

NOTICE INVITING TENDER

The Special Security Unit (SSU) Sindh, Karachi, invites sealed tenders from eligible Firms/ Druggist / Pharmacists registered with Sindh Sale Tax, Excise & Taxation, Income Tax and drug Licenses (Documentary proof required) for the supply of "Medicines" for Special Security Unit Sindh" on F.O.R, Destination, SSU Dispensary, Karachi during the Current Financial year 2015-16.

Detail List of Medicines is available in Tender documents, which can be purchased from the Department.

INSTRUCTIONS:

1/- Single Stage – Two envelope by hand Procedure will be adopted for the tender process. Bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately sealed technical proposal and financial proposal. Envelopes shall be marked as "TECHNICAL PROPOSAL" AND FINANCIAL PROPOSAL" in bold and legible letters to avoid confusion

2/- Interested Firms / Druggist/Pharmacists may obtain the tender document of Medicines from AIGP Security Office, PHQ Hassan Square Karachi by submitting an application on their letterhead (indicating for each item) along with tender fees (non-refundable) of **Rs.500/-** from **07-03-2016** to **24-03-2016**.

3/- Sealed tenders on prescribed Performa in duplicate separate for each item along with 1% earnest money of the total bid in the form of Pay Order should be dropped in the tender box kept in office of AIGP/Security, SSU, Sindh, Karachi by "**24-03-2016**" **up-to 1300 hours**.

4/- The tender shall be opened on the same day i.e. **24-03-2016 at 1330 hours** in presence of Committee and intending bidders who choose to be present on the occasion, in the Committee Room Special Security Unit, (SSU) Sindh, and Karachi.

5/- Only bids offered on the prescribed tender form issued by the Police department shall be accepted. However, additional sheets may be attached, if required.

6/- Conditional tender / application will not be entertained.

7/- Bid document can be download from Sindh Police website www.sindhpolice.gov.pk and <http://www.pprasindh.gov.pk>/ SPPRA website.

08/- The Procuring Agency may reject any or all bid or postpone date as per relevant provisions of SSP Rules, 2010.

-sd-

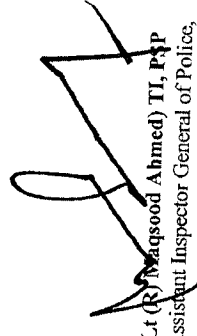
Lt (R) Maqsood Ahmed) TI, PSP
Assistant Inspector General of Police,
Security
Sindh, Karachi

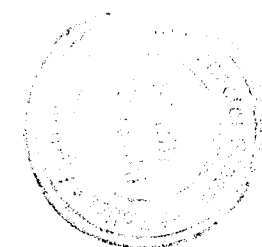
Contact Details: Tel: 021-992446450
Fax: 021-99243865

Annual Procurement Plan

(Works, Goods & Services)
Financial Year 2015-16

S.No.	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated total cost	Funds allocated	Source of funds (ADP/Non ADP)	Proposed Procurement method	Timing of Procurement				Remarks
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Purchase of Drugs & Medicine			1 Million	yes funds allocated	Sindh Police	Single Stage two envelop				4th Qtr	


Lt (R) Maqsood Ahmed TI, Psp
Assistant Inspector General of Police,
Security
Sindh, Karachi.





GOVERNMENT OF SINDH
POLICE DEPARTMENT

No. G-I/ 146 /2016/Karachi

Dated 26.02.2016.

ORDER

Procurement Committee of the following Officers are hereby constituted for the Procurement of Drugs & Medicines for Special Security Unit Sindh during the current financial year 2015-16:-

Procurement Committee

1. DIGP/South Zone Karachi (Chairman)
2. DSP/Special Security Unit Sindh (Secretary)
3. DSP/Muhafiz Karachi (Member)
4. Rep. of Home Department Sindh (Member)
5. Rep. of Civil Defence Sindh (Member)

Functions and Responsibilities of Procurement Committee(s)

As per SPPRA Rules 2010: Procurement Committee(s) shall be responsible for:

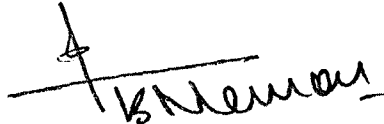
1. Preparing bidding documents;
2. Carrying out technical as well as financial evaluation of the bids;
3. Preparing evaluation report;
4. Making recommendations for the award of contract to the competent authority;
5. Inspection of the articles; and
6. Perform any other function ancillary and incidental to the above.

Sd/-

INSPECTOR GENERAL OF POLICE,
SINDH, KARACHI.

Copy to following for information and necessary action.

1. All concerned Officers
2. AIGP/Security Sindh Karachi
3. PS to IGP Sindh.
4. PS to DIGP/HQ Sindh


(FAISAL BASHIR MEMON) PSP
AIGP/Logistics,
For Inspector General of Police,
Sindh Karachi.



GOVERNMENT OF SINDH
POLICE DEPARTMENT

No. 3157-63 E&C/III-Clothing/2015-16.

Dated. 19-10-2015

O R D E R

In pursuance of provision No. 31 of SPPRA Rules 2010, a Committee known as "Redressal of Grievances and Settlement of Disputes Committee" headed by Additional Inspector General of Police Traffic Sindh consisting of the following officers is constituted with immediate effect for the Financial year 2015-16:-

- | | |
|---------------------------------|----------|
| 1. DIGP/SRP Sindh | (Member) |
| 2. AIGP/Training Sindh | (Member) |
| 3. Representative of A.G. Sindh | (Member) |
| 4. Representative of IG Prison | (Member) |

Sd/-

INSPECTOR GENERAL OF POLICE
SINDH, KARACHI.

Copy following for information & necessary action to:-

1. Accountant General Sindh Karachi.
2. I.G Prison Karachi.
3. DIGP/SRP Sindh.
4. AIGP/Training Sindh.
5. PS to IGP Sindh.
6. PA to Addl: IGP/Traffic Sindh Karachi.

(FAISAL BASHIR MEMON) PSP
AIGP/LOGISTIC
FOR INSPECTOR GENERAL OF POLICE
SINDH, KARACHI.



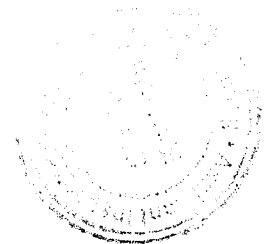
SPECIAL SECURITY UNIT (SSU) SINDH,
KARACHI

PROCUREMENT

OF

“DRUGS AND MEDICINE”

Financial Year 2015-16



Bid Document No. _____

Name of the article: _____

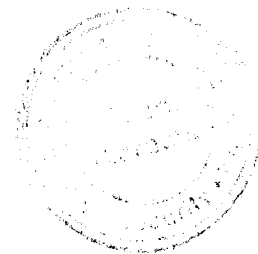
Participating Firm: _____

Contact No. _____

Tendered quantity of the article: _____

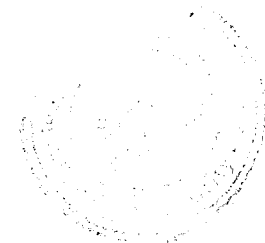
Date of bid submission: _____

**BIDDING
DOCUMENTS
FOR
THE PURCHASE
OF
MEDICINES AND
DRUGS**



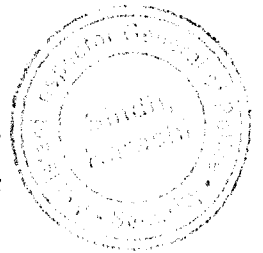
- 1) *Instructions to Bidders on pg # 2*
- 2) *Bid form is attached on pg # 4*
- 3) *Bid Security Form is attached on pg # 5*
- 4) *Performance Security Form is attached on pg # 6*
- 5) *Evaluation Criteria is attached on pg # 11*
- 6) *Sample Contract Agreement is attached as Annexure-A*
- 7) *Technical Proposal Form is attached as Annexure-B*
- 8) *Financial Proposal Form is attached as Annexure-C*
- 9) *List of Medicines (Generic Name) is attached as Annexure-D*

Invitation to Bid



Instruction to bidder

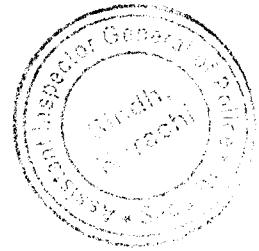
- i. The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Biding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.
- ii. The Special Security Unit (SSU), Sindh, request Tender Bids in sealed envelopes as per information required in this document. Proponents applying for bids should submit Financial Proposal and Technical Proposal in two separate envelopes.
- iii. The Technical Proposal should contain all the bid items without quoting the price and must list firm's clientele, details of past project, items specification etc. Financial Bids of firms not obtaining minimum passing criteria on Technical basis will not be opened.
- iv. Interested /Eligible bidders may obtain further information on the bid and inspect the bidding documents at the office of AIGP/ Security (SSU) Hassan Square Near Expo Center, Karachi.
- v. All bids must be accompanied by an earnest money (1%) of total bid amount, and must be delivered to the office of the AIGP/ Security (SSU) on or before 1300 hours on 24.03.2016. The bids will be publicly opened in the office of AIGP/Security (SSU), Hassan Square Near Expo Center at 1330 hours on the same day in presence of bidders who wish to remain present.
- vi. The Special Security Unit (SSU) Sindh, will not be responsible for any costs or expense incurred by bidders in connection with the preparation or delivery bids.
- vii. Bidders shall submit bids, which comply with the bidding documents, for alternate bids, bidder has to purchase separate bidding documents and alternate bid shall be treated as separate bid.



- viii. Procuring Agency reserves the right to accept or reject one or all the tenders in accordance with SPPRA Rules-2010.
- ix. All prices quoted must include any Taxes applicable, i.e. Income Tax, Sales Tax or any other tax imposed by government by law. If not specifically mentioned in the Quotation, then it will be presumed that the prices include all the taxes.
- x. Enquiries regarding this RFP shall be submitted in writing to:
AIGP/ Security (SSU),
Hassan Square, Near Expo Center, Karachi
Phone: : (92-21) –99244645, Fax (92-21) –99243865
- xi. Every page of the tender document should be signed and sealed by the bidder.
- xii. The details of this notice are also available on website of Police department (www.sindhpolice.gov.pk) and Government of Sindh (www.sindh.gov.pk).

-sd-

AIGP/Security (SSU)
For Inspector General of Police,
Sindh, Karachi.



BID FORM

for _____



To:

Inspector General of Police,
Sindh Karachi.

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to supply, deliver and test in conformity with the said bidding documents (Technical and Financial proposals are attached as annexure-B and annexure-C respectively) are submitted herewith separately as per your requirement.

We undertake, if our Bid is accepted, to complete the supply in accordance with the delivery time mention in this tender documents.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 10% percent of the Contract Price i.e.,Rs. for the due performance of the Contract as per bid Security Form.

Dated this _____ day of _____ 201 ____

WITNESS

BIDDER (Sign + Seal)

Signature: -----

Signature: -----

Name:-----

Name:-----

Title:-----

Title:-----

Address:-----

Address:-----

CNIC #:-----

CNIC #:-----

BID SECURITY FORM



WHEREAS _____ (hereinafter called “**the Bidder**” has submitted its bid dated _____ for the purchase of “

_____”, (hereinafter called “**the Bid**”).

KNOW ALL MEN by these presents that We _____ (Name of Bank) of _____ (Name of Country) having our registered office at _____ (address of Bank) hereinafter called “the Bank”) are bound into the Provincial Police Officer, Sindh, Karachi, Pakistan (hereinafter called “the Purchaser”) in the sum of _____, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this _____ day of _____, 201_____.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested.

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

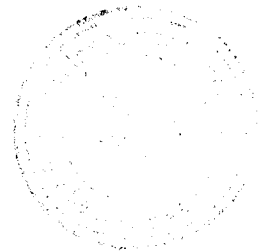
This guarantee will remain in force up to 28 days beyond the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)

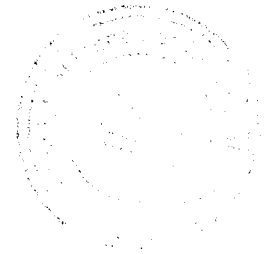
By _____

(Title)

Authorized Representative



PERFORMANCE SECURITY FORM
(Applicable in case of bank guarantee)



To: Provincial Police Officer, Sindh,
Karachi-Pakistan.

WHEREAS (Name of the Contractor)

Hereinafter called "the Contractor" has undertaken, in pursuance of the bid for the purchase of hardware including "_____"; dated _____ 201__, (hereinafter called "the Contract").

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total Sum of Rs.... 10% of the total contract value (Amount of the guarantee), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums, within the limits of 10% of the total contract value (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until ___ day of _____ 201__, or the warranty period.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____

1. General Terms & Conditions

(i) Bid Bond

A bid bond, and bid security in the shape of a Pay Order / Bank Draft in favor of AIGP/ Security (SSU) equivalent to 1% of the total cost of bid should be submitted along with the tender.

(ii) Validity of the proposal

All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

(iii) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

(iv) Withholding Tax, Sales Tax and other Taxes

The responding organization is hereby informed that the Government shall deducted tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Police department. The responding organization will be responsible for all taxes on transaction and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it will provide the relevant documents with the proposal.

(v) Stamp Duty

Stamp duty for contract documents shall be borne by responding organization/bidder at the time of signing of contract.

(vi) OEM relationships & Warranties

- Hardware Arms & Ammunition/Equipment should have warranty, including parts and labour and license (if any).
- All Management Software provided should have warranties for one year against defects/bugs as well as updates.
- The responding organization (RO) to be authorized Partner / reseller, of **THE ORIGINAL MANUFACTURER.**

(vii) Supply Capabilities

Responsive Organization should clearly indicate the duration of delivery of quoted item(s) specified in Annexure-D

Sr. No.	Item	Action Item	Response time (in hours)
1		Replacement	
		Repair	
		Re-configuration	
		Backup Replacement	

(viii) Compliance to Specification

The Responding Organization (RO) to provide information as per (Annexure-D). RO may not propose any kind of refurbished item in their technical proposals.

(ix) Financial Capabilities

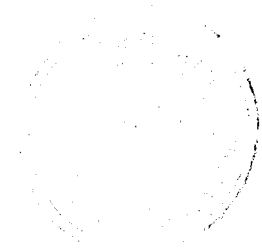
The RO(s) shall describe the financial position of its organization. Income Statement or Annual Report should be included in the detailed Technical proposal.

(x) Liquidated damages.

- a) It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously

complied with failing which the offer will be ignored. In case of non-completion of supply within stipulate period Security deposit will be forfeited in favor of the Special Security Unit (SSU) Sindh, Karachi as stated at sub clause (d).

- b) An affidavit that the firm declares details of litigation with any client during the last 5 years be provided.
- c) An affidavit that the firm has never been blacklisted by any Government Department.
- d) Liquidated damages of 0.25% per day up to 10% of the contract price will be deducted for delayed supply/delivery of Medicines then purchaser reserve the right to cancel the contract, forfeit the performance security and black list the firm.



(xi) **Delivery Time**

- **45 days** after issuance of purchase order.
- **Mode of payment:** 100% after supply of Medicines and successful testing on the laboratory.
- Release of performance guarantee after completion of warranty period (if applicable).

Execution / Delivery of Medicine(s) of the Bid will be at Special Security Unit (SSU) Sindh, Karachi.

- xii. The earnest money is refundable after finalization of the bid, in case of return of financial bids unopened to non-responsive bidders, on request after opening of Financial bids or when award / placement of purchase order is finalized. The bidders will, however, have to apply for refund through a written request on their company/firm letter head addressed to AIGP/ Security (SSU).
- xiii. The successful bidder will have to deposit 10% security of the amount of contract, in the form of pay order, bank guarantee or any other financial instrument recognized by Government of Pakistan, to the satisfaction of AIGP/ Security (SSU). The same will be returned on due completion of the contract and warranty period.
- xiv. To conform, the approved specifications, the evaluation criteria of bids will be based on the technical expert opinion, observation of evaluation committee and terms and condition set forth in the bidding documents, tender notice and Bid Form or as deemed appropriate by the Purchase Committee.
- xv. Date of opening of the Financial Proposals will be announced separately. The proposal of only those bidders will be considered/ opened which are declared qualified after evaluation of technical bids and upon fulfilling all the condition by the Purchase Committee. Further enquiry can be made from AIGP/Security (SSU) telephone No. 021-99244645

- xvi. Conditional tenders/bids will not be acceptable.

- xvii. Authority Letter from Principal Company for product and vender authentication shall be provided with the bid.

- xviii. Special Security Unit (SSU), Sindh Police reserves the right to increase or decrease the scope of work/number of items without assigning any reason.



2. Mode of Delivery and Address



Technical & Financial proposals (2 copies each) should be submitted by **1300** hours at the address given below:

Office of AIGP/ Security (SSU),
Hassan Square, Near Expo Center, Karachi
Phone: (92-21) –99244645, Fax (92-21) –99243865

- (i) The technical proposals will be opened on **24.03.2016** at **1330** hours at the same address. The responding organization shall deliver 2 (two) copies of the technical & financial proposal each copy being physically separated, bound, sealed and labeled as “TECHNICAL PROPOSAL” and “FINANCIAL PROPOSAL” (one Original and one copy), labeled as such on their respective envelopes. The bid security of 1% of the offer in shape of Bank guarantee or Pay Order shall be enclosed in the envelope marked “FINANCIAL PROPOSAL” without the financial proposal shall not be considered and bid shall be rejected.
- (ii) Proposals shall be dropped in the sealed tender box kept in the office of **AIGP/ Security (SSU)**, upto **1300** hours. Samples / Brochures should however be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**
- (iii) **Submission of Proposal**

The complete proposals should be submitted by **1300** hours on 24.03.2016 at the address given in 2(ii) above.

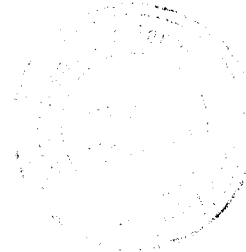
The format of submission of proposal is attached as Annexure-A and Annexure-B. Please provide original brochures and samples of all the items proposed.

CNIC copies of Owner/Authorized person along with witness should be enclosed.

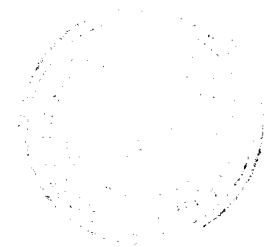
(Please provide photocopies of relevant documents).

(iv) Opening of Proposals

The proposals submitted against this RFP will be opened on date mentioned above at **1330** hours in front of the **Purchase Committee** of Sindh Police.



3. Evaluation and Comparison of Technical and Financial Bids

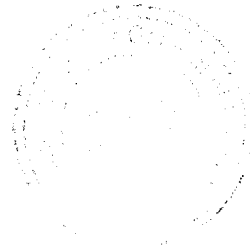


The evaluation will be performed assuming the Contract will be awarded to the bid confirming to Eligibility Criteria and most closely conforming to evaluation criteria and other conditions specified in the bidding documents and having lowest evaluated cost.

a. Eligibility Criteria

- Valid registration with income tax.
- Valid registration with Sales tax.
- Valid registration with Excise and Taxation.
- Valid Drug License.
- Company history years in business?
- Undertaking on stamp paper that firm is not involved in any litigation, Department rift, abandoned or unnecessary delay in completion of any work in the government department.
- Affidavit or undertaking or stamp paper that the firm has not been blacklisted previously by any executing agency.

(Note: All documents are mediatory and must be provided otherwise the bid will not be considered)



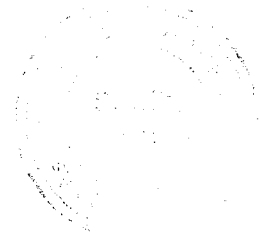
Evaluation Criteria and Comparison of Bid

The proposals shall be evaluated on the basis of following parameters.

S.No	Evaluation parameters	Marks	Brief Questionnaire												
1.	Specification	300	Compliance with required specification mentioned at annexure "D". Attach Brochures/Samples of Quoted items												
2.	Financial Capabilities'	200	<ul style="list-style-type: none"> Bank statement of last 3 Years <table border="1"> <tr> <td>Minimum three years</td> <td>Marks 75</td> </tr> <tr> <td>More than three year</td> <td>Marks 100</td> </tr> <tr> <td>Less than three year</td> <td>Each year obtain 25- Marks</td> </tr> </table> Annual turnover of last 3 years <table border="1"> <tr> <td>Minimum three years</td> <td>Marks 75</td> </tr> <tr> <td>More than three year</td> <td>Marks 100</td> </tr> <tr> <td>Less than three year</td> <td>Each year obtain 25- Marks</td> </tr> </table> 	Minimum three years	Marks 75	More than three year	Marks 100	Less than three year	Each year obtain 25- Marks	Minimum three years	Marks 75	More than three year	Marks 100	Less than three year	Each year obtain 25- Marks
Minimum three years	Marks 75														
More than three year	Marks 100														
Less than three year	Each year obtain 25- Marks														
Minimum three years	Marks 75														
More than three year	Marks 100														
Less than three year	Each year obtain 25- Marks														
3.	Relevant Experience	200	<ul style="list-style-type: none"> Bidder should provide work order relating to work / supply mentioned in the Tender Notice <table border="1"> <tr> <td>Minimum three work order</td> <td>Marks 150</td> </tr> <tr> <td>More than three work order</td> <td>Marks 200</td> </tr> <tr> <td>Less than three work order</td> <td>Each year obtain 50- Marks</td> </tr> </table> 	Minimum three work order	Marks 150	More than three work order	Marks 200	Less than three work order	Each year obtain 50- Marks						
Minimum three work order	Marks 150														
More than three work order	Marks 200														
Less than three work order	Each year obtain 50- Marks														
Total Marks		700													

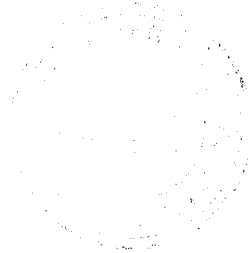
N.B

Minimum passing / qualifying marks is 80% i.e. 560 marks out of 700 marks. The bid did not obtaining minimum qualifying score shall not be consider and rejected. Out of the bid qualifying the evaluation criteria, the bid with lost cost shall awarded contact provided it meets all other procedural requirements.



Information Required

A General Information



- 1 Name of Bidder
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

4. Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidder's bid.

5. Purchaser's Right to Accept the Bid or Reject the Bid

The Purchaser reserves the right to accept or reject the bid in according with PPRARules-2004, and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchase's action

Definitions



In this Contract, the following terms shall be interpreted as indicated:

- **“Purchaser”** means the Sindh Police Department, Government of the Sindh, Karachi – Pakistan
- **“Contractor”** means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.
- **“Contract”** means the agreement entered into between the Purchase and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- **“Commencement Date of the Contract”** means the date of signing of the Contract between the Purchaser and the Contractor.
- **“Contractor Price”** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- **“Contractor Value”** means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.
- **“Services”** means services, such as testing and other such obligations of the Contractor covered under the Contract.
- **“Works”** means all items to be provided and work to be done by the Contractor under the Contract.
- **“RO”** means Responding Organization/ Bidder Firm.
- **“RFP”** means Request for Proposal.

Sample Contract Agreement



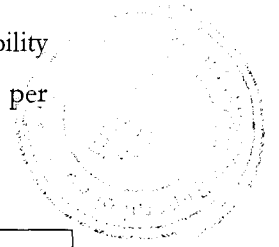
1. This contract agreement is made and entered into on _____, 201__, BY AND BETWEEN.

i) **Inspector General of Police, Sindh Central Police Office, I.I. Chundrigar Road, Karachi**, hereinafter referred as Purchaser, which expression shall unless repugnant to the context or meaning thereof, be deemed to include its successors and permitted assigns officers delegated to perform functions procurements for and on behalf of various units of Sindh Police department of ONE PART.

AND

ii) **M/s _____**
_____ having its registered office at hereinafter referred as supplier, which expression shall, unless repugnant to the context of meaning thereof, be deemed to include its successors and permitted assigns of the OTHER PART.

2. WHEREAS the Provincial Police Officer, Sindh is entrusted with responsibility of procurement of item / articles during current financial year 2013-2014 as per description, with specification and quantity, given below:-



S.NO.	DESCRIPTION OF ARTICLES WITH SPECIFICATION	QUANTITY/ NUMBER	Delivery
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3. AND WHEREAS, the **Provincial Police Officer, Sindh**, in accordance with The Public Procurement Rules, 2010 as adopted by Government of Sindh vide notification No. **SORI(SGA&CD) 2-30/2010, dated 8th March 2010**

Annexure-A-2/4

4. That _____ **M/s.**

_____ participated in the response of open tenders, floated by IGP Sindh, by submitting technical and financial bids, after necessary evaluation of the item / articles described above; the Departmental Committee opened the financial bids in front of all bidders on _____.

5. That _____ the rates offered by **M/s.** _____ for the item / articles as shown and given above, were found to be lowest offered in comparative terms with the rates of other bidders participating in the process. Therefore, on the recommendation of Departmental Committee, the IGP Sindh has accorded approval to place purchase/procurement order with **M/s.** _____ on terms and conditions specified below:-

NOW THEREFORE PARTIES HEREBY AGREE AS FOLLOWS

- i) That **M/s.** _____ shall supply products/items, articles described and specified alongwith quantity the above within ____ **days** from the date of signing of this agreement.
- ii) That all deliveries shall be made at the office of AIGP/ Security (SSU), Hassan Square, Near Expo Center, Karachi, between 0900 hours to 1600 hours on working days only.
- iii) That every article shall be made and finished in all respects to entire satisfaction of Departmental Inspection Committee which shall be at liberty to reject any item/article or part thereof if it is not in accordance with approved sample and specification mentioned in the tender documents submitted by supplier at the time of bidding, and evaluated and approved for this purchase order and such rejection shall be final.

The no appeal or review will be permissible against the decision of inspection committee.

- iv) That the **AIGP/Security, Sindh**, shall give written receipt signed by him giving out complete details, exhibiting the number of items/articles delivered and the number items/articles accepted and rejected, and such receipts shall be conclusive evidence of the acceptance and rejection of the number of articles specified as accepted and rejected.
- v) That all articles rejected shall be taken back and removed by the **M/s.** _____ and nothing shall become due or recoverable _____ by _____ the **M/s.** _____ in respect on account of items/articles so rejected.



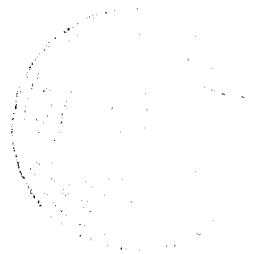
- vi) That all articles accepted shall be paid for the **AIGP/ Security (SSU)** at the rate of specified below (F.O.R Destination) within financial year _____.

ITEM / ARTICLE	RATE PER UNIT

- vii) In _____ case **M/s. _____** makes default, in the due performance of this agreement/contract in part or full, **AIGP/ Security (SSU), Sindh** shall be at liberty to impose and recover L.D. Charges not exceeding 0.25% per month thereof. The penalty shall be applicable only to the extent of items/articles supplied late.
- viii) The **AIGP/ Security (SSU), Sindh** shall have right to assess, demand and recover any damages suffered by Police Department due to late supply of the items/articles from the supplier.
- ix) The **AIGP/ Security (SSU), Sindh** shall be at liberty to deduct and retain the amount so assessed from the bill that may be or may become due and payable at or after the time of such failure to the **M/s. _____** by the said **AIGP/ Security (SSU), Sindh**, whether by virtue of agreement or otherwise.
- x) The IGP Sindh shall not be responsible for non-performance of this agreement due to change in law, rules and policy of the government as notified in official gazette from time to time.
- xi) That all conditions laid down in the rules framed for procurement by the Government shall apply to transactions made under this contract agreement and both parties shall be bound by it.

6. This contract agreement shall be construed, and the legal relations created herein will be determined in accordance with the laws of Islamic Republic of Pakistan.

7. Any notice required under this contract agreement shall be in writing and shall be effective when received by the addressee at its given address.



8. If any term, conditions, or provision in this Agreement is found to be invalid, unlawful or unenforceable to any extent, the parties shall endeavor in good faith to agree to such amendments that will preserve, as far as possible, the intentions expressed in the Agreement. If the parties fail to agree on such amendments, such invalid terms, condition or provision will be served from remaining terms, conditions and provisions, which will continue to be valid and enforceable to the fullest extent permitted by law.
9. This agreement may be amended only in writing signed by both the parties.
10. IN WITNESS WHEREOF, the parties have executed this agreement on the date set forth above.

AIGP/Special Security Unit (SSU)

On behalf of IGP, Sindh

Witness:

1) _____

2) _____

List of medicines



S NO	NAME OF DRUGS	Unit	QUANTITY
	<u>INJECTIONS</u>		
1	Dexamethasone	Inj	500
2	Hydrocartisone	Inj	200
3	Diclofenic Sodium	Inj	500
4	B.complex	Inj	500
5	Pheniramine	Inj	500
6	Ringer Lacted D 500 ml		500
7	Dextrose 5% 500 ml		200
8	0.9% Sline 500 ml		200
9	0.9% Sline 100 ml		500
10	Metronidazole 100 ml		200
11	Paracetamol 100 ml		500

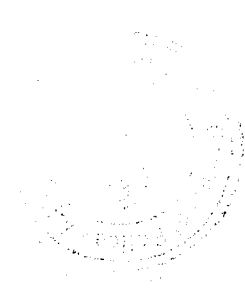
12	Ciprofloxacin 100 ml		500
13	xylocaine		50
14	Ceftraxone 1G		50
15	Omeprazole 40 mg		100
16	Levofloxacin 100 ml		100
	<u>TABLETS</u>		
17	Didofenic Sodium 50 mg	Tab	500
18	Mefnamic Acid	Tab	4000
19	Ibuprofen 400 mg	Tab	2000
20	Paracetamol	Tab	4000
21	Metronidazole 400 mg	Tab	500
22	Captopril 25 mg	Tab	200

23	Vitamin B	Tab	200
24	Hyosine Butylbromide	Tab	200
25	Ciprofloxacin 500 mg	Tab	500
26	Chlrophenarmine Maleat	Tab	200
27	Dexamethasone	Tab	100
	Furosemide 40 mg	Tab	100
28	Amoxiciline/Clavulanate 625 mg	Tab	1000
29	Diclofenic Potassium 50 mg	Tab	200
30	Diclofenic Sodium 100 mg	Tab	200
31	Panadol Extra	Tab	1000
32	Multivitamin	Tab	500
33	Panadol cf	Tab	100
34	Ranitidine	Tab	200

35	Domperidone	Tab	300
36	Co-Amoxiclave	Tab	500
38	Folic Acid	Tab	500
39	Fefol Vit	Tab	500
40	Osnet-D	Tab	500
41	Calsan-D	Tab	500
42	Fexet D	Tab	500
43	Loratadine	Tab	1000
44	Cetrian	Tab	500
45	Flurbiprofen	Tab	500
46	Loperamide HCl	Tab	500
47	FexofenadinHCL/Pseudeophrine	Tab	500
48	Artemether 80/480	Tab	200

49	Aspirin	Tab	1000
50	CAC 1000	Tab	500
	<u>CAPSULE</u>		
51	Doxycycline 100 mg		2000
52	Ampicilline 500 mg		500
53	Ampicilline 250 mg		500
54	Omeprazole 20/40 mg		500
55	Ciprofloxacin 500 mg		2000
56	Levofloxacin 500 mg		500
57	Clarithromycin 500 mg		1500
	<u>SYRUP</u>		
58	B.complex		200
59	B.complex,C Plus Lysine		200

60	Amonium Chloride+Diphendramine		200
61	Creamafin		100
62	Aminophylline+compound		500
63	Detoxicating Agent/ Jetepar		200
64	Gaviscon		200
	<u>OTHER</u>		
65	Dettol	Litter	5
66	Latex Gloves	packet	10
67	D/Syringes 3cc		12000
68	D/Syringes 5cc		5000
69	Crap Bandage 2"4"6"	each	500
70	Cotton Bandage 2"4"6"	packet Each	50
71	ORS		1000



72	Neomycine Ointment		500
73	Tincture Benzoin	bottles	50
74	Cotton Roll		20
75	Sugar Strips	tin	20
76	Pyodine	bottles	20
77	Cicatrion Powder	Piece	20
78	Disposable Gloves	packet	20
79	Canesten Cream		100
80	Betnesol N Drop		200
81	Nilstat Oral Drop		100
82	Daktrin Oral Gel		200
83	Polyfax Skin Ointment		200
84	Gentacin Cream		100

85	Gentamycine Drop		200
86	Polyfax Eye Ointment		100
87	Betnsol N cream		50
88	Drip Set		1000
89	Dermazin Cream		25
90	Calcee Sachet		500
91	I/V Cannula 20/22	Each	200
92	Atrovent N/B		20
93	Clinical A N/B		20
94	Stiching Plaster		20
95	Ventolin Solution		20

Technical Proposal Form

Bidder's Profile				
Name				
Official Address				
Telephone(s) No.				
Official Fax No.				
GST Registration No.				
Income Tax Reg. No.				
Sr. No.	Specifications	Make & Model	Country of Origin	Supply During (in Days)
1				

Note: Please read carefully the whole document and provide all necessary details with proof of evidence.

 BIDDER (Sign + Seal)

Financial Proposal Form

Bidder's Profile				
Name				
Official Address				
Telephone(s) No.				
Official Fax No.				
GST Registration No.				
Income Tax Reg. No.				
No. of years in business				
Sr. No.	Equipment(s) Name	Quantity	Unit Cost (Rs)	Total Cost (Rs)
Total Cost in Pak Rupees				
(in words. _____)				

Note: Earnest money will be equivalent to 1% of the total bid cost.

Only Pay Order/Bank Draft for earnest money will be acceptable in favour of AIGP/ Security (SSU), Hassan Square, Near Expo Center, Karachi.

BIDDER (Sign + Seal)