

OFFICE OF THE
EXECUTIVE ENGINEER, EDUCATION WORKS DIVISION, LARKANO
(CMC Road Larkano Phone (074) 9410501 E-mail: ewlarkana@hotmail.com)

No. XEN(EWDL)/CB/TC/G-55/349

Larkano, Dated 18/02//2016

EXPRESSION OF INTEREST

The Executive Engineer, Education Works Division, Larkano invites proposals for preparing detailed architectural, drawing & design, master plan, design of pavement, electrical, plumbing and landscaping etc for the execution of **Bilawal Bhutto Zardari Peoples Park at Larkano & Naudero** approved by Local Government Department, Government of Sindh.

This request for proposal is open to all Consultants registered with Pakistan Engineering Council and renewed for the Year 2015-16.

A firm will be selected under the least costs selection (LCS) method and procedures described in the RFP in accordance with the SPPR 2010.

The RFP includes the following documents:

- Section 1 – Letter of Invitation.
- Section 2 – Instructions to Consultants (including data sheet).
- Section 3 – Technical Proposal – Standard Forms.
- Section 4 – Financial Proposal – Standard Forms.
- Section 5 – Terms of Reference.
- Section 6 – Standard forms of contracts.

Please inform us in writing at the following address.

“Office of the Executive Engineer, Education Works Division, Larkano near High Court Building CMC Road Larkano”.

Schedule for issuance of RFP, submission & opening of proposals.

- 1st date for issuance of Request for Proposal (RFP) is up to **16.03.2016**.
- Last date for submission of Proposals is **17.03.2016** up to 1:00 pm.
- Opening of Proposals is **17.03.2016** at 2:00 pm.


EXECUTIVE ENGINEER
EDUCATION WORKS DIVISION
LARKANO

ANNUAL PROCUREMENT PLAN FOR YEAR 2015-16

DEPARTMENT: EDUCATION WORKS DIVISION, LARKANO (EDUCATION & LITRACRY DEPARTMENT)

Rs. in Million

ADP No./ S.No.	Description of Procurement	Estimated Cost Unit Cost (in million)	Estimated Total cost	Funds allocated	Source of funds (ADP/ Non-ADP)	Proposed procurement method	Timing of Procurement 2015-2016			
							Q1	Q2	Q3	Q4
1287	Construction of Bialawal Bhutto zardari Peoples Parks at Larkano & Naudero.		99.450	10.000	ADP					
1	Larkano	60.651				National Open Competitive Bidding	-	-	Mar: 2016	April to June 2016
2	Naudero	38.799				National Open Competitive Bidding	-	-	Mar: 2016	April to June 2016



EXECUTIVE ENGINEER
EDUCATION WORKS DIVISION
LARKANO

FAX NO. :



Tel:-
99211171
Fax:
99211172

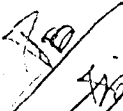
No.DC(M&E)LGD/AD(MIS)/13(88)2015/196
GOVERNMENT OF SINDH
LOCAL GOVERNMENT, RURAL DEVELOPMENT,
PRE & HTP DEPARTMENT.
Karachi, dated the 26.01.2015

The Deputy Commissioner,
Larkana.

SUBJECT:- CONSULTANT SELECTION COMMITTEE AS PER RULES OF SPM
RULES 2010.

I am directed to refer to your letter No.DC/AD/Dev/2015/310 dated
22.01.2015 on the captioned subject and to convey that Competent Authority
has been pleased to accord approval of your proposal constituting the Consultant
Selection Committee (CSC).


(M.AZEEEM GHANNA) DC-1-15
ASSISTANT DIRECTOR (MIS)


26/01/2015
C to.

1. PS to the Secretary Local Government Department.

OFFICE OF THE DEPUTY COMMISSIONER LARKANO

Ph: 074-9410338-241 Fax: 074-9410348-334

No. DC/AD/DEV/- 319 of 2015 Dated 22/01/2015

To,

The Secretary to Government of Sindh,
Local Government Department,
Karachi.

Subject: CONSULTANT SELECTION COMMITTEE AS PER RULE-67 OF SPP
RULES 2010.

In supersession of this office letter No. DC/AD/Dev:/2015/137 dated 09.01.2015, a proposal for constituting the Consultant Selection Committee (CSC) for the Special Package and other Development Programmes of District Larkano to be executed by Works and Services Department Larkano, is submitted as under for issuance of necessary notification as per Rule-67 of SPP Rules 2010.

- | | |
|---|-----------|
| 1) Deputy Commissioner, Larkano. | Chairman. |
| 2) Executive Engineer, Buildings Division, Larkano. | Member |
| 3) Executive Engineer, Highways Division, Larkano. | Member |
| 4) Executive Engineer, Education Works Division, Larkano. | Member |
| 5) Deputy Director (P&DD) Commissioner Office Larkano. | Member |
| 6) Additional District Accounts Officer-II (FD) Larkano. | Member |
| 7) Assistant Director (P&D) Deputy Commissioner Office Larkano. | Member |

An early action is requested, please.


**Deputy Commissioner
Larkano**

C.C to:

- o The Superintending Engineer (W&S), Larkano.



GOVERNMENT OF SINDH
EDUCATION & LITERACY DEPARTMENT
Karachi, date the 28-04-2015

NOTIFICATION

NO.SO(G) EDU/EA/PRO-EW/14-15: In pursuance of Rule - 7 of the Sindh Public Procurement Rules, 2010 a Departmental Procurement Committee comprising of following Officers for procurement of goods for various Educational Institutes / Offices / Line Departments working under Administrative Department Education & Literacy Department to be procured under ADP / Regular Budget / SNE of Government of Sindh is constituted as under

- | | |
|---|----------|
| 1. Executive Engineer (Education Works)
Concerned Education Works Division
Education & Literacy Department | Chairman |
| 2. Assistant Engineer
Local Government Public Health Engineering Department | Member |
| 3. Assistant Engineer (Education Works) of Headquarter
Concerned Education Works sub Division
Education & Literacy Department | Member |

Tasks

- Preparing bidding documents;
- Carrying out technical as well as financial evaluation of the bids;
- Preparing evaluation report as provided in Rule 45 of SPPRA 2010;
- Making recommendations for the award of contract to the competent authority; and
- Perform any other function ancillary and incidental to the above.

- DR. FAZLULLAH PECHUHO -
SECRETARY TO GOVT. OF SINDH

NO.SO(G) EDU/EA/PRO-EW/14-15:

Karachi, date the 28th May, 2015

A copy is forwarded for information & necessary action to:-

1. All Members of the Committee.
2. The P.S. to Senior Minister, Education & Literacy Department, Govt. of Sindh, Karachi.
3. The P.S. to Secretary, Education & Literacy Department.
4. The P.S. to Secretary, Local Government Public Health Engineering Department.
5. Office Order File



SINDH EDUCATION &
LITERACY DEPARTMENT



DEPUTY SECRETARY (GA)

28/05/15

NOTIFICATION

OS(G) EDU/EX/PRO-EW(CRC)/14-15: In pursuance of Rule - 31 of the Sindh Public Procurement Rules, 2010 a Departmental Complaint Redressal Committee comprising of following Officers is constituted as under to resolve complaint's of aggrieved bidders:-

- | | |
|--|----------|
| 1. Superintendent Engineer (Education Works)
of concerned Education Works Circle
Education & Literacy Department | Chairman |
| 2. Representative of District Account Officer /
Accountant General, Sindh | Member |
| Representative of Head of procuring Agency
(Professional from relevant field concerning) | Member |

ToRs

- To perform according to Rule - 31 of SPPRA, 2010;
- Perform any other function ancillary and incidental to the above.

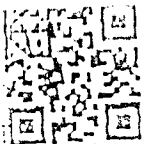
SECRETARY EDUCATION
TO GOVT. OF SINDH
Karachi, date the 28th May, 2015

OS(G) EDU/EX/PRO-EW(CRC)/14-15:

- A copy is forwarded for information & necessary action to:-
1. All Members of the Committee.
 2. The P.S to Secretary, Education & Literacy Department.
 3. Office Copy file

DEPUTY SECRETARY (G.A)

GOVERNMENT OF SINDH
EDUCATION & LITERACY DEPARTMENT



REQUEST FOR PROPOSAL

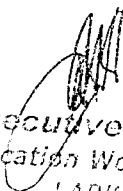
FOR

Procurement of consultancy
Services for the project

"Construction of
Bilawal Bhutto Zardari Park
At Larkano & Naudero"

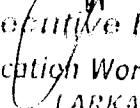
Approved by

Local Government Department
Government of Sindh


Executive Engineer
Education Works Division
LARKANO


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Executive Engineer
Education Works Division
LARKANO

Section I- Letter of Invitation

Section I. Letter of Invitation


Executive Engineer
Education Works Division
LARKANO

OFFICE OF THE
EXECUTIVE ENGINEER, EDUCATION WORKS DIVISION, LARKANO
(CMC Road Larkano Phone (074) 9410501 E-mail: ewlarkana@hotmail.com)

No. XEN(EWDL)/CB/TC/G-55/349

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EXECUTIVE ENGINEER
EDUCATION WORKS DIVISION
LARKANO

Section 2. Instructions to Consultants


Executive Engineer
Education Works Division
LARKANO

Instructions to Consultants

Definitions

- (a) "Procuring Agency (PA)" means the department with which the selected Consultant signs the Contract for the Services.
- (b) "Consultant" means a professional who can study, design, organize, evaluate and manage projects or assess, evaluate and provide specialist advice or give technical assistance for making or drafting policies, institutional reforms and includes private entities, consulting firms, legal advisors, engineering firms, construction managers, management firms, procurement agents, inspection agents, auditors, international and multinational organizations, investment and merchant banks, universities, research institutions, government agencies, nongovernmental organizations, and individuals
- (c) "Contract" means an agreement enforceable by law and includes General and Special Conditions of the contract.
- (d) "Data Sheet" means such part of the Instructions to Consultants that is used to reflect specific assignment conditions.
- (e) "Day" means calendar day including holiday.
- (f) "Government" means the Government of Sindh.
- (g) "Instructions to Consultants" (Section 2 of the RFP) means the document which provides shortlisted Consultants with all information needed to prepare their Proposals.
- (h) "LOI" (Section 1 of the RFP) means the Letter of Invitation sent by the procuring agency to the Consultant.
- (i) "Proposal" means the Technical Proposal and the Financial Proposal.
- (j) "RFP" means the Request For Proposal prepared by the procuring Agency for the selection of Consultants.
- (k) "Sub-Consultant" means any person or entity to whom the Consultant subcontracts any part of the Services.
- (l) "Terms of Reference" (TOR) means the document included in the RFP as Section 5 which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the procuring agency and the Consultant, and expected results and deliverables of the assignment.

- 2. Introduction**
- 2.1 The Procuring agency named in the Data Sheet will select a consulting firm/organization (the Consultant) from those listed in the Letter of Invitation, in accordance with the method of selection specified in the Data Sheet.
- 2.2 The eligible Consultants (shortlisted if so) are invited to submit a Technical Proposal and a Financial Proposal, or a Technical Proposal only, as specified in the Data Sheet. The Proposal will be the basis for contract negotiations and ultimately for a signed Contract with the selected Consultant.
- 2.3 Consultants should familiarize themselves with rules / conditions and take them into account while preparing their Proposals. Consultants are encouraged to attend a pre-proposal conference if one is specified in the Data Sheet. Attending the pre-proposal conference is, however optional. Consultants may liaise with procuring agency's representative named in the Data Sheet for gaining better insight into the assignment.
- 2.4 Consultants shall bear all costs associated with the preparation and submission of their proposals and contract negotiation. The Procuring Agency reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Consultants.
- 2.5 Procuring Agency may provide facilities and inputs as specified in Data Sheet.
- 3. Conflict of Interest**
- 3.1.1 Consultants are required to provide professional, objective, and impartial advice and holding the Procuring Agency interest paramount. They shall strictly avoid conflict with other assignments or their own corporate interest. Consultants have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of the Procuring Agency, or that may reasonably be perceived as having such effect. Failure to disclose said situations may lead to the disqualification of the Consultant or the termination of its Contract.
- 3.1.2 Without limitation on the generality of the foregoing, Consultants, and any of their affiliates, shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:
- (i) A consultant that has been engaged by the procuring agency to provide goods, works or services other than

Consulting services for a project, any of its affiliates, shall be disqualified from providing consulting services related to those goods, works or services. Conversely, a firm hired to provide consulting services for the preparation or implementation of a project, any of its affiliates, shall be disqualified from subsequently providing goods or works or services other than consulting services resulting from or directly related to the firm's consulting services for such preparation or implementation.

- (ii) A Consultant (including its Personnel and Sub-Consultants) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Consultant to be executed for the same or for another Procuring Agency.
- (iii) A Consultant (including its Personnel and Sub-Consultants) that has a business or family relationship with a member of the Procuring Agency's staff who is directly or indirectly involved in any part of (i) the preparation of the Terms of Reference of the assignment, (ii) the selection process for such assignment, or (iii) supervision of the Contract, may not be awarded a Contract, unless the conflict stemming from this relationship has been resolved.

Conflicting Relationships

- 3.2 Government officials and civil servants may be hired as consultants only if:
- (i) They are on leave of absence without pay;
 - (ii) They are not being hired by the agency they were working for, six months prior to going on leave; and
 - (iii) Their employment would not give rise to any conflict of interest.

4. Fraud and Corruption

It is Government's policy that Consultants under the contract(s), observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the Procuring Agency follows the instructions contained in Sindh Public procurement Rules 2010 which defines:

“corrupt and fraudulent practices” includes the offering, giving, receiving, or soliciting, directly or indirectly of anything of value to influence the act of another party for wrongful gain or any act or omission, including misrepresentation, that knowingly or recklessly misleads or attempt mislead a party to obtain a financial or other benefit or to avoid an obligation;

Under Rule 35 of SPPR2010, “The PA can inter-alia blacklist Bidders found to be indulging in corrupt or fraudulent practices. Such

barring action shall be duly publicized and communicated to the SPPRA. Provided that any supplier or contractor who is to be blacklisted shall be accorded adequate opportunity of being heard”.

5. Integrity Pact

Pursuant to Rule 89 of SPPR 2010 Consultant undertakes to sign an Integrity pact in accordance with prescribed format attached hereto for all the procurements estimated to exceed Rs. 2.5 million. (Annex-A)

6. Eligible Consultants

- 6.1 If short listing process has been undertaken through EOI, as outlined under Rule 73 and 74 of SPPR2010 for the Contract(s) for which these RFP documents are being issued, those firms - in case of Joint Ventures with the same partner(s) and Joint Venture structure - that had been pre-qualified are eligible.
- 6.2 Short listed consultants emerging from request of expression of interest are eligible.

7. Eligibility of Sub-Consultants

A shortlisted Consultant would not be allowed to associate with Consultants who have failed to qualify the short listing process.

8. Only one Proposal

Shortlisted Consultants may only submit one proposal. If a Consultant submits or participates in more than one proposal, such proposals shall be disqualified. Participation of the same Sub-Consultant, including individual experts, to more than one proposal is not allowed.

9. Proposal Validity

- 9.1 The Data Sheet indicates Proposals validity that shall not be more than 90 days in case of National Competitive Bidding (NCB) and 120 days in case of International competitive Bidding (ICB). During this period, Consultants shall maintain the availability of Professional staff nominated in the Proposal. The Procuring Agency will make its best effort to complete negotiations within this period. Should the need arise; however, the Procuring Agency may request Consultants to extend the validity period of their proposals. Consultants who agree to such extension shall confirm that they maintain the availability of the nominated staff throughout the validity of the Proposal. Consultants may submit new staff in replacement who would be considered in the final evaluation for contract award. Consultants who do not agree have the right to refuse to extend the validity of their Proposals.
- 9.2 Consultants shall submit required bid security along with financial proposal defined in the data sheet which shall not be

consultancy, as appropriate. The international consultants are encouraged to seek the participation of local consultants by entering into a joint venture with, or subcontracting part of the assignment to, national consultants.

- (ii) For assignments on a staff-time basis, the estimated number of professional staff-months is given in the Data Sheet. The proposal shall, however, be based on the number of professional staff-months estimated by the firm. For fixed-budget-based assignments, the available budget is given in the Data Sheet, and the Financial Proposal shall not exceed this budget.
- (iii) It is desirable that the majority of the key professional staff proposed be permanent employees of the firm or have an extended and stable working relationship with it.
- (iv) Proposed professional staff must, at a minimum, have the experience indicated in the Data Sheet, preferably working under similar geographical condition.
- (v) Alternative professional staff shall not be proposed, and only one curriculum vitae (CV) shall submitted for each position.

13.2 The Technical Proposal shall provide the following information using the attached Standard Forms (Section 3):

- (i) A brief description of the consultant organization and an outline of recent experience on assignments (Section 3B) of a similar nature. For each assignment, the outline should indicate, *inter alia*, the profiles of the staff, duration of the assignment, contract amount, and firm's involvement.
- (ii) Any comments or suggestions on the Terms of Reference and on the data, a list of services, and facilities to be provided by the PA (Section 3C).
- (iii) The list of the proposed staff team by specialty, the tasks that would be assigned to each staff team member, and their timing (Section 3E).
- (iv) CVs recently signed by the proposed professional staff and the authorized representative submitting the proposal (Section 3F). Key information should include number of years working for the consultant and degree of responsibility held in various assignments during the last 5 years.
- (v) Estimates of the total staff input (professional and support

shall be placed in a sealed envelope clearly marked "FINANCIAL PROPOSAL" followed by name of the assignment, and with a warning "DO NOT OPEN WITH THE TECHNICAL PROPOSAL." If the Financial Proposal is not submitted in a separate sealed envelope duly marked as indicated above, this will constitute grounds for declaring the Proposal non-responsive.

16.4 The Proposals must be sent to the address indicated in the Data Sheet and received by the PA no later than the time and the date indicated in the Data Sheet, or any extension to this date. Any proposal received by the PA after the deadline for submission shall be returned unopened. In order to avoid any delay arising from the postal or PA's internal dispatch workings, Consultants should ensure that proposals to be sent through couriers should reach a day before the deadline for submission.

17. Proposal Evaluation

17.1 From the time the Proposals are opened to the time the Contract is awarded, the Consultants should not contact the PA on any matter related to its Technical and/or Financial Proposal. Any effort by Consultants to influence the PA in the examination, evaluation, ranking of Proposals, and recommendation for award of Contract may result in the rejection of the Consultants' Proposal.

Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.

18. Evaluation of Technical Proposals

18.1 The evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria, sub-criteria, and point system specified in the Data Sheet. Each responsive Proposal will be given a technical score (St). A Proposal shall be rejected at this stage if it fails to achieve the minimum technical score indicated in the Data Sheet.

In the case of Quality-Based Selection, Selection Based on Consultant's Qualifications, and Single-Source Selection, the highest ranked consultant or firm selected on a single-source basis is invited to negotiate its proposal and the contract on the basis of the Technical Proposal and the Financial Proposal submitted.

**Public Opening and Evaluation of Financial Proposals:
(QCBS Only)**

18.2 After the technical evaluation is completed, the PA shall notify in writing Consultants that have secured the minimum

qualifying marks, the date, time and location, allowing a reasonable time, for opening the Financial Proposals. Consultants' attendance at the opening of Financial Proposals is optional.

Financial proposals of those consultants who failed to secure minimum qualifying marks shall be returned unopened.

**19. Evaluation of
Financial Proposals**

19.1 Financial Proposals shall be opened publicly in the presence of the Consultants' representatives who choose to attend. The name of the Consultants and the technical scores of the Consultants shall be read aloud. The Financial Proposal of the Consultants who met the minimum qualifying mark will then be inspected to confirm that they have remained sealed and unopened. These Financial Proposals shall be then opened, and the total prices read aloud and recorded. Copy of the record shall be sent to all Consultants.

19.2 The Evaluation Committee will correct any computational errors. When correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures the formers will prevail. In addition to the above corrections, activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.

19.3 In case of **Least Cost Selection LCS Method**, the bid found to be the lowest evaluated bid shall be accepted.

19.4 In case of **Quality and Cost Based Selection QCBS Method** the lowest evaluated Financial Proposal (Fm) will be given the maximum financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals will be computed as indicated in the Data Sheet. Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) indicated in the Data Sheet: $S = St \times T\% + Sf \times P\%$. The firm achieving the highest combined technical and financial score will be invited for negotiations.

19.5 In the case of **Fixed-Budget and Quality Based Selection**, the Procuring Agency will select the firm that submitted the highest ranked Technical Proposal.

20. Negotiations 20.1 Negotiations will be held at the date and address indicated in the Data Sheet. The invited Consultant will, as a pre-requisite for attendance at the negotiations, confirm availability of all Professional staff. Failure in satisfying such requirements may result in the PA proceeding to negotiate with the next-ranked Consultant. Representatives conducting negotiations on behalf of the Consultant must have written authority to negotiate and conclude a Contract.
21. Technical negotiations 21.1 Technical Negotiations will include a discussion of the Technical Proposal, the proposed technical approach and methodology, work plan, organization and staffing, and any suggestions made by the Consultant to improve the Terms of Reference. The PA and the Consultants will finalize the Terms of Reference, staffing schedule, work schedule, logistics, and reporting. These documents will then be incorporated in the Contract as “Description of Services”. Minutes of negotiations, which will be signed by the PA and the Consultant, will become part of Contract Agreement.
22. Financial negotiations 22.1 If applicable, it is the responsibility of the Consultant, before starting financial negotiations, to contact the local tax authorities to determine the tax amount to be paid by the Consultant under the Contract. The financial negotiations will include a clarification (if any) of the firm’s tax liability, and the manner in which it will be reflected in the Contract; and will reflect the agreed technical modifications in the cost of the services. Consultants will provide the PA with the information on remuneration rates described in the Appendix attached to Section 4 (i.e. Financial Proposal - Standard Forms of this RFP.
23. Availability of Professional staff/experts 23.1 Having selected the Consultant on the basis of, among other things, an evaluation of proposed Professional staff, the PA expects to negotiate a Contract on the basis of the Professional staff named in the Proposal. Before contract negotiations, the PA will require assurances that the Professional staff will be actually available. The PA will not consider substitutions during contract negotiations unless both parties agree that undue delay in the selection process makes such substitution unavoidable or for reasons such as death or medical incapacity. If this is not the case and if it is established that Professional staff were offered in the proposal without confirming their availability, the Consultant may be disqualified. Any proposed substitute shall have equivalent or better qualifications and experience than the original candidate and be submitted by the Consultant within


the period of time specified in the letter of invitation to negotiate.

24. Award of Contract

- 24.1 After completing negotiations, the Procuring Agency shall award the Contract to the selected Consultant and within seven of the award of contract. Procuring Agency shall publish on the website of the Authority and on its own website, if such a website exists, the result of the bidding process, identifying the bid through procuring identifying number, if any and the following information, evaluation report, form of contract and letter of award, bill of quantity or schedule of requirement, as the case may be.
- 24.2 After publishing of award of contract consultant required to submit a performance security at the rate indicated in data sheet.
- 24.3 The Consultant is expected to commence the assignment on the date and at the location specified in the Data Sheet.


25. Confidentiality

Information relating to evaluation of Proposals and recommendations concerning awards shall not be disclosed to the Consultants who submitted the Proposals or to other persons not officially concerned with the process, until the publication of the award of Contract. The undue use by any Consultant of confidential information related to the process may result in the rejection of its Proposal.


Executive Engineer
Education Works Division
LARKANO

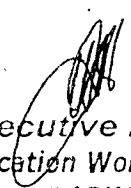
DATA SHEET

1.1	Name of the Assignment	Construction of Bilawal Bhutto Zardari Peoples Park at Larkano & Naudero.
	Name of the PA's official(s)	Mr. Khalil Ahmed Shaikh – Executive Engineer.
	Address	Office of the Executive Engineer, Education Works Division near High Court Building, CMC Road Larkano.
	Telephone	074-9410501
	Fascsimile	074-9410552
	E-mail	ewlarkana@hotmail.com
1.2	The method of selection is Least Cost Method (LCM). The Edition of the Guidelines is SPP Rules 2010 (For Consultancy).	
1.3	Financial Proposal is to be submitted together with Technical Proposal in a separate sealed envelope.	
1.4	The PA will provide the following inputs and facilities.	NIL
1.5	Proposal Submittal Address	Office of the Executive Engineer, Education Works Division near High Court Building, CMC Road, Larkano.
	Proposals must be submitted not later than the following date and time.	March 17 2016. UPTO 1:00PM
1.6	Expected date for commencement of consulting services.	March, 2016.
9.1	Proposals validity period	90 days.
10.1	Clarifications may be requested not later than five days before the submission date.	
	Address for requesting clarifications.	Office of the Executive Engineer, Education Works Division near High Court Building, CMC Road, Larkano.
	Telephone	074-9410501
	Fascsimile	074-9410552
13.1	Criteria, sub-criteria and point system for the evaluation of Full Technical Proposal are: <p style="text-align: right;">Total: 100 Points</p> <p>Mandatory Requirements: Following are the mandatory requirements to be submitted:</p> <ol style="list-style-type: none"> 1. Valid registration of consultant with Pakistan Engineering Council. 2. Documentary evidence for all ongoing projects mentioned. 3. Proposed staff member's signed CV's all along with affidavit on stamp paper that they are currently working with the consulting firm. 4. Details of client (complete details of client like contact person, address and contact numbers with the project name). 5. Information regarding list of litigations / black listing proposed against the firm by the Government (if any). In case of no litigations / blacklisting the firm will provide affidavit duly signed on stamp paper of Rs. 100/-. 	



 Executive Engineer
 Education Works Division
 LARKANO

DATA SHEET (CONTD>>>>>)

13.1	<p>Criteria, sub-criteria, and point system for the evaluation of Full Technical Proposals. (CONTD>>>>)</p>																				
	<p>(i) Specific experience of the Consultants relevant to the assignment i.e. Design of educational projects completed/ in hand in last 5 years. For each project 3 points each. Max. 30 points. Also attach documentary evidence for the projects mentioned <i>(Total points for part (i) is 30 points)</i></p>																				
	<p>(ii) Adequacy of the proposed methodology and work plan in responding to the Terms of Reference: <i>(Total points for part (ii) is 30 points)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a) Understanding, Technical Approach and Methodology</td> <td style="text-align: right;">[10 points]</td> </tr> <tr> <td>b) Work plan</td> <td style="text-align: right;">[5 points]</td> </tr> <tr> <td>c) Organization and staffing</td> <td style="text-align: right;">[5 points]</td> </tr> </table>	a) Understanding, Technical Approach and Methodology	[10 points]	b) Work plan	[5 points]	c) Organization and staffing	[5 points]														
a) Understanding, Technical Approach and Methodology	[10 points]																				
b) Work plan	[5 points]																				
c) Organization and staffing	[5 points]																				
	<p>(iii) Key professional staff qualifications & competence for the assignment: <i>(Total points for part (iii) is 20 points)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a) Team Leader</td> <td style="text-align: right;">[5 points]</td> </tr> <tr> <td>b) Principal Architect</td> <td style="text-align: right;">[5 points]</td> </tr> <tr> <td>c) Senior Structure Design Engineer</td> <td style="text-align: right;">[5 points]</td> </tr> <tr> <td>d) MEP Engineer</td> <td style="text-align: right;">[5 points]</td> </tr> </table> <p>The number of points to be assigned to each of the above positions or disciplines shall be determined considering the following three sub criteria and relevant percentage weights:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">1) General qualifications</td> <td style="text-align: right;">[25%]</td> </tr> <tr> <td style="padding-left: 20px;">a) M.E/ M.S or higher degree</td> <td style="text-align: right;">[100%]</td> </tr> <tr> <td style="padding-left: 20px;">b) B.E/ B.S. in Civil Engg.</td> <td style="text-align: right;">[50%]</td> </tr> <tr> <td>2) Adequacy for the assignment</td> <td style="text-align: right;">[60%]</td> </tr> <tr> <td>3) Experience in region and language</td> <td style="text-align: right;">[15%]</td> </tr> <tr> <td style="text-align: center;">Total weight:</td> <td style="text-align: right;">[100%]</td> </tr> </table>	a) Team Leader	[5 points]	b) Principal Architect	[5 points]	c) Senior Structure Design Engineer	[5 points]	d) MEP Engineer	[5 points]	1) General qualifications	[25%]	a) M.E/ M.S or higher degree	[100%]	b) B.E/ B.S. in Civil Engg.	[50%]	2) Adequacy for the assignment	[60%]	3) Experience in region and language	[15%]	Total weight:	[100%]
a) Team Leader	[5 points]																				
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2) Adequacy for the assignment	[60%]																				
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Total weight:	[100%]																				
	<p>(iv) Financial Capability <i>(Total points for part (iv) is 20 points)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Bank account maintenance certificate</td> <td style="text-align: right;">[4 points]</td> </tr> <tr> <td>NTN certificate</td> <td style="text-align: right;">[4 points]</td> </tr> <tr> <td>Last 3 years Income Tax return</td> <td style="text-align: right;">[12 points]</td> </tr> </table> <p style="text-align: right;"><i>Total points for parts (i+ii+iii+iv) is 100points</i></p>	Bank account maintenance certificate	[4 points]	NTN certificate	[4 points]	Last 3 years Income Tax return	[12 points]														
Bank account maintenance certificate	[4 points]																				
NTN certificate	[4 points]																				
Last 3 years Income Tax return	[12 points]																				
	<p>The minimum technical score \$I\$ required to pass is 80 Points Remuneration Type is "Fixed Cost". The single currency for price conversions is <u>Pak Rupees.</u></p>																				


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DATA SHEET (CONTD>>>>>)	
12	The Proposal as well as all related correspondence exchanged by the Consultants and the Procuring Agency shall be written in English. However it is desirable that the firm's Personnel have a working knowledge of the national and regional languages of Islamic Republic of Pakistan.
11.2	The estimated number of professional staff-months required for the assignment is 6 months
13	The format of the Technical Proposal to be submitted is STP
13.2(vii)	Training is not a specific component of this assignment
14.1	There are no reimbursable expenses. All expenses must be incorporated in the Financial Bid
15.1	Amounts payable by the PA to the Consultant under the contract to be subject to local taxation, stamp duty and service charges, as per current applicable law.
6.5	Consultants to state local cost in the national currency (in case of ICB only): Not Applicable
16.2	Consultant must submit the 1 original and 1 copy of the Technical Proposal, and the 1 original of the Financial Proposal.
20.1	Expected date and address for contract negotiations Not Applicable
24.2	Successful consultant is required to submit performance security in form of pay order, demand draft or bank guarantee, 1% of bid amount.
5.1	Consultant undertake to sign Integrity Pact for the procurement estimated to exceed Pak Rs.2.5 million.

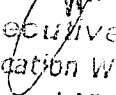

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Section 3. Technical Proposal - Standard Forms

[Comments in brackets] provide guidance to the shortlisted Consultants for the preparation of their Technical Proposals: they should be deleted from the Technical Proposals to be submitted.]

Refer to Reference Paragraph 3.4 of the Data Sheet for format of Technical Proposal to be submitted, and paragraph 3.4 of Section 2 of the RFP for Standard Forms required and number of pages recommended.

Form TECH-1. Technical Proposal Submission Form	21
Form TECH-2. Consultant's Organization and Experience.....	22
A - Consultant's Organization	22
B - Consultant's Experience	23
Form TECH-3. Comments and Suggestions on the Terms of Reference and on Counterpart Staff and Facilities to be Provided by the PA	24
A - On the Terms of Reference	24
B - On Counterpart Staff and Facilities.....	25
Form TECH-4. Description of Approach, Methodology and Work Plan for Performing the Assignment	26
Form TECH-5. Team Composition and Task Assignments	27
Form TECH-6. Curriculum Vitae (CV) for Proposed Professional Staff.....	28
Form TECH-7. Staffing Schedule ¹	30
Form TECH-8. Work Schedule.....	31


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FORM TECH-1. TECHNICAL PROPOSAL SUBMISSION FORM

[Location, Date]

To: [Name and address of P.A]

Dear Sirs:

We are pleased to have been invited to participate in the procurement of [insert] to be carried out with your Request for Proposal dated [insert Date] and our Proposal. We are hereby submitting our Proposal, which includes the Technical Proposal and a Financial Proposal sealed under a separate envelope¹.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

If negotiations are held during the period of validity of the Proposal, i.e., before the date indicated in the Data Sheet, we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We undertake, if our Proposal is accepted, to initiate the consulting services related to the assignment not later than the date indicated in the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

We remain,

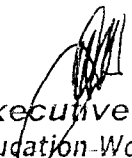
Yours sincerely,

Authorized Signature [In full and initials]: _____

Name and Title of Signatory: _____

Name of Firm: _____


Address: _____


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FORM TECH-2. CONSULTANT'S ORGANIZATION AND EXPERIENCE

A - Consultant's Organization

{Provide here a brief (two pages) description of the background and organization of your firm/entity for this assignment.}


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B - Consultant's Experience

{Using the format below, provide information on each assignment for which your firm, and each associate for this assignment, was legally contracted either individually or as a corporate entity or as one of the major companies within an association, for carrying out consulting services similar to the ones requested under this assignment.

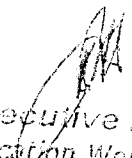
Assignment name:	Approx. value of the contract (in PKR):
Country: Location within country:	Duration of assignment (months):
Name of PA:	Total No of staff-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in PKR):
Start date (month/year): Completion date (month/year):	No of professional staff-months provided by associated Consultants:
Name of associated Consultants, if any:	Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):
Narrative description of Project:	
Description of actual services provided by your staff within the assignment:	

Firm's Name: _____

FORM ECTE-3. COMMENTS AND SUGGESTIONS ON THE TERMS OF
REFERENCE AND ON COUNTERPART STAFF AND FACILITIES TO BE
PROVIDED BY THE PA

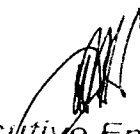
A - On the Terms of Reference

[Present and justify here any modifications or improvement to the Terms of Reference you are proposing to improve performance in carrying out the assignment (such as deleting some activity you consider unnecessary, or adding another, or proposing a different phasing of the activities). Such suggestions should be concise and to the point, and incorporated in your Proposal.]


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B - On Counterpart Staff and Facilities

NOT REQUIRED


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FORM TECH-4. DESCRIPTION OF APPROACH, METHODOLOGY &
UNDERSTANDING AND
WORK PLAN FOR PERFORMING THE ASSIGNMENT


[Technical approach, methodology and work plan are key components of the Technical Proposal. You are suggested to present your Technical Proposal (50 pages, inclusive of charts and diagrams) divided into the following three chapters:

- a) Understanding, Technical Approach and Methodology
- b) Work Plan, and
- c) Organization and Staffing,

a) Understanding, Technical Approach and Methodology. In this chapter you should explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. You should highlight the problems being addressed and their importance, and explain the technical approach you would adopt to address them. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.

b) Work Plan. In this chapter you should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the P.M.) and delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents, including reports, drawings, and tables to be delivered as final output, should be included here. The work plan should be consistent with the Work Schedule of Form TECH-8.

c) Organization and Staffing. In this chapter you should propose the structure and composition of your team. You should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff.]


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FORM TECH-6. CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF

1. Proposed Position *[only one candidate shall be nominated for each position]*: _____
2. Name of Firm *[Insert name of firm proposing the staff]*: _____


3. Name of Staff *[Insert full name]*: _____
4. Date of Birth: _____ Nationality: _____
5. Education *[Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of attainment]*: _____

6. Membership of Professional Associations: _____
7. Other Training *[Indicate significant training since degrees under 5 - Education were obtained]*: _____

8. Countries of Work Experience *[List countries where staff has worked in the last ten years]*: _____

9. Languages *[For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing]*: _____

10. Employment Record *[Starting with present position, list in reverse order every employment held by staff member since graduation giving for each employment (see format here below) dates of employment, name of employing organization, positions held]*:
From [Year]: _____ To [Year]: _____
Employer: _____
Positions held: _____


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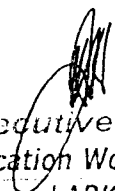
<p>11. Detailed Tasks Assigned</p> <p><i>{List all tasks to be performed under this assignment}</i></p>	<p>12. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned</p> <p><i>{Among the assignments in which the staff has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under point 11.}</i></p> <p>Name of assignment or project: _____</p> <p>Year: _____</p> <p>Location: _____</p> <p>PA: _____</p> <p>Main project features: _____</p> <p>Positions held: _____</p> <p>Activities performed: _____</p>
--	--

13. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

{Signature of staff member or authorized representative of the staff} Date: _____
Day/Month/Year

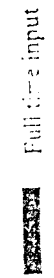
Full name of authorized representative: _____


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FORM TECH-7. STAFFING SCHEDULE¹

No	Name of Staff	Staff input (in the form of a bar chart) ²												Total staff-month inputs					
		1	2	3	4	5	6	7	8	9	10	11	12	n	Home	Field ³	Total		
Foreign																			
1	[Home] [Field]																		
2																			
3																			
n																			
Subtotal																			
Local																			
1	[Home] [Field]																		
2																			
n																			
Subtotal																			
Total																			

- 1 For Professional Staff the input should be indicated individually; for Support Staff it should be indicated by category (e.g.: draftsmen, clerical staff, etc.).
- 2 Months are counted from the start of the assignment. For each staff indicate separately staff input for home and field work.
- 3 Field work means work carried out at a place other than the Consultant's home office.

 Full-time input Part-time input



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FINANCIAL PROPOSAL SUBMISSION FORM

(Financial proposal must be separately sealed. Do not attach the Financial proposal with Technical Proposal).

The Executive Engineer, Education Works Division, Larkano (hereinafter called "Procuring Agency") now invites proposals for the "Construction of Bilawal Bhutto Zardari Peoples Park at Larkano & Naudero" approved by Local Government Department, Government of Sindh.

To:

The Executive Engineer,
Education Works Division,
Near High Court Buildings, CMC Road,
Larkano.

Dear Sir:

We, the undersigned, offer to provide the consulting services for the "**Construction of Bilawal Bhutto Zardari Peoples Park at Larkano & Naudero**" approved by Local Government Department, Government of Sindh, in accordance with your Request for Proposal dated (insert date) and our Technical Proposal. Our attached Financial Proposal is for the scope of works detailed in the T.O.R.s.

Our Financial Proposal shall be binding upon us till the expiration of the validity period of the Proposal as mentioned in the data sheet.

We understand you are not bound to accept any proposal you receive.

We remain,

Yours sincerely,

Authorized Signature (in full and initials): _____
Name and Title of Signatory: _____
Name of Firm: _____
Address: _____

FINANCIAL PROPOSAL FORM

(Financial proposal must be separately sealed. Do not attach the Financial proposal with Technical Proposal).

The bid shall cover all direct and in-direct costs and there will be no reimbursable cost. For bidding purpose project cost shall be considered 99.000 Million.

Quote as under:

- a) Consultancy Services for the design of project as per the terms and condition mentioned in request for proposal shall be _____% of the total tender cost.

PAYMENT TERMS:

Payment terms shall be as under:

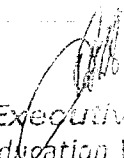
FOR DESIGNING:

- | | |
|---|----------------------------------|
| a) For preparation of master plan including landscaping | 20% of the Professional charges. |
| b) For preparing of detailed architectural design & drawing Including face lifting. | 25% of the Professional charges. |
| c) For preparing of detailed structural design & drawing. | 25% of the Professional charges. |
| d) For preparing of design of pavement, electrical & pavement. | 20% of the Professional charges. |
| e) For preparing of tender documents & engineer's Estimate. | 10% of the Professional charges. |

Submitted by: _____

Authorized Signature (In full and initials) :

Name and Title of Signatory : _____


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II. General Conditions of Contract

I. GENERAL PROVISIONS

- 1.1 Definitions Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:
- (a) "Applicable Law" means the Sindh Public Procurement Act, thereunder Rules 2010.
 - (b) "Procuring Agency PA" means the implementing department which signs the contract.
 - (c) "Consultant" means a professional who can study, design, organize, evaluate and manage projects or assess, evaluate and provide specialist advice or give technical assistance for making or drafting policies, institutional reforms and includes private entities, consulting firms, legal advisors, engineering firms, construction managers, management firms, procurement agents, inspection agents, auditors, international and multinational organizations, investment and merchant banks, universities, research institutions, government agencies, nongovernmental organizations, and individuals.
 - (d) "Contract" means the Contract signed by the Parties and all the attached documents listed in its Clause 1, that is General Conditions (GC), the Special Conditions (SC), and the Appendices.
 - (e) "Contract Price" means the price to be paid for the performance of the Services, in accordance with Clause 6;
 - (f) "Effective Date" means the date on which this Contract comes into force and effect pursuant to Clause GC 2.1.
 - (g) "Foreign Currency" means any currency other than the currency of the PA's country.
 - (h) "GC" means these General Conditions of Contract.
 - (i) "Government" means the Government of Sindh.
 - (j) "Local Currency" means Pak Rupees.
 - (k) "Member" means any of the entities that make up the joint venture/consortium/association, and "Members" means all these entities.
 - (l) "Party" means the PA or the Consultant, as the case may be, and "Parties" means both of them.

- (m) "Personnel" means persons hired by the Consultant or by any Sub-Consultants and assigned to the performance of the Services or any part thereof.
- (n) "SC" means the Special Conditions of Contract by which the GC may be amended or supplemented.
- (o) "Services" means the consulting services to be performed by the Consultant pursuant to this Contract, as described in the Terms of References.
- (p) "Sub-Consultants" means any person or entity to whom/which the Consultant subcontracts any part of the Services.
- (q) "In writing" means communicated in written form with proof of receipt.

- 1.2 Law Governing Contract** This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the applicable law.
- 1.3 Language** This Contract is executed in the language specified in the SC, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.
- 1.4 Notices**
 - 1.4.1 Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SC.
 - 1.4.2 A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.
- 1.5 Location** The Services shall be performed at such locations as are specified in special condition of contract and, where the location of a particular task is not so specified, at such locations, whether in the Government's country or elsewhere, as the PA may approve.
- 1.6 Authority of Member in Charge** In case the Consultant consists of a joint venture/ consortium/ association of more than one individual firms, the Members hereby authorize the individual firms or specified in the SC to act on their behalf in exercising all the Consultant's rights and obligations towards the PA under this Contract, including without limitation the receiving of instructions and payments from the PA.


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1.7 Authorized Representatives Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the PA or the Consultant may be taken or executed by the officials specified in the SC.

1.8 Taxes and Duties The Consultant, Sub-Consultants, and their Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law as specified in the SC, the amount of which is deemed to have been included in the Contract Price.

1.9 Fraud and Corruption A. If the PA determines that the Consultant and/or its Personnel, sub-contractors, sub-consultants, services providers and suppliers has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices, in competing for or in executing the Contract, then the PA may, after giving 14 days notice to the Consultant, terminate the Consultant's employment under the Contract, and may resort to other remedies including blacklisting/disqualification as provided in SPPR 2010.

Any personnel of the Consultant who engages in corrupt, fraudulent, collusive, coercive, or obstructive practice during the execution of the Contract, shall be removed in accordance with Sub-Clause 4.2.

Integrity Pact

B. If the Consultant or any of his Sub-consultants, agents or servants is found to have violated or involved in violation of the Integrity Pact signed by the Consultant as Appendix-G to this Form of Contract, then the Client shall be entitled to:

- (a) recover from the Consultant an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Consultant or any of his Sub-consultant, agents or servants;
- (b) terminate the Contract; and
- (c) recover from the Consultant any loss or damage to the Client as a result of such termination or of any other corrupt business practices of the Consultant or any of his Sub-consultant, agents or servants.

On termination of the Contract under Sub-Para (b) of this Sub-Clause, the Consultant shall proceed in accordance with Sub-Clause 1.9 A. Payment upon such termination shall be made under Sub-Clause 1.9 A after having deducted the amounts due to the Client under 1.9 B Sub-Para (a) and (c).

2. COMMENCEMENT, COMPLETION, MODIFICATION AND TERMINATION OF CONTRACT

- 2.1 Effectiveness of Contract This Contract shall come into effect on the date the Contract is signed by both Parties or such other later date as may be stated in the SC. The date the Contract comes into effect is defined as the Effective Date.
- 2.2 Commencement of Services The Consultant shall begin carrying out the Services not later than the number of days after the Effective Date specified in the SC.
- 2.3 Expiration of Contract Unless terminated earlier pursuant to Clause GC 2.6 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SC.
- 2.4 Modifications or Variations Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.
- 2.5 Force Majeure The failure on the part of the parties to perform their obligation under the contract will not be considered a default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.
- 2.5.2 No Breach of Contract The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.
- 2.5.3 Extension of Time Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.
- 2.5.4 Payments During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultant shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

2.6 Termination

2.6.1 By the PA

The PA may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause GC 2.6.1. In such an occurrence the PA shall give a not less than thirty (30) days' written notice of termination to the Consultant, and sixty (60) days' in the case of the event referred to in (e).

- (a) If the Consultant does not remedy the failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the PA may have subsequently approved in writing.
- (b) If the Consultant becomes insolvent or bankrupt.
- (c) If the Consultant, in the judgment of the PA has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- (d) If, as the result of Force Majeure, the Consultant(s) are unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- (e) If the PA, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.
- (f) If the Consultant fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GC 8 hereof.

2.6.2 By the Consultant

The Consultants may terminate this Contract, by not less than thirty (30) days' written notice to the PA, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (c) of this Clause GC 2.6.2:

- (a) If the PA fails to pay any money due to the Consultant pursuant to this Contract without consultants fault.
- (b) Pursuant to Clause GC 7 hereof within forty-five (45) days after receiving written notice from the Consultant that such payment is overdue.
- (c) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- (d) If the PA fails to comply with any final decision reached as a result of arbitration pursuant to Clause GC 8 hereof.

- 2.6.3 Payment upon Termination
- Upon termination of this Contract pursuant to Clauses GC 2.6.1 or GC 2.6.2, the PA shall make the following payments to the Consultant:
- (a) payment pursuant to Clause GC 6 for Services satisfactorily performed prior to the effective date of termination;
 - (b) except in the case of termination pursuant to paragraphs (a) through (c), and (f) of Clause GC 2.6.1, reimbursement of any reasonable cost incident to the prompt and orderly termination of the Contract, including the cost of the return travel of the Personnel and their eligible dependents.

3. OBLIGATIONS OF THE CONSULTANT

3.1 General

3.1.1 Standard of Performance

The Consultant shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Consultant shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the PA, and shall at all times support and safeguard the PA's legitimate interests in any dealings with Sub-Consultants or third Parties.

3.2 Conflict of Interests

The Consultant shall hold the PA's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

3.3 Consultant not to Benefit from Commissions, Discounts, etc.

The payment of the Consultant pursuant to Clause GC 6 shall constitute the Consultant's only payment in connection with this Contract or the Services, and the Consultant shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Consultant shall use their best efforts to ensure that the Personnel, any Sub-Consultants, and agents of either of them similarly shall not receive any such additional payment.

3.3.2 Consultant and Affiliates not to be Otherwise Interested in Project

The Consultant agrees that, during the term of this Contract and after its termination, the Consultant and any entity affiliated with the Consultant, as well as any Sub-Consultants and any entity affiliated with such Sub-Consultants, shall be disqualified from providing goods, works or services (other than consulting services) resulting from or directly related to the Consultant's Services for the preparation or implementation of the project.

- 3.2 Prohibition of Conflicting Activities
- The Consultant shall not engage, and shall cause their Personnel as well as their Sub-Consultants and their Personnel not to engage, either directly or indirectly, in any business or professional activities which would conflict with the activities assigned to them under this Contract.
- 3.3 Confidentiality
- Except with the prior written consent of the PA, the Consultant and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Consultant and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.
- 3.4 Insurance to be Taken Out by the Consultant
- The Consultant (a) shall take out and maintain, and shall cause any Sub-Consultants to take out and maintain, at their (or the Sub-Consultants', as the case may be) own cost but on terms and conditions approved by the PA, insurance against the risks, and for the coverage, as shall be specified in the SC; and (b) at the PA's request, shall provide evidence to the PA showing that such insurance has been taken out and maintained and that the current premiums have been paid.
- 3.5 Consultant's Actions Requiring PA's Prior Approval
- The Consultant shall obtain the PA's prior approval in writing before taking any of the following actions:
- (a) entering into a subcontract for the performance of any part of the Services,
 - (b) appointing such members of the Personnel not listed by name in Appendix C, and
 - (c) any other action that may be specified in the SC.
- 3.6 Reporting Obligations
- (a) The Consultant shall submit to the PA the reports and documents specified in (PA may insert appendix) hereto, in the form, in the numbers and within the time periods set forth in the said Appendix.
 - (b) Final reports shall be delivered in CD ROM in addition to the hard copies specified in said Appendix.
- 3.7 Documents Prepared by the Consultant to be the Property of the PA
- (a) All plans, drawings, specifications, designs, reports, other documents and software submitted by the Consultant under this Contract shall become and remain the property of the PA, and the Consultant shall, not later than upon termination or expiration of this Contract, deliver all such documents to the PA, together with a detailed inventory thereof.
 - (b) The Consultant may retain a copy of such documents and software. Restrictions about the future use of these documents, if any, shall be

specified in the SC.

- 3.8 Accounting, Inspection and Auditing
- 3.8.1 The Consultant shall keep, and shall cause its Sub-consultants to keep, accurate and systematic accounts and records in respect of the Contract, in accordance with internationally accepted accounting principles and in such form and detail as will clearly identify relevant time changes and costs.
- 3.8.2 The Consultant shall permit, and shall cause its Sub-consultants to permit, the PA and/or persons appointed by the PA to inspect its accounts and records relating to the performance of the Contract and the submission of the Proposal to provide the Services, and to have such accounts and records audited by auditors appointed by the PA if requested by the PA. The Consultant's attention is drawn to Clause 1.9.1 which provides, inter alia, that acts intended to materially impede the exercise of the PA's inspection and audit rights provided for under Clause 3.8 constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the PA's prevailing sanctions procedures.).

4. CONSULTANT'S PERSONNEL

- 4.1 Description of Personnel
- The Consultant shall employ and provide such qualified and experienced Personnel and Sub-Consultants as are required to carry out the Services. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Consultant's Key Personnel are described in Appendix C. The Key Personnel and Sub-Consultants listed by title as well as by name in Appendix C are hereby approved by the PA.
- 4.2 Removal and/or Replacement of Personnel
- (a) Except as the PA may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Consultant, such as retirement, death, medical incapacity, among others, it becomes necessary to replace any of the Key Personnel, the Consultant shall provide as a replacement a person of equivalent or better qualifications.
- (b) If the PA finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Consultant shall, at the PA's written request specifying the grounds thereof, provide as a replacement a person with qualifications and

experience acceptable to the PA.

- (c) The Consultant shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

5. OBLIGATIONS OF THE PA

- 5.1 Assistance and Exemptions The PA shall use its best efforts to ensure that the Government shall provide the Consultant such assistance and exemptions as specified in the SC.
- 5.2 Change in the Applicable Law Related to Taxes and Duties If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost incurred by the Consultant in performing the Services, then the remuneration and reimbursable expenses otherwise payable to the Consultant under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred to in Clauses GC 6.2 (a) or (b), as the case may be.
- 5.3 Services and Facilities The PA shall make available free of charge to the Consultant the Services and Facilities listed under Appendix F.

6. PAYMENTS TO THE CONSULTANT

- 6.1 Security The consultant has to submit bid security and the performance security at the rate mention in SC.
- 6.2 Lump-Sum Payment The total payment due to the Consultant shall not exceed the Contract Price which is an all inclusive fixed lump-sum covering all costs required to carry out the Services described in Appendix A. Except as provided in Clause 5.2, the Contract Price may only be increased above the amounts stated in Clause 6.2 if the Parties have agreed to additional payments in accordance with Clause 2.4.
- 6.3 Contract Price The price payable in Pak Rupees/foreign currency/ is set forth in the SC.
- 6.4 Payment for Additional Services For the purpose of determining the remuneration due for additional services as may be agreed under Clause 2.4, a breakdown of the lump-sum price is provided in Appendices D and E.
- 6.5 Terms and Conditions of Payment Payments will be made to the account of the Consultant and according to the payment schedule stated in the SC. Unless otherwise stated in the SC, the first payment shall be made against the provision by the Consultant of an advance payment guarantee for the same amount, and


shall be valid for the period stated in the SC. Such guarantee shall be in the form set forth in Appendix G hereto, or in such other form, as the PA shall have approved in writing. Any other payment shall be made after the conditions listed in the SC for such payment have been met, and the Consultant has submitted an invoice to the PA specifying the amount due.

7. GOOD FAITH

- 7.1 **Good Faith** The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

8. SETTLEMENT OF DISPUTES

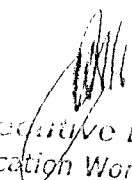
- 8.1 **Amicable Settlement** The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.
- 8.2 **Dispute Resolution** Any dispute between the Parties as to matters arising pursuant to this Contract that cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement in accordance with the provisions specified in the SC.


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III. Special Conditions of Contract

(Clauses in brackets { } are optional; all notes should be deleted in final text)

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
{1.1}	Sindh Public Procurement Act and Sindh Public Procurement Rules 2010.
1.3	The language is English.


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Special Condition of Contract


{1.6} DELETED

1.7 The Authorized Representatives are:

For the PA: as per attached data sheet

For the Consultant: To be proposed by the Consultant

1.8 All relevant taxes including stamp duty and service charges to be borne by the consultant. No exemption from current taxes imposed by the Government.

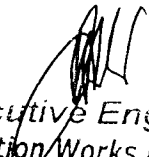

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Special Condition of Contract

2.2 The date for the commencement of Services is March 2016.

2.3 The time period shall be 06 months.

3.4 Deleted


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{3.7 (b)} The Consultant shall not use these documents and software for purposes unrelated to this Contract without the prior written approval of the PA.


The PA shall not use these documents and software for purposes unrelated to this Contract without the prior written approval of the Consultant.

{The other Party shall use these documents and software for purposes unrelated to this Contract without the prior written approval of the other Party.}

{5.1} DELETED

6.1 Bid security shall be 1% and Performance security shall be 1% of the Contract amount.

6.3 All the Contract price is payable in Pak Rupees only.


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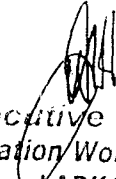
Special Condition of Contract

6.5 This Clause is deleted in its entirety and substituted as follows:

The accounts are only in local currency (Pak Rupees only).

Payments shall be made according to the proposed payment schedule by the Consultants and as agreed and approved by the PA (to be discussed with the client).

8.2 Disputes shall be settled by complaint redressal committee define in SPPR 2010 or through arbitration Act of 1940.


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Appendix A

(INTEGRITY PACT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN
CONTRACTS WORTH RS. 10.00 MILLION OR MORE

Contract No. _____ Dated _____
Contract Value: _____
Contract Title: _____

..... [name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan directly or indirectly through any natural or juridical person, including its affiliate, agent, representative, employee, contractor, subcontractor, consultant, broker, intermediary, agent, commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [name of Supplier] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Buyer:
Signature:

Name of Seller/Supplier:
Signature:

[Seal]
Executive Engineer
Education Works Division

[Seal]

CONTRACT

THIS CONTRACT ("Contract") is entered into this *[insert starting date of assignment]*, by and between *[insert PA's name]* ("the PA") having its principal place of business at *[insert PA's address]*, and *[insert Consultant's name]* ("the Consultant") having its principal office located at *[insert Consultant's address]*.

WHEREAS, the PA wishes to have the Consultant performing the services hereinafter referred to, and

WHEREAS, the Consultant is willing to perform these services,

NOW THEREFORE THE PARTIES hereby agree as follows:

1. Services
 - (i) The Consultant shall perform the services specified in Annex A, "Terms of Reference and Scope of Services," which is made an integral part of this Contract ("the Services").
 - (ii) The Consultant shall provide the reports listed in Annex B, "Consultant's Reporting Obligations," within the time periods listed in such Annex, and the personnel listed in Annex C, "Cost Estimate of Services, List of Personnel and Schedule of Rates" to perform the Services.
2. Term

The Consultant shall perform the Services during the period commencing *[insert start date]* and continuing through *[insert completion date]* or any other period as may be subsequently agreed by the parties in writing.
3. Payment
 - A. Ceiling

For Services rendered pursuant to Annex A, the PA shall pay the Consultant an amount not to exceed *[insert amount]*. This amount has been established based on the understanding that it includes all of the Consultant's costs and profits as well as any addition in income tax that may be imposed on the Consultant.
 - C. Payment Conditions

Payment shall be made in *PKR*, no later than 12 days following submission by the Consultant of invoices in duplicate to the Coordinator designated in paragraph 4.


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Contract

4. Project Administration

A. Coordinator

The PA designates Mr./Ms. *[insert name]* as PA's Coordinator; the Coordinator shall be responsible for the coordination of activities under the Contract, for receiving and approving invoices for payment, and for acceptance of the deliverables by the PA.

B. Timesheets

During the course of their work under this Contract the Consultant's employees providing services under this Contract may be required to complete timesheets or any other document used to identify time spent, as instructed by the Coordinator.

C. Records and Accounts

The Consultant shall keep accurate and systematic records and accounts in respect of the Services, which will clearly identify all charges and expenses. The PA reserves the right to audit, or to nominate a reputable accounting firm to audit, the Consultant's records relating to amounts claimed under this Contract during its term and any extension, and for a period of three months thereafter.

5. Performance Standard

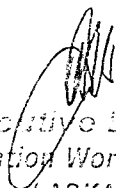
The Consultant undertakes to perform the Services with the highest standards of professional and ethical competence and integrity. The Consultant shall promptly replace any employees assigned under this Contract that the PA considers unsatisfactory.

6. Confidentiality

The Consultants shall not, during the term of this Contract and within two years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the PA's business or operations without the prior written consent of the PA.

7. Ownership of Material

Any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant for the PA under the Contract shall belong to and remain the property of the PA. The Consultant may retain a copy of such documents and software.


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Contract

- 8. Consultant Not to be Engaged in Certain Activities The Consultant agrees that, during the term of this Contract and after its termination, the Consultants and any entity affiliated with the Consultant, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.

- 9. Insurance The Consultant will be responsible for taking out any appropriate insurance coverage for their personnel and equipments.

- 10. Assignment The Consultant shall not assign this Contract or Subcontract any portion thereof without the PA's prior written consent.

- 11. Governing Contract and Language The contract shall be prepared in the Roman Urdu language. The party of Education of the Provincial Government and the language of the Contract shall be English.

- 12. Dispute Resolution Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration Act of 1940.

FOR THE PA

FOR THE CONSULTANT

Signed by _____
Executive Engineer
Education Works Division
Title: LARKANO

Signed by _____
Title: _____