



**Institute of  
Business Administration  
Karachi**

*Leadership and Ideas for Tomorrow*

Ref. # IBA-MC/PD/P&S/217/0121/2015-16

February 29, 2016

Manager (Enforcement-II)  
Govt. of Sindh  
Sindh Public Procurement Regulatory Authority  
Block-8, Sindh Secretariat No. 4-A  
Court Road  
Karachi.

**Subject : Submission of Bidding Documents**

Please find following Documents to be floated on SPPRA website.

**1. Tender # PS/07/2015-16**

Caption: Binding & Printing Jobs of Books, Journals & Periodicals etc

Expected cost for the required job is around / upto Rupees Three Hundred Fifty Thousand Only.

- a. Notice Inviting Tender
- b. Notification of Procurement Committee
- c. Notification of Compliant Redressal Committee
- d. PC Minutes of Meeting
- e. Bidding Documents
- f. Annual Procurement Plan

Submitted, please

**Muhammad Hanif**  
*Purchase Executive*

21-03-16  
21-03-16



Institute of  
Business Administration  
Karachi

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## **TENDER NOTICE**

### **Tender # PS/07/15-16**

#### **Binding & Printing Jobs of Books, Journals & Periodicals etc.**

The Institute of Business Administration, Karachi (IBA) invites sealed tenders from Book binders / printers / firms registered with Sindh Sales Tax and Income Tax departments for binding & printing jobs of books, journals & periodicals etc. The Tender Documents is based on "Single Stage One Envelope" procedure and the period of contract is for one year.

Tender Forms which includes full details of items and other terms and conditions are available at the Office of **Manager Purchase & Stores, IBA Main Campus, University Road, Karachi** from February 29, 2016 to March 17, 2016 between 9:00 am to 3:00 pm. The cost of the Tender Forms i.e. Rs. 500/- (Rupees Five Hundred Only) shall be deposited in United Bank Ltd, Karachi University Campus Branch in Account A/c # 003-0002-5.

Tender Document should be dropped in Tender Box placed at Purchase Office between 9:00 am to 3:00 pm upto March 17, 2016 and will be opened on same date & venue at 3:30 pm in the presence of representatives who may care to attend. In case of any holiday the tender shall be opened / received on next working day at same place and time. Kindly submit 5% Bid Security of total cost in form of Pay Order or Demand Draft in favor of Institute of Business Administration, Karachi along with the Tender Documents.

Kindly mention "Tender Number" at top left corner of the envelope. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

Please contact Purchase Executive on 38104700 ext: 2150 for any information and query.

#### **REGISTRAR**

IBA, Main Campus, Univeristy Road, Karachi 75270

111-422-422 Fax (92-21) 99261508

Email [info@iba.edu.pk](mailto:info@iba.edu.pk) Website [www.iba.edu.pk](http://www.iba.edu.pk)



**IBA** Institute of  
**Business Administration**  
**Karachi**

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Date: May 20, 2015

**NOTIFICATION (Revised)**

The competent authority is pleased to constitute following committee for upcoming all Purchase Office tenders during the period 2015-16.

1. Mr. Syed Jehanzeb (Project Account, IBA)
2. Dr. Nasir Tauheed (Professor, IBA)
3. Mr. Haris Qureshi External Member (HEJ, Karachi University)
- 4.
- 5.

TORs of committee are;

- Facilitating and recommending approval or rejection for Purchasing Authority.
- Ensure compliance with IBA Procurement Policy and Procedures (PP&P), SPPRA rules, etc,
- Recommend procurement method in case of emergency and direct contracting, etc.
- Declaring award of contracts to the lowest evaluated responsive bidders.
- Approval / preparation of bidding documents.
- Approval / preparation of evaluation report
- Responsible for technical and financial evaluation of the bids.
- Provide views and suggestion on how procurement should be taken forward and may set general rules in advance for certain types of procurements, and.
- Acts as a source of advice on contract guidance and for specific cases raised by staff

Regards

Dr. Nasir Touheed  
Chairman (Procurement Committee)  
IBA, Karachi



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October 14, 2015

## NOTIFICATION

This is to inform all concerned departments that as per the requirement of the SPPRA, the Dean & Director IBA has constituted the following Complaint Redressal Committee:

Mr. Abdul Wajed Khan, Controller of Examinations	Chairman
Mr. Khurram Khalid, Manager Internal Audit	Member
Mr. Fahad Jawed, Manager Finance	Member

The purpose of this committee is to review and give its deliberations on the complaints / objections raised by the contesting vendors / contractors on IBA tenders.

Thank you

A handwritten signature in black ink, appearing to read 'Adnan Hameed'. The signature is written in a cursive style with a long horizontal stroke at the beginning.

Adnan Hameed  
Head of HR

## **Muhammad Hanif / Executive I (Purchase) @ Main Campus**

---

**Subject:** SPPRA - PC Minutes of Meeting Tender ad & documents

**From:** Asjad Asad Siddiqi / Manager Procurement & Customer Support @ IBA

**Sent:** Saturday, February 27, 2016 12:04 PM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Muhammad Hanif / Executive I (Purchase) @ Main Campus; Muhammad Anwar / Head Librarian & Incharge Research Data Centre @ IBA

**Cc:** Abdul Qadir Zakiuddin / Network Manager @ Main Campus; Imran Batada - Head of ICT @ IBA; Ahmed Zaheer / Registrar @ IBA; Procurement Committee; Dr. Ishrat Husain / Dean & Director @ IBA

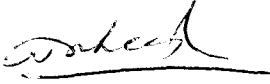
**Subject:** Re: Agenda 2 to 5

### **2. Approval for tender ad & documents for Binding & Printing Jobs of Books, Journals & Periodicals etc**

**Discussion:** Mr. Hanif presented the case for the approval for tender ad & documents for Binding & Printing Jobs of Books, Journals & Periodicals etc. The Committee recommended that instead of GST, SST should be charged since the tender is for services.

**Decision:** The Committee approved the tender ad & documents for Binding & Printing Jobs of Books, Journals & Periodicals etc. However the rate quoted will be fixed for One year.

#### **Attendance:**

1. Dr. Nasir Touheed 
2. Asjad Asad Siddiqui
3. Syed Fahim Uddin
4. Haris Quershi
5. Ahmed Ali Khan
6. Muhammad Sohail Khan

*Tender Fee: Rs.500/-  
(Non-Refundable)*

## **TENDER FORM**

**Tender # PS/07/2015-16**

**Binding & Printing Jobs of Books, Journals  
& Periodicals etc**

**Date of Issue : February 29, 2015**

**Last Date of Submission : March 17, 2016 (3:00 pm)**

**Date of Opening of Tender : March 17, 2016 (3:30 pm)**

**Pay Order / Demand Draft # ....., Drawn on Bank.....**

**Amount of Rs..... Dated.....**

# C O N T E N T S

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## 1. Introduction

Dear Tenderer:

Thank you the interest you have shown in response to the IBA's advertisement which has floated in IBA & SSPRA websites on February 29, 2016 to "Binding & Printing Jobs of Books, Journals & Periodicals etc".

The Institute of Business Administration, Karachi (IBA) is the oldest business school outside North America. It was established in 1955 with initial technical support provided by the Wharton School of Finance, University of Pennsylvania. Later, the University of Southern California (USC) set up various facilities at the IBA & several prominent American professors were assigned to the IBA. The course contents, the curriculum, the pedagogical tools & the assessment & testing methods were developed under the guidance of reputed scholars from these two institutions. IBA has zealously guarded the high standards & academic traditions it had inherited from Wharton & USC while adapting and adjusting them with the passage of time.

We expect to avail services/works/items of high standards meet our prime & basic specifications through this transaction.

Please contact Purchase Executive on 38104700 ext: 2150 for any information and query

Thank you.

-sd-

**Registrar**



## **2. Instructions**

- (a) The Institute of Business Administration, Karachi (IBA) expects that aspirant book binders / printers / firm should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp each and every page. Moreover, attach required supporting document according to the requirement.
- (b) It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply/Doesn't Arise'. If you need more space please attach a paper & clearly mention item/column name or number etc that referred the column/item of the Tender Form.
- (c) You can collect the Tender Document from the office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi from February 29, 2016 to March 17, 2016 during working 9:00 am to 3:00 pm.
- (d) The last date of submit the Tender Document in sealed envelope in March 17, 2016 by 3:00 pm in the Office of the Manager Purchase & Stores, IBA, Main Campus, University Road, Karachi. The Tender will be opened on same day at 3:30 pm in the presence of representatives who may care to attend.
- (e) Bid Security of 5% of total charges will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration.
- (f) Successful bidder should provide 5% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.
- (g) Please attached at least 5 plus years' experience for this tender.
- (h) Please attached last 3 plus years' financial turnover in terms of bank statement or financial statement.
- (i) Copy of Sindh Sales Tax & Income Tax Certificate should be attached.
- (j) Cliental list is required.
- (k) Please mention "Tender Number" at top left corner of the envelopes. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 any may cancel the bidding Process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.
- (l) The contract period for binding & printing of Books, Journals & Periodicals etc is ONE (01) year effective from date of signing of agreement / Lol. The contract period may be extended for another ONE (01) year on satisfactory performance of the company / firm / agency with mutual consent.

\_\_\_\_\_  
Stamp & Signature

3. **TENDER FORM**  
**Binding & Printing Jobs of Books, Journals & Periodicals**  
**etc**

S. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
01	<b>Book, Journals &amp; Periodicals</b>  <b>Material :</b> Full Foamy Rexine Binding <b>Hard Cover Gutta:</b> 40 ounce <b>Extra Paper :</b> Two Sides glossy paper 115gsm <b>Stitch:</b> Infoldment & Juzbandi <b>Printing :</b> Embossed Gold Printing on Spine <b>Color :</b> Multiple color <b>Spine :</b> Maximum 2.5 inch spine for binding <b>Others :</b> Rough / Texture surface  As per Sample	1000 volumes		
<b>Total</b>				
14% SST				
<b>Total Amount</b>				

**Note:**

Multiple issues of books, journals & periodicals during fiscal years called volume. Rate should be quoted on volume basis.

*Total Amount Rupees (in words)* \_\_\_\_\_

\_\_\_\_\_  
Stamp & Signature

#### 4. BIDDING DATA

- (a). **Name of Procuring Agency:** Institute of Business Administration, Karachi
- (b). **Brief Description of Works:** Binding, Printing Jobs of Books, Journals & Periodicals etc
- (c). **Procuring Agency's address:-**Main Campus, University Road, Karachi
- (d). **Amount of Bid Security:-** Bid Security of 5% of total amount/cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi
- (e). **Period of Bid Validity (days):-** Ninety Days
- (f). **Performance Security Deposit:-** Successful bidder should provide 5% Performance Security of total value of Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.
- (g). **Deadline for Submission of Bids along with time :-** The last date of submit the Tender Document in sealed envelope in March 17, 2016 by 3:00 pm in the Office of the Manager Purchase & Stores, IBA, Main Campus, University Road, Karachi. The Tender will be opened on same day at 3:30 pm in the presence of representatives who may care to attend.
- (h). **Venue, Time, and Date of Bid Opening:-** Tender will be opened on March 17, 2016 on 3:30 pm at IBA Main Campus, University Road, Karachi.
- (i). **Time for Completion from written order of commence:-** 90 days
- (j). **Liquidity damages:-** 2% liquidity damages of the total amount will be imposed per month for which the contractor failed to complete work within the execution period.
- (k). **Deposit Receipt No: Date: Amount:(in words and figures) Pay Order / Demand Draft**  
# ....., **Amount :Rs.....Drawn on Bank..... Dated.....**

\_\_\_\_\_  
Stamp & Signature

## 5. TERMS & CONDITIONS

The following terms of the supply are agreed by the book binders / printers / firm:

- (i) **Receiving / Acceptance of Purchase/Work Order:** The book binders / printers / firm will sign the copy of the Purchase/Work Order as acknowledgement.
- (ii) **Delivery Challan:** Copies of Delivery Challan on which the Order number, date of delivery/work execution, quantity, quality, specs, book binders / printers / firm name clearly mentioned. Non-compliance with this condition renders the goods / works liable to non-acceptance. After seven days, IBA will not be responsible for any claim(s) / responsibility.
- (iii) **Place of Delivery:** As specified in the Work Order unless otherwise informed accordingly.
- (iv) **Duration:** The period of Execution will identify on Contract Agreement for ONE year extendable for another ONE (01) year on mutual agreement and subject to satisfactory performance.
- (v) **Delayed Delivery:** 2% penalty of the total amount will be imposed per month for which the company/firm/agency failed to deliver within the delivery/execution period and maximum upto 10% .
- (vi) **Inspection:** Physical inspection will be carried out by IBA authority. Ordered material is subject to final inspection at the time of delivery.
- (vii) **Quantity:** Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason and contractor will abide the instruction.
- (viii) **Condition of Goods / Works:** All items must meet in all respects with the specs & conditions of the Order and must be in good condition otherwise they will be liable to reject.
- (ix) **Delivery of Goods / Works:** All the items must be delivered to the store of the IBA who will sign the receipt with stamp on delivery note.
- (x) **Rejection of Goods / Works:** We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.
- (xi) **Termination:** That upon termination of this agreement the service provider shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time.
- (xii) **Submission of Bills/Invoices:** Invoice/bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- (xiii) **Advance Payment:** Advance Payment subject to Bank Guarantee.
- (xiv) **Validity of Bid:** Validity is for ninety (90) days.
- (xv) **Company Profile:** Company Profile be attached with this document.
- (xvi) **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- (xvii) **Price / Rate:** Price / rate must be quoted on Tender Form only and submitted in sealed envelope.
- (xviii) **Sindh Sales Tax:** Sindh Sales Tax will be paid on applicable items only by the company/firm/agency.

\_\_\_\_\_  
Stamp & Signature

- (xix) **Bid Security:** 5% Bid Security should be deposited along with the tender form in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi.
- (xx) **Arbitration:** In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties.
- (xxi) **Performance Security:** Successful bidder should provide 5% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.
- (xxii) **Government tax(es), levi(es) and charges(s):** It will be charged at actual as per SRO.
- (xxiii) **Rights:** IBA reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA. IBA, also reserve the right to issue Purchase Order / Work Order for any single items to different lowest responsive bidders or issue Purchase Order / Work Order for all the items to any lowest responsive bidder.
- (xxiv) **Tender Document:** Tender Document available at the Office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi.
- (xxv) **Submission of Documents:** Last date for tender submission is March 17, 2016 upto 3:00 pm
- (xxvi) **Opening of Tender:** Tender will be opened on March 17, 2016 on 3:30 pm at IBA Main Campus, University Road, Karachi.
- (xxvii) **Government tax(es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
- (xxviii) **Stamp Duty:** Stamp duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.
- (xxix) **Experience:** At least 5 plus years experience required for this tender.
- (xxx) **Turn Over:** Please attached last 3 plus years' financial turnover in terms of bank statement or financial statement.
- (xxxi) **Blacklisted:** Printer is required to provide affidavit that the firm is not Black Listed from any of the government / semi government / private organization / firm /agencies / department etc.
- (xxxii) **Rights:** All rights reserved with the IBA, Karachi. No part of Graduate Directory can be published, print, copy or transferred to other format without written permission of the IBA authority. Films / Plates and other related printing item should deposit to Purchase Office.
- (xxxiii) **Copy Rights:** (i) All rights reserved with the IBA, Karachi. No part of article can be published, print, copy or transferred to other format without written permission of the IBA authority.  
(ii) Films / Plates and other related printing item should deposit to Purchase Office.

### **Important Notes:**

1. Embossed Gold printing to be of high quality.
2. Binding to be of high quality.
3. Timely Delivery.

\_\_\_\_\_  
Stamp & Signature

## **6. Integrity Pact**

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the book binders / printers / firm works;

M/s \_\_\_\_\_, the printers hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the printers represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- (c) The book binders / printers / firm accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- (d) Notwithstanding any right and remedies exercised by the IBA in this regard, printers agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the printers as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

### **Note:**

**This integrity pact is mandatory requirement other than auxiliary services / works.**

\_\_\_\_\_  
Stamp & Signature

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Tel # \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ email \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE & STAMP

\_\_\_\_\_  
Stamp & Signature



Institute of  
Business Administration  
Karachi

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Ref. # IBA-MC/PD/P&S/217/0047/2015-16

September 16, 2015

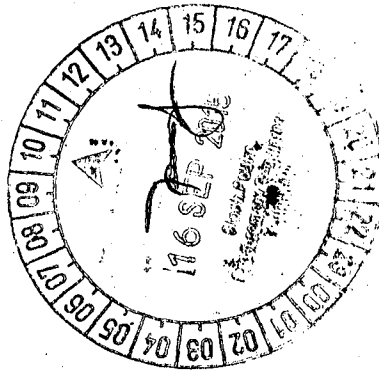
Manager (Enforcement-II)  
Govt. of Sindh  
Sindh Public Procurement Regulatory Authority  
Block-8, Sindh Secretariat No. 4-A  
Court Road  
Karachi.

**Subject : Submission of Procurement Plan 2015-16**

In the compliance of rules 11 and 12 of SPP rules 2010, please find the Procurement Plan 2015-16 to host on SPPRA website.

**M. Sohail Khan**

*Manager, Purchase & Stores*





Institute of Business Administration, Karachi  
PROCUREMENT PLAN  
FOR THE FINANCIAL YEAR 2015-16


S. No.	Title of Procurement	Estimated Cost (Rs. in million)	Method	Tentative / Actual date of NIT	Tentative / Actual closing date of NIT	Tentative / Actual date of Contract	Tentative Deadline / Actual date for Execution	Remarks
1	Convocation	2.60	Single Stage Two Envelopes	22-Oct-15	29-Oct-15	15-Nov-15	5-Dec-15	Rule 16 (a)(i)
2	Social Events	0.99	Single Stage One Envelope	Jul-15	Dec-15	Jan-16	Jun-16	Dates may vary on the basis of requisition raised
3	Orientation Program	0.44	Single Stage One Envelope	1-Jul-16	2nd Week of July	Last week of July	2nd week of Aug	Dates may vary on the basis of requisition raised
4	Open House	1.05	Single Stage One Envelope	Mar-16	Apr-16	May-16	Jun-16	Dates may vary on the basis of requisition raised
5	Alumni & RM	0.60	Single Stage One Envelope	Apr-16	May-16	Jun-16	Jun-16	Dates may vary on the basis of requisition raised
6	Public Affairs	0.15	Single Stage One Envelope	Jan-16	Feb-16	Mar-16	Jun-16	Dates may vary on the basis of requisition raised
7	ICICT	0.96	Single Stage Two Envelopes	Feb-16	Mar-16	Apr-16	Jun-16	Dates may vary on the basis of requisition raised
8	FCS Seminars	0.25	Single Stage One Envelope	May-16	Jun-16	Jul-16	Jun-16	Dates may vary on the basis of requisition raised
9	Designing & Printing of Program Announcement	1.00	Single Stage Two Envelopes	Nov-15	31-Dec-15	15-Jan-16	15-May-16	Dates may vary on the basis of requisition raised
10	Designing & Printing of Graduate Directory	1.15	Single Stage Two Envelopes	Dec-15	Jan-16	Feb-16	Mar-16	Dates may vary on the basis of requisition raised
11	Printing of Newsletters	2.98	Single Stage One Envelope	Aug-15	Aug-15	Sep-15	Sep-15	Dates may vary on the basis of requisition raised
12	Printing & Publication	1.00	Single Stage One Envelope	Mar-15	Mar-15	Mar-15	Mar-15	Dates may vary on the basis of requisition raised
13	Provide & Supply of Uniforms	2.90	Single Stage One Envelope	Jul-15	Dec-15	Jan-16	Jun-16	Dates may vary on the basis of requisition raised
14	Kitchen Supplies	0.70	Single Stage One Envelope	Sep-15	Sep-15	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
15	Bedroom Supplies	0.15	Single Stage One Envelope	Oct-15	Nov-15	Dec-15	Jan-16	Dates may vary on the basis of requisition raised
16	Common Area Supplies	0.50	Single Stage One Envelope	Oct-15	Nov-15	Dec-15	Jan-16	Dates may vary on the basis of requisition raised
17	Consumables for Sanitary Fittings	0.50	Single Stage One Envelope	Oct-15	Nov-15	Dec-15	Jan-16	Dates may vary on the basis of requisition raised
18	Consumables for House Keeping	0.50	Single Stage One Envelope	Sep-15	Oct-15	Nov-15	Dec-15	Dates may vary on the basis of requisition raised
19	Consumables for Furnigation Services	0.60	Single Stage One Envelope	Sep-15	Oct-15	Nov-15	Dec-15	Dates may vary on the basis of requisition raised
20	Consumables for Paints, Vabug & Allied	0.80	Single Stage One Envelope	Sep-15	Oct-15	Nov-15	Dec-15	Dates may vary on the basis of requisition raised
21	Horticulture / Environment Protection	2.00	Single Stage One Envelope	Sep-15	Oct-15	Nov-15	Dec-15	Dates may vary on the basis of requisition raised
22	Sports & Equipment	0.52	Single Stage One Envelope	Sep-15	Oct-15	Nov-15	Dec-15	Dates may vary on the basis of requisition raised
23	Shields, Medals & Prizes	0.87	Single Stage One Envelope	22-Oct-15	29-Oct-15	15-Nov-15	5-Dec-15	Dates may vary on the basis of requisition raised
24	Installation of Floor Standing AC units	1.50	Single Stage One Envelope	Nov-15	Nov-15	Dec-15	Dec-15	Dates may vary on the basis of requisition raised
25	Building Electric Meters with Current Transformer	1.00	Single Stage One Envelope	Oct-15	Nov-15	Dec-15	Dec-15	Dates may vary on the basis of requisition raised
26	Photocopy Machine	0.80	Single Stage One Envelope	1-Oct-15	1-Nov-15	1-Dec-15	1-Dec-15	Dates may vary on the basis of requisition raised
27	Water dispensers for Aman Tower	0.50	Single Stage One Envelope	Sep-15	Sep-15	Sep-15	Sep-15	Dates may vary on the basis of requisition raised
28	Electric Motors for different AHUs	0.50	Single Stage One Envelope	Nov-15	Nov-15	Nov-15	Nov-15	Dates may vary on the basis of requisition raised
29	Replacement of Lighting Control System of Auditorium	0.46	Single Stage One Envelope	Mar-16	Sep-15	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
30	LED TVs	0.43	Single Stage One Envelope	Dec-15	Jan-16	Feb-16	Feb-16	Dates may vary on the basis of requisition raised
31	Gym Equipment for Girls Hostel	0.30	Single Stage One Envelope	Oct-15	Oct-15	Nov-15	Dec-15	Dates may vary on the basis of requisition raised
32	Ceiling Fans for Girls & Boys Hostel	0.30	Single Stage One Envelope	Oct-15	Oct-15	Nov-15	Dec-15	Dates may vary on the basis of requisition raised
33	Additional AC unit for Boys Hostel Canteen	0.25	Single Stage One Envelope	Mar-16	Apr-16	May-16	Jun-16	Dates may vary on the basis of requisition raised
34	Occupancy sensor installation in different location	0.19	Single Stage One Envelope	Mar-16	Apr-16	May-16	Jun-16	Dates may vary on the basis of requisition raised
35	Mini fridge 2x2	0.18	Single Stage One Envelope	Mar-16	Apr-16	May-16	Jun-16	Dates may vary on the basis of requisition raised
36	LED Screens	0.15	Single Stage One Envelope	Sep-15	Sep-15	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
37	Garbage trollies	0.15	Single Stage One Envelope	Sep-15	Sep-15	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
38	Lawn Movers	0.15	Single Stage One Envelope	Aug-15	Sep-15	Sep-15	Sep-15	Dates may vary on the basis of requisition raised
39	Water Cooler along with filters	0.15	Single Stage One Envelope	Jan-16	Feb-16	Mar-16	Apr-16	Dates may vary on the basis of requisition raised
40	Pedestal & Bracket Fans	0.08	Single Stage One Envelope	Sep-15	Sep-15	Sep-15	Sep-15	Dates may vary on the basis of requisition raised
41	Water Pumps	0.30	Single Stage One Envelope	Jul-15	Aug-15	Aug-15	Sep-15	Dates may vary on the basis of requisition raised
42	Floor Grinding Machine	0.08	Single Stage One Envelope	Sep-15	Sep-15	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
43	Digital Camera	0.05	Single Stage One Envelope	Mar-16	Jan-16	Jan-16	Jan-16	Dates may vary on the basis of requisition raised
44	Water Dispenser	0.03	Single Stage One Envelope	Sep-15	Sep-15	Oct-15	Oct-15	Dates may vary on the basis of requisition raised
45	Microwave Oven	1.10	Single Stage One Envelope	Mar-16	Mar-16	Apr-16	Apr-16	Dates may vary on the basis of requisition raised
46	Furniture	0.50	Single Stage One Envelope	Mar-16	Mar-16	Apr-16	May-16	Dates may vary on the basis of requisition raised
47	Carpeting	0.40	Single Stage One Envelope	Mar-16	Mar-16	Apr-16	May-16	Dates may vary on the basis of requisition raised
48	FCS Building Furniture	0.40	Single Stage One Envelope	Feb-16	Mar-16	Apr-16	May-16	Dates may vary on the basis of requisition raised
49	Relay Screens for Cricket Ground	0.30	Single Stage One Envelope	Mar-16	Mar-16	Apr-16	May-16	Dates may vary on the basis of requisition raised
50	Furniture Items for Girls Hostel	0.15	Single Stage One Envelope	Mar-16	Mar-16	Apr-16	May-16	Dates may vary on the basis of requisition raised
51	Cricket Wickets Cover	0.15	Single Stage One Envelope	Sep-15	Oct-15	Oct-15	Nov-15	Dates may vary on the basis of requisition raised

*[Handwritten signature]*

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52	Toyota Hi ace	2.50	Direct Contracting	Oct-15	Dec-15	Nov-15	Dec-15	Dates may varies on the basis of requisition raised
53	Suzuki Mehran VXR	0.70	Direct Contracting	Aug-15	Aug-15	Aug-15	Aug-15	Dates may varies on the basis of requisition raised
54	Printing of IBA Advantage	0.05	Single Stage One Envelop	1-Sep-15	5-Sep-15	20-Sep-15	1-Oct-15	Dates may varies on the basis of requisition raised
55	Printing of Student Handbook	0.05	Single Stage One Envelop	1-Jul-15	1-Jul-15	1-Aug-15	1-Oct-15	Dates may varies on the basis of requisition raised
56	Printing of Plagiarism Policy Booklet	0.02	Single Stage One Envelop	1-Jul-15	1-Jul-15	1-Aug-15	1-Aug-15	Dates may varies on the basis of requisition raised
57	Printing of Annual Report	0.40	Single Stage Two Envelops	Dec-15	Jan-16	Jan-16	Feb-16	Dates may varies on the basis of requisition raised
58	4 Fiber Glass Sittling with covers (16 settlers each)	0.60	Single Stage One Envelop	Oct-15	Oct-15	Oct-15	Oct-15	Dates may varies on the basis of requisition raised
59	Wickets and Net behind student centre	0.30	Single Stage One Envelop	Sep-15	Sep-15	Sep-15	Sep-15	Dates may varies on the basis of requisition raised
60	Grass Cutting Machine	0.13	Single Stage One Envelop	Aug-15	Aug-15	Aug-15	Aug-15	Dates may varies on the basis of requisition raised
61	Grass Cutting Machine Manual	0.02	Single Stage One Envelop	Aug-15	Aug-15	Aug-15	Aug-15	Dates may varies on the basis of requisition raised
62	2 Relay Screens for Cricket	0.40	Single Stage One Envelop	Sep-15	Sep-15	Sep-15	Sep-15	Dates may varies on the basis of requisition raised
63	Wickets cover	0.15	Single Stage One Envelop	Sep-15	Sep-15	Sep-15	Sep-15	Dates may varies on the basis of requisition raised
64	Sound System for ground	0.09	Single Stage One Envelop	Oct-15	Nov-15	Nov-15	Nov-15	Dates may varies on the basis of requisition raised
65	2 Water cooler for ground football/cricket	0.20	Single Stage One Envelop	Oct-15	Oct-15	Oct-15	Oct-15	Dates may varies on the basis of requisition raised
66	IBA academy Equipment	0.09	Quotation	Jan-16	Jan-16	Jan-16	Jan-16	Dates may varies on the basis of requisition raised
67	Mud for Wicket Naddipur	0.35	Single Stage One Envelop	Jan-16	Jan-16	Feb-16	Feb-16	Dates may varies on the basis of requisition raised
68	Mud etc for ground and maintenance	0.20	Single Stage One Envelop	Jan-16	Jan-16	Feb-16	Feb-16	Dates may varies on the basis of requisition raised
69	Repairing / Service of GYM Equipments	0.08	Quotation	Nov-15	Nov-15	Nov-15	Nov-15	Dates may varies on the basis of requisition raised
70	Machine for Floor Washing	0.08	Quotation	Nov-15	Nov-15	Nov-15	Nov-15	Dates may varies on the basis of requisition raised
71	Floor Grinding Dust Sucking Machine	0.15	Single Stage One Envelop	Sep-15	Sep-15	Oct-15	Oct-15	Dates may varies on the basis of requisition raised
72	36 Pedestal & Bracket Fans	0.05	Single Stage One Envelop	Mar-16	Mar-16	Apr-16	May-16	Dates may varies on the basis of requisition raised
73	Office Crockery	0.96	Single Stage One Envelop	Oct-15	Nov-15	Dec-15	Dec-15	Dates may varies on the basis of requisition raised
74	IP Cameras	0.83	Single Stage One Envelop	Oct-15	Nov-15	Dec-15	Dec-15	Dates may varies on the basis of requisition raised
75	NVRs	0.24	Single Stage One Envelop	Oct-15	Nov-15	Dec-15	Dec-15	Dates may varies on the basis of requisition raised
76	Hard Disk Surveillance 4 TB	0.12	Single Stage One Envelop	Oct-15	Nov-15	Dec-15	Dec-15	Dates may varies on the basis of requisition raised
77	LED 32 Inch	0.09	Quotation	Oct-15	Oct-15	Oct-15	Oct-15	Dates may varies on the basis of requisition raised
78	SD Card 32 GB							

Approved by

Approved by  
  
**Capt. (Retd) Ahmed Zaheer PN**  
 REGISTRAR  
 Institute of Business Administration  
 Karachi, Pakistan

**M. SOHAIL KHAN**  
 Manager Purchase & Stores  
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