

DUET/DF/PO/CONVOCAION 2016/D-207

Date: 28-01-2016

To,

The Director (A&F),
Sindh Public Procurement Regulatory Authority,
Barrack 8 Secretariat 4A, Court Road,
Karachi.

**SUBJECT: HOISTING OF NOTICE INVITING TENDERS (NIT) ALONG WITH
TENDER DOCUMENTS FOR DUET CONVOCAION 2016**

I am directed to enclose herewith a copy of "Notice Inviting Tenders (NIT)" & Tender Documents for DUET Convocation 2016. According to Rule 17 (1) & Rule 21 (4) of SPPRA Rules 2010 (amended in 2013) the Tender Notice / NIT & Tender Document shall be hoisted on Authority's website. Therefore, it is requested to upload the Notice Inviting Tender and Bidding/Tender Documents on SPPRA website i.e. www.pprasindh.gov.pk.

Copy of enclosed Tender Notice/NIT is sent to the Information Department, Government of Sindh 28-01-2016 for publication of Notice Inviting Tender (NIT) into three leading newspapers viz. The News/English, Jang/Urdu & Awami Awaz/Sindhi as per SPP Rules 2010 (amended in 2013) of rule 17 to be published on 01-02-2016 copies would be furnished to the SPPRA after publication.

It is requested that the NIT & Tender Documents (attached) may kindly be hoisted on SPPRA website as required under SPPRA Rules 2010 (amended 2013) by 11th September, 2015

Encl: As above

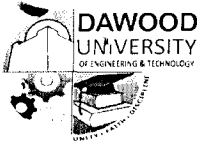
(M. Asif Mughal)
Procurement Officer

C.C. To:

1. Registrar, DUET, Karachi.
2. PS To Vice Chancellor, DUET, Karachi.
3. Office File.

7555

02-02-16



DAWOOD UNIVERSITY OF ENGINEERING & TECHNOLOGY (DUET),
New M.A. JINNAH ROAD, KARACHI-74800 (PAKISTAN)
PHONE: 021-99231195-98, 99230307 FAX: 021-99230710

No: DUET/PO/CONVOCATION 2016/ID-208

NOTICE INVITING TENDER

Sealed bids are invited from well reputed Firms/Event Management Service Provider Firms registered with Sales Tax and Income Tax Departments for Designing/Printing, Decoration & Catering Services on the occasion of Convocation 2016.

Bid Security: 5% bid security in the shape of pay order / bank draft in the name of Dawood University of Engineering & Technology (DUET) Karachi to be submitted along with bidding documents.

Eligibility: Income Tax, GST / SRB registered firms (as per SPPRA Rule 46 1a(iii))

Method of Procurement: Single Stage – Two Envelop Procedure

Bidding / Tender Documents:

Tender Documents can be obtained from the office of the Procurement Officer during office hours against the pay order / bank draft of Rs. 1000/- (Non-Refundable) in favour of Dawood University of Engineering & Technology (DUET), Karachi. The Tender Document can also be downloaded from the University website (www.duet.edu.pk) and the SPPRA website (www.pprasindh.gov.pk)

Date of Issuance

Tender Documents: From 01-02-2016 to 16-02-2016(12:00 noon)

Last Date of submission: 16-02-2016 (01:00 pm)

Date of Opening: 16-02-2016 (02:00 pm)

In case of any Holiday or unforeseen situation or incident, the bids shall be issued, submitted & opened on the next working day as per schedule. Place of issuance, submission, inquiries and opening will be at Procurement Section, Dawood University of Engineering & Technology, Karachi.

Under following conditions Bid will be rejected:

- Conditional and telegraphic bids/tenders
- Bids not accompanied by bid security & non-refundable tender fee.
- Bids received after specified date and time
- Affidavit on Stamp paper of Rs. 100/- that firm has not been black listed in any Government Organization is not provided.

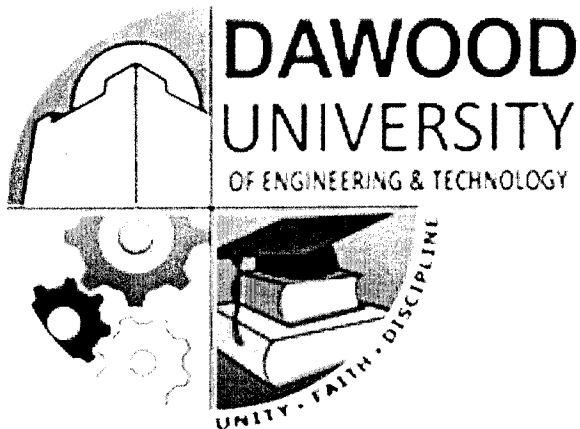
Procuring agency reserves the right to reject all or any bids subject to the relevant provision of Sindh Public Procurements Rules 2010(Amended in 2013)

**PROCUREMENT OFFICER
DUET, KARACHI**

NAME OF COMPANY/ISSUED TO:

DATE OF ISSUANCE:

***DAWOOD UNIVERSITY OF ENGINEERING &
TECHNOLOGY (DUET), KARACHI
NEW M.A JINNAH ROAD, KARACHI***



TENDER DOCUMENTS

***PROCUREMENT OF VARIOUS SERVICES FOR DUET
CONVOCAATION 2016***

No: DUET/PO/CONVOCATION 2016

NOTICE INVITING TENDER (NIT)/INVITATION FOR BIDS (IFB)

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BIDDING DATA SHEET

Scope of Procurement:	Scope of Procurement: Arrangements of various services (PRINTING MATERIAL, DECORATION & AMBIANCES SETUP, WALL PANELING, FOOD & CATERING SETUP, SOUND & MULTIMEDIA SETUP, WITH VENUE) for DUET Convocation 2016
Eligibility to Bid	Income Tax & GST Registered Firms only
Bid Price	Bid Price: Price Shall be quoted in Pak Rupees inclusive of all Govt. applicable taxes
Validity of Bid	Validity of Bid: Bid shall be valid for 90 Days
Language of Bid	Language of Bid: Language of Bid shall be in English
Submission of Bid	Bidder shall submit One Original
Bid Security	Bid Security: 5% of quoted bid Price in shape of Bank Draft /Pay Order / Demand Draft in favor of Dawood University of Engineering & Technology(DUET), Karachi
Place and Deadline for Submission of Bid:	Place and Deadline for Submission of Bid: Dawood University of Engineering & Technology (DUET), Karachi Date: 16-02-2016 , Time: 01:00 pm
Opening of Bid (Place, Date & Time)	Opening of Bid (Place, date & time) Venue: Dawood University of Engineering & Technology (DUET), Karachi on 16-05-2016 at 02:00 pm
Evaluation and Comparison of Bid	Bids shall be evaluated as per Technical Evaluation as Criteria Mentioned in Bidding Documents on Page 15 & 16

Performance Security	Performance Security: The successful Bidder shall furnish the performance security 05% in shape of Bank Guarantee /Pay Order / Demand Draft within 10 Days of the receipt of notification of award.
Signing of Contract Agreement	Contract Agreement shall be signed within 03 days after the receipt of award of contract with stamp duty 0.30% to be paid by supplier

INSTRUCTIONS FOR BIDDERS

1. BIDS:

Rates shall be for the supply of material/items/services described in the Schedule of Requirements / Bill of Quantities at DUET Karachi, meeting the following conditions;

- 1.1 Bids should remain valid for 90 days from the date of the opening of tenders failing which their offer will not be considered.
- 1.2 Telephone/telex/fax/telegraphic tenders shall not be entertained.
- 1.3 Bidders must have an office at Karachi failing which their offer will not be considered.
- 1.4 After opening of tenders no change is allowed to be made in the tender documents.
- 1.5 All applicable taxes (if any) including GST should be included in the quoted price.
- 1.6 **All the information provided in the bid should also be adequately supported by relevant documents and technical brochures. Bidders may attach documents highlighting the competitive edge and unique features of their proposals.**
- 1.7 Incomplete tenders will not be acceptable.
- 1.8 The DUET Authority reserves the right to accept or reject any or all the bids or increase or decrease the quantity of items/services subject to relevant provision of SPPRA Rules 2010.
- 1.9 In case of agents bidding for the tender, they must enclose original Proforma Invoice/Fax copy/Quotation from their Principals failing which their offers may be ignored.
- 1.10 **The bidder must submit following documents along with their offer failing which their offer will be rejected:**
 - 1.10.1 Manufacturer Authorization Certificate if SUB CONTRACTOR /SUPPLIER.
 - 1.10.2 List of Technical/Engineering Staff preferably stationed in Karachi.
 - 1.10.3 List of Similar Services Provided to public sector along with satisfactory report of work completion
 - 1.10.4 List of clients in Pakistan for a similar work / supply.
 - 1.10.5 *The bidder has to provide certificate that all items/material are as per required standard & at Latest version and as per specification provided by Procuring Agency.*
 - 1.10.6 Non-Black List Affidavit / Undertaking (confirming that bidder has never been black listed from any Government/Semi Government organization) on Stamp Paper of Rs. 100/- .
 - 1.10.7 Bidder should propose all BOQ items strictly compliant with technical specification/Schedule of Requirements; no optional item/material will be accepted.

1.10.8 **Each and Every Page of Tender Document along with supporting document must be signed & stamped by the Bidder/Supplier.**

1.10.9 Form of Tender must be filled properly by the Bidder (**Annexure A**)

2. BID SECURITY

The bidder should submit their bid along with a Pay Order/Demand Draft i.e. 5% of the total Cost of Bid as Earnest Money in the name of Dawood University Of Engineering & Technology (DUET), Karachi and valid for 28 days beyond the validity of the bid.

2.1 The successful Bidder's bid security will be discharged upon the Bidder signing the contract and furnishing the performance security/Bond.

2.2 The bid security may be forfeited;

(a) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form/Form of Bid (Annexure A) & as per clause 2.

(b) In the case of a successful Bidder, if the Bidder fails:

- (i) to sign the contract
- (ii) to furnish performance security

2.3 A bid valid for a shorter period (as per terms & conditions clause 2.) shall be rejected by the Procuring agency as nonresponsive

2.4 Bid Security shall be release to the unsuccessful bidder once the contract has been signed with the successful bidder or validity period has expired as per SPP Rules 2010 (amended in 2013) of rule 37 (1) & 37 (2).

3. PERFORMANCE SECURITY

3.1 Performance guarantee equal to 05% of the price of the work order shall be furnished within 03 days of issuance of letter of Intent or Purchase Order/Supply Order as per **Annexure-B OR in the form of Pay Order/Demand Draft/Bank Guarantee.**

3.2 Validity of Performance Security: At Least Ninety (90) Days beyond the date of completion of contract to cover defects liability period of maintenance period

4. ALTERNATIVE PROPOSALS

If any bidder submits alternative proposal (s), complete information on alternative items/material should be submitted on separate Bidding Documents along with separate Bid security i.e. 5% of total bid amount.

5. VALIDITY OF PRICES

The prices quoted should be valid for a period of at least 90 days from the date fixed for opening of tenders

6. SIGNING OF THE AGREEMENT

Within 03 days of the issuance of the letter of intent / Purchase Order the successful bidder will be required to sign a Contract Agreement (duly affixed by stamp duty) with the purchaser (i.e., The DUET Karachi) for the supply of such quantity in whole or in part of the tendered stores as clarified in the letter of intent / Purchase Order.

7. BREACH OF CONTRACT

In case of breach of contract, the damages suffered by the Purchaser shall be recovered to the full extent from the Contractor's Performance Bond.

9. DEFAULT-LIABILITY OF CONTRACTOR

9.1 The purchaser may upon written notice of default to the Contractor terminate the contract in circumstances detailed hereunder.

9.2 If in the judgment of the purchaser the contractor fails to make delivery of items/services within the time specified in the Contract Agreement or within the period for which the purchaser has granted extension to the contract.

9.3 If in judgment of the Purchaser, the Contractor fails to comply with any of the other provisions of this contract.

9.4 In the event the Purchaser terminates the contract in whole or in part, the Purchaser reserves the right to purchase upon such Product/items/services and in such a manner, as he may deem appropriate. Items/services similar to the one terminated and the Contractor will be liable to the Purchaser for liquidated damages for delay until such reasonable time as may be required for the final supply of items/services.

10. REJECTION

In the event any portion of the stores supplied by the contractor is found to be defective in services item / material or workmanship or otherwise not in conformity with the requirements of the contract or as per required specification and approved sample provided to supplier after award of contract, the Purchaser shall have the right either to reject or request in writing for rectification of the stores, then the Contractor shall with utmost diligence and at his own expense correct the same or replace the defective stores. If the Contractor fails to do so, the Purchaser either:

- (i) Opt to replace or rectify such defective stores and charge to the Contractor the excess cost occasioned to the Purchaser plus (15%) fifteen percent.
- (ii) In the event the Contractor is not able to rectify or replace the rejected stores within reasonable time, the Purchaser reserves the right to acquire the said stores at a reduced price considered equitable under the circumstances. Nothing in the clause shall affect any claim by the Purchaser under any clause of the Terms & Conditions.

11. DELAY IN DELIVERY- LIQUIDATED DAMAGES

1. 11.1 If the Contractor fails to deliver the items or required services with the time laid down in the Contract Agreement/Supply Order or any extension thereof, there shall be a deduction from the Contract Price, as liquidated damages, a sum of 0.5% per day of total value or a part of the contract price of each unit of the undelivered stores for each calendar month of delay. Total liquidated damages payable to the Purchaser shall not in any case exceed by five percent (5%) of the Contract Price of the unit or units so delayed and such deduction shall be in full satisfaction of the Contractor's liability for the said failure. The amount will be recovered from the Local Agent's Commission/Performance Bond.

11.2 Should the progress of the contract at any time be lagging behind the programme agreed between the Purchaser and the Contractor, the Purchaser shall notify the Contractor in writing and the Contractor shall thereupon take such steps as he deems fit to expedite the progress of the Contract.

13. ACCEPTANCE TERMS

The submission of the tender against the tender inquiry by the Bidder means that the Bidder has read and accepted the terms and conditions relating to all the tender document and annexure(s) and has thoroughly examined the specifications and particulars in the tender inquiry.

14. DISQUALIFICATIONS

Offers are liable to be rejected if, there is any deviation from instructions as laid down in the bid document i.e.

- 14.1 Technical details/brochures and literature pertaining to the offered items/services are not attached.
- 14.2 Tenders are submitted without the required earnest money (i.e. 5%) & nonrefundable tender fee i.e. Rs. 1000/- in favor of Director Finance DUET, Karachi
- 14.3 Offers are received after specified date and time.
- 14.4 Specification and other requirements are not properly adhered to or manufacturer's brochures show specifications different from those given in the proposal.
- 14.5 Authorized dealership certificate from the principal is not attached.

14.6 Income Tax & GST Registered certificate is not attached.

14.7 If any other major discrepancy found in the proposal.

14.8 If Office is not in Karachi.

14.9 Please see other details of Technical Evaluation Criteria

15. DELIVERY SCHEDULE

15.1 March 27th 2016 after signing of contract or issuance of Supply Order. However, procuring agency for his convenience may change the schedule

16. DISQUALIFICATION OF SUPPLIERS.

Procuring Agency shall disqualify a supplier if it finds at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal or managerial competence as supplier was false and materially inaccurate or incomplete.

Or at any stage has indulge in corrupt and fraudulent practices as per SPP Rules 2010 (amended 2013)

17. CANCELLATION OF BIDDING PROCESS:

17.1 A procuring agency may cancel the bidding process at any time under the provision of SPP Rules 2010 (amended in 2013)

17.2 Procuring Agency's Right to Accept Any Bid and to reject any or All Bids under the provision of SPP Rules 2010 (amended in 2013):

The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.

18. CONFIDENTIALITY:

18.1 Procuring Agency shall keep all information regarding the bid evaluation confidential until the time of announcement of evaluation report in accordance with the requirements of Rule 45 of SPP Rule 2010 (amended in 2013).

19. PAYMENT

19.1 Payment shall only be released within 20 days only against original invoice, Delivery of required items/Products/Material/Services and a **SATISFACTORY REPORT (must be attached)** which is to be issued by the DUET Authorized representative / Head of the Department / Procurement Committee that all contractual services has been performed accordingly. No part payment will be allowed.

CONTRACT AGREEMENT

THIS CONTRACT is made at _____ on _____ day of _____ 2015 Between the DUET Karachi (hereinafter called the “Purchaser”) of the First Part and M/s a firm registered under the laws of Pakistan and having its registered office at (Hereinafter called the “Supplier”) of the Second Part.

WHEREAS the Purchaser invited bids for procurement of items/services, in pursuance whereof M/s..... being the supplier/ manufacturer/ authorized Agent of (Item name) in Pakistan and ancillary services offered to supply the required item (s) with in (delivery time) after receipt of letter of Intent/Award of Contract/Supply Order and

Whereas the Purchaser has accepted the bid by the Supplier for the supply of(item name) and services in the sum of Rs.....(amount)- (Rupees.....) cost per unit, the total amount of(quantity of item).....(item name) shall be Rs.....(amount)- (Rupees.....) and shall be delivered with-in 45 days after receipt of letter of Intent/Award of Contract/Supply Order.

NOW THIS CONTRACT WITNESS AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Terms and Conditions of Tender Form and this Agreement.
2. The following documents form and be read and construed as integral part of this Contract, viz:
 - a) the Tender Form and the Price Schedule submitted by the Bidder,
 - b) the Schedule of Requirements;
 - c) the Technical Specifications;
 - d) the Terms and Conditions of Contract;
 - e) the Purchaser’s Notification of Award (Supply order/LOI).
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide Equipments/Items and Services and to remedy defects therein in conformity in all respects with the provisions of this Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Items/services and Services and the remedying of

defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract.

5. This Contract shall be governed by the laws of Pakistan and the courts of Pakistan shall have exclusive jurisdiction.

IN WITNESS Whereof the Parties hereto have caused this Contract to be executed at the place and shall enter into force on the day and year first above mentioned.

Signed/ Sealed by the

Supplier/ authorized Agent

Signed/ Sealed by Purchaser

1. _____

1. _____

2. _____

2. _____

ANNEXURE "A" FORM OF TENDER/BID

Contractor/Manufacturer/Supplier

Telegraphic Address :

Telephone Number :

Fax Number :

To,

[Name of Procuring Agency]

Dear Sir,

In response to your invitation to Tender No. _____ dated _____ I/We hereby submit my/our tender in duplicate for the supply of Items/services/Product as per details given in the schedule hereto duly signed by us or such portion thereof as you may specify in acceptance of tender at the prices given in the said schedule and agree to hold this offer open till _____ 2016.

I/We shall be bound by a communication of acceptance dispatch within the prescribed time.

I/We have understood the Terms and conditions of Invitation to Tender and have thoroughly examined the specifications quoted in the schedule hereto and am/are fully aware of nature of Items/services required and my/our tender is to supply Items/services strictly in accordance with the requirements.

The Tender particulars have been furnished and signed.

Yours Faithfully

Dated: _____

Address: _____

ANNEXURE "B"

CONTRACT PERFORMANCE BOND/SECURITY

(This Bond must be from Scheduled Bank executed on a Stamp Paper)

Known all men by these present, we, _____ AND _____ address or legal title of Contractor (here insert the legal title of _____ are jointly and severally bound to the surety).

Dawood University Of Engineering & Technology (DUET), Karachi including its successor in office and Assignees acting through the Vice Chancellor, (herein after called the "Purchaser") in the sum of Rs. _____ (Rupees _____) to be paid to the Purchaser for which payment we jointly and severally bind ourselves and our successors, assignees and legal representatives.

Signature _____

Signature _____

Dated _____

The above _____ have tendered to the Purchaser for the supply of Items/services for the Dawood University of Engineering & Technology (DUET), Karachi and this tender in part has been accepted.

NOW THE CONDITION OF THIS BOND IS

1. That the said _____ shall supply the Items/services on C&F Karachi basis to the Purchaser strictly in accordance with the terms and conditions on which the Contract has been awarded to them and shall complete the supply in terms of the contract.
2. AND, if the said _____ do not comply with the supply of Items/services within the stipulated period, or such extended period as may be allowed to them by the purchaser, or only partly supply, or do not commence the supply, or commit a breach or failure in the performance or any part of the Contract, the said Bond shall come into force.

AND, if the said _____ should execute the contract in terms of the conditions of the Contract and hand-over the work to the Purchaser, his obligation shall be void.

Signature _____ Signature _____

Dated _____

**BILL OF QUANTITIES/ SCHEDULE OF
REQUIREMENTS & SPECIFICATIONS**

BOQ 01-DESIGNING & PRINTING MATERIAL FOR CONVOCATION 2016

SR. NO.	DESCRIPTION	QTY	RATE	TOTAL AMOUNT	Delivery
01	Invitation Card (Designing & Printing): Size 5x7, 310grm art card with matt lamination 4color printing. Envelopes: 150 gram matt paper 4 color printing	800			Within 05 Days After receipt of Supply Order/Award of Contract
02	Degree Folder	400			
03	10 Shields 22mm wooden size: 6x9 with engraving and designing	10			
04	Certificates	40			
05	Stickers 4color Printing	800			
06	Stickers for Convocation Booklet	1500			

BOQ 02-**DECORATION & AMBIANCES SETUP (At EXPO CENTRE FOR 1500 PERSONS):**

SR. NO.	DESCRIPTION	RATE	TOTAL AMOUNT	Delivery Schedule
01	Details: Blue Carpet Red Carpet for Walkways 1500 Chairs with bows and chair covers & services 200 Chairs and round table setup with covers and bows Sofa Lounges for 200 VIPs & Centre pieces Stage (made by truss not tables) with 3feet height and 30x30 Crockery, Cutlery, Buffet Setup & Waiter Services 07 Sofa lounges for foyer rooms Rooms setup for foyer area Paneling, mirrors and walls Branding and Paneling for stage walls and standees Sitting area for Management on both side of stage (wooden floor)			On 27 th March 2016

BOQ 03- WALL PANELING:

SR. NO.	DESCRIPTION	QTY	RATE Per Sq. Ft	TOTAL AMOUNT
01	Wall Paneling	1600 sq. ft		

BOQ 04- FOOD & CATERING SETUP

SR. NO.	DESCRIPTION	QTY	RATE	TOTAL AMOUNT	Delivery
01	Food Menu (03 course meal) With 08 complimentary water dispenser	1500 persons			On 27 th March 2016
02	Mineral Water for V.I.P Tables & Stage	200			
03	Cold Drinks	1500 persons			

BOQ 05- SOUND & MULTIMEDIA SETUP

SR. NO.	DESCRIPTION	QTY	RATE	TOTAL AMOUNT
01	06 Pairs SP4	06 Pairs		
02	02 Wireless and 02 Cordless Mics	02 Nos.		
03	02 Podium Mic with rostrum	02 Nos.		
04	SMD Screen	01 Nos.		

BOQ 06- VENUE FOR CONVOCATION

SR. NO.	DESCRIPTION	QTY	RATE per sq ft.	TOTAL AMOUNT	Date of Convocation
	VENUE- EXPO CENTRE HALL 6 + FOYER	1600 Persons			On 27 th March 2016

TECHNICAL EVALUATION CRITERIA

1- Years in business: *(please tick appropriate area)*

Total: 10 Marks

Note : Please provide supporting documents of your claims.

- i. 30 + Years: _____ 10 Marks
- ii. 20 - 29 Years: _____ 05 Marks
- iii. 10 - 19 Years: _____ 02 Marks

2- Experience of Convocation(s): *(please tick appropriate area)*

Total: 10 Marks

Note: Please provide supporting documents of your claims.

- i. 10 + Years: _____ 10 Marks
- ii. 4 - 9 Years: _____ 05 Marks
- iii. 1 - 3 Years: _____ 02 Marks

3- Experience in Catering: *(please tick appropriate area)*

Total: 10 Marks

Note: Please provide supporting documents of your claims.

- i. 30 + Years: _____ 10 Marks
- ii. 20 - 29 Years: _____ 08 Marks
- iii. 10- 19 Years: _____ 05 Marks
- iv. 05 - 09 Years: _____ 03 Marks

4- Clients List: (please attach list) : *(please tick appropriate area)*

Total: 10 Marks

Note : Please provide supporting documents of your claims.

- i. 50 + Clients: _____ 10 Marks
- ii. 20 - 49 Clients: _____ 05 Marks
- iii. 10 - 19 Clients: _____ 02 Marks

TECHNICAL EVALUATION CRITERIA

5- Experience with: (please attach list): (please tick appropriate area) Total: 10 Marks

Note: Please provide supporting documents of your claims.

- | | | |
|--------------------------|-------|----------|
| i. Convocation & Events: | _____ | 20 Marks |
| ii. Convocations Only: | _____ | 10 Marks |
| iii. Events Only: | _____ | 05 Marks |

6- Experience in Event Management: (please tick appropriate area) Total Marks 20

Note : Please provide supporting documents of your claims.

- | | | |
|-------------------|-------|----------|
| i. 10 + Years: | _____ | 20 Marks |
| ii. 5 - 9 Years: | _____ | 10 Marks |
| iii. 2 - 4 Years: | _____ | 05 Marks |

7- Financial Status: (please tick appropriate area) Total Marks 20

Note: Please provide supporting documents of your claims.

- | | | |
|---------------------------------------|-------|----------|
| i. Rs.4.0 million: | _____ | 20 Marks |
| ii. Rs.3.5 million – Rs. 3.9 million: | _____ | 10 Marks |
| iii. Rs.3.0 million – Rs.3.4 million: | | 05 Marks |

08. past Completed Events Satisfactory Report: Total Marks 10

Note: Please provide supporting documents of your claims.

- | | |
|--------------------------|----------|
| i. 10 + Certificate | 10 Marks |
| ii. 05 – 09 Certificate | 05 Marks |
| iii. 01 – 04 Certificate | 02 Marks |

Note:

- Total Points for Technical Proposal: 100.
- The Financial Proposal of those bidders will be opened who will secure minimum 70% marks in the technical proposal.
- *Supporting documents of your claims must be attached for above mentioned criteria*



DUET/REG/2015-16/

COMPLAINT REDRESSAL COMMITTEE (CRC)

In Pursuance of Rule -31 of the Sindh Public Procurement Rules 2010 (amended in 2013) competent authority is pleased to constitute a Complaint Redressal Committee (CRC) comprising of following officers as under to resolve the complaints of aggrieved bidders:

Capt. @ Syed Waqar Hussain **Chairman**
Registrar
Dawood University of Engineering & Technology (DUET)

Representative of Accountant General **Member**
Government of Sindh

Independent Professional Expert **Member**
(To be nominated from relevant field)

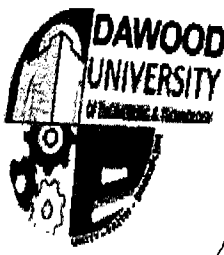
ToRs:

- o To perform according to Rule 31 of SPPRA rules 2010 (amended 2013)
- o To perform any other functions ancillary and incidental to above.

This issue with the approval of competent authority


(Capt. @ Syed Waqar Hussain)
Registrar
REGISTRAR
Dawood University of Engineering
& Technology, Karachi

Attention Mr. Paras



Attention: Mr. Paras,

No. DUET/REG/2016
26th January, 2016

NOTIFICATION

The Vice Chancellor, has been pleased to constitute a procurement committee of the following officers for Evaluation and comparison of bids for DUET Convocation 2016.

1. **Dr. Dost Ali Khowaja**
Dean Faculty of Engineering, DUET

Chairman/Member

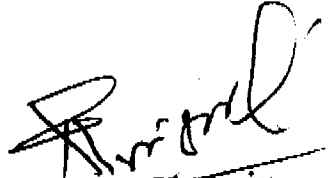
2. **Prof. Dr. Samreen Amir**
Chairperson, Electronic Engg, DUET.

Member

3. **Mr. Muhammad Hashim Mughal**
Director P&D, QUEST.

Member

This issues with the approval of the competent authority.


Engr. Capt. (R) S. Waqar Hussain
REGISTRAR Registrar
Dawood University of Engineering
& Technology, Karachi

C.C to:

- P.S to Vice Chancellor, DUET.
- P.S to Vice Chancellor, QUEST, Nawabshah.
- All concerned.
- Office file.

Mr. Paras,



DAWOOD UNIVERSITY OF ENGINEERING AND TECHNOLOGY (DUET), NEW M. A. JINNAH ROAD, KARACHI-74800
 (PAKISTAN)
 PHONE: 021-99231195-98, 99230307 FAX: 021-99230710

ANNUAL PROCUREMENT PLAN 2015-16
 (WORKS, GOODS & SERVICES)

Sr. No.	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated total cost	funds allocated	Source of funds (ADP/Non ADP)	Proposed procurement method	Remarks
1	Purchase of Laboratory equipments		27,500	27,500	27,500	Non-ADP	Open Competitive Bidding	
2	Purchase of Furniture & Fixture		2,500	2,500	2,500	Non-ADP	Open Competitive Bidding	
3	Purchase of Electric Equipments		3,000	3,000	3,000	Non-ADP	Open Competitive Bidding	
4	Purchase of Office Equipments/Items		8,000	8,000	8,000	Non-ADP	Open Competitive Bidding	
5	Purchase of IT Equipments/Hardware		10,000	10,000	10,000	Non-ADP	Open Competitive Bidding	
6	Stationary & Photostat		1,300	1,300	1,300	Non-ADP	Open Competitive Bidding	
7	DUET 3rd Convocation		2,500	2,500	2,500	Non-ADP	Open Competitive Bidding	
8	Major Repair & Maintenance of Building		70,000	70,000	70,000	Non-ADP	Open Competitive Bidding	

(S.M. Shabir)
 DIRECTOR FINANCE
 Dawood University of
 Engineering & Technology
 Karachi

29/11/12