

## Section-I Notice Inviting Bid/Tender

The procurement Committee of **Government High School Moro Town Main Road Near Post Office Moro District Naushahro Feroze Sindh**, invites sealed tenders for utilization of School Specific Budget 2015-2016, as per single stage two envelope procurement process as under:

| Tender Reference | Package Description | Quantity & Specification | Tender Submission Date & Time | Technical Bid Opening date & Time | Financial Bid Opening Date & Time. |
|------------------|---------------------|--------------------------|-------------------------------|-----------------------------------|------------------------------------|
| SSB-175          | In Class Material   | Refer Bidding Documents  | 29-03-2016                    | 29-03-2016                        | 30-03-2016                         |
| SSB-180          | Stationery Items    |                          | 01:00 PM                      | 01:30 PM                          | 01:30 PM                           |
| SSB-3039701      | Furniture & Fixture |                          |                               |                                   |                                    |

All interested bidder should possess valid NTN numbers and Sales Tax Registration certificate along with three years work experience Bidding documents can be collected from the office of the Head Master Government High School Moro Town Main Road Near Post Office Moro District Naushahro Feroze Sindh. On any working day during office hours from 14-03-2016 to 28-03-2016 on payment of tender fee Rs.500-00, in words Rs.Five hundred only, along with a written request for issuance of bid tender document.

Bids should be submitted at the Office of the Head Master Government High School Moro Town Main Road Near Post Office Moro District Naushahro Feroze Sindh, in the presence of Procurement Committee of the School and Bidders or his/her representatives, who intends to present on given time above.

Bid Security of 2% of the bid price must be accompanied by **Financial Proposal** in sealed envelope in form of Pay Order / Bank Draft from any Scheduled Bank in favour of the Head Master Government High School Moro Town Main Road Near Post Office Moro District Naushahro Feroze Sindh.

Under the following conditions Bids will be rejected:

- (5) Conditional and telegraphic bids tenders
- (6) Bids not accompanied with bid security of required amount and form.
- (7) Bids received after the specific date and time.
- (8) Bids of Black Listed Firms and Companies.

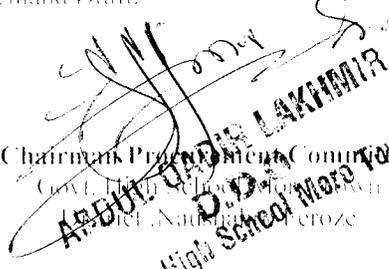
In case of any unforeseen situation resulting in closure of on the date of opening or Government declares holiday the Tender shall be submitted / Opened on the next working day at the same time and venue.

No Tender Bid documents shall be issued on the date of opening of the Tender.

The undersigned reserve the right to accept or reject any tender or to enhance the quantity subject the relevant provisions of SPPRA Rules 2010. No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender Notice and tender documents can also be download from the web-ites on SPPRA ([www.sppra.gov.pk](http://www.sppra.gov.pk)) and amount of tender fee be attached with the bid documents at the time of submission of bid in form of call deposit / Payee's Order / Demand Draft.

Note: All applicable Government Taxes apply.

Head Master, Government High School Moro Town  
District Naushahro Feroze,  
Address: Main Road near Post Office Moro District  
Naushahro Feroze  
Phone No.0212-412643 Email:  
[naushahroferoze@education.gov.pk](mailto:naushahroferoze@education.gov.pk)  
Cell = 0334-2167131

  
**Chairman Procurement Committee**  
 Govt. High School Moro Town  
 District Naushahro Feroze  
**ABDUL QADIR LAKHTAR**  
 D.D.A  
 Govt. High School Moro Town

## BID DATA SHEET

The following specific data for the goods to be procured, shall complement, Supplement, or amend the provisions in the Instructions of Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

*{Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB}*

| <b>INTRODUCTION</b>                        |                                                                                                                                                                                                     |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ITB-1.1                                    | Head Master Govt. High School Moro Town District Naushahro Feroze                                                                                                                                   |
| ITB-1.1                                    | <b><u>NAME OF CONTRACT PROJECT:</u></b><br>Procurement of School: Inclass Material & Supplies, Stationery, Furniture & Mixture items for the Govt. High School Moro Town District Naushahro Feroze. |
| ITB-3.1                                    | Head Master Govt. High School Moro Town District Naushahro Feroze. Education & Literacy Department Government of Sindh.                                                                             |
| ITB-7.1                                    | Language of the Bid <b>English</b>                                                                                                                                                                  |
| <b>BID PRICE AND CURRENCY</b>              |                                                                                                                                                                                                     |
| ITB-10.B                                   | The price quoted shall be Fixed along with DDP.                                                                                                                                                     |
| ITB-10.D                                   | The price shall be fixed and will not be negotiated once finalized.                                                                                                                                 |
| <b>PREPARATION AND SUBMISSION OF BIDS.</b> |                                                                                                                                                                                                     |
| ITB-11.2                                   | Qualification requirements as per criteria mentioned.                                                                                                                                               |
| ITB-12.2                                   | N/A                                                                                                                                                                                                 |
| ITB-13.1                                   | Amount of Bid Security =2% of Total Bid Price.                                                                                                                                                      |
| ITB-14.1                                   | Bid validity period 60 (sixty) days.                                                                                                                                                                |
| ITB-146                                    | Number of copies. One Original along with one photocopy                                                                                                                                             |
| ITB-15.2a                                  | Office of the Head Master Govt. High School Moro Town.                                                                                                                                              |
| ITB-15.2b                                  | ITB title and number                                                                                                                                                                                |
| ITB-16                                     | Deadline for bid submission is 28-03-2016 at 01:00 P.M                                                                                                                                              |
| <b>BID EVALUATION</b>                      |                                                                                                                                                                                                     |
| ITB-16.b                                   | Criteria for bid evolution. As per criteria attached.                                                                                                                                               |
| <b>CONTRACT AWARD</b>                      |                                                                                                                                                                                                     |
| ITB-29.1                                   | Percentage for quantity increase or decrease 15%                                                                                                                                                    |

  
**ABDUL QADIR LAKHMIR**  
**D.D.O**  
Govt High School Moro Town.



SINDH EDUCATION &  
LITERACY DEPARTMENT



Government of Sindh  
Education and Literacy Department  
Karachi, dated 24<sup>th</sup> November, 2015

**NOTIFICATION**

No. SO(G-III) E&L/SSB/FW/01/12: In pursuance of Rule-7 of the Sindh Public Procurement Rules, 2010 (amended 2013), a Procurement Committee for goods comprising of following officers for School Specific Budget is hereby notified as under:

| S.No. | Procurement Committee                                                | Placement in committee |
|-------|----------------------------------------------------------------------|------------------------|
| 1     | Principal/Senior Head Master/Headmistress of the concerned school    | Chairman               |
| 2     | Assistant Engineer Works and Services Department, concerned District | Member                 |
| 3     | Senior Teacher of the concerned school                               | Member/Secretary       |

**Terms of Reference:**

- (1) Preparing bidding documents
- (2) Carrying out technical as well as financial evaluation of the bids
- (3) Preparing evaluation report as provided in SPPRA Rule 45
- (4) Perform any other function ancillary and incidental to the above

-SECRETARY TO GOVERNMENT OF SINDH-

No. SO(G-III) E&L/SSB/FW/01/12

Karachi, dated the 24<sup>th</sup> November, 2015

**A copy is forwarded for information and necessary action to: ↵**

1. The Director Schools Education (Elementary, Secondary & Higher Secondary), Region concerned.
2. The District Education Officer- (Elementary, Secondary & Higher Secondary), concerned.
3. The Deputy District Education Officer, (Elementary, Secondary & Higher Secondary), Concerned.
4. Taluka Education officer (Elementary, Secondary & Higher Secondary), (Male & Female) concerned.
5. All Member of Committee.
7. Office Order File.
8. Office copy.
9. Official Website.

  
(Syed Qasim Akbar Nimai)  
Section Officer (G-III)



GOVERNMENT OF SINDH  
EDUCATION & LITERACY DEPARTMENT  
Karachi Dated 24<sup>th</sup> November, 2015

### NOTIFICATION

**NO.SO(G-III)/SSB/CRC/RSU/2013-14:** In pursuance of Rule-31 of the Sindh Public Procurement Rules,2010 and in accordance with Guidelines for Procurement of goods & furniture under School Specific Budget, Second Sindh Education Reform Program (SERP-II), a Complaint Redressal Committee comprising of following officers is constituted as under to resolve complaints of aggrieved bidders with following ToRs:-

- |                                                                                                  |                  |
|--------------------------------------------------------------------------------------------------|------------------|
| 1. Director Schools Education, concerned                                                         | Chairman         |
| 2. District Education Officer (Primary), Concerned Region/ District                              | Member/Secretary |
| 3. A representative from Accountant General Sindh/ District Accounts Office, Concerned           | Member           |
| 4. An independent professional from the relevant field to be nominated by the Director concerned | Member           |

#### ToRs

- To perform according to Rules-31 of SPPRA, 2010;
- Perform any other function ancillary and incidental to above.

-SECRETARY TO GOVT. OF SINDH-

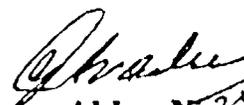
NO.SO(G-III)/SSB/CRC/RSU/2013-14:

Karachi, dated 24<sup>th</sup> November, 2015

Copy is forwarded for information & necessary action to:-

- The Accountant General Sindh, Karachi/District Accounts Office, concerned (All).
- The Chairman/ Members of the committee
- The Chief Program Manager, Reform Support Unit, Education & Literacy Department, Govt. of Sindh
- Master File



  
(Syed Qasim Akbar Nihal)  
Section Officer (G-III)

OFFICE OF THE HEAD MASTER GOVT HIGH SCHOOL MORO TOWN  
DISTRICT NAUSHAHRO FEROZE

PROCUREMENT OF GOODS

Procurement Plan / Non-Development  
Cost Center- NE-6098

| Sr. No. | Fund Head & Sub-Head | Name of Work and Breakup           | Allocated Fund and breakup for different location / sites | Items to be Executed      | Method of Procurement             | Anticipated / Actual Date of Advertisement | Anticipated / Actual Date of Start | Anticipated / Actual Date of Completion | Remarks                                                   |
|---------|----------------------|------------------------------------|-----------------------------------------------------------|---------------------------|-----------------------------------|--------------------------------------------|------------------------------------|-----------------------------------------|-----------------------------------------------------------|
| 1       | VO39704175           | Others Inclass Material N Supp. CS | 259,200                                                   | Items as per Appendix 'A' | Single Stage two envelope Process | 14-03-2016                                 | 28-03-2016                         | 29-03-2016                              | Procurement will be made subject to availability of funds |
| 2       | VO39704176           | Library Laboratory                 | 73,600                                                    | Various Library Lab Item  | Quotative Method                  | 17-03-2016                                 | 29-03-2016                         | 29-03-2016                              | Procurement will be made subject to availability of funds |
| 3       | VO39704178           | Sports                             | 60,400                                                    | Various Sports Items      | Quotative Method                  | 14-03-2016                                 | 19-03-2016                         | 29-03-2016                              | Procurement will be made subject to availability of funds |
| 4       | VO39704180           | Other Stationery                   | 132,800                                                   | Items as per Appendix 'D' | Single Stage two envelope Process | 14-03-2016                                 | 28-03-2016                         | 29-03-2016                              | Procurement will be made subject to availability of funds |
| 5       | VO39704              | Other Furniture & Fixtures         | 177,400                                                   | Items as per Appendix 'E' | Single Stage two envelope Process | 14-03-2016                                 | 28-03-2016                         | 29-03-2016                              | Procurement will be made subject to availability of funds |

APPROVED AND SIGNED BY THE HEAD OF PROJECTING AGENCY

  
**ABDUL QADIR LAKHAN**  
 P.O. S.O.  
 Govt. High School Moro Town.

# OFFICE OF THE HEAD MASTER GHS MORO TOWN

No. GHS/ 379 / 2015-16 Moro Town

Date: 09-03-2016

To,

The District Education Officer  
Elementary Secondary & H/Sec  
Nauhshehro Feroze

Subject: Formation Of Procurement Committee For Utilization Of School Specific Budget (Non-Salary) For The Year 2015-16

In pursuance to the Education & Literacy Department, Govt. Of Sindh Karachi's Notification No , SO (G-III) E&L / SSB/FW-011/12, Dated:24-11-2015, the following procurement Committee for the utilization of SSB of **GHS Moro Town** for the year 2015-16 has been formatted and finalized as under:

| Sr.No | Name                | Committee Member                                            | Designation        |
|-------|---------------------|-------------------------------------------------------------|--------------------|
| 1     | Abdul Qadir Lakhmir | Head Master / DDO                                           | Chairman           |
| 2     | Muhammad Umer Memon | Assistant Engineer Works<br>And Services Department<br>Moro | Member             |
| 3     | Munir Ahmed Siyal   | Senior Teacher                                              | Member / Secretary |

The functions and TORs of the Committee are mentioned in the above referred notification.

  
ABDUL QADIR LAKHMIR  
GHS Moro Town  
Govt High School Moro Feroze