

# SPPRA BIDDING DOCUMENT

## STANDRD BIDDING DOCUMENT FOR PROCUREMENT OF WORKS

*(For Contracts Costing between Rs. 2.5 Million to Rs. 50 Million)*

1. Name of Work : M & R to Bungalow No. D-1, G.O.R Colony Hyderabad.
2. Name of Contractor : M/S \_\_\_\_\_.
3. Tender Amount : 50,00,000/-
4. Earnest Money : 100,000/-
5. Tender Fee : 3000/-
6. Completion Period : 06 Months
7. D.R No. & Date : DR. # \_\_\_\_\_, Dated: \_\_\_\_\_.

  
EXECUTIVE ENGINEER  
PROVINCIAL BUILDINGS DIVISION  
HYDERABAD

## BIDDING DATA\*

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents. The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.)

### Instructions to Bidders

#### Clause Reference

1.1 Name of Procuring Agency:

**Executive Engineer, Provincial Buildings Division Hyderabad.**

#### Brief Description of Works

1. **M & R to Bungalow No. D-1, G.O.R Colony Hyderabad.**

5.1 (a) Procuring Agency's address:

**G.O R Colony Hyderabad, Phone # 0229200039**

(b) Engineer's address:

*-Same as above-*

10.3 Bid shall be quoted entirely in Pak. Rupees. The payment shall be made in Pak. Rupees.

11.2 The bidder has the financial, technical and constructional capability necessary to perform the Contract as follows: *(Insert required capabilities and documents)*

i. Financial capacity: *(must have turnover of Rs 2.0 Million);*

ii. Technical capacity: *(mention the appropriate category of registration with PEC and qualification and experience of the staff);*

iii. Construction Capacity: 1. Mixture Machine, 2. Shuttering, 3. Hand Trolley, 4. Other Relevant Machine

12.1 (a) A detailed description of the Works, essential technical and performance characteristics.

(b) Complete set of technical information, description data, literature and drawings as required in accordance with Schedule B to Bid, Specific Works Data. This will include but not be limited to a sufficient number of drawings, photographs, catalogues, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

13.1 Amount of Bid Security

**2% of Bid amount**

14.1 Period of Bid Validity

**90 Days.**

14.4 Number of Copies of the Bid to be submitted:

One original plus 01 copies.



14.6 (a) **Procuring Agency's Address for the Purpose of Bid Submission \*  
Bungalow at G.O.R Colony Hyderabad.**

15.1 **Deadline for Submission of Bids**

Time: 02.00 P.M on 07.03.2016.

16.1 **Venue, Time, and Date of Bid Opening**

Venue: O/O the XEN, Provincial Buildings Division G.O.R Colony Hyderabad.

Time: 2:30 P.M Date: 07.03.2016.

16.4 **Responsiveness of Bids**

- 19
- (i) Bid is valid till required period,
  - \* (ii) Bid prices are firm during currency of contract/Price adjustment;
  - (iii) Completion period offered is within specified limits,
  - (iv) Bidder is eligible to Bid and possesses the requisite experience, capability and qualification.
  - (v) Bid does not deviate from basic technical requirements and
  - (vi) Bids are generally in order, etc.

\*Procuring agency can adopt either of two options. (*Select either of them*)

- (a) **Fixed Price contract:** In these contracts no escalation will be provided during currency of the contract and normally period of completion of these works is up to 12 months.
- (b) **Price adjustment contract:** In these contracts escalation will be paid only on those items and in the manner as notified by Finance Department, Government of Sindh, after bid opening during currency of the contract.



\*

**FORM OF BID AND SCHEDULES TO BID**

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**FORM OF BID \***  
(LETTER OF OFFER)

1. Bid Reference No. M & R to Bungalow No. D-1, G.O.R Colony Hyderabad.

To:

The Executive Engineer,  
Provincial Buildings Division,  
Hyderabad.

Gentlemen,

1. Having examined the Bidding Documents including Instructions to Bidders, Bidding Data, Conditions of Contract, Contract Data, Specifications, Drawings, if any, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named works, we, the undersigned, being a company doing business under the name of \_\_\_\_\_ and address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of **Rs. 100,000/-** drawn in your favour or made payable to you and valid for a period of twenty eight (28) days beyond the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of **60** days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our Bid is accepted, to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any bid you may receive.



\*

9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ ' 2015

Signature \_\_\_\_\_

in the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of

\_\_\_\_\_  
*(Name of Bidder in Block Capitals)*

*(Seal)*

Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness:

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

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**[SCHEDULES TO BID INCLUDE THE FOLLOWING: \***

- Schedule A to Bid: Schedule of Prices
- Schedule B to Bid: Specific Works Data
- Schedule C to Bid: Works to be Performed by Subcontractors
- Schedule D to Bid: Proposed Program of Works
- Schedule E to Bid: Method of Performing Works
- Schedule F to Bid: Integrity Pact]

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**SCHEDULE - A TO BID \*****PREAMBLE TO SCHEDULE OF PRICES****1. General**

- 1.1 The Schedule of Prices shall be read in conjunction with the Conditions of Contract, Contract Data together with the Specifications and Drawings, if any.
- 1.2 The Contract shall be for the whole of the works as described in these Bidding Documents. Bids must be for the complete scope of works.

**2. Description**

- 2.1 The general directions and descriptions of works and materials are not necessarily repeated nor summarized in the Schedule of Prices. References to the relevant sections of the Bidding Documents shall be made before entering prices against each item in the Schedule of Prices.

**3. Units & Abbreviations**

- 3.1 Units of measurement, symbols and abbreviations expressed in the Bidding Documents shall comply with the System International d' Unites (SI Units).

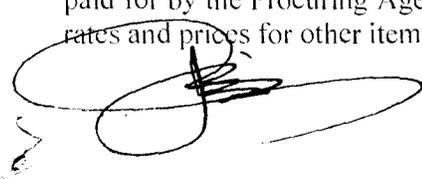
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*(Note: The abbreviations to be used in the Schedule of Prices to be defined by the Procuring Agency).*

**4. Rates and Prices**

- 4.1 Except as otherwise expressly provided under the Conditions of Contract, the rates and amounts entered in the Schedule of Prices shall be the rates at which the Contractor shall be paid and shall be the full inclusive value of the works set forth or implied in the Contract; except for the amounts reimbursable, if any to the Contractor under the Contract.
- 4.2 Unless otherwise stipulated in the Contract Data, the premium, rates and prices entered by the bidder shall not be subject to adjustment during the performance of the Contract.
- 4.3 All duties, taxes and other levies payable by the Contractor shall be included in the rates and prices.
- 4.4 The whole cost of complying with the provisions of the Contract shall be included in the items provided in the Schedule of Prices, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the Works and no separate payment will be made for those items.

The rates, prices and amounts shall be entered against each item in the Schedule of Prices. Any item against which no rate or price is entered by the bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the rates and prices for other items in the Schedule of Prices.



**SCHEDULE - A TO BID \***

4.5 (a) The bidder shall be deemed to have obtained all information as to and all requirements related thereto which may affect the bid price.

\*(b) The Contractor shall be responsible to make complete arrangements for the transportation of the Plant to the Site.

*\*(Procuring Agency may modify as appropriate)*

4.6 The Contractor shall provide for all parts of the Works to be completed in every respect. Notwithstanding that any details, accessories, etc. required for the complete installation and satisfactory operation of the works, are not specifically mentioned in the Specifications, such details shall be considered as included in the Contract Price.

**5. Bid Prices****5.1 Break-up of Bid Prices**

The various elements of Bid Prices shall be quoted as detailed by the Procuring Agency in the format of Schedule of Prices.

The bidder shall recognize such elements of the costs which he expects to incur the performance of the Works and shall include all such costs in the rates and amounts entered in the Schedule of Prices.

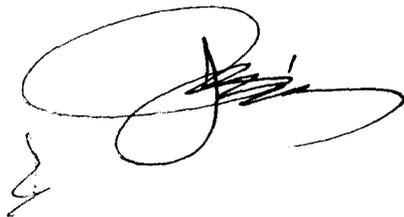
**5.2 Total Bid Price**

The total of bid prices in the Schedule of Prices shall be entered in the Summary of Bid Prices.

**6. Provisional Sums and Day work**

6.1 Provisional Sums included and so designated in the Schedule of Prices if any, shall be expended in whole or in part at the direction and discretion of the Engineer/Procuring Agency. The Contractor will only receive payment in respect of Provisional Sums, if he has been instructed by the Engineer/Procuring Agency to utilize such sums.

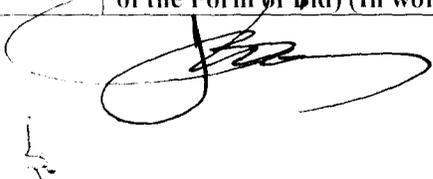
6.2 Day work rates in the contractor's bid are to be used for small additional amounts of work and only when the Engineer have given written instructions in advance for additional work to be paid for in that way.

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## SCHEDULE - A TO BID \*

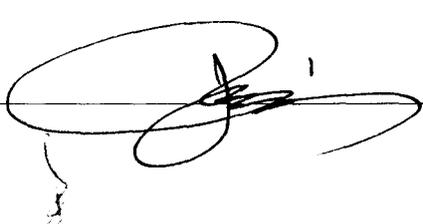
## SCHEDULE OF PRICES – SUMMARY OF BID PRICES (Sample)

Bill No.	Description	Total Amount (Rs.)
	<b>(A) Building Work</b>	
1.	Civil works	
2.	Internal Sanitary & Water Supply	
3.	Electrification	
4.	External Development works	
5.	Miscellaneous Items	
	<b>(B) Road Work</b>	
1.	Earthwork	
2.	Hard Crust and Surface Treatment	
3.	Culverts and Bridges	
4.	Miscellaneous Items	
	<b>(C) Public Health Engineering Works.</b>	
1.	Earthwork	
2.	Subsurface Drains	
3.	Pipe Line & Main Holes	
4.	Tube wells, Pump Houses	
5.	Compound Wall	
6.	Miscellaneous Items	
	<b>Total Bid Price (The amount to be entered in Paragraph 1 of the Form of Bid) (In words).</b>	



## SCHEDULE - A TO BID\*

## SCHEDULE OF PRICES

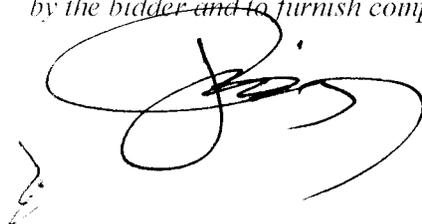
Item No.	Description	Quantity	Unit Rate (Rs)	Total Amount (Rs)
	<b>I. (Civil works)</b>			
1.				
2.				
3.				
	<b>II. Internal Sanitary &amp; Water Supply.</b>			
1.				
2.				
3.				
	<b>III. Electrification</b>			
1.				
2.				
3.				
	<b>IV. External Development works</b>			
1.				
2.				
3.				
	<b>V. Miscellaneous Items (Non-Schedule Items)</b>			
1.				
2.				
3.				
	<b>Total Bid Price:</b>			
Total (to be carried to Summary of Bid Price)				
Add/ Deduct the percentage quoted above/below on the prices of items based on Composite Schedule of Rates.				
				

**SCHEDULE - B TO BID \***

**\*SPECIFIC WORKS DATA**

*(To be prepared and incorporated by the Procuring Agency)*

*\*(Note: The Procuring Agency shall spell out the information & data required to be filled out by the bidder and to furnish complementary information).*

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**SCHEDULE – F TO BID \*****(INTEGRITY PACT)**

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC  
PAYABLE BY CONTRACTORS  
(FOR CONTRACTS WORTH RS. 10.00 MILLION OR MORE)**

Contract No. \_\_\_\_\_ Dated \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

..... [name of Contractor] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from, from Procuring Agency (PA) except that which has been expressly declared pursuant hereto.

[name of Contractor] accepts full responsibility and strict liability that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [name of Supplier / Contractor / Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from PA.

  
.....  
[Procuring Agency]

[Contractor]



Sl. No.	Particulars	Unit	Rate	Amount
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1. Removal of plaster from walls (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50

2. Removal of plaster from walls (SI No-53) 7473 SQ 121.00 7.50  
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3. Removal of plaster from walls (SI No-53) 7473 SQ 121.00 7.50  
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 (SI No-53) 7473 SQ 121.00 7.50

4. Removal of plaster from walls (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50

5. Removal of plaster from walls (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50

6. Removal of plaster from walls (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50

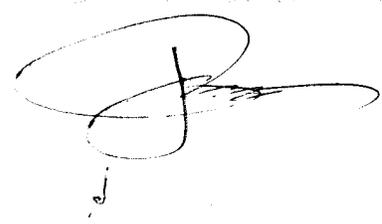
7. Removal of plaster from walls (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50

8. Removal of plaster from walls (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50

9. Removal of plaster from walls (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50  
 (SI No-53) 7473 SQ 121.00 7.50



Name of Item.	Quantity	Rate	Unit	Amount
<p>2000 Nos. of 100 mesh sieves having size of 197.5 μm (No. 100) sieve shape with natural rubber gaskets. (1000 per to 5000 per) as per specification and fitting in standard laboratory sieves for complete set for 1000 Nos.</p>	2000 Nos.	199.77	Nos.	399540
<b>Total Its. 399540</b>				
<p><b>LABOR (1000 Nos. per)</b></p>				
<p>1000 Nos. of 100 mesh sieves having size of 197.5 μm (No. 100) sieve shape with natural rubber gaskets. (1000 per to 5000 per) as per specification and fitting in standard laboratory sieves for complete set for 1000 Nos.</p>	1000 Nos.	200.00	Nos.	200000
<p>1000 Nos. of 100 mesh sieves having size of 197.5 μm (No. 100) sieve shape with natural rubber gaskets. (1000 per to 5000 per) as per specification and fitting in standard laboratory sieves for complete set for 1000 Nos.</p>	1000 Nos.	200.00	Nos.	200000
<p>1000 Nos. of 100 mesh sieves having size of 197.5 μm (No. 100) sieve shape with natural rubber gaskets. (1000 per to 5000 per) as per specification and fitting in standard laboratory sieves for complete set for 1000 Nos.</p>	1000 Nos.	200.00	Nos.	200000
<p>1000 Nos. of 100 mesh sieves having size of 197.5 μm (No. 100) sieve shape with natural rubber gaskets. (1000 per to 5000 per) as per specification and fitting in standard laboratory sieves for complete set for 1000 Nos.</p>	1000 Nos.	200.00	Nos.	200000
<p>1000 Nos. of 100 mesh sieves having size of 197.5 μm (No. 100) sieve shape with natural rubber gaskets. (1000 per to 5000 per) as per specification and fitting in standard laboratory sieves for complete set for 1000 Nos.</p>	1000 Nos.	200.00	Nos.	200000
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<p>1000 Nos. of 100 mesh sieves having size of 197.5 μm (No. 100) sieve shape with natural rubber gaskets. (1000 per to 5000 per) as per specification and fitting in standard laboratory sieves for complete set for 1000 Nos.</p>	1000 Nos.	200.00	Nos.	200000



Paints - Floor

1. Prepare surface to be painted by cleaning with appropriate floor cleaning agent. Remove all dirt, oil, wax, etc. to insure uniform application. Do not coat of breaking through walls.

2. Apply primer.

3. Apply base coat.

4. Apply top coat.

5. Apply second coat of primer if necessary.

6. Apply second coat of primer on floor. Stop work at 2nd coat.

7. Apply second coat of primer on wall. Stop work at 2nd coat.

8. Apply second coat of primer on wall. Stop work at 2nd coat.

9. Apply second coat of primer on wall. Stop work at 2nd coat.

10. Apply second coat of primer on wall. Stop work at 2nd coat.

11. Apply second coat of primer on wall. Stop work at 2nd coat.

12. Apply second coat of primer on wall. Stop work at 2nd coat.

13. Apply second coat of primer on wall. Stop work at 2nd coat.

14. Apply second coat of primer on wall. Stop work at 2nd coat.

15. Apply second coat of primer on wall. Stop work at 2nd coat.

16. Apply second coat of primer on wall. Stop work at 2nd coat.

17. Apply second coat of primer on wall. Stop work at 2nd coat.

18. Apply second coat of primer on wall. Stop work at 2nd coat.

19. Apply second coat of primer on wall. Stop work at 2nd coat.

20. Apply second coat of primer on wall. Stop work at 2nd coat.

21. Apply second coat of primer on wall. Stop work at 2nd coat.

22. Apply second coat of primer on wall. Stop work at 2nd coat.

23. Apply second coat of primer on wall. Stop work at 2nd coat.

24. Apply second coat of primer on wall. Stop work at 2nd coat.

25. Apply second coat of primer on wall. Stop work at 2nd coat.

Name of Item:

Quantity: Rate: Unit: Total:

WORK ON EXTERNAL DRAINAGE

Installation of Manhole or inspection chamber for and... 3' x 3' (1500mm) dia... concrete... 12" (305mm) dia... 12" (305mm) dia... 12" (305mm) dia...

12.00 7745.00 100 92700.00

Installation of Manhole or inspection chamber for and... 3' x 3' (1500mm) dia... concrete... 12" (305mm) dia... 12" (305mm) dia... 12" (305mm) dia...

12.00 7745.00 100 92700.00

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12.00 7745.00 100 92700.00

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12.00 7745.00 100 92700.00

Handwritten signature

Signature

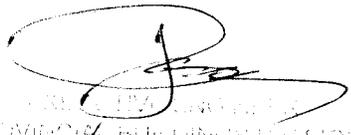
Name of Item.	Quantity	Rate	Unit	Amount
PARTIAL ABSTRACT				
PARTIAL COPY WORK	100	100.00		100.00
PARTIAL COPY WORK	100	100.00		100.00
PARTIAL COPY WORK	100	100.00		100.00
PARTIAL COPY WORK	100	100.00		100.00
PARTIAL COPY WORK	100	100.00		100.00
PARTIAL COPY WORK	100	100.00		100.00

**WORKS CONTRACT**

1. The amount of work shall be paid.  
 2. The amount of work shall be paid.  
 3. The amount of work shall be paid.  
 4. The amount of work shall be paid.

1. The amount of work shall be paid.

ASSISTANT ENGINEER  
 COMMERCIAL BUILDINGS SUB-DIVISION  
 HYDERABAD

  
 ASSISTANT ENGINEER  
 COMMERCIAL BUILDINGS SUB-DIVISION  
 HYDERABAD