

CADET COLLEGE GHOTKI

7723-650186

Email:ghotkians1@gmail.com Website:www.ccg.edu.pk

Dated: Dec

To:

The Director (C.B)
Sindh Public Procurement Regulatory Authority (SPPRA),
Karachi

Subj: NIT REF NO: SUPPLY OF FURNITURE, EQUIPEMENT AN SPORTS MATERIAL DATED: 07.02.2016.

- 1. With reference to NIT published in Daily Kawish and Jang on 07 February 2016, Following documents are sent herewith for ready reference.
 - a. A Copy Notification of procurement committee issued / approved by competent authority.
 - b. Copy of NIT published in widely circulated newspapers.
 - c. Complete set of standard bidding documents.

<u>Cc</u>:

1. The Director Information, Information Department, Govt. of Sindh, Block # 96, Sindh Secretariat Karachi for information.

2. Copy to Noticeboard.



CADET COLLEGE GHOTKI

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Email:ghotkians1@gmail.com Website:www.ccg.edu.pk

Ref. No. CCG /Office Order/ 4640

Dated: Feb 2016

Office Order

The tender committee for the opening of tender for the supply of furniture, equipment and sports material is constituted as under:-

1.	Lt. Col. (R) Azhar Hussain Shah
	Principal

Chairman

 Engineer Deedar Ali Laghari XEN Education and Works Ghotki Member

3. Mr. Muhammad Nouman Resident Engineer

Member

4. Mr. Asad Ali Malhan Administrative Officer

Member

 Mr. Sarfaraz Ahmed Kalwar Accounts Officer Member

The tender will be opened in the presence of above committee and authorized representatives of contractors/firms on 24 February 2016 at 01:00 PM.

Cc:

- 1. All Concerned
- 2. Office Order File

Lt Col (R) Principal Azhar Hussain Shah) الماعدة تعديث شراتناء من (ABC) بالسان كروزنام زيارة الماكة والماكة الماكة الماكة الماكة الماكة المرزبارة





CADET COLLEGE GHOTKI OTICE INVITING TENDER

Sealed tenders are invited from the Individuals / Suppliers / Contractors and Companies / firms for the following works.

ı	P - 0.10 0 10.10 0 10 - 10 .				
ĺ	Description of Job	Tender	Availability of	Last Date of	Tender Opening
l	Job	Documents	Tender Documents	Submission	Date
ŀ	Supply of Furniture	Exact details and	8" February 2016 to	24" February 2016 upto 12:00 p.m.	24" February 2016 uplo 01:00 p.m.
١	Equipments and	specification are	20" Febr1uary 2016	In case of holiday/ law in order situation	In case of holiday/law in order situation
l	Sports Material	available in	From 09:30 a.m. to	mishaps, the last date of tender	mishaps, the last date of lender
l		bidding	03:00 p.m. 🚜	submission will be on next working	submission will be on nextworking
Į		Documents	(Working Days Only)	day as per the above timing.	day as per the above liming.
1					

- The bidding documents containing terms and condition with prescribed proforms can be obtained from the procurement department, Cadet College Ghotki against the pay order of Rs. 5000/- (Non refundable) in favour of Principal Cadet College Ghotki.
- 2% Earnest Money in shape of Call Deposit must be attached with the application in the name of Cadet College Ghotki.
- Qualification for Participants
- Valid registration certificate of Pakistan Engineering Council for the tender amount and relevant nature of work. (With Category CE10, EE04& ME06).
- Full name, permanent address, Telephone & Fax numbers, E-mail & the organization & structure.
- ii. Bio Data of technical staff employed and to be made available for working on the Project.
- Details of work executed during the last five years including copy of certificate for satisfactory completion of works by client.
- Documentary proof and ownership of available Machinery and T&P.
- i. List, Scope & Approximate cost of works in hand.
- ii. Finance stability certificate issued by a scheduled Bank.
- vià. Affidavit in which the bidder undertakes that it is not involved in any litigation.
- x. Affidavit in which it should be undertaken that the information provided is true and correct.
- Affidavit that the bidders has not been black listed by any Government/ Semi Government/ Autonomous body.
- ki: Registration (NTN certificate) from Income Tax Department including CNIC.
- Conditional & telegraphic tenders will not be entertained.
- The Procuring Agency may reject all or any bld subject to the relevant provisions of PPRA Rules."

PID(H)96646/16

PRINCIPAL, CADET COLLEGE GHOTKI Phone: 0723-650186



ڪيڊٽ ڪاليج گهوٽ*ڪي* ٽ**يئڊر گھرائڻ لاءِ نوٽيس**

هيلين كمن واسطى شخصن/سپلائر ز/كانتريكترن ۽ كمپنين/فر من كان مهربند تيندر گهرائجن ٿا:

كر جو تفصيل تيندر كاغل تيندر كاغلن جي موجودگي

خي موجودگي

فرنيچر، مكمل تفصيل ۽ 8فييروري، 2016 كان 20 كافييروري، 2016 كان 20 فييروري 2016 كانين ميند كولڻ جي تائين ميند كولڻ جي تائين ميند كولڻ جي تائين ميندريل وادو كاغذن پر وادو وکي كان پهري جي حالت بر تيندر امائڻ جي موطل/امن امان جي صورتعال، گربڙ جي حالت بر تيندر امائڻ جي موطل/امن امان جي صورتعال، گربڙ جي حالت بر تيندر امائڻ جي موجود آهن. موجود آهن. وادي نائين (خر ارا اينين نفر اخر يائين وخت مطابق هوندي. اخري تاريخ ورندڙ كمر وارو دينهن مثلين رقت مطابق هوندي.

- 1. مقرر پروفارما، شرطن ۽ ضابطن تي مشتمل واڪ ڪاغذ پرنسيل، ڪيڊت ڪاليج گهوٽڪي جي جي 7000 رپين جي پي آرڊر (ناقابل واپسي) عيوض پروڪيور مينٽ ڊپارٽمينٽ، ڪيڊٽ ڪاليج، گهوٽڪي مان وٺي سگهجن ٿا.
 - : ي. 2 سندور نوريكال ديازت جي سيدت ويوجز واستويها بيكونت كالنج، كهو تكي جي الله بودالغومي شامل هجي، ويسروه
 - ا 3. فرکت کندژن لاه لباقت: مربط - با محالم المستعدد المستعد المستعدد و با 1 م MEGO - FEOX CELO می ساله و بیشنان و بیشنان و با با با در ا - از منتخد و با قدم کرد در المسلمان در می در کندگی کی MEGO - FEOX CELO و می الام احتجاز با گردگارد را حرکارگی د
 - أأ. مكمل نالو، مستقل الدريس، تيلينون ۽ فيكس نمبرز، إي ميل ۽ آر گنائيزيشن ۽ اسٽر كجر.
 - . ملازمت کندرٌ ٹیکنیکل اسٹاف جی بایو دیتا جیکو پر وجیکٹ تی کیر کر ٹالاء موجو د ہو،
 - ١٧. كدريل ٥-سالن دوران كيل كمن جا تفصيل, كلائينٽ پاران اطمينان بخش نموني ۾ مكمل كيل كمن لاءِ سرٽيفكيٽ جي كاپي سميت،
 - ٧. موجود مشينري ۽ ٽي اينڊ پي جي مالڪيت جو دستاريزي ٿبوت.
 - ٧. هتم كنيل كمن جي است، نوعيت ۽ اٽكل روء لاڳت.

 - iii). حلف نامون جنهن ۾ واڪ ڏيندڙ اهو ٻڌائيندو تہ هو ڪنهن بہ مقدمي بازي ۾ ملوث نہ آهي
 - i). 💎 حلف نامو جنهن پر اهو طه ٿيل هجي تہ فراهم ڪيل معلومات صحيح ۽ سچي آهي.
 - x. حلف نامون ته واک دیندرن کی کنهن به سرکاري/نيم سرکاري/خود مختبار اداري باران بليک لست نه کير ريو آهي
 - X. رجستريشن (اين تي اين سرتيفكيت) انكم تيكس كاتي وتان سي اين آءِ سي سميت.
 - مشروط ۽ ٽيليگرافڪ ٽينڊرن تي غور نـ ڪيو ويندو.

PID(H)96646/16

- نسال کیدید کالے گھوٹکی فون



7 0723-650186

Email:ghotkians1@gmail.com Website:www.ccg.edu.pk

Dated: Fcb_____, 2016

Notification

With the approval of competent authority, Complaint Redressal Committee in terms of Rule-31 of Sindh Public Procurement Rules-2010, is hereby constituted for Cadet College, with the following composition:

a. Lt Col (Retd) Azhar Hussain Shah Principal, PD Cadet College Ghotki Chairman

b. Dr. Afaque ShoaibESS-I-AAR Consultant Karachi

Member

c. Mr. Loko Mal XEN Highway Department Ghotki Memb Member

d. Mr. Abdul Salam Sahito Bursar, Cadet College Ghotki

Member

e. Mr. Muhammad Nouman Engineer, Cadet College Ghotki Member

Lt Col (R)
Principal
(Azhar Hussain Shah)



CADET COLLEGE GHOTK

1 0723-650186

Email:ghotkians1@gmail.com Website:www.ccg.edu.pk

Attention: (Paras Lateef)

Ref.No.CCG/Engr/2016/**५**៤ կ(11 February 2016

ANNUAL PROCUREMENT PLAN

(WORKS, GOODS & SERVICES)

Financial Year 2015-16

of Procurement	Quantity (Where	Estimated Unit Cost	Estimated Total Coost	Funds	Source of Fund	Proposed Procurement	Tii	ning of P	Timing of Procurements	ıts	Remraks
	applicable)	applicable)	Total Caust	Medica	(ADE/MORADE)		1st Qtr	2nd Otr	1st Otr 2nd Otr 3rd Otr 4th Otr	4th Otr	
	N,A	N.A	23,065,000	3,545,000	ADP	Single Stage Single Envelope		Ist Qu 2nd Qu	,	,	
	¥.	N.A	1,205,000	1,205,000	ADP	Single Stage Single Envelope	,	2nd Qtr			
	N.A	N.A	20,290,000	4,500,000	ADP	Single Stage Single Envelope			3rd Ort	•	
uipment	N.A	N.A	22,750,000	700,000	ADP	Single Stage Single Envelope	,			±4 Qrr	



Received Completed





PROVIDENCE AND SUPPLY OF FUNRALURE SPECIAL AND EQUIPMENT AT CADET OCLUEGE GROTKI

CADET
COLLEGE GHOTKI

TENDER DOCUMENT



February 2016

INVITATION FOR B'DS

Date: _____

	Bid Reference No. CCG/
1	The Procuring Agency. Cadet College Ghotki, invites sealed bids from interested firms or persons licensed by the Pakistan Engineering Council in the appropriate category (not required for works costing Rs 2.5 million or less) and/or duly pre-qualified (if pre-qualification is done for specific scheme/project) with the Procuring Agency for the Works, Providing and supply of furniture, sports material and equipment, which will be completed in
2.	A complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rs. 5.000/ Bidders may acquire the Bidding Documents from the Office of the Principal. Cadet College Ghotki.
3.	All bids must be accompanied by a Bid Security in the amount of Rs
	in the presence of bidders representatives who choose to attend, at the same address

Providing and Supply of Furniture, Sports Material and Equipment

Bidding Data

The following specific data for the Works to be bidded shall complement, amend, or supplement the provisions in the Instructions to the Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to the Tenderer.

Name and address of the Employer:

Principal, Cadet College Ghotki

Time limit for Clarification:

7 Days

Bid language:

English

Prequalification Information to be updated:

Based on SPPRA Rules

Period of Bid Validity:

1 Month after Bid Opening

Amount of Bid Security:

2% of Bid Amount

Venue, time and date of the pre-Bid meeting:

Principal, Cadet College Ghotki, Ghotki, Sindh

Number of the copies of the Bid to be completed and returned:

One Original & One Copy

Employer's address for the purpose of Bid submission:

Principal, Cadet College Ghotki, Ghotki, Sindh

Name and Number of the Contract:

Deadline for submissions of bids:

Standard form and amount of Performance Security acceptable to the Employer:

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INSTRUCTIONS TO BIDDERS

(Note: (These Instructions to Bidders (IB) along with Bidding Data will not be part of Contract and will cease to have effect once the Contract is signed).

A. GENERAL

IB.1 Scope of Bid & Source of Funds

1.1 Scope of Bid

The Procuring Agency as defined in the Bidding Data (hereinafter called "the Procuring Agency") wishes to receive Bids for the Works summarized in the Bidding Data (hereinafter referred to as "the Works").

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

1.2 Source of Funds

The Procuring Agency has arranged funds from its own sources or Federal/ Provincial /Donor agency or any other source, which may be indicated accordingly in bidding data towards the cost of the project/scheme.

IB.2 Eligible Bidders

- 2.1 Bidding is open to all firms and persons meeting the following requirements:
 - a) duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works.

Provided that the works costing Rs. 2.5 million or less shall not require any registration with PEC.

b) duly pre-qualified with the Procuring Agency. (Where required).

In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract.

- c) if prequalification has not undertaken, the procuring agency may ask information and documents not limited to following:-
 - (i) company profile;
 - (ii) works of similar nature and size for each performed in last 3/5 years;
 - (iii) construction equipments;
 - (iv) qualification and experience of technical personnel and key site management;

- (v) financial statement of last 3 years;
- (vi) information regarding litigations and abandoned works if any.

IB.3 Cost of Bidding

3.1 The bidder shall bear all costs associated with the preparation and submission of its bid and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process (SPP Rules 24 & 25).

B. BIDDING DOCUMENTS

IB.4 Contents of Bidding Documents

- 4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.
 - 1. Instructions to Bidders & Bidding Data
 - 2. Form of Bid, Qualification Information & Schedules to Bid Schedules to Bid comprise the following:
 - (i) Schedule A: Schedule of Prices/ Bill of Quantities (BoQ).
 - (ii) Schedule B: Specific Works Data
 - (iii) Schedule C: Works to be Performed by Subcontractors
 - (iv) Schedule D: Proposed Programme of Works
 - (v) Schedule E: Method of Performing Works
 - (vi) Schedule F: Integrity Pact (works costing Rs 10 million and above)
 - 3. Conditions of Contract & Contract Data
 - 4. Standard Forms:
 - (i) Form of Bid Security,
 - (ii) Form of Performance Security;
 - (iii)Form of Contract Agreement;
 - (iv) Form of Bank Guarantee for Advance Payment.
 - 5. Specifications
 - ó. Drawings, if any

IB.5 Clarification of Bidding Documents

- 5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Procuring Agency at the Engineer's/ Procuring Agency's address indicated in the Bidding Data.
- 5.2 An interested bidder, who has obtained bidding documents, may request for clarification

of contents of bidding documents in writing and procuring agency shall respond to such quarries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid (SPP Rule 23-1).

IB.6 Amendment of Bidding Documents (SPP Rules 22(2) & 22).

- At any time prior to the deadline for submission of Bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the Bidding Documents by issuing addendum.
- Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.
- 6.3 To afford interested bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency may at its discretion extend the deadline for submission of Bids.

C. PREPARATION OF BIDS

IB.7 Language of Bid

7.1 All documents relating to the Bid shall be in the language specified in the Contract Data.

IB.8 Documents Comprising the Bid

- 8.1 The Bid submitted by the bidder shall comprise the following:
 - (a) Offer/Covering Letter
 - (b) Form of Bid duly filled, signed and sealed, in accordance with IB.14.3.
 - (c) Schedules (A to F) to Bid duly filled and initialed, in accordance with the instructions contained therein & in accordance with IB.14.3.
 - (d) Bid Security furnished in accordance with 1B.13.
 - (e) Power of Attorney in accordance with 1B 14.5.
 - (f) Documentary evidence in accordance with IB.2(c) & IB.11
 - (g) Documentary evidence in accordance with IB.12.

IB.9 Sufficiency of Bid

9.1 Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the premium on the rates of CSR / rates and prices quoted entered in the Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the works.

9.2 The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works.

IB.10 Bid Prices, Currency of Bid and Payment

- 10.1 The bidder shall fill up the Schedule of Prices (Schedule A to Bid) indicating the percentage above or below the Composite Schedule of Rates/unit rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices/Bill of Quantities shall be quoted entirely in Pak Rupees keeping in view the instructions contained in the Preamble to Schedule of Prices.
- 10.2 Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account.
- The unit rates and prices in the Schedule of Prices or percentage above or below on the composite schedule of rates shall be quoted by the bidder in the currency as stipulated in Bidding Data.
- 10.4 Items for which no rate or price is entered by the Bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities.

IB.11 Documents Establishing Bidder's Eligibility and Qualifications

- Pursuant to Clause IB.8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- 11.2 Bidder must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria mentioned in the Bidding Documents.

IB.12 Documents Establishing Works' Conformity to Bidding Documents

- 12.1 The documentary evidence of the Works' conformity to the Bidding Documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in Bidding Data.
- 12.2 The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Procuring Agency in the Technical Provisions are intended to be descriptive only and not restrictive.

IB.13 Bid Security

- Each bidder shall furnish, as part of his bid, at the option of the bidder, a Bid Security as percentage of bid price/estimated cost or in the amount stipulated in Bidding Data in Pak. Rupees in the form of Deposit at Call/ Payee's Order or a Bank Guarantee issued by a Scheduled Bank in Pakistan in favour of the Procuring Agency valid for a period up to twenty eight (28) days beyond the bid validity date (Bid security should not be below 1% and not exceeding 5% of bid price/estimated cost SPP Rule 37).
- Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring Agency as non-responsive.
- 13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier.
- 13.4 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, and signed the Contract Agreement (SPP Rule 37).
- 13.5 The Bid Security may be forfeited:
 - (a) if a bidder withdraws his bid during the period of bid validity; or
 - (b) if a bidder does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) hereof; or
 - (c) in the case of a successful bidder, if he fails within the specified time limit to:
 - (i) furnish the required Performance Security or
 - (ii) sign the Contract Agreement.

IB.14 Validity of Bids, Format, Signing and Submission of Bid

- 14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening.
- 14.2 In exceptional circumstances, Procuring Agency may request the bidders to extend the period of validity for a additional period but not exceeding 1/3 of the original period. The request and the bidders' responses shall be made in writing or by cable. A Bidder may refuse the request without forfeiting the Bid Security. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security for the period of the extension, and in compliance with IB.13 in all respects (SPP Rule 38).
- 14.3 All Schedules to Bid are to be properly completed and signed.
- 14.4 No alteration is to be made in the Form of Bid except in filling up the blanks as directed.

 If any alteration be made or if these instructions be not fully complied with, the bid may be rejected.

- 14.5 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in IB.8 and clearly mark them "ORIGINAL" and "COPY" as appropriate. In the event of discrepancy between them, the original shall prevail.
- 14.6 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photostats arc also acceptable). This shall be indicated by submitting a written Power of Attorney authorising the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person or persons signing the bid.
- 14.7 The Bid shall be delivered in person or sent by registered mail at the address to Procuring Agency as given in Bidding Data.

D. SUBMISSION OF BID

IB.15 Deadline for Submission, Modification & Withdrawal of Bids

- 15.1 Bids must be received by the Procuring Agency at the address/provided in Bidding Data not later than the time and date stipulated therein.
- 15.2 The inner and outer envelopes shall
 - (a) be addressed to the Procuring Agency at the address provided in the Bidding Data;
 - (b) bear the name and identification number of the Contract as defined in the Bidding and Contract Data; and
 - provide a warning not to open before the specified time and date for Bid opening as defined in the Bidding Data.
 - (d) in addition to the identification required in 15.2, the inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late.
 - (e) If the outer envelope is not sealed and marked as above, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the Bid.
- 15.3 Bids submitted through telegraph, telex, fax or e-mail shall not be considered.
- 15.4 Any bid received by the Procuring Agency after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.
- 15.5 Any bidder may modify or withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Procuring Agency prior to the deadline for submission of bids.
- 15.6 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security pursuant to IB.13.5 (a).

E. BID OPENING AND EVALUATION

IB.16 Bld Opening, Clarification and Evaluation (SPP Rules 41, 42 & 43)

- 16.1 The Procuring Agency will open the bids, in the presence of bidders' representatives who choose to attend, at the time, date and in the place specified in the Bidding Data.
- 16.2 The bidder's name, Bid Prices, any discount, the presence or absence of Bid Security, and such other details as the Procuring Agency at its discretion may consider appropriate, will be announced by the Procuring Agency at the bid opening. The Procuring Agency will record the minutes of the bid opening. Representatives of the bidders who choose to attend shall sign the attendance sheet.
 - Any Bid Price or discount which is not read out and recorded at bid opening will not be taken into account in the evaluation of bid.
- 16.3 To assist in the examination, evaluation and comparison of Bids the Engineer/Procuring Agency may, at its discretion, ask the bidder for a clarification of its Bid. The request for clarification and the response shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted (SPP Rule 43).
- 16.4 (a) Prior to the detailed evaluation, pursuant to IB.16.7 to 16.9, the Engineer/Procuring Agency will determine the substantial responsiveness of each bid to the Bidding Documents. For purpose of these instructions, a substantially responsive bid is one which conforms to all the terms and conditions of the Bidding Documents without material deviations. It will include determining the requirements listed in Bidding Data.
 - (b) Arithmetical errors will be rectified on the following basis:

If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a discrepancy between the Total Bid price entered in Form of Bid and the total shown in Schedule of Prices-Summary, the amount stated in the Form of Bid will be corrected by the Procuring Agency in accordance with the Corrected Schedule of Prices.

If the bidder does not accept the corrected amount of Bid, his Bid will be rejected and his Bid Security forfeited.

- 16.5 A Bid determined as substantially non-responsive will be rejected and will not subsequently be made responsive by the bidder by correction of the non-conformity.
- 16.6 Any minor informality or non-conformity or irregularity in a Bid which does not constitute a material deviation (major deviation) may be waived by Procuring Agency.

provided such waiver does not prejudice or affect the relative ranking of any other bidders.

(A). Major (material) Deviations include:-

- (i) has been not properly signed;
- (ii) is not accompanied by the bid security of required amount and manner:
- (iii) stipulating price adjustment when fixed price bids were called for:
- (iv) failing to respond to specifications:
- (v) failing to comply with Mile-stones/Critical dates provided in Bidding Documents:
- (vi) sub-contracting contrary to the Conditions of Contract specified in Bidding Documents:
- (vii) refusing to bear important responsibilities and liabilities allocated in the Bidding Documents, such as performance guarantees and insurance coverage:
- (viii) taking exception to critical provisions such as applicable law, taxes and duties and dispute resolution procedures;
- (ix) a material deviation or reservation is one.
 - (a) which affect in any substantial way the scope, quality or performance of the works;
 - (b) adoption rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

(B) Minor Deviations

Bids that offer deviations acceptable to the Procuring Agency and which can be assigned a monetary value may be considered substantially responsive at least as to the issue of farmess. This value would however be added as an adjustment for evaluation purposes only during the detailed evaluation process.

16.7 The Engineer Procuring Agency will evaluate and compare only the bids previously determined to be substantially responsive pursuant to IB.16.4 to 16.6 as per requirements given hereunder. Bids will be evaluated for complete scope of works. The process will be compared on the basis of the Evaluated Bid Price pursuant to IB.16.8 herein below

Technical Evaluation: It will be examined in detail whether the works offered by the bidder complies with the Technical Provisions of the Bidding Documents. For this purpose, the bidder's data submitted with the bid in Schedule B to Bid will be compared with technical features/criteria of the works detailed in the Technical Provisions. Other technical information submitted with the bid regarding the Scope of Work will also be reviewed.

16.8 Evaluated Bid Price

In evaluating the bids, the Engineer/Procuring Agency will determine for each bid in addition to the Bid Price, the following factors (adjustments) in the manner and to the extent indicated below to determine the Evaluated Bid Price:

(i) making any correction for arithmetic errors pursuant to IB.16.4 hereof.

- (ii) discount, if any, offered by the bidders as also read out and recorded at the time of bid opening
- (iii) excluding provisional sums and the provisions for contingencies in the Bill of Quantities if any, but including Day work, where priced competitively.

IB.17 Process to be Confidential

- 17.1 Subject to IB.16.3 heretofore, no bidder shall contact Engineer/Procuring Agency on any matter relating to its Bid from the time of the Bid opening to the time the bid evaluation result is announced by the Procuring Agency. The evaluation result shall be announced at least seven (07) days prior to award of Contract (SPP Rule 45). The announcement to all bidders will include table(s) comprising read out prices, discounted prices, price adjustments made, final evaluated prices and recommendations against all the bids evaluated.
- 17.2 Any effort by a bidder to influence Engineer/Procuring Agency in the Bid evaluation, Bid comparison or Contract Award decisions may result in the rejection of his Bid. Whereas any bidder feeling aggrieved, may lodge a written complaint to Complaint Redressal Committee as per terms and conditions mentioned in SPP Rules 31 & 32. However, mere fact of lodging a complaint shall not warrant suspension of procurement process.
- 17.3 Bidders may be excluded if involved in "Corrupt and Fraudulent Practices" means either one or any combination of the practices given below SPP Rule2(q);
- (i) "Coercive Practice" means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;
- (ii) "Collusive Practice" means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;
- (iii) "Corrupt Practice" means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
- (iv) "Fraudulent Practice" means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- (v) "Obstructive Practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.

F. AWARD OF CONTRACT

IB.18. Post Qualification

- 18.1 The Procuring Agency, at any stage of the bid evaluation, having credible reasons for or prima facie evidence of any defect in contractor's capacities, may require the contractors to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not:
 - Provided, that such qualification shall only be laid down after recording reasons therefore in writing. They shall form part of the records of that bid evaluation report.
- 18.2 The determination will take into account the bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the bidders' qualifications submitted under B.11, as well as such other information required in the Bidding Documents.

IB.19 Award Criteria & Procuring Agency's Right

- Subject to IB.19.2, the Procuring Agency will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the lowest evaluated Bid Price, provided that such bidder has been determined to be qualified to satisfactory perform the Contract in accordance with the provisions of the IB.18.
- Not withstanding IB.19.1, the Procuring Agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for the Procuring Agency's action except that the grounds for its rejection of all bids shall upon request be communicated, to any bidder who submitted a bid, without justification of the grounds. Notice of the rejection of all the bids shall be given promptly to all the bidders (SPP Rule 25).

IB.20 Notification of Award & Signing of Contract Agreement

- 20.1 Prior to expiration of the period of bid validity prescribed by the Procuring Agency, the Procuring Agency will notify the successful bidder in writing ("Letter of Acceptance") that his bid has been accepted (SPP Rule 49).
- 20.2 Within seven (07) days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Procuring Agency will send the successful bidder the Form of Contract Agreement provided in the Bidding Documents, incorporating all agreements between the parties.
- 20.3 The formal Agreement between the Procuring Agency and the successful bidder duly stamped at rate of ----% of bid price(updated from time to time) stated in Letter of Acceptance shall be executed within seven (07) days of the receipt of Form of Contract Agreement by the successful bidder from the Procuring Agency.

IB.21 Performance Security

- The successful bidder shall furnish to the Procuring Agency a Performance Security in the form and the amount stipulated in the Conditions of Contract within a period of fourteen (14) days after the receipt of Letter of Acceptance (SPP 39).
- 21.2 Failure of the successful bidder to comply with the requirements of Sub-Clauses IB 20.2 & 20.3 or 21.1 or Clause IB.22 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.
- 21.3 Publication of Award of Contract: within seven days of the award of contract, the procuring shall publish on the website of the authority and on its own website, if such a website exists, the results of the bidding process, identifying the bid through procurement identifying Namber and the following information:
- (1) Evaluation Report;
- (2) Form of Contract and letter of Award:
- (3) Bill of Quantities or Schedule of Requirements. (SPP Rule 50)

IB.22 Integrity Pact The Bidder shall sign and stamp the Form of Integrity Pact provided at Schedule-F to Bid in the Bidding Document for all Sindh Government procurement contracts exceeding Rupees ten (10) million. Failure to provide such Integrity Pact shall make the bid non-responsive (SPP Rule 89).

BIDDING DATA

(This section should be filled in by the Engineer Procuring Agency before issuance of the Bidding Documents. The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.)

lı	istruc	ctions	to	Bidders
C	lause	Refe	ren	ice
1	1	Vans		f Dramei

1.1	, 124111	e of Froeding Agency
	(Inse	rt name of the Procuring Agency)
	Brief	Description of Works
5.1	(a)	Procuring Agency's address:
		(Insert address of the Procuring Agency with telex fax)
	(b)	Engineer's address
		(Insert name and address of the Engineer, if any, with telex (ax.)
0.3	Bid s	hall be quoted entirely in Pak. Rupees. The payment shall be made in Pak. Rupees
11.2	the Co i. Fina ii. Tec qualif	ordder has the financial, technical and constructional capability necessary to perform ontract as follows: (Insert required capabilities and documents) meial capacity: (must have turnover of Rs Million): chnical capacity: (mention the appropriate category of registration with PEC and ication and experience of the staff): instruction Capacity: (mention the names and number of equipments required for the rk)

- 12.1 (a) A detailed description of the Works, essential technical and performance characteristics.
 - (b) Complete set of technical information, description data, literature and drawings as required in accordance with Schedule B to Bid, Specific Works Data. This will include but not be limited to a sufficient number of drawings, photographs, catalogues, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

Amount of Bid Security
(Fill in lump sum amount or in % age of bid amount estimated cost, but not belo
and not exceeding 5^{α} σ
Period of Bid Validity
(Fill in "number of days" not exceeding 90)
Number of Copies of the Bid to be submitted:
One original plus copies.
(a) Procuring Agency's Address for the Purpose of Bid Submission
insert postal address or location of bid box for delivery by hand)
insert postal address or location of bid box for delivery by hand) Deadline for Submission of Bids
Deadline for Submission of Bids
Deadline for Submission of Bids Time: AM/PM on

- *(ii) Bid prices are firm during currency of contract Price adjustment;
- (iii) Completion period offered is within specified limits,
- (iv) Bidder is eligible to Bid and possesses the requisite experience, capability and qualification.
- (v) Bid does not deviate from basic technical requirements and
- (vi) Bids are generally in order, etc.

*Procuring agency can adopt either of two options. (Select either or them)

- (a) **Fixed Price contract:** In these contracts no escalation will be provided during currency of the contract and normally period of completion of these works is upto 12 months.
- (b) Price adjustment contract: In these contracts escalation will be paid only on those items and in the manner as notified by Finance Department. Government of Sindh, after bid opening during currency of the contract.

FORM OF BID AND SCHEDULES TO BID

Schedule B

S.No.	Name of Item	Qty	Rate	Unit	Amount
Furnitu	ure and Fixtures				
1	Cadet's Bed made by shesham wood with Molty foam matress 3'x6' 6" back size 2' 6" x 3' front size 1' 6" x3' complete in all respects as per sample.	j		Each	·
2	Table for office top 6' 3", height 2' 6" with side table for computer complete in all respect as per sample.	15		Each	
3	Rostum for classes size 24" x 20" x 54", top farmica, front side covered with solid sheesham wood, spirit polish	15		Each	
4	White Board size 4' x 8' with fixing	15		Each	
5	Bed for House Category-C made of Sheesham wood with Molty Foam size 6' x 6'. Back size 2.5' x 6', Front size 1.5 x 6' complete in all respect as per the direction of Engineer			Each	
6	Dining Table size 6' x 3', made of sheesham wood 3' high made as per sample approved by the Engineer	6		Each	
8	Dining Chair made of sheesham wood sample approved by Engineer	36	÷	Each	
9 1	Iron Rack / Almirah 3'x6' with locking arrangement 18 guage complete in all respect.	6		Each	
			Total F	urniture	

Equipments (Electronics)

1	LED Television 40" Sony / Samsung	2		Each	
2	Deep Freezer full size Haier / Equavilant as direction of Engineer	2		Each	
3	Refrigerator full size Haier / Equavilant as direction of Engineer	2		Each	
			Total F	urniture	

Sports Material

Α	Athletics			
1	Wooden Horse	1	Each	
	Spring Board	4	Each	
	Matress 6'x6' 9" High as per specification	3	Each	
	Matress 4'x6' 4" High as per specification	4	Each	
	Javlin Throw	24	Each	
	Short Put	12	Each	
	Discuss Trow	12	Each	
	Rope	2	Each	
•	Hammer Throw	12	Each	

11.3 Interim Payments

Within a period not exceeding seven (07) days from the date of submission of a statement for interim payment by the Contractor, the Engineer shall verify the same and within a period not exceeding thirty (30/60) days from the said date of submission by the Contractor, the Procuring Agency shall pay to the Contractor the sum subject to adjustment for deduction of the advance payments and retention money.

11.4 Retention

Retention money shall be paid by the Procuring Agency to the Contractor within fourteen (14) days after either the expiry of the period stated in the Contract Data, or the remedying of notified defects, or the completion of outstanding work, all as referred to in Sub-Clause 9.1, whichever is the later.

11.5 Final Payment

Within twenty one (21) days from the date of issuance of the Maintenance Certificate the Contractor shall submit a final account to the Engineer to verify and the Engineer shall verify the same within fourteen (14) days from the date of submission and forward the same to the Procuring Agency together with any documentation reasonably required to enable the Procuring Agency to ascertain the final contract value.

Within sixty (60) days from the date of receipt of the verified final account from the Engineer, the Procuring Agency shall pay to the Contractor any amount due to the Contractor. While making such payment the Procuring Agency may, for reasons to be given to the Contractor in writing, withhold any part or parts of the verified amount.

11.6 Currency

Payment shall be in the currency stated in the Contract Data.

12. **DEFAULT**

12.1 **Defaults by Contractor**

If the Contractor abandons the Works, refuses or fails to comply with a valid instruction of the Engineer/Procuring Agency or fails to proceed expeditiously and without delay, or is, despite a written complaint, in breach of the Contract, the Procuring Agency may give notice referring to this Sub-Clause and stating the default.

If the Contractor has not taken all practicable steps to remedy the default within fourteen (14) days after receipt of the Procuring Agency's notice, the Procuring Agency may by a second notice given within a further twenty one (21) days, terminate the Contract. The Contractor shall then demobilize from the Site leaving behind any Contractor's Equipment which the Procuring Agency instructs, in the second notice, to be used for the completion of the Works at the risk and cost of the Contractor.

12.2 Defaults by Procuring Agency

If the Procuring Agency fails to pay in accordance with the Contract, or is, despite a written complaint, in breach of the Contract, the Contractor may give notice referring to this Sub-Clause and stating the default. If the default is not remedied within fourteen (14) days after the Procuring Agency's receipt of this notice, the Contractor may suspend the execution of all or parts of the Works

If the default is not remedied within twenty eight (28) days after the Procuring Agency's receipt of the Contractor's notice, the Contractor may by a second notice given within a further twenty one (21) days, terminate the Contract. The Contractor shall then demobilise from the Site.

12.3 Insolvency

If a Party is declared insolvent under any applicable law, the other Party may by notice terminate the Contract immediately. The Contractor shall then demobilise from the site leaving behind, in the case of the Contractor's insolvency, any Contractor's Equipment which the Procuring Agency instructs in the notice is to be used for the completion of the Works.

12.4 Payment upon Termination

After termination, the Contractor shall be entitled to payment of the unpaid balance of the value of the works executed and of the Materials and Plant reasonably delivered to the site, adjusted by the following:

- a) any sums to which the Contractor is entitled under Sub-Clause 10.4.
- b) any sums to which the Procuring Agency is entitled,
- c) if the Procuring Agency has terminated under Sub-Clause 12.1 or 12.3, the Procuring Agency shall be entitled to a sum equivalent to twenty percent (20%) of the value of parts of the Works not executed at the date of the termination, and
- d) if the Contractor has terminated under Sub-Clause 12.2 or 12.3, the Contractor shall be entitled to the cost of his demobilisation together with a sum equivalent to ten percent (10%) of the value of parts of the works not executed at the date of termination.

The net balance due shall be paid or repaid within twenty eight (28) days of the notice of termination.

RISKS AND RESPONSIBILITIES

Contractor's Care of the Works

Subject to Sub-Clause 9.1, the Contractor shall take full responsibility for the care

of the Works from the Commencement Date until the date of the Procuring Agency's/Engineer's issuance of Certificate of Completion under Sub-Clause 8.2. Responsibility shall then pass to the Procuring Agency. If any loss or damage happens to the Works during the above period, the Contractor shall rectify such loss or damage so that the Works conform with the Contract.

Unless the loss or damage happens as a result of any of the Procuring Agency's Risks, the Contractor shall indemnify the Procuring Agency, or his agents against all claims loss, damage and expense arising out of the Works.

13.2 Force Majeure

If Force Majeure occurs, the Contractor shall notify the Engineer Procuring Agency immediately. If necessary, the Contractor may suspend the execution of the Works and, to the extent agreed with the Procuring Agency demobilize the Contractor's Equipment.

If the event continues for a period of eighty four (84) days, either Party may then give notice of termination which shall take effect twenty eight (28) days after the giving of the notice.

After termination, the Contractor shall be entitled to payment of the unpaid balance of the value of the Works executed and of the Materials and Plant reasonably delivered to the Site, adjusted by the following:

- a) any sums to which the Contractor is entitled under Sub-Clause 10.4.
- b) the cost of his demobilization, and
- c) less any sums to which the Procuring Agency is entitled.

The net balance due shall be paid or repaid within thirty five (35) days of the notice of termination.

14. INSURANCE

14.1 Arrangements

The Contractor shall, prior to commencing the Works, effect insurances of the types, in the amounts and marning as insured the persons stipulated in the Contract Data except for items (a) to the and (i) of the Procuring Agency's Risks under Sub-Clause 6.1. The policies shall be issued by insurers and in terms approved by the Procuring Agency. The Contractor shall provide the Engineer/Procuring Agency with evidence that any required policy is in force and that the premiums have been paid.

14.2 Default

If the Contractor fails to effect or keep in force any of the insurances referred to in the previous Sub-Clause, or fails to provide satisfactory evidence, policies or receipts, the Procuting Agency may, without prejudice to any other right or remedy, effect insurance for the cover relevant to such as a default and pay the premiums due and recover the same plus a sum in percentage given in Contractor Data from any other amounts due to the Contractor.

15. RESOLUTION OF DISPUTES

15.1 Engineer's Decision

If a dispute of any kind whatsoever arises between the Procuring Agency and the Contractor in connection with the works, the matter in dispute shall, in the first place, be referred in writing to the Engineer, with a copy to the other party. Such reference shall state that it is made pursuant to this Clause. No later than the twenty eight (28) days after the day on which he received such reference, the Engineer shall give notice of his decision to the Procuring Agency (Superintending Engineer) and the Contractor.

Unless the Contract has already been repudiated or terminated, the Contractor shall, in every case, continue to proceed with the work with all due diligence, and the Contractor and the Procuring Agency (Superintending Engineer)shall give effect forthwith to every such decision of the Engineer unless and until the same shall be revised, as hereinafter provided in an arbitral award.

15.2 Notice of Dissatisfaction

If a Party is dissatisfied with the decision of the Engineer of consultant or if no decision is given within the time set out in Sub-Clause 15.1 here above, the Party may give notice of dissatisfaction referring to this Sub-Clause within fourteen (14) days of receipt of the decision or the expiry of the time for the decision. If no notice of dissatisfaction is given within the specified time, the decision shall be final and binding on the Parties. If notice of dissatisfaction is given within the specified time, the decision shall be binding on the Parties who shall give effect to it without delay unless and until the decision of the Engineer is revised by an arbitrator.

If a contractor is dissatisfied with the decision of the Engineer of the department or decision is not given in time then he can approach Superintending Engineer within 14 days, in case of dissatisfaction with decision of Superintending Engineer or not decided within 28 days, then arbitration process would be adopted as per clause 15.3.

15.3 Arbitration

A dispute which has been the subject of a notice of dissatisfaction shall be finally settled as per provisions of Arbitration Act 1940 (Act No. X of 1940) and Rules made there under and any statutory modifications thereto. Any hearing shall be held at the place specified in the Contract Data and in the language referred to m Sub-Clause 1.5.

16 INTEGRITY PACT

- 16.1 If the Contractor or any of his Sub-Contractors, agents or servants is found to have violated or involved in violation of the Integrity Pact signed by the Contractor as Schedule-F to his Bid, then the Procuring Agency shall be entitled to:
 - (a) recover from the Contractor an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Contractor or any of his Sub-Contractors, agents or servants.
 - (b) terminate the Contract; and
 - (c) recover from the Contractor any loss or damage to the Procuring Agency as a result of such termination or of any other corrupt business practices of the Contractor or any of his Sub-Contractors, agents or servants.

On termination of the Contract under Sub-Para (b) of this Sub-Clause, the Contractor shall demobilize from the site leaving behind Contractor's Equipment which the Procuring Agency instructs, in the termination notice, to be used for the completion of the works at the risk and cost of the Contractor. Payment upon such termination shall be made under Sub-Clause 12.4, in accordance with Sub-Para (c) thereof, after having deducted the amounts due to the Procuring Agency under Sub-Para (a) and (c) of this Sub-Clause.

CONTRACT DATA

(Note: Except where otherwise indicated, all Contract Data should be filled in by the Procuring Agency prior to issuance of the Bidding Documents.)

	Clauses of	
	litions of Contract Procuring Agency's Drawings, if any	
1.3	(To be listed by the Procuring Agency)	
	(10 oc issue of the Procuring rightey)	
1.4	The Procuring Agency means	•
.5		
.7	Commencement Date means the date of issue of Engineer's No which shall be issued within fourteen (14) days of the signing Agreement.	
		•
.9	Time for Completion days	
.9	(The time for completion of the whole of the Works should be Procuring Agency)	e assessed by th
.20	(The time for completion of the whole of the Works should b	
.20	(The time for completion of the whole of the Works should be Procuring Agency) Engineer (mention the name along with the designation including)	
.20 on į	(The time for completion of the whole of the Works should be Procuring Agency) Engineer (mention the name along with the designation includings to department or consultant) and other details Documents forming the Contract listed in the order of priority:	
.20 on į	(The time for completion of the whole of the Works should be Procuring Agency) Engineer (mention the name along with the designation includings to department or consultant) and other details	
.20 on į	(The time for completion of the whole of the Works should be Procuring Agency) Description Engineer (mention the name along with the designation includings to department or consultant) and other details Documents forming the Contract listed in the order of priority: The Contract Agreement	
.20 on į	(The time for completion of the whole of the Works should be Procuring Agency) Description the name along with the designation includings to department or consultant) and other details Documents forming the Contract listed in the order of priority: The Contract Agreement Letter of Acceptance	
.20 on į	(The time for completion of the whole of the Works should be Procuring Agency) Engineer (mention the name along with the designation includings to department or consultant) and other details Documents forming the Contract listed in the order of priority: The Contract Agreement Letter of Acceptance The completed Form of Bid	
.20 on į	(The time for completion of the whole of the Works should be Procuring Agency) Description the name along with the designation includings to department or consultant) and other details Documents forming the Contract listed in the order of priority: The Contract Agreement Letter of Acceptance The completed Form of Bid Contract Data Conditions of Contract	
.20 on į	(The time for completion of the whole of the Works should be Procuring Agency) Engineer (mention the name along with the designation includings to department or consultant) and other details Documents forming the Contract listed in the order of priority: The Contract Agreement Letter of Acceptance The completed Form of Bid Contract Data Conditions of Contract The completed Schedules to Bid including Schedule of Prices	
.20 on į	(The time for completion of the whole of the Works should be Procuring Agency) Description the name along with the designation includings to department or consultant) and other details Documents forming the Contract listed in the order of priority: The Contract Agreement Letter of Acceptance The completed Form of Bid Contract Data Conditions of Contract The completed Schedules to Bid including Schedule of Prices The Drawings, if any	
.20 on į	(The time for completion of the whole of the Works should be Procuring Agency) Engineer (mention the name along with the designation includings to department or consultant) and other details Documents forming the Contract listed in the order of priority: The Contract Agreement Letter of Acceptance The completed Form of Bid Contract Data Conditions of Contract The completed Schedules to Bid including Schedule of Prices	

the Contract. Delete the document, if not applicable)

2.1		vision of Site: On the Commencement Date				
3.1		thorized person:				
3.2	Nan	ne and address of Engineer's/Procuring Agency's representative				
4.4	Peri	formance Security:				
*	Amo	ount				
		idity				
		rm: As provided under Standard Forms of these Documents)				
5.1	Requirements for Contractor's design (if any):					
	Spec	cification Clause No's				
7.2		gramme:				
	Tim	te for submission: Within fourteen (14) days* of the Commencement Date.				
	Fori	m of programme:(Bar Chart/CPM/PERT or other)				
7.4	Amount payable due to failure to complete shall be% per day up to a maximum of					
		6) of sum stated in the Letter of Acceptance				
	(Usu day.)	nally the liquidated damages are set between 0.05 percent and 0.10 percent percent percent percent percent percent and 0.10 percent pe	ŧ			
7.5	In cas	y Completion se of earlier completion of the Work, the Contractor is entitled to be paid bonut by limit and at a rate equivalent to 50% of the relevant limit and rate of liquidate ages stated in the contract data.				
9.1	Period for remedying defects					
10.2	(e)	Variation procedures:				
		Day work rates(details)				
11.1		Terms of Payments				
a)	Mobil	lization Advance				
* .	(1)	Mobilization Advance up to 10 % of the Contract Price stated in the Letter of Acceptance shall be paid by the Procuring Agency to the Contractor on the works costing Rs.2.5 million or above on following conditions:				

- on submission by the Contractor of a Mobilization Advance Guarantee for the full amount of the Advance in the specified form from a Scheduled Bank in Pakistan to the Procuring Agency;
- (ii) Contractor will pay interest on the mobilization advance at the rate of 10% per annum on the advance; and
- (iii) This Advance including the interest shall be recovered in 5 equal installments from the five (05) R.A bills and in case the number of bills is less than five (05) then 1/5th of the advance **inclusive of the interest** ther on shall be recovered from each bill and the balance together with interest be recovered from the final bill. It may be insured that there is sufficient amount in the final bill to enable recovery of the Mobilization Advance.

OR

2) Secured Acvance on Materials

- (a) The Contractor shall be entitled to receive from the Procuring Agency Secured Advance against an INDENTURE BOND in P W Account Form No. 31(Fin. R. Form No. 2 acceptable to the Procuring Agency of such sum as the Engineer may consider proper in respect of non-perishable materials brought at the Site but not yet incorporated in the Permanent Works provided that:
 - (i) The materials are in accordance with the Specifications for the Permanent Works;
 - (ii) Such materials have been delivered to the Site and are properly stored and protected against loss or damage or deterioration to the satisfaction and verification of the Engineer but at the risk and cost of the Contractor;
 - (iii) The Contractor's records of the requirements, orders, receipts and use of n aterials are kept in a form approved by the Engineer, and such records shall be available for inspection by the Engineer;
 - (iv) The Contractor shall submit with his monthly statement the estimated value of the materials on Site together with such documents as may be required by the Engineer for the purpose of valuation of materials and providing evidence of ownership and payment therefore;
 - (v) Ownership of such materials shall be deemed to vest in the Procuring Agency and these materials shall not be removed from the Site or otherwise disposed of without written permission of the Procuring Agency;
 - (vi) The sum payable for such materials on Site shall not exceed 75 % of the (i) landed cost of imported materials, or (ii) ex-factory ex-warehouse price of locally manufactured or produced materials, or (iii) market price of stands other materials;

- (vii) Secured Advance should not be allowed unless &until the previous advance, if an, fully recovered;
- (viii) Detailed account of advances must be kept in part II of running account bill: and
- (ix) Secured Advance may be permitted only against materials/quantities anticipated to be consumed / utilized on the work within a period of 3 months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract
- (b) Recovery of Secured Advance:
 - (i) Secured Advance paid to the Contractor under the above program shall be effected from the monthly payments on actual consumption basis, but not later than period specified in the rules not more than three months (even if unutilized); other conditions.
 - (ii) As recoveries are made the outstanding accounts of the items concerned in Part II should be reduced b making deduction entries in the column; "deduct quantity utilized in work measured since previous bill," equivalent to the quantities of materials used by the contractor on items of work shown as executed in part I of the bill.
- (c) Interim payments: The Contractor shall submit to the Engineer monthly statements of the estimated value of the work completed less the cumulative amount certified previously.
 - (i) The value of work completed comprises the value of the quantities of the items in the Bill of Quantities completed.
 - (ii) value of secured advance on the materials and valuation of variations (if any).
 - (iii) Engineer may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.
 - (v) Retention money and other advances are to be recovered from the bill submitted by contractor.

11.2 *(a) Valuation of the Works:

1)	Lump sum price(c	letails), or			
ii)	Lump sum price with schedules of	((details), or		
iii)) Lump sum price with bill of quantities(details),				
iv)	Re-measurement with estimated/bid quantities in the Schedule				
	Prices or on premiun above	or below quo	ted on	the	rates
	mentioned in CSR	_ (details), or a	and		
v)	Cost reimbursable (de	ețails)	*		

11.3	Percentage of retention*: five (5%)
11.6	Currency of payment: Pak. Rupees
14.1	Insurances: (Procuring Agency may decide, keeping in view the nature and the scope of the work)
	Type of cover
	The Works
	Amount of cover
	The sum stated in the Letter of Acceptance plus fifteen percent (15%)
	Type of cover
	Contractor's Equipment:
	Amount of cover
	Full replacement cost
Гуре	of cover
-	Third Party-injury to persons and damage to property
	(The minimum amount of third party insurance should be assessed by the Procuring Agency and entered).
	Workers:
	Other cover*:
J.	(In each case name of insured is Contractor and Procuring Agency)
4.2	Amount to be recovered
4.2	Amount to be recovered Premium plus percent (%).
4.25.3	Premium plus percent (%).

^{** (}It has to be in the Province of Sindh)

STANDARD FORMS

(Note: Standard Forms provided in this document for securities are to be issued by a bank. In case the bidder chooses to issue a bond for accompanying his bid or performance of continuous or receipt of advance, the relevant format shall be tailored accordingly without changing the spirit of the Forms of securities).

FORM OF BID SECURITY

(Bank Guarantee)

		Guarantee No.
		Executed on
(Lett	er by th	ne Guarantor to the Procuring Agency)
Nam addr		narantor (Scheduled Bank in Pakistan) with
Nam	e of Pri	ncipal (Bidder) with
		urity (express in words and
Bid I	Referen	ce No Date of Bid
the rounto Agen we b firml	equest theey") in ind our y by the	L MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at of the said Principal, we the Guarantor above-named are held and firmly bound , (hereinafter called The "Procuring the sum stated above, for the payment of which sum well and truly to be made, selves, our heirs, executors, administrators and successors, jointly and severally, ese presents. DITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has the accompanying Bid numbered and dated as above for
Agen	cy; and	(Particulars of Bid) to the said Procuring
hat t	he Prin	the Procuring Agency has required as a condition for considering the said Bid scipal furnishes a Bid Security in the above said sum to the Procuring Agency, as under:
1)	the p	he Bid Security shall remain valid for a period of twenty eight (28) days beyond eriod of validity of the bid; n the event of;
	(a)	the Principal withdraws his Bid during the period of validity of Bid, or
	(b)	the Principal does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) of Instructions to Bidders, or
	(c)	failure of the successful bidder to
		(i) furnish the required Performance Security, in accordance with Sub- Clause IB-21.1 of Instructions to Bidders, or
		(ii) sign the proposed Contract Agreement, in accordance with Sub-Clauses IB-20.2 & 20.3 of Instructions to Bidders,

the entire sum be paid immediately to the said Procuring Agency for delayed completion and not as penalty for the successful bidder's failure to perform.

NOW THEREFORE, if the successful bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract Agreement with the said Procuring Agency in accordance with his Bid as accepted and furnish within fourteen (14) days of receipt of Letter of Acceptance, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Procuring Agency for the faithful performance and proper fulfilment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Guarantor shall forthwith pay to the Procuring Agency the Said sum stated above upon first written demand of the Procuring Agency without cavil or argument and without requiring the Procuring Agency to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Procuring Agency by registered post duly addressed to the Guarantor at its address given above.

PROVIDED ALSO THAT the Procuring Agency shall be the sole and final judge for deciding whether the Principal has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Procuring Agency forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

				Guarantor (Bank)
Witness:			1. Signature	
1.			2. Name	
Corp	porate Secretary (Seal)	•	3. Title	·
2.				·
(Nan	ne, Title & Address)	¥	Corpor	ate Guarantor (Seal)

FORM OF PERFORMANCE SECURITY (Bank Guarantee)

	Guarantee No
	Executed on
	Expiry Date
(Letter by the Guarantor to the Procuring Age	ncy)
Name of Guarantor (Scheduled Bank in Pakis	tan) with
address:	
Name of Principal (Contractor) with address:	
Penal Sum of Security (express in words and figures)	
Letter of Acceptance No	Dated
Documents and above said Letter of Acceptan request of the said Principal we, the Guaranto the Procuring Agency) in the penal sum of the a	that in pursuance of the terms of the Bidding ce (hereinafter called the Documents) and at the prabove named, are held and firmly bound unto thereinafter called the mount stated above, for the payment of which recurring Agency, we bind ourselves, our heirs, ly and severally, firmly by these presents.
THE CONDITION OF THIS OBLIGATION	N IS SUCH, that whereas the Principal has aid Letter of Acceptance for
(Name	of Project).
the undertakings, covenants, terms and condit terms of the said Documents and any extension Agency, with or without notice to the Guarar	ctor) shall well and truly perform and fulfill all ions of the said Documents during the original instance that may be granted by the Procuring intor, which notice is, hereby, waived and shall indertakings, covenants terms and conditions of

the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 9, Remedying Defects; of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall

be received by us within the validity period discharged of our liability, if any, under this Gu	of this Guarantee, failing which we shall be uarantee.
Procuring Agency without delay upon the Procavil or arguments and without requiring the For reasons for such demand any sum or sum Procuring Agency's written declaration that the	(the Guarantor), waiving all objections and rably and independently guarantee to pay to the ocuring Agency's first written demand without Procuring Agency to prove or to show grounds as up to the amount stated above, against the Principal has refused or failed to perform the payment will be effected by the Guarantor to nt Number.
deciding whether the Principal (Contractor) Is Contract or has defaulted in fulfilling said obsobjection any sum or sums up to the amount star Procuring Agency forthwith and without any result in WITNESS WHEREOF, the above bounded its seal on the date indicated above, the name ar	gency shall be the sole and final judge for has duly performed his obligations under the digations and the Guarantor shall pay without ated above upon first written demand from the ference to the Principal or any other person. Guarantor has executed this Instrument under and corporate seal of the Guarantor being hereto dersigned representative, pursuant to authority
Witness: 1 Corporate Secretary (Seal) 2	Guarantor (Bank) 1. Signature 2. Name 3. Title
(Name, Title & Address)	Corporate Guarantor (Seal)

FORM OF CONTRACT AGREEMENT

		TRACT AGREEMENT (hereinafter called the	
day o	of	200 between	(hereinafter called the
"Proc	uring	Agency") of the one part and ") of the other part.	(hereinafter called the
WHE	REAS	the Procuring Agency is desirous that certa	ain Works, viz
shoul	d be e	executed by the Contractor and has accepted and completion of such Works and the remedying	a Bid by the Contractor for the
NOW	this A	greement witnesseth as follows:	
1. :		is Agreement words and expressions shall ectively assigned to them in the Conditions of C	
2."	relati	following documents after incorporating ad ng to Instructions to Bidders, shall be deemed rt of this Agreement, viz:	- · · · · · · · · · · · · · · · · · · ·
	(a)	The Letter of Acceptance;	
	(b)	The completed Form of Bid along with Sche	dules to Bid;
	(c)	Conditions of Contract & Contract Data;	
	(d)	The priced Schedule of Prices/Bill of quanti	ties (BoQ);
	(e) (f)	The Specifications; and The Drawings	
3.	Contr Procu	onsideration of the payments to be made bractor as hereinafter mentioned, the Contracting Agency to execute and complete the Womitty and in all respects within the provisions	ctor hereby covenants with the rks and remedy defects therein in
1 .	execu	Procuring Agency hereby covenants to pay the stion and completion of the Works as per provior such other sum as may become payable un	sions of the Contract, the Contract
	THE	or such other sum as may become payable un	der me provisions of the Comfact

at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor	Signature of the Procuring Agency
(Seal)	(Seal)
Signed, Sealed and Delivered in the presence of:	
Witness:	Witness:
Name, Title and Address)	(Name, Title and Address)

MOBILIZATION ADVANCE GUARANTEE

					G	uarantee	No		
/I t	41	S 4- 41	D '			Execute	d on_		
(Letter b	y the G	luarantor to th	e Procuring A	Agency)					
WHERE	AS th	ne		· · · · · · · · · · · · · · · · · · ·		~		(herei	nafter
called	the	Procuring	Agency)	has	entered	into	a	Contract	for
						Particula			with
					•				
								•	
AND W		•	uring Agency amount which amo	of	Rs			Rı	ipees
provision	s of the	e Contract.	, which and	June 311	in oc adva	need to	the c	ontractor as	, per
		AS the Procur							
AND WI	HEREA	AS					(5	Scheduled B	ank)
Procuring	, Agen	ed the Guaran cy agreeing to Guarantee.							
advance f fulfillmen	for the part of an	ORE the Gu purpose of abo y of his oblig to the Procur	ove mentione ations for w	ed Contr hich the	ract and if he advance p	ie fails, a ayment i	and co s mad	mmits defau e, the Guara	ilt in intor
iudge, as the Guara	aforesa intor, ai then du	g of any defau id, on the par nd on such fir e under this (t of the Cont st written de	ractor, s mand p	shall be giv ayment shal	en by th I be mad	e Proc de by t	uring Agend the Guaranto	y to or of

ee to us on expiry or after settleme	nt of th
Guarantor (Scheduled Ba	nk)
1. Signature	-
2. Name	
3. Title	
6	2. Name

Corporate Guarantor (Seal)

This Guarantee shall come into force as soon as the advance payment has been credited to the

account of the Contractor.

or

(Name, Title & Address)

INDENTURE FOR SECURED ADVANCES.

(For use in cases it which is contract is for finished work and the contractor has entered into an agreement for the execution of a certain specified quantity of work in a given time). This INDENTURE made the day of ---- (hereinafter called "the Contractor" which express: a shall where the context so admits or implied be deemed to include his heirs, execut is, administrators and assigns) of the one part and THE GOVERNOR OF SINDH (Freinafter called "the Government" of the other part) WHEREAS by an ag cement, dated (hereinafter called the said agreement, the contractor has agreed to perform the under-mentioned works (hereinafter referred to as the said work -(Here inter (the description of the works). AND WHEREAS the contractor has applied to the ----- for an advance him of Rupees -----(Rs.) on the security of materials absolutely belonging to him and brought by him to the site of the said works the subject of the said agreement for use in the construction of such of the said works as he has undertaken to execute at rates fixed for the finished work (inclusive of the cost of materials and labour and other charge) AND WHEREAS the Government has agreed to advance to the Contractor the sum of Rupees, (Rs.) on the so curity of materials the quantities and other particulars of which are detailed in Part II of Running Account Bill (E), the said works signed by the contractor Fin R.Form,17.A on------ — and on such covenants and conditions as are hereinafter contained and the Government has reserved to itself the option of marking any further advance or advances on the security of other materials brought by the Contractor to the site of the said works. NOW THIS INDESTURE WITNESSETH that in pursuance of the said agreement and in consideration of the sum of Rupees........ (Rs. -----) on or 1 efore the execution of these presents paid to the Contractor by the Government (the receipt whereof the Contractor doth hereby acknowledge) and of such further advances (if any as may be made to him as aforesaid (all of which advances are hereinafter collectively referred to as the said amount) the Contractor doth hereby assign unto the Government the said materials by way of security for the said amount And doth hereby covenant and agree with the Government and declare ay follow:-That the said s im of Rupces (RF. -----) so advanced by the Government to the Contractor as aforesaid and all or any further sum or sums which may be advanced aforesaid shall be employed by the contractor in or towards expending the execution of the said works and for no other purpose whatsoever.



(2) That the materials detailed in the said Running Account Bill (B) which have been Fin R From No. 17-A

Offered to and accepted by the Government as security for the said amount are absolutely by the Contractors own property free from encumbrances of any kind and the Contractor will not make any application for or receive a further advance on the security of materials which are not absolutely his own property and free from encumbrances of any kind and the contractor hereby agrees, at all times, to indemnify and save harmless the Government against all claims whatsoever to an ematerials in respect of which an advance has been made to him as aforesaid.

(3) That the said materials detailed in the said Running Account Bill (B) and all other fin. R. Form No. 17-A

Materials on the security of which any further advance or advances may hereafter be made as aforesaid (hereinafter called the said materials) shall be used by the Contractor solely in the execution of the said works in accordance with the directions of the

Divisional Officer-----(hereinafter called the Divisional Officer) and in the terms of the said agreen ent.

- arrangement for the proper watch, safe custody and protection against all risks of the said material and that until used in construction as aforesaid the said materials shall remain at the site of the said works in the Contractor's custody and at his own risk and on his own responsibility and shall at all times be open to inspection by the Divisional Officer or any officer authorized by him. In the event of the said materials of any part thereof being stolen, destroyed or damaged or becoming deteriorated in a grater degree than is due to reasonable use and wear thereof Contractor will forthwith replace the same with other materials of like qualify or repair and make good the same as required by the Divisional Officer and the materials so brought to replace the said materials so repaired and made good shall also be considered as security for the said amount.
- (5) 'Hurt the said mate als shall not on any account be removed from the site of the said works except with the written permission of the Divisional Officer or an officer authorized by him in that behalf
- (6) That the said amount shall be payable in full when or before the Contractor receives payment, from the Government of the price payable to him for the said works under the terms and provisions of the said agreement PROVIDED THAT—if any intermediate payments are made to the contractor on account of work done then on the occasion—of each such payment the Government will be at liberty to make a recovery from the Contractors Bill for such payment by deducting there from in the value of the said materials (hen actually use in the construction and in respect of which recovery has not been made previously the value for this purpose being determined in respect of each description of material at (he rates at y hich the amount of the advances made under these presents were calculated.
- (7) That if the Contractor shall at any time make any default in the performance or observation in any respect of any of the terms and provisions of the said agreement or of these presents the total amount of the advance or advances that may still be owing to the Government shall immediately on the happening of such default be repayable by the Contractor to the Government together with interest thereon at twelve

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percent per annum from the date or respective dates of such advance or advances to the date or repayment and with all costs, charges, damages and expenses incurred by the Government in or for the recovery thereof or the enforcement of this security or otherwise by reason of (he default of the Contractor and any moneys so becoming due and payable shall constitute a debt due from the Contractor to the Government and the Contractor hereby covenants and agrees with the Government to repay and the same respectively to it accordingly.

Once therewith the Government may at any time thereafter adopt all or any of following courses as it may deem best,-

- (a) Seize and utilize the said materials or any part thereof in the completion of the said works on behalf of the Contractor in accordance with the provisions in that behalf contained in the said agreement debiting the Contractor with the actual cost of effecting such completion the amount due in respect of advances under these presents and crediting the Contractor with the value of work done as he had carried it out in accordance with the said agreement and at the rates thereby provided. If the balance is against the Contractor he is to pay the same to the Government on demand.
- (b) Remove and sell by public auction the seized materials or any part thereof and out of the moneys arising from the sale retain all the sums aforesaid repayable to the Government under these presents and pay over the surplus (if any) to the Contractor.
- (c) Deduct all or any part of the moneys owing out of the security deposit or any sum due to the Contractor under the said agreement.
- (9) That except as is expressly provided by the presents interest on the aid advance shall not be payable.



Signed, sealed and delivered by* In the presence of

Seal 1st witness 2nd witness

Signed, sealed and delivered by* In the presence of

Seal
1st Witness 2nd witness