



**OFFICE OF THE SUPERINTENDING ENGINEER
DISTRICT MUNICIPAL CORPORATION SOUTH KARACHI**

No: SE/DMC/South/ 008 /2016

Dated: - 12-02-2016

NOTICE INVITING TENDERS

According to the SPPRA Rule-2010 the sealed covers are invited for the following works is invited from all eligible interested Contractors / Firms / Parties, etc.

| SR.NO | NAME OF SCHEME | ESTIMATED COST | BID SECURITY | TENDER COST |
|-------|---|----------------|---------------------|-------------|
| 1 | Improvement/Maintenance of different High Mast Pole at DMC (South) | 10,00,000/- | 2% of Quoted amount | 1,000/- |
| 2 | Maintenance of lighting system at Old Area DMC (South) | 10,00,000/- | 2% of Quoted amount | 1,000/- |
| 3 | Improvement/Maintenance of 250-w Street light work at DMC (South) | 10,00,000/- | 2% of Quoted amount | 1,000/- |
| 4 | Maintenance of street light system at different Area of DMC (South) | 10,00,000/- | 2% of Quoted amount | 1,000/- |
| 5 | Hiring of machinery for removal of garbage / debris in Garden area DMC (South) | 10,00,000/- | 2% of Quoted amount | 1,000/- |
| 6 | Hiring of machinery for removal of garbage / debris in Clifton area DMC (South) | 10,00,000/- | 2% of Quoted amount | 1,000/- |
| 7 | Repair / Maintenance of Dispensary (M.C.H) centre at Hijrat colony DMC (South) | 10,00,000/- | 2% of Quoted amount | 1,000/- |
| 8 | Repair and Maintenance by providing C.C. Tile / flooring in front of different Mosques in Kharadar area DMC (South) | 10,00,000/- | 2% of Quoted amount | 1,000/- |

TERMS & CONDITIONS:

1. Tenders schedule shall be as follows:-

| SCHEDULE | DATE & TIME | VENUE |
|---|--------------------------------|---|
| Receiving of Applications and Issuance of Tenders | 16-02-2016 To 02-03-2016 | Superintending Engineer, DMC (South) at situated officer, KRS Captain road, near Haqani Chowk, Karachi. |
| Dropping of Tenders | 03-03-2016 at 2:00 pm | In the office of the Administrator DMC (South) at situated officer, KRS Captain road, near Haqani Chowk, Karachi. |
| Opening of Tenders | 03-03-2016 at 2:30 pm | Tender Opening Committee in the office of the Administrator Office, DMC (South), at situated officer, KRS Captain road, near Haqani Chowk, Karachi. |

In case of any reasons, if the tenders are not responded on the above date, the next date of submission and opening of bids will be 21-03-2016 at 2:30 pm and the tender documents will also be available from 04-03-2016 to 18-03-2016 during Office hours.

3. The bidding documents will be issued to the interested Firms/Contractors on submission of written request on letter head and on payment of non-refundable cost of tender price mentioned against each work, through pay order from any scheduled Bank in favor of **DMC (South), Karachi**, and bidding document can also be downloaded from the SPPRA Website (www.pprasinhd.gov.pk) with tender fee mentioned as above by mail or by hand.

Cont.....Page # 02

4. The Earnest Money equal 2% of schedule items in shape of pay order from any scheduled Bank in favour of **DMC (South), Karachi** must be enclosed with tender documents otherwise the tender will be rejected.
5. The Contractors must mention their complete and correct present/postal address in tender documents and quote the rates both in-words and in-figures. Incomplete / Conditional tenders will be not accepted.
6. If any fake documents are found then the tender is liable to be rejected/cancelled without any compensation with penalty as per rules.
7. Canvassing in connection of tenders is strictly prohibited and tenders submitted by the contractors who are reported to be involved in canvassing will be liable for rejection.
8. All the tenders will be dropped on as per above Schedule up to 02:00 pm and will be opened by the Procurement Committee, in the office of the Administrator Office, DMC (South), at situated officer, KRS Captain road, near Haqani Chowk, Karachi.at 02:30 pm in presence of the such Contractors/Parties/Firms/Bidders who wish to be present.
9. In case, the date of opening declared as a Public Holiday by the Government, or non working day due to any reason, the next official working day shall be deemed to be the date for submission and opening of tenders at the same time.
10. The Procuring Agency may reject all or any bids/tenders at any time prior to the acceptance of a bid or proposal, subject to the relevant provision of SPPRA Rules-2010.
11. Tenders will not be received after the schedule time.
12. Eligibility Criteria:-
 - i) Valid PEC & category (where applicable) relevant field of specialization.
 - ii). NTN Certificate
 - iii). Valid professional Tax
 - iv). Relevant experience
 - v). Turn-over of at least three years
 - vi). Registration with Sindh Board of Revenue


SUPERINTENDING ENGINEER
DMC SOUTH KARACHI

The Director (ENF-I) SPPRA Government of Sindh Karachi with a request to upload on the website of SPPRA.



Tel: 99212938
Fax: 99211537

GOVERNMENT OF SINDH
LOCAL GOVT.; RD, PHE & HTP DEPARTMENT

Karachi, dated the 04th September, 2015

R&I



No. MS7760
Date 7.9.15
R&I Department
Government of Sindh

NOTIFICATION

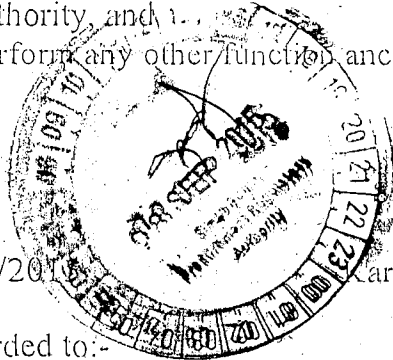
No.SOV/36-38/2015:- With the approval of Competent Authority, a Procurement Committee consisting on following for undertaking Development Works in District Municipal Corporation, South, Karachi during the year 2015-2016 is hereby constituted under Section-7 of SPPRA Rules 2010:-

1. Superintending Engineer, DMC (South)
2. Executive Engineer, DMC (South)
3. Assistant Executive Engineer, Gadhap Zone
District Council Karachi

The functions and responsibilities of procurement committee shall be as under:-

(Section-8 SPPRA Rules 2010):-

- i) Preparing bidding documents.
- ii) Carrying out technical as well as financial evaluation of the bids.
- iii) Preparing evaluation report as provide in Rule 45.
- iv) Making recommendations for the award of contract to the competent authority, and
- v) Perform any other function ancillary and incidental to the above



IMRAN ATTA SOOMRO
SECRETARY LOCAL GOVERNMENT

No.SOV/36-38/2015 Karachi, dated the 04th September, 2015

A copy is forwarded to:-

- ✓ 1. The Director, Sindh Public Procurement Regulatory Authority, Karachi
2. The Municipal Commissioner, DMC, South Karachi with reference to his letter No. A DMTR/PS/381/2015, dated 24.8.2015
3. The Director, Local Government, Karachi
4. The Superintending Engineer, DMC South, Karachi
5. The Executive Engineer (Sewerage), KW&SB, Karachi
6. P.S to Secretary Local Government Department, Government of Sindh, Karachi
7. Officer order file.


SECTION OFFICER-V



OFFICE OF THE
ADMINISTRATOR
DISTRICT MUNICIPAL CORPORATION
SOUTH-KARACHI

No. ADMTR/S/PS/ 88 /2016, Dated: - 10/02/2016


NOTIFICATION

In continuation of this office letter no. ADMTR/S/PS/ 644/ 2015 Dated: - 08-12 2015 a committee for complain Redressal of Grievances and settlement of disputes is hereby constituted as per Rule-31 of Sindh Public Procurement rule 2010 (Amended 2013) from District Municipal Corporation (South) Karachi for the Financial year 2015-16 consisting upon following.

1. Municipal Commissioner , DMC (South)
2. District Accounts Officer, DMC (South)
3. Executive Engineer, KW&SB

One Rank Senior

*Independent Professional From
Karachi Water & Sewerage Board*


(ABDUL RASHID KHAN)
ADMINISTRATOR
DISTRICT MUNICIPAL CORPORATION
(SOUTH) KARACHI

Copy for information to all concerned.

SPPRA BIDDING DOCUMENT

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

(For Contracts Costing up to Rs 2.5 MILLION)

Standard Bidding Document is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

Instructions to Bidders/ Procuring Agencies.

General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time



allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
 - (A) **In case of schedule rates**, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
 - (B) **In case of item rates**, If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
 - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



Conditions of Contract

Clause – 1: Commencement & Completion Dates of work. The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

Clause – 2: Liquidated Damages. The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

Clause – 3: Termination of the Contract.

(A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-

- (i) contractor causes a breach of any clause of the Contract;
- (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
- (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
- (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;

(B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-

- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
- (ii) to finalize the work by measuring the work done by the contractor.



(C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-

- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
- (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

Clause 4: Possession of the site and claims for compensation for delay. The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

Clause –5: Extension of Intended Completion Date. The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

Clause –6: Specifications. The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

Clause – 7: Payments.

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

Clause – 8: Reduced Rates. In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

Clause – 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the



work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

Clause-10: Quality Control.

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
 - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.



- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

Clause – 11:

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

Clause – 12: Examination of work before covering up.

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

Clause – 13: Risks. The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.



Clause-14: Measures for prevention of fire and safety measures. The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

Clause-15:Sub-contracting. The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

Clause – 16: Disputes. All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

Clause –17: Site Clearance. On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

Clause –18: Financial Assistance /Advance Payment.

(A) Mobilization advance is not allowed.

(B) Secured Advance against materials brought at site.

- (i)** Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
- (ii)** Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

Clause –19: Recovery as arrears of Land Revenue. Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

Clause –20: Refund of Security Deposit/Retention Money. On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

Divisional Accountant

Contractor

Executive Engineer/Procuring Agency



BIDDING DATA

Work NO: 01

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency DISTRICT MUNICIPAL CORPORATION (SOUTH)

(b). Brief Description of Works Improvement/Maintenance of different High Mast Pole at DMC (South)

(c). Procuring Agency's address: - Khayal das park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.

(d). Estimated Cost: - One Million

(e). Amount of Bid Security: - 2% of Quoted Amount (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)

(f). Period of Bid Validity (days):- 90 Days

(g). Security Deposit :- (including bid security):- 10%

(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills: - 7.5 % Income Tax

(i). Deadline for Submission of Bids along with time: - Dated: 03-03-2016 2.00 PM

(j). Venue, Time, and Date of Bid Opening: - Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 03-03-2016

(k). Time for Completion from written order of commence: - 45 Days

(L). Liquidity damages: - (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(n). Tender Cost Receipt Pay Order No: _____ Date: _____ Amount: _____

(m). Deposit Receipt Pay Order No: _____ Date: _____ Amount: _____

Name of Bank _____

(o). Bidding Document issued to: M/s.

CONTRACTOR

ACCOUNTANT, DMC (SOUTH)

DISTRICT MUNICIPAL CORPORATION (SOUTH) KARACHI

NAME OF WORK: - IMPROVEMENT/MAINTENANCE OF DIFFERENT HIGH MAST POLE AT
DMC (SOUTH)

Tender No. (01) (BASED ON SCHEDULE RATE)

| No. | Description of work | Quantities | Rate | Unit | Amount |
|---------------------------------------|--|------------|----------|-------|-----------------------|
| 1 | Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-3/.029 | 855 | 69.00 | P/Mtr | 58995 |
| 2 | Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-7/.029 | 360 | 118.00 | P/Mtr | 42480 |
| 3 | Providing & fixing holder for 250/400 watts light @ as per site requirement & instruction of E.I | 30 | 423.00 | Each | 12690 |
| 4 | Providing & fixing 400 watts (SON-T) Lamp @ the height with the help of hydraulic crane as per site requirement & instruction of E.I. | 106 | 2,132.00 | Each | 225992 |
| 5 | Providing & fixing 400 watts (SON-T) chowk @ the height with the help of hydraulic crane as per site requirement & instruction of E.I. | 106 | 4,958.00 | Each | 525548 |
| 6 | Providing & fixing 250 watts (SON) ignitor in all respect at the height up to 40ft with the help of hydraulic crane & manual labor as per site requirement and instruction of E.I. | 106 | 1,202.00 | Each | 127412 |
| 7 | Providing & fixing one way SP 10/15amp switch as req. | 100 | 58.00 | Each | 5,800 |
| Total Amount of Schedule Items | | | | | Rs. 9,98,917/- |

QUOTED BID (SUMMARY)

I/We hereby quoted as follows.

| | | |
|--------------------|---|-----------|
| 1 | Item Based on S/R amounting Rs. 9,98,917/- _____ % Above / Below of the S/R . | Rs. _____ |
| GRAND TOTAL | | Rs. _____ |

The total amount is Rs. _____ for the complete job for all schedule of rate
(Which ever is included in the BOQ)

The Bidder will be bound / fallow terms &
Condition as per Ruel 21(1), 21 (4)
& 24 (2) of Sppra Rule 2010, which is already
hosting on the web site / attached tender document

Signature of the Contractor with Seal _____

Address: _____

EXECUTIVE ENGINEER (M&E)
DMC (SOUTH)

BIDDING DATA

Work NO: 02

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

- (a). Name of Procuring Agency:- DISTRICT MUNICIPAL CORPORATION (SOUTH)
- (b). Brief Description of Works: - Maintenance of lighting system at Old Area DMC (South)
- (c). Procuring Agency's address: - Khayal das park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.
- (d). Estimated Cost: - One Million
- (e). Amount of Bid Security: - 2% of Quoted Amount (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)
- (f). Period of Bid Validity (days):- 90 Days
- (g). Security Deposit :-(including bid security):- 10%
(in % age of bid amount /estimated cost equal to 10%)
- (h). Percentage, if any, to be deducted from bills: - 7.5 % Income Tax
- (i). Deadline for Submission of Bids along with time: - Dated: 03-03-2016 2.00 PM
- (j). Venue, Time, and Date of Bid Opening: - Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 03-03-2016
- (k). Time for Completion from written order of commence: - 45 Days
- (L). Liquidity damages: - _____ (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).
- (n). Tender Cost Receipt Pay Order No: _____ Date: _____ Amount: _____
- (m). Deposit Receipt Pay Order No: _____ Date: _____ Amount: _____
Name of Bank _____
- (o). Bidding Document issued to: M/s.

CONTRACTOR

ACCOUNTANT, DMC (SOUTH)

DISTRICT MUNICIPAL CORPORATION (SOUTH) KARACHI

NAME OF WORK: - MAINTENANCE OF LIGHTING SYSTEM AT OLD AREA DMC (SOUTH)

Tender No. (02) (BASED ON SCHEDULE RATE)

| No. | Description of work | Quantities | Rate | Unit | Amount |
|---------------------------------------|---|------------|----------|-------|-----------------------|
| 1 | Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-3/.029 | 2160 | 69.00 | P/Mtr | 149040 |
| 2 | Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-7/.029 | 900 | 118.00 | P/Mtr | 106200 |
| 3 | Providing & fixing holder for 250/400 watts light @ as per site requirement & instruction of El. | 20 | 423.00 | Each | 8460 |
| 4 | Providing & fixing 250 watts (SON-T) Lamp @ the height as per site requirement & instruction of El. | 100 | 2,105.00 | Each | 210500 |
| 5 | Providing & fixing 250 watts (SON-T) Chowk @ the height as per site requirement & instruction of El. | 100 | 3,990.00 | Each | 399000 |
| 6 | Providing & fixing 250 watts (SON) ignitor in all respect at the height up to 40ft with the help of hydraulic crane & manual labor as per site requirement and instruction of El. | 100 | 1,119.00 | Each | 111900 |
| 7 | Providing & fixing acrylic cover for 250 watts light @ as per site requirement & instruction of El. | 5 | 662.00 | Each | 3310 |
| 8 | Providing & fixing one way SP 10/15amp switch as req. | 150 | 58.00 | Each | 8,700 |
| Total Amount of Schedule Items | | | | | Rs. 9,97,110/- |

QUOTED BID (SUMMARY)

I/We hereby quoted as follows.

| | | |
|--------------------|---|-----------|
| 1 | Item Based on S/R amounting Rs. 9,97,110/- _____ % Above / Below of the S/R . | Rs. _____ |
| GRAND TOTAL | | Rs. _____ |

The total amount is Rs. _____ for the complete job for all schedule of rate (Which ever is included in the BOQ)

The Bidder will be bound / fallow terms & Condition as per Ruel 21(1), 21 (4) & 24 (2) of Sppra Rule 2010, which is already hosting on the web site / attached tender document

Signature of the Contractor with Seal _____

Address: _____

EXECUTIVE ENGINEER (M&E)
DMC (SOUTH)

BIDDING DATA

Work NO: 03

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency:- DISTRICT MUNICIPAL CORPORATION (SOUTH)

(b). Brief Description of Works: - Improvement / Maintenance of 250-w Street Light work at DMC (SOUTH)

(c). Procuring Agency's address: - Khayal das Park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.

(d). Estimated Cost: - One Million

(e). Amount of Bid Security: - 2% of Quoted Amount (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)

(f). Period of Bid Validity (days):- 90 Days

(g). Security Deposit :-(including bid security):- 10%

(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills: - 7.5 % Income Tax

(i). Deadline for Submission of Bids along with time: - Dated: 03-03-2016 2.00 PM

(j). Venue, Time, and Date of Bid Opening: - Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 03-03-2016

(k). Time for Completion from written order of commence: - 45 Days

(L). Liquidity damages: - _____ (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(n). Tender Cost Receipt Pay Order No: _____ Date: _____ Amount: _____

(m). Deposit Receipt Pay Order No: _____ Date: _____ Amount: _____

Name of Bank _____

(o). Bidding Document issued to: M/s.

CONTRACTOR

ACCOUNTANT, DMC (SOUTH)

DISTRICT MUNICIPAL CORPORATION (SOUTH) KARACHI

NAME OF WORK: - IMPROVEMENT / MAINTENANCE OF 250-W STREET LIGHT WORK AT
DMC (SOUTH)

Tender No. (03) (BASED ON SCHEDULE RATE)

| No. | Description of work | Quantities | Rate | Unit | Amount |
|---------------------------------------|--|------------|----------|-------|-----------------------|
| 1 | Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-3/.029 | 2070 | 69.00 | P/Mtr | 142830 |
| 2 | Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-7/.029 | 810 | 118.00 | P/Mtr | 95580 |
| 3 | Manufacturing providing & fixing GI single Arm double arch as per site requirement with instruction of EI with following specification GI pipe 2" dia 10 SWG-7' long 2 Nos MS clamps with nuts & bolts | 23 | 1876.00 | Each | 43148 |
| 4 | Providing & fixing holder for 250/400 watts light @ as per site requirement & instruction of EI. | 22 | 423.00 | Each | 9306 |
| 5 | Providing & fixing 250 watts (SON-T) Lamp @ the height as per site requirement & instruction of EI. | 96 | 2,105.00 | Each | 202080 |
| 6 | Providing & fixing 250 watts (SON-T) Chowk @ the height as per site requirement & instruction of EI. | 96 | 3,990.00 | Each | 383040 |
| 7 | Providing & fixing 250 watts (SON) ignitor in all respect at the height up to 40ft with the help of hydraulic crane & manual labor as per site requirement and instruction of EI. | 96 | 1,119.00 | Each | 107424 |
| 8 | Providing & fixing acrylic cover for 250 watts light @ as per site requirement & instruction of EI. | 5 | 662.00 | Each | 3310 |
| 9 | Providing & fixing one way SP 10/15amp switch as req. | 200 | 58.00 | Each | 11,600 |
| Total Amount of Schedule Items | | | | | Rs. 9,98,318/- |

QUOTED BID (SUMMARY)

I/We hereby quoted as follows.

| | | |
|--------------------|---|-----------|
| 1 | Item Based on S/R amounting Rs. 9,98,318/- _____ % Above / Below of the S/R . | Rs. _____ |
| GRAND TOTAL | | Rs. _____ |

The total amount is Rs. _____ for the complete job for all schedule of rate
(Which ever is included in the BOQ)

The Bidder will be bound / fallow terms & Condition as per Ruel 21(1), 21 (4) & 24 (2) of Sppra Rule 2010, which is already hosting on the web site / attached tender document

Signature of the Contractor with Seal _____

Address: _____

EXECUTIVE ENGINEER (M&E)
DMC (SOUTH)

BIDDING DATA

Work NO: 04

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency:- DISTRICT MUNICIPAL CORPORATION (SOUTH)

(b). Brief Description of Works: - Maintenance of street light system at different Area of DMC (South)

(c). Procuring Agency's address: - Khayal das Park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.

(d). Estimated Cost: - One Million

(e). Amount of Bid Security: - 2% of Quoted Amount (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)

(f). Period of Bid Validity (days):- 90 Days

(g). Security Deposit :-(including bid security):- 10%

(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills: - 7.5 % Income Tax

(i). Deadline for Submission of Bids along with time: - Dated: 03-03-2016 2.00 PM

(j). Venue, Time, and Date of Bid Opening: - Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 03-03-2016

(k). Time for Completion from written order of commence: - 45 Days

(L). Liquidity damages: - 0.05 (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(n). Tender Cost Receipt Pay Order No: _____ Date: _____ Amount: _____

(m). Deposit Receipt Pay Order No: _____ Date: _____ Amount: _____

Name of Bank _____

(o). Bidding Document issued to: M/s.

CONTRACTOR

ACCOUNTANT, DMC (SOUTH)

DISTRICT MUNICIPAL CORPORATION (SOUTH) KARACHI

NAME OF WORK: - MAINTENANCE OF STREET LIGHT SYSTEM AT DIFFERENT AREA OF DMC (SOUTH)

Tender No. (04) (BASED ON SCHEDULE RATE)

| No. | Description of work | Quantities | Rate | Unit | Amount |
|---------------------------------------|--|------------|----------|--------|-----------------------|
| 1 | Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-3/.029 | 1980 | 69.00 | P/Mtr. | 136620 |
| 2 | Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-7/.029 | 720 | 118.00 | P/Mtr. | 84960 |
| 3 | Manufacturing providing & fixing GI single Arm double arch as per site requirement with instruction of EI with following specification GI pipe 2" dia 10 SWG-7' long 2 Nos MS clamps with nuts & bolts | 25 | 1876.00 | Each | 46900 |
| 4 | Providing & fixing holder for 250/400 watts light @ as per site requirement & instruction of EI. | 21 | 423.00 | Each | 8883 |
| 5 | Providing & fixing 250 watts (SON-T) Lamp @ the height as per site requirement & instruction of EI. | 98 | 2,105.00 | Each | 206290 |
| 6 | Providing & fixing 250 watts (SON-T) Chowk @ the height as per site requirement & instruction of EI. | 98 | 3,990.00 | Each | 391020 |
| 7 | Providing & fixing 250 watts (SON) ignitor in all respect at the height up to 40ft with the help of hydraulic crane & manual labor as per site requirement and instruction of EI. | 98 | 1,119.00 | Each | 109662 |
| 8 | Providing & fixing acrylic cover for 250 watts light @ as per site requirement & instruction of EI. | 3 | 662.00 | Each | 1986 |
| 9 | Providing & fixing one way SP 10/15amp switch as req. | 200 | 58.00 | Each | 11,600 |
| Total Amount of Schedule Items | | | | | Rs. 9,97,921/- |

QUOTED BID (SUMMARY)

I/We hereby quoted as follows.

| | | |
|--------------------|---|-----------|
| 1 | Item Based on S/R amounting Rs. 9,97,921/- _____ % Above / Below of the S/R . | Rs. _____ |
| GRAND TOTAL | | Rs. _____ |

The total amount is Rs. _____ for the complete job for all schedule of rate (Which ever is included in the BOQ)

The Bidder will be bound / fallow terms & Condition as per Ruel 21(1), 21 (4) & 24 (2) of Sppra Rule 2010, which is already hosting on the web site / attached tender document

Signature of the Contractor with Seal _____

Address: _____

EXECUTIVE ENGINEER (M&E)
DMC (SOUTH)

BIDDING DATA

Work NO: 05

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency:- DISTRICT MUNICIPAL CORPORATION (SOUTH)

(b). Brief Description of Works: - Hiring of machinery for removal of garbage / debris in Garden area DMC (South)

(c). Procuring Agency's address: - Khayal das Park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.

(d). Estimated Cost: - One Million

(e). Amount of Bid Security: - 2% of Quoted Amount (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)

(f). Period of Bid Validity (days):- 90 Days

(g). Security Deposit :-(including bid security):- 10%

(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills: - 7.5 % Income Tax

(i). Deadline for Submission of Bids along with time: - Dated: 03-03-2016 2.00 PM

(j). Venue, Time, and Date of Bid Opening: - Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 03-03-2016

(k). Time for Completion from written order of commence: - 45 Days

(L). Liquidity damages: - _____ (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(n). Tender Cost Receipt Pay Order No: _____ Date: _____ Amount: _____

(m). Deposit Receipt Pay Order No: _____ Date: _____ Amount: _____

Name of Bank _____

(o). Bidding Document issued to: M/s.

CONTRACTOR

ACCOUNTANT, DMC (SOUTH)

DISTRICT MUNICIPAL CORPORATION SADDAR ZONE DMC (SOUTH) KARACHI

NAME OF WORK: - Hiring of machinery for removal of garbage / debris in Garden area DMC (South)

Tender No. (05) / (2015-2016)

(ITEM BASED ON OFFER RATE)

| SR. # | Description of Item | Qty. | Rate | Unit | Amount |
|------------------------------------|--|------|-----------|-----------|--------|
| 1 | Hiring of dumper for removal of garbage / debris i/c operator with helper i/c fuel etc complete | 375 | Open Rate | P / Hours | |
| 2 | Hiring of Loader with fuel operator and helper for loading of debris at different point etc complete | 105 | Open Rate | P / Hours | |
| Total Amount of Offer Items | | | | Rs. | |

Nomenclature quantities and Rates have been checked by me

SUB-ENGINEER
DMC (SOUTH)

ASSTT: EX. ENGINEER
DMC (SOUTH)

EXECUTIVE ENGINEER
DMC (SOUTH)

Signature of the Contractor _____

Address: _____

BIDDING DATA

Work NO: 06

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency:- DISTRICT MUNICIPAL CORPORATION (SOUTH)

(b). Brief Description of Works: - Hiring of machinery for removal of garbage / debris in Clifton area DMC (South)

(c). Procuring Agency's address: - Khayal das Park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.

(d). Estimated Cost: - One Million

(e). Amount of Bid Security: - 2% of Quoted Amount (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)

(f). Period of Bid Validity (days):- 90 Days

(g). Security Deposit :-(including bid security):- 10%

(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills: - 7.5 % Income Tax

(i). Deadline for Submission of Bids along with time: - Dated: 03-03-2016 2.00 PM

(j). Venue, Time, and Date of Bid Opening: - Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 03-03-2016

(k). Time for Completion from written order of commence: - 45 Days

(L). Liquidity damages: - _____ (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(n). Tender Cost Receipt Pay Order No: _____ Date: _____ Amount: _____

(m). Deposit Receipt Pay Order No: _____ Date: _____ Amount: _____

Name of Bank _____

(o). Bidding Document issued to: M/s.

CONTRACTOR

ACCOUNTANT, DMC (SOUTH)

DISTRICT MUNICIPAL CORPORATION SADDAR ZONE DMC (SOUTH) KARACHI

NAME OF WORK: - Hiring of machinery for removal of garbage / debris in Clifton area DMC (South)

Tender No. (06) / (2015-2016)

(ITEM BASED ON OFFER RATE)

| SR. # | Description of Item | Qty. | Rate | Unit | Amount |
|------------------------------------|--|------|-----------|-----------|--------|
| 1 | Hiring of dumper for removal of garbage / debris i/c operator with helper i/c fuel etc complete | 390 | Open Rate | P / Hours | |
| 2 | Hiring of Loader with fuel operator and helper for loading of debris at different point etc complete | 90 | Open Rate | P / Hours | |
| Total Amount of Offer Items | | | | | Rs. |

Nomenclature quantities and Rates have been checked by me

SUB-ENGINEER
DMC (SOUTH)

ASSTT. EX. ENGINEER
DMC (SOUTH)

EXECUTIVE ENGINEER
DMC (SOUTH)

Signature of the Contractor _____

Address: _____

BIDDING DATA

Work NO: 07

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency:- DISTRICT MUNICIPAL CORPORATION (SOUTH)

(b). Brief Description of Works: - Repair / Maintenance of Dispensary (M.C.H) centre at Hijrat colony DMC (South)

(c). Procuring Agency's address: - Khayal das Park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.

(d). Estimated Cost: - One Million

(e). Amount of Bid Security: - 2% of Quoted Amount (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)

(f). Period of Bid Validity (days):- 90 Days

(g). Security Deposit :-(including bid security):- 10%

(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills: - 7.5 % Income Tax

(i). Deadline for Submission of Bids along with time: - Dated: 03-03-2016 2.00 PM

(j). Venue, Time, and Date of Bid Opening: - Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 03-03-2016

(k). Time for Completion from written order of commence: - 45 Days

(L). Liquidity damages: - _____ (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(n). Tender Cost Receipt Pay Order No: _____ Date: _____ Amount: _____

(m). Deposit Receipt Pay Order No: _____ Date: _____ Amount: _____

Name of Bank _____

(o). Bidding Document issued to: M/s.

CONTRACTOR

ACCOUNTANT, DMC (SOUTH)

DISTRICT MUNICIPAL CORPORATION SADDAR ZONE DMC (SOUTH) KARACHI

NAME OF WORK: - Repair / Maintenance of Dispensary (M.C.H) centre at Hijrat colony DMC (South)

**Tender No. (07) / (2015-2016)
(PART-A: ITEM BASED ON SCHEDULE RATE)**

| SR. # | Description of Item | Qty. | Rate | Unit | Amount |
|---------------------------------------|---|-------|----------|----------|-----------------------|
| 1 | Dismantling of Cement Concrete Plain 1:2:4. (Vol-III, Part-III, Chap-2, Pg-10, Sr. 19-a) | 80 | 3327.50 | %Cft | 2662/- |
| 2 | Excavation for pipe line in trenches etc. complete | 1080 | 3600.00 | %0 Cft | 3888/- |
| 3 | Earth work excavation of road side nails ic forming its banks all putting the same on embankment as directed cold breaking dressing etc. (V-III P-VI P-1/4) | 989 | 1437.00 | % .0 Cft | 1421/- |
| 4 | Cartage of 100 CFT / 5 tons of all material likes one aggregate, spawl, coal, lime, surkhi etc. B.G Rait fastenings points & crossing bridges girders. Pipes, sheets Raits M.S Bars etc. or 1000 Nos brinks 10' x 5' x 3' or 1000 manuds of fuel wood by trucks or any other means owned by the contractors (Lead up to 15 Miles etc) | 2149 | 1065.04 | % Cft | 22888/- |
| 5 | P/L 1:3:6 c.c. solid block masonry 6" & blow in S/Structure i/c jointing with 1:6 CM etc. complete. | 230 | 15771.01 | % Cft | 36273/- |
| 6 | 1/2" thick cement plaster 1:4 cement motor i/c finishing and curing etc. complete. | 2228 | 2283.93 | % Sft | 50886/- |
| 7 | P/L glazed tiles dodo & starting over 1:2 cement sand motor 3/4" thick i/c finishing etc. | 1443 | 28299.30 | % Sft | 408359/- |
| 8 | P/F in opposition door windows & ventilator of 1st class deader wood frame & 1-1/2" thick teak wood ply shutter of 2 nd class deodar wood i/c hold past hinges & tower bolts etc. complete | 84 | 1077.06 | P/Sft | 90473/- |
| 9 | Providing RCC pipes & Collars of Class "A" and fitting in trench i/c curing, fitting and joining with maxphalt composition and cement mortar (1:1) i/c testing with water to a head of 22.5 meter or 75 ft 9" Dia | 150 | 142.00 | P/Rft | 21300/- |
| 10 | P/F UPVC pipe i/c cutting fitting and jointing etc | 150 | 27.00 | P/Rft | 4050/- |
| 11 | P/F white glazed w c pan of earthen ware i/c flashing tank etc comp. | 02 | 5044.60 | Each | 10089/- |
| 12 | P/F wash basin of white glazed P/F bib cock 1/2" dia earthen ware i/c padestil etc comp... | 02 | 5192.27 | Each | 10384/- |
| 13 | P/F bib cock 1/2 inch dia | 03 | 337.92 | Each | 1014/- |
| 14 | P/F sawan neck tap | 02 | 877.80 | Each | 1756/- |
| 15 | Oil bound distemper two coats of approved make & shade etc. complete. | 12860 | 1043.90 | % Sft | 134246/- |
| 16 | P/F approved quality Mortic Lock etc . comp | 04 | 1786.13 | Each | 7145/- |
| 17 | Painting wood work 2 coats of approve make and shade etc complete... | 315 | 1489.68 | %/Sft | 4692/- |
| 18 | Preparing Surface & painting of guard bar & gates etc comp. | 400 | 896.39 | %/Sft | 3586/- |
| 20 | Providing and laying 2" thick topping cement concert i/c surface finishing and dividing in to panels. 2" thick (V-III-P-III-P-42/16-C) | 2614 | 3275.50 | % Sft | 85622/- |
| 21 | S/F Fiber glass water tank of 500 gallon net capacity etc & fixing in c.c plate farm i/c making connection etc. | 01 | 37505.42 | Each | 37505/- |
| Total Amount of Schedule Items | | | | | Rs. 9,38,239/- |

(PART-B: ITEM BASED ON OFFER RATE)

| SR. # | Description of Item | Qty. | Rate | Unit | Amount |
|------------------------------------|---|------|-----------|-------|--------|
| 19 | P/L 4" compacted thickness dry stone metal with complete watering i/c stone crush dust complete as per direction of the Engineer In-charge. | 2614 | Open Rate | P/Sft | |
| 22 | P/F electric motor with pump 1 Hours power i/c necessary fixing etc comp. | 01 | Open Rate | Each | |
| Total Amount of Offer Items | | | | | Rs. |

Nomenclature quantities and Rates have been checked by me

SUB-ENGINEER
DMC (SOUTH)

ASSTT: EX. ENGINEER
DMC (SOUTH)

EXECUTIVE ENGINEER
DMC (SOUTH)

QUOTED BID (SUMMARY)

I/We hereby quoted as follows.

| | | |
|---|---|-----------|
| 1 | PART-A (Item Based on S/R amounting Rs. 9,38,239/- _____ % Above / Below of the S/R . | Rs. _____ |
| 2 | PART-B (Item Based on O/R) | Rs. _____ |
| 3 | GRAND TOTAL (A+B) | Rs. _____ |

Signature of the Contractor _____

Address: _____

BIDDING DATA

Work NO: 08

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency:- DISTRICT MUNICIPAL CORPORATION (SOUTH)

(b). Brief Description of Works: - Repair and Maintenance by providing C.C. Tile / flooring in front of different Mosques in Kharadar area DMC (South)

(c). Procuring Agency's address: - Khayal das Park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.

(d). Estimated Cost: - One Million

(e). Amount of Bid Security: - 2% of Quoted Amount (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)

(f). Period of Bid Validity (days):- 90 Days

(g). Security Deposit :-(including bid security):- 10%

(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills: - 7.5 % Income Tax

(i). Deadline for Submission of Bids along with time: - Dated: 03-03-2016 2.00 PM

(j). Venue, Time, and Date of Bid Opening: - Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 03-03-2016

(k). Time for Completion from written order of commence: - 45 Days

(L). Liquidity damages: - _____ (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(n). Tender Cost Receipt Pay Order No: _____ Date: _____ Amount: _____

(m). Deposit Receipt Pay Order No: _____ Date: _____ Amount: _____

Name of Bank _____

(o). Bidding Document issued to: M/s.

CONTRACTOR

ACCOUNTANT, DMC (SOUTH)

DISTRICT MUNICIPAL CORPORATION SADDAR ZONE DMC (SOUTH) KARACHI

NAME OF WORK: - Repair and Maintenance by providing C.C. Tile / flooring in front of different Mosques in Kharadar area DMC (South)

Tender No. (08) / (2015-2016)

(PART-A: ITEM BASED ON SCHEDULE RATE)

| SR. # | Description of Item | Qty. | Rate | Unit | Amount |
|---------------------------------------|---|------|---------|-------------|-----------------------|
| 1 | Dismantling cements concrete plain 1:2:4. | 1384 | 3327.50 | % Sft | 46,053/- |
| 2 | Earth work excavation of road side nails ic forming its banks all putting the same on embankment as directed cold breaking dressing etc. (V-III P-VI P-1/4) | 1777 | 1437.00 | % .0 Cft | 2,553/- |
| 3 | Cartage of 100 CFT / 5 tons of all material likes one aggregate, spawl, coal, lime, surkhi etc. B.G Rait fastenings points & crossing bridges girders. Pipes, sheets Raits M.S Bars etc. or 1000 Nos brinks 10' x 5' x 3' or 1000 manuds of fuel wood by trucks or any other means owned by the contractors (Lead up to 5/10 Miles etc) | 3161 | 1065.04 | % Cft | 33,677/- |
| 4 | P/L 4" compacted thickness dry stone metal with complete watering i/c stone crush dust complete as per direction of the Engineer In-charge.(Approved Rate). | 3425 | 18.00 | P/Sft | 61,650/- |
| 5 | P/L 1:4:8 Cement concrete brick or stone ballast 1.5" to 2" gauge etc compt. (V-III P-III P-15/4-B) | 2430 | 9416.28 | % Cft | 2,28,816/- |
| 6 | Providing and laying 2" thick topping cement concert i/c surface finishing and dividing in to panels. 2" thick (V-III-P-III-P-42/16-C) | 3425 | 3275.50 | % Sft | 1,12,169/- |
| 7 | Cement concrete tile laid flat in 1:2 cement moter over ¾" thick bed of cement moter 1:2 (12"X 12"x1") (V-III-P-III-P-41/14-A) | 9721 | 5247.82 | % Sft | 5,10,141/- |
| Total Amount of Schedule Items | | | | | Rs. 9,95,059/- |

Nomenclature quantities and Rates have been checked by me

SUB-ENGINEER
DMC (SOUTH)

ASSTT. EX. ENGINEER
DMC (SOUTH)

EXECUTIVE ENGINEER
DMC (SOUTH)

I/We hereby quoted as follows.

Item Based on S/R amounting Rs. 9,95,059/- _____ % Above / Below of the S/R . Rs. _____

Signature of the Contractor _____

Address: _____


**ANNUAL PROCUREMENT PLAN (YEAR 2015-16)
FOR PROCUREMENT WORKS IN SADDAR ZONE DMC (SOUTH)**


| ADP / BG No. | Name of scheme | Allocated funds | Cost of ongoing works (exp. Already incurred) | Funds earmarked for ongoing works | Cost of new works (components) | Funds for new works (c-e) | Nature of procurement | Method of procurement | Anticipated / actual date of advertisement | Anticipated / actual date of start | Anticipated / actual date of completion |
|--------------|---|-----------------|---|-----------------------------------|--------------------------------|---------------------------|-----------------------|-----------------------|--|------------------------------------|---|
| M-03-D-01 | Annual Rep./Maint. Of Town Offices | 3,000,000 | - | - | 3,000,000 | 3,000,000 | Work & Service | SPPRA 15 (b) & 16 | In due course | In due course | In due course |
| M-03-D-02 | Rep/Main. & Spare parts of vehicles | 300,000 | - | - | 300,000 | 300,000 | Work & Service | SPPRA 15 (b) & 17 | In due course | In due course | In due course |
| M-03-D-03 | Repair / Maintenance of street footpath Drains & other | 80,000,000 | - | - | 80,000,000 | 80,000,000 | Work & Service | SPPRA 15 (b) & 18 | In due course | In due course | In due course |
| M-03-D-04 | Repair/ Maint of walls Slabs Nallahs of Town. | 15,000,000 | - | - | 15,000,000 | 15,000,000 | Work & Service | SPPRA 15 (b) & 19 | In due course | In due course | In due course |
| M-03-D-05 | Repair/ Maint of typewriter / Cyclostyle machine etc. | 5,000 | - | - | 5,000 | 5,000 | Work & Service | SPPRA 15 (b) & 20 | In due course | In due course | In due course |
| D-63-D-01 | Construction / improvement and cleaning of storm water / nallah /c in | 2,000,000 | - | - | 2,000,000 | 2,000,000 | Work & Service | SPPRA 15 (b) & 21 | In due course | In due course | In due course |
| | Cleaning of drain & RCC slab drain at Kashmiri | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 22 | In due course | In due course | In due course |
| | Miyahid colony UC-09 | | | | | | | | | | |
| | Imp of sewerage line in front of Lakra Gali Bhimpura, Fire Brigade (internal area UC-5) | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 23 | In due course | In due course | In due course |
| | Imp of water supply line in Hirat colony | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 24 | In due course | In due course | In due course |
| | Imp of sewerage system in Bath Island (sewerage schemes UC-10 | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 25 | In due course | In due course | In due course |
| D-03-C-02 | Const. / Imp. of culvert & slabs /c supply of manhole covers | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 26 | In due course | In due course | In due course |

| | | | | | | | | | | | |
|-----------|--|------------|---|---|------------|------------|----------------|-------------------|---------------|---------------|---------------|
| D-03-C-03 | Const./Imp of Town Roads & C.C street / Footpath / Drains / Nallahs / Painting Suggested by Town | 30,000,000 | - | - | 30,000,000 | 30,000,000 | Work & Service | SPPRA 15 (b) & 27 | In due course | In due course | In due course |
| i-d | Imp of Rd kachi Muslim Agaria UC-1 old H. Camp. | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 28 | In due course | In due course | In due course |
| ii-b | Imp of patches M.Bin Qasim from Fresco chowk to MA jinah UC-8 | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 29 | In due course | In due course | In due course |
| ii-e | Imp of patch work at Din M. Wafai Rd Kamal Ata Truk Rd UC-8 | 7,000,000 | - | - | 7,000,000 | 7,000,000 | Work & Service | SPPRA 15 (b) & 30 | In due course | In due course | In due course |
| iii-b | Const of cc street along with block 148 to 153 at Railway colony UC-4 | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 31 | In due course | In due course | In due course |
| iii-c | Const of CC st carpeting patch to internal Gizri UC-11. | 1,500,000 | - | - | 1,500,000 | 1,500,000 | Work & Service | SPPRA 15 (b) & 32 | In due course | In due course | In due course |
| iv-c | Imp. Of Chaba Street UC-5. | 1,000,000 | - | - | 1,000,000 | 1,000,000 | Work & Service | SPPRA 15 (b) & 33 | In due course | In due course | In due course |
| iv-d | Imp. Of Babapat Road UC-01 | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 34 | In due course | In due course | In due course |
| v-b | Imp. Of Aslam Road and Nazmuddin Street UC-05 | 500,000 | - | - | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 35 | In due course | In due course | In due course |
| vi | Const & widening of Sh-e-Firdousi from the limit of Clifton to A.S. Ghazi police chowki UC-11 | 700,000 | - | - | 700,000 | 700,000 | Work & Service | SPPRA 15 (b) & 36 | In due course | In due course | In due course |
| D-03-D-04 | Construction / Imp. of footpath of Saddar. | 10,000,000 | - | - | 10,000,000 | 10,000,000 | Work & Service | SPPRA 15 (b) & 37 | In due course | In due course | In due course |
| ii | Imp. Of Internal Area Of Saddar F-Paths Road i/c Installation Of Grills | 1,200,000 | - | - | 1,200,000 | 1,200,000 | Work & Service | SPPRA 15 (b) & 38 | In due course | In due course | In due course |
| ii-b | Imp. Of Roomi Central Island From Boat Basin To Railway Crossing UC-10. | 1,200,000 | - | - | 1,200,000 | 1,200,000 | Work & Service | SPPRA 15 (b) & 39 | In due course | In due course | In due course |
| ii-d | Re-Const. Of C.C. Flooring at Ahmed Raza Khan Road UC-9. | 800,000 | - | - | 800,000 | 800,000 | Work & Service | SPPRA 15 (b) & 40 | In due course | In due course | In due course |

| | | | | | | | | | | | |
|-----------|--|------------|--|--|------------|------------|----------------|-------------------|---------------|---------------|---------------|
| ii-g | Const. of CC. Street at Shah Rasool Colony UC- | 700,000 | | | 700,000 | 700,000 | Work & Service | SPPRA 15 (b) & 41 | In due course | In due course | In due course |
| D-03-C-05 | Const. Of Town Office/Buildings. | 26,000,000 | | | 26,000,000 | 26,000,000 | Work & Service | SPPRA 15 (b) & 42 | In due course | In due course | In due course |
| | i Imp:of Building Khori Garden Health Office. | 200,000 | | | 200,000 | 200,000 | Work & Service | SPPRA 15 (b) & 43 | In due course | In due course | In due course |
| D-03-C-06 | Const./Imp. Of roads / streets / foot paths / drains work indifferent Union Councils (Saddar Town. | 400,000 | | | 400,000 | 400,000 | Work & Service | SPPRA 15 (b) & 44 | In due course | In due course | In due course |
| i-a | Imp. Of Qazi Khuda Bux Street Wiltion Street And Surrounding Area Uc-8 | 600,000 | | | 600,000 | 600,000 | Work & Service | SPPRA 15 (b) & 45 | In due course | In due course | In due course |
| iv-b | Imp. Jay Ram Street I/C Footpath Uc-4. | 400,000 | | | 400,000 | 400,000 | Work & Service | SPPRA 15 (b) & 46 | In due course | In due course | In due course |
| iv-g | Imp. Of Faiz Muhammad Fatch Ali Street I/C F/ Path Uc-4. | 400,000 | | | 400,000 | 400,000 | Work & Service | SPPRA 15 (b) & 47 | In due course | In due course | In due course |
| v | Imp. Of Footpath at Chand Bibi Road From Bombridge Road to Wards Bohra Pir Uc-5. | 600,000 | | | 600,000 | 600,000 | Work & Service | SPPRA 15 (b) & 48 | In due course | In due course | In due course |
| vi-c | Const. Of F/ paths Alongh Marston Road Uc-6. | 400,000 | | | 400,000 | 400,000 | Work & Service | SPPRA 15 (b) & 49 | In due course | In due course | In due course |
| vii-a | Const. Of Footpath Of Reming Portion Of Hiranand Khamsing Road I/C Adi area Uc-7. | 500,000 | | | 500,000 | 500,000 | Work & Service | SPPRA 15 (b) & 50 | In due course | In due course | In due course |
| ix | Imp. Of Road and C.C. Street at Rati Lane and Takari Colony Uc-10 | 400,000 | | | 400,000 | 400,000 | Work & Service | SPPRA 15 (b) & 51 | In due course | In due course | In due course |
| ix-a | Imp. of road & Footpath Near Bhopal House Uc-10. | 600,000 | | | 600,000 | 600,000 | Work & Service | SPPRA 15 (b) & 52 | In due course | In due course | In due course |
| ix-b | Imp. of Road In Frare Town, Macnilli Rd, Church Rd, Adam Road, Rose Road And Lily Road Uc- | 400,000 | | | 400,000 | 400,000 | Work & Service | SPPRA 15 (b) & 53 | In due course | In due course | In due course |

| | | | | | | | | | | |
|-----------|--|------------|--|------------|------------|-------------------|----------------------|---------------|---------------|---------------|
| x-h | Imp./Const. Of Road Billawal Chorangi to Hely Pad at Sh-E-Fardousi Khehkasban Clifton UC- 11 | 900,000 | | 900,000 | 900,000 | Work & Service | SPPRA 15 (b) & 54 | In due course | In due course | In due course |
| D-03-C-07 | Const. Of Town Council Hall and Offices For Council | 100,000 | | 100,000 | 100,000 | Work & Service | SPPRA 15 (b) & 55 | In due course | In due course | In due course |
| D-03-C-08 | Dev. Work suggested by Minority & others Members of reserved seats | 40,000 | | 40,000 | 40,000 | Work & Service | SPPRA 15 (b) & 56 | In due course | In due course | In due course |
| R-02-G1 | Roads cutting charges from KESC. | 10,000,000 | | 10,000,000 | 10,000,000 | Work & Service | SPPRA 15 (b) & 56 | In due course | In due course | In due course |
| R-02-G2 | Roads cutting charges from SSGC (Sui Gas). | 15,000,000 | | 15,000,000 | 15,000,000 | Work & Service | SPPRA 15 (b) & 56 | In due course | In due course | In due course |
| R-02-G3 | Roads cutting charges from PTCL. | 15,000,000 | | 15,000,000 | 15,000,000 | Work & Service | SPPRA 15 (b) & 56 | In due course | In due course | In due course |
| R-02-G4 | Roads cutting charges from KW&SB. | 2,000,000 | | 2,000,000 | 2,000,000 | Work & Service | SPPRA 15 (b) & 56 | In due course | In due course | In due course |


Mashooque Ali Rajper
Superintending Engineer
DMC (South)


Yakil Ahmed
Executive Engineer
DMC (South)


Waseem Ahemd
Asstt: Executive Engineer
Gadhap Zone Distt: Council, Karachi

**ANNUAL PROCUREMENT PLAN (YEAR 2015-16)
FOR PROCUREMENT WORKS IN SADDAR ZONE DMC (SOUTH)**

| ADP / BG No. | Name of scheme | Allocated funds | Cost of ongoing works (exp. Already incurred | Funds earmarked for ongoing works | Cost of new works (components) | Funds for new works (c-e) | Nature of procurement | Method of procurement | Anticipated / actual date of advertisement | Anticipated / actual date of start | Anticipated / actual date of completion |
|--------------|---|-----------------|--|-----------------------------------|--------------------------------|---------------------------|-----------------------|-----------------------|--|------------------------------------|---|
| M-01-A (01) | Repair/Spare Parts of Vehicles i/c Admtr.'s Vehicle. | 500000 | ----- | ----- | 500000 | 500000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-01-C (01) | Repair/maintenance of Spare Parts of Vehicle (Information) | 100000 | ----- | ----- | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-01-D (02) | Repair/maintenance of Spare Parts of Vehicle (Law) | 75000 | ----- | ----- | 75000 | 75000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-02-A (02) | Repair/maintenance of Spare Parts of Vehicle (Accounts) | 200000 | ----- | ----- | 200000 | 200000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-02-B (01) | Repair/maintenance of Spare Parts of Vehicle (Computer) | 100000 | ----- | ----- | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-02-C (02) | Repair/maintenance of Spare Parts of Vehicle (Purchase) | 50,000 | ----- | ----- | 50,000 | 50,000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-A (03) | Repair/Maintenance of Spare parts of Garbage Vehicles (Store) | 2,000,000 | ----- | ----- | 2,000,000 | 2,000,000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-A (04) | Repair/Maintenance of Spare parts of Garbage Vehicles | 14000000 | ----- | ----- | 14000000 | 14000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-A (05) | Repair/Maintenance & fabrication of vehicles & containers | 3000000 | ----- | ----- | 3000000 | 3000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-B (05) | Repair/maintenance of Spare Parts of Vehicle (Park) | 600000 | ----- | ----- | 600000 | 600000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-C (02) | Repair/maintenance of Spare Parts of Vehicle (S.E. Circle) | 100000 | ----- | ----- | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |

| | | | | | | | | | | | |
|----------------|---|------------|-------|-------|------------|------------|--------------------|-----------------------|---------------|---------------|---------------|
| M-03-D (02) | Repair/maintenance of Spare Parts of Vehicle (B&R) | 300000 | ----- | ----- | 300000 | 300000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (01) | Repair/Maintenance of Electric In Town Office Building. | 3500000 | ----- | ----- | 3500000 | 3500000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (02) | Maintenance of E/Pump Motors in Office Building. | 200000 | ----- | ----- | 200000 | 200000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (03) | Maintenance of Electric on Roads/Streets in Sadar Town. | 36,000,000 | ----- | ----- | 36,000,000 | 36,000,000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (04) | Maintenance/repair of De-watering pumps. | 500000 | ----- | ----- | 500000 | 500000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (05) | Repair/maintenance of E/W/Cooler and A.C. in Town Office. | 100000 | ----- | ----- | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (06) | Repair/maintenance of Computer for M&E Town Office. | 50,000 | ----- | ----- | 50,000 | 50,000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (07) | Repair/maintenance of T. Phone Exchange, Conference System and W. class System. | 100000 | ----- | ----- | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (08) | Repair/maintenance and Spare parts of street light and M&E Vehicle | 700000 | ----- | ----- | 700000 | 700000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (09) | Repair/maintenance and Spare Parts of Dumper Loader Vehicle Machinery of Asphalt Plant M&E. | 1200000 | ----- | ----- | 1200000 | 1200000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (10) | Repair/maintenance of High Mass Pole in Town | 2000000 | ----- | ----- | 2000000 | 2000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| M-03-E (11) | Typewriter, Calculator, Cyclostyle, Machine, Photostat Machine, Computer. | 50000 | ----- | ----- | 50000 | 50000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |

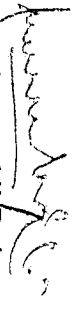
| | | | | | | | | | | | | | |
|----------------------|---|---------|-------|-------|-------|---------|---------|---------|--------------------|-----------------------|---------------|---------------|---------------|
| D-03-D-01 (i) | Improvement of U/S at Siddique Wahab Road UC.No.01. | 100000 | ----- | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (i-b) | Improvement of U/S at Sjafrah-e-Iraq & Internal Street UC:08. | 100000 | ----- | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (i-c) | P/F Telephone Exchange Accounts Office & B&R Office. | 100000 | ----- | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (i-f) | Improvement of U/S in UC-09 | 100000 | ----- | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (ii) | Improvement of U/S at and near to Shah-e-Altar UC-11. | 100000 | ----- | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (ii-d) | Improvement of Electric & Mechanical Accessories system at different parks of Saddar Div. | 4000000 | ----- | ----- | ----- | 4000000 | 4000000 | 4000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (ii-e) | Improvement of U/S on various high mast poles. | 4000000 | ----- | ----- | ----- | 4000000 | 4000000 | 4000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (iii-a) | Improvement of U/S at main Bath Island UC-10 | 100000 | ----- | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (iii-b) | Improvement lighting system lighting system in UC-02. | 100000 | ----- | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (iii-d) | Improvement lighting system of various Round About. | 2000000 | ----- | ----- | ----- | 2000000 | 2000000 | 2000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (iii-e) | Improvement of S/L system at Old City area. | 2000000 | ----- | ----- | ----- | 2000000 | 2000000 | 2000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (iv) | different Mosques & Jaios routes of Imam Bargahs UC-10. | 2000000 | ----- | ----- | ----- | 2000000 | 2000000 | 2000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (iv-a) | Improvement of S/L system internal street of Bath Island UC-10 | 1000000 | ----- | ----- | ----- | 1000000 | 1000000 | 1000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (iv-c) | Providing and fixing of S/L system Block-10, UC-11. | 100000 | ----- | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |


| | | | | | | | | | | | | |
|----------------------|---|--------|-------|-------|--------|--------|--------|--------------------|-----------------------|---------------|---------------|---------------|
| D-03-D-01 (v) | Improvement of L/S of Krayaban-e-Iqbal. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (v-d) | Improvement of L/S at Ghulam Hussain Qasim road and internal streets and Dohbi Gath. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (vi-a) | Internal street of Lasi Mohallah. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (vi-b) | Improvement of L/S at Noorani Mohallah. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (vi-e) | Improvement of S/L system at internal street of Kharadar area. | 800000 | ----- | ----- | 800000 | 800000 | 800000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (vii) | Installation of Pole & Light at Railway Colony. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (vii-a) | Installation of High Mass Pole and lights at KRS Captain road | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (vii-d) | Installation of Pole and lights at internal street of Babo Lane Railway Colony. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (vii-e) | Improvement of L/S at NTR Colony | 700000 | ----- | ----- | 700000 | 700000 | 700000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (vii-f) | Improvement of L/S at Haqani Chowk. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (vii-g) | Improvement of L/S at internal street of Jang Press. | 300000 | ----- | ----- | 300000 | 300000 | 300000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (viii) | P/F High Mass Pole with light at Chanddibi Road Area, Bhora Pir Area, Chuna Bhatti Area | 800000 | ----- | ----- | 800000 | 800000 | 800000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |


| | | | | | | | | | | | | | |
|-----------------------|---|--------|-------|-------|--------|--------|--------|--------|--------------------|-----------------------|---------------|---------------|---------------|
| D-03-D-01 (viii-a) | P/F butterfly light with maint. internal street Bhora area Civil Hospital area Pan Mandi area & Ghass Mandi | 800000 | ----- | ----- | 800000 | 800000 | 800000 | 800000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (viii-b) | maintenance internal at Thatal Compound, Chabba Gali, Jamila Street, Waheed Murad Muhammad Labo road | 100000 | ----- | ----- | 100000 | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (ix) | Jublee area, Wilson Street, Gidwani Street, Morshal Street, Waheed Murad Raod, Mecheline Street, Raza Qtr, Rino Centre, Randle Road & Lalo Gago Street. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (ix-b) | Poragji Street, Tuisi Street, Khulfa-e-Rashideen Mosque, MB Dalal Road Opp. Noor Masjid. | 800000 | ----- | ----- | 800000 | 800000 | 800000 | 800000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (ix-c) | Improvement of L/S opp. Bangi Masjid, Ambajee Wila Road, Ajamaji Street, Jimnah Street & Taha Masjid. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (ix-d) | Installation of High Mass Pole Poonabhai Tower Opp. Gul Center. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (x-a) | Improvement of L/S at Brogh Street, Masjid Street, BF Gabral Street other internal streets. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (x-b) | Improvement of L/S at Islam Pura Area, Jamila Street, Ghulam Street, Neclos Street, Miran Tample Street, RT Sawant Street and Shaheen Street. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |

| | | | | | | | | | | | | |
|--------------------|--|---------|-------|-------|---------|---------|---------|--------------------|-----------------------|---------------|---------------|---------------|
| D-03-D-01 (xi) | Imp. of L/S at Sector 1 to 10 at Hijrat Colony. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (xi-c) | Improvement of L/S at internal of sector-D-2. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (xii-f) | Improvement of L/S at internal street of Old Clifton Area. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-01 (xiii-a) | Improvement of L/S at Setaldas Compound Minority Area. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-03 | Improvement/providing of L/S in Div. Office Building. | 1000000 | ----- | ----- | 1000000 | 1000000 | 1000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-04 | Providing/improvement of Electric Water Cooler and A.C. Div. Office. | 200000 | ----- | ----- | 200000 | 200000 | 200000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-05 | Providing/Installation of Wireless system Telephone exchange. | 500000 | ----- | ----- | 500000 | 500000 | 500000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-06 | Imp./maint. of A. Plant i/c purchase of Machinery for Health Sanitation. | 5000000 | ----- | ----- | 5000000 | 5000000 | 5000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-07 | Purchase of Computer Software and up-gradation. | 500000 | ----- | ----- | 500000 | 500000 | 500000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-08 | Purchase of Vehicle for Officers. | 2500000 | ----- | ----- | 2500000 | 2500000 | 2500000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-09 | Improvement of L/S in Minority Area. | 1000000 | ----- | ----- | 1000000 | 1000000 | 1000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-10 | Improvement/development of L/S system at Dr. Zia Uddin Road PIDC Sadder Div. | 1000000 | ----- | ----- | 1000000 | 1000000 | 1000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-12 | Imp. of L/S at Club Raod, Dawood Pota Road, A.Haroon Road. | 100000 | ----- | ----- | 100000 | 100000 | 100000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-13 | Imp. of L/S at Clifton Bridge and service road of Kh. Ibbal UC-11. | 500000 | ----- | ----- | 500000 | 500000 | 500000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |

| | | | | | | | | | | | | |
|-----------|--|------------|-------|-------|------------|------------|------------|--------------------|-----------------------|---------------|---------------|---------------|
| D-03-D-14 | Improvement of Electric Pole Foundation with Hala Glazed Tiles at Kh-e-Saadi/Firdousi | 1000000 | ----- | ----- | 1000000 | 1000000 | 1000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-15 | Installation of Panel Board and Electric Accessories for Pump Room ST-10 Park of other Parks | 1000000 | ----- | ----- | 1000000 | 1000000 | 1000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-16 | Improvement of L/S at Surrounding area of ST-10 Parks Block-05, Clifton. | 1000000 | ----- | ----- | 1000000 | 1000000 | 1000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |
| D-03-D-17 | Improvement/Development of Lighting System in Saddar Div. | 1000000000 | ----- | ----- | 1000000000 | 1000000000 | 1000000000 | Works and Services | SPPRA Rule 15(b) & 16 | In due course | In due course | In due course |


Mashood Ali Rajper
Superintending Engineer
DMC (South)


Wakil Ahmed
Executive Engineer
DMC (South)


Rao Shakil Ahmed
Asstt: Executive Engineer
Gadharp Zone Distt: Council, Karachi

INSTRUCTIONS TO PROCURING AGENCIES
(Not to be included in Bidding Documents)

A. Basis of Documents

These Documents have been prepared as a global document intended to be used by different agencies/users according to their requirements. This document is envisaged for National Competitive Bidding (NCB), meant for use for Works costing not more than Rs. 25 Million. These documents may be tailored according to the scope of works as well as in case of contracts on International Competitive Bidding (ICB) basis, funded by international financial institutions/donors, with payments in foreign currencies. Procuring agencies are then to tailor the relevant clauses to suit their requirements including appropriate modifications in the relevant sections of the documents in the light of SPPRA Bidding Documents for Large Works.

The Procuring Agency is expected to manage the Contract itself. The role of Engineer may be added by the Procuring Agency, if the Procuring Agency wishes to engage a consultant. The role of the Engineer with specific delegated powers under various clauses of Instructions to Bidders such as clarifications of Bid Documents, Amendment of Bid Documents, evaluation of Bids etc. and to administer the Contract under various clauses of Conditions of Contract should have been specified. The Procuring Agency will be required to set out in the specifications and drawings the full scope of work including the extent of design to be done by the Contractor, if any.

B. Contents of Documents

As stated in Clause IB.4 of Instructions to Bidders, the complete Bidding Documents in addition to Invitation for Bids shall comprise items listed therein including any addendum to Bidding Documents issued in accordance with IB.6. The Standard Form of Bidding Documents (for Small Contracts) includes the following:

1. Instructions to Bidders & Bidding Data
2. Form of Bid & Schedules to Bid
3. Conditions of Contract & Contract Data
4. Standard Forms
5. Specifications
6. Drawings, if any

In addition, Instructions to procuring agencies are also provided at various locations of this document within parenthesis or as a Note(s). Procuring agencies are expected to edit or finalise this document accordingly, by filling in all the relevant blank spaces and forms as per the scope of the work, deleting all notes and instructions intended to help the bidders.

The procuring agency is required to prepare the following for completion of the Bidding Documents:

- (i) Invitation for Bids

- (ii) Bidding Data
- (iii) Schedules to Bid (Samples)
- (iv) Schedule of Prices (Format)
- (v) Contract Data
- (vi) Specifications
- (vii) Drawings, if any

The Procuring agency's attention is drawn to the following while finalizing the Bidding Documents.

C. Notice Inviting Tender/ Invitation for Bids/ Request for Expression of Interest

The —Notice Inviting Tender□ is meant for publication of tenders for calling bids in the newspapers and SPPRA Website.

The blank spaces wherever shown are required to be filled by the Procuring Agency before issuance of Bidding Documents.

The Procuring Agency may modify para 1 of Notice Inviting Tender as per its requirements. The notice should be published so as to give the interested bidder's sufficient working period for preparation and submission of bids – not less than 15 days for National Competitive Bidding and 45 days for International Competitive Bidding (SPP Rule 18).

1. The eligible bidders are defined in IB.2; the text can be amended by the Procuring Agency as deemed appropriate.
2. The non-refundable fee for the sale of Bidding Documents should be nominal so as to cover printing/reproduction and mailing costs and to ensure that only bona-fide bidders shall apply (SPP Rule 20).
3. The amount of Bid Security should be a lump sum figure or a percentage, but not less than 1% and more than 5% of bid price and should be in accordance with IB.13.1 (SPP Rule 37).
4. If the venue of receipt of bids and the opening of bids is the same, the times for receipt and opening of bids are to be entered in last Para of the Notice Inviting Tender, otherwise indicate the name, address and exact location for the opening of bids. However the date for the receipt and the opening of bids shall be same (SPP Rule 41).

D. Instructions to Bidders

These Instructions to Bidders will not be part of Contract and will cease to have effect once the Contract is signed along with Bidding Data.

The Instructions to Bidders can be used as given. Procuring agency may have to make changes under Bidding Data.

The Procuring Agency's or Engineer's Representative, if any, shall exercise powers of the Engineer/Procuring Agency under and in connection with Clauses IB.5, IB.6, IB.16, etc. In

case an Engineer has been appointed by the Procuring Agency, the aforesaid clauses may be modified accordingly to specify the role of the Engineer by the Procuring Agency, otherwise the Engineer's reference wherever exist, except Sub-Clause 1.1.20 & Clause 15 of Conditions of Contract and Item 1.1.20 of Contract Data, shall be deleted.

E. Bidding Data

The blank spaces wherever shown in Bidding Data are required to be filled by the Engineer/Procuring Agency before issuance of Bidding Documents.

1. Contents of IB.10.3 may be retained or modified by the Procuring Agency.
2. Procuring Agency should insert required experience in IB.11.2.
3. Referring to IB.14.1, the period of bid validity may range from 30 to 90 days depending upon the size and nature of the works. Number of days shall be filled in as per Procuring Agency's requirements.
4. Contents of IB.16.3 to IB.16.8 may be retained or modified by the Procuring Agency in accordance with its requirements.

F. Schedules to Bid

Specimen of Schedules to Bid including format of Schedule of Prices are provided in this document. The Procuring Agency may add/delete/modify as per its requirement.

The blank spaces wherever shown are required to be filled by the Engineer/Procuring Agency before issuance of Bidding Documents except those required to be provided by the Contractor.

G. Conditions of Contract

The procuring agency while preparing Contract Data, shall ensure that no Clause of Conditions of Contract is deleted and that the changes included in Contract Data shall be such as not to change the spirit of the document. Any adjustment or change in clauses of Conditions of Contract to meet specific project features shall be made with care and incorporated in Contract Data.

H. Contract Data

The blank spaces wherever shown are required to be filled by the Engineer/Procuring Agency before issuance of Bidding Documents.

1. Referring to Sub-Clause 1.1.1 of Conditions of Contract, the Engineer/Procuring Agency may add, in order of priority, such other documents as to form part of the Contract, in Sub-Clause 1.3 of the Contract Data.
2. The Procuring Agency's Representative, if any, shall exercise powers of the Procuring Agency under and in connection with Sub-Clauses 1.3, 2.3, 4.2, 4.3, 5.1, 7.3, 8.2, 9.1, 9.2, 10.1, 10.2, 10.5, 11.1, 11.5, 12.1, 13.2 and 14.1 of the Conditions of Contract. In case an Engineer has been appointed by the Procuring Agency, the aforesaid clauses may be modified accordingly by the Procuring Agency.

3. The sum insured for different insurances including minimum amount of third party insurance should be assessed by the Engineer/Procuring Agency and entered in Contract Data. Such insurance cover shall be carried out with Insurance Company having at least AA rating from PACRA / JCR in the favour of the procuring agency.
4. The time for completion of the whole of the works should be assessed by the Engineer/Procuring Agency and entered in the Contract Data.
5. The Conditions of Contract contain no overall limit on the Contractor's liability. The amount of **liquidated damages** per day of delay shall be entered by the Engineer/Procuring Agency in Contract Data. Usually the liquidated damages are set between **0.05 percent and 0.10 percent per day and the maximum limit as 10 percent of contract price stated in the Letter of Acceptance.**
6. Any amendment and/or additions to the Conditions of the Contract that are specific to a given Bid/Contract should be included by the Procuring agency. This may include but not be limited to the provisions regarding the following:
 - a) Terms of Payment should be prepared and incorporated in Contract Data by the Engineer/Procuring Agency.
 - b) The Engineer/Procuring Agency to make sure that all taxes and duties are included by the Bidders/Contractors in their prices.

I. Specifications

To be prepared and incorporated by the Engineer/Procuring Agency

J. Drawings

To be prepared and incorporated by the Engineer/Procuring Agency, if required.

INSTRUCTIONS TO PROCURING AGENCIES
(Not to be included in Bidding Documents)

A. Basis of Documents

These Documents have been prepared as a global document intended to be used by different agencies/users according to their requirements. This document is envisaged for National Competitive Bidding (NCB), meant for use for Works costing not more than Rs. 25 Million. These documents may be tailored according to the scope of works as well as in case of contracts on International Competitive Bidding (ICB) basis, funded by international financial institutions/donors, with payments in foreign currencies. Procuring agencies are then to tailor the relevant clauses to suit their requirements including appropriate modifications in the relevant sections of the documents in the light of SPPRA Bidding Documents for Large Works.

The Procuring Agency is expected to manage the Contract itself. The role of Engineer may be added by the Procuring Agency, if the Procuring Agency wishes to engage a consultant. The role of the Engineer with specific delegated powers under various clauses of Instructions to Bidders such as clarifications of Bid Documents, Amendment of Bid Documents, evaluation of Bids etc. and to administer the Contract under various clauses of Conditions of Contract should have been specified. The Procuring Agency will be required to set out in the specifications and drawings the full scope of work including the extent of design to be done by the Contractor, if any.

B. Contents of Documents

As stated in Clause IB.4 of Instructions to Bidders, the complete Bidding Documents in addition to Invitation for Bids shall comprise items listed therein including any addendum to Bidding Documents issued in accordance with IB.6. The Standard Form of Bidding Documents (for Small Contracts) includes the following:

1. Instructions to Bidders & Bidding Data
2. Form of Bid & Schedules to Bid
3. Conditions of Contract & Contract Data
4. Standard Forms
5. Specifications
6. Drawings, if any

In addition, Instructions to procuring agencies are also provided at various locations of this document within parenthesis or as a Note(s). Procuring agencies are expected to edit or finalise this document accordingly, by filling in all the relevant blank spaces and forms as per the scope of the work, deleting all notes and instructions intended to help the bidders.

The procuring agency is required to prepare the following for completion of the Bidding Documents:

- (i) Invitation for Bids

- (ii) Bidding Data
- (iii) Schedules to Bid (Samples)
- (iv) Schedule of Prices (Format)
- (v) Contract Data
- (vi) Specifications
- (vii) Drawings, if any

The Procuring agency's attention is drawn to the following while finalizing the Bidding Documents.

C. Notice Inviting Tender/ Invitation for Bids/ Request for Expression of Interest

The —Notice Inviting Tender□ is meant for publication of tenders for calling bids in the newspapers and SPPRA Website.

The blank spaces wherever shown are required to be filled by the Procuring Agency before issuance of Bidding Documents.

The Procuring Agency may modify para 1 of Notice-Inviting-Tender-as-per-its-requirements. The notice should be published so as to give the interested bidder's sufficient working period for preparation and submission of bids – not less than 15 days for National Competitive Bidding and 45 days for International Competitive Bidding (SPP Rule 18).

1. The eligible bidders are defined in IB.2; the text can be amended by the Procuring Agency as deemed appropriate.
2. The non-refundable fee for the sale of Bidding Documents should be nominal so as to cover printing/reproduction and mailing costs and to ensure that only bona-fide bidders shall apply (SPP Rule 20).
3. The amount of Bid Security should be a lump sum figure or a percentage, but not less than 1% and more than 5% of bid price and should be in accordance with IB.13.1 (SPP Rule 37).
4. If the venue of receipt of bids and the opening of bids is the same, the times for receipt and opening of bids are to be entered in last Para of the Notice Inviting Tender, otherwise indicate the name, address and exact location for the opening of bids. However the date for the receipt and the opening of bids shall be same (SPP Rule 41).

D. Instructions to Bidders

These Instructions to Bidders will not be part of Contract and will cease to have effect once the Contract is signed along with Bidding Data.

The Instructions to Bidders can be used as given. Procuring agency may have to make changes under Bidding Data.

The Procuring Agency's or Engineer's Representative, if any, shall exercise powers of the Engineer/Procuring Agency under and in connection with Clauses IB.5, IB.6, IB.16, etc. In

case an Engineer has been appointed by the Procuring Agency, the aforesaid clauses may be modified accordingly to specify the role of the Engineer by the Procuring Agency, otherwise the Engineer's reference wherever exist, except Sub-Clause 1.1.20 & Clause 15 of Conditions of Contract and Item 1.1.20 of Contract Data, shall be deleted.

E. Bidding Data

The blank spaces wherever shown in Bidding Data are required to be filled by the Engineer/Procuring Agency before issuance of Bidding Documents.

1. Contents of IB.10.3 may be retained or modified by the Procuring Agency.
2. Procuring Agency should insert required experience in IB.11.2.
3. Referring to IB.14.1, the period of bid validity may range from 30 to 90 days depending upon the size and nature of the works. Number of days shall be filled in as per Procuring Agency's requirements.
4. Contents of IB.16.3 to IB.16.8 may be retained or modified by the Procuring Agency in accordance with its requirements.

F. Schedules to Bid

Specimen of Schedules to Bid including format of Schedule of Prices are provided in this document. The Procuring Agency may add/delete/modify as per its requirement.

The blank spaces wherever shown are required to be filled by the Engineer/Procuring Agency before issuance of Bidding Documents except those required to be provided by the Contractor.

G. Conditions of Contract

The procuring agency while preparing Contract Data, shall ensure that no Clause of Conditions of Contract is deleted and that the changes included in Contract Data shall be such as not to change the spirit of the document. Any adjustment or change in clauses of Conditions of Contract to meet specific project features shall be made with care and incorporated in Contract Data.

H. Contract Data

The blank spaces wherever shown are required to be filled by the Engineer/Procuring Agency before issuance of Bidding Documents.

1. Referring to Sub-Clause 1.1.1 of Conditions of Contract, the Engineer/Procuring Agency may add, in order of priority, such other documents as to form part of the Contract, in Sub-Clause 1.3 of the Contract Data.
2. The Procuring Agency's Representative, if any, shall exercise powers of the Procuring Agency under and in connection with Sub-Clauses 1.3, 2.3, 4.2, 4.3, 5.1, 7.3, 8.2, 9.1, 9.2, 10.1, 10.2, 10.5, 11.1, 11.5, 12.1, 13.2 and 14.1 of the Conditions of Contract. In case an Engineer has been appointed by the Procuring Agency, the aforesaid clauses may be modified accordingly by the Procuring Agency.

3. The sum insured for different insurances including minimum amount of third party insurance should be assessed by the Engineer/Procuring Agency and entered in Contract Data. Such insurance cover shall be carried out with Insurance Company having at least AA rating from PACRA / JCR in the favour of the procuring agency.
4. The time for completion of the whole of the works should be assessed by the Engineer/Procuring Agency and entered in the Contract Data.
5. The Conditions of Contract contain no overall limit on the Contractor's liability. The amount of **liquidated damages** per day of delay shall be entered by the Engineer/Procuring Agency in Contract Data. Usually the liquidated damages are set between **0.05 percent and 0.10 percent per day and the maximum limit as 10 percent of contract price stated in the Letter of Acceptance.**
6. Any amendment and/or additions to the Conditions of the Contract that are specific to a given Bid/Contract should be included by the Procuring agency. This may include but not be limited to the provisions regarding the following:
 - a) Terms of Payment should be prepared and incorporated in Contract Data by the Engineer/Procuring Agency.
 - b) The Engineer/Procuring Agency to make sure that all taxes and duties are included by the Bidders/Contractors in their prices.

I. Specifications

To be prepared and incorporated by the Engineer/Procuring Agency

J. Drawings

To be prepared and incorporated by the Engineer/Procuring Agency, if required.