



Ph: 99215759
Fax: 99215733

No. MS(CHK)/2015-16/900
Civil Hospital
Baba-e-Urdu Road, Karachi
Dated: 27th January, 2016

NOTICE INVITING TENDER

Sealed Bids are invited from the manufacturers / distributors / suppliers / authorized agents for **Supply of Minor Instrument for Orthopaedic Operation Theater** Civil Hospital Karachi on one envelope procedure basis as per clause 46 (1) of SPPRA 2010 (Amended 2013/14).

1. Others terms & conditions have been mentioned in the Standard Bidding Documents (SBDs) available in office of the Addl. Medical Superintendent (Procurement), 1st Floor, Admin Block at Civil Hospital Karachi. It can also be downloaded from website of the SPPRA and Civil Hospital Karachi.
2. The Standard Bidding Documents (SBDs) can be downloaded from Authority's website or it can be obtained from Office of the Addl. Medical Superintendent (Procurement), 1st Floor, Admin Block of this Hospital, on production of Pay Order of Tender Fee i.e Rs. 500/- along with an application on company letter head.
3. The Bids are to be submitted along with 2.5% value of the bid's quoted amount in shape of Pay Order in favor of Medical Superintendent Civil Hospital Karachi, in the office of the AMS (Procurement) 1st Floor, Admin Block Civil Hospital Karachi, Karachi on 16th February, 2016 till 11:00 am and the same will be opened on the same day at 12:00 Noon in the Committee Room, 2nd Floor, Admin Block, Civil Hospital, Karachi.
4. The undersigned reserves the right regarding rejection of bids subject to the relevant provision of SPPRA Rules 2010 (Amended 2013/14).


MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI



No. MS(CHK)/2015-16/898

Civil Hospital

Baba-e-Urdu Road, Karachi

Dated: 27th January, 2016

The Director (A & F)
Sindh Public Procurement
Regulatory Authority
Karachi

Subject: **NOTICE INVITING TENDER (N.I.T) OF MINOR INSTRUMENT FOR ORTHOPAEDIC
OPERATION THEATER CIVIL HOSPITAL KARACHI**

I am enclosing herewith the above noted subject N.I.T, along with Standard Bidding Documents (SBDs) with the request that the same may please be hoisted on the authority's website & oblige.

Your co-operation will be appreciated.


MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI

7391
28-01-16

STANDARD BIDDING DOCUMENTS

**MINOR INSTRUMENT
FOR
ORTHOPAEDIC OPERATION THEATER**

**ROUGH COST ESTIMATE RS. 0.986 MILLION
OPENED ON 16TH FEBRUARY, 2016 AT 12:00 NOON**



CIVIL HOSPITAL

BABA E URDU ROAD – KARACHI

Ph: 99215740 - 5 Fax: 99215733

BIDDING DATA

Procuring Agency	:	Civil Hospital Karachi
Address	:	Baba – e – Urdu Road – Karachi
Name of Item	:	Minor Instrument for Orthopaedic O.T
Bid Validity	:	<u>90 Days</u>
Amount of Bid Security	:	<u>2.5% of Bid Quoted Price</u>
Date of Submission	:	<u>As per Tender Enquiry</u>
Performance Security	:	<u>2.5 % of the Contract Value</u>
Language of Bid	:	English
Bidding Procedure	:	Single Stage One Envelope Procedure
Advance Payment	:	No Advance Payment
Period of Completion	:	15 Days
Inspection Authority	:	AMS (Stores) & RMO (Stores)
Place of Inspection	:	Medical Stores, Civil Hospital Karachi
Place of Delivery	:	Medical Stores, Civil Hospital Karachi

GENERAL CONDITIONS OF CONTRACT

1. The Original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
2. The bidder shall drop by hand / mail in the office of the Medical Superintendent, Civil Hospital Karachi as date mentioned in Tender Enquiry / advertisement.
3. The bid documents comprise the following (as per Rule, 21 of SPP Rules 2010 (Amended 2013/14)).
 - a) Instruction to Bidder Annex – I
 - b) Form of Bid
 - i) Proposal / Specification Annex – II
 - c) Form of Contract as per SPP Rule 89 Annex – III
 - d) General / Special Conditions of Contract Annex – IV
 - e) Bid Evaluation Criteria Annex – V
4. The tenders will be received back up to **16th February, 2016 at 11:00 am and will be opened on the same day at 12:00 Noon** in the presence of Purchase Committee and the bidders of their authorized representative. In case of announcement of Public Holiday or any unfavorable circumstance, the tenders / bids will be opened on next working day. Other terms & conditions, venue and time for drop and opening will remain same as advertised in this Notice.
5. Bid Security 2.5% of the offered value should be in shape of Pay Order in the favor of Medical Superintendent Civil Hospital Karachi issued by any scheduled Bank of Pakistan.
6. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or falls to sign the contract in stipulated time if the bid is accepted.
7. Conditional tender and tender without bid security shall not be considered.
8. Income Tax Certificate & Valid Drug License must be accompanied with tender
9. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended 2013/14). The payment will be made within four weeks after receipt of bill / invoice duly filled in all respects.

10. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules 2010 (Amended 2013/14).
11. Prices quoted shall remain open up to 90 days.
12. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
13. The bids shall be quoted in Pak Rupees.
14. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
15. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
“Noted”

Signature of Contractor(s)

Stamp



ANNEXURE – II

**Tender Form: Rs. 500/-
(Non - Refundable)**

**OFFICE OF THE MEDICAL SUPERINTENDENT CIVIL HOSPITAL KARACHI
SCHEDULE FORM FOR**

MINOR INSTRUMENTS FOR ORTHOPAEDIC OPERATION THEATER

S. No.	Description	Qty	A/U	Unit Rate	Total Amount
1	B.P Handle # 4	12	Nos.	Rs. _____	Rs. _____
2	Dissecting Forceps Tooth	24	Nos.	Rs. _____	Rs. _____
3	Dissecting Forceps Non-Tooth	24	Nos.	Rs. _____	Rs. _____
4	Scissor Curved Size 6"	24	Nos.	Rs. _____	Rs. _____
5	Scissor Straight Size 4"	12	Nos.	Rs. _____	Rs. _____
6	Scissor Straight Size 6"	12	Nos.	Rs. _____	Rs. _____
7	Scissor Fine (Small) (Curved Pointed Scissor)	24	Nos.	Rs. _____	Rs. _____
8	Artery Forceps Size 6"	24	Nos.	Rs. _____	Rs. _____
9	Artery Forceps Size 10" (Curved Mosquito Artery Forceps)	24	Nos.	Rs. _____	Rs. _____
10	Kocher Clamp Size 6"	12	Nos.	Rs. _____	Rs. _____
11	Allies Forceps Size 6"	24	Nos.	Rs. _____	Rs. _____
12	Self-Retaining Forceps (Large)	10	Nos.	Rs. _____	Rs. _____
13	Self-Retaining Forceps (Small)	10	Nos.	Rs. _____	Rs. _____
14	Hammer (Heavy) L: 230mm W:500g	10	Nos.	Rs. _____	Rs. _____
15	Hammer (Light) L: 230mm W:350g	10	Nos.	Rs. _____	Rs. _____
16	Periosteal Elevator L: 200mm Slightly curved blade, straight edge, 6mm wide	10	Nos.	Rs. _____	Rs. _____
17	Universal Chuck	6	Nos.	Rs. _____	Rs. _____
18	Needle Holder (Fine) Size 6"	24	Nos.	Rs. _____	Rs. _____
19	Needle Holder (Strong) Size 6"	24	Nos.	Rs. _____	Rs. _____
20	Bone Holding Forceps, self-handling, speed lock, L: 240mm	6	Nos.	Rs. _____	Rs. _____
21	Basic Instrument 4.5	1	Set	Rs. _____	Rs. _____
22	Small Set Instrument 3.5	1	Set	Rs. _____	Rs. _____
23	K. Wire Set	1	Set	Rs. _____	Rs. _____
24	DHS Set DCS Set	1	Set	Rs. _____	Rs. _____
25	DCP Set 4.5	1	No.	Rs. _____	Rs. _____

MINOR INSTRUMENTS FOR ORTHOPAEDIC OPERATION THEATER

S. No.	Description	Qty	A/U	Unit Rate	Total Amount
26	Wire Cutter	12	Nos.	Rs. _____	Rs. _____
27	Tension Band Wire Set	6	No.	Rs. _____	Rs. _____
28	Ostotan Set	1	No.	Rs. _____	Rs. _____
29	Bone Cutter	12	Nos.	Rs. _____	Rs. _____
30	Rational Set (Full Range)	1	Set	Rs. _____	Rs. _____
31	Arthroplasty Set (Astmoor)	1	Set	Rs. _____	Rs. _____
32	DHS / DCS Thread Guide Wire	24	Nos.	Rs. _____	Rs. _____
33	Drill Coupling: 2.5mm, 3.2mm, 4.1mm & 4.5mm	12	Nos.	Rs. _____	Rs. _____
34	Depth Gauge for Screw 4.5 – 6.5 measuring range upto 110mm	6	Nos.	Rs. _____	Rs. _____
35	Reduction Forceps, toothed, soft lock L: 250mm	12	Nos.	Rs. _____	Rs. _____
36	Sponge Holding Forceps	12	Nos.	Rs. _____	Rs. _____
37	Cheatle Forceps	12	Nos.	Rs. _____	Rs. _____
		Total Amount Rs.			Rs. _____

SIGNATURE OF CONTRACTOR: _____

SUPPLIER: _____

NAME OF FIRM ADDRESS: _____

TELEPHONE NO: _____

CELL # _____

FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the ____ day of _____ 20 ____ between _____ (hereinafter called the "Employer") of the one part and _____ (hereinafter called the "Contractor") of the other part.

WHEREAS the Employer is desirous that certain Works, viz _____ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Letter of Acceptance;
 - (b) The completed Form of Bid along with Schedules to Bid;
 - (c) Conditions of Contract & Contract Data as SPP Rule 89;
 - (d) The priced Schedule of Prices;
 - (e) The Specifications;
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)

INSTRUCTIONS / BID EVALUATION CRITERIA:-

- a) Each bid shall comprise one Single Envelope containing the required information.
- b) Bid Security may be attached in shape of DD / Pay Order / Bank Guarantee issued by the scheduled Bank(s) in Pakistan.
- c) Bid should be dropped in the office of the Additional Medical Superintendent (Procurement) 1st Floor Admin Block Civil Hospital Karachi by mail or by hand in due course of time and the same will be opened at Board Room 2nd Floor Admin Block Civil Hospital Karachi.
- d) Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
- e) Tender Fee in shape of pay order in favor of Medical Superintendent, Civil Hospital Karachi must be attached, else the offer will be rejected.
- f) Bid should be inclusive all Government taxes (If applicable) and the same will be paid themselves by the Contractor except withholding tax and 0.30% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
- g) Civil Hospital Karachi shall disqualify a contractor, whether pre-qualified or not, if it find at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.

CRITERIA FOR EVALUATION OF THE BID:-

(I)

		Yes	No
1.	Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT		
2.	Relevant Experience (Three Years)		
3.	Registration with Income Tax / Sales Tax. (Mandatory)		
4.	Copy of Bank Certificate regarding financially soundness 10.000 (M) transaction in each year and turn over for the last three years		

CRITERIA FOR EVALUATION OF THE BID:-

		Yes	No
1.	Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT		
2.	Relevant Experience (Three Years)		
3.	Registration with Income Tax / Sales Tax. (Mandatory)		
4.	Copy of Bank Certificate regarding financial soundness 10.000 (M) turn over in each year for the last three years		

Signature of Contractor(s)

Stamp



**GOVERNMENT OF SINDH
HEALTH DEPARTMENT**

(PROCUREMENT MONITORING & INSPECTION CELL)

NOTIFICATION

No. SO(PM&I)2-1/2014/PM-04/(CHK): As many as six (06) Procurement Committees under Rules-7 of Sindh Public Procurement Rules 2010 are hereby constituted comprising the following officers for purchase of various health items details of which are mentioned against each during the financial year 2015-16.

1. **Instruments Coronary Angiography and Angioplasty, Endoscopy, Esophageal & Anorectic Motility Ophthalmic, Orthopedic & Oral Maxillofacial Implants**

1.	Medical Superintendent, Civil Hospital, Karachi.	Chairman
2.	Head of Cardiology, Dow University of Health Sciences, Karachi	Member
3.	Head of Orthopaedic Surgery, Dow University of Health Sciences, Karachi	Member
4.	Head of Ophthalmology Unit-II, Dow University of Health Sciences, Karachi	Member
5.	Addl: Medical Superintendent (Procurement), CHK	Member
6.	Addl. Medical Superintendent (Zakat), CHK	Member
7.	Accounts Officer, CHK	Member

2. **Stationery/Printing/Petty Articles/Hardware/Software & IT Equipments**

1.	Medical Superintendent, Civil Hospital, Karachi.	Chairman
2.	Officer In charge, Population Welfare Department Clinic, GOS	Member
3.	Deputy Director-II (Dev), Health Department, GOS Mr.	Member
4.	Accounts Officer, CHK	Member
5.	Divisional Accounts Officer, Office of Accountant General, Sindh	Member
	SITE Engineer NESPAK, CHK (He will influence the decision of Committee)	Co-opt Member

3. **Local Purchase of Drugs/Medicines, Medical Gases, Diet Enteric (Food Supplements), other (misc) General Store Articles, Uniform/Protective Clothing.**

1.	Addl: Medical Superintendent (Procurement), Civil Hospital, Karachi.	Chairman
2.	Assistant Prof. of Surgical Unit-IV, Dow University of Health Sciences, Karachi.	Member
3.	Assistant Prof. of Medicine Unit-III, Dow University of Health Sciences, Karachi.	Member
4.	Addl: Medical Superintendent (Stores), CHK	Member
5.	Accounts Officer, CHK	Member

4. **Consumable (Laboratory Kits/Chemicals)**

1.	Addl: Medical Superintendent (Procurement), Civil Hospital, Karachi.	Chairman
2.	Associate Prof. of Medicine Unit, Dow University of Health Sciences, Karachi	Member
3.	Assistant Prof. of Gynae & Obs. Dow University of Health Sciences, Karachi	Member
4.	Senior Pathologist, CHK	Member
5.	Accounts Officer, CHK	Member

5. Janitorial & Security Services

1.	Addl. Medical Superintendent (HWMSt), Civil Hospital, Karachi.	Chairman
2.	Prof. of Dermatology, Dow University of Health Sciences, Karachi	Member
3.	Assistant Prof. of Gynae & Obs, Dow University of Health Sciences, Karachi	Member
4.	Addl. Medical Superintendent (Security), CHK	Member
5.	Accounts Officer, CHK	Member

6. Repair of Medical Equipment/Transport/Hospital Furniture

1.	Addl. Medical Superintendent (Technical), Civil Hospital, Karachi.	Chairman
2.	Assistant Prof. of Cardiology, Dow University of Health Sciences, Karachi	Member
3.	Assistant Prof. of Surgery, Dow University of Health Sciences, Karachi	Member
4.	Addl. Medical Superintendent (General), CHK	Member
5.	Accounts Officer, CHK	Member

The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:

- a) Preparing bidding documents;
- b) Carrying out technical as well as financial evaluation of the bids;
- a) Preparing evaluation report as provided in Rule-45;
- b) Making recommendations for the award of contract to the competent authority;
- c) Perform any other function ancillary and incidental to the above.

SECRETARY HEALTH

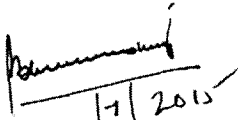
No.SO(PM&I)2-1/2014/PM-04/(CHK)

Karachi, dated the 2nd July 2015

A copy is forwarded for information & necessary action to:-

1. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
2. The Director General, Health Services Sindh, Hyderabad
- ✓ 3. The M.S. Civil Hospital, Karachi w/r to his letter referred to above..
4. The Registrar, Dow University of Health Sciences, Karachi
5. Chairman and all members of the Committee.
6. The P.S. to Secretary Health.


(RASHID HUSSAIN)
SECTION OFFICER (PM&I)


10/7/2015



No. SO (M&I) 2-1/2013 (CRC)
GOVERNMENT OF SINDH
HEALTH DEPARTMENT
(PROCUREMENT MONITORING & INSPECTION CELL)
Karachi, Dated: the 29th July, 2013

NOTIFICATION

In pursuance of Rules-31 and 32 of Sindh Public Procurement Rules 2010, the Government of Sindh, Health Department is hereby constituted Complaint Redressal Committee (CRC) comprising of the following officers for scrutinizing the complaints of aggrieved bidders.

01	Special Secretary, Health Department, Sindh	Chairman
02	Director General, Health Services Sindh, Hyderabad.	Member
03	Additional Secretary (PM&I), Health Department, Sindh.	Member
04	Representative of Accountant General, Sindh.	Member
05	Mr. Ali Imam Qadri, Consultant (Procurement)	Member

TORs

- To Scrutinize the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

INAMULLAH
SECRETARY HEALTH

No. S.O.(PM&I) 2-1/2011(CRC)
C.C to:

Karachi, dated. the 29th July, 2013

1. The Accountant General Sindh, Karachi.
2. The Director General Health Services Sindh, Hyderabad.
3. The Chief Secretary Sindh, Karachi.
4. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
5. The Additional Secretary (Admn/Development/Public Health).
6. The Director Industries, Govt. of Sindh, Karachi.
7. The All members of the Committee.
8. The P.S. to Secretary Health Sindh.


(MUHAMMAD ANWAR KHOKHAR)
SECTION OFFICER (PM&I)

SECRETARY
No. 84
Date: 30/7/13
EIK

CIVIL HOSPITAL KARACHI
RE – REVISED PROCUREMENT PLAN
FOR THE FINANCIAL YEAR 2015 – 16

S.#	Title of Procurement	Estimated Cost	Method	Tentative / Actual Date of NIT	Tentative / Actual Closing Date of NIT	Tentative / Actual Date of Award of Contract	Tentative Deadline / Actual Date of Execution	Remarks
1.	Instruments	65.375 (M)	Single Stage Two Envelope	December, 2015	January, 2016	January / February, 2016	January, 2016 to June, 2016	Rule 46 (2)
		1.000 (M)	Single Stage One Envelope	January, 2016	January, 2016	February, 2016	February, 2016	Rule 46 (1)
		1.000 (M)	Single Stage One Envelope	February, 2016	February, 2016	March, 2016	March, 2016	Rule 46 (1)
		1.000 (M)	Single Stage One Envelope	March, 2016	March, 2016	April, 2016	April, 2016	Rule 46 (1)
		1.000 (M)	Single Stage One Envelope	April, 2016	April, 2016	May, 2016	May, 2016	Rule 46 (1)

Asst. Superintendent
MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI