

No. MS(CHK)/2015-16/818.

Civil Hospital

Baba-e-Urdu Road, Karachi

Dated: 27th January, 2016

#### **NOTICE INVITING TENDER**

Sealed Bids are invited from the manufacturers / distributers / suppliers / authorized agents for **Supply of Minor Instrument for Operation Theater Complex** Civil Hospital Karachi on one envelope procedure basis as per clause 46 (1) of SPPRA 2010 (Amended 2013/14).

- 1. Others terms & conditions have been mentioned in the Standard Bidding Documents (SBDs) available in office of the Addl. Medical Superintendent (Procurement), 1<sup>st</sup> Floor, Admin Block at Civil Hospital Karachi. It can also be downloaded from website of the SPPRA and Civil Hospital Karachi.
- 2. The Standard Bidding Documents (SBDs) can be downloaded from Authority's website or it can be obtained from Office of the Addl. Medical Superintendent (Procurement), 1<sup>st</sup> Floor, Admin Block of this Hospital, on production of Pay Order of Tender Fee i.e Rs. 500/- along with an application on company letter head.
- 3. The Bids are to be submitted along with 2.5% value of the bid's quoted amount in shape of Pay Order in favor of Medical Superintendent Civil Hospital Karachi, in the office of the AMS (Procurement) 1<sup>st</sup> Floor, Admin Block Civil Hospital Karachi, Karachi on 16<sup>th</sup> February, 2016 till 11:00 am and the same will be opened on the same day at 12:00 Noon in the Committee Room, 2<sup>nd</sup> Floor, Admin Block, Civil Hospital, Karachi.
- 4. The undersigned reserves the right regarding rejection of bids subject to the relevant provision of SPPRA Rules 2010 (Amended 2013/14).

MEDICAL SUPERINTENDENT CIVIL HOSPITAL KARACHI



No. MS(CHK)/2015-16/9 ©. Civil Hospital
Baba-e-Urdu Road, Karachi

Dated: 27<sup>th</sup> January, 2016

The Director (A & F)
Sindh Public Procurement
Regulatory Authority
Karachi

Subject:

NOTICE INVITNG TENDER (N.I.T) OF MINOR INSTRUMENT FOR OPERATION THEATER COMPLEX AT CIVIL HOSPITAL KARACHI

I am enclosing herewith the above noted subject N.I.T, along with Standard Bidding Documents (SBDs) with the request that the same may please be hoisted on the authority's website & oblige.

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Your co-operation will be appreciated.

MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI

7293

#### STANDARD BIDDING DOCUMENTS

# MINOR INSTRUMENT FOR OPERATION THEATER COMPLEX AT CIVIL HOSPITAL - KARACHI

ROUGH COST ESTIMATE RS. 0.798 MILLION

OPENED ON 16<sup>TH</sup> FEBRUARY, 2016 AT 12:00 NOON



#### **BIDDING DATA**

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Procuring Agency : Civil Hospital Karachi

Address : Baba – e – Urdu Road – Karachi

Name of Item : Minor Instrument for Operation Theater Complex,

Civil Hospital Karachi

Bid Validity : 90 Days

Amount of Bid Security : 2,5% of Bid Quoted Price

Date of Submission : As per Tender Enquiry

Performance Security : 2.5 % of the Contract Value

Language of Bid : English

Bidding Procedure : Single Stage One Envelope Procedure

Advance Payment : No Advance Payment

Period of Completion : 15 Days

Inspection Authority : AMS (Stores) & RMO (Stores)

Place of Inspection : Medical Stores, Civil Hospital Karachi

Place of Delivery : Medical Stores, Civil Hospital Karachi

#### GENERAL CONDITIONS OF CONTRACT

- 1. The Original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
- 2. The bidder shall drop by hand / mail in the office of the Medical Superintendent, Civil Hospital Karachi as date mentioned in Tender Enquiry / advertisement.
- 3. The bid documents comprise the following (as per rule, 21 of SPP Rules 2010 (Amended 2013/14).

a)	Instruction to Bidder	Annex – I
b)	Form of Bid	
	i) Proposal / Specification	Annex – II
c)	Form of Contract as per SPP Rule 89	Annex – III
d)	General / Special Conditions of Contract	Annex – IV
e)	Bid Evaluation Criteria	Annex - V

- 4. The tenders will be received back up to 16<sup>th</sup> February, 2016 at 11:00 am and will be opened on the same day at 12:00 Noon in the presence of Purchase Committee and the bidders of their authorized representative. In case of announcement of Public Holiday or any unfavorable circumstance, the tenders / bids will be opened on next working day. Other terms & conditions, venue and time for drop and opening will remain same as advertised in this Notice.
- 5. Bid Security 2.5% of the offered value should be in shape of Pay Order in the favor of Medical Superintendent Civil Hospital Karachi issued by any scheduled Bank of Pakistan.
- 6. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or falls to sign the contract in stipulated time if the bid is accepted.
- 7. Conditional tender and tender without bid security shall not be considered.
- 8. Income Tax Certificate & Valid Drug License must be accompanied with tender

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- 9. The procuring agency may reject all of any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended 2013/14). The payment will be made within four weeks after receipt of bill / invoice duly filled in all respects.
- 10. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules 2010 (Amended 2013/14).

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- 11. Prices quoted shall remain open up to 90 days.
- 12. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
- 13. The bids shall be quoted in Pak Rupees.
- 14. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
- 15. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds. "Noted"

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**Signature of Contractor(s)** 

Stamp



Tender Form: Rs. 500/- (Non - Refundable)

## OFFICE OF THE MEDICAL SUPERINTENDENT CIVIL HOSPITAL KARACHI SCHEDULE FORM FOR

#### MINOR INSTRUMENT FOR OPERATION THEATER COMPLEX

S. Description Qty A/U Unit Rate Total						
No.	Description	Qıy	AIU	1	Total Amount	
1	M. Scissor (ST) Size 5 1/2"	3	Nos.	Rs	Rs.	
2	M. Scissor (ST) Size 6"	16	Nos.	Rs	Rs.	
3	M. Scissor (ST) Size 6 1/2"	32	Nos.	Rs	Rs.	
4	M. Scissor (ST) Size 7"	5	Nos.	Rs	Rs.	
5	M. Scissor (ST) Size 7 ½"	31	Nos.	Rs	Rs.	
6	M. Scissor (ST) Size 8"	2	Nos.	Ks	IXS.	
7	M. Scissor (ST) Size 9"	7	Nos.	Rs.	Rs.	
8	M. Scissor (ST) Size 10"	9	Nos.	Rs	Rs.	
9	MO. Scissor (ST) Size 7 1/2"	39	Nos.	Ks	Rs.	
10	M. Scissor (CD) Size 4 ½"	3	Nos.	Rs	Rs.	
11	M. Scissor (CD) Size 5 1/2"	18	Nos.	Rs	Rs.	
12	M. Scissor (CD) Size 6"	11	Nos.	Rs.	Rs.	
13	M. Scissor (CD) Size 6 1/2"	35	Nos.	Rs	Rs.	
14	M. Scissor (CD) Size 7"	5	Nos.	Rs	Rs.	
15	M. Scissor (CD) Size 7 1/2"	31	Nos.	Rs	Rs.	
16	M. Scissor (CD) Size 8"	5	Nos.	Rs	Rs.	
17	M. Scissor (CD) Size 9"	7	Nos.	Rs	Rs.	
18	M. Scissor (CD) Size 10"	9	Nos.	Rs.	Rs.	
19	MO. Scissor (CVD) Size 7 1/2"	13	Nos.	Rs.	Rs.	
20	Iris Scissor (ST) Size 4 ½"	6	Nos.	Ks.	Rs.	
21	Iris Scissor (CD) Size 4 ½"	6	Nos.	Rs	Rs.	
22	Tenotomy Scissor (CD) Size 5"	5	Nos.	Rs	Rs.	
23	Tenotomy Scissor (ST) Size 5"	2	Nos.	Rs.	Rs.	
24	Tenotomy Scissor (CD) Size 8"	3	Nos.	Rs.	Rs.	
25	M. Needle Holder Size 5"	13	Nos.	Rs.	Rs.	
26	M. Needle Holder Size 5 ½"	2	Nos.	Rs	Rs.	
27	M. Needle Holder Size 6"	46	Nos.	Rs	RS.	
28	M. Needle Holder Size 6 ½"	ī	No.	Ks.	Rs.	
29	M. Needle Holder Size 7"	45	Nos.	Rs	Rs.	
30	M. Needle Holder Size 8"	13	Nos.	Rs	Rs	

#### MINOR INSTRUMENT FOR OPERATION THEATER COMPLEX

S.		]			
No.	Description	Qty	A/U	Unit Rate	Total Amount
31	M. Needle Holder Size 9"	7	Nos.	Rs	Rs.
32	D/F Plain Size 5"	2	Nos.	Rs.	Rs.
33	D/F Plain Size 6"	15	Nos.	Rs	Rs.
34	D/F Plain Size 7"	15	Nos.	Rs.	Rs.
35	D/F Tooth Size 5"	5	Nos.	Rs.	Rs.
36	D/F Tooth Size 6"	15	Nos.	Rs	Rs.
37	D/F Tooth Size 7"	15	Nos.	Rs.	Rs.
38	M.D. Plain Size 5"	4	Nos.	Rs.	Rs.
39	M.D. Plain Size 6"	20	Nos.	Rs	Rs.
40	M.D. Plain Size 8"	10	Nos.	Rs	Rs.
41	M.D. Tooth Size 6"	10	Nos.	Rs.	Rs.
42	Adson Tooth	50	Nos.	Rs.	Rs.
43	Adson Plain	50	Nos.	Rs.	Rs.
44	Gut Holding Forceps Size 7"	7	Nos.	Rs.	Rs.
45	B.P Knife Handle # 3	20	Nos.	Rs.	Rs.
46	B.P Knife Handle # 4	20	Nos.	Rs.	Rs.
47	B.P Knife Handle # 7	30	Nos.	Rs	Rs.
48	Curette (Valkman Scope)	30	Nos.	Rs	Rs.
49	Prob with Eye	30	Nos.	Rs.	Rs.
50	Watson Chine	10	Nos.	Rs	Rs.
51	Gallipot	40	Nos.	Rs	Rs.
52	Towel Clip	50	Nos.	Rs	Rs.
53	Kellies Retractor (Large)	2	Nos.	Rs.	Rs.
54	Micro Mosquito (ST)	6	Nos.	Rs	Rs.
55	Micro Mosquito (CVD)	6	Nos.	Rs	Rs.
56	Mosquito Artery (CVD)	100	Nos.	Rs	Rs.
57	Crile Artery Forceps (ST)	50	Nos.	Rs	Rs.
58	Crile Artery Forceps (CVD)	100	Nos.	Rs	Rs.
59	Allies Tissues Forceps Size 6"	50	Nos.	Rs	Rs.
60	Allies Tissues Forceps Size 8"	20	Nos.	Rs	Ks.
61	Bab Cock Forceps Size 6"	50	Nos.	Rs	Rs.
62	Bab Cock Forceps Size 8"	20	Nos.	Rs	KS.
63	Sponge Holder Size 9"	30	Nos.	Rs	Rs.
64	Wheeler Suction	7	Nos.	Rs.	Rs.
65	Yankar Suction	50	Nos.	Rs	Rs.
66	Frazior Suction # 12	30	Nos.	Rs	Ks
67	Frazior Suction # 10	30	Nos.	Rs	Rs.
68	Frazior Suction # 11	6	Nos.	Rs	Rs

#### MINOR INSTRUMENT FOR OPERATION THEATER COMPLEX

S. No.	Description	Qty	A/U	Unit Rate	Total Amount
69	Frazior Suction # 9	6	Nos.	Rs	Rs.
70	Frazior Suction # 8	6	Nos.	Rs	Rs.
71	Frazior Suction # 7	6	Nos.	Rs	Rs.
72	Frazior Suction # 6	6	Nos.	Rs	Rs.
73	Killans Speculum (Nasal)	4	Nos.	Rs	Rs
74	Thoudicum Speculum	4	Nos.	Rs	Rs
75	Ferrier Dissector (SMR)	6	Nos.	Rs	Rs
76	Re-useable / Auto-cleavable Micro Dissector 5 x 330mm	02	Nos.	Rs	Rs
		r	Fotal A	mount Rs.	Rs

SIGNATURE OF CONTRACTOR	•	 	<del></del>
SUPPLIER:			
NAME OF FIRM ADDRESS:	- 13	 	
TELEPHONE NO:	· · · · · · · · · · · · · · · · · · ·		
CELL #			

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#### FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter ca of 20 between	
"Employer") of the one part and	(hereinafter called the "Contractor") of the
other part.	
WHEREAS the Employer is desirous that certa	in Works, viz should be
executed by the Contractor and has accepted a l	Bid by the Contractor for the execution and
completion of such Works and the remedying of an	y defects therein.
NOW this Agreement witnesseth as follows:	
respectively assigned to them in the Conditi 2. The following documents after incorporation	ng addenda, if any except those parts relating
this Agreement, viz:	to form and be read and construed as part of
(a) The Letter of Acceptance;	
(b) The completed Form of Bid along w	ith Schedules to Bid;
(c) Conditions of Contract & Contract I	
(d) The priced Schedule of Prices;	
(e) The Specifications;	
hereinafter mentioned, the Contractor hereb	nade by the Employer to the Contractor as y covenants with the Employer to execute and erein in conformity and in all respects within
and completion of the Works as per provision	Contractor, in consideration of the execution ons of the Contract, the Contract Price or such exprovisions of the Contract at the times and in
IN WITNESS WHEREOF the parties hereto h	ave caused this Contract Agreement to be
executed on the day, month and year first before wi	_
Signature of the Contactor	Signature of the Employer
(Seal)	(Seal)
Signed, Sealed and Delivered in the presence of:	
Witness	Witness
Witness:	Witness:
(Name, Title and Address)	(Name, Title and Address)

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#### INSTRUCTIONS / BID EVALUATION CRITERIA:-

a) Each bid shall comprise one Single Envelope containing the required information.

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- b) Bid Security may be attached in shape of DD / Pay Order / Bank Guarantee issued by the scheduled Bank(s) in Pakistan.
- c) Bid should be dropped in the office of the Additional Medical Superintendent (Procurement) 1<sup>st</sup> Floor Admin Block Civil Hospital Karachi by mail or by hand in due course of time and the same will be opened at Board Room 2<sup>nd</sup> Floor Admin Block Civil Hospital Karachi.
- d) Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
- e) Tender Fee in shape of pay order in favor of Medical Superintendent, Civil Hospital Karachi must be attached, else the offer will be rejected.
- f) Bid should be inclusive all Government taxes (If applicable) and the same will be paid themselves by the Contractor except withholding tax and 0.30% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
- g) Civil Hospital Karachi shall disqualify a contracotr, whether pre-qualified or not, if it find at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and meterially inccurate or incomplete at any stage.

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#### **CRITERIA FOR EVALUATION OF THE BID:**

1. Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT

2. Relevant Experience (Three Years)

3. Registration with Income Tax / Sales Tax. (Mandatory)

Copy of Bank Certificate regarding financially soundness 10.000 (M) turn over in each year for

the last three years

**Signature of Contractor(s)** 

Stamp

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#### GOVERNMENT OF SINDH HEALTH DEPARTMENT

(PROCUREMENT MONITORING & INSPECTION CELL)

#### **NOTIFICATION**

No. SO(PM&I)2-1/2014/PM-04/(CHK): As many as six (06) Procurement Committees under Rules-7 of Sindh Public <u>Procurement Rules</u> 2010 are hereby constituted comprising the following officers for purchase of various health items details of which are mentioned against each during the financial year 2015-16.

### 1. Instruments Coronary Angiography and Angioplasty, Endoscopy, Esophageal & Anorectic Motility Ophthalmic, Orthopedic & Oral Maxillofacial Implants

1.	Medical Superintendent, Civil Hospital, Karachi.	Chairman
2.	Head of Cardiology, Dow University of Health Sciences, Karachi	Member,
3	Head of Orthopaedic Surgery, Dow University of Health Sciences, Karachi	Member
4	Head of Ophthalmology Unit-II, Dow University of Health Sciences, Karachi	Member
5	Addl: Medical Superintendent (Procurement), CHK	Member
6	Addl. Medical Superintendent (Zakat), CHK	Member
7	Accounts Officer, CHK	Member

#### 2. Stationery/Printing/Petty Articles/Hardware/Software & IT Equipments

Ι.	Medical Superintendent, Civil Hospital, Karachi.	Chairman
2.	Officer In charge, Population Welfare Department Clinic, GOS	Member
3	Deputy Director-II (Dev), Health Department, GOS Mr.	Member
4	Accounts Officer, CHK .	Member
5	Divisional Accounts Officer, Office of Accountant General, Sindh	Member
	SITE Engineer NESPAK, CHK (He will influence the decision of Committee)	Co-opt
		Member

#### 3. <u>Local Purchase of Drugs/Medicines, Medical Gases, Diet Enteric (Food Supplements), other (misc)</u> General Store Articles, Uniform/Protective Clothing.

1.	Addl: Medical Superintendent (Procurement), Civil Hospital, Karachi.	Chairman
2.	Assistant Prof. of Surgical Unit-IV, Dow University of Health Sciences, Karachi.	Member
3	Assistant Prof. of Medicine Unit-III, Dow University of Health Sciences, Karachi.	Member
4	Addl: Medical Superintendent (Stores), CHK	Member
5	Accounts Officer, CHK	Member

#### 4. Consumable (Laboratory Kits/Chemicals)

1.	Addl: Medical Superintendent (Procurement), Civil Hospital, Karachi.	Chairman
2.	2. Associate Prof. of Medicine Unit, Dow University of Health Sciences, Karachi	
3	3 Assistant Prof. of Gynae & Obs, Dow University of Health Sciences, Karachi	
4	Senior Pathologist, CHK	Member
5	Accounts Officer, CHK	Member

#### 5. Janitorial & Security Services

1.	Addl: Medical Superintendent (HWMSt), Civil Hospital, Karachi.	Chairman
2.	Prof. of Dermatology, Dow University of Health Sciences, Karachi	Member
3	Assistant Prof. of Gynae & Obs, Dow University of Health Sciences, Karachi	Member
4	Addl. Medical Superintendent (Security), CKK	Member
5	Accounts Officer, CHK	Member

#### 6. Repair of Medical Equipment/Transport/Hospital Furniture

[]-	Addl: Medical Superintendent (Technical), Civil Hospital, Karachi.	Chairman
2.	Assistant Prof. of Cardiology, Dow University of Health Sciences, Karachi	Member
3	Assistant Prof. of Surgery, Dow University of Health Sciences, Karachi	Member
4	Addl. Medical Superintendent (General), CHK	Member
5	Accounts Officer, CHK	Member

The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:

a)Preparing bidding documents;

b)Carrying out technical as well as financial evaluation of the bids;

a) Preparing evaluation report as provided in Rule-45;

b) Making recommendations for the award of contract to the competent authority;

c) Perform any other function ancillary and incidental to the above.

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#### SECRETARY HEALTH

No.SO(PM&I)2-1/2014/PM-04/(CHK)

Karachi, dated the 2nd July 2015

A copy is forwarded for information & necessary action to:-

1. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.

2. The Director General, Health Services Sindh, Hyderabad

The M.S. Civil Hospital, Karachi w/r to his letter referred to above..

4. The Registrar, Dow University of Health Sciences, Karachi

5. Chairman and all members of the Committee.

6. The P.S. to Secretary Health.

(RASHID HUSSAIN)
SECTION OFFICER (PM&I

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No. SO (M&I) 2-1/2013 (CRC)

#### GOVERNMENT OF SINDH HEALTH DEPARTMENT

(PROCUREMENT MONITORING & INSPECTION CELL)
Karachi, Dated: the 29th July, 2013

#### **NOTIFICATION**

In pursuance of Rules-31 and 32 of Sindh Public Procurement Rules 2010, the Government of Sindh, Health Department is hereby constituted Complaint Redressal Committee (CRC) comprising of the following officers for scrutinizing the complaints of aggrieved bidders.

01	Special Secretary, Health Department, Sindh	Chairman
02	Director General, Health Services Sindh, Hyderabad.	Member
03	Additional Secretary (PM&I). Health Department, Sindh.	Member
04	Representative of Accountant General, Sindh.	Member
05	Mr. Ali Imam Qadri, Consultant (Procurement)	Member

#### **TORs**

To Scrutinze the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

> INAMULLAH SECRETARY HEALTH

> > the 29th July, 2013

No. S.O.(PM&I) 2-1/2011(CRC)

C.C to:

1. The Accountant General Sindh, Karachi.

- 2. The Director General Health Services Sindh, Hyderabad.
- 3. The Chief Secretary Sindh, Karachi,
- The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi,
- 5. The Additional Secretary (Admn/Development/Public Health).
- 6. The Director Industries, Govt. of Sindh, Karachi.
- 7. The All members of the Committee.
- 8. The P.S. to Secretary Health Sindh.

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dated,

Karachi,

(MUHAMALAD ANWAR KHOKHAR) SECTION OFFICER (PM&1)

DOLMES-2011 PLACHASE COMMITTEE &C

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# CIVIL HOSPITAL KARACHI RE – REVISED PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2015 – 16

		1. Inst			Title of Procurement
\$		Instruments			
1.000 (M)	1.000 (M)	1.000 (M)	1.000 (M)	65.375 (M)	Estimated Cost
Single Stage One Envelope	Single Stage One Envelope	Single Stage One Envelope	Single Stage One Envelope	Single Stage Two Envelope	Method
April, 2016	March, 2016	February, 2016	January, 2016	December, 2015	Tentative/ Actual Date of NIT
April, 2016	March, 2016	February, 2016	January, 2016	January, 2016	Tentative /, Actual Glosing Date of NIT
May, 2016	April, 2016	March, 2016	February, 2016	January / February, 2016	Tentative / Acquai Date of Award of Contract
6 May, 2016	April, 2016	March, 2016	February, 2016	January, 2016 to June, 2016	Tentative Deadline / Actual Date of Execution
Rule 46 (1)	Rule 46 (1)	Rule 46 (1)	Rule 46 (1)	Rule 46 (2)	Remarks

MEDICAL SUPERINTENDENT CIVIL HOSPITAL KARACHI