer the firm shall be required to submit performance security and execute agreement (Performa attached) within 07 days. In case of failure the bid security shall be liable to be forfeited.
 7. In case of dispute, if any between the parties the same shall be settled as per arbitrations laws being in force in Pakistan.
 8. Quoting firms/Bidders shall be bound to provide warrantee that in case of pills (Burr) & color fed on cloth and any material/ manufacturing/ stitching defects, the Firms/Bidders will replace the same/remove the defect free of cost within 03 Months.
 9. The successful Bidder/Bidders will be bound to supply the items as per specifications mentioned in the Tender Document within specific period given in the supply order. In case of failure, penalty of 3% of the supply order per Month or part thereof up to maximum limit of 10% shall be imposed on the supplier or their performance guarantee shall be liable to be forfeited.
 10. Presence of representative of successful Bidder(s) is compulsory at the time of Inspection of their supplied items (as per mentioned in the Tender Documents).
 11. Firms/Bidders will attach the receipt of Accounts branch of this Secretariat with the Tender Documents.

(FIROZ AKHTAR KHAN)
DIRECTOR GENERAL (FINANCE)/
CHAIRMAN, PROCUREMENT COMMITTEE

SECRETARIAT PROVINCIAL OMBUDSMAN(MOHTASIB),SINDH
Tender Document for Headquarter at Karachi for Uniform & Protective Clothing)
PABX Nos. 99211025, 99211028 & 99211031

TENDER NO. 8/24/2015-16/ADMN.

(The Bidders shall fill in the certificate below failing which the Tender will liable to be considered as cancelled

CERTIFICATE

WE GUARANTEE TO SUPPLY THE STORES EXACTLY IN ACCORDANCE WITH THE REQUIREMENT SPECIFIED IN THE INVITATION TO TENDER & AGREED ACCORDING TO ABOVE TERMS AND CONDITIONS. WE WILL COMPLETE ALL THE FORMALTIES TILL FINAL OF PROCUREMENT PROCESS IN SECRETARIAT PROVINCIAL OMBUDSAMAN, SINDH. WE WILL NOT BACK OUT (IF WE BECOME SUCCESSFUL BIDDER).

Name (in Block Letter): _____

Designation: _____

Office Address: _____

Signature with Date: _____

Office Stamp: _____