



Ph: 99215740
Fax: 99215733

No. MS(CHK)/2015-16/ 182
Baba e Urdu Road
Civil Hospital Karachi
Dated: 15th January, 2016

The Director of Information (Advertisement)
Information Department
Government of Sindh
Karachi

Subject: **TENDER NOTICE**

A notice (7 copies) is sent herewith with the request that the same may please be published in prominent news papers i.e. The Daily Dawn, Daily JANG & Daily Kawish for one day under intimation to this office.

Encl:- (As above)

**MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI**

A copy is forwarded for information to the:

1. PS to Secretary Health, Government of Sindh, Karachi.
- ✓ 2. The Director (A&F), SPPRA, Government of Sindh Karachi with the request to hoist this tender notice on authority's website along with (Standard Bidding Documents (SBDs), Notification Of Hospital Procurement Committee, Notification of Complaint Redressal Committee (CRC) & Copy of Procurement Plan (FY 2015-16)


MEDICAL SUPERINTENDENT

25/1-12-OC
-SHE




Ph: 99215740
Fax: 99215733

No. MS(CHK)/2015-16/ 481
Baba e Urdu Road
Civil Hospital Karachi
Dated: 15th January, 2016

TENDER NOTICE FOR SECURITY SERVICES AT CIVIL HOSPITAL, KARACHI

Civil Hospital, Karachi invites sealed bids from the registered Security Services Providers Firms with Income Tax & Sindh Revenue Board to provide the Security Staff for Civil Hospital Karachi for one year on **Single Stage Two Envelope Procedure** basis as per clause 46(2) of SPP Rules- 2010 (Amended 2013/14) (Extendable till the finalization of the next tender).

- 1) The **Technical & Financial** proposals should be submitted in **Separate Envelopes**.
- 2) The **60** Security Guards / Chowkidars of Civil Hospital, Karachi will also assist the Contractors for Security Services @ Civil Hospital Karachi.
- 3) The Bids are to be submitted along with 2% value of the bid's quoted amount in shape of Pay Order in favour of Medical Superintendent Civil Hospital Karachi in office of the AMS (Procurement) 1st Floor, Admin Block Civil Hospital, Karachi by hand / mail on **9th February, 2016 at 11:00 am** and the Technical Proposal will be opened on the same day at **12:00 Noon** in the Committee Room, 2nd Floor, Admin Block, Civil Hospital, Karachi.
- 4) The detailed Tender Documents may be obtained with Terms & Conditions for selection of Security Services Contractors from the date of Publishing to the day before date of opening (**i.e 08-02-2016**) on submission of **Rs. 1000/-** (Non Refundable) in shape of Pay Order in favour of the undersigned, from office of the AMS (Procurement) Civil Hospital, Karachi. It can also be downloaded from the website of SPPRA / Civil Hospital Karachi.
- 5) The undersigned reserves the right regarding rejection of bids subject to the relevant provision of SPPRA Rules 2010 (Amended 2013/14).


**MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI**

January 20, 2016

TRADE & FINANCE

Chief Editor: Izhar Ali



Ph: 992-5740
Fax: 992-7733

No. MS(CHK)/2015-16/48)
Baba e Urdu Road
Civil Hospital Karachi
Dated: 15th January, 2016

TENDER NOTICE FOR SECURITY SERVICES AT CIVIL HOSPITAL, KARACHI

Civil Hospital, Karachi invites sealed bids from the registered Security Services Providers Firms with Income Tax & Sindh Revenue Board to provide the Security Staff for Civil Hospital Karachi for one year on Single Stage Two Envelope Procedure basis as per clause 45(2) of SPP Rules- 2010 (Amended 2013/14) (Extendable till the finalization of the next tender).

- 1) The Technical & Financial proposals should be submitted in Separate Envelopes.
- 2) The 60 Security Guards / Chowkidars of Civil Hospital, Karachi will also assist the Contractors for Security Services @ Civil Hospital Karachi.
- 3) The Bids are to be submitted along with 2% value of the bid's quoted amount in shape of Pay Order in favour of Medical Superintendent Civil Hospital Karachi in office of the AMS (Procurement) 1st Floor, Admin Block Civil Hospital, Karachi by hand / mail on 9th February, 2016 at 11:00 am and the Technical Proposal will be opened on the same day at 12:00 Noon in the Committee Room, 2nd Floor, Admin Block, Civil Hospital, Karachi.
- 4) The detailed Tender Documents may be obtained with Terms & Conditions for selection of Security Services Contractors from the date of Publishing to the day before date of opening (i.e 08-02-2016) on submission of Rs. 1000/- (Non Refundable) in shape of Pay Order in favour of the undersigned, from office of the AMS (Procurement) Civil Hospital, Karachi. It can also be downloaded from the website / SPPRA / Civil Hospital Karachi.
- 5) The undersigned reserves the right regarding rejection of bids subject to the relevant provision of SPPRA Rules 2010 (Amended 2013/14).

INF-KRY: 17/16

MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI



No.MS(CHK)/2015-16/481
Babe e Urdu Raod
Civil Hospital Karachi
Dated:15 th January,2016

سول اسپتال، کراچی وٽ سيڪيورٽي سروسز لاءِ ٽينڊر نوٽيس

سيڪيورٽي سروسز فراهم ڪندڙ فرمون جيڪي انڪم ٽيڪس ۽ سنڌ يونيورسٽي بورڊ وٽان رجسٽرڊ آهن کان سول اسپتال کراچي لاءِ هڪ سال واسطي سيڪيورٽي اسٽاف لاءِ سنڱل اسٽيج ٽو انٽولپ طريقنڪار جي بنياد تي جيئن ڪلاز 2146) ايس پي پي رولز- 2010 (نظرثاني ڪيل 14- 2013) ۾ ڄاڻايل آهي تحت (اينڊر ٽينڊر جي واڌ جي فائينل ٿيڻ تائين) مهربند بدز گهرائجن ٿا.

(1) ٽيڪنيڪل ۽ مالي تجويزون الڳ الڳ لئافن ۾ جمع ڪرايون وڃن
(2) سول اسپتال کراچي جا 60 گارڊ/چوڪيدار پڻ سيڪيورٽي سروسز جي نيڪي ۾ سول اسپتال کراچي وٽ مدد فراهم ڪندا
(3) بدز جي حوالي ڏنل رقم جي 2 سيڪڙو ويليو سان گڏ پي آرڊر جي صورت ۾ ميڊيڪل سپرنٽنڊنٽ سول اسپتال کراچي جي حق ۾ آفيس آف ڊي آي ايم ايس (پروڪيورمينٽ) فرسٽ فلور ايڊمن بلاڪ سول اسپتال کراچي ۾ باءِ هيٺ يا ميل ذريعي (9 فيبروري 2016 صبح 11.00 وڳي تائين جمع ڪرايو وڃي ۽ ٽيڪنيڪل تجويزون ساڳي ڏينهن منجهند 12.00 ڪميٽي روم، سيڪنڊ فلور ايڊمن بلاڪ، سول اسپتال کراچي کوليا ويندا.

(4) تفصيلي ٽينڊر دستاويز ساڻ شرطن ۽ ضابطن جي سيڪيورٽي سروسز جي نيڪي ۾ چونڊجن لاءِ هن اشاعت جي ڏينهن کان ڪوئڻ واري تاريخ کان اڳ (مئٽن 02- 08، 2016) تائين 1000 روپيا (انهن وٽن جوڳا) پي آرڊر جي صورت ۾ هيٺ صحيح ڪندڙ جي حق ۾ جمع ڪري آف ڊي آي ايم ايس (پروڪيورمينٽ) سول اسپتال کراچي مان حاصل ڪري سگهجن ٿا. اهي ويب سائيٽ سڀرا سول اسپتال کراچي تان ڏانهن لوڊ به ڪري سگهجن ٿا.

(5) هيٺ صحيح ڪندڙ بدز جي لاڳاپيل سيجيڪٽ جي پروويژن سڀرا رولز 2010 (نظرثاني ڪيل 14- 2013) تحت رد ڪرڻ جو حق محفوظ رکي ٿو.

ميڊيڪل سپرنٽنڊنٽ
سول اسپتال کراچي

INF_KRY_17/16

کراچی اور حیدرآباد سے بیک وقت A.B.C. CERTIFIED شائع ہونے والا کثیر الاشاعتی روزنامہ
The DAILY SPECIAL Karachi

روزنامہ
ڈیلی اسپیشل
کراچی
این بی این گروپ آف پبلیکیشنز

جلد نمبر 14/09 دبیع ثانی 1437 ہجری 20 جنوری 2016ء 5 روپے شمارہ نمبر 307



PH: 99215740
Fax: 99215733

No. MS(CIK)/2015-16/
Baba e Urdu Road
Civil Hospital Karachi
Dated: 15th January, 2016

سول اسپتال کراچی میں سکيورٹی کی خدمات کیلئے ٹینڈر نوٹس

سول اسپتال کراچی میں سن (2)46 کے مطابق سنگل ایجنٹوں کو ملانے کے طریقے کار کی بنیاد پر ایک سال کیلئے سکيورٹی عملہ فراہم کرنے کیلئے انکم ٹیکس اور سندھ ریونیو بورڈ سے رجسٹرڈ فرمز کو SPP قوانین 2010 کے تحت سرٹیفائیڈ فرمز کی دعوت دی جاتی ہے (ترمیم شدہ 2013/2014) (انگلش ٹینڈر کوٹھی شکل دینے تک توسیع شدہ)

- 1) ٹیکسی اور مالٹی تھریڈ ملانے میں پیش کیے جانا چاہئے۔
- 2) سول اسپتال کراچی کے 60 سکيورٹی گارڈز/Chowkidars بھی سول اسپتال کراچی میں سکيورٹی خدمات کیلئے ٹیکسٹ کے تحت فراہم کیے جائیں گے۔
- 3) بولیاں (حصولی) AMS کے دفتر واقع فرسٹ فلور ایٹن بلاک سول اسپتال کراچی میں 2% بولی کی رقم کے حوالے سے بے آرڈر بنام میڈیکل سپرٹینڈنٹ سول اسپتال کراچی کی صورت میں براہ راست اسٹیل 9 فروری 2016 کو 11:00 بجے جمع کرا جائے اور ٹیکسی جو بڑا سی دن 12:00 بجے دوپہر کئی روم سکینڈ فلور ایٹن بلاک سول اسپتال کراچی میں کھول دیا جائے گا۔

4) مفصل ٹینڈر دستاویزات کیساتھ سکيورٹی سروس ٹیکسٹ کے انتخاب کیلئے شرائط و ضوابط اشاعت کے تاریخ سے کھولنے کی تاریخ سے پہلے دن (یعنی 08-02-2016/1000 روپے) (ناقابل واپسی) بے آرڈر کی شکل میں بنام زیر دستخطی (حصولی) AMS سول اسپتال کراچی کے دفتر سے حاصل کیا جاسکتے ہیں۔ یہ SPPRA سول اسپتال کراچی کی ویب سائٹ سے بھی ڈاؤن لوڈ کیا جاسکتا ہے۔

5) زیر دستخطی یہ حق محفوظ رکھتا ہے کہ وہ SPPRA قوانین 2010 کے متعلقہ شرائط کے ساتھ مشروط بولیوں کو مسترد کر دے (ترمیم 2013/14)

INF/KRY No:17/16

میڈیکل سپرٹینڈنٹ
سول اسپتال کراچی



GOVERNMENT OF SINDH HEALTH DEPARTMENT

(PROCUREMENT MONITORING & INSPECTION CELL)

NOTIFICATION

No. SO(PM&I)2-1/2014/PM-04/(CHK): As many as six (06) Procurement Committees under Rules-7 of Sindh Public Procurement Rules 2010 are hereby constituted comprising the following officers for purchase of various health items details of which are mentioned against each during the financial year 2015-16.

1. Instruments Coronary Angiography and Angioplasty, Endoscopy, Esophageal & Anorectic Motility Ophthalmic, Orthopedic & Oral Maxillofacial Implants

1.	Medical Superintendent, Civil Hospital, Karachi.	Chairman
2.	Head of Cardiology, Dow University of Health Sciences, Karachi	Member
3.	Head of Orthopaedic Surgery, Dow University of Health Sciences, Karachi	Member
4.	Head of Ophthalmology Unit-II, Dow University of Health Sciences, Karachi	Member
5.	Addl. Medical Superintendent (Procurement), CHK	Member
6.	Addl. Medical Superintendent (Zakat), CHK	Member
7.	Accounts Officer, CHK	Member

2. Stationery/Printing/Petty Articles/Hardware/Software & IT Equipments

1.	Medical Superintendent, Civil Hospital, Karachi.	Chairman
2.	Officer In charge, Population Welfare Department Clinic, GOS	Member
3.	Deputy Director-II (Dev), Health Department, GOS Mr.	Member
4.	Accounts Officer, CHK	Member
5.	Divisional Accounts Officer, Office of Accountant General, Sindh	Member
	SITE Engineer NESPAK, CHK (He will influence the decision of Committee)	Co-opt Member

3. Local Purchase of Drugs/Medicines, Medical Gases, Diet Enteric (Food Supplements), other (misc) General Store Articles, Uniform/Protective Clothing.

1.	Addl. Medical Superintendent (Procurement), Civil Hospital, Karachi.	Chairman
2.	Assistant Prof. of Surgical Unit-IV, Dow University of Health Sciences, Karachi.	Member
3.	Assistant Prof. of Medicine Unit-III, Dow University of Health Sciences, Karachi.	Member
4.	Addl. Medical Superintendent (Stores), CHK	Member
5.	Accounts Officer, CHK	Member

4. Consumable (Laboratory Kits/Chemicals)

1.	Addl. Medical Superintendent (Procurement), Civil Hospital, Karachi.	Chairman
2.	Associate Prof. of Medicine Unit, Dow University of Health Sciences, Karachi	Member
3.	Assistant Prof. of Gynae & Obs, Dow University of Health Sciences, Karachi	Member
4.	Senior Pathologist, CHK	Member
5.	Accounts Officer, CHK	Member

5. Janitorial & Security Services

1.	Addl. Medical Superintendent (HWMSt), Civil Hospital, Karachi.	Chairman
2.	Prof. of Dermatology, Dow University of Health Sciences, Karachi	Member
3.	Assistant Prof. of Gynae & Obs, Dow University of Health Sciences, Karachi	Member
4.	Addl. Medical Superintendent (Security), CHK	Member
5.	Accounts Officer, CHK	Member

6. Repair of Medical Equipment/Transport/Hospital Furniture

1.	Addl. Medical Superintendent (Technical), Civil Hospital, Karachi.	Chairman
2.	Assistant Prof. of Cardiology, Dow University of Health Sciences, Karachi	Member
3.	Assistant Prof. of Surgery, Dow University of Health Sciences, Karachi	Member
4.	Addl. Medical Superintendent (General), CHK	Member
5.	Accounts Officer, CHK	Member

The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:

- a) Preparing bidding documents;
- b) Carrying out technical as well as financial evaluation of the bids:
 - a) Preparing evaluation report as provided in Rule-45;
 - b) Making recommendations for the award of contract to the competent authority;
 - c) Perform any other function ancillary and incidental to the above.

SECRETARY HEALTH


No.SO(PM&I)2-1/2014/PM-04/(CHK)

Karachi, dated the 2nd July 2015

A copy is forwarded for information & necessary action to:-

1. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
2. The Director General, Health Services Sindh, Hyderabad
3. The M.S. Civil Hospital, Karachi w/r to his letter referred to above..
4. The Registrar, Dow University of Health Sciences, Karachi
5. Chairman and all members of the Committee.
6. The P.S. to Secretary Health.

(RASHID HUSSAIN)
SECTION OFFICER (PM&I)


10/7/2015



No. SO (M&I) 2-1/2013 (CRC)
GOVERNMENT OF SINDH
HEALTH DEPARTMENT
(PROCUREMENT ACQUISITION & INSPECTION CELL)
Karachi, Dated: the 29th July, 2013

NOTIFICATION

In pursuance of Rules-31 and 32 of Sindh Public Procurement Rules 2010, the Government of Sindh, Health Department is hereby constituted Complaint Redressal Committee (CRC) comprising of the following officers for scrutinizing the complaints of aggrieved bidders.

01	Special Secretary, Health Department, Sindh	Chairman
02	Director General, Health Services Sindh, Hyderabad.	Member
03	Additional Secretary (PM&I), Health Department, Sindh.	Member
04	Representative of Accountant General, Sindh.	Member
05	Mr. Ali Imam Qadri, Consultant (Procurement)	Member

TORs

- To Scrutinize the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

INAMULLAH
SECRETARY HEALTH

No. S.O.(PM&I) 2-1/2011(CRC)

Karachi, dated, the 29th July, 2013

C.C to:

1. The Accountant General Sindh, Karachi.
2. The Director General Health Services Sindh, Hyderabad.
3. The Chief Secretary Sindh, Karachi.
4. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
5. The Additional Secretary (Admin/Development/Public Health).
6. The Director Industries, Govt. of Sindh, Karachi.
7. The All members of the Committee.
8. The P.S. to Secretary Health Sindh.


(MUHAMMAD ANWAR KHOKHAR)
SECTION OFFICER (PM&I)

845
3/28/13
E.K.

**CIVIL HOSPITAL KARACHI
REVISED PROCUREMENT PLAN
FOR THE FINANCIAL YEAR 2015 – 16**

S.#	Title of Procurement	Estimated Cost	Method	Tentative / Actual Date of NIT	Tentative / Actual Closing Date of NIT	Tentative / Actual Date of Award of Contract	Tentative / Actual Date of Execution	Remarks
1.	Security Services	16,500 (M)	Single Stage Two Envelope					The proposal for Security Services under discussion with quarter concerned (i.e. Economic Reform Unit Finance Dept & Node (Public Private Partnership))
2.	Uniform & Protective Clothing	10,000 (M)	Single Stage One Envelope	July 2015	July / August 2015	September / October 2015	October 2015 to June 2016	Rule 46 (1)
3.	Others / Misc. (Soda, Soap, Phenyl, Broom, Cleaning & Electrical Articles etc.)	12,000 (M)	Single Stage One Envelope	July 2015	July / August 2015	October 2015	October 2015 to June 2016	Rule 46 (1)
3. (A)	Others / Misc. (Soda, Soap, Phenyl, Broom, Cleaning & Electrical Articles etc.)	3,983 (M)	Single Stage One Envelope	July 2015	July / August 2015	October 2015	October 2015 to June 2016	On Quotation Basis
4.	Repair of Medical Equipments	14,761 (M)	Single Stage One Envelope	November 2015	November 2015	December 2015	December 2015 to June 2016 Order(s) will be placed on funds availability basis	Rule 46 (1) i - As and when repair work is required ii - Cost of object procurement is more than (Rs. 100,000) iii - Priority will be given to the Authorized agent of the Equipments

S.#	Title of Procurement	Estimated Cost	Method	Tentative/ Actual Date of NIT	Tentative/ Actual Closing Date of NIT	Tentative/ Actual Date of Award of Contract	Tentative Deadline/ Actual Date of Execution	Remarks
5.	Hardware	4,000 (M)	Single Stage Two Envelope	November / December 2015	November / December 2015	December 2015 / January 2016	March 2016 to May 2016	Rule 46 (2) Subject to allocation or release of funds
5. (A)	Hardware	1,000 (M)	Single Stage One Envelope	1 st week of Month	3 rd week of Month	4 th week of Month	November 2015 to May 2016	On Quotation Basis
6.	I.T. Equipments	2,000 (M)	Single Stage Two Envelope	December 2015	December 2015	December 2015 / January 2016	February to May 2016	Rule 46 (2)
6.(A)	I.T. Equipments	1,000 (M)	Single Stage One Envelope	1 st week of Month	3 rd week of Month	4 th week of Month	November 2015 to May 2016	On Quotation Basis
7.	Software	1,000 (M)	Single Stage Two Envelope	December 2015	December 2015	December 2015 / January 2016	February to May 2016	Rule 46 (1) As per requirement through NIT at Authority's website
8.	Computer Stationary	2,000 (M)	Single Stage One Envelope	November 2015	November 2015	December 2015	December 2015 / January 2016	Rule 46 (1)
8. (A)	Computer Stationary	1,000 (M)	Single Stage One Envelope	November 2015	November 2015	December 2015	December 2015 / January 2016	Rule 46 (1) Through NIT at Authority's website

NOTE: The Procurement Plan is revised due to re – appropriation of funds of this Hospital by the Finance Department, Government of Sindh, Karachi (copy enclosed).


MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI

STANDARD BIDDING DOCUMENTS

SECURITY SERVICES

AT

CIVIL HOSPITAL - KARACHI

COST OF TENDER DOCUMENTS:	Rs. 1,000/= Rupees One Thousand Only (Non-Refundable)
TENDER SELLING DATE :	From the date of publishing to 8 th February, 2016
TENDER SUBMISSION DATE AND TIME:	On 9 th February, 2016 from 9.00 a.m. to 11:00 a.m.
TENDER SUBMISSION PLACE :	Office of the A.M.S (Procurement) 1 st Floor Administration Block, Civil Hospital - Karachi
TENDER OPENING DATE AND TIME :	On 9 th February, 2016 at 12.00 Noon.
TENDER OPENING PLACE :	Committee Room 2 nd Floor Administration Block Civil Hospital - Karachi

Note: No tender will be accepted after closing of the Tender Box, what so ever reason may be.



CIVIL HOSPITAL
BABA E URDU ROAD – KARACHI
Ph: 99215740 - 5 Fax: 99215733

**TERMS AND CONDITIONS FOR THE CONTRACT OF SECURITY SERVICES
AT CIVIL HOSPITAL, KARACHI**

1. Rate will only be considered on the tender form issued by Hospital for the period of one year from the date of award of this contract or till the finalization of the next tender.

SCOPE OF WORK:

- i) Provide Security at all time.
 - ii) Maintain harmony under stressful situation.
 - iii) Maintain **Traffic Inflow** during peace and emergency time and arrange to Park the Vehicles as per policy of the Hospital Administration.
 - iv) Provide Security to all Staff in Ward and in the Hospital premises.
 - v) Constantly work on emergency plans and procedure with Hospital Management.
 - vi) Provide 24/7 watch on all Hospital activity.
 - vii) Security Agency will be responsible to provide the Security to the Hospital assets and any other job assigned by the Hospital Administration in this regard.
2. **“FINANCIAL BID DOCUMENT”** shall be accompanied by Earnest Money equivalent to 2% of the Annual bid quoted amount in the form of Bank Guarantee / Pay Order / Demand Draft drawn from any scheduled bank of Pakistan in favour of Medical Superintendent Civil Hospital, Karachi.
 3. Each bid shall comprise **Single Stage Two Envelop Procedure basis**, envelope containing the **Technical and Financial** proposal and required information as mentioned in the bid documents as well as in NIT of the said services and the same are to be submitted in the tender box in the office of the AMS (Procurement) 1st Floor Admin Block Civil Hospital Karachi on **9th February, 2016 @ 11:00** hours. The same will be opened at **12:00** Noon in presence of those bidders who wish to be present.
 4. **Award Criteria & Employer’s Right:**
The Medical Superintendent Civil Hospital, Karachi will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the best evaluated bid price, provided that such bidder has been determined to be qualified to perform the Contract satisfactorily.
The Medical Superintendent Civil Hospital, Karachi reserves the right to accept or reject any bid and to annual the bidding process and reject all bids at any time prior to award of Contract without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for the Employers action except that the grounds for its rejection of all bids shall upon request be communicated to any bidder who submitted a bid without justification of the grounds.
 5. **Notification of Award & Signing of Contract Agreement.**
Prior to expiration of the period of bid validity prescribed by the Medical Superintendent Civil Hospital, Karachi the successful bidder will be notified in writing “Letter of Acceptance” that his bid has been accepted.

6. **Amount of Bid Security:**
2% of the Annual Bid Price in the shape of Pay Order or an irrevocable Bank Guarantee issued by a Scheduled Bank in favour of the Medical Superintendent Civil Hospital, Karachi.
7. **Number of Copies of the Bid to be submitted:**
One Copy (In Original) Technical Proposal along with Security Plan with photo copy of the Call Deposit **without** showing the amount and original Call Deposit / Pay Order / Bank Draft may be attached with the Financial Proposals.
8. **Employer's Address for the Purpose of Bid Submission:**
Medical Superintendent Civil Hospital, Karachi Baba-e-Urdu Road Karachi Tel: 021-99215759
Fax: 021-99215733

HUMAN RESOURCES:

The Services of the 60 Security Guards / Chowkidar of this Hospital will assist the Contractor for Security Services @ Civil Hospital Karachi. In case of complaint or absentee of Hospital Security Staff is reported necessary action will be taken against them by the Hospital Administration as per rules.

Contractor shall ensure to post the Security Staff as per Security Plan submitted by him for Hospital.

Authorized Officer / Official will declares **Sensitive Areas** (if required) and the list of Security Guards required for that area will be provided to the Contractor. These Security Guards will be non-transferable and will not be terminated without taking a written permission from the Hospital Authorities.

A Security Services Monthly Bill will be submitted to the AMS (Security) along with the invoice on first of every succeeding month who will useful the bills within 2/3 days and submit the bills through Authorized Officer / Official to the Accounts Department by 5th of same month.

In case of any dispute between Security Guards / workers with the contractor the matter shall be referred to the Administration for arbitration whose decision shall be final. Contractor shall provide duty roster of the Security persons accordingly to the Administration on the monthly basis.

Security Guards of the Contractor will be bound to wear neat and clean uniform & Name Badges approved by the authority. In case of violation fine will be imposed by the Concerned Additional Medical Superintendent or Authorized Officer, Civil Hospital Karachi which will be at least Rs. 50/- per employee per day.

All Security Guards should have I.D Card of company which should be shown on demand.

Indiscipline Guards involved in immoral activities will not be allowed to serve in the Hospital.

Contractor will be bound to change the Guards who are unwanted by the Hospital Administration immediately.

Guards will work according to time table issued by the Authorized Officer / Additional Medical Superintendent, Civil Hospital, Karachi.

- i. Basic Human Rights will not be violated by the contractor.
- ii. Contractor shall be bound to provide manpower according to contract on holidays.
- iii. Contractor shall be bound to provide the sanctioned strength of Security Guards at all time even on holiday.

AREA COVERED BY THE CONTRACTOR:

- a. Contractor will be fully responsible to keep the whole covered area including Neuro Surgery & Ophthalmology unit based at Services Hospital Karachi, OPD Compound and open space according to the entire satisfaction of the Hospital Administration.
- b. Contractor shall be responsible for round the clock Security Services of the areas under contract.

RECTIFICATION REPORT:

In case of any complaint or observation conveyed to the contractor or their Security supervisor by Hospital Authorities / AMS (Security) the contractor will report the steps taken in order to rectify those observations in writing within stipulated time.

GENERAL TERMS:

1. Taxes will be deducted from the contractor's bill as imposed by the Government from time to time as well as Contractor will be paid all the Government Institution's Contribution himself.
2. Contractor will not be allowed to participate in any Political / Immoral / Illegal activities in the premises of Civil Hospital, Karachi.
3. Contractor will not be allowed to sublet the contract and will be responsible to pay contribution/Sindh Sales Tax to the Government Institutions as per Government policy.
4. In case of any dispute contractor will approach the Additional Medical Superintendent (General) Civil Hospital, Karachi. If he is not satisfied with the decision of the Additional Medical Superintendent (General) then he has the right to approach the Medical Superintendent Civil Hospital, Karachi. The decision of the Medical Superintendent Civil Hospital, Karachi will be final.
5. Medical Superintendent Civil Hospital, Karachi has the right to cancel the contract at any stage and without issuing any prior notice in case of violation of **Agreement / ToR** is proved as well as damages the prestige or property of this Hospital.
6. Contractor will be responsible for any theft or pilferage committed by any of his employees. The employee will be liable to punishment under the rules.
7. In case of breach of the contract by the firm security will be forfeited partly or fully as decided by the Medical Superintendent Civil Hospital, Karachi.
8. Any condition / clause of the Contract can be included / amended if required in the interest of the Hospital with the mutual understanding of both parties.
9. Contractor should have experience of at least (03) years in a renowned organization / institution. Contractor shall have NTN/SNTN with sound financial background else the offer will be rejected.
10. Contractor shall have its own ammunition / communication equipments required for Securities etc. Ammunition must be approved by the Authorized Officer of Civil Hospital Karachi before commencement of contract.
11. The contractor should not violate himself or allow his Security Guards to violate the rules of the Sindh Government.
12. In case of violate of the rules the contractor may be fined upto Rs. 5,000/- at one time and legal action will be initiated against him.

13. Contractor shall be responsible for personal of the Security Guards.
14. In case of dispute decision of the Medical Superintendent Civil Hospital, Karachi shall be final and Contractor will not challenge in the Court of Law.

SIGNATURE OF THE CONTRACTOR

STAMP

Signature : _____

Name : _____

Designation : _____

CNIC No : _____

(Copy duly attested must be attached)

Ph. No. _____ Cell No. _____

Fax No. _____

Email Address.

CRITERIA FOR EVALUATION OF SECURITY SERVICES BID

S. #	Criteria for Evaluation of Security Services Bid	Points
1	Company Profile	10
2	Security Plan for Civil Hospital, Karachi	10
3	Communication Equipments / List of Ammunition (which will be utilized by the Security Agency in Hospital to secure the Hospital assets.)	20
4	Client List / Relevant Experience / Previous year performance	30 ±
5	Copy of the Registration Certificate with EOBI	05
6	Copy of the Registration Certificate with SESSI	05
7	Copy of the Registration Certificate with Income Tax Department N.T. Number Registration with Sindh Revenue Board) Contractors will be responsible to pay Sindh Sales tax 4/5 th themselves and remaining 1/5 th will be deducted at source.	05
8	Copy of the Registration Certificate with Home Department Government of Sindh/Government of Pakistan.	05
9	Turnover of at least three years (20.000 (M) each year (Bank Certificate / Bank Statement for the last three years should be attached and an undertaking on Letter Head that the firm concerned is financially sound and have sufficient funds to pay three months salary from their source (if undertaking has not been given than offer will be rejected).	10

Note:

S.No.5,6,7 & 8 Mandatory and in remaining only those firm (s) will be considered / qualified who will get 70% points in each criteria.

“A”
Technical Offer
(On Firm Letter Head)

(i)

S. No.	Particular	B.O.Q	Age	Experience
01	*Head Supervisors: Ex Military / Para Military Force with Good Health (Non Commissioned)	01		
02	*Supervisors: Ex Military / Para Military Force with Good Health (Non Commissioned)	03		
03	Security Guards (Armed) Ex Military / Para Military Force with Good Health	20		
04	Security Guards: (Civilian) Good Health and Matriculation Passed (As per Police Standard)	70		
05	Lady Searcher: Good Health and Matriculation Passed	06		
06	Security Clerk: Intermediate	01		
Total =		101		

Note:

- i) Security Services to be provided by the Contractor as mentioned in the Terms & Conditions of the Bid Documents in details.
- ii) Security Staff will work under supervision of the Hospital Administration.

(ii)

List of Communication Equipments / Ammunition, which will be utilized in Hospital for safety of Hospital assets.

S.No.	Description (Equipments)	Quantity

Note:

The offer will not be considered without signature & Stamp of the contractor.

Signature of
Contractor / Supplier

Name : _____

Designation : _____

C.N.I.C No. : _____

Address : _____

Stamp : _____

“B”

Financial Offer

(On Firm Letter Head)

S.No.	Particular of Post(s)	B.O.Q	Per Month	Total Amount For 12 Month
01	*Head Supervisors: Ex Military / Para Military Force with Good Health (Non Commission)	01		
02	*Supervisors: Ex Military / Para Military Force with Good Health (Non Commission)	03		
03	Security Guards (Armed) Ex Military / Para Military Force with Good Health	20		
04	Security Guards: (Civilian) Good Health and Matriculation Passed (As per Police Standard)	70		
05	Lady Searcher: Good Health and Matriculation Passed	06		
06	Security Clerk: Intermediate	01		
Total =		101	Grand Total =	

Note:

- (i) Bid Security Pay Order / Demand Draft should be attached (In Original).
- (ii) The Strength of the said staff can be increased / decreased as per SPP Rules 2010(Amended 2013/14).
- (iii) The offer will not be considered without signature & Stamp of the contractor.

Signature of
Contractor / Supplier

Name : _____

Designation : _____

C.N.I.C No. : _____

Address : _____

Stamp : _____

INSTRUCTIONS:-

- a) Each bid shall comprise Single Stage Two Envelope containing the Technical and Financial proposal and required information.
- b) The security Contractor will be provided Security Staff on daily two shift basis, as offered even on holiday(s).
- c) Bid Security may be attached in shape of DD / Pay Order / Bank Guarantee issued by the scheduled Bank(s) in Pakistan.
- d) Bid should be dropped in the office of the Additional Medical Superintendent (Procurement) 1st Floor Admin Block Civil Hospital Karachi and the same will be opened at Board Room 2nd Floor Admin Block Civil Hospital Karachi.
- e) Bid / offer will be evaluated as per criteria for evaluation of Security Service.
- f) Tender price will be assessed / computed on best bid evaluated cum lowest basis as mentioned at "B".
- g) Bid should be inclusive all Government taxes Contributions will be paid themselves by the Contractors except withholding tax which will be deducted at source in office of the Accountant General Sindh Karachi.
- h) Civil Hospital Karachi shall disqualify a contractor, whether pre-qualified or not, if it find at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
- i) Document(s) for Evaluation of Security Services must be paged / flagged by the bidders.
- j) Technical Proposal will be opened on **9th February, 2016** and the Financial Proposal will be opened only those firms who will be qualified.
- k) Sindh Sales tax 4/5th will be deposited by the contractor and remaining 1/5th will be deducted at source.

Signature of Contractor
Stamp