



GOVERNMENT OF SINDH  
POLICE DEPARTMENT

No. 64 /2016/Karachi

Dated 01 02.2016.

To:

The Director  
Admn: & Finance, SPPRA,  
Government of Sindh,  
Block No.8, Sindh Secretariat No. 4A,  
Court Road, Karachi.

SUBJECT: **RE-TENDER NOTICE**

Enclosed please find herewith Draft of Re-Tender Notice along with following documents to place on website of [www.sppra.gov.pk](http://www.sppra.gov.pk):-

1. Bid Documents.
2. Procurement Committee.
3. Redressal of Grievance & Settlement of Disputes Committee.
4. Procurement Plan.

(FAISAL BASHIR MEMON) PSP  
AIGP/Logistics,  
For Inspector General of Police,  
Sindh Karachi.

SPPRA INWARD DIARY

NO:

DATED: 08-02-16

Copy to following for placing on website:-

1. The Secretary to Government of Sindh, Information Technology Department, Karachi.
2. Director I.T., CPO Sindh Karachi.



**RE - TENDER NOTICE**

In accordance with Public Procurement Rules, 2010, the Police Department, Government of Sindh, invites tender from Manufactures/Suppliers and Authorized Dealers registered with Sales Tax and Income Tax Department for the Biometric Attendance Systems along with software installation and commissioning.

**INSTRUCTIONS:**

1. Single Stage - Two envelope Procedure will be adopted for the tender process. Bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately sealed financial proposal and technical proposal. Envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.
2. Interested Manufactures/Suppliers and Authorized Dealers may obtain the tender document along with tender fees (Rs.1,000) for the supply of above equipment from the office of the AIGP (Logistics), 2<sup>nd</sup> floor Central Police Office, I.I. Chundrigar Road, Karachi by submitting an application on their letter head alongwith tender fees from 04.02.2016 to 19.02.2016.
3. Sealed tenders on prescribed proforma in duplicate along with 2% earnest money of the total bid in the form of Pay Order (Payee's A/c in favour of IGP Sindh) should be dropped in the tender box kept in office of AIGP (Logistics), 2<sup>nd</sup> floor Central Police Office, I.I. Chundrigar Road, Karachi on "22.02.2016 at 1400 hours".
4. The tender shall be opened on "22.02.2016 at 1430" hours in presence of Purchase Committee and in presence of representatives of bidders who choose to be present on the occasion, in the Committee Room of Central Police Office, Sindh, Ground Floor, I.I.Chundrigar Road, Karachi.
5. Only Manufactures/Suppliers and Authorized Dealers registered with Income Tax and Sales Tax department are eligible to participate in the tenders (Documentary proof required).
6. Only bids offered on the prescribed tender form issued by the Police Department shall be accepted. However, additional sheets may be attached, if required.
7. Conditional tender / application will not be entertained.
8. Competent authority can cancel the bidding process at any time prior to the acceptance of a proposal as per provision of Rule-25(1) of SPPRA Rules,2010 (Amended 2013).

AIGP/Logistics,  
For Inspector General of Police,  
Sindh Karachi.

**POLICE DEPARTMENT  
GOVERNMENT OF SINDH**



Bid Document

2015-16

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[www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)

M/s. \_\_\_\_\_

2015-2016



- 1) *Instructions to Bidders on pg # 2*
- 2) *Bid form is attached on pg # 4*
- 3) *Bid Security Form is attached on pg # 5*
- 4) *Performance Security Form is attached on pg # 6*
- 5) *Evaluation Criteria is attached on pg # 11*
- 6) *Sample Contract Agreement is attached as Annexure-A*
- 7) *Technical Proposal Form is attached as Annexure-B*
- 8) *Financial Proposal Form is attached as Annexure-C*
- 9) *Technical Specification is attached as Annexure-D*



**Invitation to Bid**

Affix /Paste Advertisement (IFB or EOI)

**Instruction to bidder**

- i. The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Biding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.
- ii. The Police department, Government of Sindh, request Tender Bids in sealed envelopes as per information required in this document. Proponents applying for bids should submit Financial Proposal and Technical Proposal in two separate envelopes.
- iii. The Technical Proposal should contain all the bid items without quoting the price and must list firm's clientele, details of past project, items specification etc. Financial bids of firms not obtaining minimum passing criteria on Technical basis will not be opened.
- iv. Interested /Eligible bidders may obtain further information on the bid and inspect the bidding documents at the office of AIGP/Logistics, 2<sup>nd</sup> Floor, CPO Building, H.Chundrigar Road, Karachi.
- v. All bids must be accompanied by a earnest money (2%) of total bid amount, and must be delivered to the office of the AIGP/Logistics, on or before \_\_\_\_\_ hours on \_\_\_\_\_ 2016. The bids will be publicly opened in the Committee Room of CPO ground floor at \_\_\_\_\_ hours on the same day in presence of bidders who wish to remain present.
- vi. The Police department, Government of the Sindh will not be responsible for any costs or expense incurred by bidders in connection with the preparation or delivery bids.
- vii. Bidders shall submit bids, which comply with the bidding documents, for alternate bids bidder has to purchase separate bidding documents and alternate bid shall be treated as separate bid.
- viii. Competent authority can cancel the bidding process at any time prior to the acceptance of a proposal as per provision of Rule-25(1) of SPPRA Rules.2010.
- ix. All prices quoted must include any Taxes applicable, i.e. Income Tax, Sales Tax or any other tax imposed by government by law. If not specifically mentioned in the Quotation, then it will be presumed that the prices include all the taxes.

- x. Enquiries regarding this RFP shall be submitted in writing to:  
AIGP/Logistics,  
Central Police Office, Sindh  
2<sup>nd</sup> Floor, CPO Building, I.I. Chundrigar Road, Karachi  
Phone: (92-21) – 99212631, Fax (92-21) – 99213839.
- xi. Every page of the tender document should be signed and sealed by the bidder.
- xii. The details of this notice are also available on website of Police department ([www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)) and SPPRA, Government of Sindh ([www.sppra.gov.pk](http://www.sppra.gov.pk)).

**AIGP/Logistics**  
For Inspector General of Police  
Sindh Karachi.



**BID FORM for \_\_\_\_\_**

To:  
Inspector General of Police,  
Sindh Karachi.

Sir,  
Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to supply, deliver and test in conformity with the said bidding documents (Technical and Financial proposals are attached as annexure-B and annexure-C respectively) are submitted herewith separately as per your requirement.

We undertake, if our Bid is accepted, to complete the supply in accordance with the delivery time mention in this tender documents.

If our Bid is accepted, we will provide the performance security in the sum equivalent to equal to 10% percent of the Contract Price i.e., Rs. .... for the due performance of the Contract as per bid Security Form.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 201\_\_\_\_\_

WITNESS

\_\_\_\_\_  
BIDDER (Sign + Seal)

Signature: -----

Signature: -----

Name:-----

Name:-----

Title:-----

Title:-----

Address:-----

Address:-----

CNIC #:-----

CNIC #:-----

**BID SECURITY FORM**

WHEREAS \_\_\_\_\_ (hereinafter called “**the Bidder**” has submitted its bid dated \_\_\_\_\_ for the purchase of “ \_\_\_\_\_”, (hereinafter called “**the Bid**”).

KNOW ALL MEN by these presents that We \_\_\_\_\_ (Name of Bank) of \_\_\_\_\_ (Name of Country) having our registered office at \_\_\_\_\_ (address of Bank) hereinafter called “the Bank”) are bound into the Inspector General of Police, Sindh, Karachi, Pakistan (hereinafter called “the Purchaser”) in the sum of \_\_\_\_\_, for which payment well and truly to be made to the said Purchaser, the Bank bonds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
  - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
  - (b) Fails or refuses to execute the Contract Form, when requested.

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to 28 days beyond the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)  
By \_\_\_\_\_  
(Title)  
Authorized Representative





**PERFORMANCE SECURITY FORM (Applicable in case of bank guarantee)**

To: Inspector General of Police , Sindh,  
Karachi-Pakistan.

**WHEREAS** (Name of the Contractor)

Hereinafter called "the Contractor" has undertaken, in pursuance of the bid for the purchase of hardware including " \_\_\_\_\_ ", dated \_\_\_\_\_ 201 \_\_, (hereinafter called "the Contract").

**AND WHEREAS** we have agreed to give the Contractor a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total Sum of Rs. .... 10% of the total contract value (Amount of the guarantee), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums, within the limits of 10% of the total contract value (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until \_\_\_ day of \_\_\_\_\_ 201 \_\_, or the warranty period.

**[NAME OF GUARANTOR]**

Signature \_\_\_\_\_

Name \_\_\_\_\_

Titel \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Seal \_\_\_\_\_



## 1. General Terms & Conditions

### (i) Bid Bond

A bid bond, and bid security in the shape of a Pay Order / Bank Draft in favor of AIGP/Logistics equivalent to 2% of the total cost of bid should be submitted along with the tender.

### (ii) Validity of the proposal

All proposal and price shall remain valid for a period of 90 days from the date of the opening of Technical Proposals. However, the responding organization is encouraged to state a longer period of validity for the proposal.

### (iii) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

### (iv) Withholding Tax, Sales Tax and other Taxes

The responding organization is hereby informed that the Government shall deducted tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Police department. The responding organization will be responsible for all taxes on transaction and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it will provide the relevant documents with the proposal.

### (v) Stamp Duty

Stamp duty for contract documents shall be borne by responding organization/bidder at the time of signing of contract.

### (vi) OEM relationships & Warranties

- Hardware, items/equipment should have warranty, including parts and labour and license (if any).
- All Management Software provided should have warranties for one year against defects/bugs as well as updates.
- The responding organization (RO) to be authorized Partner / reseller, of

**THE ORIGINAL MANUFACTURER.**



**(vii) Supply Capabilities**

Responsive Organization should clearly indicate the duration of delivery of quoted item(s) specified in Annexure-D

Sr. No.	Item	Action Item	Response time (in hours)
1		Replacement	
		Repair	
		Re-configuration	
		Backup Replacement	

**(viii) Compliance to Specification**

The Responding Organization (RO) to provide information as per (Annexure-D). RO may not propose any kind of refurbished item in their technical proposals.

**(ix) Financial Capabilities**

The RO(s) shall describe the financial position of its organization. Income Statement or Annual Report should be included in the detailed Technical proposal.

**(x) Liquidated damages.**

- a) It is utmost importance that schedule to tender should be filled in very carefully as the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply within stipulate period Security deposit will be forfeited in favor of the Police Department, Government of Sindh, Karachi as stated at sub clause (d).
- b) An affidavit that the firm declares details of litigation with any client during the last 5 years be provided.
- c) An affidavit that the firm has never been blacklisted by any Government Department.
- d) Liquidated damages of 0.025% per day of the contract price will be deducted for delayed supply/delivery of item/equipments then purchaser reserve the right to cancel the contract, forfeit the performance security and black list the firm.



(xi) **Delivery Time**

- \_\_\_\_\_ months/weeks after issuance of purchase order.
- **Mode of payment:** 100% after supply of item(s)/equipment(s) and successful testing on site.
- Release of performance guarantee after completion of warranty period.

Execution / Delivery of all the items of the Bid will be at Central Police Office Sindh, CPO Building, I.I. Chundrigar Road, Karachi.

- xii. The earnest money is refundable after finalization of the bid, in case of return of financial bids un opened to non responsive bidders, on request after opening of financial bids or when award / placement of purchase order is finalized. The bidders will, however, have to apply for refund through a written request on their company/firm letter head addressed to AIGP/Logistics.
- xiii. The successful bidder will have to deposit 10% security of the amount of contract, in the form of pay order, bank guarantee or any other financial instrument recognized by Government of Pakistan, to the satisfaction of AIGP/Logistics and AIGP/Finance. The same will be returned on due completion of the contract and warranty period.
- xiv. To conform, the approved specifications, the evaluation criteria of bids will be base on the technical expert opinion, observation of evaluation committee and terms and condition set forth in the bidding documents, tender notice and Bid Form or as deemed appropriate by the Purchase Committee.
- xv. Date of opening of the Financial Proposals will be announced separately. The proposal of only those bidders will be considered/ opened which are declared qualified after evaluation of technical bids and upon fulfilling all the condition by the Purchase Committee. Further enquiry can be made from AIGP/Logistics, CPO, on telephone No.99212631.
- xvi. Conditional tenders/bids will not be acceptable.
- xvii. Authority Letter from Principal Company for product and vender authentication shall be provided with the bid.
- xviii. Police department reserves the right to increase or decrease the scope of work/number of items without assigning any reason.

2. Mode of Delivery and Address

Technical & Financial proposals (2 copies each, should be submitted by 1400 hours at the address given below:

Office of AIGP/Logistics, CPO  
2<sup>nd</sup> Floor, CPO Building, I.I. Chundrigar Road, Karachi  
Tel # 99212631, Fax # 99213839



- (i) The technical proposals will be opened on the same day at \_\_\_\_\_ hours at the same address. The responding organization shall deliver 2 (two) copies of the technical & financial proposal each copy being physically separated, bound, sealed and labeled as “TEHNICAL PROPOSAL” and “FINANCIAL PROPOSAL” (one Original and one copy), labeled as such on their respective envelopes. The bid security of 2% of the offer in shape of Bank guarantee or Pay Order shall be enclosed in the envelope marked “FINANCIAL PROPOSAL” without the financial proposal shall not be considered and bid shall be rejected.
- (ii) Proposals shall be dropped in the sealed tender box kept in the office of AIGP/Logistics upto \_\_\_\_\_ hours. Samples / Brochures should however be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**
- (iii) **Submission of Proposal**

The complete proposals should be submitted by \_\_\_\_\_ hours on \_\_\_\_\_ 2015 at the address given in 2(ii) above.

The format of submission of proposal is attached as Annexure-A and Annexure-B. Please provide original brochures and samples of all the items proposed.

*CNIC copies of Owner/Authorized person along with witness should be enclosed.  
(Please provide photocopies of relevant documents).*

- (iv) **Opening of Proposals**

The proposals submitted against this RFP will be opened on date mentioned above at 14:30 hours in front of the **Purchase Committee** of Sindh Police.



### 3. Evaluation and Comparison of Technical and Financial Bids

The evaluation will be performed assuming the Contract will be awarded to the bid confirming to Eligibility Criteria and most closely conforming to evaluation criteria and other conditions specified in the bidding documents and having lowest evaluated cost.

#### a. Eligibility Criteria

- Valid Registration with Income Tax.
- Valid Registration with Sales Tax
- Company History years in business?
- Under taking on stamp paper that firm is not involved in any litigation, Department rift, abandoned or unnecessary delay in completion of any work in the Government Department.
- Affidavit/Undertaking on stamp paper that the firm has not been black listed previously by any executing agency.

(Note: All documents are mandatory and must be provided otherwise the bid will not be considered).

#### Evaluation Criteria and Comparison of Bid

The Proposals shall be evaluated on the basis of following parameters.

S.#	Evaluation Parameter	Marks	Brief Questionnaire												
1	Specifications	300	Compliance with required specifications mentioned at Annexure "D". Attach Brochures/Samples of quoted items.												
2	Financial Capabilities	200	<ul style="list-style-type: none"> <li>• Bank statement of last ( ) years <table border="1"> <tr> <td>Minimum three year</td> <td>Marks 75</td> </tr> <tr> <td>More than three year</td> <td>Marks 100</td> </tr> <tr> <td>Less than three year</td> <td>Each year obtain 25- Marks</td> </tr> </table> </li> <li>• Annual turnover of last ( )years <table border="1"> <tr> <td>Minimum three year</td> <td>Marks 75</td> </tr> <tr> <td>More than three year</td> <td>Marks 100</td> </tr> <tr> <td>Less than three year</td> <td>Each year obtain 25- Marks</td> </tr> </table> </li> </ul>	Minimum three year	Marks 75	More than three year	Marks 100	Less than three year	Each year obtain 25- Marks	Minimum three year	Marks 75	More than three year	Marks 100	Less than three year	Each year obtain 25- Marks
Minimum three year	Marks 75														
More than three year	Marks 100														
Less than three year	Each year obtain 25- Marks														
Minimum three year	Marks 75														
More than three year	Marks 100														
Less than three year	Each year obtain 25- Marks														
3	Relevant Experience	200	<ul style="list-style-type: none"> <li>• Bidder should provide Work Orders relating to work/supply mentioned in the Tender Notice. <table border="1"> <tr> <td>Minimum three Work Orders</td> <td>Marks 150</td> </tr> <tr> <td>More than three Work Orders</td> <td>Marks 200</td> </tr> <tr> <td>Less than three Work Orders</td> <td>Each year obtain 50- Marks</td> </tr> </table> </li> </ul>	Minimum three Work Orders	Marks 150	More than three Work Orders	Marks 200	Less than three Work Orders	Each year obtain 50- Marks						
Minimum three Work Orders	Marks 150														
More than three Work Orders	Marks 200														
Less than three Work Orders	Each year obtain 50- Marks														
	Total Marks	700													

N.B.

Minimum passing/qualifying marks is 80% i.e. 560 marks out of 700 marks. The bid not obtaining minimum qualifying score shall not be considered and rejected. Out of the bids qualifying the Evaluation Criteria, the bid with lowest evaluated cost shall be awarded contract provided it meets all other procedural requirements.

The Bidder should provide the following required information and placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form.

### Information Required

#### A General

- 1 Name of Bidder
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
  - Sole Proprietor
  - Partnership Firm
  - Private Limited Company
  - Public Limited Company
  - Entity registered / incorporated outside Pakistan (Give details)
  - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

#### 4. Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidder's bid.

#### 5. Purchaser's Right to Accept the Bid or Reject the Bid

The Purchaser reserves the right to accept or reject the bid in according with SPP Rules-2010, and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchase's action.

In this Contract, the following terms shall be interpreted as indicated:

- **“Purchaser”** means the Sindh Police Department, Government of the Sindh, Karachi – Pakistan
- **“Contractor”** means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.
- **“Contract”** means the agreement entered into between the Purchase and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- **“Commencement Date of the Contract”** means the date of signing of the Contract between the Purchaser and the Contractor.
- **“Contractor Price”** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- **“Contractor Value”** means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.
- **“Services”** means services, such as testing and other such obligations of the Contractor covered under the Contract.
- **“Works”** means all items to be provided and work to be done by the Contractor under the Contract.
- **“RO”** means Responding Organization/ Bidder Firm.
- **“RFP”** means Request for Proposal.



## Sample Contract Agreement

1. This contract agreement is made and entered into on \_\_\_\_\_, 201\_\_, BY AND BETWEEN.

i) **Inspector General of Police, Sindh Central Police Office, I.I. Chundrigar Road, Karachi**, hereinafter referred as Purchaser, which expression shall unless repugnant to the context or meaning thereof, be deemed to include its successors and permitted assigns officers delegated to perform functions procurements for and on behalf of various units of Sindh Police department of ONE PART.

AND

ii) \_\_\_\_\_ having its registered office at hereinafter referred as supplier, which expression shall, unless repugnant to the context of meaning thereof, be deemed to include its successors and permitted assigns of the OTHER PART.

2. WHEREAS the Inspector General of Police, Sindh is entrusted with responsibility of procurement of item / articles during current financial year 2015-2016 as per description, with specification and quantity, given below:-

S.NO.	DESCRIPTION OF ARTICLES WITH SPECIFICATION	QUANTITY/ NUMBER	Delivery
---	---	---	
---	---	---	
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3. AND WHEREAS, the **Inspector General of Police, Sindh**, in accordance with The Public Procurement Rules, 2010 as adopted by Government of Sindh vide notification No. \_\_\_\_\_ dated: \_\_\_\_\_



4. That M/s. \_\_\_\_\_ participated in the response of open tenders, floated by IGP Sindh, by submitting technical and financial bids, after necessary evaluation of the item / articles described above; the Departmental Committee opened the financial bids in front of all bidders on \_\_\_\_\_.
5. That the rates offered by M/s. \_\_\_\_\_ for the item / articles as shown and given above, were found to be lowest offered in comparative terms with the rates of other bidders participating in the process. Therefore, on the recommendation of Departmental Committee, the IGP Sindh has accorded approval to place purchase/procurement order with M/s. \_\_\_\_\_ on terms and conditions specified below:-

NOW THEREFORE PARTIES HEREBY AGREE AS FOLLOWS

- i) That M/s. \_\_\_\_\_ shall supply products/items, articles described and specified alongwith quantity the above within \_\_\_\_ days from the date of signing of this agreement.
- ii) That all deliveries shall be made at \_\_\_\_\_, Sindh, Karachi between on working days only.
- iii) That every article shall be made and finished in all respects to entire satisfaction of Departmental Inspection Committee which shall be at liberty to reject any item/article or part thereof if it is not in accordance with approved sample and specification mentioned in the tender documents submitted by supplier at the time of bidding, and evaluated and approved for this purchase order and such rejection shall be final. The no appeal or review will be permissible against the decision of inspection committee.
- iv) That the AIGP/Logistics, CPO, Sindh, shall give written receipt signed by him giving out complete details, exhibiting the number of items/articles delivered and the number items/articles accepted and rejected, and such receipts shall be conclusive evidence of the acceptance and rejection of the number of articles specified as accepted and rejected.
- v) That all articles rejected shall be taken back and removed by the M/s. \_\_\_\_\_ and nothing shall become due or recoverable by the M/s. \_\_\_\_\_ in respect on account of items/articles so rejected.



- vi) That all articles accepted shall be paid for the **AIGP/Logistic, CPO, Sindh** at the rate of specified below (FOR Destination) within financial year \_\_\_\_\_.

ITEM / ARTICLE	RATE PER UNIT

- vii) In case M/s. \_\_\_\_\_ make default, in the due performance of this agreement/contract in part or full, **AIGP/Logistic, CPO, Sindh** shall be at liberty to impose and recover L.D. Charges not exceeding 0.025% per month thereof.. The penalty shall be applicable only to the extent of items/articles supplied late.
- viii) The **AIGP/Logistic, CPO, Sindh** shall have right to assess, demand and recover any damages suffered by Police Department due to late supply of the items/articles from the supplier.
- ix) The **AIGP/Logistic, CPO, Sindh** shall be at liberty to deduct and retain the amount so assessed from the bill that may be or may become due and payable at or after the time of such failure to the M/s. \_\_\_\_\_ by the said **AIGP/Logistic, CPO, Sindh**, whether by virtue of agreement or otherwise.
- x) The IGP Sindh shall not be responsible for non-performance of this agreement due to change in law, rules and policy of the government as notified in official gazette from time to time.
- xi) That all conditions laid down in the rules framed for procurement by the Government shall apply to transactions made under this contract agreement and both parties shall be bound by it.
6. This contract agreement shall be construed, and the legal relations created herein will be determined in accordance with the laws of Islamic Republic of Pakistan.
7. Any notice required under this contract agreement shall be in writing and shall be effective when received by the addressee at its given address.



8. If any term, conditions, or provision in this Agreement is found to be invalid, unlawful or unenforceable to any extent, the parties shall endeavour in good faith to agree to such amendments that will preserve, as far as possible, the intentions expressed in the Agreement. If the parties fail to agree on such amendments, such invalid terms, condition or provision will be served from remaining terms, conditions and provisions, which will continue to be valid and enforceable to the fullest extent permitted by law.
9. This agreement may be amended only in writing signed by both the parties.
10. IN WITNESS WHEREOF, the parties have executed this agreement on the date set forth above.

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AIGP/Logistics  
On behalf of IGP, Sindh

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**Witness:**

1) \_\_\_\_\_

2) \_\_\_\_\_

**Technical Proposal Form**

Bidder's Profile		
Name		
Official Address		
Telephone(s) No.		
Official Fax No.		
GST Registration No.		
Income Tax Reg. No.		
Sr. No.	Specifications of quoted Hardware, Equipment/Items	Supply During (in Months)

**Note:** Please read carefully the whole document and provide all necessary details with proof of evidence.

\_\_\_\_\_  
 BIDDER (Sign + Seal)

**Financial Proposal Form**

Bidder's Profile				
Name				
Official Address				
Telephone(s) No.				
Official Fax No.				
GST Registration No.				
Income Tax Reg. No.				
No. of years in business				
Sr.No.	Item/Equipment Name	Quantity	Unit Cost (Rs)	Total Cost (Rs) inclusive all taxes
<b>Total Cost in Pak Rupees</b>				
(in words. _____)				

**Note:** Earnest money will be equivalent to 2% of the total bid cost.

Only Pay Order/Bank Draft for earnest money will be acceptable in favour of AIGP/Logistics, Central Police Office, Sindh, Karachi.

\_\_\_\_\_  
BIDDER (Sign + Seal)



GOVERNMENT OF SINDH  
POLICE DEPARTMENT

No. G-I/ 422 /2015/Karachi

Dated 14-10-2015.

**O R D E R**

The following Committees are constituted for the Procurement of Item/Equipment for Training Institutes and Director I.T CPO during the current financial year 2015-16:-

**Purchase Committee**

1. DIGP/Training Sindh (Chairman)
2. AIGP/Welfare Sindh (Member)
3. AIGP/Logistics CPO Sindh Karachi (Secretary)
4. Representative of Prison Department (Member)
5. Representative of Civil Defence (Member)

**Specification, Evaluation and Inspection Committee**

1. DIGP SRP Sindh Karachi (Chairman)
2. ADIGP/Admn T&T Sindh (Member)
3. Principal PTC Saeedabad Karachi (Member)

Sd/-

Inspector General of Police,  
Sindh Karachi.

Copy to the:-

1. PS to IGP Sindh.
2. PS to DIGP/HQ.
3. All concerned officers.

(FAISAL BASHIR MEMON) PSP  
AIGP/Logistics.  
For Inspector General of Police,  
Sindh, Karachi.



GOVERNMENT OF SINDH  
POLICE DEPARTMENT

No. 3157-63 E&C/III-Clothing/2015-16.  
Dated 19-10-2015

O R D E R

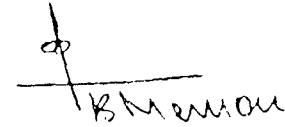
In pursuance of provision No. 31 of SPPRA Rules 2010, a Committee known as "Redressal of Grievances and Settlement of Disputes Committee" headed by Additional Inspector General of Police Traffic Sindh consisting of the following officers is constituted with immediate effect for the financial year 2015-16:-

- |                                 |          |
|---------------------------------|----------|
| 1. DIGP SRP Sindh               | (Member) |
| 2. AIGP Training Sindh          | (Member) |
| 3. Representative of A.G. Sindh | (Member) |
| 4. Representative of IG Prison  | (Member) |

Sd/-  
INSPECTOR GENERAL OF POLICE  
SINDH, KARACHI

Copy following for information & necessary action to:-

1. Accountant General Sindh Karachi.
2. IG Prison Karachi.
3. DIGP/SRP Sindh.
4. AIGP/Training Sindh.
5. PS to IG P Sindh.
6. PA to Asstt. IGP, Traffic Sindh Karachi.



(FAISAL BASHIR MENION) PSP  
AIGP/LOGISTEC  
FOR INSPECTOR GENERAL OF POLICE  
SINDH, KARACHI.



# BIOMETRIC TIME & ATTENDANCE MANAGEMENT SYSTEM FOR TRAINING SCHOOLS

## 1. DATA CENTER/OFFICE EQUIPMENT:

Biometric Time & Attendance System for Sindh Police Training Centers plus Accessories for Data Center and User Terminals.

S.No	Item /Hardware	Qty
1.	<p><b>Biometric Device</b>  WIFI &amp; POE based Fingerprint Based Time Attendance &amp; Access Control Terminal with built-in RFID Mifare Reader, Color LCD, Built-in TCP/IP, USB flash disk, 20,000 user capacity &amp; 3,000,000 transactions storage, IP65 rated with OP5 sensor that can readwet &amp; dry fingerprints.  Machine should have high speed CPU and RAM to ensure quick processing of Fingerprint recognition that should not be not less than 1 GHz processor &amp; 128 MB RAM.  Machine must support TCP/IP &amp; WIFI communication  The operating temperature of biometric machine must be 0 – 50 degree Celsius  POE (Power Over Ethernet) based Power input option, to avoid multiple Cabling &amp; Fire event.  High Resolution Color Display for Better User Interface with 16 bit Hi-Fi Voice &amp; Sound Indication  Port for Communication and Slave Device Integration  Machine must be able to communicate with server in PUSH method, to send its data automatically without being pulled from the Software  The Data Transfer should be fast enough to push 5000 User Records per minute (Approx.).</p> <p><b>Protection Box</b>  Machine Protection Box to protect machine from tempering</p> <p><b>Display Panel</b>  LED “OK” display panel to be connected with Biometric  Machine to display successful transaction of employee with relay kit</p> <p><b>Warranty:</b>  Three years comprehensive parts replacement warranty on all equipment (Hardware + Software)</p>	60
2.	<p><b>Desktop Computers</b>  Intel® Core™ i7-4770 Processor  Intel based Series Chipset or equivalent  4GB (2 x 2GB) RAM  1 x 500GB SATA Hard Drive  4 or higher SATA Port Controller  DVD-RW Drive  1 x 1000 Express Gigabit NIC  Integrated Graphics capability  18" LCD  upto2 or higher Expansion Slots (mix of PCI Slot and PCI-Express Slots)  Support for Windows 8.1, Redhat &amp; Ubuntu DT OS  Atleast 450Watts Non-Hot Plug Power Supply (Higher watts would be a plus)  Standard Keyboard &amp; Mouse  3 Years Manufacturer Limited Warranty  Windows 8.1 with key and media</p>	30

3.	<b>8 Port Switch (Managed L2 Gigabit switch 8 port)</b>		15
Port Interface	POE Network Switch 10BASE-T/100BASE-TX/1000BASE-T: 4; combine with Access point		
Physical Features	Physical Stacking: Up to 6 Units; 19" Rackmount, 1U Height; DC Fan x 2; Internal AC Power Supply; Optional Redundant Power Supply Power Saving (Green)		
Layer 2 Features	Spanning Tree (STP) 802.1d; Rapid Spanning Tree (RSTP) 802.1w; Multiple Spanning Tree (MSTP) 802.1s; Loopback Detection (v1); Static Port Trunking (Up to 32 groups / Max. 8 ports per group); Link Aggregation LACP 802.3ad (Up to 32 groups / Max. 8 ports per group); Trunking Across Stack; Port Mirroring (One-to-One / Many-to-One); Jumbo Frame (10,240 Bytes)		
Layer Multicast Features	2	Internet Group Management Protocol (IGMP) Snooping (v1 / v2); IGMP Snooping Groups: 256; Host-based IGMP Snooping Fast Leave; Multicast Listener Discovery (MLD) Snooping (v1 / v2); MLD Snooping Groups: 128; Host-based MLD Snooping Fast Leave	
Virtual (VLAN) Features	LAN	Tagged VLAN 802.1Q (256 Static VLANs / 256 Dynamic VLANs); Generic VLAN Registration Protocol (GVRP); Voice VLAN ; Asymmetric VLAN; VLAN Trunking	
Quality of Service (QoS) Features	of	4 Queues; Traffic Prioritization 802.1p; Strict Priority; Weighted Round Robin (WRR); Strict + WRR; CoS based on Switch Port; CoS based on 802.1p Priority; CoS based on VLAN ID; CoS based on MAC Address; CoS based on IP Address; CoS based on TCP/UDP Port; CoS based on Differentiated Services Code Point (DSCP); CoS based on Type of Service (ToS); Bandwidth Control (Min. Granularity : 3500kbps (Ingress) / 64Kbps (Egress)); Time-based QoS	
Access Control List (ACL) Features	Control List (ACL)	Access Control List; Max. ACL Profiles / Rules: 15 / 240; Time-based ACL	
Security		Secure Shell (SSH) (v2); Secure Sockets Layer (SSL) (v3); Port Security (Max. 16 MAC Addresses per Port); Broadcast/Multicast/Unicast Storm Control (Min. Granularity: 3,500 kbps); Traffic Segmentation; ARP Spoofing Prevention	
Authentication, Authorization & Accounting (AAA) Features		802.1X Access Control; MAC-Based Access Control (MAC); Microsoft Network Access Protection (NAP) (DHCP NAP); Guest VLAN; Dynamic VLAN Assignment; RADIUS Auth. For Mgm Access; TACACS+ Auth. For Mgm Access; ARP Spoofing Prevention	
Management Features		Web-Based GUI; Command Line Interface (CLI); Telnet Server; Telnet Client; TFTP Client; Simple Network Management Protocol (SNMP) (v1 / v2c / v3); SNMP Trap; System Log; Trap / Alarm / Log Severity Control; Remote Monitoring (RMON) (v1); Link Layer Discovery Protocol (LLDP); BOOTP / DHCP Client; DHCP Auto-Configuration; DHCP Relay; Cable Diagnostics	
4.	Patch Panel	24Port Patch Panel Cat 6 cut sheet for 4U Data Cabinet	15
5.	6U Data Cabinets	Network switch wall mount cabinet Glass front with proper lock & key mechanism Air flow - perforated side ways Single in & out for data cable Single power strip enclose Power strip 220v with LED indicators Rack railing for patch panel cut sheet & switch	15

6.	Nodes Configuration	Provision connectivity using CAT 6 - shielded twisted pair cable (included in per port charges)	10 Nodes per location (15 Locations) 15x10=150
		10/100/1000MB Cable	
		Connectors with connectors cover	
		Dual port patch panel with Cat 6 Patch cord for client	
7.	Firewall	Should support a secure Layer 2 bridging mode, providing rich Layer 2-7 firewall security services for the protected network while remaining "invisible" to devices on each side of it	15
		Managed & ease integration	
		Supports creation of Layer 2 security perimeters by enforcing administrator defined Ether type-based access control policies for Layer 2 network traffic	
		Delivers high speed VPN services through the addition of either a VPN Accelerator Card (VAC) or a VPN Accelerator Card+ (VAC+)-Unrestricted (UR), Failover (FO) and Failover-Active/Active (FO-AA) models have integrated hardware VPN acceleration services	
		Should be able to integrate with third party solutions for management as well as additional network layer protection	
8.	<b>UPS 10KVA</b> Must be able to give 1hr standby time with surge protection. Online preferred	1	
9.	2 KV UPS	15	
10.	Connectivity with Central Data Center	15	
11.	2 IP Camera 2 Mega Pixel with NVR/DVR for all locations and connectivity with central location for monitoring.	30	

## 2. Specialized Software / Data base :

S.No	Item	Qty
1.	<p><b>Time &amp; Attendance Reporting Software</b></p> <p>Web Based Management Console.            Must Incorporate Time Attendance, Leave Management &amp; Movement Tracking.            Supporting Enterprise RDBMS MS SQL Server.            Highly intuitive interface ensures a minimal learning curve.            Flexible Shift Management Capabilities.            Secure and Explicit User Rights Management.            Improved Performance and Precise Calculations.            On - Demand Data for Payroll.            Operates over LAN/WAN/Internet.            Diversified Data Collection Options.            Integration with ERP Applications.            Export Attendance data in XLS, DOC, PDF, SQL, DBF etc.            Definable organizational hierarchy.            Flexible authority levels.            Supporting RDBMS - MS SQL Server.            Web Based Software with Ajax Support.            Integration with Access control module.            Efficient time saving Data manipulation in Batch.            Provide easy sorting and searching.            Intuitive and User Friendly Interface.            Flexible rounding policies.            Comprehensive Reports with Extensive Filtering Options like Date Ranges, Groupings and Hierarchical Viewing.</p>	1

2.	<p><b>Attendance Reports</b>  Attendance Register under Section 41.  Attendance Register, Average Arrival Departure ,Daily Strength, Daily Worked Hours, Employee Performance, Overtime Register.  Periodical Overtime , Summary Report  Worked Hours Summary.  Periodical Consolidated Report.  Current-Previous Day Report, Yearly Report.  Time Sheet Summary, Checklist, Irregular Report.  Master Roster Entries, Monthly Shift Schedule.  Card not Swipe Out, Roster not Created.  Weekly Shift Schedule, Employee List.  Audit Trail Report, Shift List Report.  Management Code List Report.  Gazette Holidays List Report.  Daily Absentees, Daily Attendance.  Daily Break Staff Movement.  Daily Late Arrival time, Daily Off day Report.  Daily On Leave, Daily Overtime  Daily Time In, Early Departure, Individual Time Sheet  Individual Leave Card, Individual Leave Chart  Leave Status Report, Access Control Reports  User Login Access list, Access Control with Status  Access Control In-Out Work Hours Difference.</p>	1
3	<p><b>Middleware</b>  Web Based Design to allow Machine Access on any designated PC An experience of at least 10 years in the same field  offer Dashboard with graphical layout for better interaction  Login User's privilege setting should be customizable  Client and Server Data Transfer Should be on HTTPS protocol for added security and communication between server and device. Preferably protected using AES encryption. The Password and PIN Data should have SHA Encryption.  The user Data between the devices and the Software must automatically be synchronized to reflect any changes at either end.  Machine Data Communication between the Software must be asynchronous to allow the software application to data transfer to multiple device simultaneously  Software preferably should be able to send Email Alerts in case of Alarm Events  Support up to 1000 Machines (approx.), to ensure future expandability  Real Time Transaction and Device Status Monitoring &amp; Alerts  Software should be able to define Date Range and time Zone validation for the Employees.</p>	
4	Installation/Integrated of 15 locations with DC	
5	Operation and maintenance	01 Year
6	Training of Master Trainer & users	06 Master Trainers & 60 persons
7	Services of Resident Engineers & Technical Staff	01 Year



28	Sniffer Dogs	10 Nos.	500,000	5,000,000					
29	Fax Machines	10 Nos.	14,000	110,000					
30	Scanner	05 Nos.	7,000	35,000					
31	Conference Room Jammer	10 Nos.	600,000	6,000,000					
32	Metal Detector	50 Nos.	22,000	1,100,000					
33	Walk Through Gate	50 Nos.	600,000	30,000,000					
34	Explosive Detector	15 Nos.	1,700,000	25,500,000					
35	Generator 5-KV	04 Nos.	300,000	1,200,000					
36	Digital Cameras	30 Nos.	20,000	600,000					
37	Spy Cameras	30 Nos.	155,000	4,650,000					
38	Smart Phones	50 Nos.	80,000	4,000,000					
39	Voice Recorders	50 Nos.	11,000	550,000					
2	Capacity Building & Revamping of Special Branch Sindh								3 <sup>rd</sup> Qtr
2	<b>FURNITURE &amp; FIXTURE</b>								
1	Office Chairs	69 Nos.	5,500	379,500					
2	VIP Chairs	45 Nos.	14,000	630,000					
3	Double Bed Sets	09 Nos.	75,000	675,000					
4	Dining Table with Chairs	02 Nos with 12 chairs	75,000	150,000					
5	File Racks	31 Nos.	10,000	310,000					
6	Student Tables	400 Nos.	10,000	4,000,000					
7	Student Chairs	400 Nos.	8,000	3,200,000					
8	Executive Table with Side Rack	04 Nos.	250,000	1,000,000					
9	Executive Chair	04 Nos.	85,000	340,000	60 Million				
10	Executive Visitor Chair	16 Nos.	25,000	400,000	Non-ADP				
11	Officer Table	20 Nos.	50,000	1,000,000					
12	Office Table	200 Nos.	30,000	6,000,000					
13	Computer Trolley	100 Nos.	10,000	1,000,000					
14	Computer Chair	100 Nos.	8,000	800,000					
15	Revolving Chair	125 Nos.	20,000	2,500,000					
16	Sofa Set	30 Nos.	110,000	3,300,000					
17	Center Table	35 Nos.	47,000	1,645,000					
18	Plastic Chair	500 Nos.	1,500	750,000					
19	Visitor Chair	200 Nos.	10,000	2,000,000					

Single Stage  
Two  
Envelopes

2<sup>nd</sup>  
Qtr

20	Almrah	300 Nos.	23,000	6,900,000							
21	File Cabinet Steel	300 Nos.	17,000	5,100,000							
22	Dining Table (Plastic)	500 Nos.	14,000	7,000,000							
23	Mess Chair (Plastic)	3000 Nos.	3,000	9,000,000							
24	Steel Chair (2 seater)	235 Nos.	16,000	3,760,000							
25	Rostrum	38 Nos.	41,000	1,558,000							
26	Rifle Rack	200 Nos.	26,000	5,200,000							
27	Single Bed	02 Nos.	100,000	200,000							
3	<b>Repair of Building</b>										
	Capacity Building & Revamping of Special Branch Sindh				46.670 Million	Non-ADP	Single Stage Single Envelopes			3 <sup>rd</sup> Qtr	
4	<b>Other Assets</b>										
	Requirement for Canine Unit				4,300,000/-	Non-ADP	Single Stage Two Envelopes			3 <sup>rd</sup> Qtr	

(FAISAL BASHIR MEMON) PSP

AI GP/Logistics,

For Inspector General of Police,  
Sindh, Karachi