

BIDDING DOCUMENTS WITH FINANCIAL PROPOSAL



**GOVERNMENT OF SINDH
CULTURE, TOURISM & ANTIQUITIES DEPARTMENT**

**Planning, Development, Monitoring, Implementation &
Evaluation Cell**

06

Name of Project/Scheme

**ESTABLISHMENT OF MODEL LIBRARY AT ORANGI
TOWN KARACHI**

**Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT**

Document issued to

1. **Introduction:**

Office of the Director, PDMI & E CELL Directorate Genral Culture Sindh, Pak Secretariat Block No.76/A, Opposite MPA Hostel Karachi intends to carry out the work for “ESTABLISHMENT OF MODEL LIBRARY AT ORANGI TOWN KARACHI”

(i) **Scope:**

ESTABLISHMENT OF MODEL LIBRARY AT ORANGI TOWN KARACHI

1. Construction of Public Library building.
2. Compound wall.
3. Fixing of Steel Gate.
4. Paving of court yard.
5. Underground water Tank.
6. Overhead Tank.
7. Electricification.
8. Generator Room.
9. Ant termite Treatment.

(ii) Estimate Cost: Rs.20.878/- (In Million)

(iii) Completion Period: 24 Months

(iv) Tender Fee Rs.2000/- in the shape of pay order (as mentioned in NIT)

(v) Applicants will be informed in due course of time, for the result of the evaluation. The financial proposals of only those firms/bidders will be entertained/accepted who will qualify according to the eligibility criteria.

(vi)

2. Section-I Instruction. To Bidders/Applicants (ITB)

Clause-I

The firm/contractor shall enclose the original copy of the documents in a sealed envelope along with Financial Proposal which shall:-

- (a) Bear the name and address of the Applicant.
- (b) Can be delivered by hand or through courier/registered mail to address mentioned in advertisement (N.I.T) for the work.
- (c) Be clearly marked "Application for submission of Financial Proposal & Information / Documents

FOR

Name of Scheme: ESTABLISHMENT OF MODEL LIBRARY AT ORANGI TOWN KARACHI

Clause-2

If the envelope is not sealed and marked as required, the procuring agency will not be responsible for the misplacement or pre-mature opening of the document.

Clause-3

Document shall be prepared in English Language.

Clause-4

Firm/ Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/ contractor.

Clause-5 Clarification and Modification of Documents (SPP Rule-23)

Firm/Contractor, who has obtained documents, may request for clarification of contents of bidding document in writing, and respond to such queries shall be made in writing within 3 calendar days, provided such clarification are received at least five calendar days prior to the date of opening of bid.

Clause-6 Addendum:

At any time prior to the deadline for submission of documents the procuring agency may amend the Document by issuing addenda. Any addendum issued shall be part of the Document communicated in writing to all who have obtained the bidding document.

Clause-7 Extension of Deadline for submission of Documents.

The procuring agency may extend the dead line date of submission of bids in line with the SPPRA RULE-22 (1) (2).

Clause-8 Submission of bids (SPPRA RULE 24 (X) (2)

- i) Bids shall be submitted on the place, date and time and in the manner specified in the tender notice and bidding documents and any bid submitted late due to any reason whatsoever, shall not be considered by the procurement committee.
- ii) The bidders may submit bids on the bidding documents issued by the procuring agency or can be downloaded from the authority's website alongwith tender fee by mail or by hand.

Clause-9 Accuracy of Documentation.

In case of any information/documents submitted by bidder is found to be false/wrong, the bid shall be liable to rejection.

4. Section-II Application Forms.

A. I Application Submission Form (The covering letter is to be submitted by the interested firm/contractor partner responsible for a joint venture, on appropriate company letter head.

1. CONTRACT AGREEMENT

The Contractor shall within 07 days of issuance of letter of award/intent or when called upon. To do so enter and execute a Contract Agreement.

2. PERFORMANCE SECURITY

The Contractor shall obtain (at his cost) a Performance Security for proper performance, 2.5 % of the Contract/bidding Amount and denominated in the currency (ies) of the Contract or in a freely convertible currency acceptable to the Procuring Agency.

The Contractor shall deliver the Performance Security to the Procuring Agency within 28 days after receiving the Letter of Acceptance. The Performance Security shall be issued by a reputable bank or financial institution selected by the Contractor, and shall be in the form as provided by the Procuring Agency.

The Contractor shall ensure that the Performance Security is valid and enforceable until the Contractor has executed and completed the Works i/c O & M period and remedies and defects; If the terms of the Performance Security specify its expiry date, and the Contractor has not become entitled to receive the Performance Certificate by the date 28 days prior to the expiry date, the Contractor shall extend the validity of the Performance Security until the Works have been completed and any defects have been remedied.

The Procuring Agency shall not make a claim under the Performance Security, except for amounts to which the Employer is entitled under the Contract.

The Procuring Agency shall indemnify and hold the contractor harmless against and from all damages, losses and expenses (including legal fees and expenses) resulting from claim under the Performance Security to the extent to which the Employer was not entitled to make the claim. The Procuring Agency shall return the Performance Security to the Contractor within 21 days after receiving a copy of the Performance Certificate.

Without limitation to the provisions of the rest of this Sub-Clause, whenever the Procuring Agency determines an addition or a reduction to the Contract Price as a result of a change in cost and/or legislation, or as a result of a Variation, amounting to more than 25 percent of the portion of the Contract Price payable in a specific currency, the Contractor shall at the Procuring Agency's request promptly increase, or may decrease, as the case may be, the value of the Performance Security in that currency by an equal percentage.

3. Advance / Mobilization Payment

The Procuring Agency shall make an advance Payment/Mobilization advance upto 10% of the contract prices to the Contractor (a) on submission by the Contractor of a mobilization advance guarantee for the full amount of the advance in the specified form, from a Schedule Bank in Pakistan, acceptable to the procuring agency (b) Contractor shall pay interest on the mobilization advance at the rate of 10% per annum on the full amount of advance.

Unless and until the Procuring Agency receives this guarantee, or if the total advance payment is not stated in the Contract Data, this condition shall not apply.

The contractor shall deliver to the Procuring Agency Interim Payment request for the advance payment or its first installment after the Procuring Agency receives the Performance Security. This guarantee shall be issued by a reputable bank or financial institution selected by the Contractor and shall be in the form as approved by the Procuring Agency..

The Contractor shall ensure that the guarantee is valid and enforceable until the advance payment has been repaid, but its amount shall be progressively reduced by the amount repaid by the Contractor as indicated in the Payment Certificates. If the terms of the guarantee specify its expiry date, and the advance payment has not been repaid by the date 28 days prior to the expiry date, the Contractor shall extend the validity of the guarantee until the advance payment has been repaid.

The advance payment shall be repaid through percentage deductions from the interim payments/ Running Amount bills determined by the Procuring Agency as follows:

- (a) Deductions shall commence in the next interim Payment Certificate/ Running Amount bill following that in which the total of all certified interim payments (excluding the advance payment and deductions and repayments of retention) exceed 30 percent (30%) of the Accepted Contract Amount less Provisional Sums; and
- (b) Deductions shall be made at the rate of 25% of the amount from each interim Payment/ Running amount bill (excluding the advance payment and deductions for its repayments as well as deductions for retention money) in the currencies and proportions of the advance payment until such time as the advance payment has been repaid; provided that the advance payment shall be completely repaid prior to the time when 90 percent (90%) of the Accepted Contract Amount less Provisional Sums has been certified for payment.

If the advance payment has not been prepaid prior to the issue of the Taking-Over Certificate for the Works or prior to termination under Clause of agreement [Termination by Procuring Agency] or Clause For Majeure (as the case may be), the whole of the balance then outstanding shall immediately become due and in case of termination under relevant Clauses, payable by the Contractor to the Employer.

4. TENDER GUARANTEE^EARNEST MONEY

In the event of the Contractor's failure to execute a Contract Agreement as required by hereof or to furnish a Performance Security in accordance whereof within IQ days after being required to do so in writing by the Procuring Agency, then the sum of Tender Deposit/Earnest Money as a guarantee of good faith shall be absolutely forfeited to the Procuring Agency and the Procuring Agency shall be entitled (but not obliged), by notice in writing, to draw his acceptance of the Tender and such acceptance, if so withdrawn shall thereupon be void as though it has never been given and the Contractor shall have no claim against the Procuring Agency whether for damages, specific performance or otherwise in respect of such acceptance or withdrawal.

A-II

1. Company Profile

Date:.

All individual firms and each partner of a joint venture applying for submission of Technical Proposal requested to complete the information in this form.

1.	Name of Firm (legal): (In case of Joint Venture (JV), legal name of each partner:
2.	Nature of Business: (Whether the firm is a Corporation, Partnership, Trust etc) (In Case of Consortium, whether the lead consortium member is a corporation, partnership, Trust etc)
3.	Head Office Address
4.	Telephone Fax Numbers: E-Mail Address:
5.	Place of Incorporation/Registration: Year of incorporation / registration:
6.	Applicant's authorized representative: Telephone Fax Number E-mail address:
7.	NATIONALITY OF OWNERS Name Country

(ii) Information on Projects of Similar nature and equivalent value.

Contractor/Firm should provide information of the works of similar nature and equivalent value in the following format supported by documentary evidence

Name of Contract	Value of Contract	Name of Procuring Agency	Completion Date

A-VII

7. Financial Resources.

A. Banker's Information

Sr. No.	Name & Address of Bank	Contact name and title with Telephone, Fax, E-Mail
1.		

B. Annual turnover data (Construction only)

Year	Amount	Rupees in Million

Average annual construction turnover calculated as total certified payments received for work in progress or completed, divided by the number of years specified in Section-III, Qualification Criteria, Normally not be less than $2 \times V/T$, the estimated annual turnover or cash flow in the subject contract based on a straight-line projection of the Employer's

Estimated, cost (V) including contingencies, over the contract duration (T). The multiplier of two may be reduced for very large contracts but should not be less than 1.5

7. Litigation History

Applicants, including each of the partners of a joint, venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five year or currently under execute). A separate sheets should be used for each partners of joint venture.

A. Decided Litigation

Year,	Award for or Against Applicant	Name of Client, Cause of litigation, and matter in dispute	Disputed amount (Current Value Pak Rs. Or equivalent)

B. Pending Litigation

Year.	Matter in Dispute	Value of Pending Claim in Current Value Pak Rs. Or Equivalent	Value of pending claim as a percentage of Net Worth

Section IV. Scope of Contract: (Description of works and Period of completion)

Sr. No.	Name of Work	Estimated Cost Million	Earnest Money Million	Completion Period	Tender Fee
1.	----- As detailed in NIT'—				
<p style="text-align: center;">Specification drawings, items of works and quantities of items are provided in Financial Proposal Documents.</p>					

SCHEDULE (A)

TERMS & CONDITIONS OF CONTRACT.

The Sindh sales tax special procedure (with holding) rules, 2011 shall apply to taxable services as are supplied, provided or rendered to persons, specified as with holding agents, in the withholding procedure, for the purpose of deduction and deposit of sales tax.

The Contract/Firm has to arrange potable water to use in construction on his cost.

The Contractor shall have to pay 0.35% of contract cost in shape of revenue stamp duty at the time of agreement.

10% security deposit will be received from contractor 2% of bid amount / Tender cost the safe of call deposit alongwith bid and 8% shall be with held on all running bills.

All the material of approved quality will be used, Sample of the material, fixture, cement hill sand, crush, bricks pipes, fitting, UPVC, Electrical will be got approved in advance / before execution. For Pumping Machinery, Diesel Engine & Generator, Contractor will provide Manufacturers certificate which will be verified by In charge Engineer before making payment samples shall be collected from each new lot stacked at site in the presence of Executive Engineer or representatives and jointly sealed and got tested from approved laboratory at contractor's own cost in case the contractor fails to comply with this condition.

The Contractor shall maintain at the site of work "Site Order Book" (of triplicate leaves) at his own cost for taking instructions and directions from the supervising monitoring officers/officials

The contractor shall at his own cost provide a suitable size high visibility signboard at each location indicating the details of project as approved by the Engineer in charge

No premium shall be allowed on non-schedule item and 1 year operation & maintenance component.

On successful completion of 1 year operation & maintenance, the contractor shall hand over the scheme to concerned Executive Engineer in sound and satisfactory running condition.

10. PAYMENT MECHANISM.

- A) The Contractor shall submit running bills against the work done at site to Director for verification and payment.
- B) The amount of mobilization advance shall be proportionately deducted from each bill.
- C) Payment against 1 year operation & maintenance shall be made on monthly basis, evenly divided in 12 months for each completed scheme, payable at the end of every month.
- D) No cost escalation shall be allowed on operation & maintenance component or part thereof.
- E) No premium allowed on Operation & Maintenance cost items.

FINANCIAL PROPOSAL

ESTABLISHMENT OF MODEL LIBRARY AT ORANGI TOWN KARACHI

A) Civil Work

Schedule Items

S.NO	DESCRIPTION	QTY	RATE	UNIT	AMOUNT
1	Excavation in foundation of Building Bridges and other structures including dagbelling dressing,refilling around structure with excavated earth Watering and ramming lead upto 5 ft. (b) In ordinary soil.	10860.00	3176.25	P- % 0 Cft.	34494.08
2	Cement concrete brick or stone ballast 1 1/2" to 2" gauge.(b) Ratio 1 : 4 : 8 p-15 /4	5430.00	P- %Cft.	9416.28	511304.00
3	Cement concrete plain including placing compacting, finishing and curing, complete (including screening and washing at stone aggregate without shuttering 1:4:8	9600	120.2	P-Cft	1153920
4	Filling, watering and ramming earth under floor with new earth (Excavated from outside) lead upto one chain and lift upto 5 feet.	4168.3	3630.00	P-% 0 Cft.	15130.929
5	Reinforced cement concrete work including all labour and material except the cost of steel reinforcement and its labour for bending and binding which will be paid separately. This rate also includes all kinds of forms moulds: lifting shuttering curing rendering and finishing the exposed surface (including screening and washing of shingle.) (I) Ratio (1 : 2: 4) 90 Lbs.cement 2 Cft. Sand 4 Cft. Shingle 1/8" to 1/4" gauge.	30363.87	337	P-Cft	10232624.19

6	(a) Fabrication of mild steel reinforcement for cement concrete including cutting, bending, laying in position, making joints and fastenings including cost of binding wire (also includes removal of rust from bars.) (b) Using Tor bars.	271.11	5001.6	P-Cwt	1355963.68
7	Pacca brick work in foundation and plinth in (a) cement sand mortar 1:2	3579.19	13802.71	P.% Cft	494025.22
8	Pacca brick work in ground floor (a) cement sand mortar 1:2	4242	14528.71	P.% Cft	616307.88
9	Cement plaster 1:2 upto 12' height c) 3/4" thick	11312	3056.62	P.% Sft	345764.85
10	Providing & fixing colour crete to wall surface to provide, durable crust and aesthetics having water, fire anti termite resistance (upto 20'-00" height)	11312	6319.5	P.% Sft	714861.84
11	Laying white marble flooring 3/4" thick (S.I No.28 (a) p-42)	2563.96	24	P.% Sft	615.35
12	Marble dado skirting 3/8" thick (s.i no 68 (a) p-48)	299.17	250	P.% Sft	747.93
13	Glazed tile 1/4" thick (S.I No 24/p-42)	1450	300	P.% Sft	4350.00
14	White Glazed tile 1/4" thick dado (s.i no 37 / 44)	1473.5	380	P.% Sft	5599.3
15	Distempering. (c) Three coats P-53 l/24 - c	8000	1079.65	% Sft.	86372
16	Aluminum channel framing for hinged doors (S.I No.83 (b) /p-107	444.5	1592.69	P. Sft	707950.71
17	Aluminum channel framing for sliding windows (S.I NO 84 (b) /p-107	677	1394.69	P. Sft	944205.13

18	S/f False ceiling plaster of paris in pannelsm(s.i no. 52 / p-63)	2330	25293	P.% Sft	58932.69
19	Two coats or bitumen laid hot using 34 lbs for %Sft over roof & blinded with sand at one Cft per % Sft.(S.I # 13, Pg-40)	8400.00	P.Sft	18.87	158,508.00

Total = 17441677.77

_____ above / below = _____

Total (A)	=	_____
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B: Water & Sanitary Work

a) Schedule Items

1	Providing & fixing 24" x 18" lavatory basin in white glazed earthen ware complete with & I/c the cost of W.I or C.I cantilever brackets 6 inches built into walls, painted white in two coats after a primary coat of red lead paint a pair of 1/2" dia rubber plug & chrome plated brass chain 1-1/4" dia, malleable iron or brass unions and making requisite number of holes in walls, plinth & floor for Pipe connections and making good in cement concrete 1: 2: 4 (Foreign or Equivalant).(S.no: 10. ch: no 1)	12.00	Each	4928.00	59136.00
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2	Providing & fixing 24" x 18" bavelled edge mirror of belgium glass complete with 1/8" thick hard board and c.p screws fixed to wooden pleat. (b) Superior Quaility. (S.no: 3b Ch: no: 2	12.00	Each	2376.00	28512.00
3	Providing & fixing M.S clamps of the approved design to 4" dia C.I Pipe sockets including the cost of cutting and making good to wall or M.S bolts and nuts, 4" into wall including Pipe distance Pieces extra painting to match the colour of the building. (S.no: 2, Ch: 3)	80.00	Each	12.72	1017.60
4	<p>Providing and fixing squating type white glazed earthen ware w.c pan with front flush inletr & complete with including the cost of flushing cistern with internal fitting and flush Pipe with bend and making requisite number of holes in walls plinth & floor for Pipe connection & making good in cement concrete 1: 2: 4: (Foreign Equivalant). (S.no: 2, Ch: no 1)</p> <p>(A) W.C.pan 23" & low level earthen ware flush tank 3 gallons.</p> <p>(ii) With 4" dia white glazed earthen were trap and plastic thumble.</p>	12.00	Each	5772.80	69273.60

5	Providing & fixing 4" dia C.I soil & vent Pipe including cutting and fitting and extra painting to match the colour of building. (S.no: 1 .Ch: 2)	300.00	Rft	333.29	99987.00
6	Providing & fixing 4" dia bend of the required degree with access door rubber washer 1/8" thick and bolts and nuts and extra painting to match the colour of the building. (S.no: 9, Ch:3)	36.00	Each	599.60	21585.60
7	Providing G.I Pipes, specials, and clamps etc, including fixing cutting & fitting complete with and I/c the cost of breaking thorough walls and roof, making good etc. painting two coats after cleaning the Pipe etc. with white zink paint with pigment to match the colour5 of the building and testing with water to a pressure head of 200 feet and handling. (S.no: 1, Ch:4) (I) 1/2" dia G.I Pipe	160.00	Rft	73.21	11713.60
	(ii) 3/4" dia G.I Pipe	850.00	Rft	95.79	81421.50
	(iii) 1" dia G.I Pipe	710.00	Rft	128.55	91270.50
	(iv) 1-1/2" dia G.I Pipe	210.00	Rft	188.97	39683.70
	(vi) 2" dia G.I Pipe	430.00	Rft	133.00	57190.00
8	Supplying & fixing Telephonic shower with ring Pipe etc. Complete. (S.no: 20, Ch:6)	12.00	Each	1122.00	13464.00

9	Supplying & fixing Bath room accessories set (7 Piece) I/c towel rod, brush holder soaptray shelf of approved design I/c cost of screws, nuts etc Complete.(Master Brand). (S.no 23, Ch: 6)	12.00	Each	10322.00	123864.00
10	(a) S/Fixing long bib-cock of superir quality with c.p head 1/2" dia. (S.no:23, Ch:6	24.00	Each	1109.46	26627.04
11	(a) Supplying & fixing C.P Muslim Shower with double Bib cock & ring Pipe etc complete.	12.00	Each	3432.00	41184.00
12	Providing Anti-termmite treatment by spraying /sprinkling /spreading Neptachler 0.5% Emulsion as an overal pre construction treatment in slab type construction along external foundation trenches of the building over complete parimter of the foundation trench etc, as per directions of Engineer Incharge. p-108 i/91	13000.69	P.Sft.	40.10	521,327.67

Total = 1287257.81

_____ % Above / Below = _____

Total (B)	=	_____
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C) ELECTRIC WORK

Sr	Items	Qty	Unit	Rate	Amount
1	Providing & Fixing of flood light 250 watts (HPIT) having IPS65 classification with 250w lamp, choke, capacitor, igniter & Internal wiring complete in all respect at the height up to 40 ft with the help of hydraulic crane and manual labour as per site requirement and instruction of EI	24.00	Each	15440	370,560
2	Providing & fixing 250 watts (HPMV) lamp @ the height as per site Requirement & instruction of engineer in charge	20.00	P.No	607	12,140
3	Providing & fixing two pin 5amp plug & socket	24.00	P.No	80	1920
4	Providing & fixing three pin 5amp plug & socket	22.00	P.No	91	2002
5	Wiring for light or fan point with 3/.029 PVC insulated wire in 20mm (3/4'') PVC conduit on surface as required.	60.00	P.Point	797	47820
6	Wiring for plug point with 3/.029 PVC insulated wire in 20mm (3/4'') PVC conduit on surface as required.	60.00	P.Point	669	40140
7	Wiring for call bell point with 3/.029 PVC insulated wire in 20mm (3/4'') PVC conduit on surface as required.	40.00	P.Point	1380	55200
8	Providing & fixing junction box as per following specification Size of box 10''x8''x5'' MS plate size 16 SWG thick Clamp with nuts & bolts Cover plate with screw Painting two coats of rust preventivered oxide & two coats of ICI oil paint as per site requirement & instruction of EI	20.00	P.No	1020	20400

9	Providing & fixing circuit breaker 6,10,15,20, 30,40,50 & 63amp DP (TB-5S) on prepared board as required.	25.00	P.No	2456	61400
10	Wiring of Control circuit for Split A/C Unit from outdoor A/C unit to indoor unit.	16.00	Each	2200	35200
11	Providing & fixing holder for 125 watts light @ as per site Requirement & instruction of engineer in charge	160.00	Each	203	32480
12	Providing & fixing DP I/C change over switch 500volts 30amp on a prepared board	30.00	Each	2615	78450
13	203. Providing & fixing circuit breaker 6,10,15,20, 30,40,50 & 63amp SP (TB-5S) on prepared board as required.	20.00	Each	916	18320
14	Providing & fixing ammeters size 96/96mm Direct 15A, 30A, 50A, 60A & 100A as required & as per instruction of EI.	13.00	Each	1054	13702
15	Providing & fixing Brass Bracket fan 18'' (good quality) Per No	24.00	Each	2791	66984
16	Wiring of Exhaust Fan points complete in all respect as directed by Engineer Incgarge.	12.00	P.Nos	3000	36000
17	Providing, wiring and connecting of TV points with WISI make or equivalent 2x75 OHMS TV antenna coaxial cable RG6U single shielded having centre conductor of 1 sq.mm in 25 mm dia high impact PVC conduit recessed in floor/slab/wall. Complete in all respect as directed by Engineer Incharge.	24.00	P.Nos	4000	96000

18	Provide, fix, connect and commission light fixtures Philips make or equivalent with Philips components as approve, complete in all respects and ready for use.Philips Type TBS-140 or equivalent complete with 1 x 40 W fluorescent lamps:	36.00	Each	2600	93600
19	Providing and installing the gate light of approved quality complete in all respect as directed by Engineer In charge.	8.00	P.No	5600	44800
20	Providing & Fixing of LED lights of approved quality including connection, wiring, fitting, complete in all respect as directed by Engineer Incharge.	24.00	P.Job	22500	540000
21	294. Providing & fixing channel patti 1/2'' as required as per instruction of EI.	8400	P-Rft	31	260400
			Total	=	1,927,518

_____ % Above / Below = _____

Total (C)	=	_____
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GRAND TOTAL

A.	Civil Work	=	_____
B.	Water & Sanitary Work	=	_____
C.	Electric Work	=	_____

Contractor

SEAL & SIGNATURE

Executive Engineer PDMI & E Cell

Directorate of Culture Pak Secretariat
Block No. 76/A , Opposite MPA Hostel
Karachi Ph & Fax : 021-992063782