Website: www.bsek.edu.pk
Email: bsepnp@gmail.com



Phone No. 99260252-6 99260268

BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

No.BSE/P&P/ \803 /2016

Dated 04-03-2016

INVITATION FOR BIDS

Subject:

NOTICE INVITING RE-TENDER FOR SUPPLY OF LIVERIES (UNIFORMS) AND SHOES FOR THE YEAR 2015

Sealed bids are re-invited from eligible bidders regarding Supply of Liveries (Uniforms) and Shoes as per description in the bidding documents:

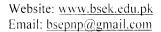
ELIGIBILITY CRITERIA

- (i) 03 years experience in the relevant field
- (ii) Turn-over of at least last three years (Minimum Rs.500,000/- per annum)
- (iii) Registration with Income Tax and Sales Tax Department

SCHEDULE AND AVAILABILITY OF BIDDING DOCUMENTS:

Interested eligible bidders may obtain further information and inspect the bidding documents at the office of Assistant Secretary (P&P) Room No. 40, 1st Floor, Block-B. Board of Secondary Education, Nazimabad Karachi, as per dates mentioned below:-

1)	Purpose and Scope	To provide Liveries (Uniforms) and Shoes to
ļ		Class-IV employees of the Board.
2)	Price of Bidding Documents	Rs.2,000/- (Rupees Two Thousand only)
	(Non-Refundable)	
3)	Estimated Cost	Rs.400,000/- (Rupees Four Lac only)
4)	Amount of Bid Security	5% of the Bid Price.
	(Refundable)	
5)	Type of Tender	Open Competitive Bidding
		Single Stage One Envelope Procedure
6)	Bid Validity Period	90 days from the date of opening of Tender.
7)	Availability of Bidding	From the first day of publication of this Notice
	Documents	Inviting Tender
8)	Deadline for Sale of Bidding	Thursday 24-03-2016 up to 12:00 Noon
	Documents	
9)	Deadline for Submission of	Thursday 24-03-2016 up to 01:00 p.m
	Bids	
10)	Date & Time of opening of	Thursday 24-03-2016 at 02:00 p.m, in presence of
	Tender	the bidders' representatives who wish to attend the
		Office.
11)	Completion Time	01 Month approximately after issuance of work
1	•	order, which may be extended.





NAZIMABAD KARACHI-75990

-:2:-

MANNER OF PAYMENT OF TENDER FEE:

A complete set of bidding documents may be purchased by interested bidders on the submission of a written application and upon payment of Tender Fee in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi.

MANNER OF BID SECURITY AND BID SUBMISSION:

Sealed bids must be delivered to this office as per schedule mentioned at pre-page and must be accompanied by a <u>Bid Security amounting to 5% of the bid price</u>, in shape of Pay Order in the name of *Secretary*, Board of Secondary Education Karachi, without which the Tender will automatically stand cancelled.

This Tender is in accordance with SPPRA Rules-2010 which will strictly be followed.

The Competent Authority reserves the right to accept or reject the Tenders subject to provisions of SPPRA Rules-2010.

(HIDAYATULLAH AN
Deputy Secretary
for Secretary

For information visit the following websites.

- i. www.bsek.edu.pk
- ii. <u>www.sindh.gov.pk</u>
- ii www.pprasindh.gov.pk

Website: www.bsck.edu.pk Email: bsepnp@gmail.com

PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2015-2016 **BOARD OF SECONDARY EDUCATION, KARACHI**

Phone No. 99260252-6

			5)					4)				3)					2)						`				~
Rate Contract Basis	Service of Air	Maintenance &	Tender for	related Items	Computer, UPS and	Service Contract for	Maintenance and	Tender for Repairing,	2015	SSC Examinations-	Rental Furniture for	Tender for Supply of	2014-2015	the financial year	Annual Purchasing of	Procurement for	Tender for			Q C C	Badges	Shields. Medals and	Procurement of	Tender for		(Title of Tender)	Items to be Executed
	Equipments	Machinery &	Maintenance of			Computers	Repairing of	Maintenance &			Examination Centers	Hire of Furniture for			consumable articles	Stationery & other	Purchase of					1	Medals and Badges	Purchase of Shields,		Head	Fund Head & Sub
	Lac only)	(Rupees Two	Rs.200,000/-			Lac only)	(Rupees Four	Rs.400,000/-		Crore only)	(Rupees Two	Rs.20,000,000/-			Lac only)	(Rupees Twenty	Rs.2,000,000/-					Lac only)	(Rupees Five	Rs.500,000/-			Estimated Cost
			Rs.1,450.000/-					Rs.550,000/-				Rs.27,500,000/-					Rs.4.250.000/-							Rs.550,000/-		Breakup	Allocated Funds &
			- do -	-				- do -	-			- do -					- do -	Procedure	Envelope	One	Single Stage	Bidding	Competitive	Open		Procurement	Method of
			0/-01-2016	21 22 2017				0/-01-2016	01 01 001			15-01-2010					15-12-2015							07-01-2016	Advertisement	Date of	Anticipated
			01-02-2016	01 02 2017				01-02-2010	01 02 2017			01-02-2010	21 22 221				01-01-2016			in the second	•••			01-02-2016	Start	Date of	Anticipated
			02-03-2016	02 02 2017				01-05-2010	2100 30 00			01-04-2010	01 01 2017				01-04-2016							02-05-2016	Completion	Date of	Anticipated
																											REMARKS

Website: www.bsek.edu.pk Email: <u>bsepnp@email.com</u>

BOARD OF SECONDARY EDUCATION, KARACHI

Phone No. 99260252-6 99260268

8)	7)	6)	No.
	Tender for Printing and Supply of different Educational Credentials (Forms/Registers/Marks Sheets/Answer Scripts/Souvenir/Caliber/Envelops/File Covers/File Boards & Binding etc.) on Item Rate Contract basis	Tender for Various Miscellaneous Jobs (Sorting, Counting, Gathering, Packing. Binding etc.) on Item Rate Contract basis	S. Items to be Executed (Title of Tender) Head & Sub (Title of Tender) Head
i)Purchase of Machinery & Equipments ii) Purchase of Stationery for Computer iii) Printing of Question Papers iv) Purchase of	i) Printing of Answer Scripts ii) Printing of Exam & other Misc. Forms iii) Printing of Souvenir iv) General Printing v) Printing & Binding of T.Rs vi) Printing of Marks Sheets	Printing of Question Papers	Fund Head & Sub Head
Rs.1,50,00,000/ - (Rupees One Crore Fifty Lac only)	Rs.30,000,000/- (Rupees Three Crore only)	Rs.2,500,000/- (Rupees Twenty-five Lac only)	Estimated Cost
i) Rs.1,450,000/- ii) Rs.3,800,000/- iii) Rs.13,500,000/- iv) Rs.550,000/- Rs.19,300,000/-	i) Rs.12,500,000/- ii) Rs.5,150,000/- iii) Rs.500,000/- iv) Rs.950,000/- v) Rs.4,050,000/- vi) Rs.2,000,000/- Rs.24,200,000/-	Rs.13,500,000/-	æ
- do -	- do -	Open Competitive Bidding Single Stage One Envelope Procedure	Method of Procurement
20-10-2019	15-10-2015	15-09-2015	Anticipated Date of Advertisement
19-11-2019	01-11-2015	01-10-2015	Anticipated Date of Start
30-00-2010	30-06-2016	30-00-2016	Anticipated Date of Completion
			Method of Procurement Anticipated Date of Advertisement Anticipated Date of Start Anticipated Date of Completion R E M A R K S

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BOARD OF SECONDARY EDUCATION, KARACHI

Phone No. 99260252-6 99260268

PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2015-2016

S. Items to be Executed (Title of Tender)	Fund Head & Sub Head	Estimated Cost	Allocated Funds & Breakup	Method of Procurement	Anticipated Date of	Anticipated <u>Date of</u>	Anticipated Date of	REMARKS
No. (Time of Lenwer)	11500				Advertisement	Start	Completion	
9) Tender for	Liveries for Class-	Rs.500,000/-	Rs.725,000/-	Open	16-10-2015	01-11-2015	01-02-2016	
	IV employees	(Rupees Five		Competitive				
liveries (Uniforms)		Lac only)		Bidding				
and Shoes for Class-				Single Stage				
IV employees	,			One				
				Envelope				
				Procedure				
10) Applial Service	Maintenance of	Rs.500,000/-	Rs.1,450,000/-	Alternate		27-09-2015	31-12-2015	
	Machinery &	(Rupees Five		Methods of				
for Photo Copiers,	Equipments	Lac only)		Procurement				
Copy Printers & Line				(Quotation				
Printers				Basis)				

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Phone No. 99260252-6
99260268

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/1437 /2016

Dated 04 -02-2016

NOTIFICATION

Subject: CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE (CRC)

It is hereby notified that the Complaint Redressal Committee (CRC) under Rule-31 of SPPRA Rules-2010 has been constituted comprising following Officers:

1) Chairman Convener

2) Director I.T Member

3) Inspector of Institutions Member

This issues with the approval of Authority.

(HIDAYATULLAH ANSA Deputy Secretary For Secretary

Copy to: -

- 1) P.A to Chairman
- 2) P.A to Secretary
- 3) Members of Complaint Redressal Committee

Website: www.bsek.edu.pk
Email: bsepnp@gmail.com



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

PRICE: RS.2,000/-(NON-REFUNDABLE)

Bidding Document #	
M/S	

STANDARD BIDDING DOCUMENTS FOR OPEN COMPETITIVE BIDDING

SINGLE STAGE - ONE ENVELOPE PROCEDURE

RE-TENDER FOR SUPPLY OF LIVERIES (UNIFORMS) AND SHOES FOR THE YEAR 2015

IN RESPECT OF THE IFB No.BSE/P&P/1803/2016 dated 04-03-2016



PART ONE (FIXED)

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

Issued by:

Assistant Secretary (P&P)
Board of Secondary Education
Karachi

NAZIMABAD KARACHI-75990

INSTRUCTIONS TO BIDDERS & GENERAL CONDITIONS OF CONTRACT:

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per Standard Bidding Documents for Goods, issued by SPPRA. For further references the same may be downloaded from SPPRA's website www.pprasmdh.gov.pk or it may be provided from this Office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

BID DATA SHEET

!	INTRODUCTION	DN
TTB 1.1	Name of Procuring Agency of Government of Sindh.	Sindh Public Procurement Regulatory Authority.
TTB 1.1	Name of Contract	Re-Tender for Supply of Liveries (Uniforms) and Shoes for the year 2015.
ITB 4.1	Name of Procuring Agency	Board of Secondary Education Karachi
11B 6.1	Procuring agency's address, telephone, telex, and facsimile numbers	Board of Secondary Education Nazimabad, Karachi-75990 Tel: 99260252-6 Tel: 99260268 Fax: 99260262
ITB 8.1	Language of the bid	English

	BID PRICE AND CURRENCY
ITB 11.2	The price quoted shall be inclusive of all Taxes. Transportation. Material and Labour charges etc. involved therein i.e delivered duty paid (DDP) price and the currency will be in Pakistani Rupees (PKR).
ITB 11.5	The price shall be fixed.

	PREPARATIO	N AND SUBMISSION OF BIDS
TTB 13.3 (d)	Qualification Requirements	 03 years experience in the relevant field Turn-over of at least last three years (Minimum Rs.500.000/- per annum) Registration with Income Tax and Sales Tax Department.
ITB 15.1	Amount of bid security	5% of the bid price, in shape of Pay Order in the name of <i>Secretary</i> . Board of Secondary Education Karachi.
TTB 16.1	Bid Validity Period	90 days from the date of opening of Tender.

NAZIMABAD KARACHI-75990

PI	REPARATION A	ND SUB	MISSION OF BIDS
TTB 17.1	Number of Copies	One Origin	al and one photocopy of the same.
TTB 18.2 (a)	Address for bid submission	!	of the <i>Secretary</i> (Room No. 33), 1 st ek-B, Board of Secondary Education, Karachi.
TFB 18.2 (b)	IFB title and number	Title:	Re-Tender for Supply of Liveries (Uniforms) and Shoes for the year 2015
		IFB No:	BSE/P&P/1803.2016 dated 04-03-2016

P	PREPARATION A	AND SUBMISSION OF BIDS
11B 19.1	Deadline for bid submission	Thursday 24-03-2016 up to 01:00 p.m Sealed bids duly filled-in, mentioning on top of the envelope "Re-Tender for Supply of Liveries (Uniforms) and Shoes for the year 2015"
1 FB 22.1	Time, date, and place for bid opening	Bids must be submitted in the office of the <i>Secretary</i> (Room No. 33). 1 st Floor, Block-B. Board of Secondary Education, Nazimabad Karachi, in a sealed cover up to 01:00 p.m and will be opened on <u>Thursday 24-03-2016</u> at 02:00 p.m in the presence of bidders' representatives who choose to attend at 02:00 p.m.

,	BID	EVALUATION
TTB 25.3	Criteria for bid evaluation	The bid found to be the lowest evaluated bid in term of quality cum rate basis shall be accepted, subject to relevant provisions of SPPRA Rules and ITB Clause 25.
11B 25.4 (b)	Delivery schedule	The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award(s). Minimum time period for completion of awarded jobs will be at least one month which may be extended.

NAZIMABAD KARACHI-75990

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. DEFINITIONS (GCC CLAUSE 1)

1) GCC 1.1 (g)	The Procuring agency is:	Board of Secondary Education Karachi.
2) GCC 1.1 (h)	The Procuring agency's country is:	Islamic Republic of Pakistan.
3) GCC 1.1 (j)	The Project Site is:	Board of Secondary Education Nazimabad, Karachi-75990

2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. PERFORMANCE SECURITY (GCC CLAUSE 7)

1) GCC 7.1	The amount of performance security, as a percentage of the Contract Price, shall be Ten (10) percent of the Contract Price.
2) GCC 7.4	After delivery and acceptance of the Goods, the performance security shall be reduced to Two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2.

4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to GCC Clause 28 shall be as follows:

STEP # 1:

The Procuring agency and the Supplier shall make every effort to resolve amicably by arrect informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

STEP # 2:

In case the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, the Supplier may complain to the Complaint Redressal Committee (CRC) of the Board which may declare its decision within Thirty (30) days from the date of submission of the written complain of the Supplier.

STEP # 3:

Thereafter the Procuring agency or the Supplier may require that the dispute be referred for resolution to the formal mechanisms, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.

NAZIMABAD KARACHI-75990

5. GOVERNING LANGUAGE (GCC CLAUSE 29)

,	-		
1) GCC 29.1	The Governing	English.	:
and the second of the second o			i
	: Language shall be:		
The second secon		and the second s	

6, PAYMENT (GCC CLAUSE 16)

Payment shall be made in Pak. Rupees after Acceptance of supplied Goods/Materials in the following manner:

On Acceptance of supplied Goods/Materials:

- 6.1 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.
- 6.2 Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.
- 6.3 The currency of payment is Pak. Rupees.
- 6.4 Fen (10) percent of the Contract Price of Goods received shall be paid within thirty (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Procuring agency.
- 6.5 100% of the Contract Price on complete delivery of store within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods have been delivered and that all contracted services have been performed.
- 6.6 Part payment on part supply shall only be allowed where the Contract Price in Contract Award is exceeded over Rs.50,00,000/- (Rupees Fifty Lac).
- 6.7 Part payment on part supply shall be made only in two equal phases in the following manner:
 - i) 50% payment will be made after Supply of 50% Goods/Material as per Contract Award
 - ii) Remaining 50% payment will be made after completion of the entire supply.
 - iii) No other part or partial payment will be entertained at any stage or eircumstances.
 - iv) Part payment on part supply shall be made after the Supplier's request(s) to the Procuring agency in writing, accompanied by invoice(s).

7. APPLICABLE LAW (GCC CLAUSE 30)

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:

The Employment of Children (ECA) Act 1991 The Bonded Labour System (Abolition) Act of 1992 The Factories Act 1934

NAZIMABAD KARACHI-75990

S. PENALTY

- 1) Preferred penalties according to the issue subject may be imposed upon the Supplier(s) such as:
- i. rejection of the unsatisfactory Supplied material
- ii. Blacklisting of the firm
- Hi deduction of amount from 2% to 10% per week of the total value of the bill
- iv forfeiting of whole Bid Security amount

Anyone or more than one from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- as In case of transgression/deviation of the time given in the Contract Award
- b) In case of transgression, deviation, mistake or low quality found in the Supply, after approval of the final proof
- c) In case the rates of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material in time or in the required quantity or quality
- 2) In case any complaint received regarding short receipt/supply of Answer Script(s) due to missing Scrial Number(s), a penalty of Rs.500/- (Rupees Five Hundred) per Answer Script will be imposed upon the Supplier and may be deducted from his bill.

9. THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:

- (a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation
- (b) accept or reject all or any bid
- (c) increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.
- (d) to recast and amend the contents of the material at any stage before final specimen is Okayed/approved.

NAZIMABAD KARACHI-75990

10. SPECIAL CLAUSE

- i) The sample of material shall be submitted without any indication of name or scal of supplying firms.
- II) Uniforms of different sizes subject to physical measurements shall consist of one Shalwar and Qameez (Two Pockets) with Flaps and Shoulder with letter in Red Silken Thread embroidery "BSE KARACHI" on left pocket of the Qameez.
- iii) The Shoes be supplied according to the size of every individual, which shall be obtained in advance by your representative from this office, after issuance of the Award of Contract.
- In case of wear and tear within six months of the supply, replacement of such Shoes with new one, servicing or repairs etc., according to the nature of defect/complaint shall have to be arranged by the supplier free of cost.
- The successful bidder will have to deposit performance security (a 10% of the value of Contract Award which is refundable after Ninety days of the satisfactory completion of supplies.
- vi) Placement of Contract Award will be subject to payment of Performance Security.
- The material shall be delivered to Storekeeper, through the concerned Officers as the case may be, against delivery challan in triplicate along with samples of material in duplicate. Two copies of the bills and challan shall be retained by the Storekeeper while the third copy shall be returned to the supplier for his own record.
- viii) The items should be supplied strictly in accordance with the approved sample.
- (x) SPPRA Rules-2010 will strictly be followed.

11. EQUIVALENCY OF STANDARDS AND CODES

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest current edition or revision of the relevant shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number where used, they should always be read with followed by the words "or at least equivalent."

Reference to the required weight/grammage where used, a difference of plus/minus 05 should be tolerated.

NAZIMABAD KARACHI-75990

TECHNICAL SPECIFICATIONS & SCHEDULE OF REQUIREMENTS

$\frac{S.}{NO.} = \frac{SPECIFICATION}{SPECIFICATION}$

<u>QUANTITY</u> <u>RATES INCLUDING</u> <u>ALL TAXES</u>

Rs.

SUMMER UNIFORMS

Three sets consisting of long shirt (with two patch pockets and flaps on the shoulders embroidered with the letter in Red Silken Thread *BSE*, *KARACHI* on left pocket) and shalwar. For all Class-IV Employees (Excluding Sweepers)
Light Blue Coloar (Gul Ahmed)
65/35 wash-n-wear cloth of good quality.

279 Suits

Per Suit. (Cloth specimen should

be attached with Tender)

2) SUMMER UNIFORMS

Three sets consisting of long shirt (with two patch pockets and flaps on the shoulders embroidered with the letter in Red Silken Thread *BSE*, *KARACHI* on left pocket) and shalwar. For all Class-IV Employees (Only for Sweepers)

Navy Blue Colour (Gul Ahmed) 65/35 wash-n-wear cloth of good quality.

18 Suits Rs.

(Cloth specimen should be attached with Tender)

SHOES

Black Leather Shoes of Leather Sole with Lace.

99 Pairs

Rs.

Per Suit.

Per Pair. (Sample should be attached with Tender)

OR

Black Leather Shoes of Rubber Sole with Lace.

- do -

) = Rs

Per Pair. (Sample should be attached with Lender)

NAZIMABAD KARACHI-75990

CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the Bidding Documents and abide to the same. I/We guarantee to print supply/deliver/serve the items exactly in accordance with the requirements and exactosed the Bid Security payable to Board of Secondary Education, Karachi.

SIGNATURE WITH DATE:	
NAME OF TRM:	
ADDRESS OF FIRM:	
1 CLL NAME OF CONCLRNED PERSON:	
CNIC NUMBER:	
POSITION HIELD IN:	
PHONE NUMBER(S):	
FAX NUMBER(S).	
NATIONAL TAX NUMBER:	
GUNERAL SALES TAX NUMBER:	
STAMP OF THE FIRM:	er er er er
PAY ORDER NUMBER:	
BANK & BRANCH NAME:	
()A1(1):	
FOR RUPEES:	
DRAWN: But Security is enclosed herewith.	