

**TENDER FORM**

**OFFICE OF THE PDMI&E CELL**  
**CULTURE TOURISM & ANTIQUITIES DEPARTMENT**  
**GOVERNMENT OF SINDH KARACHI**

**N.I.T NO:**

**NIT NO. XEN/PDMI&E CELL/CT&AD/NIT 2015-16/749**  
**DATED: 16<sup>th</sup> NOVEMBER, 2015**

NAME OF SCHEME:- CONSERVATION OF JMB GIRLS SECONDARY SCHOOL KARACHI

To Whom Tender Issued:- \_\_\_\_\_  
\_\_\_\_\_

DATE OF ISSUED OF TENDER \_\_\_\_\_ DATED OF OPENING OF TENDER \_\_\_\_\_

EXECUTIVE ENGINEER  
PDMI&E CELL  
Culture, Tourism & Antiquities Department

**MEMORANDUM**

- a) General Description:- As Above
- b) Estimated Cost:- Rs: \_\_\_\_\_
- c) Time allowed for completion of Scheme (Twenty Four)Months

I/ we undertake hereby tender for providing the consultancy services as per attached schedule estimated cost for the above work for Rs: \_\_\_\_\_% to be carried out in accordance with specification, design drawings etc and instruction of the Engineer Incharge.

In case my/ our tender is accepted i/we agree to execute the agreement on prescribed format in accordance with PEC, which will be deemed as agreement of the work and do hereby under take to abide by all terms & conditions which are printed in the concerned contract agreement and shall execute agreement on non-judicial stamp paper at the contract value at may risk and cost.

**TERMS AND CONDITIONS OF RE-CONSTRUCTION OF  
TOMB GEN HOSH MUHAMMAD SHEEDI AT DISTRICT  
HYDERABAD (CONSULTANCY)**

**1. Scope of Work**

In order to achieve a successful of site, **Conservation Of Jmb Girls Secondary School Karachi (Consultancy)** and its surrounding landscape, following tasks will need to be performed by the consultant.

**A. Collection and Documentation of Existing Data.**

Survey report of the present building with their surrounding context including:

- Site and building utilities survey based on observation on site.
- Identification of weathering deficiencies through observations on site.
- Measured Drawing of all the existing building on site with initial identification of problem areas.
- Photographic survey.

**B. Analysis of Sites and Design Modifications.**

1. Site and building utilities survey of the items identified in A with input of structure, Electric, Plumbing and Mechanical Engineers.
2. Report on techniques to be utilized for restoration of woodwork, stonework, flooring, etc...
3. Present Usage/Physical condition
  - Comparison and identification of changes and additions which the building and site have undergone.
  - Identification of the reason why these divergences have happened (due to space constraints, modernization,..)
4. Preparation of drawing of the original building/site.
  - Preparation of a set of drawing of the original condition of the building.

**C. Preparation of Conservation and Restoration Documents for Approval to the, Heritage Committee.**

1. Formulation of Present and Future Program Requirement of the Building and Surrounding Landscape based on:
  - Study of existing Usage of Space and Requirements
  - Discussions with the staff in charge
  - Study of international and local standards
  - Preparation of design brief with input of the staff in charge
2. Conservation plan  
Based on Analysis
3. Preparation of sketch design proposals for the building / site and its surrounding landscape for discussion purpose and approval from the heritage committee.

#### **D: Preparation of Design Development Drawings**

1. Preparation of Design Development Drawing with the input of structural, electrical, plumbing and mechanical engineers to be employed by the architect.
2. Prepare from the approved conceptual design, specifications, general definitions for material usage and finishing.
3. Submit a revised statement of probable cost based on the covered area of the approved schematic design.
4. Prepare the necessary documents and plans for submission to the any other relevant authority.

#### **E: Preparation of Working Drawing**

1. Prepare from the approved design development document, working drawing, specifications and bill quantities setting forth in detail the work to be done by the contractor
2. Preparation of tender document.

#### **F: Construction Phase**

1. Examine and approve the contractors schedule of work.
2. Finalize the design of finishing materials with the approval of the Secretary Department of PDMI&E CELL/Technical Committee.
3. Prepare colour schemes and any further details required to complete the work.
4. The architect or his representative shall top-supervise the construction on weekly basis and help determining if the work is proceeding in accordance with the contract documents and instructions.
5. Consultant will submit the qualification documents of Engineer and concerned staff to Conservation officer before the execution of work.
6. Issue completion certificate to the contractor, if the client so desire.

**Financial Proposal.**

Services to be provided by consultant for the scheme are:

1. Survey, Photography.
2. Prepare of detail drawing, estimates and BOQ.
3. Supervision of execution work at various stages to ensure the quality of work.
4. Verification of Contractor's bill before payment
5. Completion certificate
6. Revision of PC-I (if required)

I .....from M/s .....submit the financial  
proposal @ .....% of estimated cost for undertaking the above activities.

Name .....

Firm.....

Stamp:.....

### 3. Stages of Payment

A:Collection and Documentation of existing data.		
B:Analysis of site and design Modifications.		
C:Preparation of Rehabilitation and restoration documents.		
D: Preparation of Design Development Drawing.		
E: Preparation of Working Drawing.		
F: Construction Phase.		
	<b>TOTAL</b>	