

SNDB/HO/ADMIN/TD/670/2016

Copy No: ____

Sindh Bank Limited

Tender Document Supply of Fire Extinguishers

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DEFINITIONS

“Bid” means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by SNDB.

“Bid with Lowest Evaluated Cost” means the bid quoting lowest cost amongst all those bids evaluated to be substantially responsive;

“Bidder” means a person or entity submitting a bid;

“Bidding Documents” means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner;

“Bidding Process” means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract;

“Blacklisting” means barring a bidder, contractor, consultant or supplier from participating in any future procurement proceedings.

“Calendar Days” means days including all holidays;

“Conflict of Interest” means -

- (i) where a contractor, supplier or consultant provides, or could provide, or could be perceived as providing biased professional advice to SNDB to obtain an undue benefit for himself or those affiliated with him;
- (ii) receiving or giving any remuneration directly or indirectly in connection with the assignment except as provided in the contract;
- (iii) any engagement in consulting or other procurement activities of a contractor, consultant or service provider that conflicts with his role or relationship with the SNDB under the contract;
- (iv) where an official of the SNDB engaged in the procurement process has a financial or economic interest in the outcome of the process of procurement, in a direct or an indirect manner;

“Consultant” means a professional who can study, design, organize, evaluate and manage projects or assess, evaluate and provide specialist advice or give technical assistance for making or drafting policies, institutional reforms and includes private entities, consulting firms, legal advisors, engineering firms, construction managers, management firms, procurement agents, inspection agents, auditors, international and multinational organizations, investment and merchant banks, universities, research institutions, government agencies, nongovernmental organizations, and individuals;

“Consulting Services” means services of an advisory and intellectual nature provided by consultants using their professional skills to study, design, organize, and manage projects, encompassing multiple activities and disciplines, including the crafting of sector policies and institutional reforms, specialist advice, legal advice and integrated solutions, change management and financial advisory services, planning and engineering studies, and architectural design services, supervision, social and environmental assessments, technical assistance, and programme implementation;

“Contract” means an agreement enforceable by law and includes General and Special Conditions, Specifications, Drawings and Bill of Quantities;

“Contractor” means a person, firm, company or organization that undertakes to execute works including services related thereto, other than consulting services, incidental to or required for the contract being undertaken for the works;

“Corrupt and Fraudulent Practices” means either one or any combination of the practices given below;

“Coercive Practice” means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;

“Collusive Practice” means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the SNDB to establish prices at artificial, noncompetitive levels for any wrongful gain;

“Corrupt Practice” means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;

“Fraudulent Practice” means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

“Obstructive Practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.

“Emergency” means natural calamities, disasters, accidents, war and breakdown of operational equipment, plant, machinery or engineering infrastructures, which may give rise to abnormal situation requiring prompt and immediate action to limit or avoid damage to person(s), property or the environment;

“Goods” means articles and object of every kind and description including raw materials, drugs and medicines, products, equipments, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods;

“Government” means the Government of Sindh;

“Head of the Department” means the administrative head of the department or the organization;

“Lowest Evaluated Bid” means a bid for goods, works and services having the lowest evaluated cost among the substantially responsive bids

“Lowest Submitted Price” means the lowest price quoted in a bid, which is otherwise not substantially responsive;

“Mis-procurement” means public procurement in contravention of any provision of Sindh Public Procurement Act, 2010, any rule, regulation, order or instruction made thereunder or any other law in respect thereof, or relating to, public procurement;

“Notice Inviting Tender” means the notice issued by a SNDB through publication in the newspapers or through electronic means for the purpose of inviting bids, or applications for pre-qualifications, or expression of interests, which may include Tender Notice, Invitation for Bids, Notice for Pre-qualifications or Request for Expression of Interests;

“Open Competitive Bidding” means a fair and transparent specified procedure defined under these Rules, advertised in the prescribed manner, leading to the award of a contract whereby all interested persons, firms, companies or organizations may bid for the contract and includes both National and International Competitive Biddings;

“SNDB” means the Sindh Bank Limited;

“Services” means any object of procurement other than goods or works, and includes consultancy services;

“Substantially Responsive Bid” means the bid that contains no material differences or deviations from, or reservations to, the terms, conditions and specifications given in the bidding documents;

“Supplier” means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract;

“Value for Money” means best returns for each rupee spent in terms of quality, timeliness, reliability, after sales service, up-grade ability, price, source, and the combination of whole-life cost and quality to meet SNDB’s requirements.

1 INVITATION FOR BIDS (IFB)

Sindh Bank Limited (SNDB) invites proposal from reputed vendors for supply of fire extinguishers in its 50 upcoming branches and in its 198 operating branches in countrywide regions. Detail of the specifications of related services to be provided are given in the scope of work/technical specifications in Section [3] hereto.

Bidder will be selected under procedure described in this Tender Document (TD), in accordance with the Sindh Public Procurement Rules 2010(Amended 2013) issued there under (“**SPPRA**”) which can be found at www.pprasindh.gov.pk/. For the purposes of this document, any reference to the term “Act” shall mean a reference to the Sindh Public Procurement Act 2009 and any reference to the Rules shall mean a reference to the Sindh Public Procurement Rules 2010.(Amended 2013)

This TD includes the following Sections:

- Instructions to Bidders (ITB)
- Eligibility Criteria
- Scope of Work / Technical Proposal
- Financial Proposal
- Conditions of Contract

Proposals must be submitted in drop box at the below mentioned address;

Yours sincerely,

Head of Administration Division
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600

2 INSTRUCTION TO BIDDERS (ITB)

For All legal purpose, all clauses of instructions to bidders (ITB) hoisted by SPPRA on their website www.sppra.org will be taken as part and parcel of this tender document and the agreement thereof. Accordingly the bidders are advised in their own interest to go through the same meticulously as ignorance of the said ITB will not be taken as excuse to waive off any plenty or legal proceedings.

However, few important clauses of the above mentioned ITB are appended below for the guidance/perusal of the bidders.

2.1 Correspondence Address

The contact number and the correspondence address for submitting the proposals are as follow:

Head of Administration Division
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600

2.2 Eligible Bidders

All the bidders duly incorporated and based in Pakistan governed by rules, laws and statutes of Government of Pakistan and Government of Sindh shall be eligible. [SPPRA Rule 29]

2.3 Corrupt Practice

1. SNDB requires that Bidders / Suppliers / Contractors, observe the highest standard of ethics during the procurement and execution of contract and refrain from undertaking or participating in any corrupt or fraudulent practices. [SPPRA Rule 2 (q – iii, iv)]
2. SNDB will reject a proposal for award, if it determines that the Bidder recommended for award was engaged in any corrupt or has been blacklisted under the Sindh Public Procurement Rules 2010 (Amended 2013), in competing for the contract in question.
3. Any false information or misstatement on the part of the vendor will lead to disqualification/ blacklisting/ legal proceeding regardless of the price or quality of the product.

2.4 Preparation of Bids

2.4.1 Bidding Process

This is the Single Stage – One Envelope Procedure; the bid shall comprise a single package containing **ELIGIBILITY CRITERIA** (duly filled in all respect) and **FINANCIAL PORPOSAL..** [SPPRA Rule 46 (1-a&b)]

2.4.2 Cost of Bidding

The bidder shall bear all costs associated with the preparation and submission of its bid and SNDB will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.4.3 Language of Bid

The bid prepared by the bidders as well as all correspondence and documents exchanged by the bidder and SNDB must be written in English. [SPPRA Rule 6 (1)]

2.4.4 Technical Proposal

Bidders are required to submit the Technical Proposal stating a brief description of the bidder's organization outlining their recent experience, the names of Sub-Bidder/Professional Staff who participates during the assignment, the technical approach, sample templates/prototypes of deliverables, methodology, work plan, organization and staff, including workable suggestions that could improve the quality and effectiveness of the assignment. The firm will be only technically qualified after confirmation of specifications on physical verification of asked items and satisfying of sufficient production mechanism. The date of visit for above inspection by the procurement committee of the bank will be given during process of completing eligibility criteria. After due inspection of requisite items, the bidder will be declared "Qualified" in Technical Qualification Phase.

2.4.5 Financial Proposal

The Financial Proposal shall be prepared using the standard form attached, duly signed by the authorized representative of the Bidder. It should list all costs associated with the assignment including remuneration for staff, and reimbursable expenses and such other information as may be specifically requested by SNDB. Alternatively, the bidder may provide his/her/its own list of costs with all items described in the Technical proposal priced separately.

2.4.6 Bid Currencies

For the purpose of comparison of bids quoted in different currencies, price shall be converted in PAK RUPEE (PKR). The rate of exchange shall be the selling rate prevailing seven working days before the date of opening of the bids. [SPPRA Rule 42 (2)]

2.4.7 Bid Security

The SNDB shall require the bidders to furnish the Earnest Money @ 5% of Bidding Cost or Irrevocable Bank Guarantee acceptable to the bank, which shall remain valid for a period of

twenty eight (28) days beyond the validity period for bids, in order to provide the SNDB reasonable time to act, if the security is to be called. [SPPRA Rule 37(1)]

Bid Security should be attached with Financial Proposal. Bidders are also required to submit affidavit that the Bid Security has been attached with the Financial Proposal.

Any Bid not accompanied by an acceptable Bid Security shall be rejected by the SNDB as non – responsive.

Bid security shall be released to the unsuccessful bidders once the contract will be signed with the successful bidder or the validity period has expired. [SPPRA Rule 37(2)]

The bid security shall be forfeited:

- If a Bidder withdraws its bid during the period of its validity specified by the Bidder on the Bid Form; or
- In the case of a successful Bidder, if the Bidder fails to;
 - Sign the contract in accordance with ITB Section [2.7.4]; or
 - Furnish performance security in accordance with ITB Section [2.7.5].

2.4.8 Bid Validity

Bids shall remain valid for a period of ninety (90) days, after the date of bid opening prescribed by SNDB; [SPPRA Rule 38 (1)]

Whenever an extension of bid validity period is requested, a bidder shall have the right to refuse to grant such an extension and withdraw his bid and bid security shall be returned forthwith; and [SPPRA Rule 38 (6)]

Bidders who agree to extension of the bid validity period shall also extend validity of the bid security for the agreed extended period of the bid validity. [SPPRA Rule 38 (7-a)]

2.5 Submission of Bids

2.5.1 Sealing and Marking of Bids

This is the Single Stage – One Envelope Procedure; the bid shall comprise a single package containing **ELIGIBILITY CRITERIA** (duly filled in all respect) and **FINANCIAL PORPOSAL..** [SPPRA Rule 46 (1-a&b)]

2.5.2 Response Time

Bidders are required to submit their Bids within fifteen (15) calendar days from the date of publication of Notice Inviting Tender as per National Competitive Bidding. Bids must be received by SNDB at the address specified under ITB Section [2.1] within office hours. [SPPRA Rule 18 (2)]

2.5.3 Extension of Time Period for Submission of Bids

SNDB may extend the deadline for submission of bids only, if one or all of the following conditions exist;

- Fewer than three bids have been submitted and SNDB is unanimous in its view that wider competition can be ensured by extending the deadline. In such case, the bids submitted shall be returned to the Bidders un-opened; [SPPRA Rule 22 (1)]
- If the SNDB is convinced that such extraordinary circumstances have arisen owing to law and order situation or a natural calamity that the deadline should be extended. [SPPRA Rule 22 (2)]

2.5.4 Clarification of Bidding Documents

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and SNDB shall respond to such queries in writing within three calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid. [SPPRA Rule 23 (1)]

It should be noted that any clarification to any query by a bidder shall also be communicated to all parties, who have obtained bidding documents.

2.5.5 Late Bids

Any bid received by SNDB after the deadline for submission of bids prescribed by SNDB pursuant to ITB Section [2.5.2] will be rejected and returned unopened to the Bidder. [SPPRA Rule 24 (1)] .The rejection of bids received after the deadline for submission shall apply regardless of any reason whatsoever for such delayed receipt

2.5.6 Withdrawal of Bids

The Bidder may withdraw its Technical Proposal and Financial Proposal after it has been submitted by sending a written Withdrawal Notice, duly signed by the Bidder and/or by an authorized representative, and shall include a copy of the authorization. Provided that, written notice of Withdrawal, shall be received by SNDB prior to the opening of bids.

No bid shall be withdrawn in the interval between the opening of Bids and the expiration of the period of Bid validity specified in ITB section [2.4.8].

2.5.7 Cancellation of Bidding Process

1. SNDB may cancel the bidding process at any time prior to the acceptance of a bid or proposal; [SPPRA Rule 25 (1)]
2. SNDB shall incur no liability towards the bidders, solely by virtue of its invoking sub-rule (2.5.7 - 1); [SPPRA Rule 25 (2)]
3. Intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation; [SPPRA Rule 25 (3)]

4. SNDB shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds. [SPPRA Rule 25 (4)]

2.5.8 Mechanism for Redressal of Grievances

SNDB has a Committee for Complaint Redressal to address the complaints of bidder that may occur during the procurement proceedings. [SPPRA Rule 31 (1)]

Any bidder being aggrieved by any act or decision of the SNDB during procurement proceedings may lodge a written complaint after the decision causing the grievance has been announced. [SPPRA Rule 31(3)]

The complaint redressal committee upon receiving a complaint from an aggrieved bidder may, if satisfied; [SPPRA Rule 31(4)]

1. prohibit the procurement committee from acting or deciding in a manner, inconsistent with these rules and regulations; [SPPRA Rule 31(4-a)]
2. annul in whole or in part, any unauthorized act or decision of the procurement committee; [SPPRA Rule 31(4-b)] and
3. reverse any decision of the procurement committee or substitute its own decision for such a decision;

Provided that the complaint redressal committee shall not make any decision to award the contract. [SPPRA Rule 31(4-c)]

SNDB shall announce its decision as to the grievance within seven (7) days. The decision shall be intimated to the Bidder and the Authority within three (3) working days by SNDB. [SPPRA Rule 31(5)]

SNDB shall award the contract only after the decision of the complaint redressal committee [SPPRA Rule 31 (6)]

Mere fact of lodging of a complaint by a bidder shall no warrant suspension of the procurement proceedings. [SPPRA Rule 31(7)]

A bidder not satisfied with decision of the SNDB complaints' redressal committee may lodge an appeal to the Chief Secretary through the Authority, who shall refer the matter to a review panel in accordance with ITB section [2.5.9]; [SPPRA Rule 31(8)]

A bidder may file an appeal to the Chief Secretary provided; [SPPRA Rule 31(9)]

1. that the bidder has exhausted his complaint to the complaint redressal committee [SPPRA Rule 31(9-a)]; and
2. That he has not withdrawn the bid security deposited by him during the procurement process. [SPPRA Rule 31(9-b)]

The bidder must submit the appeal to the Chief Secretary with the following documents: [SPPRA Rule 31(10)]

1. a letter stating his wish to appeal to the Review Panel and the nature of complaint; [SPPRA Rule 31(10-a)]
2. a copy of the complaint earlier submitted to the complaint redressal committee of the Department and all supporting documents in a sealed envelope; [SPPRA Rule 31(10-b)] and

Upon receipt of an appeal and registration fee, the Chief Secretary shall select a Review Panel to examine the complaint. Simultaneously, the Authority shall inform the bidder and the Head of the concerned Department of the action taken by the Chief Secretary. [SPPRA Rule 31(11)]

On receipt of reference from the Chief Secretary, the Chairperson of the Review Panel shall convene a meeting of the review panel within five working days. [SPPRA Rule 31(12)]

Unless the Review Panel recommends dismissal of the complaint being frivolous, in which case the bidder shall lose the bid security deposited with the SNDB, the Review Panel may: [SPPRA Rule 31(13)]

1. propose rejection of the complaint, stating its reasons; [SPPRA Rule 31(13-a)]
2. state the rules or principles that govern the subject matter of the complaint; [SPPRA Rule 31(13-b)]
3. point out the infirmities and breach of rules and regulations by the procuring agencies; [SPPRA Rule 31(13-c)]
4. suggest annulment in whole or in part of a non-compliant act or decision of a SNDB, other than any act or decision bringing the procurement contract into force; [SPPRA Rule 31(13-d)]
5. if the SNDB is in breach of its obligations under the Act, Rules or Regulations, suggest the payment of compensation by the officer(s) responsible for mis-procurement for cost incurred by the bidder on preparation of bid, including the cost of the complaint registration fee paid by the complainant; [SPPRA Rule 31(13-e)] or
6. Recommends that the procurement proceedings may be terminated, in case the procurement contract has not been signed. [SPPRA Rule 31(13-f)]

It shall be mandatory for both, the complainant and the SNDB to appear before the Review Panel as and when called and produce documents, when so required. The Review Panel shall issue the notice of appearance to the Head of the Department for its service who shall ensure the attendance of the Head of SNDB along with relevant record. In case of failure of Head of SNDB to appear before review panel despite service, the Authority shall bring the matter to the notice of Chief Secretary. In case the complainant fails to appear twice, despite service the reference may be decided ex-parte. The Review Panel shall hear the parties and give its recommendations to the Authority within thirty days of receipt of reference. In case, more time is required, the Review Panel may seek extension from the Chief Secretary through the Authority enumerating the reasons for delay. The Authority shall submit these recommendations to the Chief Secretary who shall decide the appeal keeping in view the recommendations of the Review Panel; Provided that the Chief Secretary may refer the matter back to the Review Panel, if there is some

ambiguity or vagueness in the recommendations and a clarification is to be sought. The Review Panel shall clarify the matter within seven calendar days, following which the Chief Secretary would decide the matter; [SPPRA Rule 31(14)]

The decision of the Chief Secretary shall be final and the SNDB shall act upon such findings. After the decision has been issued, the complaint and the decision shall be hoisted by the Authority on its website within three working days; Provided that no information shall be disclosed if its disclosure would be against the public interest or may jeopardize national security. [SPPRA Rule 31(15)]

IMPORTANT

In addition to above it may be added that no complaint will be entertained unless it is:-

- a) Forwarded on company's original letter head, complete address, NTN of the company and CNIC of the complainant.**
- b) Incriminating evidence of the complaints.**

2.5.9 Review Panel

The Authority shall maintain a list of Review Panelists for the purpose of reviewing a bidder's complaint. The Panelist shall be appointed on such terms and conditions as the Authority may from time to time notify with the approval of the Chief Secretary. [SPPRA Rule 32(1)]

The List of Specialists shall be formed from a number [SPPRA Rule 32(2)]

1. persons who have been legal professionals; [SPPRA Rule 32(2-a)]
2. persons who have been senior officers in the service of the Government with experience in the procurement area, [SPPRA Rule 32(2-b)] and
3. Persons from a list of specialists with experience in the relevant field. [SPPRA Rule 32(2-c)]

The Specialists shall be grouped into a number of Review Panels, each with a nominated Chairperson, both as approved by the Chief Secretary. Each panel shall have a minimum of 3 members, one from each of the groups listed in sub rule (2) above and up to 2 co-opted members on a case-by-case basis depending upon the nature of the complaint. [SPPRA Rule 32(3)]

The specialists shall be paid remuneration for their services as determined by the Authority from time to time with the approval of the Chief Secretary. [SPPRA Rule 32(4)]

2.5.10 Matters not subject to Appeal or Review

The following actions of the SNDB shall not be subject to the appeal or review: [SPPRA Rule 33]

- Selection method adopted by the SNDB; [SPPRA Rule 33 (1)]
- Decision by the SNDB under ITB section [2.5.7]. [SPPRA Rule 33 (2)]

2.6 Opening and Evaluation of Bids

2.6.1 Opening of Bids by SNDB

The opening of bids shall be as per the procedure set down in Section 2.4.1 dealing with Bidding Process.

2.6.2 Clarification of Bids

No Bidder shall be allowed to alter or modify his bids after the expiry of deadline for the receipt of the bids unless, SNDB may, at its discretion, ask a Bidder for a clarification of bid for evaluation purposes. The request for clarification and the response shall be in writing and no change in the prices or substance of bid shall be sought, offered or permitted. [SPPRA Rule 43]

2.6.3 Preliminary Examination

SNDB will examine the bids to determine whether the bids are complete and the documents have been properly signed and whether the bids are generally in order.

SNDB may waive any minor informality; nonconformity or irregularity in a bid that does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder and further provided that such waiver will be at the complete and sole discretion of SNDB.

If a bid is not substantially responsive, it will be rejected by SNDB and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

2.6.4 Supplier Eligibility Criteria

All bids shall be evaluated in accordance with the eligibility criteria. [SPPRA Rule 42 (1)] SNDB will evaluate the bids, which have been determined to be substantially responsive and reject any proposal which does not conform to the specified requirements.

2.6.5 Eligibility Criteria

SNDB shall evaluate proposals using the following eligibility criteria.

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List (For counting of each bank services to at least 25 branches are mandatory)for supply of items for which tender is now been floated.	30		5 and above	Award letters to be attached duly issued from each concerned Bank	Annexure “A”
		20		3 and above		
2	Years in Business in relevant field	20		8 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure “B”
		10		6 years and above		
		5		4 years and above		
3	Average Yearly Turn Over in Last 3 Years	20		30 Million and above	Audit Report / Tax Return	Annexure “C”
		10		20 Million and above		
4	Number of Offices in cities	10		4 and above	Give complete address along with PTCL landline numbers	Annexure “D”
		8		3		
		4		1 and above		
5	Number of Service Level Agreement (SLA) presently in implementation with Banks on account of subject tender.	20		3	Attach Copies of Service Level Agreement (SLA)	Annexure “E”
		15		2		
		10		1		
Total Marks		100		Qualified / Disqualified		

ELIGIBILITY CRITERIA NOTE

1. There can be subsequent clarification to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd & SPPRA websites regularly.
2. Acquiring of 70% marks of the total score will make the Bidder qualifying eligibility criteria

3. Attachment of relevant evidence in eligibility criteria is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded

MANDATORY

1. GST/Income Tax Registration/Registration With Sindh Revenue Board
2. Attachment of Affidavit (specimen attached as Annexure “I”) on stamp paper from the owner of the company.
3. Attachment of Import History of Tender Items (Bill of Entry).
4. Attachment of Annexure “A” (With Financial Proposal) & Annexure “B” (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
5. Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee at the time of opening of bids.
6. The bidders are required to submit bids only in prescribed financial proforma given in Tender Document.
7. The representative present at the time of opening of tender shall be in possession of authority letter on the company’s letter head, duly signed by the CEO of the company.
8. Bill of entry from single source.

DISQUALIFICATION

The bidder will be considered disqualified prior/during technical/financial evaluation process or after award contract if:

1. On black list of SPPRA & Sindh Bank Ltd.
2. Issued with two (2) warning letters/emails by the Sindh Bank Ltd in the past to the bidder for unsatisfactory performances.
3. Not GST/Income Tax Registered/Registration With Sindh Revenue Board
4. Alternate bid is offered.
5. Non - Attachment of Annexure “A” (With Financial Proposal) & Annexure “B” (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
6. The qualified bidder sublets the contract in any form/stage to any other agency.
7. The tender is deposited without Tender Fee.
8. Warranty of supplied items is less than 1 year.
9. Evidence from financial institution/banks will only be acceptable.
10. If during verification process of the client list the response by any of the bank is unsatisfactory on account of previous performance.
11. After supply, if the specification of supplied items are found different with the items produced in front of committee at the time of technical evaluation.
12. In the past, the coy’s agreement has been prematurely been terminated after due qualification in any of the category of the tender.

2.6.6 Discussions Prior to Evaluation

If required, prior to technical evaluation the bidder may seek any clarification in writing on the eligibility criteria.

2.7 Award of Contract

2.7.1 Award Criteria

Subject to ITB Section [2.7.2], SNDB will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

2.7.2 SNDB's Right to Accept Any Bid and to reject any or all Bids

SNDB annul the bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to the Bidder(s).

2.7.3 Notification of Award

Prior to the expiration of the period of bid validity, SNDB will notify the successful Bidder in writing by letter or by facsimile, to be confirmed in writing by letter, that his/her bid has been accepted.

The notification of award will constitute the formation of the Contract.

Upon the successful Bidder's furnishing of the Performance Security pursuant to Section [2.7.5], SNDB will promptly notify each unsuccessful Bidder and will discharge his/her bid security, pursuant to ITB Section [2.4.7].

2.7.4 Signing of Contract

Within 5 Days from the date of notification of the award the successful bidder shall furnish to SNDB particulars of the person who would sign the contract on behalf of the successful bidder along with an original power of attorney executed in favour of such person.

The Contract shall be signed by the parties at Central Office SNDB, Karachi, within 10 Days of award of contract.

2.7.5 Performance Security

Within 20 DAYS of receipt of the notification of award from SNDB, the successful Bidder shall furnish to SNDB the Performance Security of 5% of contract price which shall be valid for at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period. The Performance Security shall be in the form of a pay order or demand draft or bank guarantee issued by a reputable commercial bank, acceptable to SNDB, located in Pakistan. [SPPRA Rule 39 (1)]

Failure of the successful Bidder to comply with the requirement of ITB Section [2.7.4] shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in

which event SNDB may make the award to the next lowest evaluated Bidder or call for new bids.

The Performance Security forms at Annexure “C” shall not be completed by the bidders at the time of their bid submission. Only the successful Bidder will be required to provide Performance Security.

The Performance Security will be discharged by SNDB and returned to the Supplier not later than thirty (30) days following the date of successful completion of the Supplier’s performance obligation under the Contract.

2.7.6 General Conditions of Contract

For detailed General Condition of Contract refer to Section [5.1] of this TD.

2.7.7 Special Conditions of Contract

For detailed Special Condition of Contract refer to Section [5.2] of this TD.

2.7.8 Integrity Pact

The successful bidder shall upon the award of the contract execute an Integrity Pact with SNDB. *[Specimen is attached in Annexure “D”]* [SPPRA Rule 89]

2.7.9 Non-Disclosure Agreement

The successful bidder shall upon the award of the contract execute a Non-Disclosure Agreement with SNDB. *[Specimen is attached in Annexure “F”]*

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires supply of fire extinguishers for its 50 upcoming branches, and its 198 operating branches on need basis in countrywide regions.

Requirement of fire extinguishers will depend on the opening of the branches. A prior notice of 15 days will be given for the supply of requisite supplies and it will be expected that the fire extinguishers will be installed at least 4 weeks of issue of the purchase order, the said supplies will be made available at the site. prior to the opening of the branch.

The tentative quantity for branches to be opened in 2016 may vary as per the schedule of opening of branches, and accordingly Bank will not be responsible if the quantity is decreased. In this context no claim will be entertained.

TECHNICAL SPECIFICATION

Requirement of equipment's as per specification as under;

S. No.	Category	Upcoming 50 Branches	Existing 99 Branches	Existing 99 Branches	Total Tentative Quantity
1	4 KG Halotron	3 Cylinders per Branch	2 Cylinder per Branch	1 Cylinder per Branch	447

Note:

Warehouse facility of the lowest qualified bidder will be inspected by the team of Sindh Bank Ltd as per the criteria attached as Annexure “K”. Bidder qualifying this inspection phase will be considered as lowest evaluated bidder.

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2016)

Name of Bidder _____

Part 1

1. Existing Branches located in Main Cities

S.No	Description	Rate per Cylinder (Inclusive of all applicable taxes with transportation)	Number of Existing Branches in Main Cities (List attached as Annexure "L")	Tentative Quantity Required per Branch	Total Amount *(a)
01	Halotron 4kg		64	01	

2. Existing Branches located in Main Cities

S.No	Description	Rate per Cylinder (Inclusive of all applicable taxes with transportation)	Number of Existing Branches in Main Cities (List attached as Annexure "M")	Tentative Quantity Required per Branch	Total Amount *(b)
01	Halotron 4kg		55	02	

3. Upcoming Branches in Main Cities

S.No	Description	Rate per Cylinder (Inclusive of all applicable taxes with transportation)	Number of Upcoming Branches in Main Cities (List attached as Annexure "N")	Tentative Quantity Required per Branch	Total Amount *(c)
02	Halotron 4kg		31	03	

4. Sum of Part 1 = Total Amount *(a) + *(b)+ *(c) = _____

Part 2

1. Existing Branches – Outside Main Cities

S.No	Description	Rate per Cylinder (Inclusive of all applicable taxes without transportation)	Number of Existing Branches in Outside Main Cities (List attached as Annexure “O”)	Tentative Quantity Required per Branch	Total Amount *(c)
01	Halotron 4kg		35	01	

1. Existing Branches – Outside Main Cities

S.No	Description	Rate per Cylinder (Inclusive of all applicable taxes without transportation)	Number of Existing Branches in Outside Main Cities (List attached as Annexure “P”)	Tentative Quantity Required per Branch	Total Amount *(d)
01	Halotron 4kg		44	02	

2. Upcoming Branches – Outside Main Cities

S.No	Description	Rate per Cylinder (Inclusive of all applicable taxes without transportation)	Number of Upcoming Branches in Outside Main Cities (List attached as Annexure “Q”)	Tentative Quantity Required per Branch	Total Amount *(e)
01	Halotron 4kg		19	03	

3. **Sum of Part 2** = Total Amount *(c) + *(d)+ *(e) = _____

***Grand Total (Sum of Part 1 + Sum of Part 2) =** _____

*This Grand Total will be taken as final financial bid offered by the bidder.

CERTIFICATE OF VALIDITY

S.No	Nomenclatures	Validity Period in terms of years	Attach Validity Duly certified by Bidder
01	Halotron		

Note:

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.3000/-per day will be deducted from the bill.
3. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, transportation and labor charges.
4. Delivery will be made by the Supplier at different locations prescribed by the Bank, only those branches where courier service is available. The cost must include all taxes, including delivery charges up to the branches of the Bank on countrywide locations, only to those branches which are in courier serviceable area by supplier otherwise Bank would arrange its own courier service.
5. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
6. Calculation of bid security. 5% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favor of Sindh Bank Ltd.
7. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
8. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
9. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
10. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
11. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
12. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
13. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
14. The warranty of the supplied/filled (HFC) Halotron will be one year comprehensive onsite from the date of delivery and validity of filled/supplied (HFC) Halotron will be 10 years as per certificate provided by supplier .

We, hereby accept all the terms and conditions as given above.

(Signature of bidder with name, Designation and Company Seal)

Dated: _____

Contract

5.1 Conditions of Contract

5.1.1 Definitions

In this contract, the following terms shall be interpreted as indicated:

“Applicable Law” means the Sindh Public Procurement Act 2009 and the Sindh Public Procurement Rules 2010 (Amended 2013).

“Procuring Agency” or “PA” means SNDB Contractor.

“Contract” means the Contract signed by the Parties and all the attached documents listed in its Clause 1 that is General Conditions (GC), and the Special Conditions (SC).

“Contract Price” means the price to be paid for the performance of the Services. “Effective Date” means the date on which this Contract comes into force.

“GC” mean these General Conditions of Contract.

“Government” means the Government of Sindh.

“Currency” means Pak Rupees.

“Member” means any of the entities that make up the joint venture/consortium/association, and “Members” means all these entities.

“Party” means the PA or the Contractor, as the case may be, and “Parties” means both of them.

“Personnel” means persons hired by the Contractor or by any Sub- Contractors and assigned to the performance of the Services or any part thereof.

“SC” means the Special Conditions of Contract by which the GC may be amended or supplemented.

“Services” means the services to be performed by the Contractor pursuant to this Contract, as described in the scope of services.

“In writing” means communicated in written form with proof of receipt.

5.1.1 Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the laws of the Islamic Republic of Pakistan.

5.1.2 Notice

- Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have

been given or made when delivered in person to an authorized representative of address specified in the SC.

- A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.

5.1.3 Authorized Representative

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the SNDB or the Supplier may be taken or executed by the officials.

5.1.4 Taxes and Duties

The Supplier, Sub-Suppliers, and their Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law as specified in the SC, the amount of which is deemed to have been included in the Contract Price.

5.1.5 Effectiveness of Contract

This Contract shall come into effect on the date the Contract is signed by both Parties. The date the Contract comes into effect is defined as the Effective Date.

5.1.6 Expiration of Contract

Unless terminated earlier pursuant to Clause GC 5.1.17 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SC.

5.1.7 Modifications or Variations

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

5.1.8 Force Majeure

The failure on the part of the parties to perform their obligation under the contract will not be considered a default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

5.1.9.1 No Breach of Contract

The failure of a Party to fulfil any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

5.1.9.2 Extension of Time

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

5.1.10 Termination

5.1.10.1 Termination by SNDB

The SNDB may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause GC 5.1.10.1. In such an occurrence the SNDB shall give a not less than thirty (30) days' written notice of termination to the Supplier, and sixty (60) days' in the case of the event referred to in (e).

- a. If the Supplier does not remedy the failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the SNDB may have subsequently approved in writing;
- b. If the Supplier becomes insolvent or bankrupt;
- c. If the Supplier, in the judgment of the SNDB has engaged incorrupt or fraudulent practices in competing for or in executing the Contract;
- d. If, as the result of Force Majeure, the Supplier(s) are unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- e. If the SNDB, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

5.1.10.2 Termination by the Supplier

The Suppliers may terminate this Contract, by not less than thirty (30) days' written notice to the SNDB, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (c) of this Clause GC 5.1.10.2

- a. If the SNDB fails to pay any money due to the Supplier pursuant to this Contract without Suppliers fault.
- b. If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

5.1.10.3 Payment upon Termination

Upon termination of this Contract pursuant to Clauses GC 5.1.10.1 or GC 5.1.10.2, the SNDB shall make the following payments to the Supplier:

- a. Payment for Services satisfactorily performed prior to the effective date of termination;
- b. except in the case of termination pursuant to paragraphs (a) through (c), and (f) of Clause GC 5.1.10.1, reimbursement of any reasonable cost incident to the prompt

and orderly termination of the Contract, including the cost of the return travel of the Personnel and their eligible dependents.

5.1.11 Good Faith

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

5.1.12 Settlement of Disputes

5.1.12.1 Amicable Settlement

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

5.1.12.2 Arbitration

If the SNDB and the Supplier fail to amicably settle any dispute arising out of or in connection with the Contract within ten (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

5.1.13 Data Ownership

The data in the implemented Computer System shall at all times remain the exclusive property of SNDB. The Supplier is hereby required to transfer all necessary passwords, access codes or other information required for full access to the data to SNDB upon successful commissioning of the Computer System and should not be available to any other party including the employees of the supplier.

5.1.14 Obligations of the Supplier

The Supplier shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Supplier shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the SNDB, and shall at all times support and safeguard the SNDB legitimate interests in any dealings with Sub-Suppliers or third Parties.

5.1.14.1 Conflict of Interest

The Supplier shall hold the SNDB's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

5.1.14.2 Confidentiality

Except with the prior written consent of the SNDB, the Supplier and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the

course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

5.2 Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

5.2.1 Performance Security

The amount of performance security shall be five (5%) percent of the Contract Price

5.2.2 Payment

The payment to be made to the Supplier under this Contract shall be made in accordance with the payment schedule as shall be agreed between SNDB and the Supplier.

5.2.3 Price

Schedule of prices shall be as fixed in the Contract.

Annexure “A”

BID FORM

**IT SHOULD BE SPECIFIC TO EACH CONTRACT AND WILL HAVE TO BE
TAILORED SEPARATELY FOR EACH TENDER DOCUMENT**

Dated: _____, 2016

To,

Head of Administration Division
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600
Gentleman,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer, in conformity with the said bidding documents for the sum of currency_____ [total bid amount in words and figures].

We undertake, if our Bid is accepted, [to provide goods/work/related service], that will be in accordance with the terms defined in the proposal and /or contract.

Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries

_____.

If our Bid is accepted, we will obtain the Bank Guarantee in a sum equivalent to five percent (5%) of the Contract Price for the due performance of the Contract, in the form prescribed by SNDB.

We agree to abide by this Bid for a period of ninety (90) days from the date fixed for Bid Opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid and to contract execution if we are awarded the contract, are listed below:

Name & Address of Agent

Amount and Currency

(If none, State none)

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 2016.

[Signature]

[In the Capacity of]

Duly authorized to sign Bid for and on behalf of _____

Annexure “B”

BID SECURITY FORM

Whereas [name of the Bidder] has submitted its bid dated [date of submission of bid] for the supply of fire extinguishers.

KNOW ALL PEOPLE by these presents that WE [name of bank] of [name of country], having our registered office at [address of bank] (hereinafter called “the Bank”), are bound unto SNDB (hereinafter called “the Purchaser”) in the sum of for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of ____ 2016

THE CONDITIONS of this obligation are:

1. If the Bidder withdraw its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the SNDB during the period of bid validity:
 - a. fails or refuses to execute the Contract, if required; or
 - b. fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

We undertake to pay to the Purchaser up to the above amount upon receipt of its written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity and any demand in respect thereof shall reach the Bank not later than the above date.

[Signature and Seal of the Bank]

Annexure “C”

PERFORMANCE SECURITY FORM

To,

Head of Administration Division
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600

WHEREAS [name of Supplier] (hereinafter called “Supplier” or “Contractor”) has undertaken, in pursuance of Contract No. _____ [reference number of the contract] dated ____ 2015 to _____ [details of task to be inserted here] (hereinafter called “the Contract”).

AND WHEREAS we have agreed to give the Supplier / Contractor guarantee as required pursuant to the budding document and the contract:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier / Contractor, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier / Contractor to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ____ day of ____ 2016.

Signature and Seal of the Guarantors

Name of Bank

Address

Date

Annexure “D”

INTEGRITY PACT

Declaration of Fees, Commissions and Brokerage etc Payable by the Suppliers of Services Pursuant To Rule 89 Sindh Public Procurement Rules Act, 2010

_____ [the Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[The Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [The Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [the Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

For and On Behalf Of

Signature: _____

Name: _____

NIC No: _____

Annexure “E”

SCHEDULE OF OPENING AND SUBMISSION OF BID

For details refer to Newspaper Advertisement published on the subject matter.

Annexure “F”

Form of Contract

This Mutual Non-Disclosure Agreement (“Agreement”) is made and entered into between Sindh Bank Limited, and [Supplier Name], individually referred to as a ‘Party’ and collectively referred to as the ‘Parties’. The Parties wish to exchange Confidential Information (as defined below in Section 2) for the following purpose(s): a) to evaluate whether to enter into a contemplated business transaction; and b) if the Parties enter into an agreement related to such business transaction, to fulfil each Party’s confidentiality obligations to the extent the terms set forth below are incorporated therein (the “Purpose”).

The Parties have entered into this Agreement to protect the confidentiality of information in accordance with the following terms:

1. The Effective Date of this Agreement is _____ 2016.
2. In connection with the Purpose, a Party may disclose certain information it considers confidential and/or proprietary (“Confidential Information”) to the other Party including, but not limited to, tangible, intangible, visual, electronic, present, or future information such as:
 - Trade secrets;
 - Financial information, including pricing;
 - Technical information, including research, development, procedures, algorithms, data, designs, and know-how;
 - Business information, including operations, planning, marketing interests, and products;
 - The terms of any agreement entered into between the Parties and the discussions, negotiations and proposals related thereto; and
 - Information acquired during any facilities tours.
3. The Party receiving Confidential Information (a “Recipient”) will only have a duty to protect Confidential Information disclosed to it by the other Party (“Discloser”):
 - If it is clearly and conspicuously marked as “confidential” or with a similar designation;
 - If it is identified by the Discloser as confidential and/or proprietary before, during, or promptly after presentation or communication; or
 - If it is disclosed in a manner in which the Discloser reasonably communicated, or the Recipient should reasonably have understood under the circumstances, including without limitation those described in Section 2 above, that the disclosure should be treated as confidential, whether or not the specific designation "confidential" or any similar designation is used.
4. A Recipient will use the Confidential Information only for the Purpose described above. A Recipient will use the same degree of care, but no less than a reasonable degree of care, as

the Recipient uses with respect to its own information of a similar nature to protect the Confidential Information and to prevent:

- Any use of Confidential Information in violation of this agreement; and/or
 - Communication of Confidential Information to any unauthorized third parties. Confidential Information may only be disseminated to employees, directors, agents or third party contractors of Recipient with a need to know and who have first signed an agreement with either of the Parties containing confidentiality provisions substantially similar to those set forth herein.
5. Each Party agrees that it shall not do the following, except with the advanced review and written approval of the other Party:
- Issue or release any articles, advertising, publicity or other matter relating to this Agreement (including the fact that a meeting or discussion has taken place between the Parties) or mentioning or implying the name of the other Party; or
 - Make copies of documents containing Confidential Information.
6. This Agreement imposes no obligation upon a Recipient with respect to Confidential Information that:
- Was known to the Recipient before receipt from the Discloser;
 - Is or becomes publicly available through no fault of the Recipient;
 - Is independently developed by the Recipient without a breach of this Agreement;
 - Is disclosed by the Recipient with the Discloser's prior written approval; or
 - Is required to be disclosed by operation of law, court order or other governmental demand ("Process"); provided that (i) the Recipient shall immediately notify the Discloser of such Process; and (ii) the Recipient shall not produce or disclose Confidential Information in response to the Process unless the Discloser has: (a) requested protection from the legal or governmental authority requiring the Process and such request has been denied, (b) consented in writing to the production or disclosure of the Confidential Information in response to the Process, or (c) taken no action to protect its interest in the Confidential Information within 14 business days after receipt of notice from the Recipient of its obligation to produce or disclose Confidential Information in response to the Process.
7. EACH DISCLOSER WARRANTS THAT IT HAS THE RIGHT TO DISCLOSE ITS CONFIDENTIAL INFORMATION. NO OTHER WARRANTIES ARE MADE. ALL CONFIDENTIAL INFORMATION DISCLOSED HEREUNDER IS PROVIDED "AS IS".
8. Unless the Parties otherwise agree in writing, a Recipient's duty to protect Confidential Information expires [YEARS] from the date of disclosure. A Recipient, upon Discloser's written request, will promptly return all Confidential Information received from the Discloser, together with all copies, or certify in writing that all such Confidential Information and copies thereof have been destroyed. Regardless of whether the Confidential

Information is returned or destroyed, the Recipient may retain an archival copy of the Discloser's Confidential Information in the possession of outside counsel of its own choosing for use solely in the event a dispute arises hereunder and only in connection with such dispute.

9. This Agreement imposes no obligation on a Party to exchange Confidential Information, proceed with any business opportunity, or purchase, sell, license and transfer or otherwise make use of any technology, services or products.
10. Each Party acknowledges that damages for improper disclosure of Confidential Information may be irreparable; therefore, the injured Party is entitled to seek equitable relief, including injunction and preliminary injunction, in addition to all other remedies available to it.
11. This Agreement does not create any agency or partnership relationship. This Agreement will not be assignable or transferable by Participant without the prior written consent of the other party.
12. This Agreement may be executed in two or more identical counterparts, each of which shall be deemed to be an original including original signature versions and any version transmitted via facsimile and all of which taken together shall be deemed to constitute the agreement when a duly authorized representative of each party has signed the counterpart.
13. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes any prior oral or written agreements, and all contemporaneous oral communications. All additions or modifications to this Agreement must be made in writing and must be signed by the Parties. Any failure to enforce a provision of this Agreement shall not constitute a waiver thereof or of any other provision.

Sindh Bank Limited

Company Name:

Registered Address:

Registered Address:

Name: _____

Name: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

Annexure “G”

AGREEMENT

CONTRACT AGREEMENT

THIS **AGREEMENT** is entered into at Karachi
on this the _____ day of _____, 2016

BETWEEN

M/S. _____, having its principal place of business at _____, (hereinafter referred to as “Supplier”, which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (hereinafter referred to as “THE BANK”, which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

“THE BANK” intends to acquire the services of “Supplier” for the *Supply of Fire Extinguishers* (goods) for its Branches and Supplier agrees to provide the services to the bank, as per tender opening dated _____, along with Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

The terms and conditions are as follows:

Terms & Conditions:

- All terms and conditions of the tender document will remain part of this agreement.
- A prior notice of 15 days will be given for the supply and installation of requisite supplies and it will be expected after 05 days of issue of the purchase order, the said supplies will be made available at the site.

- A fine of Rs 2,000/- per day will be charged, if after expiry of 10 days' notice, fire extinguishers are not provided, installed and made operational, till the requisite is completed.
- In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply and installation of the fire extinguishers even after a lapse of 15 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.
- The company is supposed to maintain the record of filling/expiry date of the installed firefighting extinguishers and accordingly it will be the responsibility of the supplier to ensure refilling of the same, 10 days prior to the expiry date. If it is found at any stage that the refilling at any of the branch has not been taken care off 10 days prior to the date of expiry, the vendor will be fined @ Rs 2,000/- per day. This fine period will be counted, 05 days prior to the date of expiry till the needful is met or the tender will be cancelled on account of unsatisfactory performance. Issuance of 02 unsatisfactory letters will make the supplier disqualify to take part any of the Sindh Bank tender in future.
- Supplier agrees to maintain adequate inventory of the parts so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to the Bank.
- The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.
- Delivery will be made by the Supplier at different locations prescribed by the Bank.
- The cost must include all taxes, installation, labor including delivery charges upto the branches of the Bank on countrywide locations.
- Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same

will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.

- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Warranty

The warranty of the supplied/filled Halotron will be 10 years comprehensive onsite from the date of delivery.

Payment Schedule:

100 % of the total amount for the Supply of Fire Extinguishers will be paid within one month of invoice submission by the supplier.

Performance Guarantee:

5% of the total tender amount of will be retained by the Bank as “Performance Security” and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued two (2) warning letter/emails by Sindh Bank Ltd for its unsatisfactory current performance to the bidder.

Goods Faith:

- The Parties undertake to act in goods faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

- The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.
- **Support Escalation Matrix:**
- For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	
First complain if the call is not resolved " within specified response time " (24 hours)	Landline Phone	
	Email	
	Cell	
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	
Second complain, if the call is attended within " Specified Response Time " and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Landline Phone	
	Email	
	Cell	
LEVEL-3	Name/Designation (CEO of the firm)	
Third complain, if the call is attended within " Specified Response Time " and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	
	Email	
	Cell	
Note: Ensure that no column above is left blank		

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature_____

Name _____

Designation _____

Company Name _____

Address _____

Stamp

Witness:

Signature_____

Name _____

Designation _____

Address _____

Customer Signature_____

Name

Designation

Company Name **Sindh Bank Limited**

Address **Federation House, Sindh Bank**
Ltd. Head Office Karachi

Stamp

Signature_____

Name

Designation

Company Name **Sindh Bank Limited**

Address **Federation House, Sindh Bank**
Ltd. Head Office, Karachi

Annexure “I”

UNDERTAKING/AFFIDAVIT

To be typed on Rs.50/- Stamp Paper

AFFIDAVIT / DECLARATION

**(AS REQUIRED BY THE STATE BANK OF PAKISTAN THROUGH
BPRD CIRCULAR NO.13, DATED DECEMBER, 11, 2014)**

I, _____ S/o _____, Proprietor/Authorized
Representative/Partner/Director of M/s _____, having NTN #
_____, holding CNIC # _____, do hereby state on solemn
affirmation as under:-

1. That the above named firm/company has not been adjudged an insolvent from any Court of law.
2. That no execution of decree or order of any Court remains unsatisfied against the firm/company.
3. That the above named firm/company has not been compounded with its creditors.
4. That my/our firm/company has not been convicted of a financial crime.

That whatever stated above is true and correct as to the best of my knowledge and belief.

City: _____

Dated. _____

DEPONENT

(PROPRIETOR / REPRESENTATIVE)/DIRECTOR

Solemnly affirmed and stated by the above named deponent, personally, before
me, on this _____ day of _____ 201 , who has been identified as per his
CNIC.

COMMISSIONER FOR TAKING AFFIDAVIT

ANNEXURE “J”

INSPECTION EVALUATION PERFORMA - WAREHOUSE

S.No	Requisite	Compliance	
01	Own Gas Filling Facility	Yes	No
02	Availability of Sufficient Stock of HFC Gas for refilling purpose (Approximate 1000 kg stock)	Yes	No
03	Availability of current calibration certificate of the equipment installed from authorized/Govt. approved Labs	Yes	No

Note:

Acquiring of ‘Yes’ status in all serials of the checklist above is mandatory or the bidder will stand disqualified.

Firm Name: _____

Site Address: _____

Date & Time of Inspection: _____

Result-Inspection Report: _____

Names & Signatures-Inspection Committee:

1 _____ (Name)	_____ (Signature)
2 _____ (Name)	_____ (Signature)
3 _____ (Name)	_____ (Signature)

OVERALL REPORT

QUALIFIED / DISQUALIFIED

ANNEXURE “L”

Number of Existing Branches in Main Cities

Where 1 cylinder is required

Total Branches: 64

S.No.	Branch Name	Telephone #
1	COURT ROAD BRANCH	35640032
	Ground floor, G-5-A, Court View Apartments,	35640033
	Opposite Sindh Assembly, Karachi	Fax:35640034
2	CLOTH MARKET BRANCH	32400790
	Shop No.28, Ground Floor, Cochinwala Market,	32424177
	Bunder Road Quarters, Karachi	Fax: 32424175
3	DHA PHASE-II BRANCH	35883711-12
	Plot No. 13-C, Commercial Area “A”,	
	DHA Phase-II, Karachi	
4	GULSHAN-E-HADEED BRANCH	34715101
	Plot No.C-53, Phase-I,	34715102-3
	Gulshan-e-Hadeed,	Fax: 34715104
	Karachi	
5	GULSHAN-E-MAYMAR BRANCH	36832560
	Plot No.SB-016, Sector-7, Sub-Sector IV,	36832561
	Gulshan-e-Maymar , Karachi	Fax: 36832562
6	GIZRI BRANCH	35862711
	Commercial Plot No.G-1/2 & 23	35862713
	Lower Gizri Bazar Area,	Fax: 35862728
	Clifton Cantonment, Karachi	
7	I.I. CHUNDRIGAR ROAD BRANCH	32420672
	Ground Floor, P & O Plaza, Opposite	32415399
	I.I. Chundrigar Road, Karachi	32463748
		32463744-45
8	JODIA BAZAR BRANCH	32500380
	Plot No.57 & 59, Daryalal Street,	32500383
	Selani Center, Jodia Bazar, Napier Quarter, Karachi	Fax:32500384
9	KARACHI ADMINISTRATION SOCIETY BRANCH	34300432
	Plot # SA/90, Block-8, KAECHS Society,	34300433

	Opposite Shaheed-e-Millat Road,	Fax:34300434
	Karachi	
10	KHAYABAN-E-SHAHBAZ BRANCH	35855724-5
	Plot No.11-C, Shop No.1 & 2, Ground Floor,	35855727
	Shahbaz Lane-2, Phase-VI,	
	Pakistan Defence Housing Authority, Karachi	
11	KORANGI INDUSTRIAL AREA BRANCH	35144261, 35144262
	Plot No.27/28, Showroom No.5,	35144261
	Korangi Industrial Area, Sector-16, Karachi	Fax:35144263
12	KEHKASHAN CLIFTON BRANCH	35295343
	Plot No. F/101, Block # 7,	35295341-43
	Scheme No.5, Kehkashan, Clifton, Karachi	
13	MALIR CANTT. BRANCH	34490951-4
	Plot No.11, Block-S, Cantt. Bazar Area,	Fax: 34490954
	Malir Cantonment, Karachi	
	Murad Memon Goth, Karachi	Fax: 34562325
14	METROVILLE BRANCH	36696925
	Plot No.F-5, Block-3, Category-B, KDA Scheme,	36696926
	Metroville No.1, S.I.T.E.,	
	Karachi	
15	NEW CHALLI BRANCH	32623227
	Property Bearing # 37, Survey Sheet # SR-7,	32623228
	Serai Quarters New Challi, Karachi	Fax: 32623229
16	NEW KARACHI BRANCH	36949292
	Plot # AS-24, Street # 3, Sector # 5-H,	36949291
	North Karachi Township	36949294
17	PAPER MARKET BRANCH	32600936-9
	Plot No.22/2, Sheet No.SR.18, Serai Quarters,	32600940
	Saddar Town, Karachi	Fax:32600940
18	SHAHRAH-E-FAISAL BRANCH	34322270-74
	Plot No.30-A, Ground Floor, Showroom No. 4, 5 & 6,	34322272
	Progressive Centre, Block-6, P.E.C.H.S,	Fax: 34322271

	Shahrah-e-Faisal, Karachi	
19	SHERSHAH BRANCH	32580000
	Plot No.D/95, Shop# A-1 & A-2,	32583257
	SITE Area,	Fax:32583259
	Karachi	
20	SIR SYED HOSPITAL – SUB BRANCH	35882591
	Plot No.887, Block-A, Korangi Road,	35882592
	Near KPT Interchange, Qayyumabad,	Fax: 35882594
	Opposite DHA Phase-VII Ext. Karachi	
21	TARIQ ROAD BRANCH	34535131-33
	Plot No.55-C, 56-C, Central Commercial Area,	34535134
	Block-2, PECHS, Karachi	Fax: 34535135
22	TIMBER MARKET BRANCH	32751623
	Plot Survey # 22 (Old Survey # E-5/3-14),	32751625
	Lawrence Quarter, Siddique Wahab Road,	Fax: 327551624
	Timber Market, Karachi	
23	WEST WHARF BRANCH	32330319
	Plot No. 20, Warehouse Area,	32330320
	West Wharf Road, Karachi	Fax: 32330321

PUNJAB

24	ALLAMA IQBAL TOWN BRANCH, LAHORE	042-35295581-3
	503-Karim Block (Commercial)	042-35295582
	Allama Iqbal Town, Lahore	Fax: 042-35295584
25	BAHRIA TOWN LAHORE BRANCH	042-35340503
	Shop No.1, 2 & 3, Ground Floor, D Plaza,	042-35340504
	Commercial Area, Bahria Town, Lahore	
26	BLUE AREA ISLAMABAD BRANCH	051-2206330
	Shop No. 1-5 & Mezzanine 1, Sohrab Plaza,	051-2206331
	Jinnah Avenue, Blue Area, Islamabad	051-2206327-8
27	CHICHAWATNI BRANCH	040-5482225-6
	Plot No.376,	040-5482226
	Main Bazar Chichawatni, District Sahiwal	Fax:040-5482227

28	DHA PHASE-V, LAHORE BRANCH	042-37182146-7
	Plot No.CCA-39, Phase 5-C,	
	Defence Housing Authority, Lahore	
29	DHA PHASE-VI LAHORE	042-7180190-2
	15-C, Main Boulevard	042-36581848
	DHA Phase-VI, Lahore	
30	E-11 BRANCH, ISLAMABAD	051-2318103
	Plot No.1, Sector E-11/3,	051-2318104
	M.P.C.H.S, Islamabad	Fax: 051-2318102
31	FAISALABAD BRANCH	0418-711691-3
	7-D, Commercial Area,	0418-711692-3
	People Colony No.1, Faisalabad	
32	FEROZEPUR ROAD BRANCH	042-35922959-61
	Khasra No.1188/1, 15-KM,	
	Main Ferozepur Road,	
	Near Kamaha Metro bus Station, Lahore	
33	GAGGO MANDI BRANCH	067-3500495-6
	Khewat No.58, Chak No.187/E.B.	067-3500497
	Opposite Police Station, Main Multan Road,	
	GaggoMandi, Tehsil Burewala, District Vehari	
34	HARAPPA BRANCH	040-4504067
	Main G.T. Road,	040-4504066
	Near Harappa Railway Station,	
	Harappa, District Sahiwal	
35	JANDIALA DHABWALA BRANCH	055-6587172
	Khewat No.216, Khatoni No.512-514,	Fax: 055-6587171
	G.T. Road, JandialaDhabwala,	
	Near Motorway Police Office, District Gujranwala	
36	KALRA KHASA BRANCH	053-3515176
	Khewat No.91, Khatoni No.140, Khasra No.648,	053-3515175
	G.T. Road, Near Vita Fan, Shabnum Colony,	
	KalraKhasa, Tehsil & District Gujrat	

37	LIDHAR BRANCH	042-37165307
	Village Lidhar, Wagha Town,	Fax: 042-7165309
	Lahore	
38	LIAQUAT ROAD SAHIWAL – ISLAMIC BANKING BR	040-4223102-4
	Khewat No.142, Khatoni No.161,	
	Liaquat Road, Sahiwal	
39	MULTAN BRANCH	061-4585203
	64-Abdali Road,	061-4585205
	Multan	4585205 Fax: 061-4585207
40	MIAN CHANNU BRANCH	065-2660227
	Khewat No.635, Khatooni No.647,	065-2660229
	Khasra No.1671 & 1672, LakarMandi,	
	MianChannu, District Khanewal	
41	MAIN BOULEVARD DHA LAHORE BRANCH	042-36685800
	Shop No. 4, Mujtaba Plaza,	042-36685801
	Main Boulevard, DHA, Lahore Cantt.	
42	MUREE ROAD BRANCH, RAWALPINDI	051-5781073
	K-583, Ch. Mouladad Khan Road,	051-5781072
	Main Murree Road, Rawalpindi	051-5781071
43	MAIN BOULEVARD GULBERG BRANCH, LAHORE	042-99268880
	61-Main Bolulevard, Gulberg	042-99268881-83
	Lahore	Fax: 042-99268882
45	MOHLANWAL BRANCH	042-35966762
	Khewat No.126, Khatoni No.524 to 527,	042-35966590
	Main Defence Road, Village Mohlanwal, Lahore	
46	NANKANA SAHIB BRANCH	056-2875087-8
	Khewat No.309, Khatoni No.521	
	Khasra No.1503 & 1504, GhalaMandi,	
	Tehsil & District Nankana Sahib	
47	PECO ROAD BRANCH LAHORE	042-35970192
	Plot No.1-C/P-II, Phase-III,	042-35970193
	Main Peco Road, Lahore	Fax: 042-35172836

48	PESHAWAR ROAD RAWLPINDI	051-5492992-94
	Plot No.1211, ChurHarpal,	Fax: 051-5492995
	Near Govt. College for Women,	
	Peshawar Road, Rawalpindi	
49	RAIWIND BRANCH LAHORE	042-35291547
	Plot No.177-A, Ali Town,	042-35291548
	Main Raiwind Road, Lahore	
50	SARGODHA BRANCH	048-9230511
	Prince Cinema Market,	048-9230513
	Railway Road, Sargodha	Fax: 048-9230512
51	SATGARAH DISTRICT OKARA	0442-664064
	Adda Chow, Sat Garah,	0442-664065
	Tehsil and District Okara	
52	SIALKOT BRANCH	052-3242701-3
	Khasra No.834/2, Khatooni # 39, Khewat No.29,	053-3242702
	ShahabPura Road, Near Masjid Tajdar-e-Madina	
	Sialkot	
53	SHAHRAH-E-FATIMA JINNAH BRANCH	042-37590623-4
	G-4, G-12 & 13, Queens Center,	Fax: 04237590625
	33-Shahrah-e-Fatima Jinnah (Queens Road), Lahore	
54	TARAMARI BRANCH ISLAMABAD	051-2616001
	Khewat No.18, Khatoni No.19, Khasra No.197/139,	051-2616000
	Taramari, Tehsil & District Islamabad	
55	TOBA TEK SINGH BRANCH	0462-512751
	Khewat No.7/7, Khatoni No.7,	0462-512752
	Allama Iqbal Road, MohallaJanjGhar,	
	Toba Tek Singh	
56	VILLAGE KAHNA BRANCH	042-35270082
	Hakim Ghulam Hussain Colony,	042-35270084
	MozoaGajomata, Kahna	
	Distt. Lahore	

57	WALTON ROAD LAHORE	042-36626072
	House No.E/48, Khasra No.2328/280, Kheot No.1,	
	Khatoni No.537, Super Town, Walton Road, Lahore	
58	WAPDA TOWN LAHORE BRANCH	042-35224695-6
	Plaza No.12, Block-A-1, PECHS,	
	Valencia (Commercial Area),	
	Wapda Town, Lahore	
59	ASHRAF ROAD PESHAWAR – ISLAMIC BANKING BR	091-2600028
	Sarai ImlakShamari No.CD-136/98 to 112/601	091-2600237
	Muhammad Sharif Plaza, Opp.Govt. Maternity Hospital,	
	Ashraf Road, Peshawar	
60	HAYATABAD, PESHAWAR BRANCH	091-5823873
	Unit No.13, Sector D-1, Phase-1,	091-5823855
	Bilal Commercial Market, Hayatabad, Peshawar	091-5823865
61	KARKHANO MARKET BRANCH, PESHAWAR	091-5893146
	C-Block, Palace Plaza,	091-5893139
	Karkhano Market, RegiLalma,	Fax: 091-5893148
	Peshawar	
62	UNIVERSITY ROAD PESHAWAR BRANCH	091-5711606
	Khata No.179/661 & 662 New Khata	091-5711607
	Jamabandi No.193/738, University Road,	Fax: 091-5711608
	Peshawar	
63	JINNAH ROAD QUETTA BRANCH	081-2865683,
	Shop# 20-21, Ward # 18, Main M.A. Jinnah Road,	081-2865681
	Quetta	081-2865680
64	RAHIM YAR KHAN BRANCH	068-5877062
	24 Model Town	068-5877064
	Rahim Yar Khan	

ANNEXURE “M”

Number of Existing Branches in Main Cities

Where 02 cylinders are required

Total Branches: 55

S.No.	Branch Name	Telephone #
1	BAHADURSHAH ZAFAR MARKET BRANCH	Fax:32463747
	Property No.G-3 of R.B. 11/22, III-A-239-B,	32743515-6
	Rambagh Quarters, Gwali Lane No.1,	Fax: 32743517
	Karachi	
2	BUFFERZONE NAGAN CHOWRANGI BRANCH	36409291
	Plot No. 32, Sector 11-H,	Fax: 36409293
	North Karachi Township Scheme, Karachi	
3	BHAINS COLONY BRANCH	35139661-62
	Plot No. 217, Block-A, Cattle (Bhains) Colony	
	Landhi, Karachi	
4	CLIFTON BRANCH	35290331
	Ground Floor, St-28, Block-5, Federation House,	35290332-4
	Clifton, Karachi	Fax:35290333
5	DHORAJEE BRANCH	34891246
	Plot # 35/243, Block 7&8,	34891247
	C.P. Berar Cooperative Housing Society,	Fax: 34891248
	Dhorajee Colony, Karachi	34891249
	DHA, Clifton Cantonment, Karachi	
6	DHA 26th STREET BRANCH	35875805
	Plot No.14-E, 26 th Street Phase 5 Ext. D.H.A,	35875809
	Karachi	Fax:35875807
7	GARDEN EAST BRANCH	32243481
	Plot No. GRE-491/2-B, Shop No.2 & 3,	32243482-4
	Seven Star Residency,	
	Garden East Quarters, Karachi	
8	GOLE MARKET BRANCH	36614461
	Plot # 16, Row # 18, Sub-Block-F in Block-III,	36614462
	Gole Market, Karachi	Fax: 36614463
9	GULISTAN-E-JOHAR BRANCH	34623030

	Shop # 7 & 8, Casim Paradise, Block-18,	34623031
	Scheme 33, Gulistan-e-Johar, Karachi	Fax:3462033
10	GULSHAN-E-IQBAL BRANCH	34968976, 34968977
	Fl : 1/13, block 5, KDA Scheme No.24,	34968979
	Main Rashid Minhas Road, Gulshan-e-Iqbal Karachi	
11	HYDERI BRANCH	36722084
	Plot No. SD-27, Block-G, Scheme No.2.	36722085, 36722087-88
	Hyderi Market, North Nazimabad, Karachi	Fax: 36722086
12	JAMSHED QUARTER BRANCH	34911841
	House # 13/B, Plot # 710/6,	34911842
	Survey Sheet # J.M. Quarters,	Fax: 34911843
	Karachi	
13	LANDHI BRANCH	35046151
	Quarter No.14/10, Block-5 D	35046152-3
	Landhi Township, Karachi	Fax: 35046153
14	LEA MARKET BRANCH, KARACHI	32526863
	Plot Survey # 2, Lea Quarters,	32526864
	Lea Market, Karachi	Fax:32526865
15	LIAQUATABAD BRANCH	34856645
	Plot # 2, Block-3, Machine Area	34856646
	Survey Sheet # 7/9, Liaquatabad, Karachi	Fax: 34856647
16	M.A. JINNAH ROAD BRANCH, KARACHI	32294704
	Plot # 70/1, Native Infantry Lines,	32294701-2
	M.A. Jinnah Road, Karachi	Fax: 32294703
17	LATIFABAD BRANCH	
18	MEHMOODABAD BRANCH	35319351-2
	Plot No.476 & 476A, MAC-II	Fax: 35319353
	Mehmoodabad, Karachi	

19	MEMON GOTH BRANCH	34562327
	Plot No.232 Deh. Malh, Tapu Dersano Chano,	34562326
	Murad Memon Goth, Karachi	Fax: 34562325
20	MOHAMMAD ALI SOCIETY BRANCH	34168110
	Plot No.39/F, Mohammad Ali Society,	Fax:34168111
	Karachi	
21	NORTH KARACHI INDUSTRIAL AREA	36963174
	1/1, Sector 12-A,	36963171-2
	North Karachi Industrial Area, Karachi	Fax: 36963173
22	NORTH NAPIER ROAD BRANCH	32526345
	Plot # 32/2, Survey # NP-10, Sheet # 10	32526347
	Napier Quarters, Napier Road,	Fax:32526347
	Karachi	
23	NORTH NAZIMABAD BRANCH	36725893
	Plot No.B-65, Block-L,	36725892
	Improvement Scheme # 2, North Nazimabad, Karachi	Fax: 36725894
24	PECHS COMMERCIAL AREA BRANCH	34529071 & 73
	Plot No.187-3A, Shop No. 3 & 4,	34529072
	Ground Floor, Dawood Apartment,	
	Block-2, PECHS, Karachi	
25	PIA EMPLOYEES CO-OPERATIVE HOUSING SOCIETY BRANCH	34161331-2
	Plot No.B-44, Block-9, KDA Scheme # 36,	Fax:34161333
	PIA Employees Co-Operative Housing Society,	
	Gulistan-e-Jauhar, Karachi	
26	PIB COLONY BRANCH	34860542-3
	Shop No. 2, Plot No.340,	Fax: 34860544
	Pir Illahi Bux Co-operative Housing Society Ltd.,	
	PIB Colony, Karachi	
27	PREEDY STREET, SADDAR BRANCH	32751704
	Property bearing # 326/2, Artillery Maidan,	32751705
	Preedy Street, Saddar Karachi	Fax: 32711487
28	SAFOORA GOTH BRANCH	34663920

	Plot No.SB-23, Shop No.2, Euro Heights,	34663921
	Block-7, KDA Scheme # 36, Gulistan-e-Johar, Karachi	
29	SHAHEED-E-MILLAT ROAD BRANCH	34373972
	Show Room # G-01, Sagar Heights, Block-3,	34373975
	M.S.G.P. Cooperative Housing Society,	Fax: 34373974
	Shaheed-d-Millat Road, Karachi	
30	SITE BRANCH	36404032
	B/9-B-2,	36404031
	SITE, Karachi	Fax: 36404033
31	SINDH SECRETARIAT – SUB BRANCH	32622045
	C.S. No.409, Sheet No. AM-1,	32622046-48
	Artillery Maidan Quarter,	
	Karachi	
32	SOHRAB GOTH BRANCH	36370520
	Shop # 14/A & B, 15/A & B, Ground Floor,	36370521
	Al-Asif Square, Sohrab Goth,	Fax:36370523
	Karachi	
33	STOCK EXCHANGE BRANCH, KARACHI	32467891-2
	Property No. 142 & 143, Third Floor,	Fax:32467894
	Stock Exchange Building,	
	Karachi	
34	UNIVERSITY ROAD BRANCH, GULSHAN-E-IQBAL	34826534
	Shop # 2 & 3 Bearing Plot # SB-13,	34826535
	Ground Floor, Gulshan Centre, Block-13-C,	Fax: 34826536
	Scheme-24, Gulshan-e-Iqbal, Karachi	
35	WATER PUMP BRANCH	36372419
	Plot # 9, Block-16, Scheme # 16,	36372417
	Federal "B" Area, Karachi	Fax: 36372419

PUNJAB

36	ALI WALA BRANCH	
	Khewat No.403, 414, 507, Village Ali Wala,	
	Tehsil & District Muzaffargarh	

37	BANK ROAD RAWALPINDI BRANCH	051-9270151
	S.No.167, opposite Shams petroleum Services	051-9270153-4
	Bank Road, Rawalpindi	
38	BURKI BRANCH	042-36560431
	Khasra # 1523, Khewat # 50, Khatoni # 82,	Fax:
	Village Burki, Lahore	04236560432
39	DALWAL, CHAKWAL BRANCH	0543-582070
	Village & Post Office Dalwal, Tehsil ChoaSaidan	0543-582071
	Shah, District Chakwal	
40	DAVIS ROAD BRANCH, LAHORE	042-36297740
	Plot No.28, Escorts House,	Fax: 042-
	Davis Road, Lahore	36297742
41	DERA GHAZI KHAN BRANCH	064-2471301-03
	Opposite Medical Collge,	Fax: 064-
	Jampur Road, Dera Ghazi Khan	2471304
42	G.T. ROAD GUJRANWALA BRANCH	055-3840015
	Property No. B-XII-7S-60/A, Bhatia Nagar.	055-9200992
	G.T.Road, Gujranwala	055-9200994 – 1
43	GHORI TOWN PHASE IV – RAWALPINDI ISLAMIC BANKING	
	Plot No.MC-16, Ghorl Town	
	Phase 4-A, Rawalpindi	
44	KHANEWAL BRANCH	065-2558804-06
	Plot No.1743, Ground Floor,	
	Sir Syed Road, Khanewal	
	Khasra No.1671 & 1672, LakarMandi,	
	MianChannu, District Khanewal	
45	MALL ROAD LAHORE – ISLAMIC BANKING BRANCH	042-37241866
	Plot No.S.19-R-30, Shop # 30, 30/A,	042-37241867
	1 st and 2 nd Floor, Commercial Building	Fax:042-
	Shahrah-e-Quaid-e-Azam, Mall Road,	37241870
	Lahore.	

46	MOUZA GOJRA BRANCH	0546-599111-13
	Khasra No.12/22/2, Khewat No.64/65, Khatoni No.435,	
	MouzaGojra, Tehsil Malakwal,	
	District MandiBahauddin	
47	OKARA BRANCH	044-2511555
	Khasra # 52/12/1, Khewat # 428, Khatoni No.1085,	044-2511234
	Mian Colony, M.A. Jinnah Road,	Fax: 044-2511551
	Okara	
48	PINDI BAHAUDDIN BRANCH	0546-600346
	Village PindiBahauddin, Rasool Road,	0546-600446
	Tehsil & District MandiBahauddin	
49	PWD HOUSING SOCIETY ISLAMABAD	051-5970737
	3-Civic Center, Block-A	051-5970736
	PWD Employees Cooperative Housing Society	051-5970735
	Islamabad	Fax: 051-5970734
50	RAJA BAZAR BRANCH, RAWALPINDI	051-5778509
	Shop No.U/1328, DingiKhuee,	051-5778507
	Raja Bazar, Rawalpindi	051-5778506
51	WAH CANTT RAWALPINDI BRANCH	0514-4531862-63
	82-A, Minar Road,	
	LalaRukh, WahCantt.	
52	ABBOTTABAD BRANCH	0992-330391
	Opposite Radio Pakistan, Mansehra Road,	0992-330392
	Abbottabad	Fax: 0992-330393
53	ASHRAF ROAD PESHAWAR – ISLAMIC BANKING BR	091-2600028
	Sarai ImlakShamari No.CD-136/98 to 112/601	091-2600237
	Muhammad Sharif Plaza, Opp.Govt. Maternity Hospital,	
	Ashraf Road, Peshawar	
54	G.T. ROAD PESHAWAR BRANCH	091-2584452-3
	Shop No.1 & 2 JibranAdeel Plaza	Fax: 091-2584454

	Bilal Town, G.T. Road,	
	Peshawar	
55	LIAQAT BAZAR QUEETA	0812-843431
	Property Bearing Khasra No.75, 76, 77 & 79,	0812-843432
	Ward-22, HalqaArban No.1,	Fax: 0812843429

ANNEXURE “N”

Number of Upcoming Branches in Main Cities

Where 03 cylinders are required

Total Branches: 31

S.NO	Name of Branches
1	SADIQABAD
2	VEHARI
3	IZMIR HOUSING SOCIETY, LAHORE
4	DAROGHAWALA, LAHORE
5	GULSHAN-E-RAVI, LAHORE
6	SHADHARA, LAHORE
7	PATTOKI
8	BHALWAL
9	KAMOKI
10	JARANWALA
11	BAHRIA ENCLAVE, ISL.
12	G-9 MARKAZ, ISL.
13	TAXILA
14	ACHINI WALA, RING ROAD, PESHAWAR.
15	NOSHERA CANTT
16	SADDAR
17	NISHTAR ROAD
18	SAEEDABAD BALDIA TOWN
19	ORANGI TOWN
20	KORANGI
21	DR. ZIAUDDIN
22	KARACHI UNIVERSITY
23	SAHAHFAISAL COLONY
24	LARKANA, SACHAL COLONY
25	TANDOJAM, DISTT: HYDERABAD.
26	KOTWALI ROAD, FSLBAD.
27	VEHARI ROAD, MULTAN
28	DERA ISMAIL KHAN (RUA)
29	HALA NAKA, HYDERBAD
30	RACE COURCE ROAD, SUKKUR
31	AIRPORT ROAD, QUETTA

ANNEXURE “O”

Number of Existing Branches in Outside Main Cities

Where 01 cylinders are required

Total Branches: 35

S.No	Branch Name	Telephone #
	INTERIOR SINDH	
1	BADAH BRANCH	074-4081305
	Juryan No.87, Main Badah Road, Badah,	074-4081306
	Tehsil Dokri, District Larkana	
2	BADIN BRANCH	0297-862035
	Plot / Survey No.157, Main Bus Stop,	0297-861222
	Hyderabad Badin Road, Badin	Fax:0297-862035
3	BAWANI SUGAR MILLS – SUB-BRANCH	0297-830084-5
	Ahmed Nagar, Talhar Distt.	
	Badin	
4	DADU SUGAR MILLS – SUB BRANCH	025-4030512
	Pyaro Goth, Distt. Dadu	
5	DAHARKI BRANCH	0723-641450-4
	Survey No.446, Main Daharki Road,	0723-641451
	Taluka Daharki, District Ghotki	
6	DIGRI BRANCH	0233-869589
	Plot No.28, Shop No.14 & 15,	
	Mir Ghulam Hyder Town Housing Scheme,	
	Mirpurkhas Road, Taluka Digri, District Mirpurkhas	
7	GHOUSPUR BRANCH	072-2574407
	Shop No.1 & 2, Shahi Bazar,	072-2574417
	Near Shah Hussain Masjid Ghouspur,	
	Taluka Kandhkot, District Kashmore-Kandhkot	
8	JACOBABAD BRANCH	0722-652913-14
	Property No.232, Ward-6,	
	Main Quetta Road, Jacobabad.	
9	KHOSKI SUGAR MILLS – SUB BRANCH	0297-710044
	Khoski Sugar Mills Ltd. Khoski,	0297-710055 & 66

	District Badin	
10	KHIPRO BRANCH	0235-865210-12
	Plot No.Z-437, Khipro Town, Main Sanghar Khipro Road,	
	Taluka Khipro,	
	District Sanghar	
11	MEHAR BRANCH	0254-730601
	Shop No.1086, Ward-A, Mehar,	0254-730602
	District Dadu	Fax: 0254-730603
12	MILITARY ROAD SUKKUR BRANCH	071-5633129
	Survey No.717,	071-5633128 Fax
	Main Military Road, Sukkur	071-5633126-30
13	MIRPUR MATHELO BRANCH	0723-663166
	Plot No.24(2-01) Deh, Tapo Mirpur,	0723-663177
	Main Mirpur Mathelo Road, District Ghotki	
14	MITHI BRANCH	0232-262191,
	Plot/Jaryan No.50, Opposite Hyderi Hotel,	0232-262192-5
	Mithi	Fax:0232-262195
15	NAUDERO BRANCH	074-4047526-7
	Naudero Sugar Mills,Main Larkana Road,	074-4047528
	District Larkana	Fax:074-4047526
16	NAUSHAHRO FEROZ BRANCH	0242-481550
	Property Jaryan No. 185/28-5-2005,	0242-481551-2
	Deh Survey No.137, Main Naushahro Feroz Road	Fax:0242-481553
	Opposite National Savings Centre Taluka	
	Naushahro Feroz	
17	PANO AQIL BRANCH	071-5692007
	Property Survey No.436, Main Pano Aqil Sukkur Road,	071-5692009
	Taluka Pano Aqil, District Sukkur.	Fax:071-5692006
18	QASIMABAD, HYDERABAD BRANCH	022-9240091 95
	Plot No.11, Rs No.274/1, Faraz Villas,	022-9240093
	Qasimabad, Hyderabad	022-9240094-95
		Fax:022-92400

		022-2653170
19	QAZI AHMED BRANCH	0244-321585
	Survey No.313, Main Qazi Ahmed Road,	0244-321586
	Taluka Qazi Ahmed, District Shaheed Benazirabad	
20	SAEEDABAD BRANCH	022-2767380
	Shop No.53/2-36, Main Saeedabad Road,	022-2767382
	Taluka Saeedabad, District Matiari	022-2767383
21	SEHWAN BRANCH	0254-620523
	Plot No./Survey No.20/49/1951,	0254-620513
	Alam Channa Mohalla, Sehwan, District Jamshoro	Fax:025-4620513
22	SIRKI ROAD QUETTA BRANCH	
23	SHIKARPUR BRANCH	0726-521645-6
	Survey No.34/3, Ward No.23, Station Road,	0726-521648
	opposite Library, Shikarpur	Fax:0726-521647
24	SHIKARPUR RICE MILLS – SUB BRANCH	0726-618177
	Shikarpur Rice Mills, Main Jacobabad Road,	
	Village Lodhra, District Shikarpur	
25	TANDO ALLAHYAR BRANCH	022-3890198
	Plot No.4-4A & 5, Survey No.272/1, Al Habib Plaza,	022-3890195
	Main Tando Allahyar Hyderabad Road, Tando Allahyar	Fax:022-3890197
26	TANDO MUHAMMAD KHAN BRANCH	022-3342039
	Plot. Survey No.34, Jaryan No.13/10-7-08,	022-3342040
	Tando Muhammad Khan	
27	THUL BRANCH	0722-610134
	Property No.484, Kandhkot Road,	0722-610135
	Thul, District Jacobabad	
28	THATTA CEMENT – SUB-BRANCH	0298-555231
	Thatta Cement Company Limited,	0298-555235
	Makli Ghulamullah Road, Thatta	

29	TANDO ALLAHYAR SUGAR MILLS – SUB BRANCH	0233-514268
	Tando Allahyar Sugar Mills, Deh Kanidar,	
	UC Sanjar Chang, Taluke Chamber,	
	District Tando Allahyar.	
30	ALI PUR CHATHA BRANCH	055-6332740
	Khewat No.979, Khatooni No.1414, Khasra No.3620/1683,	055-6332741
	Gujranwala Road, Ali Pur Chatha,	055-6332742
	Tehsil Wazirabad, District Gujrawanwala	
31	CHINIOT BRANCH	0476-332401-3
	Khewat No.3133/3117, Khasra No.13557/9602,	0476-332402
	Chah Karian Wala, Faisalabad Road, Chiniot	
32	LALAMUSA BRANCH	053-7511422
	Plot No.1/123 Tehsil Kharian,	053-7511424
	Lalamusa, District Gujrat	Fax: 053-7511425
33	MIRPUR AZAD KASHMIR BRANCH	05827-444520
	Ground Floor, Portion No.2, Younus Plaza,	05827-444550
	Allama Iqbal Road, Mirpur, Azad Jammu & Kashmir	
34	HUB BRANCH	0853-363910-11
	Shop No.1 & 2,	
	International Shopping Mall 7 Hotel Mouza Baroot,	
	Tehsil Hub, District Lasbella	
35	Kotri Branch, City Survey No.290, Ward-A, Shop No.8-10, Plot No.1, River Point Kotri, District Jamshoro	022-3874221 022-3874216-9

ANNEXURE “P”

Number of Existing Branches in Outside Main Cities
Where 02 cylinders are required
Total Branches: 44

S.No	Branch Name	Telephone #
1	BHAN SAEEDABAD BRANCH	025-4660552-4
	Jaryan No.698, Main Bhan Saeedabad Road,	
	District Jamshoro	
2	CITIZEN COLONY, HYDERABAD BRANCH	022-2100840
	Shop No.3-7, Royal City Project,	022-2100842-3
	Citizen Colony, Jamshoro Road, Hyderabad	
3	GAMBAT BRANCH	0243-720431
	Plot No.2153-A, Near Sui Gas Office, Main Gambat Road,	0243-720430
	District Khairpur	
4	GHARO BRANCH	0298-760224
	Jaryan No.197, Main National Highway Road,	
	Taluka Gharo, District Thatta	
5	GHOTKI BRANCH	0723-684431
	Plot/City Survey No.890, Ward-B,	0723-684434
	Main Deviri Sahib Road, Ghotki	Fax:0723-684432
6	GHARI KHATA BRANCH	022-2782203-4
	Shop No.CSF/C/1075,20,	
	Qazi Qayoom Road,	
	Hyderabad	
7	JAMSHORO BRANCH	022-2771710
	Plot No.A-133, Sindh University Employees Co-operative	022-2771712
	Housing Society, Phase-I, Taluka Kotri, District Jamshoro	
8	KANDHKOT BRANCH	0722-572007
	S.No.167, opposite Shams petroleum Services	0722-572006
	Deh Akhero Kandhkot	Fax:0722-572007
	District Kashmore Kandhkot	

9	KANDIARO BRANCH	0242-449945
	Jaryan No.1588, Opposite Zarai Taraqiati Bank Ltd.	
	Hospital Road, Taluka Kandiara, District Naushero Feroze	
10	KASHMORE BRANCH	0722-576325
	Jaryan No.874, Main Kashmore Kandhkot Road,	0722-576315
	Kashmore District Kandhkot.	Fax: 0722-567289
11	KHAIRPUR BRANCH	0243-715405,
	Ground Floor, Syed Ramzan Ali Shah	0243-715406, 715406-8
	Trade Centre, Khairpurmirs	Fax: 0243-715407
12	KUNRI BRANCH	0238-557412
	Plot No. 10, Survey No.263/4,	0238-557413
	Block-6 Deh Garaho, Main Station Road,	0238-557414
	Kunri, District Umerkot.	Fax: 0238-557415
13	LARKANA BRANCH	074-4040752
	Ground Floor, City Survey No. 799,	074-4040761
	Raza Shah Mohalla, VIP Road, Larkana	Fax: 074-4040753
14	MATIARI BRANCH	022-2760104
	Plot # 125, Situated Ward-A Town	022-2760107
	Opposite NADRA Office,	Fax: 022-2760106
	Matari	
15	MORO BRANCH	0242-410458
	Plot No.14, Main Road Moro,	0242-410500-1
	District Noshoro Feroze	
16	MEHRABPUR BRANCH	
	PTD No.III-A-43, Ward-16,	
	Thari Road, Mehrabpur,	
	Taluka Mehrabpur, District Naushahrofroze	
17	NASIRABAD BRANCH	
	Shop No.1-8, Madina Shopping Center,	
	Mohallah Kathia Bazar, Badah Road,	
	Nasirabad, District Kambar Shahdadkot	

18	PIR JO GOTH BRANCH	0243-670350 & 53
	Shop No.2180, Anaj Mandi,	0243-610352
	Pir Jo Goth, Taluka Kingri, District Khairpur	
19	QAMBAR BRANCH	074-4211193
	City Survey No.121 & 122, Ward-B,	074-4211196
	Near Shahi Bazar Station Road,	074-4211180-84
	Qambar, Shahdadkot	
20	RATODERO BRANCH	074-4048470
	City Survey No.795/5, Ward B,	074-4048471
	Ratodero Bus Stand, Ratodero	Fax: 074-4048478
	Larkana	
21	ROHRI BRANCH	071-5645001
	City Survey No.2181/9, Ward-B,	071-5645002
	Mohallah Kot Janullah Shah,	Fax: 071-5645003
	G.T. Road, Rohri, District Sukkur	
22	SANGHAR BRANCH	0235-542680
	Plot No.A-B, City Survey No.124/A-B	0235-542682
	Cooperative Housing Society, Sanghar	Fax: 0235-542683
23	SAJAWAL BRANCH	0298-510680
	Plot No.CS-239/2 & 239/3, Mohalla Ward, Near UBL,	0298-510660
	Sajawal, District Thatta	
24	SHAHDADKOT BRANCH	074—4012303
	Building Survey No.652, Ward C,	074—4012309
	Main Kotoo Motoo Chowk, Shahdadkot	Fax:074-4012310
25	SUKKUR BRANCH	071-5623961
	Plot No. C-550/17, Shalimar, Minara Road,	071-5623963
	Sukkur	Fax:071-5623960
26	SHAHDADPUR BRANCH	0235-843151
	City Survey No.543, 548 Muhaga Land	0235-843153
	Station Road, Shahdadpur	
	District Sanghar	
27	SHAHEED BENAZIRABAD BRANCH	0244-330695

	Plot No.2481/13, VIP Road, near Doctor's Colony, Nawabshah, District Shaheed Benazirabad	0244-330692-4
28	THATTA BRANCH	0298-550528,
	Survey No.115, near Badshahi Masjid,	0298-550539
	Thatta Sijawal Road, Thatta	Fax:0298-550529
29	UMERKOT BRANCH	0238-570339
	Plot No.52, Survey No.111, Umerkot Nagori Society,	0238-570340
	Tehsil & District Umerkot	
30	UBARO BRANCH	0723-688063-4
	Survey No.714 & 722, Main Ubaro Road,	
	Taluka Ubaro, District Ghotki	
31	KUNJAH BRANCH	053-3383154
	Plot No. 5-A/15, Ward No.3, Kunjah,	053-3383153
	Tehsil & District Gujrat.	
32	LILA BRANCH, DISTRICT JEHLUM	0544-217661
	Post Office Lilla Town, Tehsil Pind Daden Khan,	0544-217662
	District Jehlum	Fax:0544-217662
33	MANAWALA BRANCH DISTRICT SHEIKHUPURA	056-3771151
	Main Bazar Village Manawala,	
	Sheikhupura	
34	MUZAFFARABAD BRANCH	05822-920630
	Khasra No.1845/1314,	0582-2920612
	Bank Road, Muzaffarabad	
35	CHAMAN BRANCH	0826-615417
	Khasra No.1311 & 1312,	0826-615415-6
	Dularam Road, Chaman	
36	DERA MURAD JAMALI BRANCH	0838-710135
	Khatoni # 3014, Block # 84,	0838-710136
	National Highway Main Bazar,	Fax:0838-710138
	Dera Murad Jamali, District Naseerabad	
37	GAWADAR BRANCH	0864-211410

	Khewat No. 1, Khatooni No.1, Vide No.301-304	0864-211401
	Moza Thani Ward, Gawadar.	
38	GILGIT BRANCH	05811-922529
	hasra No.104/5093-5339, Khewat No.185/185, Z.S. Plasa, Main Shahrah-E-Quaid-Azam, Gilgit	
39	JHELMUM BRANCH	
	Kohinoor Plaza . G.T Road Jhelum	0544-2440288
40	MEERAN D.I KHAN BRANCH	
	illage Mehran Tehsil Parva (Tandianwala Sugar Mills Ltd) Dera Ismail Khan	091-5271950-1 091-525060
41	ZOHB BRANCH	0822-413020-1 0822-413022<
	House # H/176-A, Shop # H/148, Tehsil Road, Zhob	
42	NAWABSHAH BRANCH	0244-330692-5
	lot No.2481/13, Vip Road, Near Doctor'S Colony, Nawabshah, District Shaheed Benazirabad	
43	TANDO ADAM BRANCH	0235-571281-2
	Shop No.1,2,3, Prime Tower, Hogani Colony, Hyderabad Road, Tando Adam, District Sanghar	
44	Sajawal Branch	0298-510680 0298-510660
	Plot No.Cs-239/2 & 239/3, Mohalla Ward, Near Ubl, Sajawal, District Thatta	

ANNEXURE “Q”
Number of Upcoming Branches in Outside Main Cities
Where 03 cylinders are required
Total Branches: 19

S.NO	Branches Name
1	VILLAGE BASTI MALOOK,TEHSIL LODHRAN
2	VILLAGE HUJRA,SHAH MUQEEM (RUA)
3	VILLAGE QILA DEEDAR SINGH,TEHSIL & DISTT,GUJRANWALA (RUA)
4	TENCH BHATTA,RWP.
5	KALLAR SYEDA (RUA)
6	SACHAL GOTH
7	SURAJ GUNJ QUETTA
8	JOHI DISTT:DADU
9	DOKRI,DISTT:LARKANA
10	MIRO KHAN,DITT:QAMBER SHAHDADKOT
11	FAIZ GANJ,DISTT:KHAIRPUR
12	KOT BUNGLOW,TALUKKA KOTDIGI (RUA)
13	KHAIRPUR (MUHALLA LUKMAN)
14	GOLARCHI,DISTT:BADIN
15	KOT GHULAM MOHAMMAD,DISTT: MIRPURKHAS.
16	NAGARPARKAR,DISTT: THARPARKAR
17	DIPLO DISTT:THARPARKAR.
18	MADEJI TALUKA GARHI YASIN (RUA)
19	GOHAD PUR,SIALKOT